

GENESEE COUNTY ROAD COMMISSION
BOARD MEETING MINUTES

August 07, 2018

CALL TO ORDER

Chairperson Kautman-Jones called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503-3995.

ROLL CALL

Present: Shirley Kautman-Jones, Chairperson
John Mandelaris, Vice-Chairperson
Robert Johnson, Commissioner
David Arceo, Commissioner
Cloyce Dickerson, Commissioner

Others Present: Fred Peivandi, Anthony Branch, Randy Dellaposta, Coetta Adams, Donna Poplar, Stephanie Jaeger, (Genesee County Road Commission Staff), Ronald Polk, Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Kautman-Jones.

APPROVAL OF AGENDA

August 07, 2018 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the agenda for August 07, 2018, with the removal of the Presentation, “Vacation Accrual and Cash outs”, from Meetings, Hearings, Presentations & Information and moved to Discussion A-12.

MOTION CARRIED.

APPROVAL OF MINUTES

June 25, 2018 – Board Meeting

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the minutes for June 25, 2018, as printed and presented.

MOTION CARRIED.

July 10, 2018 – Board Meeting

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the minutes for July 10, 2018, as printed and presented.

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS, AND INFORMATION

Tuesday, August 14, 2018 and Wednesday, August 15, 2018 – Employee Session #2

9:00 a.m. – Leadership training in Equity, Diversity and Inclusion, Dale Kildee and William White Regional Technical Center, Mott Community College

Tuesday, August 21, 2018

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Tuesday, August 21, 2018 and Wednesday, August 22, 2018

9:00 a.m. – Employee training in Equity, Diversity and Inclusion, Dale Kildee and William White Regional Technical Center, Mott Community College – Session #3

Tuesday, August 28, 2018

Commissioner’s Budget Workshop for fiscal year 2018/2019.

Monday, September 03, 2018

GCRC closed (non-essential operations) in observance of the Labor Day holiday

PUBLIC ADDRESS THE BOARD

Mr. Ronald Polk, 10200 W. Dodge Road, Montrose Township, addressed the Board this morning to discuss the speed limit on Dodge Road in Montrose Township. Mr. Polk stated that vehicles continuously drive over the speed limit of 55 mph, even though this is a predominantly residential area. He is asking the Road Commission to lower the speed limit in this area. Manager-Director, Mr. Fred Peivandi stated that he will have a speed study done in this area to see if it warrants lowering the speed limit. Chairperson Kautman-Jones thanked Mr. Polk for attending the Board meeting this morning.

CORRESPONDENCE

INCOMING

Correspondence from the Michigan Department of Treasury, Local Retirement Reporting Team – re: Notice of Approval for the Retirement Waiver Application – The Michigan Department of Treasury, Local Retirement Reporting Team, informed staff that the submitted retirement waiver application pursuant to Public Act 202 of 2017, for the Genesee County Employees’ Retirement System, has been approved. The state has determined that the underfunded status is adequately being addressed by the local unit of government. (Copy filed with official minutes.)

Correspondence from Mr. Rick Snyder, Governor, State of Michigan - re: Marketplace Compensation Survey – In letter dated July 19, 2018, Mr. Rick Snyder, Governor, State of Michigan, requested that Co-Interim Manager-Director, Fred Peivandi, provide information for the marketplace compensation survey to obtain current benefit and wage compensation from the Road Commission for the State of Michigan. (Copy filed with official minutes.)

Annual ACT 51 Mileage Certification – Included in the Board Packet was a memorandum dated August 01, 2018, from D. Patrick Allen, ACT 51 Engineer, Michigan Department of Transportation. Mr. Allen stated that the GCRC Annual Act 51 Mileage Certification submittal has been processed. The Road Commission’s request to reclassify McCandlish Road as a County Primary road from Holly Road to Gale Road is approved. The certified mileages as of July 01, 2018:

County Wide
Primary: 467.70
Local: 1130.66

Urban
Primary: 312.23
Local: 725.85

(Copy filed with official minutes.)

