

**GENESEE COUNTY ROAD COMMISSION**  
**ORGANIZATIONAL BOARD MEETING**

**JANUARY 4, 2005**

**MINUTES**

**CALL TO ORDER**

Genesee County Chief Deputy Clerk George Long called the meeting of the Genesee County Board of Road Commissioners to order at approximately 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan.

**ROLL CALL**

Present: Galen Jamison, Vice-Chairman  
David Miller, Commissioner

Absent: Bonita White, Chairman

Others Present: John Daly, Walter Schell, Albert Wells, Kermit Pitts, Lynn Luelen, Anthony Branch, Bob Slattery, Mike Mansfield, Timothy Sabin; Genesee County Road Commission Staff; George Long, Genesee County Chief Deputy Clerk; Marjory Raymer, *The Flint Journal*; Howard Gordon, SEIU Local 517M Union Representative; Terry Donnelly, Deputy Clerk of the Board

**ELECTION OF OFFICERS**

Election of Chairperson – Genesee County Chief Deputy Clerk George Long called for nominations for the office of Chairperson of the Genesee County Road Commission.

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to nominate Commissioner Jamison for the Office of Chairperson of the Board of County Road Commissioners of Genesee County for a period of one (1) year.

Chief Deputy Clerk Long called for additional nominations three (3) times. There were none.

VOTE ON NOMINATION:

Ayes: Jamison, Miller

No: None

**NOMINATION CARRIED.**

Chief Deputy Clerk Long congratulated Commissioner Jamison on his election to the Office of Chairperson and turned the meeting over to him.

Election of Vice-Chairperson – Chairman Jamison called for nominations for the Office of Vice-Chairperson of the Genesee County Road Commission.

**ACTION TAKEN** – Motion by Mr. Jamison, seconded by Mr. Miller, to nominate Commissioner Miller for the Office of Vice-Chairperson of the Board of County Road Commissioners of Genesee County for a period of one (1) year.

Chairman Jamison called for additional nominations three (3) times. There were none.

VOTE ON NOMINATION:

Ayes: Jamison, Miller

No: None

**NOMINATION CARRIED.**

Appointments to Retirement Commission, Water and Waste Division and Parks and Recreation Commission Boards – Chairman Jamison recommended appointments be made for representation by the Board on the Retirement Commission, Water and Waste Division and Parks and Recreation Commission Boards.

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to accept the recommendation of Chairman Jamison that Commissioner White sit on the Parks and Recreation Commission Board, Vice-Chairman Miller sit on the Water and Waste Division Board and Chairman Jamison sit on the Retirement Commission Board.

Chairman Jamison requested the secretary, Debbie Keasler, notify these departments as to who the representative from the Road Commission Board will be for the next year.

**APPROVAL OF MINUTES**

December 14, 2004 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve the Minutes of the December 14, 2004, Board Meeting, as printed and distributed.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, January 11, 2005

10:00 a.m. – Board Meeting

7:00 p.m. – Hearing for Kissner Avenue at the Flint Township Hall

### **PUBLIC ADDRESS THE BOARD**

Howard Gordon, SEIU Local 517M – Howard Gordon, a representative of SEIU Local 517M, addressed the Board regarding his displeasure in the handling of an article that appeared in the Flint Journal.

### **CORRESPONDENCE**

#### **INCOMING**

Correspondence from Mundy Township Supervisor Bond – re: Maple Avenue Truck Traffic – In correspondence dated December 15, 2004, Mundy Township Supervisor Bond questioned if the large air park sign on Linden Road south of Maple Avenue to the north of that intersection could be moved in an attempt to lessen truck traffic on Maple Avenue, Mundy Township. (Copy filed with official minutes.)

#### **OUTGOING**

Correspondence to Genesee County Board Coordinator – re: Service for Emergency Response Vehicle – In correspondence dated December 15, 2004, to Genesee County Board Coordinator Dan Harrell, staff provided estimated service costs for the Emergency Response Vehicle. (Copy filed with official minutes.)

#### **INTERNAL**

Corrected Genesee County Road Commission Position Status Report – Included in the correspondence agenda was a corrected position status update for December, 2004. (Copy filed with official minutes.)

