

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

ORGANIZATIONAL BOARD MEETING

Tuesday - January 10, 2006 - 10:00 A.M.

AGENDA

- I. CALL MEETING TO ORDER
- II. ROLL CALL
- III. ELECTION OF OFFICERS - GENESEE COUNTY ROAD COMMISSION BOARD
 - A. Election of Chairperson
 - B. Election of Vice-Chairperson
 - C. Appointments to Committees:
 - Parks & Recreation Commission
 - Retirement Commission
 - Water & Waste Services Division
- IV. APPROVAL OF MINUTES
 - A. December 13, 2005 - Board Meeting
- V. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION
 - A. Monday - January 16, 2006:
ROAD COMMISSION CLOSED IN OBSERVANCE OF MARTIN LUTHER KING, JR. DAY
 - B. Tuesday - January 17, 2006:
10:00 A.M. - Additional Board Meeting

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VI. PUBLIC ADDRESS THE BOARD

VII. CORRESPONDENCE

A. Incoming

1. Letter from Brandon Dunn with the Genesee County Metropolitan Planning Commission, to John Daly, Manager-Director, regarding 2006 Community Development Block Grant (CDBG)-Funded Road Improvement Projects - attached (No Board Action Required)
2. Letter from Gary Johnson with the Office of the Medical Examiner, to John Daly, Manager-Director, regarding request to install a stop light or stop sign along the area on Bristol Road between Central Church of the Nazarene and Bristol Road Church of Christ - Flint Township - attached (No Board Action Required)
3. Letter from Helen Bruce of Davison, to Road Commission Staff, "Thank You" for snow removal on the expressways December 14 & 15, 2005 - attached (No Board Action Required)
4. Resolution from the Genesee County Board of Commissioners regarding Fleet Management Consulting Services - attached (No Board Action Required)

B. Outgoing

1. Letter from John Daly, to William Ayre, City of Flint City Hall, regarding Michigan Department of Transportation Economic Development Fund Category A Grant #841 (Linden and Maple Roads) Status Report - attached (No Board Action Required)
2. Letter from John Daly, to Ann Moss, Grand Blanc Township Transportation Committee, regarding Roadway Master Plan - attached (No Board Action Required)

C. Internal

1. Memorandum from Mike Mansfield, to the Board, regarding Status of Special Assessment Petitions - attached (No Board Action Required)

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VIII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Selection of Consultant for Design Services for the Gale Road Culvert (0.25 Mile North of M-57) - Forest Township - Rowe, Inc. estimated construction cost = \$125,000.00, which results in an estimated preliminary engineering fee of \$14,000.00 at 11.2% - attached
2. Selection of Consultant for Design Services for Washburn Road - (Otter Lake Village Limit to Howell Road) - Forest Township - Kraft Engineering, Inc. estimated construction cost = \$800,000.00, which results in an estimated preliminary engineering fee of \$64,000.00 at 8% - attached
3. Michigan Department of Transportation Contract No. 05-5523 for Fenton Road HMA resurfacing from Thompson Road to Ray Road - Fenton Charter Township - grand total = \$254,600.00 - attached
4. Michigan Department of Transportation Contract no. 05-5524 for Fenton Road HMA resurfacing from North Long Lake Road to Thompson Road - Fenton Charter Township - grand total = \$525,200.00 - attached
5. D.V.L. Limited Partnership v GCRC; Settlement in the amount of \$25,000.00 for driveway access that was moved as a result of a road construction project - attached
6. Request to Renew Purchase Order, in the amount of \$10,980.00 to Marsack Property Management, for Maintenance of Lennon Park (M-13 Roadside Park) in Clayton Charter Township, for the Michigan Department of Transportation - attached
7. Ratification of Vouchers totaling \$986,335.30 - attached
 - a. Voucher #V-38959 in the amount of \$475,813.78
Pay Ending December 23, 2005

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- b. Voucher #V-38960 in the amount of \$26,590.21
Contractor Payment, Budget 20065 - 2006
- c. Voucher #V-38961 in the amount of \$483,931.31
Vendor Payment