OUTGOING

Correspondence from Mr. Fred Peivandi, Co-Interim Manager Director to Mr. Joseph Graves, Michigan State Representative, 51st District - re: Rolston Road Culvert at Loon Lake in Fenton Township – In a memorandum dated July 30, 2018, Mr. Fred Peivandi, Co-Interim Manager Director thanked State Representative, Joseph Graves, for meeting with him and staff on July 27, 2018, regarding the Rolston Road culvert at Loon Lake in Fenton Township. Mr. Peivandi stated that as discussed, the Road Commission will be requesting additional information from the Department of Environmental Quality regarding this location. (Copy filed with official minutes.)

INTERNAL

(None.)

INFORMATION

(None.)

Request to Approve Correspondence:

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Arceo, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Flint River Trail – Vassar Road to Irish Road, Richfield Township – In a memorandum dated July 30, 2018, staff requested the Board approve the Wetland Credit Transfer agreement with Genesee County Parks and Recreation Commission. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the Wetland Credit Transfer agreement with the Genesee County Parks and Recreation Commission and further, to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Issuance of a Purchase Order to Rowe Professional Services Company for Construction Inspection Services for the Mill Road Bridge over the Flint River, Flint Charter Township - In a memorandum dated July 24, 2018, staff requested the Board approve the issuance of a purchase order to Rowe Professional Services Company for construction inspection services for the Mill Road Bridge over the Flint River, Flint Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the issuance of a purchase order in the amount of \$60,000 to Rowe Professional Services Company for construction inspection services on an as needed basis for the Mill Road Bridge over the Flint River superstructure replacement project in Flint Charter Township.

MOTION CARRIED.

State/Local Agreement No. 2018-0643, Mt Morris Road Culvert over the Central Drain and Amendment to State/Local Agreement Nos. 2014-0237/A5, 2014-0235/A2, and 2014-0234/A2, Mt. Morris Charter Township – In a memorandum dated July 31, 2018, staff requested the Board sign the amendments to MDOT Contracts 2014-0237/A5, 2014-0235/A2, 2014-0234/A2 allowing transfer of funds and further, to sign MDOT Contract 2018-0643, Mt. Morris Road Culvert, Mt. Morris Charter Township. (Copy filed with official minutes.)

From 2014-0237 Farrand Road Bridge over the Pine Run	\$ 413,448.78
From 2014-0234 McCaslin Lake Road (Silver Lake to Finch Drive)	\$ 61,021.31
To 2014-0235 Duffield Road Bridge over the Misteguay Creek	<u>(\$ 4,495.59)</u>
Net Transfer to 2018-0643 Mt. Morris Road Culvert over Central Drain	\$ 469,974.50

MDOT RRR Funds	\$ 469,974.50
GCRC	\$ <u>0.00</u>
Total Project Cost	\$ 469,974.50

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the signing of amendments to MDOT Contracts 2014-0237/A5, 2014-0235/A2, and 2014-0234/A2, allowing the transfer of Road and Risk Reserve (RRR) funds allocated to the GCRC for the construction of MDOT Contract 2018-0643 - Mt. Morris Road Culvert over the Central Drain, Mt. Morris Charter Township.

MOTION CARRIED.

Amendment to Purchase Order No. 82271 to National Highway Maintenance System for Crack Sealant Material – In a memorandum dated July 30, 2018, staff requested the Board approve the amendment of Purchase Order No. 82271 to National Highway Maintenance System for crack sealant material. (Copy of memorandum and purchase order filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the amendment to purchase order No. 82271 to National Highway Maintenance System reflecting an increase of \$42,270.00, raising the total amount of the purchase order to \$65,997.51.

MOTION CARRIED.

Issuance of a Purchase Order to W.W. Grainger for Facilities MRO & Industrial Supplies – In a memorandum dated July 23, 2018, staff requested the Board approve the issuance of a purchase order to W.W. Grainger for Facilities MRO & Industrial Supplies. (Copies filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the issuance of a purchase order to W.W. Grainger for Facilities MRO and Industrial Supplies in the amount of \$50,000 (Contract No. 171-18000000689).

MOTION CARRIED.