Status of Special Assessment Petitions – In a staff memorandum dated January 3, 2005, a status report of Special Assessment Petitions was provided. (Copy filed with official minutes.)

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve the Incoming, Outgoing and Internal correspondence.

**MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

Request for Purchase Order – Traffic Signal Video Detection Equipment – In a memorandum dated December 16, 2004, staff recommended Board approval for the purchase of traffic signal video detection equipment. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve the purchase of traffic signal video detection equipment for the I-69 EB Off Ramp at Morrish Road, Clayton Township, from Carrier & Gable, Inc., in the amount of \$10,293.60.

### **MOTION CARRIED.**

Ratification of Vouchers Totaling \$1,166,462.26 – (Copies filed with official minutes.)

Voucher #V-38846

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to ratify Voucher #38846 in the amount of \$544,322.61.

VOTE ON MOTION:  
Ayes: Jamison, Miller  
No: None

### **MOTION CARRIED.**

Voucher #V-38847

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to ratify Voucher #38847 in the amount of \$409,360.34.

VOTE ON MOTION:  
Ayes: Jamison, Miller  
No: None

### **MOTION CARRIED.**

Voucher #V-38848

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to ratify Voucher #38848 in the amount of \$212,779.31.

VOTE ON MOTION:  
Ayes: Jamison, Miller  
No: None

**MOTION CARRIED.**

**CONSENT**

Preliminary Plat – Hunt Farm Estates No. 3, Richfield Township - Contained in the agenda package for review by the Board was staff memorandum dated December 16, 2004, recommending Board approval of the Preliminary Plat for Hunt Farm Estates No. 3, Richfield Township. (Copy of memorandum and Preliminary Plat filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve and authorize signing by the Board of the Preliminary Plat for Hunt Farm Estates No. 3, Section 34, Richfield Township, subject to compliance with the stipulations noted on the Preliminary Plat.

**MOTION CARRIED.**

Preliminary Plat – The Needles No. 2, Flushing Township - Contained in the agenda package for review by the Board was staff memorandum dated December 21, 2004, recommending Board approval of the Preliminary Plat for The Needles No. 2, Flushing Township. (Copy of memorandum and Preliminary Plat filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve and authorize signing by the Board of the Preliminary Plat for The Needles No. 2, Section 21, Flushing Township, subject to compliance with the stipulations noted on the Preliminary Plat.

**MOTION CARRIED.**

First Order of Determination and Notice of Hearing of Objections for Haven Street, Genesee Township - Contained in the agenda package for review by the Board was staff memorandum dated December 21, 2004, submitting and recommending approval of the First Order of Determination and Notice of Hearing of Objections for Haven Street, Genesee Township. (Copy of memorandum, First Order of Determination and Notice of Hearing of Objections filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve and authorize signing by the Board of the First Order of Determination for proposed improvement to Haven Street, Genesee Township; and further, to approve and authorize signing by the Board of the Notice of Hearing of Objections for proposed improvement of Haven Street to be held on Thursday, January 27, 2005, at 7:00 p.m., at the Genesee Township Hall.

**MOTION CARRIED.**

## **COMMISSIONER'S CONCERNS**

Discussion - Highway 23 Project, L.L.C. (H23P) in Grand Business Park (GBP), Mundy Township – Chairman Jamison questioned the status of correspondence received from Mundy Township Supervisor Karen Bond regarding the Highway 23 Project, L.L.C. (H23P) in Grand Business Park (GBP), Mundy Township. (Copy filed with official minutes.)

Staff advised a meeting will be set up for next week with all concerned parties to discuss options regarding the Highway 23 Project, L.L.C (H23P) in Grand Business Park (GBP), Mundy Township.

Discussion - Culvert Assessments and Fees – Chairman Jamison questioned if a decision had been made regarding notification to property owners regarding culvert or major project assessments and fees.

Staff advised they are in the process of developing a culvert brochure similar to the mail box brochure which would state all Road Commission policies and would reflect the state law because the issue of private property being allowed in the right-of-way where it affects the road drainage can be a complex issue. Staff further advised the brochure will be brought before the Board for approval after it is completed as well as the policy regarding the time allocated to pay assessments and fees.