B. Consent

- 1. Preliminary Plat: Hidden Ponds No. 2 in Mundy Township - attached
- 2. Preliminary Plat: Crystalbrook of Flushing in Flint Charter Township - attached
- 3. Preliminary Site Plan: Golfview Pointe of Lake Fenton in Fenton Charter Township - attached
- 4. Preliminary Order for Loon Lake Court in Fenton Charter Township - attached
- 5. Request for Budget Transfer, in the amount of \$615.00, from Capitol Outlay to Dues and Subscriptions for the renewal of one year subscription to Watchguard - attached

IX. COMMISSIONER'S CONCERNS

X. MANAGER-DIRECTOR REPORT

XI. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

01/04/06

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

ADDITIONAL BOARD MEETING

Tuesday - January 17, 2006 - 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. December 20, 2005 - Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday - January 24, 2006:

9:00 A.M. - Roads & Bridges Advisory Committee Meeting

10:00 A.M. - Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

1. Letter from Randall Byrne with the City of Grand Blanc to Jeff Zittel and Grand Blanc Charter Township Board Members, copied to John Daly, regarding Township of Grand Blanc Roadway Master Plan - attached (No Board Action Required)

B. Outgoing

1. Letter from Bob Slattery, to Robert Cole, Argentine Township Supervisor, regarding Plan for Local Roads - attached (No Board Action Required)

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2. Letter from Mike Mansfield, to George Rizik representing Grand Sakwa Properties, Inc., regarding Saginaw Road, Heritage Park North Main Driveway - Grand Blanc Charter Township - attached (No Board Action Required)
3. Letter from John Daly, to Amy McMillan, Director of the Genesee County Parks & Recreation, regarding Commissioner Miller's appointment to represent the GCRC at the Parks Meetings - attached (No Board Action Required)
4. Letter from John Daly, to Debra Tocarchick, Retirement Office Supervisor, regarding Commissioner Miller's appointment to represent the GCRC at the Retirement Meetings - attached (No Board Action Required)
5. Letter from John Daly, to John O'Brien, Director of the Water and Waste Services Division, regarding Commissioner Jamison's appointment to represent the GCRC at the Water and Waste Services Division Meetings - attached (No Board Action Required)

C. Internal

1. Memorandum from to the Board from John Daly, Lynn Luelen & Darryl Ertel - Advisement of Purchase Order A-6003, in the amount of \$15,000.00 to Blumerich Communications for Mobile Units; VHF Antennas and Ignition Switch Cables - attached (No Board Action required)
2. Memorandum to the Board from Mike Mansfield, regarding Status of Special Assessment Petitions - attached (No Board Action Required)

VII. BOARD OF ROAD COMMISISONER'S DECISIONS

A. Discussion

1. Seymour Road Sewerline - Payment to the Charter Township of Montrose, in the amount of \$391,000.00, to connect the facilities at the Montrose Maintenance Garage to the Waste Water Collection System - attached

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2. Budget Adjustment for Seymour Road Sewerline - attached
3. Requesting Board approval to purchase Fourteen $\frac{3}{4}$ Ton Regular Cab Pick-Up Trucks from Red Holman Pontiac GMC, in the amount of \$246,358.00 - attached
4. Requesting Board approval to purchase a One Ton Delineator Utility Truck from Hank Graff Chevrolet, Inc., in the amount of \$45,961.00 - attached
5. Requesting Board approval to purchase products/services for the Equipment Department from Genesee Nationwide Fence, in the amount of \$26,467.00 - Installation of a Chain Link Fence; Willing Glazing Contractors in the amount of \$43,981.00 - Window Replacement for Maintenance Building, East End; Willing Glazing Contractors in the amount of \$16,995.00 - Window Replacement for Atlas Garage - attached
6. Requesting Board approval to purchase Eight Laptop Computers from Hi-Tech System Service, Inc., in the amount of \$16,619.20 - attached
7. Ratification of Vouchers Totaling \$962,477.00 - attached
 - a. Voucher #V-38962 in the amount of \$415,883.25
Pay Ending January 6, 2006
 - b. Voucher #V-38963 in the amount of \$546,593.75
Vendor Payment, Budget 2005 - 2006