Approval of Renewal Purchase Orders for the Fleet Maintenance & Facilities Department, Material and Services for Item Nos. 23, 17, 83, 84, 3, 30-3M2015, 85, 16 and 16A-1 - In a memorandum dated July 19, 2018, staff requested the Board approve renewal purchase orders for the Fleet Maintenance & Facilities Department. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the renewal purchase orders for the Fleet Maintenance & Facilities Department for Material and Services for Item Nos. 23, 17, 83, 84, 3, 30-3M2015, 85, 16 and 16A-1.

- Item #23 - Carrier & Gable for Anchor Base Strain Poles in the amount of \$45,000.
- Item #17 - Flint Bridgestone Firestone for Tire Recapping Service in the amount of \$60,000
- Item #83 - Flint Bridgestone Firestone for Wheels & Tires in the amount of \$40,000.
- Item #84 - Klassic Lawn for Lawn Care & snow removal Services in the amount of \$25,000.
- Item #3 - MD Solutions for Steel Posts for Signs and Delineators in the amount of \$40,000.
- Item #30-3M-2015 - Osburn Associate for 3M Sheeting in the amount of \$20,000.
- Item #85 - Ozark Materials for Heat Fused Thermoplastic Materials in the amount of \$30,000.
- Item #16 - Winter Equipment for Grader Blades in the amount of \$60,000
- Item #16A-1 - Winter Equipment for Mineral Ground Tool Grading Tips in the amount of \$30,000.

MOTION CARRIED.

Renewal Purchase orders for Vendor Management Inventory Parts, VMI#1, VMI#77, VMI#92 – In a memorandum dated July 19, 2018, staff requested the Board approve renewal purchase orders for Vendor Management Inventory Parts. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the renewal purchase orders for Vendor Management Parts:

- Nationwide Construction – VMI#1- Galvanized Steel Beam Guardrail and Posts in an amount of \$150,000.
- Graff Truck Centers - VMI#77 - Fleetguard filters in the amount of \$40,000.
- Truck & Trailer Specialties – VMI#92 – Monroe Parts in the amount of \$90,000.

MOTION CARRIED.

Board approval of the issuance of a Blanket Purchase Order to Gibraltar for Cable Guardrail Parts – In a memorandum dated July 23, 2018, staff requested the Board approve the issuance of a blanket purchase order to Gibraltar for cable guardrail parts. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the issuance of a blanket purchase order to Gibraltar for cable guardrail parts in the amount of \$30,000 for cable guardrail parts to be ordered on an as needed basis.

MOTION CARRIED.

Issuance of a Purchase Order to Truck & Trailer Specialties for Brine Tanks with Installation – In a memorandum dated July 30, 2018, staff requested the Board approve the issuance of a purchase order to Truck & Trailer Specialties for the purchase of Brine Tanks. (Copy of memorandum and bid sheets filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the issuance of a purchase order to Truck & Trailer Specialties for the purchase of Brine Tanks with installation, in the amount of \$123,192.75.

MOTION CARRIED.

Issuance of a Purchase Order to Bell Equipment for Accubrine NXT (Brine Maker) and Installation – In a memorandum dated July 30, 2018, staff requested the Board approve the issuance of a purchase order to Bell Equipment for Accubrine NXT and installation. (Copy of memorandum and quote filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the issuance of a purchase order to Bell Equipment for Accubrine NXT (Brine Maker) and installation in the amount of \$107,300.00.

MOTION CARRIED.

Ratification of Vouchers totaling \$2,625,940.51 – (Copies filed with official minutes.)

Voucher #V-40382

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40382 in the amount of \$103,312.47.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Voucher #V-40383

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40383 in the amount of \$20,281.09.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Voucher #V-40384

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40384 in the amount of \$16,249.72.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Voucher #V-40385

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40385 in the amount of \$812,689.87.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Voucher #V-40386

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40386 in the amount of \$453,524.22.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Voucher #V-40387

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40387 in the amount of \$477,976.10.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Voucher #V-40388

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40388 in the amount of \$741,907.04.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Vacation Accrual and Cash out Policy – In an undated memorandum from Human Resource Director, Ms. Donna Poplar and Finance Director, Ms. Coetta Adams, providing information regarding the current vacation accrual and cash out policy for Road Commission Directors. The Board and staff discussed the current policy and the reasons the current policy was implemented. Staff has made a recommendation to the Board to make changes to the current policy.