## **MANAGER-DIRECTOR REPORT**

Roads & Bridges Meeting – Manager-Director Daly advised the Roads & Bridges meeting has been moved to Tuesday, January 25, 2005.

## **ADJOURNMENT**

Chairman Jamison adjourned the meeting at approximately 10:20 a.m.

MICHAEL J. CARR  
Genesee County Clerk

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Terry Donnelly, Deputy Clerk

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1/4/05

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**JANUARY 11, 2005**

**MINUTES**

**CALL TO ORDER**

Chairman Jamison called the meeting of the Genesee County Board of Road Commissioners to order at approximately 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan.

**ROLL CALL**

Present: Galen Jamison, Chairman  
David Miller, Vice-Chairman

Absent: Bonita White, Commissioner

Others Present: John Daly, Walter Schell, Albert Wells, Kermit Pitts, Lynn Luelen, John Plamondon, Herb Herrick, Anthony Branch, Bob Slattery, Darryl Ertel, Mike Mansfield, Timothy Sabin; Genesee County Road Commission Staff; Marjory Raymer, *The Flint Journal*; Ryan Pavlicek, Kettering University Co-op Student; Nate Warren, Consumers Energy; Mary Laetz, Deputy Clerk of the Board

**APPROVAL OF MINUTES**

December 21, 2004 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve the Minutes of the December 21, 2004, Board Meeting, as printed and distributed.

**MOTION CARRIED.**

**MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, January 11, 2005

10:05 a.m. – Presentation by John Plamondon – Award Plaque from Michigan Asphalt Paving Association

7:00 p.m. – Hearing for Kissner Avenue at the Flint Township Hall

Monday, January 17, 2005

Genesee County Road Commission Closed in Observance of Martin Luther King Jr. Day

Thursday, January 20, 2005

7:00 p.m. – Hearing of Necessity for Dyemeadow Estates at the Flint Township Hall

Tuesday, January 25, 2005

10:00 a.m. – Board Meeting

### **PUBLIC ADDRESS THE BOARD**

(None.)

### **CORRESPONDENCE**

### **INCOMING**

Correspondence to Attorney Shegos from Thrun Law Firm, P.C. – re: Linden Community Schools vs. Rising, et al – Case No. 04-79808-CH – In correspondence dated December 21, 2004, to Attorney Shegos from the Thrun Law Firm, P.C., a copy of the traffic study performed by the District relating to the requested vacation of Lot 52 of the Lobdell Highlands No. 1 subdivision, Argentine Township, was provided. (Copy filed with official minutes.)

Correspondence to Commissioner White from the Genesee County Board of Commissioners – re: Reappointment to Genesee County Road Commission for Six-Year Term Expiring December 31, 2010 – In correspondence dated December 20, 2004, from the Genesee County Board of Commissioners, Commissioner White was advised of her reappointment to the Genesee County Road Commission for a six-year term expiring December 31, 2010. (Copy filed with official minutes.)

Memorandum from the Michigan County Road Commission Self-Insurance Pool to all MCRCSIP Members – re: Specialty Claims Services, Inc. – In a memorandum dated December 27, 2004, from the Michigan County Road Commission Self-Insurance Pool to all MCRCSIP Members, notice was given that effective January 1, 2005, Specialty Claims Services, Inc. will assume responsibility for all matters that were previously handled through Cambridge Integrated Services. (Copy filed with official minutes.)

E-mail from Oakland County Road Commission – re: Nomination to Replace County Road Association of Michigan Vice-President Ed Tatem – In an e-mail dated January 5, 2005, from the Oakland County Road Commission, Manager-Director Daly was advised of his nomination for Vice-President of the County Road Association of Michigan to replace Vice-President Ed Tatem. (Copy filed with official minutes.)

## **OUTGOING**

Correspondence to Mt. Morris Township Supervisor – re: Intersection Study, Luce Road and Pierson Road – In correspondence dated December 17, 2004, to Mt. Morris Township Supervisor Larry Foster, staff advised the results of an intersection study for Luce Road at Pierson Road, Mt. Morris Township. (Copy filed with official minutes.)

Correspondence to Retirement Commission – re: Chairman’s Attendance at Meetings and Committees – In correspondence to the Retirement Commission dated January 4, 2005, staff advised that Galen Jamison is the newly elected Chairman of the Road Commission for 2005 and will be covering the Retirement Commission meetings and committees. (Copy filed with official minutes.)

