

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

ORGANIZATIONAL BOARD MEETING

Tuesday – January 6, 2004 – 10:00 A.M.

AGENDA

- I. **CALL MEETING TO ORDER**
- II. **ROLL CALL**
- III. **ELECTION OF OFFICERS – GENESEE COUNTY ROAD COMMISSION BOARD**
 - A. Election of Chairperson
 - B. Election of Vice-Chairperson
 - C. Appointment to Parks Commission and Retirement Commission
- IV. **APPROVAL OF MINUTES**
 - A. December 9, 2003 – Board Meeting
- V. **MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION**
 - A. Tuesday – January 13, 2004:
10:00 A.M. – Board Meeting
- VI. **PUBLIC ADDRESS THE BOARD**

**GCRC BOARD MEETING AGENDA
JANUARY 6, 2004
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VII. CORRESPONDENCE

A. Incoming

1. Letter from Genesee County Metropolitan Planning Commission to Manager-Director, regarding 2004 Preliminary Engineering (PE) Projects – attached (No Board Action Required)
2. Letter from Charter Township of Vienna to Manager-Director, regarding intersection of Wilson and West Glen – Street Sign request – attached (No Board Action Required)
3. Agenda from Maple/Jennings/Linden Homeowners Association, regarding Maple Avenue Trucks and Noise – attached (No Board Action Required)
4. Letter from Krause Realty Group to Manager-Director, regarding Sign Permit – Grand Business Park, Grand Blanc Road – Grand Blanc Township – attached (No Board Action Required)

B. Outgoing

1. Letter from Traffic Engineering & Permits Division to Consumers Energy, regarding New Pre-timed School Flashers, Lakeville Area Schools – Wilson Road & Washburn Road, GCRC Signal No. T-343, Forest Township – attached (No Board Action Required)
2. Letter from Traffic Engineering & Permits Division to Auslander & Alteri, regarding Country Club Meadows – Davison Township – attached (No Board Action Required)
3. Letter from Manager-Director to Krause Realty Group, regarding Sign Located in Grand Blanc Road ROW – Grand Blanc Township – attached (No Board Action Required)
4. Letter from Manager-Director to Federal Highway Administration, Michigan Division, regarding Township actions affecting Maple Avenue Demonstration project from 1996 DPS 25402, 38846A, DPS 9525 (015), RR 0644 – attached (No Board Action Required)

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C. Internal

1. Memorandum from Director of Traffic Engineering & Permits Division to Manager-Director, Director of Maintenance and Director of Operations/Equipment, regarding Compliance Issues – attached (No Board Action Required)

VIII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Proposal for Environmental Assessment of the Fenton Road Widening Project from Fenton City Limits to Butcher Road – Proposal submitted by Soil and Material Engineers, Inc. in the amount of \$14,300.00 – attached
2. Consultant Selection for Porter Road (Grand Blanc Road to Hill Road) – Grand Blanc Township – Proposal submitted by Kraft Engineering, Inc. in the amount of \$69,561.00 – attached
3. Ratification of Vouchers Totaling \$1,878,613.91 - attached
 - a. Voucher #V-38735 in the amount of \$358,864.04
Pay Ending December 12, 2003
 - b. Voucher #V-38736 in the amount of \$229,922.73
Vendor Payment, Budget 2002 – 2003
 - c. Voucher #V-38737 in the amount of \$839,883.86
Vendor Payment, Budget 2003 – 2004
 - d. Voucher #V-38738 in the amount of \$449,943.28
Pay Ending December 26, 2003

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B. CONSENT

1. Order of Necessity and Notice of Hearing of Necessity – Gordon Street – Genesee Township – attached
2. Preliminary Order – Western Hills and Dye Krest Woods No. 1 – Flint Township – attached

IX. COMMISSIONER'S CONCERNS

X. MANAGER-DIRECTOR REPORT

XI. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DAK

12-19-03

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – January 13, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. December 16, 2003 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Monday – January 19, 2004:

Road Commission closed in observance of Martin Luther King Jr. Day

B. Tuesday – January 20, 2004:

FYI – No Board Meeting or Roads & Bridges Advisory Committee Meeting

C. Tuesday – January 27, 2004:

10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

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JANUARY 13, 2004
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VI. CORRESPONDENCE

A. Incoming

1. Confirmation of Purchase Order Number A-4869, in the amount of \$3,788.35, to Nextel Communications, Inc. for twenty-nine Nextel Phones – attached (No Board Action Required)
2. Status of Special Assessment Petitions – attached (No Board Action Required)

B. Outgoing

(None)

C. Internal

(None)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Renewal of contract with M & M Pavement Marking, Inc., in the amount of \$221,016.51, for 2004 Pavement Marking Season – attached
2. Renewal of contract with Citizens Disposal, in the amount of \$45,000.00, for 2004 Disposal of Trash and Dirt/Debris – attached
3. Consumers Energy Request for Reimbursement of Utility Poles Relocation at Bristol and Linden Intersection – Flint Township – Budgeted Right of Way Cost associated with the Linden / Bristol Road intersection, Linden Road and Maple Avenue is \$100,000.00 – attached
4. Selection of Consultant for Design Services for Western Hills and Dye Krest Woods No. 1 – Flint Township – Estimated construction cost is \$372,000 and estimated design engineering fee is \$27,000.00 – Request approval of assignment to Rowe, Inc. – attached

**GCRC BOARD MEETING AGENDA
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5. Short Term Disability (Memo to be distributed at meeting.)
6. Ratification of Vouchers Totaling \$1,054,388.51 - attached
 - a. Voucher #V-38739 in the amount of \$277,724.34
Contractor Payment, Budget 2003 - 2004
 - b. Voucher #V-38740 in the amount of \$36,489.96
Contractor Payment, Budget 2002 - 2003
 - c. Voucher #V-38741 in the amount of \$740,174.21
Vendor Payment, Budget 2003 - 2004
7. Temporary Traffic Control Order Controlling Parking – Crane Road from Golden Shores Drive easterly to Lakeshore Drive – Fenton Charter Township – attached

B. Consent

1. Proposal for Professional Real Estate Appraisal for Linden Road at Bristol Road Intersection, Project Number 76-300W – Flint Township – Request approval for Cook, Pray, Hanson & Associates to perform appraisal in the amount of \$2,500.00 – attached
2. Payment to Carrier & Gable, Inc., in the amount of \$8,941.07, to purchase Attenuator Parts for repair to NB I-75 exit to EB/WB I-69 (Funding will come from State Trunklines Budget) – attached
3. Purchase of Printer from Finance and Budget Transfer of \$374.00 by the ISP Department – attached

VIII. COMMISSIONER'S CONCERNS

**GCRC BOARD MEETING AGENDA
JANUARY 13, 2004
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IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DAK

01-07-04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – January 27, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. January 6, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Thursday – January 29, 2004:

7:00 P.M. – Hearing of Determination of Necessity for Gordon Street at
Genesee Township Hall

B. Tuesday – February 3, 2004:

10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

(None)

GCRC BOARD MEETING AGENDA
JANUARY 27, 2004
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B. Outgoing

1. Letter to Genesee County Retirement Supervisor from the Manager-Director, regarding appointment of Chairperson White to represent the GCRC at the Retirement Commission Meetings – attached (No Board Action Required)
2. Letter to Genesee County Drain Commission Water & Waste Services, regarding the appointment of Vice-Chairperson Jamison to represent the GCRC at the Water & Waste Services Advisory Board Meetings – attached (No Board Action Required)
3. Letter to Genesee County Parks & Recreation Commission from the Manager-Director, regarding the appointment of Commissioner Miller to represent the GCRC at the Parks & Recreation Meetings – attached (No Board Action Required)
4. Letter to all State Senators and Representatives from the Manager-Director, regarding the Procedural change concerning maintenance and construction vehicle drivers – attached (No Board Action Required)
5. Letter to Mundy Township Supervisor from Traffic Engineering & Permits, regarding No Truck Traffic Signs and Guide Signs for Maple Avenue – attached (No Board Action Required)
6. Letter to Bank One Michigan Vice President from the Manager-Director, regarding P.A. 137 Panel Discussion at County Road Association of Michigan Annual Meeting – attached (No Board Action Required)
7. Memorandum to All Employees of the Genesee County Road Commission from the Manager-Director, regarding Superior Performance; January 7 – 15, 2004 – attached (No Board Action Required)
8. Letter to Ed Swanson, Kentwood, Michigan, from the Director of Traffic Engineering and Permits Division, regarding Genesee Schools Traffic Study – attached (No Board Action Required)

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9. Letter to Rowe Engineering President from the Manager-Director, regarding Pilot Subdivision Inspection Project – attached (No Board Action Required)

C. Internal

1. Memorandum to the Board from Director of Traffic Engineering and Permits, regarding Status of Special Assessment Petitions – attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Consultant Selection, Linden Road Right Turn Lane Widening at Pierson Road - Mt. Morris Township – Total Project Cost = \$312,000.00 – attached
2. Approval of Short Term Disability Carrier – attached
3. Resolution to authorize the payment of invoices – attached
4. Request for payment of Precision Software Maintenance Fee in the amount of \$10,494.00 - attached
5. Letter of Agreement with Bishop International Airport Authority Concerning Maintenance on Torrey Road – attached
6. Hegel Road Non-motorized Path Agreement with Atlas Township – Total Project Cost = \$152,000.00 – attached
7. Ratification of Vouchers Totaling \$1,340,476.38 - attached
 - a. Voucher #V-38742 in the amount of \$391,356.24
Pay Ending January 9, 2004
 - b. Voucher #V-38743 in the amount of \$445,176.82
Vendor Payment, Budget 2003 – 2004