ACTION TAKEN – None. The Board will review the recommendations suggested by staff and revisit this discussion item at the August 21, 2018, Board Meeting.

CONSENT

Equipment Item No. 2916-1998, Topcon Laser Level, to be sold on the Government Internet Auction Website - In a memorandum dated July 30, 2018, staff requested the Board approve Equipment Item No. 2916-1998, to be sold on the Government Internet Auction website. (Copy of memorandum filed with official minutes.)

ACTION CARRIED – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the sale of Equipment Item No. 2916-1998, Topcon Laser Level, to be sold on the Government Internet Auction website.

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Frances Road, east of M-15 to the Dead End, Forest Township – In a memorandum dated July 18, 2018, staff requested the Board approve the work request for aggregate resurfacing on Francis Road, east of M-15 to the dead end in Forest Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the work request for aggregate resurfacing of Frances Road, east of M-15 to the dead end in Forest Township. The Township will be using their supplemental funds for this \$1,950.00 project.

MOTION CARRIED.

Work Request for Ditching on Wilson Road, between the addresses 11215 and 11465 in Montrose Township – In a memorandum dated July 25, 2018, staff requested the Board approve the work request for ditching on Wilson Road, between the addresses 11215 and 11465 in Montrose Township (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the work request for ditching on Wilson Road, between the addresses 11215 and 11465 in Montrose Township. The Township will be using their available matching allocation funds for the project. The Township is paying \$5,517.37 and the Road Commission is paying \$5,517.37 for a total cost of \$11,034.74.

MOTION CARRIED.

Work Request for Ditching on Coldwater Road between Elms Road and Webster Road, Mt. Morris Township – In a memorandum dated August 07, 2018, staff requested the Board approve the work request for ditching on Coldwater Road between Elms Road and Webster Road, Mt. Morris Township (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the work request for ditching on Coldwater Road between Elms Road and Webster Road in Mt. Morris Township. The Township will be using their available matching allocation funds for the project. The Township is paying \$3,639.86 and the Road Commission is paying \$3,639.86 for a total cost of \$7,279.22.

MOTION CARRIED.

Work Request for Aggregate Resurfacing in Mayfair Subdivision, Mt. Morris Township – In a memorandum dated July 17, 2018, staff requested the Board approve the work request for aggregate resurfacing in the Mayfair Subdivision. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the work request for aggregate resurfacing in the Mayfair Subdivision in Mt. Morris Township. The Township will be paying 100% of the \$115,926.90 project.

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Cook Road – Dead End portion, West of Torrey Road, Mundy Township – In a memorandum dated July 17, 2018, staff requested the Board approve the work request for aggregate resurfacing on Cook Road – dead end portion, west of Torrey Road. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the work request for aggregate resurfacing on Cook Road – dead end portion, west of Torrey Road in Mundy Township. The Township will be using their available matching allocation funds. The Township is paying \$7,003.99 and the Road Commission is paying \$7,003.99. The total cost of the project is \$14,007.97.

MOTION CARRIED.

Work Request for Aggregate Resurfacing on McCall Road, Mundy Township – In a memorandum dated July 17, 2018, staff requested the Board approve the work request for aggregate resurfacing on McCall Road in Mundy Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the work request for aggregate resurfacing McCall Road in Mundy Township. The Township will be using their supplemental funds for this \$18,119.16 project.

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Washburn Road between Richfield Road to the dead end, Richfield Township – In a memorandum dated July 17, 2018, staff requested the Board approve the work request for aggregate resurfacing on Washburn Road between Richfield Road to the dead end, Richfield Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the work request for aggregate resurfacing on Washburn Road between Richfield Road to the dead end, in Richfield Township. The Township will be paying 100% of the \$3,750.04 project.