Correspondence to Water and Waste Services Division – re: Vice-Chairman’s Attendance at Meetings and Committees – In correspondence to the Water and Waste Services Division dated January 4, 2005, staff advised that David Miller is the newly elected Vice-Chairman of the Road Commission for 2005 and will be covering the Water and Waste Services Division meetings and committees. (Copy filed with official minutes.)

Correspondence to Parks and Recreation Commission – re: Commissioner’s Attendance at Meetings and Committees – In correspondence to the Parks and Recreation Commission dated January 4, 2005, staff advised that Member Bonita White will be covering the Parks and Recreation Commission meetings and committees for 2005. (Copy filed with official minutes.)

## **INTERNAL**

Status of Special Assessment Petitions – In a staff memorandum dated January 5, 2005, a status report of Special Assessment Petitions was provided. (Copy filed with official minutes.)

Memorandum from Engineering Secretary to Roads & Bridges Advisory Committee Members – re: Cancellation of January Meeting – In a memorandum dated January 6, 2005, staff was advised that the January 25, 2005, Roads & Bridges Advisory Committee Meeting has been cancelled. (Copy filed with official minutes.)

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve the Incoming, Outgoing and Internal correspondence.

**MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

Revised Fees for Subdivision Plan Review – In a memorandum dated December 15, 2004, staff recommended Board approval for revisions to the “Requirements and Specifications for Proposed Plats”. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve the proposed revisions to the “Requirements and Specifications for Proposed Plats” of the Genesee County Road Commission, to take effect on March 1, 2005, for developments receiving preliminary plat approval on or after that date.

### **MOTION CARRIED.**

Request for Purchase – Traffic Signal Conflict Monitors – In a memorandum dated January 5, 2005, staff requested Board approval for the purchase of traffic signal conflict monitors. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve the purchase of traffic signal conflict monitors from Carrier & Gable, Inc. in the amount of \$6,929.40.

### **MOTION CARRIED.**

Michigan Department of Transportation (MDOT) Contract No. 04-5559 – Preliminary Engineering for Hill Road, Center Road to Genesee Road, Grand Blanc Township – In a memorandum dated January 4, 2005, staff requested Board approval of MDOT Contract No. 04-5559 for preliminary engineering of Hill Road, from Center Road to Genesee Road, Grand Blanc Township. (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Commissioner Miller, supported by Commissioner Jamison, to approve the Michigan Department of Transportation Contract No. 04-5559 for Preliminary Engineering for Hill Road, Center Road to Genesee Road, Grand Blanc Township, for a total of \$120,000.00, and further, authorize the Chairman Jamison and Vice-Chairman Miller to sign the contract.

### **MOTION CARRIED.**

Authorization 1 – Project No. 86-D807 – Webster Road Box Culvert, Mt. Morris Township – Contained in the agenda package for review by the Board was staff memorandum dated January 4, 2005, requesting approval of Authorization 1, Project No. 86-D807, to the Webster Road Box Culvert Project, Mt. Morris Township. (Copy of memorandum and Contract Authorization filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve and authorize signing by Manager-Director John Daly and Board Chairman Galen Jamison of Authorization 1 to Project No. 86-D807, for the Webster Road Box Culvert Project, Mt. Morris Township, for the increased amount of \$9,951.60.

**MOTION CARRIED.**

Bid Results and Award of Contract – Lapeer Road at Big Swamp Drain Reconstruction Project, Davison Township - Contained in the agenda package for review by the Board was staff memorandum dated January 5, 2005, recommending the Board accept the low bid of \$314,000.03 submitted by Kennedy Excavating, Inc. for the Lapeer Road at Big Swamp Drain Reconstruction Project, Davison Township. (Copy of memorandum and bid tabulations filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to accept the low bid of \$314,000.03 and authorize awarding the contract to Kennedy Excavating, Inc. for the Lapeer Road at Big Swamp Drain Reconstruction Project, Davison Township; and further, to approve execution and signing of the contract after staff has received and reviewed the Contract, Bonds and Insurance submitted by Kennedy Excavating, Inc.