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- c. Voucher #V-38744 in the amount of \$51,235.80
Contractor Payment, Budget 2003 – 2004
- d. Voucher #V-38745 in the amount of \$452,707.52
Vendor Payment, Budget 2003 – 2004

B. Consent

- 1. Final Plat – Pinnacle Shores No. 3, Section 33 – Fenton Township – attached
- 2. Removal of Equipment from Equipment Records – Saw #2509 was stolen from back of Truck #1072 – attached
- 3. Memo of Understanding with Michigan State University regarding review of traffic at Genesee Schools and Request for Budget Transfer to reallocate \$2,800.00 from labor to contracted services in the Department 40 Budget – attached
- 4. Letter of Consulting Agreement with Maxine Hughes to prepare Special Assessment Petitions and Training for the new Assessment District Administrative Assistant/Secretary – and Request for Budget Transfer to reallocate \$4,920.00 from labor to contracted services in the Department 40 Budget – attached

VIII. COMMISSIONER'S CONCERNS

VIII. MANAGER-DIRECTOR REPORT

IX. ADJOURNMENT

John H. Daly, III, Ph.D.
Manager-Director

DK

01-21-04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – February 3, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. January 13, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – February 10, 2004:
10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

1. "Thank You" from Flint Area Chamber of Commerce to Manager-Director, regarding speaking engagement at Eye Opener Breakfast Seminar at Baker College - attached (No Board Action Required)
2. Letter from Michigan Department of Transportation to Commissioner Miller, regarding Act 51 Certified Mileage Township Maps – attached (No Board Action Required)

**GCRC BOARD MEETING AGENDA
FEBRUARY 3, 2004
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B. Outgoing

1. Letter from Manager-Director to Mr. Jerry Redoutey, regarding Rolston Road from Jennings Road to Four Lake Avenue, Fenton Township – attached (No Board Action Required)
2. Letter to Local Officials concerning Countywide Road Mileage – attached (No Board Action Required)

C. Internal

1. Status of Special Assessment Petitions – attached (No Board Action Required)
2. Memo from Staff to Road Commissioners, regarding Removal of Equipment from Records – Cost for Saw #2509 stolen from back of Truck #1072 - attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Payment to Carrier & Gable, Inc. for Damage to Attenuators on S.B. I-75 at Miller Road and S.B. M-54 at I-69 – Purchase will come out of the State Special funding in the amount of \$69,753.57 – attached
2. Cost Agreement – Traffic Signal Control, US-23BR (Silver Lake Road) at Poplar Street – City of Fenton – attached
3. Payment to Owen Tree Service Inc. for Removal of Trees in Forest Township in the amount of \$30,515.00 – attached
4. Michigan Department of Transportation Contract No. 03-5664, Preliminary Engineering for Clio Road and Carpenter Road to I-475 in Davison Township – Grand Total = \$60,000.00 – attached
5. Michigan Department of Transportation Contract No. 03-5666, Preliminary Engineering for Elms Road, Corunna Road to Calkins Road in Flint Charter Township – Grand Total = \$149,900.00 – attached

**GCRC BOARD MEETING AGENDA
FEBRUARY 3, 2004
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6. Ratification of Vouchers Totaling \$1,280,050.11 - attached
 - a. Voucher #V-38746 in the amount of \$510,673.10
Pay Ending January 23, 2004
 - b. Voucher #V-38747 in the amount of \$503,482.01
Vendor Payment, Budget 2003 – 2004
 - c. Voucher #V-38748 in the amount of \$265,895.00
Vendor Payment, Budget 2003 - 2004

B. Consent

(None)

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

01-29-04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – February 10, 2004 – 10:00 A.M.

AGENDA

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
 - A. January 27, 2004 – Board Meeting
 - B. January 29, 2004 – Hearing on Determination of Necessity for Gordon Street – Genesee Township
- IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION**
 - A. Monday – February 16, 2004:
Road Commission closed in observance of Presidents' Day
 - B. Tuesday – February 17, 2004:
No Board Meeting
 - C. Tuesday – February 24, 2004:
9:00 A.M. – Roads & Bridges Advisory Committee Meeting
10:00 A.M. – Board Meeting
- V. PUBLIC ADDRESS THE BOARD**

**GCRC BOARD MEETING AGENDA
FEBRUARY 10, 2004
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VI. CORRESPONDENCE

A. Incoming

(None)

B. Outgoing

(None)

C. Internal

1. Confirmation of Purchase Order #A-5016, in the amount of \$4,790.00 to Dust Busters Cleaning Service, Inc. – Cleaning and Sanitizing of Air Ducts – attached (No Board Action Required)
2. Status of Special Assessment Petitions – attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Resolution of Support from the Board of County Road Commissioners for Genesee County for the FY2005 Federal STP Safety Projects – attached
2. Purchase of 18 Personal Computers at a total cost of \$30,926.00 from Global Computer, and 5 Laptop Computers at a total cost of \$10,555.00 from Innovative Technologies – attached
3. Installation of Fire Detection Equipment in each outside Maintenance Garage – Purchase Order to be issued to Sonitrol Tri County in the amount of \$18,700.00 for installation of equipment; and Monitoring Fee at \$256.00 per month for a total cost of \$3,072.00 for the year – attached
4. Payment to Owen Tree Service, Inc., in the amount of \$33,085.00 for removal of trees in Thetford Township – attached

**GCRC BOARD MEETING AGENDA
FEBRUARY 10, 2004
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5. Ratification of Voucher Totaling \$63,073.47 - attached
 - a. Voucher #V-38749 in the amount of \$63,073.47
Vendor Payment, Budget 2003 - 2004

B. Consent

1. Equipment and Miscellaneous items for the 2004 County Auction to be held on Saturday, May 15, 2004 – attached
2. Adoption of Roads into County Road System – attached
 - Davison Township:

Alexandria Lane and Emerald Forest, Chestnut Hills Subdivision, No. 2, Section 11

Antrim Drive, Kildare Drive and Wicklow South Drive, Villages of Wicklow No. 5, Section 19
3. Adoption of Roads into County Road System – attached
 - Grand Blanc Township:

Meadow Walk Boulevard, Northwood Drive, Still Meadow Court and Still Meadow Lane, Meadow Walk I Condominiums, Section 13
4. Traffic Control Devices, New Subdivisions – attached
 - Davison Township:

Chestnut Hills Subdivision No. 2, Section 11

Villages of Wicklow No. 5, Section 19
 - Grand Blanc Township:

Meadow Walk I Condominiums, Section 3

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FEBRUARY 10, 2004
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5. Preliminary Plat: Double Tree Estates – Clayton Township –
attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

02/04/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan

BOARD MEETING

Tuesday - February 24, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. February 3, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – March 2, 2004:
10:00 A.M. – Board Meeting

B. Monday – March 8, 2004
8:30 A.M. – Meeting with Legislators

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

1. Letter from Brian Tangney, President of the Hillcrest Farms Association in Atlas Township to Manager-Director, regarding consideration of incorporating the Easement to the immediate north of their "Park Area" together with the existing "Park Area" – attached (No Board Action Required)

GCRC BOARD MEETING AGENDA
FEBRUARY 24, 2004
PAGE 2

2. Letter from Brent Bair, Managing Director of the Road Commission for Oakland County to Manager-Director, regarding "Thank You" to the GCRC for leasing two trucks to them following the fire at their Springfield Township Garage – attached (No Board Action Required)
3. Letter from Rod Pierson, 7432 Dutch Road, Goodrich, Michigan, Atlas Township to Manager-Director, regarding Mail Box Reimbursement Policy – attached (No Board Action Required)
4. Letter from Dale Martin, City of Linden Manager to Manager-Director, regarding Flint Journal article on February 12, 2004, regarding county-wide "mega-tax" – attached (No Board Action Required)

B. Outgoing

1. Memorandum from Manager-Director to All Chief Administrative Officers of Municipal Corporations in Genesee County, regarding County Millage for Road Maintenance – attached (No Board Action Required)
2. Letter from Manager-Director to Mack Rabourn, Administrator for County Road Association Self Insurance Fund, regarding Amendment to CRASIF By-Laws – attached (No Board Action Required)
3. Letter from Director of Traffic Engineering & Permits Division to Brain Tangney, regarding Future Roadways, Hillcrest Farms in Atlas Township – attached (No Board Action Required)

C. Internal

1. Memorandum from Director of Traffic Engineering & Permits Division to the Board, regarding Status of Special Assessment Petitions – attached (No Board Action Required)
2. Equipment #1393 – Accident on December 24, 2003 – Reimbursement to the GCRC from Cambridge Integrated Services Group, Inc., in the amount of \$7,348.91 – attached (No Board Action Required)

**GCRC BOARD MEETING AGENDA
FEBRUARY 24, 2004
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VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Request to renew purchase order of maintenance of M-13 Roadside Park for Michigan Department of Transportation for the 2004 season, in the amount of \$10,980.00 with Marsack Property Management – attached
2. Contract Authorization 4F in the amount of \$19,343.92 to Ace Asphalt & Paving Co., Project No. 67-D719 for Vassar Road (Perry Road to N. of McCandlish) – Grand Blanc Township – attached
3. Payment of Michigan County Road Commission Self Insurance Pool Invoice #2733, in the amount of \$25,000.00 for deductible in the case of Dann v GCRC *et al* – attached
4. Purchase of Five Laptop Computers in the amount of \$10,555.00 from Innovative Technologies – attached
5. Ratification of Vouchers Totaling \$1,270,247.50 - attached
 - a. Voucher #V-38750 in the amount of \$459,394.78
Pay Ending February 6, 2004
 - b. Voucher #V-38751 in the amount of \$408,627.74
Vendor Payment, Budget 2003 – 2004
 - c. Voucher #V-38752 in the amount of \$402,224.98
Vendor Payment, Budget 2003 – 20004

