

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING MINUTES

December 04, 2018

CALL TO ORDER

Chairperson Kautman-Jones called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503-3995.

ROLL CALL

Present: Shirley Kautman-Jones, Chairperson
John Mandelaris, Vice Chairperson
Robert Johnson, Commissioner
David Arceo, Commissioner
Cloyce Dickerson, Commissioner

Others Present: Fred Peivandi, Anthony Branch, Eric Johnston, Randy Dellaposta, Coetta Adams, Donna Poplar, Stephanie Jaeger, (Genesee County Road Commission Staff), Margaret Perry, James O'Shelley, Derwin Harris, Arthur Woodson, John Reaves, Tujunana Reaves, Harvey Phillips, (Genesee County residents), Linda Kossak, Secretary of the Board of Road Commissioners.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Kautman-Jones.

APPROVAL OF AGENDA

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the agenda for December 04, 2018, as printed and presented.

MOTION CARRIED.

APPROVAL OF MINUTES

October 02, 2018 – Closed Session Board Meeting Minutes

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the minutes for the October 02, 2018 closed session Board Meeting.

MOTION CARRIED.

October 16, 2018 – Regular Board Meeting Minutes

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve the minutes for the November 06, 2018 Board Meeting.

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS, AND INFORMATION

Tuesday, December 18, 2018

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Monday, December 24 and Tuesday, December 25, 2018

GCRC closed (non-essential operations) in observance of the Christmas holiday.

PUBLIC ADDRESS THE BOARD

Mr. Arthur Woodson, 402 W. Stewart Avenue, Flint, addressed the Board this morning regarding racial issues he feels are occurring at the Road Commission and its effect on employees and staff members.

Ms. Margaret Perry, 2026 Flamingo Drive, Mount Morris, stated that she has concerns regarding road funding dollars and the Road Commission hiring additional employees. Ms. Perry also asked if residents' questions get answered.

Ms. Tujunana Reaves, Genesee County resident, questioned the necessity of hiring additional employees at the Road Commission.

Chairperson Kautman-Jones thanked the residents for attending the Board meeting this morning.

CORRESPONDENCE

INCOMING

Legislative Updates from the County Road Association of Michigan, November 21, 2018 – Included in the Board agenda were the legislative updates as provided by the County Road Association of Michigan, November 21, 2018 edition. (Copy filed with official minutes.)

OUTGOING

(None.)

INTERNAL

Retirement Acknowledgement Certificates for 2018 Road Commission Retirees – The Genesee County Board of Road Commissioners presented certificates to nine Road Commission employees who retired in 2018 for their years of dedicated service. (Copy of certificates filed with official minutes.)

INFORMATION

Fiscal Year 2020-2023 Federal Transportation Alternative Applications – In a memorandum dated November 21, 2018, staff provided to the Board a list of projects submitted to the Michigan Department of Transportation for consideration of Fiscal Year 2020-2023 Federal Transportation Alternatives Program applications. (Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Dickerson, to receive and file the printed correspondence as presented.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Board Ratification of the Issuance of an Emergency Purchase Order to Willy's Contracting for Storm Sewer Repairs - In a memorandum dated November 15, 2018, staff requested the Board approve the actions taken by Managing Director Fred Peivandi, to issue a Purchase Order to Willy's Contracting for emergency storm sewer repair. (Copy of memorandum and purchase order filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the action taken by Managing Director Fred Peivandi, to approve the issuance of an emergency Purchase Order to Willy's Contracting in an amount of \$50,000.00 for emergency storm sewer repairs on WB I-69 at the I-475 entrance ramp.

MOTION CARRIED.

Extension of Agreement and Issuance of a Purchase Order to M&K Truck Centers for HD Equipment Repairs and Parts – In a memorandum dated November 13, 2018, staff requested the Board approve the extension of agreement and the issuance of a purchase order to M & K Truck Centers for HD Equipment Repair Services and Parts. (Copy filed with official minutes.)

ACTION TAKEN– Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the extension of agreement and the issuance of a purchase order to M & K Truck Centers for HD Equipment Repair Services and Parts on an as needed basis in an amount not to exceed \$90,000.00.

MOTION CARRIED.

Issuance of a Purchase Order to Truck & Trailer Specialties for Plow Shoes – In a memorandum dated November 15, 2018, staff requested the Board approve the issuance of a purchase order to Truck & Trailer Specialties for plow shoes. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the issuance of a purchase order to Truck & Trailer Specialties for plow shoes on an as needed basis in an amount not to exceed \$50,000.

MOTION CARRIED.

Fiscal Year 2018-2019 Budget Transfer – In a memorandum dated November 15, 2018, staff requested the Board approve Fiscal Year 2018 – 2019 budget transfer from Department 15 to Department 60, for the hiring of a part-time Human Resource clerical position. (Memorandum and request for budget transfer filed with official minutes.)

Commissioner Dickerson questioned why this position is only part-time because he feels the workload in Human Resources warrants this being a full time position. Managing Director Fred Peivandi, stated that this position is temporary. We are bringing in a salary consultant to determine the Road Commission’s needs for additional personnel.

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the fiscal year 2018 – 2019 budget transfer from Department 15 (Labor) to Department 60 (Labor) in the amount of \$26,000.

MOTION CARRIED.

Ratification of Vouchers totaling \$2,073,083.99 – (Copies filed with official minutes.)