B. Consent

1. Precision Software Maintenance Fee in the amount of \$11,460.00 - attached
2. Order of Necessity and Notice of Hearing of Necessity for Hammerberg Road - Flint Charter Township - attached
3. Abandonment of Airport Street - Flint Charter Township - attached

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4. Rescinding Orders Controlling Parking on County Highways (Dolan Drive - Mt. Morris Township and Flushing Road - Flint Charter Township) - attached
5. Traffic Control Order Controlling Parking on County Highways - Flint Charter Township (Carmanwood Drive / Van Campen Street) - attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

01/11/06

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday - January 24, 2006 - 10:00 A.M.

AGENDA

- I. CALL MEETING TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES
 - A. January 10, 2006 - Board Meeting
- IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION
 - A. Tuesday - January 31, 2006:
Board Meeting Canceled
 - B. Tuesday - February 7, 2006:
10:00 A.M. - Board Meeting
7:00 P.M. - Hearing of Determination of Necessity for Hammerberg Road - Flint Township Hall
- V. PUBLIC ADDRESS THE BOARD
- VI. CORRESPONDENCE
 - A. Incoming (None)
 - B. Outgoing
 - 1. Letter from John Daly to County Commissioner Ted Hammon, regarding Most Recent Act 51 Report - attached (No Board Action Required)

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2. Letter from Bill DiLorenzo to Consumer's Energy, regarding Service disconnect on Linden Road, South of Pierson - Mt. Morris Township - attached (No Board Action Required)

C. Internal

1. Bay Region Salt & Sand Usage by County Report - attached (No Board Action Required)
2. Memorandum from Mike Mansfield to the Board, regarding Status of Special Assessment Petitions - attached (No Board Action Require)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Selection of Consultant for Design Services for Loon Lake Court (Jennings Road southwesterly to end 0.13 mile) - Fenton Charter Township - Estimated Construction Cost = \$80,000.00, which results in an estimated preliminary engineering fee of \$7,200.00 at 9% - attached
2. Administrative Services Contract Blue Cross Blue Shield of Michigan - Wire Transfer of funds to BCBS in the amounts of \$59,026.00 and \$323,076.00, February through March 2006 - attached
3. Post Employment Benefits Account - attached
4. Ratification of Vouchers Totaling \$842,842.62 - attached
 - a. Voucher #V-38964 in the amount of \$831,836.11 Vendor Payment, Budget 2005 - 5006
 - b. Voucher #V-38965 in the amount of \$7,036.57 Contractor Payment, Budget 2005 - 2006
 - c. Voucher #V-38966 in the amount of \$3,969.94 Vendor Payment, Budget 2004 - 2005

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B. Consent

1. Private Road Maintenance Contract for Crystal Cove Court -
Fenton Charter Township - attached
2. Abandonment of Front Street - Fenton Charter Township -
attached

VIII. COMMISSIONER'S CONCERNS

IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director Report

DK

01/18/06

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday - February 7, 2006 - 10:00 A.M.

AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. January 17, 2006 - Board Meeting

IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

A. Tuesday - February 7, 2006:

7:00 P.M. - Hearing of Determination of Necessity for Hammerberg Road - Flint Township Hall

B. Tuesday - February 14, 2006:

10:00 A.M. - Board Meeting

V. PUBLIC ADDRESS THE BOARD

VI. CORRESPONDENCE

A. Incoming

1. Letter from Winfield Cooper, III, Cooper Commercial, to John Daly, regarding Missing Rock from 3499 S. Linden Road, private property - Flint Township - attached (No Board Action Required)
2. Letter from Edward J. Donovan, Genesee Regional Chamber of Commerce, to John Daly, regarding Oakley Industries accessing Matthew Drive and Ai-Flint accessing Maple Avenue and Continental and/or Linden Creek Parkway - Flint-Flint Township Industrial/Airpark - attached (No Board Action Required)

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3. E-Mail from Jerry Bird of Argentine Township, to John Daly, regarding Argentine Roads - attached (No Board Action Required)