B. Consent

1. County Road Association of Michigan (CRAM) Board of Directors' Ballot – request by Manager-Director to mark the CRAM Ballot indicating candidates approved the Board of County Road Commissioners – attached
2. Cost Agreement for Beacon Flasher T-346, Elms Road at Hill Road – Gaines Township and Mundy Township – attached

**GCRC BOARD MEETING AGENDA
FEBRUARY 24, 2004
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3. Preliminary Plat for Woodridge Farms No. 5 – Davison Township – attached
4. Traffic Control Order, Yield Signs – Davison Township – attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

02/18/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – March 2, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. February 10, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Monday, March 8, 2004:
Meeting with Legislatures in the Board Room

B. Tuesday – March 9, 2004:
10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

1. Letter dated February 9, 2004, from Ed Kurtz, City of Flint Emergency Financial Manager to Dan Harrell, Genesee County Board Coordinator, regarding Proposed Countywide Millage of 0.5 for Roadway Maintenance – attached (No Board Action Required)

GCRC BOARD MEETING AGENDA
MARCH 2, 2004
PAGE 2

2. Letter dated February 17, 2004, from Tamiko Brim-Burnell, Transportation Planning Engineer with the U.S. Department of Transportation, to Manager-Director, regarding Restriction of Semi-Trucks on Maple Avenue from Linden Road to Jennings Road – Flint & Mundy Townships – attached (No Board Action Required)
3. Letter dated February 18, 2004, from Debra Tocarchick, Genesee County Retirement Office Supervisor, regarding Reporting Employee Absences to Retirement Office – attached (No Board Action Required)
4. Letter dated February 23, 2004, from Bonnie Mathis, Supervisor of Charter Township of Fenton, to Road Commission Board Members, regarding Project to Widen Fenton Road – attached (No Board Action Required)
5. Letter dated February 19, 2004, from John Niemela, Director of the County Road Association of Michigan, to Manager-Director, regarding Participation at Annual Highway Conference March 16-18, 2004 – attached (No Board Action Required)
6. Letter dated February 19, 2004, from Steven Moulton, with Bellairs, Dean, Cooley, Siler, Moulton & Smith, to SBC – Operations Director (copied to Manager-Director), regarding Metro Unilateral Permit – Flushing Township – attached (No Board Action Required)
7. Letter dated February 18, 2004, from Ted Groupil, 14166 Eastview Drive, Fenton Township, to Manager-Director, regarding closing of access road from the west end of Ponemah Drive into the In-Between Campground and other businesses and residents – attached (No Board Action Required)

B. Outgoing

1. Letter dated February 19, 2004, from Manager-Director to Linda Barber, Supervisor of Flint Charter Township and Don Halka, Supervisor of Mundy Charter Township, regarding Township Ordinances Prohibiting Trucks on Maple Avenue – attached (No Board Action Required)

**GCRC BOARD MEETING AGENDA
MARCH 2, 2004
PAGE 3**

2. Letter from Director of Traffic Engineering & Permits Division to Randy Hunt, 1479 Westwood Drive, Flint, regarding Petition Sheets for road improvements for Autumn Drive, Westwood Court & Westwood Drive – Flint Township – attached (No Board Action Required)

C. Internal

1. Status of Special Assessment Petitions – Davison Township; Fenton Township; Flint Township; Genesee Township; Grand Blanc Township - attached

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Payment to NES WorkSafe in the amount of \$14,204.64 for Traffic Control Signs and Arrow Boards during repair of Corunna Road Bridge on Northbound I-75 – attached
2. Transfer of Torrey Road in the City of Flint to the Jurisdiction of the Genesee County Road Commission – attached
3. Authorization to execute new Credit Card Agreement – attached
4. Ratification of Vouchers Totaling \$753,677.37 - attached
 - a. Voucher #V-38753 in the amount of \$372,662.74
Pay Ending February 20, 2004
 - b. Voucher #V-38754 in the amount of \$368,594.60
Vendor Payment, Budget 2003 - 2004
 - c. Voucher #V-38755 in the amount of \$12,420.03
Contractor Payment, Budget 2003 – 2004

VIII. CONSENT

1. Request to Pay Maintenance Agreement for ArcInfo and ArcGIS, for a total of \$4,700 to ESRI – attached

**GCRC BOARD MEETING AGENDA
MARCH 2, 2004
PAGE 4**

2. Final Plat for Heather Creek No. 1 – Davison Township – attached
3. Remove Postage Meter from our fixed asset account – attached

IX. COMMISSIONER'S CONCERNS

X. MANAGER-DIRECTOR REPORT

XI. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

02/25/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – March 9, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. February 24, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – March 16, 2004:
10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

1. Letter dated February 20, 2004, from Bryce Clock, to Manager-Director, regarding Bridge Closure on Lovejoy Road in Argentine Township – attached (No Board Action Required)
2. Memorandum dated February 26, 2004, from City of Linden Manager Dale Martin to Genesee County Board of Commissioners, Genesee County Road Commission and Genesee County Parks Commission, regarding Proposed “Mega-Tax” – attached (No Board Action Required)

GCRC BOARD MEETING AGENDA
MARCH 9, 2004
PAGE 2

3. Letter dated January 16, 2004, from Charles Lebaron IV to Road Commissioners regarding Road Conditions – Flushing Township - attached (No Board Action Required)
4. Letter dated February 26, 2004, from Flint Institute of Arts Director John Henry III, to Manager-Director, regarding “Thank You” for use of orange barrels with blinkers and traffic cones during *Hard Hat* event – attached (No Board Action Required)

B. Outgoing

1. Letter dated February 26, 2004, from Manager-Director to Bishop International Airport Authority Director, Jim Rice, regarding Support for Torrey Roadway Maintenance – attached (No Board Action Required)
2. Letter dated February 26, 2004, from Manager-Director to Fenton Charter Township Supervisor Bonnie Mathis, regarding Project to Widen Fenton Road – attached (No Board Action Required)
3. Letter dated February 27, 2004, from Manager-Director to Genesee County Commissioner John Northrup, regarding Purchase of Capital Equipment – attached (No Board Action Required)
4. Letter dated February 27, 2004, from Manager-Director to Bryce Clock, regarding Lovejoy Road Bridge – Argentine Township – attached (No Board Action Required)
5. Letter dated February 27, 2004, from Manager-Director to Charles Lebaron IV, regarding Pot Hole Patching – attached (No Board Action Required)
6. Letter dated March 1, 2004, from Director of Traffic Engineering & Permits to Ted Groupil, regarding Ponemah Road Driveway Permit – Charter Township of Fenton – attached

**GCRC BOARD MEETING AGENDA
MARCH 9, 2004
PAGE 3**

C. Internal Correspondence

1. Administrative Policy dated February 25, 2004, from Manager-Director to All Employees of the Genesee County Road Commission – Prohibition of Smoking in Enclosed Places - attached (No Board Action Required)
2. Confirmation of Purchase Order Number A-5065, in the amount of \$3,700.00, to Arsenault Associates for In-house Training on Dossier Fleet Software – attached (No Board Action Required)
3. Status of Special Assessment Petitions – attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Requesting Board Approval to Purchase Materials for the Maintenance Department – attached
2. Enhanced Access to Public Records Policy – attached
3. Preliminary Site Plan for Centennial Oak Phase 2 – Vienna Township – attached
4. Ratification of Vouchers Totaling \$270,269.89 - attached
 - a. Voucher #V-38756 in the amount of \$227,967.98 Vendor Payment, Budget 2003 - 2004
 - b. Voucher #V-38757 in the amount of \$42,301.91 Contractor Payment, Budget 2003 - 2004

**GCRC BOARD MEETING AGENDA
MARCH 9, 2004
PAGE 4**

B. Consent

1. Approval of Expenditure for Labor Relation Services, in the amount of \$6,975.05, to the Genesee County Office of Controller – attached
2. Michigan County Road Commission Self Insurance Pool Invoice #2735, in the amount of \$6,654.15, regarding Glen Kelly V. GCRC – attached
3. Recommendations for Revised Purchase Order Number A-4823 to L & M Landshaping for increased cost of construction by \$2,874.00, bringing total cost for revised Purchase Order to \$6,836.50 – attached
4. Traffic Control Order, Yield Signs – Genesee Township – attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

03/03/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – March 16, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. March 2, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – March 23, 2004:
10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

1. Letter dated March 1, 2004, from John O'Brien, Director of Genesee County Water & Waste Services to Manager-Director, regarding Genesee County Water Supply System, Elms Road Reconstruction North of Corunna Road – Clayton Township - attached (No Board Action Required)

GCRC BOARD MEETING AGENDA
MARCH 16, 2004
PAGE 2

2. Memorandum dated March 1, 2004, from Jeff Wright, Director of Genesee County Drain Commission to Manager-Director, regarding Henderson Road – Richfield Township – attached (No Board Action Required)
3. Letter dated March 4, 2004, from Paul Amman, Supervisor of Township of Atlas to Manager-Director, regarding Jordan Road Maintenance – attached (No Board Action Required)

B. Outgoing

1. Letter dated March 9, 2004, from Manager-Director to Paul Amman, Supervisor of Township of Atlas, regarding Jordan Road between Vassar and Irish Road – attached (No Board Action Required)

C. Internal

1. GCRC Position Status – March 2004 Report – attached (No Board Action Required)
2. Status of Special Assessment Petitions – attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Local Road Agreement with Charter Townships of Clayton & Flushing for Chip Seal Surfacing of Potter Road – attached
2. Ratification of Vouchers Totaling \$800,241.12 - attached
 - a. Voucher #V-38758 in the amount of \$392,594.42 Pay Ending March 5, 2004
 - b. Voucher #V-38759 in the amount of \$407,646.70 Vendor Payment, Budget 2003 - 2004