**MOTION CARRIED.**

Request for Purchase – Document Imaging Software – In a memorandum dated November 10, 2004, staff recommended Board approval for the purchase of document imaging software. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve the purchase of the Alchemy Promotional Package, additional Search Licenses and Maintenance, and training at a total cost of \$9,989.00 from Hasselbring-Clark.

**MOTION CARRIED.**

Contractor Selection Recommendation – Lakeview Park Drive Culvert Removals, Fenton Township – In a memorandum dated January 5, 2005, staff recommended Board approval for contractor services for Lakeview Park Drive Culvert removals, Fenton Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve Conex, Inc. to perform the required culvert removals and restoration at 6106 Lakeview Park Drive, Fenton Township, and authorize the issuance of a Purchase Order in the amount of \$5,342.00.

**MOTION CARRIED.**

Ratification of Vouchers Totaling \$653,068.03 – (Copies filed with official minutes.)

Voucher #V-38849

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to ratify Voucher #38849 in the amount of \$4,195.12.

VOTE ON MOTION:  
Ayes: Jamison, Miller  
No: None

**MOTION CARRIED.**

Voucher #V-38850

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to ratify Voucher #38850 in the amount of \$69,320.46.

VOTE ON MOTION:  
Ayes: Jamison, Miller  
No: None

**MOTION CARRIED.**

Voucher #V-38851

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to ratify Voucher #38851 in the amount of \$89,278.04.

VOTE ON MOTION:  
Ayes: Jamison, Miller  
No: None

**MOTION CARRIED.**

Voucher #V-38852

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to ratify Voucher #38852 in the amount of \$1,139.40.

VOTE ON MOTION:  
Ayes: Jamison, Miller  
No: None

**MOTION CARRIED.**

Voucher #V-38853

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to ratify Voucher #38853 in the amount of \$489,135.01.

VOTE ON MOTION:

Ayes: Jamison, Miller

No: None

**MOTION CARRIED.**

**CONSENT**

(None.)

**COMMISSIONER'S CONCERNS**

Discussion – Revised Fees for Subdivision Plan Review – Vice-Chairman Miller questioned if a class would be set up regarding the changes to the “Requirements and Specifications of Proposed Plats”.

Staff advised a meeting will be set up in February for the developers and engineering firms to discuss revised fees and changes to the “Requirements and Specifications of Proposed Plats”.

Discussion – Salt Supplies – Vice-Chairman Miller requested the status on the salt supply.

Staff advised we have salt on hand and there is no salt shortage this year.

Discussion – Elms Road Drainage System – Chairman Jamison questioned the status of the Elms Road Drainage System.

Staff advised the project is shut down for the winter, that a sanitary sewer is being run from Clayton Township to Flint Township, and redesigning is being done with both the sanitary and the storm sewers.

**MANAGER-DIRECTOR REPORT**

Introductions to Kettering University Student – Staff introduced Kettering University student, Ryan Pavlicek, who will be working on the G.I.S. program and keeping the web site updated.

**ADJOURNMENT**

Chairman Jamison adjourned the meeting at approximately 10:32 a.m.

MICHAEL J. CARR  
Genesee County Clerk

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Mary Laetz, Deputy Clerk

/ml

1/11/05

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**JANUARY 25, 2005**

**MINUTES**

**CALL TO ORDER**

Chairman Jamison called the meeting of the Genesee County Board of Road Commissioners to order at approximately 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan.

**ROLL CALL**

Present: Galen Jamison, Chairman  
David Miller, Vice-Chairman

Absent: Bonita White, Commissioner

Others Present: John Daly, Walter Schell, Albert Wells, Kermit Pitts, Lynn Luelen, Anthony Branch, Bob Slattery, Darryl Ertel, Mike Mansfield, Timothy Sabin; Genesee County Road Commission Staff; Roger Isaac, Pierre Najjar; Grand Business Park Highway 23 Project, L.L.C., Mundy Township; Terry Donnelly, Deputy Clerk of the Board

**APPROVAL OF MINUTES**

January 4, 2005 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve the Minutes of the January 4, 2005, Board Meeting, as printed and distributed.

**MOTION CARRIED.**

**MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, January 27, 2005

7:00 p.m. – Hearing of Objections for Haven Street at the Genesee Township Hall

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to cancel the Hearing of Objections for Haven Street, Genesee Township, for January 27, 2005, and reschedule for a future date to be announced.