B. Outgoing

1. Letter from John Daly to Scott Streeter, Genesee Charter Township Supervisor, regarding Improving the Condition of the County Road System in Genesee Township - attached (No Board Action Required)
2. Letter from John Daly to Eric Hobson, Genesee County Purchasing Director, regarding Consolidation of Automobile Fleet Maintenance Support - attached (No Board Action Required)

C. Internal

1. Memorandum from John Daly to Bob Shegos, GCRC Attorney, regarding Rand Construction & PJD Holdings Deposit / Refund - attached (No Board Action Required)
2. Memorandum from John Daly to All Employees, regarding Funding for Post-Employment Health Care - attached (No Board Action Required)
3. Memorandum from Fred Peivandi; Mike Mansfield; John Plamondon; Richard Hill & Sue Charnesky, to John Daly, regarding Construction Material Changes, Road Cross Section, Aggregate Base - 21AA Limestone - HMA 13 A Full Depth - Low Volume Local Roads - attached (No Board Action Required)
4. Memorandum from Cherry Grant to All Division Heads and Foreman, regarding MIOSHA 2005 Year End Report - attached (No Board Action Required)
5. Memorandum from John Daly; Lynn Luellen & Darryl Ertel to the Board, regarding Advisement of Purchase Order A-6051 in the amount of \$14,999.00 to Evans Equipment for two Allmand Night-Lite Towable Portable Light Towers - attached (No Board Action Required)
6. Status of Special Assessment Petitions - attached (No Board Action Required)

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VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Resolution of Support for Applying for Federal Enhancement Funding for the Bicentennial Park Multi-use path construction - Grand Blanc Charter Township - attached
2. Resolution of Support for Applying for Federal Enhancement Funding for the Embury Road and Cook Road Non-motorized Multi-use path construction - Grand Blanc Charter Township - attached
3. Resolution of Support for Applying for Federal Enhancement Funding for the Genesee Road Non-motorized Multi-use path construction - Grand Blanc Charter Township - attached
4. 2006/2007 Construction Surveying Services - attached
5. 2006/2007 Construction Material Testing Services - attached
6. Michigan Department of Transportation Contract No. 05-5499, Railroad grade crossing improvements on the Grand Trunk Western Railroad at Reid Road - Gaines Township - attached
7. Requesting Board approval to purchase products/services for the Equipment Department, in the amount of \$42,666.88, from Bell Equipment Company, for the repair of two Athey Sweepers - attached
8. Requesting Board Approval to purchase one Single Axle Dump Truck, in the amount of \$130,811.00, from Graff Truck Center - attached
9. Requesting Board Approval to purchase nine Tandem Axle Dump Trucks, in the amount of \$1,544,105.87, from Graff Truck Center - attached

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10. Ratification of Vouchers Totaling \$ (IN PROCESSING)

- a. Voucher #V-38967 in the amount of \$428,889.89
Pay Ending January 20, 2006
- b. Voucher #V-38968 in the amount of \$132,437.51
Vendor Payment, Budget 2004 - 2005
- c. Voucher #V-38969 in the amount of \$26,807.93
Contractor Payment, Budget 2004 - 2005
- d. Voucher #V-38970 in the amount of \$171,158.96
Vendor Payment, Budget 2004 - 2005

B. Consent

- 1. Preliminary Plat: Victoria Station Estates No. 3 & 4 - Richfield Township - attached
- 2. Preliminary Plat: Woodridge Farms No. 5 - Davison Township - attached
- 3. Adoption of Roads into County Road System - attached

Vienna Township:

Centennial Oak Courts & Autumn Breeze Trail - Centennial Oak Condominium Phase I & II, Section 22

- 4. Traffic Control Devices - attached

Vienna Township:

Centennial Oak Condominium Phase I & II, Section 22

1. YIELD - Centennial Oak Court @ Autumn Breeze Trail

- 5. Final Plat: Hidden Ponds Subdivision No. 2, Sections 23 & 24 - Mundy Township
- 6. Final Platt: Wyndemere West, Section 8 - Mundy Township - attached
- 7. Final Plat: Flagstone Pointe No. 12, Section 6 - Flint Township - attached

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- VIII. COMMISSIONER'S CONCERNS
- IX. MANAGER-DIRECTOR REPORT
- X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

02/01/06

GENESEE COUNTY ROAD COMMISSION

211 West Oakley Street, Flint, Michigan 48503

BOARD MEETING

Tuesday - February 14, 2006 - 10:00 A.M.