**GCRC BOARD MEETING AGENDA
MARCH 16, 2004
PAGE 3**

B. Consent

1. Request for approval for Budget Transfer in the amount of \$321.00, from Information Systems & Planning Department to the Equipment Department Training Budget for training on software – attached
2. Preliminary Plat for Thomas Estates – Mt. Morris Township – attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DAK

03/10/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – March 23, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. March 9, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – March 30, 2004:
10:00 A.M. – Special Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

(None)

B. Outgoing

1. Memo dated March 11, 2004, from Manager-Director to All Township Supervisors - County-Wide Millage – attached (No Board Action Required)

**GCRC BOARD MEETING AGENDA
MARCH 23, 2004
PAGE 2**

2. Letter dated March 11, 2004, from Manager-Director to Senator Robert Emerson, regarding Motor Fuel Tax on Alternative Fuels – attached (No Board Action Required)

C. Internal

1. Memo dated March 16, 2004, from Director of Operations/Equipment to the Board, regarding Confirmation of Purchase Order A-5104, in the amount of \$3,698.00, to Blumerich Communications for new radios – attached (No Board Action Required)
2. Memo dated March 17, 2004, from Director of Traffic Engineering & Permits to the Board, regarding Status of Special Assessment Petitions - attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. MDOT Contract No. 04-5067, Preliminary Engineering for Hegel Road Bike Path from W. Village Limits of Goodrich to Oaktree Elementary School – Atlas Township - Grand Total = \$11,700.00 – attached
2. MDOT Contract No. 04-5059, Hill Road from Fenton Road to Dort Highway, Repair and Resurfacing – Grand Blanc Charter Township – Grand Total = \$1,185,000.00 – attached
3. MDOT Contract No. 04-5040, Preliminary Engineering for Porter Road from Grand Blanc Road to Hill Road – Grand Blanc Charter Township – Grand Total = \$70,100.00 – attached
4. MDOT Contract No. 04-5058, Preliminary Engineering for Torrey Road from Grand Blanc Road to Reid Road – Mundy Charter Township – Grand Total = \$46,500.00 – attached
5. Ratification of Vouchers Totaling \$128,662.13 - attached
 - a. Voucher #V-38760 in the amount of \$128,662.13 Vendor Payment, Budget 2003 - 2004

**GCRC BOARD MEETING AGENDA
MARCH 23, 2004
PAGE 3**

B. Consent

1. Preliminary Site Plan: Rolling Meadows No. 3 – Flushing Charter Township – attached
2. Preliminary Site Plan: Southview Meadows Phase II – Genesee Charter Township – attached
3. First Order and Notice of Hearing of Objections for Island View Drive – Fenton Charter Township – attached
4. Cost Agreement – Traffic Signal Control, M-15 (State) at Cypress Street – City of Davison – attached
5. Preliminary Order: Gordon Street – Genesee Charter Township – attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DAK

03-17-04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

SPECIAL BOARD MEETING

Tuesday – March 30, 2004 – 10:00 A.M.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC TO ADDRESS THE BOARD

IV. APPEAL HEARING FOR ROCKEY CHATMAN

- A. Termination of Employment Memorandum, dated March 3, 2004, to Rockey Chatman, Director of Maintenance, from John H. Daly III, Manager-Director - attached
- B. Request to Commissioner White, Commissioner Jamison and Commissioner Miller, dated March 5, 2004 from Attorney Loyst Fletcher Jr., on behalf of his client Rockey Chatman, for a formal hearing before the Board of Road Commissioners, to contest, or appeal the termination of Mr. Chatman's employment – attached

IV. ADJOURMENT

John H. Daly III, Ph.D.
Manager-Director

DAK

03-24-04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – April 6, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. Tuesday – March 16, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – April 6, 2004:

10:04 A.M. – Update on AFSCME Negotiations with Steve Stratton

B. Friday – April 9, 2004:

Road Commission closed in observance of Good Friday

C. Tuesday – April 13, 2004:

10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

**GCRC BOARD MEETING AGENDA
APRIL 6, 2004
PAGE 2**

VI. CORRESPONDENCE

A. Incoming

1. Letter from Lisa Joseph of 1359 Lake Valley Drive, Fenton, regarding traffic on Fenton Road; Widening Project; request for guard rail; lower speed limit – attached (No Board Action Required)
2. Letter from County Road Association of Michigan to Manager-Director, regarding “Thank You” for participation in the 2004 Annual Highway Conference – attached (No Board Action Required)
3. Letter from Township of Atlas to Manager-Director, regarding “Thank You” for accepting invitation to speak at the Genesee County Clerks and Treasurers Meeting on April 7, 2004 – attached (No Board Action Required)

B. Outgoing

1. Letter from Director of Traffic Engineering & Permits to City of Flint Department of Public Works, regarding Torrey Road Transfer – attached (No Board Action Required)
2. Letter from Manager-Director to Mrs. Lisa Joseph, regarding Project to Widen Fenton Road – Fenton Charter Township – attached (No Board Action Required)
3. Letter from Director of Traffic Engineering to Universal Coatings, regarding Carpenter Road Upgrade – Genesee Township – attached (No Board Action Required)
4. Letter from Manager-Director to Montrose Charter Township, regarding Connection to Sanitary Sewer System – attached (No Board Action Required)
5. Letter from Director of Traffic Engineering & Permits to Charter Township of Genesee and Genesee School District, regarding Genesee Schools Traffic Study – attached (No Board Action Required)

GCRC BOARD MEETING AGENDA
APRIL 6, 2004
PAGE 3

C. Internal

1. Memorandum from Manager-Director to All Employees, regarding Awards from the County Road Association of Michigan – attached (No Board Action Required)
2. April 2004 Personnel Position Status Report – attached (No Board Action Required)
3. Memorandum from Director of Traffic Engineering & Permits to the Board, regarding Status of Special Assessment Petitions – attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Repair Costs for Equipment #1397, in the amount of \$19,138.60, to Precision Fleet Image Corporation – attached
2. Requesting Board approval to purchase materials for the Traffic Engineering Department – attached
3. Roadside Ditching Overtime Request for Montrose Township in the amount of \$19,204.55 – Wilson, Duffield, Morrish and Farrand Roads – attached
4. Roadside Ditching Overtime Request for Thetford Township in the amount of \$9,377.26 – Vassar Road from Lake Road to Willard Road - attached
5. Roadside Ditching Overtime Request for Thetford Township in the amount of \$14,725.89 – Vassar Road South of Farrand Road – attached
6. Roadside Ditching Overtime Request for Thetford Township in the amount of \$18,754.52 – Willard Road from Belsay Rod to Genesee Road – attached

GCRC BOARD MEETING AGENDA
APRIL 6, 2004
PAGE 4

7. Requesting Board approval for an increase in Purchase Order A-4505 for Rock Salt, in the amount of \$381,650.00 to Detroit Salt Company – attached
8. Recommendation for Purchase Order A-5124, in the amount of \$12,000.00, to Zito Construction for the emergency drainage repair on Genesee Road north of Richfield Road – Genesee Charter Township – attached
9. Letter of Agreement with Genesee County Concerning Labor Relation Services – attached
10. Letter of Agreement with Bishop International Airport Authority Concerning Maintenance on Torrey Road – City of Flint – attached
11. Approval of Summer Temporary Program – attached
12. Abandonment of a Portion of Airport Street – Flint Township - attached
13. Ratification of Vouchers Totaling \$882,577.33 - attached
 - a. Voucher #V-38761 in the amount of \$396,245.34 Pay Ending March 19, 2004
 - b. Voucher #V-38762 in the amount of \$425,767.71 Vendor Payment, Budget 2003 – 2004
 - c. Voucher #V-38763 in the amount of \$60,564.28 Vendor Payment, 2003 - 2004

B. Consent

1. Approval of Expenditure to Michael Kluck and Associates, in the amount of \$4,408.25 for Human Resource Services – attached

GCRC BOARD MEETING AGENDA
APRIL 6, 2004
PAGE 5

2. Roadside Ditching Overtime Request for Thetford Township in the amount of \$4,952.63 – Willard Road from Lewis Road to Montle Road – attached
3. Requesting Board Approval for Overtime Aggregate Resurfacing in Thetford Township in the amount of \$3,959.73 – McCumsey Road – attached
4. All Season Truck Route – Genesee Township – attached
5. Preliminary Site Plan: Meadow Walk – Grand Blanc Township – attached
6. Preliminary Site Plan: East Glen Farms – Grand Blanc Township – attached
7. Preliminary Plat: Hidden Oaks No. 3 & No. 4 – Grand Blanc Township – attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DAK

03-30-04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – April 13, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. March 23, 2004 – Board Meeting

B. March 30, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – April 20, 2004:

9:00 A.M. – Roads & Bridges Committee Meeting

10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

(None)

B. Outgoing

1. Letter from Director of Traffic Engineering & Permits to Charter Township of Genesee & Genesee School District, regarding Genesee Schools Traffic Study – attached (No Board Action Required)

**GCRC BOARD MEETING AGENDA
APRIL 13, 2004
PAGE 2**

C. Internal

1. Memorandum from Manager-Director and Safety Coordinator to the Board, regarding 2004 Annual Safety Promotion – attached (No Board Action Required)
2. Memorandum from Director of Traffic Engineering & Permits to the Board, regarding Status of Special Assessment Petitions – attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Request Board approval to purchase one Automatic Industrial Parts Cleaning System, in the amount of \$5,415.00 to Heritage-Crystal Clean/Crystal Flash – attached
2. Bid Results and Award of Contract for Davison Township Belle Meade Subdivision Resurfacing Project, low bid in the amount of \$1,045,444.15, submitted by Ace Asphalt & Paving Company – attached
3. Bid Results and Award of Contract for Lexa Lane Resurfacing Project, low bid in the amount of \$71,701.50, submitted by Ace Asphalt & Paving Company – attached
4. Bid Results and Award of Contract for Hill Road, Linden Road to I-75 Cold Milling & Resurfacing Project, low bid in the amount of \$419,226.60, submitted by Ace Asphalt & Paving Company – attached
5. Payment of MCRCSIP Invoice #2764 – Annual Renewal in the amount of \$871,057.75 – attached
6. Payment of CRAM Membership Service Charges in the amount of \$17,844.00 – attached