**MOTION CARRIED.**

Tuesday, February 1, 2005

10:00 a.m. – Board Meeting

**PUBLIC ADDRESS THE BOARD**

Roger Isaac, Representing Grand Business Park Highway 23 Project, L.L.C., Mundy Township – Roger Isaac addressed the Board to request a variance for the Grand Business Park Highway 23 Project, L.L.C., Mundy Township. A packet was distributed with a written request for the variance and pictures of the area in question. (Copies filed with official minutes.)

Chairman Jamison requested Manager-Director Daly set up a meeting to discuss the request for a variance and the results be reported to the Board at the February 1, 2005, Board Meeting.

**CORRESPONDENCE**

**INCOMING**

Correspondence from the Michigan Department of Transportation – re: State Long Range Plan 2002 through 2025 – I-75 at Mt. Morris Road Interchange, Mt. Morris Township – In correspondence dated January 11, 2005, from the Michigan Department of Transportation, a copy was provided of a State Long Range Plan in 2002 that focused on statewide transportation needs and policies, through the year 2025, which could affect the I-75 at Mt. Morris Road Intersection, Mt. Morris Township. (Copy filed with official minutes.)

Memorandum from Genesee County Purchasing Department – re: 2005 County Auction – In a memorandum dated January 5, 2005, from the Genesee County Purchasing Department, staff was advised the County Auction Sale is scheduled for Saturday, May 7, 2005, at the Everett A. Cummings Center, 6130 E. Mt. Morris Road, Genesee Township. (Copy filed with official minutes.)

**OUTGOING**

Correspondence to Kraft Engineering, Inc. – re: Proposed Centennial Farms Site Condo, Section 16, Mundy Township – In correspondence dated January 12, 2005, to Kraft Engineering, Inc., staff advised an open ditch section is necessary at the proposed Centennial Farms Site Condo location, Mundy Township, to correct an on-going road drainage problem. (Copy filed with official minutes.)

Staff also provided a list of recommended revisions for the construction plans for the Proposed Centennial Farms Site Condo, Section 16, Mundy Township.

Correspondence to Attorney Roger Isaac – re: Grand Business Park Highway 23 Project, L.L.C., Mundy Township – In correspondence to Attorney Roger Isaac dated January 14, 2005, staff advised the request for a variance for Grand Business Park Highway 23 Project, L.L.C., Mundy Township, has been denied. (Copy filed with official minutes.)

Correspondence to Flint Township Supervisor – re: Redevelopment of Commercial Property – In correspondence dated January 14, 2005, to Flint Township Supervisor Barber, staff advised criteria for the redevelopment of existing commercial property. (Copy filed with official minutes.)

Correspondence from Attorney Shegos to Thrun Law Firm, P.C. – re: Linden Community Schools Vs. Rising, Et Al, Case No. 04-79808-CH – In correspondence dated January 17, 2005, from Attorney Shegos to Thrun Law Firm, P.C., staff advised the Genesee County Road Commission has no objections to the relief being sought regarding Linden Community Schools vs. Rising, Et Al, and requested the Genesee County Road Commission be dismissed from the lawsuit. (Copy filed with official minutes.)

## **INTERNAL**

Confirmation of Purchase Order No. 30934 – re: Repair Work on Dump Truck No. 1375 – In a memorandum dated January 10, 2005, staff confirmed Purchase Order No. 30934 issued to C & S Motors, Inc. in the amount of \$3,383.21, for repair work on dump truck No. 1375. (Copy filed with official minutes.)

Confirmation of Purchase Order No. A-5583 – re: Air Conditioning Upgrade for Lower Level of Administration Building, City of Flint – In a memorandum dated January 13, 2005, staff confirmed Purchase Order No. A-5583 issued to Goyette Mechanical in the amount of \$3,464.00, for air conditioning upgrade to the lower level of the Administration Building, City of Flint. (Copy filed with official minutes.)

Confirmation of Purchase Order No. A-5582 – re: Repair of Front Hoist at Swartz Creek Garage – In a memorandum dated January 13, 2005, staff confirmed Purchase Order No. A-5582 issued to Great Lakes Maintenance in the amount of \$3,312.71, for repairs to a front hoist at the Swartz Creek Garage. (Copy filed with official minutes.)