AGENDA

- I. CALL MEETING TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES
 - A. January 24, 2006 - Board Meeting
- IV. MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION
 - A. Monday - February 20, 2006:
ROAD COMMISSION CLOSED IN OBSERVANCE OF PRESIDENTS' DAY
 - B. Tuesday - February 28, 2006:
 - 9:00 A.M. - Roads & Bridges Advisory Committee Meeting
 - 10:00 A.M. - Board Meeting
- V. PUBLIC ADDRESS THE BOARD
- VI. CORRESPONDENCE
 - A. Incoming
 - 1. Letter from David Jansen, Genesee County Drain Commissioner's Office, to John Daly, regarding Consolidation of Automobile Fleet Maintenance Support - attached (No Board Action Required)
 - 2. Letter from Richard Hammel, Genesee County Board of Commissioners, to John Daly, regarding appointment of Billy Bradshaw to the Genesee County Road Commission - attached (No Board Action Required)

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B. Outgoing

1. Letter from Mike Mansfield to Todd Leslie, Atwell-Hicks, regarding Clio Wal-Mart Store #4243-00, Construction Plans - Vienna Township - attached (No Board Action Required)

C. Internal

1. Memorandum from Mike Mansfield to the Board, regarding Status of Special Assessment Petitions - attached (No Board Action Required)

VII. BOARD OF ROAD COMMISSIONER'S DECISIONS

A. Discussion

1. Agreement with the Genesee County Drain Commissioner's Office regarding the construction of a 24" water main on Linden Road at Maple Avenue - Flint Charter Township - Estimated cost = \$24,200.00 - attached
2. Michigan Department of Transportation Contract No. 05-5522, Resurfacing of Clio Road (I-475 to Stanley Road) - Mt. Morris Charter Township - Grand Total = \$495,100.00 - attached
3. Preliminary Plat, Performance Agreement and Final Plat: Double Tree Estates - Clayton Charter Township - attached
4. Purchase Order A-5142 increase in the amount of \$570.72 to Osburn Associates for Traffic Signs - attached
5. Request approval for budget transfer from Department 81 Administration to Department 60 Personnel for the continuance of switchboard coverage, in the amount of \$14,880.00 - attached
6. Trucking Agreement for South Linden Road and Maple Avenue - Flint Township - attached
7. Ratification of Vouchers Totaling \$622,157.06 - attached
 - a. Voucher #V-38971 in the amount of \$439,324.35
Pay Ending February 3, 2006

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- b. Voucher #V-38972 in the amount of \$182,832.71
Vendor Paymet, Budget 2005 - 2006

B. Consent

1. Preliminary Site Plan: Greenfield Estates Site Condominiums - Grand Blanc Charter Township - attached
2. Order of Necessity and Notice of Hearing of Necessity for Williamsburg Farms - Grand Blanc Charter Township - attached
3. Final Plat - Cobblestone Park, Section 3 - Davison Township - attached
4. Rescinding Orders Controlling Parking on County Highways - attached
 - P-R 25-07-05: Coldwater Road, Mt. Morris Township and Genesee Township, Clio Road to M-54 (Saginaw Road) (P-25-233-69)
 - P-R 25-08-05: Alcott Avenue, Genesee Township, Richfield Road south 400' (P-25-98-75)
5. Request for additional compensation for preliminary engineering services for Lake Road (State Road/M-15 to Oak Road) - Forest Township - attached
6. Equipment and Miscellaneous items for the 2006 County Auction - attached
7. Designated Voter on County Road Association of Michigan (CRAM) Polices - Business Meeting to be held in Lansing on March 9, 2006 - attached

VIII. COMMISSIONER'S CONCERNS

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IX. MANAGER-DIRECTOR REPORT

X. ADJOURNMENT

John H. Daly III, Ph.D.
Manager-Director

DK

02/08/06