GCRC BOARD MEETING AGENDA
APRIL 13, 2004
PAGE 3

7. Recommendation for Amendment to Purchase Order A-5124 – Emergency Culvert Repair for Genesee Road North of Richfield Road – Genesee Charter Township – P.O. amount of \$30,518.00 to Zito Construction – attached
8. Payment to Owen Tree Service, Inc., in the amount of \$34,720.00 for removal of trees in Genesee Township – attached
9. Payment to Owen Tree Service, Inc., in the amount of \$32,935.00 for removal of trees in Atlas Township – attached
10. Ratification of Vouchers Totaling \$ 435,216.20 - attached
 - a. Voucher #V-38764 in the amount of \$362,088.46
Pay Ending April 2,2004
 - b. Voucher #V-38765 in the amount of \$73,127.74
Vendor Payment, Budget 2003 - 2004

B. Consent

1. Final Plat – Thomas Estates No. 1, Section 6 – Mt. Morris Township – attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

04-07-04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – April 20, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. April 13, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – April 27, 2004:
10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

(None)

B. Outgoing

1. Letter from Director of Traffic Engineering & Permits to Supervisor Scott O. Streeter, Supervisor of Charter Township of Genesee, regarding Carpenter Road, and Energy Drive Notice of Resolution – attached
(No Board Action Required)

GCRC BOARD MEETING AGENDA

APRIL 20, 2004

PAGE 2

2. Letter from Director of Traffic Engineering & Permits to Ms. Nancy Carol Croasdell, regarding Ponemah Road Driveway permit – attached (No Board Action Required)

C. Internal

1. Memorandum from Director of Traffic Engineering and Permits to the Board, regarding Status of Special Assessment Petitions – attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Request Board approval for the attached list of equipment and miscellaneous items to be sold at the May 15, 2004 County Auction - attached
2. Request Board approval to purchase Carbide Tips for Grader Blades from Winter Equipment Company in the amount of \$8,509.88 – attached
3. Request Board approval for Letter of agreement with Genesee County Board of Commissioners Concerning the Purchase of a Gradall machine – attached
4. Request Board approval for budget adjustment to increase County Appropriation Revenues in the amount of \$260,000 – attached
5. Request Board approval for increase in Captial outlay in the amount of \$260.000 for the purchase of one (1) Gradall - attached
6. Request Board approval to purchase one (1) new gradall XL 400 series II with attachments from AIS Construction Equipment in the amount of \$259,661. And the trade in

GCRC BOARD MEETING AGENDA
APRIL 20, 2004
PAGE 3

allowance on Equipment number 3696 with two buckets to AIS Construction Equipment in the amount of \$40,000 - attached

7. Bid Results and Award of Contract for Clayton Township Morrish Road Resurfacing Project, low bid in the amount of \$225,015.04, submitted by Ace Asphalt & Paving Company - attached
8. Request Board approval of Addendum NO. 1 Letter of Agreement between Genesee County Road Commission and Maxine Hughes. And the Budget Transfer to reallocate \$4,305.00 from labor to contracted services within the Traffic Engineering Department (40) budget. – attached
9. Request Board approval for the Amended Agreement with Precision Computer Solutions for Special Assessment Module Implementation Services in the amount of \$5,590. And the Budget Transfer to reallocate \$5,590. from labor to capital outlay within the Traffic Engineering Department (40) budget – attached
10. Request Board approval for a budget transfer from the Equipment Department (30) to the Non-Departmental (90) budget in the amount of \$2,000. – attached
11. Request Board approval for two (2) budget adjustments for the increase in materials (rock salt) in the total amount of \$295,046 – attached
12. Ratification of Vouchers Totaling \$134,762.33 – attached
 - a. Voucher #V38766 in the amount of \$134,762.33 Vendor Payment, Budget 2003 -2004

B. Consent

1. Final Order – Island View Drive, Assessment District No. 438, Fenton Township - attached

**GCRC BOARD MEETING AGENDA
APRIL 20, 2004
PAGE 4**

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

SL

04-15-04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – April 27, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. April 7, 2004 – Hearing of Objections for Island View Drive – Fenton Charter Township

B. April 13, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – May 4, 2004:
10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

(None)

GCRC BOARD MEETING AGENDA
APRIL 27, 2004
PAGE 2

B. Outgoing

1. Letter from Director of Traffic Engineering & Permits to Michael Trout, Deputy Airport Director at Bishop International Airport Authority, regarding Airport Street Abandonment – attached (No Board Action Required)
2. Letter from Manager-Director to Craig Parr, Sports Resort International, Inc., regarding SRI Sports Complex on Mt. Morris Road – Mt. Morris Charter Township – attached (No Board Action Required)
3. Letter from Manager-Director to Commissioner Richard Hammel, Genesee County Board of Commissioners, regarding Agreement on Purchase of Gradall Machine – attached (No Board Action Required)

C. Internal

1. Status of Special Assessment Petitions from Director of Traffic Engineering & Permits to the Board – attached (No Board Action Required)
2. Position Status Report from Personnel Director to the Board – attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Payment to National Highway Maintenance System, in the amount of \$78,495.00, for purchase of Crack Sealant Material to be used on I-475 and I-69 – attached
2. Bid Results and Award of Contract for 2004 Chip Seal, Proposal S-1, low bid of \$581,989.59 submitted by Fahrner Asphalt Sealers – attached
3. Bid Results and Award of Contract for 2004 Pavement Repair, Proposal P-1, low bid of \$186,331.00 submitted by Ace Asphalt & Paving Company – attached

GCRC BOARD MEETING AGENDA
APRIL 27, 2004
PAGE 3

4. 2004/2005 Construction Surveying Services from Kraft Engineering, Rowe, Incorporated, FSE, Incorporated and Gould Engineering – attached
5. 2002/2003 State Capital Equipment Advance – Payment to Michigan Department of Transportation in the amount of \$164,317.00 – attached
6. Ratification of Vouchers Totaling \$1,630,896.83 - attached
 - a. Voucher #V-38767 in the amount of \$367,306.39
Pay ending April 16, 2004
 - b. Voucher #V-38768 in the amount of \$1,263,590.44
Vendor Payment, Budget 2003-2004

B. Consent

1. Abandonment of Kenmore (Lee) Avenue – Flint Township – attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

04/21/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – May 4, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. April 20, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – May 11, 2004:
10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

1. Letter from Michael Lindemann, President of the Valley Woods Condominium Association to the Genesee County Road Commission, regarding Linden Road Traffic and Linden Creek Industrial Park – Flint Township – attached (No Board Action Required)

**GCRC BOARD MEETING AGENDA
MAY 4, 2004
PAGE 2**

B. Outgoing

1. Memorandum from Director of Traffic Engineering & Permits to the Board, regarding Status of Special Assessment Petitions – attached (No Board Action Required)

C. Internal

(None)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Michigan Department of Transportation Contract No. 04-5135 – Resurfacing of Clio Road from Carpenter Road to Coldwater Road – Mt. Morris Charter Township – Grand Total = \$852,000.00 - attached
2. Michigan Department of Transportation Contract No. 04-5100 – Resurfacing of Torrey Road from Grand Blanc Road to Reid Road – Mundy Charter Township – Grand Total = \$504,200.00 – attached
3. Roadside Ditching Overtime Request for Willard Road (between Marshall Road to Morrish Road) – Montrose Township – Total Cost = \$31,244.77 – attached
4. Roadside Ditching Overtime Request for Lake Road (S/E corner of Lake Road and Elms Road) – Montrose Township – Total Cost = \$30,689.52 – attached
5. Roadside Ditching Overtime Request for Dodge Road (between Duffield Road and M-13) – Montrose Township – Total Cost = \$25,130.48 – attached
6. Roadside Ditching Overtime Request for McKinley Road (from Willard Road going South) – Montrose Township – Total Cost = \$24,955.48 – attached

GCRC BOARD MEETING AGENDA
MAY 4, 2004
PAGE 3

7. Roadside Ditching Overtime Request for Marshall Road (between Farrand Road and Lake Road) – Montrose Township – Total Cost = \$24,030.48 – attached
8. Roadside Ditching Overtime Request for Willard Road (from McKinley Road for approximately 1600 feet) – Montrose Township – Total Cost = \$20,425.40 – attached
9. Roadside Ditching Overtime Request for Duffield Road (North to Dodge Road) – Montrose Township – Total Cost = \$16,495.32 – attached
10. Roadside Ditching Overtime Request for Frances Road (from Seymour Road East) – Montrose Township – Total Cost = \$16,395.32 – attached
11. Roadside Ditching Overtime Request for Duffield Road (to Nichols Road at Various Locations around the Golf Course) – Montrose Township – Total Cost = \$10,379.84 – attached
12. Roadside Ditching Overtime Request for Duffield Road (between Dodge Road and Frances Road) – Total Cost = \$10,229.84 – attached
13. Roadside Ditching Overtime Request for 11415 Willard Road to 14478 Duffield Road at the corner) – Montrose Township – Total Cost = \$10,429.84 – attached
14. Roadside Ditching Overtime Request for 9118 Duffield Road (between Dodge Road and Frances Road) – Total Cost = \$10,204.84 – attached
15. Ratification of Vouchers Totaling \$116,776.38 - attached
 - a. Voucher #V-38769 in the amount of \$116,776.38 Vendor Payment, Budget 2003 - 2004