Status of Special Assessment Petitions – In a staff memorandum dated January 19, 2005, a status report of Special Assessment Petitions was provided. (Copy filed with official minutes.)

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve the Incoming, Outgoing and Internal correspondence.

**MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

Request to Purchase Equipment – In a memorandum dated January 4, 2005, staff recommended Board approval for the purchase of equipment. (Copy of memorandum and bid tabulations filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to concur with staff's recommendation and accept the following bids:

One (1) 6,000 lb. Forklift  
AIS Construction \$58,990.00 w/options

One (1) Utility Vehicle  
Patsy Lou Buick \$41,758.00 w/options

One (1) Air Driven After Cooler w/Particulate & Coalescing Filters  
United Rentals \$10,185.65 w/options

One (1) Interlocking Monorail Spur to Existing Bridge Crane  
Versa Handling Co. Cleveland Tramrail \$14,400.00

Two (2) 12,000 lb. Farm Wagon Trailer Gear  
Flint New Holland \$ 2,526.00

One (1) Dump Truck, Tailgate Mounted Arrowboard  
NES Traffic Safety \$ 1,865.65

One (1) Pickup Truck Message Director Board  
Reject All Bidders

Three (3) ¾ Ton Regular Cab Pickup Trucks  
Hank Graff Chevrolet \$51,212.00 w/options.

**MOTION CARRIED.**

Request for Payment – Legal Services – C & D Hughes vs. Genesee County Road Commission – Contained in the agenda package for review by the Board was staff memorandum dated January 12, 2005, requesting Board approval for payment of legal services. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve payment of Michigan County Road Commission Self-Insurance Pool (MCRCSIP) Invoice No. 2960 in the amount of \$26,345.89 for legal services in the case of C & D Hughes vs. Genesee County Road Commission.

**MOTION CARRIED.**

Resolution of Support – FY 2006-2010 – Transportation Improvement Program (TIP) – Contained in the agenda package for review by the Board was staff memorandum dated January 19, 2005, recommending Board approval for a Resolution of Support for FY 2006-2010 Transportation Improvement Program (TIP). (Copy of memorandum and Resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve a Resolution of Support for FY 2006-2010 Transportation Improvement Program (TIP) federal aid projects.

**MOTION CARRIED.**

Request for Additional Compensation – Elms Road Reconstruction, Corunna Road to Calkins Road, Project No. 76-W093, Clayton and Flint Townships– In a memorandum dated January 19, 2005, staff requested Board approval for additional compensation for design-engineering services for the Elms Road Reconstruction Project, Clayton and Flint Townships. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve additional compensation in an amount not to exceed \$6,000.00 to Rowe, Inc. for design-engineering services for the Elms Road Reconstruction Project, Corunna Road to Calkins Road, Clayton and Flint Townships.

**MOTION CARRIED.**

Request for Additional Compensation – Gemstone Valley No. 2 Project, Project No. 67-9226, Grand Blanc Township – In a memorandum dated January 19, 2005, staff requested Board approval for additional compensation for construction engineering services for the Gemstone Valley No. 2 Project, Grand Blanc Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve additional compensation in an amount not to exceed \$5,555.00 to Rowe, Inc. for construction engineering services for the Gemstone Valley No. 2 Project, Project No. 67-9226, Grand Blanc Township.

**MOTION CARRIED.**

Request from City of Flint to Purchase Grader/Truck Blades – In a memorandum dated January 24, 2005, staff requested Board approval for the City of Flint to purchase grader/truck blades. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve the sale of 200 ¾” x 8” x 5’ grader/truck blades to the City of Flint for \$6,400.00.

**MOTION CARRIED.**

Ratification of Vouchers Totaling \$820,060.39 – (Copies filed with official minutes.)

Voucher #V-38854

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to ratify Voucher #38854 in the amount of \$427,895.99.

VOTE ON MOTION:  
Ayes: Jamison, Miller  
No: None

**MOTION CARRIED.**

Voucher #V-38855

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to ratify Voucher #38855 in the amount of \$283,209.97.