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Farrand Road between Vassar Road and Belsay Road, Thetford Township – In a memorandum dated July 25, 2018, staff requested the Board approve the work request for aggregate resurfacing on Farrand Road between Vassar Road and Belsay Road, Thetford Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the work request for aggregate resurfacing on Farrand Road between Vassar Road and Belsay Road in Thetford Township. The Township will be paying 100% of the \$7,926.65 project.

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Farrand Road between Vassar Road and Belsay Road, Thetford Township – In a memorandum dated July 25, 2018, staff requested the Board approve the work request for aggregate resurfacing on Farrand Road between Vassar Road and Belsay Road, Thetford Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the work request for aggregate resurfacing on Farrand Road between Vassar Road and Belsay Road in Thetford Township. The Township will be using their supplemental funds totaling \$2,612.67 for this project.

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Farrand Road between Vassar Road and Belsay Road, Thetford Township – In a memorandum dated July 25, 2018, staff requested the Board approve the work request for aggregate resurfacing on Farrand Road between Vassar Road and Belsay Road, Thetford Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the work request for aggregate resurfacing on Farrand Road between Vassar Road and Belsay Road in Thetford Township. The Township will be using their available matching allocation funds. The Township is paying \$11,604.34 and the Road Commission is paying \$11,604.34 for this aggregate resurfacing project.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

General Legal Counsel RFP Responses – Manager-Director, Mr. Fred Peivandi, stated that we received five proposals from law firms in response to our RFP proposal for GCRC general legal counsel. Mr. Peivandi proposed the Board should form a sub-committee consisting of himself, Chairperson Kautman-Jones and Vice-Chairperson Mandelaris to review these five proposals and set up interviews with the top law firms. Chairperson Kautman-Jones stated that Ms. Stephanie Jaeger, Purchasing Associate made a spreadsheet with a re-cap of the law firm proposals. Chairperson Kautman-Jones suggested we make a motion to create a sub-committee to review the general legal counsel proposals from the five law firms that were submitted to the Road Commission.

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to create a sub-committee, consisting of Manager-Director, Fred Peivandi, Chairperson Kautman-Jones and Vice-Chairperson Mandelaris, to review the general legal counsel proposals submitted from the five law firms and compile a scoring sheet.

MOTION CARRIED.

COMMISSIONERS CONCERNS

Diversity Training - Chairperson Kautman-Jones wanted to thank Human Resource Director, Ms. Donna Poplar for the excellent job with Diversity Training. Chairperson Kautman-Jones thought it was a very insightful training program.

310 W. Oakley Street – Commissioner Arceo thanked Fleet Maintenance & Equipment Director, Mr. Randy Dellaposta for the email he received regarding the auction for the building at 310 W. Oakley Street. Commissioner Arceo has had some concerns regarding the purchase of this building at 310 W. Oakley Street. Commissioner Arceo feels that the Board should have a policy in place, when making purchases for buildings or property of this nature in the future.

Chairperson Kautman Jones stated the she did sign the agreement for the auction sale of the building at 310 W. Oakley Street. There was one change with the listing that Chairperson Kautman-Jones approved, it was amended to read the property will be sold as-is. Everything else in the agreement was approved based on the information received at the July 24, 2018, Board Meeting.

General Legal Counsel Proposals – Chairperson Kautman-Jones stated that each Board member should review the proposals we received from the five law firms. Even though we have formed a sub-committee, Chairperson Kautman-Jones would like all Board members to read through the proposals before we make a decision on a general legal counsel law firm.

GCRC Construction Project in Thetford Township on Election Day – Chairperson Kautman-Jones received a phone call from a County Commissioner who had concerns that the Road Commission was performing construction in Thetford Township that may affect voters getting to the precincts during the election. She wanted to thank the Road Commission for delaying this construction project until after the primary election.

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CRA – 2018 Board of Trustee Election Self-insurance Fund – Chairperson Kautman-Jones received correspondence from the County Road Association with 2018 Board of Trustee election information. She will have staff make copies for the Manager-Director and Commissioners.

With no objections, Chairperson Kautman-Jones adjourned the meeting at 11:44 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of Road Commissioners
lbk, 8/07/18