**GCRC BOARD MEETING AGENDA
MAY 4, 2004
PAGE 4**

16. Approval of Expenditure for Diversity Training, in the amount of \$10,000.00 for Action Management Corporation and \$3,000.00 for the Bus Stop Café – attached

B. Consent

1. Request to Increase Purchase Order A-4665 with Alro Steel Corporation, in the amount of \$3,307.07 – attached
2. Change of Meeting Schedule for the Board of Road Commissioners – Cancel June 1, 2004 Board Meeting – Schedule June 29, 2004 as a Board Meeting – attached
3. Cost Agreements for Maintenance of City of Grand Blanc Traffic Signals; S. Saginaw & Grand Blanc High School, T-019, S. Saginaw & Relocated Holly Road, T-018 – attached
4. Sound Barrier Wall Repair on Northbound and Southbound I-475 – Request for Purchase Order in the amount of \$8,574.82 to Easton Enterprises, Inc. for 54 used brick faced short poured wall panels – attached
5. Sound Barrier Wall Repair on Northbound and Southbound I-475 – Request for Purchase Order in the amount of \$5,150.00 to TNT Poured Walls, Inc. – attached

VIII. COMMISISONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

04/28/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – May 11, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. April 27, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – May 11, 2004:
10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

(None)

B. Outgoing

1. Letter to Carman Ainsworth School District from Director of Traffic Engineering & Permits, regarding Earthen Berm within County Road Rights-of-Way – Flint Charter Township – attached (No Board Action Required)

**GCRC BOARD MEETING AGENDA
MAY 11, 2004
PAGE 2**

C. Internal

1. Confirmation of Purchase Order #28425, in the amount of \$2,909.40, to Truck & Trailer Equipment for Grader Blades – attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Acceptance of Homeland Security Training Grant – attached
2. Purchase GPS Data Collection Hardware/Software Equipment, in the amount of \$6,000 from Michigan Surveyor Supply – attached
3. Ratification of Vouchers Totaling \$955,440.36 – attached
 - a. Voucher #V-38770 in the amount of \$374,122.61 Pay Ending April 30, 2004
 - b. Voucher #V-38771 in the amount of \$576,652.05 Vendor Payment, Budget 2003 - 2004
 - b. Voucher #V-38772 in the amount of \$4,665.70 Contractor Payment, Budget 2003 - 2004

B. Consent

1. Order of Necessity and Notice of Hearing of Necessity – Kissner Avenue – Flint Township – attached
2. Adoption of Roads into County Road System – attached

Davison Township:

Horseshoe Drive, Akram Court,
Bellechasse Drive - Turtle Creek
No. 6 Condominium, Section 4

Horseshoe Drive & Devin Drive, -
Turtle Creek No. 3 & 4
Condominium, Section 4

**GCRC BOARD MEETING AGENDA
MAY 11, 2004
PAGE 3**

3. Adoption of Roads into County Road System – attached

Atlas Township: Strawberry Trail – Strawberry
Trail Parcel Splits, Section 32

4. Traffic Control Devices – New Subdivisions – Atlas
Township & Davison Township – attached
5. Traffic Control Order, Yield Sign in Alpine Shores
Subdivision – Fenton Township
6. 2004 / 2005 Construction Material Testing Services –
attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

05/05/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – May 18, 2004 – 10:00 A.M.

AGENDA

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
 - A. May 4, 2004 – Board Meeting
- IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION**
 - A. Tuesday – May 18, 2004:
 - 9:00 A.M. – Roads & Bridges Advisory Committee Meeting
 - 10:00 A.M. – Board Meeting
- V. PUBLIC ADDRESS THE BOARD**
- VI. CORRESPONDENCE**
 - A. Incoming**
 - 1. Letter from Robert Lathrop, Jr., Ken Lee Well Drilling to the GCRC regarding, Permit Request – attached (No Board Action Required)

GCRC BOARD MEETING AGENDA
MAY 18, 2004
PAGE 2

2. Letter from Forest Township Residents to the GCRC; Drain Commission; Forest Township and Genesee County Board of Commissioners, regarding Ditch/Tile/Drainage Problem at Dodge and Oak Roads and meeting scheduled for May 17, 2004 @ 2:30 pm – attached (No Board Action Required)
3. Letter from Donald Cameron, U.S. Department of Transportation, to Manager-Director, regarding Restriction of Heavy Trucks on Maple Avenue between Linden Road and Jennings Road – Mundy Township – attached (No Board Action Required)
4. Memorandum from Congressman Dale Kildee to Manager-Director, regarding Michael Vizard, UAW Legal Services Plans, regarding residential complaints involving ditching on Seymour Road in Clayton Township – attached (No Board Action Required)

B. Outgoing

1. Letter from Program & Development Engineer to Bryan Armstrong, Michigan Department of Transportation, regarding Flushing Area Pathway Project Enhancement Grant 01265 – City of Flushing – attached (No Board Action Required)
2. Letter from Manager-Director to Michael Vizard, UAW Legal Services, regarding Ditching in the 5th Congressional District – Clayton Township – attached (No Board Action Required)
3. Letter from Manager-Direction to Robert Lathrop, Jr., regarding Blanket Truck Permits – attached

C. Internal

1. Memorandum from Director of Traffic Engineering regarding, Status of Special Assessment Petitions – attached

**GCRC BOARD MEETING AGENDA
MAY 18, 2004
PAGE 3**

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Requesting Board Approval for Overtime Aggregate Resurfacing in Fenton Charter Township – Odell Road between Linden Road and Lahring Road – Total Cost of Project = \$5,729.80 - attached
2. Local Road Agreement with Fenton Charter Township for the HMA Resurfacing of Rolston Road from Four Lakes Avenue to Jennings Road – Total Project Cost = \$117,600.00 – attached
3. Local Road Agreement with Charter Township of Vienna for the HMA Resurfacing of Jennings Road, Wilson Road, Vaughn Drive, Denise Drive and Raymond Drive – Total Project Cost = \$339,295.00 – attached
4. Hiring Two Summer Program Students for GPS Data Collection / Transfer of \$6,720.00 from Contracted Services/GIS to Summer Program for funding – attached
5. Ratification of Vouchers Totaling \$229,681.51 - attached
 - a. Voucher #V-38773 in the amount of \$15,000.00 Contractor Payment, Budget 2003 - 2004
 - b. Voucher #V-38775 in the amount of \$214,681.51 Vendor Payment, Budget 2003 – 2004
6. Memorandum from Manager-Director; Information Systems and Planning Manager and Computer Systems Administrator, regarding Purchase of One Novell Server (Hardware, Software, Configuration and Licenses) – attached
7. Memorandum from Manager-Director; Information Systems and Planning Manager and Computer Systems Administrator, regarding Purchase of One Terminal Server (Hardware, Software, Configuration and Licenses) – attached

**GCRC BOARD MEETING AGENDA
MAY 18, 2004
PAGE 4**

B. Consent

1. Forgiveness of Penalty Interest for Grand Blanc Township (GCRC Invoice #701942) – Interest Due = \$21,409.64 – attached
2. Increase in Purchase Order A-4630 for a Seven Year/100,000 Warranty for the new Aerial Truck from Red Holman Pontiac GMC, at a cost of \$3,725.00 – attached
3. Final Plat – Amber's Wheat Subdivision No. 3, Section 32 – Flint Township – attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

05/12/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – May 25, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. May 11, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Monday – May 31, 2004:

Road Commission closed in observance of Memorial Day

B. Tuesday – June 2, 2004:

No Board Meeting Scheduled

C. Thursday – June 3, 2004:

7:00 P.M. – Hearing of Necessity for Kissner Street at Flint Township Hall

D. Tuesday – June 8, 2004:

10:00 A.M. – Board Meeting

10:30 A.M. – Abandonment Hearing for Kenmore (Lee) Avenue – Flint Township

V. PUBLIC ADDRESS THE BOARD

**GCRC BOARD MEETING AGENDA
MAY 25, 2004
PAGE 2**

VI. CORRESPONDENCE

A. Incoming

1. Letter from Genesee County Health Department Officer Robert Pestronk to the GCRC, regarding Infection with West Nile Virus – attached (No Board Action Required)
2. Letter from Township of Argentine Township Deputy Supervisor William Delaney, to Manager-Director, regarding Negotiations with New Par/Verison Wireless for the proposed location of a cell tower site at the Road Commission Garage on Silver Lake Road – attached (No Board Action Required)

B. Outgoing

1. Letter from Director of Traffic Engineering & Permits to Genesee County Drain Commission, Mark Horgan, regarding NWL Phase III Improvements, Contract No. 3 – attached (No Board Action Required)
2. Letters from Manager-Director to John Nicola, Chairperson, Democratic Party of Genesee County and Denise Graves, Chairperson, Republican Party of Genesee County, regarding Political Signs in the Right-of-Way of Public Roads – attached (No Board Action Required)
3. Letters from Manager-Director to Donald Halka, Supervisor of Mundy Charter Township and Linda Barber, Supervisor of Flint Charter Township, regarding Township Ordinances Concerning Prohibition of Truck Traffic on Maple Avenue – attached (No Board Action Required)
4. Letter from Manager-Director to Jeffery Zittel, Supervisor, Charter Township of Grand Blanc, regarding Grand Blanc Bike Path – attached (No Board Action Required)

C. Internal

1. Memorandum from Director of Traffic Engineering & Permits to the Board, regarding Status of Special Assessment Petitions – attached (No Board Action Required)