VOTE ON MOTION:  
Ayes: Jamison, Miller  
No: None

**MOTION CARRIED.**

Voucher #V-38856

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to ratify Voucher #38856 in the amount of \$108,954.43.

VOTE ON MOTION:  
Ayes: Jamison, Miller  
No: None

**MOTION CARRIED.**

**CONSENT**

Removal of Equipment Approved for Trade-in Allowances from all Records – In a memorandum dated January 10, 2005, staff recommended Board approval of a Resolution authorizing removal of equipment approved for trade-in allowances from all Genesee County Road Commission records. (Copy of memorandum and Resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve the Resolution authorizing removal of the following equipment approved for trade-in allowances from all Genesee County Road Commission Equipment Department records:

<u>Equipment Number/Description</u>	<u>Trade-in Amount</u>
2773 – 1988 John Deere Tractor	\$ 896.00
1700 – 1989 John Deere Mower on 2773	\$ 224.00
2745 – 1989 John Deere snow blower on 2773	\$ 280.00
2874 – 1990 Wheel loader	\$50,000.00
2628 – 1984 Bull dozer tractor	\$ 6,560.00
2629 – 1984 Bull dozer ripper on 2628	\$ 720.00
2630 – 1984 Bull dozer blade on 2628	\$ 720.00
2700 – 2000 Scissor lift	\$ 150.00
1928 – 1994 Grader	\$47,000.00
2028 – 1994 Scarifier on 1928	\$ 3,000.00.

**MOTION CARRIED.**

Cost Agreement – Traffic Signal Control – M-13 (Sheridan) at Lennon Road, Village of Lennon – In a memorandum dated January 12, 2005, staff recommended Board approval of a Cost Agreement for installation of a Traffic Signal Control on M-13 (Sheridan) at Lennon Road, Village of Lennon. (Copy of memorandum and Cost Agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve the Michigan Department of Transportation Plan No. 25011-02-003, Work Authorization No. 08641, for a Cost Agreement for a Traffic Signal Control to install an overhead flasher at M-13 (Sheridan) at Lennon Road, Village of Lennon; and further, to authorize the Manager-Director to sign the Cost Agreement.

**MOTION CARRIED.**

Final Order of Determination and Resolution Declaring Official Intent to Reimburse Project Expenditures – Kissner Avenue, Assessment District No. 450, Flint Township – In a memorandum dated January 18, 2005, staff recommended Board approval of the Final Order of Determination and the Resolution Declaring Official Intent to Reimburse Project Expenditures with Bond Proceeds in an amount not to exceed \$84,280.00 for Kissner Avenue, Flint Township. (Copy of memorandum, Final Order of Determination, and Resolution Declaring Official Intent to Reimburse Project Expenditures with Bond Proceeds filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve and authorize signing by the Board of the Final Order of Determination and the Resolution Declaring Official Intent to Reimburse Project Expenditures with Bond Proceeds not to exceed \$84,280.00 for Kissner Avenue, Assessment District No. 450, Flint Township.

**MOTION CARRIED.**

Notice of Hearing of Objections for Haven Street, Genesee Township - Contained in the agenda package for review by the Board was staff memorandum dated January 24, 2005, requesting Board approval of a Notice of Hearing of Objections for Haven Street, Genesee Township. (Copy of memorandum and Notice of Hearing of Objections filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Jamison, to approve and authorize signing by the Board of the Notice of Hearing of Objections for proposed improvement of Haven Street to be held February 17, 2005, at 7:00 p.m., at the Genesee Township Hall.

**MOTION CARRIED.**

**COMMISSIONER’S CONCERNS**

Discussion - Dam on Silver Lake Road, Argentine Township – Vice-Chairman Miller questioned the status of the dam on Silver Lake Road, Argentine Township.

Staff advised receiving a letter from the DEQ stating the spillgate needs to be repaired and the deadline is June 01, 2005. Staff further advised a meeting will be arranged with Argentine Township Supervisor Cole.

**MANAGER-DIRECTOR REPORT**

(None.)

**ADJOURNMENT**

Chairman Jamison adjourned the meeting at approximately 10:40 a.m.

MICHAEL J. CARR  
Genesee County Clerk

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Terry Donnelly, Deputy Clerk

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1/25/05