**GCRC BOARD MEETING AGENDA
MAY 25, 2004
PAGE 3**

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Selection of Consultant for Design Services for Baldwin Road (Van Vleet Road to Seymour Road) – Gaines Township – attached
2. Local Road Agreement with Gaines Township for the HMA Resurfacing of Baldwin Road from Seymour Road to Van Vleet Road – Total Project Cost = \$450,000.00 – attached
3. Local Road Agreement with Richfield and Davison Townships for the Double Chip Seal Resurfacing of Potter Road from Irish Road to State Road – Total Project Cost = \$46,219.00 – attached
4. Requesting Board Approval to Purchase Bituminous Base & Topping Mixture for the Maintenance Department – Splitting the Bid to Barrett Paving Materials in the amount of \$29,312.50 and ACE Asphalt & Paving Company in the amount of \$35,165.00 – attached
5. Order for Judgment – Saginaw Road at McCandlish Road, Tax Parcel No. 25-12-23-100-020 – GCRC Project No. 67-W642 – Payment of \$6,050 to Frank Yiannatji and John Yiannatji – attached
6. Ratification of Vouchers Totaling \$661,039.00 - attached
 - a. Voucher #V-38775 in the amount of \$376,300.06
Pay Ending May 14, 2004
 - b. Voucher #V-38776 in the amount of \$185.50
Special Pay Run to Correct Payroll Error
 - c. Voucher #V-38777 in the amount of \$284,553.44
Budget 2003 – 2004

B. Consent

1. Preliminary Site Plan: Grand Village Site Condominiums – Grand Blanc Township – attached

**GCRC BOARD MEETING AGENDA
MAY 25, 2004
PAGE 4**

2. Preliminary Site Plan: Grand Bluffs Site Condominiums – Grand Blanc Township – attached
3. Preliminary Site Plan: Arden Glen Site Condominium – Mundy Township – attached
4. Cost Agreement for Traffic Signal T-144, Carpenter Road at Genesee Road – Genesee Township – attached
5. Final Plat – Sanders Pond No. 2, Section 21 – Mundy Township – attached
6. Final Plat – Genesee Oaks Subdivision No. 2, Section 3 – Grand Blanc Township – attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

05/19/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – June 8, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. May 18, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – June 8, 2004:

10:30 A.M. – Abandonment Hearing for Kenmore (Lee) Avenue – Flint Township

B. Tuesday – June 15, 2004:

10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

1. Letter from Victor Lukasavitz with Gould Engineering, Inc., to Walt Schell, Director of Engineering, regarding Design Work – attached (No Board Action Required)

GCRC BOARD MEETING AGENDA
JUNE 8, 2004
PAGE 2

2. Letter from William Poster Sr. with Genesee County Drain Commissioner's Office to residents and GCRC, regarding Drainage problems at Dodge and Oak Roads – Forest Township – attached (No Board Action Required)
3. Letter from Debra Tocarchick with Genesee County Employee's Retirement System to John Daly, Manager-Director, regarding Employer Contribution Rate Effective January 1, 2005 – attached (No Board Action Required)
4. Letter from Tony McKerchie, Charter Township of Vienna, to John Daly, Manager-Director, regarding funding for additional ditching – attached (No Board Action Required)
5. Letter from Victor Lukasavitz with Gould Engineering, Inc., to John Daly, Manager-Director, regarding "Thank You" for reports to the Land Development Council of the Flint Builders Association – attached (No Board Action Required)
6. Letter from Mary Cumberworth, Michigan Department of Transportation, to John Daly, Manager-Director, regarding Act 51 Report – attached (No Board Action Required)

B. Outgoing

1. Letter from Mike Mansfield, Director of Traffic Engineering & Permits to George Rizik II, with Rizik & Rizik, P.C., regarding Croasdell Driveway – Fenton Township – attached (No Board Action Required)
2. Letter from Mike Mansfield, Director of Traffic Engineering & Permits to Ray Lord, 4520 Eleanor Drive, Fenton Township, regarding Special Assessment, Island View Drive Paving – attached (No Board Action Required)
3. Road Closure Notification – Branch Road between Center Road and Carpenter Road – Genesee Township – attached (No Board Action Required)
4. Letter from Mike Mansfield, Director of Traffic Engineering & Permits to Jeffery Zittel, Grand Blanc Charter Township, regarding Grand Bluffs Site Condominiums – attached (No Board Action Required)

GCRC BOARD MEETING AGENDA
JUNE 8, 2004
PAGE 3

C. Internal

1. Memorandum from Staff to the Board, regarding Confirmation of Purchase Order for replacement of overhead door in the amount of \$3,293.00 to Detroit Door & Hardware Co. – attached (No Board Action Required)
2. Status of Special Assessment Petitions - attached

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Michigan County Road Commission Self-Insurance Pool Voter Authorization for Meeting July 22, 2004 – attached
2. Payment to National Highway Maintenance System, in the amount of \$78,000.00, for purchase of Crack Sealant for Northbound and Southbound US-23 – attached
3. Primary Road Agreement with Grand Blanc Charter Township for center lane widening of Hill Road from Genesee Road to Belsay Road, GCRC Share = \$87,533.10 – attached
4. Roadside Ditching Overtime Requests – attached
 - a. Coolidge Road between M-15 and Washburn – Total cost of project = \$44,143.36 – Atlas Township
 - b. Coolidge Road between M-15 and Washburn – Total cost of project = \$13,479.80 – Atlas Township
5. Local Road Agreement with Flint Charter Township Central Business Development Authority for the HMA paving of Lenrose Avenue and Conway Street – Total Project Cost = \$156,100.00 – attached
6. Withdrawal of Annual Bid under Purchase Orders A-5138 and A-5139 for Galvanized Corrugated Steel Helical Circular/Arch Pipe to Jensen Bridge & Supply Co. – attached

GCRC BOARD MEETING AGENDA
JUNE 8, 2004
PAGE 4

7. Ratification of Vouchers Totaling \$1,466,655.68 - attached
 - a. Voucher #V-38778 in the amount of \$416,010.86
Vendor Payment, Budget 2003 – 2004
 - b. Voucher #V-38779 in the amount of \$281,416.44
Contractor Payment, Budget 2003 – 2004
 - c. Voucher #V-38780 in the amount of \$396,512.60
Pay Ending May 28, 2004
 - d. Voucher #V-38781 in the amount of \$372,715.78
Vendor Payment, Budget 2003 - 2004
8. Request Approval for Budget Transfer in the amount of \$37,442.72.
Request approval to pay Global Environmental and Engineering Inc. \$5,995.00 and Young's Environmental Clean Up Inc. \$37,442.72, for Diesel Spill at Swartz Creek Garage – attached
9. Preliminary Site Plan: Grand Bluffs Site Condominiums – Grand Blanc Township – attached

B. Consent

1. Notice of Hearing of Special Assessment – Island View Drive – Fenton Township Fire Station No. 2 – Tuesday, June 29, 2004 at 7:00 P.M. – attached
2. Oakhill Woods, Section 3 – Gaines Township – attached
3. Removal of Equipment from all records – attached
4. Aggregate Resurfacing Overtime Requests – attached
 - a. Fredrick St., North of Grand Blanc City Limits – Total Cost of Project = \$1,456.25 – Grand Blanc Township
 - b. Case Avenue, North of Grand Blanc City Limits – Total Cost of Project = \$2,885.30 – Grand Blanc Township

GCRC BOARD MEETING AGENDA
JUNE 8, 2004
PAGE 5

- c. Ruby Street, North to Baldwin Road – Total Cost of Project = \$3,309.91

- 5. Installation of smoke/heat detection equipment in vehicle lift bay, vehicle wash and Maintenance office, in the amount of \$5,000.00 and \$60.00 monthly monitoring fee (total cost of \$720.00 for the year) to Sonitrol – attached

- 6. Request for approval for Budget Transfer, in the amount of \$426.00, for fee increases to DEQ for Discharge Permit for Garage Sites and Hazardous Waste User – attached

- 7. First Order and Notice of Hearing of Objections for Western Hills and Dye Krest Woods No. 1 – Flint Township – attached

- 8. Final Plat – Woodridge Farms No. 4, Section 20 – Davison Township – attached

- 9. Act 51 Annual Report - attached

VIII. COMMISSIONER’S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

06/02/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – June 15, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. May 25, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – June 15, 2004:

10:05 A.M. – Senior Thesis Presentation by Kettering University Co-op
Graduate Derek Pluta

B. Tuesday – June 22, 2004:

10:00 A.M. – Board Meeting

C. Thursday – June 24, 2004:

7:00 P.M. – Flint Township Hall – Hearing for Western Hills & Dyecrest Woods

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. **Incoming** (None)

**GCRC BOARD MEETING AGENDA
JUNE 15, 2004
PAGE 2**

B. Outgoing (None)

C. Internal

1. Report from Personnel Director, regarding Position Status dated June 15, 2004 – attached (No Board Action Required)
2. Memorandum from Director of Traffic Engineering & Permits, regarding Status of Special Assessment Petitions – attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Request Increase in Purchase Order #A-5137, to Genesee Nationwide Fence, in the amount of \$9,479.62, due to increase in the cost of Steel for galvanized steel beam guardrail and posts – attached
2. Authorization 2F, Project No. 78-D762 – Davison Township Subdivisions – in the amount of \$25,003.30 to Ace Asphalt & Paving Co. – attached
3. Roadside Ditching Overtime Request for Montrose Township – Various Locations – Total Project Cost = \$19,204.55 – attached
4. Ratification of Vouchers Totaling \$988,516.36 - attached
 - a. Voucher #V-38782 in the amount of \$589,264.36 Contractor Payment, Budget 2003 - 2004
 - b. Voucher #V-38783 in the amount of \$399,252.00 Vendor Payment, Budget 2003 - 2004

B. Consent

1. First Order and Notice of Hearing of Objections for Gordon Street – Genesee Township Hall on Thursday, July 1, 2004 at 7:00 P.M. – attached

**GCRC BOARD MEETING AGENDA
JUNE 15, 2004
PAGE 3**

2. Final Plat – Hidden Oaks No. 3, Section 29 – Grand Blanc Township – attached
3. Traffic Control Order, Yield Signs – Flint Township - attached

VIII. COMMISSIONER’S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

06/09/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – June 22, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. June 8, 2004 – Board Meeting

B. June 8, 2004 – Abandonment Hearing for Kenmore (Lee) Avenue –
Flint Township

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Thursday – June 24, 2004:
7:00 P.M. – Flint Township Hall – Hearing for Western Hills &
Dyecrest Woods

B. Tuesday – June 29, 2004:
10:00 A.M. – Additional Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. **Incoming** (None)

GCRC BOARD MEETING AGENDA
JUNE 22, 2004
PAGE 2

B. Outgoing

1. Letter from Construction Manager, Engineering to Flagstone Pointe Limited Partnership, regarding Flagstone Pointe, Pavement Repair, Section 6, Flint Township – attached (No Board Approval Required)

C. Internal

1. Memorandum from Safety Coordinator to Interim Maintenance Director, regarding “Patch & Dash” during Patching Operations – attached (No Board Action Required)
2. Memorandum from Director of Traffic Engineering & Permits to the Board, regarding Status of Special Assessment Petitions – attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER’S DECISIONS

A. Discussion

1. Request to Purchase Twenty-Five Mobile Radios from Blumerich Communications Services, Inc. – Total Cost = \$11,299.00 – attached
2. Bid Results and Award of Contract for Island View Drive - Special Assessment Project – Fenton Township – Low Bid of \$107,288.70 submitted by Keway Construction Co. – attached
3. Local Road Agreement with Charter Township of Montrose – Chip Seal Resurfacing and Pavement Repair of Nichols Road – Total Project Cost = \$126,730.00 – attached
4. Authorization to request State reimbursement of \$10,000.00 for payments made to licensed professional engineers – attached
5. Purchase of Roll-up Signs and Bases – Total Cost = \$22,538.03 – attached
6. (Item moved to Consent 1.)

GCRC BOARD MEETING AGENDA
JUNE 22, 2004
PAGE 3

7. Ratification of Vouchers Totaling \$394,412.19 – attached
 - a. Voucher #V-38784 in the amount of \$394,412.19
Pay Ending June 11, 2004

B. Consent

1. Final Plat – Berkshire, Section 9 – Mundy Township – attached
2. Contract for Island View Drive – Special Assessment District No. 0438 – Fenton Township – attached
3. Adoption of Roads into County Road System – attached
 - Fenton Township:

Oak Tree Court, Stepping Stone Lane, Sleepy Hollow – Pinnacle Shores No. 3, Section 33
 - Mt. Morris Township:

Corbin Court – Thomas Estates No. 1, Section 6
4. Order of Necessity and Notice of Hearing of Necessity for Haven Street – Genesee Township Hall on July 29, 2004 at 7:00 P.M. – attached
5. Notice of Hearing of Objections for Gordon Street - Genesee Township Hall on July 28, 2004 at 7:00 P.M. – attached
6. Revised Posting for Various Bridges for Weight Restrictions – attached
7. Removal of Equipment from all records – attached

VIII. COMMISSIONER'S CONCERNS

**GCRC BOARD MEETING AGENDA
JUNE 22, 2004
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IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

06/16/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

ADDITIONAL BOARD MEETING

Tuesday – June 29, 2004 – 10:00 A.M.

AGENDA

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
 - A. June 3, 2004 – Hearing On Determination Of Necessity for Kissner Avenue – Flint Township
 - B. June 15, 2004 – Board Meeting
- IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION**
 - A. Tuesday – June 29, 2004:
7:00 P.M. – Hearing of Special Assessment for Island View Drive at Fenton Township Fire Station No. 2
 - B. Road Commission Closed on Monday, July 5 & Tuesday, July 6, 2004, in Observance of Independence Day
 - C. Tuesday – July 13, 2004:
10:00 A.M. – Board Meeting
- V. PUBLIC ADDRESS THE BOARD**
- VI. CORRESPONDENCE**
 - A. **Incoming**

GCRC ADDITIONAL BOARD MEETING AGENDA
JUNE 29, 2004
PAGE 2

1. Letter from Director of Genesee County 9-1-1 to Manager-Director, regarding Lease to build a tower behind the GCRC Atlas Garage – attached (No Board Action Required)

B. Outgoing

1. Letter from Manager-Director to Mundy Charter Township Supervisor and Flint Charter Township Supervisor, regarding Township Ordinances Concerning Prohibition of Truck Traffic on Maple Avenue – attached (No Board Action Required)
2. Letter from Manager-Director to Strategic Budget Committee Chairperson, regarding Appropriations in Support of Local Road Maintenance in the Genesee County FY-2004/2005 Budget – attached (No Board Action Required)

C. Internal

1. Memorandum from Director of Traffic Engineering & Permits to the Board, regarding Status of Special Assessment Petitions – attached

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Request Board approval to increase tree removal contract, in the amount of \$22,000.00, with Owen Tree Service, Inc. – attached
2. Roadside Ditching Overtime Request for Atlas Township (Ridge Road between Green and Horton Roads) – Total Project Cost = \$31,314.52 – attached
3. Roadside Ditching Overtime Request for Atlas Township (Henderson Road between Coolidge and Hegal Roads) – Total Project Cost = \$8,707.26 – attached
4. Ratification of Vouchers Totaling \$724,187.42 - attached
 - a. Voucher #V-38785 in the amount of \$436,624.29 Contractor Payment, Budget 2003 - 2004

**GCRC ADDITIONAL BOARD MEETING AGENDA
JUNE 29, 2004
PAGE 3**

- b. Voucher #V-38786 in the amount of \$287,563.13
Vendor Payment, Budget 2003 - 2004

B. Consent

1. Traffic Control Devices – attached
 - Fenton Township / Pinnacle Shores
 - Mt. Morris Township / Thomas Estates
2. Final Order – Western Hills and Dye Krest Woods No. 1,
Assessment District No. 448 – Flint Township – attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

06/23/04

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday – July 13, 2004 – 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. June 22, 2004 – Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday – July 13, 2004:

10:00 A.M. – Special Presentation by Road Commissioners

B. Tuesday – July 20, 2004:

9:00 A.M. – Roads & Bridges Advisory Committee Meeting

10:00 A.M. – Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

1. Memorandum from Genesee County Employee's Retirement System Office Supervisor to Genesee County Human Resource Director, copied to Manager-Director, regarding Supplemental Actuarial Report – AFSCME 496-04 – attached (No Board Action Required)

GCRC BOARD MEETING AGENDA
JULY 13, 2004
PAGE 2

B. Outgoing

1. Letter from Manager-Director to Mrs. Shirley Allen, regarding complaint concerning Ditches at 1028 Lorene Street, Mt. Morris Township – attached (No Board Action Required)
2. Letter from Director of Traffic Engineering & Permits to City of Swartz Creek Assistant to the City Manager, regarding Miller Road Bike Lanes – Gaines Township – attached (No Board Action Required)

C. Internal

1. Status of Special Assessment Petitions – attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Requesting Board approval to purchase Bulk Rock Salt for the Maintenance Department, in the amount of \$931,700.00, from Low Bidder Detroit Salt Company – attached
2. Selection of Consultant for Design Services for Dunkirk Street (Saginaw Road Easterly to End) – Genesee Township – Estimated construction cost = \$162,100.00 and estimated preliminary Engineering Fee = \$13,000.00 – Wade-Trim, Inc. to prepare construction plans – attached
3. Local Road Agreement with Charter Township of Genesee for Dunkirk Street reconstruction and 4" Limestone resurfacing of Panama Street – Total Project Cost = \$205,800.00 - attached
4. Local Road Agreement with Forest Township for Henderson Road (from Mosher Road to Farrand Road) and Oak Road (from Olds Road to Dodge Road) – Total Project Cost = \$66,216.00 – attached

GCRC BOARD MEETING AGENDA
JULY 13, 2004
PAGE 3

5. Right of Way Purchase for Linden/Bristol Intersection Improvement in the amount of \$56,000.00 to George & Laura Eastman – Flint Township – attached
6. Irish Hills Retention Pond – Construction of storm sewer extension in Strawberry Trails in the amount of \$9,993.00 – Atlas Township – attached
7. Letter of Agreement for PASER Condition Survey on Local Roads with George Raffo and Robert Scholle – Cost not to exceed \$20,000.00 – attached
8. Ratification of Vouchers Totaling \$1,700,517.77 - attached
 - a. Voucher #V-38787 in the amount of \$393,189.55 Pay Ending June 25, 2004
 - b. Voucher #V-38788 in the amount of \$833,868.73 Vendor Payment, Budget 2003 – 2004
 - c. Voucher #V-38789 in the amount of \$19,032.00 Contractor Payment, Budget 2003 – 2004
 - d. Voucher #V-38790 in the amount of \$329,469.61 Contractor Payment, Budget 2003 – 2004
 - e. Voucher #V-38791 in the amount of \$124,957.88 Vendor Payment, Budget 2003 - 2004

B. Consent

1. Requesting Board Approval for Overtime Aggregate Resurfacing in Genesee Township - Muriel and Alder Roads – Grand Total = \$3,273.33 – attached
2. Preliminary Site Plan – Centennial Farms – Mundy Township – attached
3. Right of Way Purchase at Linden/Maple Intersection in the amount of \$130.50 to Dennis Eastman – attached

GCRC BOARD MEETING AGENDA
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4. Temporary Traffic Control Order for Buick Open Golf Tournament
– Grand Blanc Township – attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly, III, Ph.D.
Manager-Director

DK

06/30/04