Voucher #V-40424

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40424 in the amount of \$420,210.64.

VOTE ON MOTION:

Yes: Johnson, Dickerson, Arceo, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Voucher #V-40425

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40425 in the amount of \$110,045.20.

VOTE ON MOTION:

Yes: Johnson, Dickerson, Arceo, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Voucher #V-40426

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40426 in the amount of \$646,980.32.

VOTE ON MOTION:

Yes: Johnson, Dickerson, Arceo, Mandelaris, Kautman-Jones

No: None

Vice Chairperson Mandelaris noted that Finance Director, Coetta Adams, received an employee reimbursement for travel in the amount of \$55.00 (Voucher #40426 - Check #104585), which was approved by Ms. Adams as well as Managing Director, Fred Peivandi.

MOTION CARRIED.

Voucher #V-40427

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40427 in the amount of \$379,742.70.

VOTE ON MOTION:

Yes: Johnson, Dickerson, Arceo, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Voucher #V-40428

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40428 in the amount of \$516,105.13.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

CONSENT

Removal of Equipment Nos. 5556 and 5657 from all Road Commission Records due to Damage – In a memorandum dated November 19, 2018, staff requested the Board approve the removal of Equipment Nos. 5556 and 5657 from all Genesee County Road Commission records. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the removal of Equipment Nos. 5556 – 2013 Guidance Laser and 5657 - 2008 Guidance Laser from all Road Commission records due to damage beyond repair.

MOTION CARRIED.

Removal of Equipment No. 5663, from all Road Commission Records due to Corrosion Damage – In a memorandum dated November 19, 2018, staff requested the Board approve the removal of Equipment No. 5663 from all Genesee County Road Commission records. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the removal of Equipment No. 5663 - Guidance Laser, from all Road Commission records due to unrepairable corrosion damage.

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Kipp Road Tower Property – Fleet Maintenance & Facilities Director, Randy Dellaposta, updated the Board on the Kipp Road Tower property. As of December 03, 2018, the Road Commission received word from GCRC Attorney Chuck McKone that he is still trying to negotiate a land lease agreement with Goodrich Tower. Under the direction of Managing Director, Fred Peivandi, Mr. Dellaposta stated he has reached out to Attorney McKone asking if Goodrich Tower would be willing to obtain a \$250,000 bond, as well as provide a personal guarantee. Attorney McKone has contacted the Goodrich Tower attorney with the \$250,000 offer and personal guarantee provision. Since that time, Attorney McKone received word through Goodrich Tower’s attorney that 911 Consortium could step in and be a financial backer for the removal of the Kipp Road Tower, but we have nothing in writing as of this moment. The Road Commission is still waiting to hear back from Goodrich Tower with a formal agreement or offer. Mr. Dellaposta will continue to keep the Board informed of any updates regarding the Kipp Road Tower property.

Installation of Automatic Doors in Administration Building - Fleet Maintenance & Facilities Director, Randy Dellaposta, informed the Board that the installation of the automatic doors in the administration building has been completed. The rear door and doors in the three levels of stairwells have all been equipped with automatic door mechanisms and are now compliant to the Americans with Disabilities Act. Vice Chairperson Mandelaris inquired about the ‘visitors only’ sign at the back door. Mr. Dellaposta replied that we have visitors that come to the back door which is actually an employee only entrance. However, the back door is also for handicapped accessibility due to the entrance being at ground level and access to the building’s elevator. Mr. Dellaposta stated that in the future he would like to install an entrance for handicapped accessibility at the front of the building, but it is very expensive.

Certificates of Appreciation for 2018 Road Commission Retirees - Managing Director Fred Peivandi, wanted to mention that certificates of appreciation for nine 2018 Road Commission

retirees were included in the board packet this morning. The Managing Director and Chairperson will sign the certificates. The signed certificates will be given to each of the retirees. Vice Chairperson Mandelaris stated that the certificates of appreciation were an excellent idea.

COMMISSIONERS CONCERNS

Commissioner Johnson commended the Road Commission for the excellent job the maintenance crews did on the recent snowfall. Mr. Johnson stated that other counties roads were not as clear as Genesee County.

Commissioner Dickerson apologized to Human Resource Director Donna Poplar, regarding her request for hiring an administrative assistant in the Human Resource Department. He stated that two years ago, he was against hiring an additional employee for the Human Resource Department. Mr. Dickerson now realizes that Ms. Poplar needs additional staffing in her department due to her work load.

County Road Association 2019 Highway Conference – Chairperson Kautman-Jones stated that she was asked to speak at the March 2019 County Road Association Highway Conference related to her experience at the Genesee County Road Commission as well as her viewpoint as a business person for the last 40 years. She wanted to let her fellow Board members know and get their approval before she confirmed with CRA Director, Denise Donohue and Deputy Director, Ed Noyola that she would participate. The Board congratulated her on being chosen to speak at the conference.

Food for Kids in Conjunction with the Eastern Michigan Food Bank Food Drive – Chairperson Kautman-Jones wanted to remind everyone that the Road Commission is participating in the ‘Food for Kids’ food collection in conjunction with the Food Bank of Eastern Michigan. She requested staff give a flyer to each of the Road Commissioners and notify Township Supervisors by email if they or their staff would like to participate in the food drive.

ADJOURNMENT

With no objections, Chairperson Kautman-Jones adjourned the meeting at 10:47 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of Road Commissioners

lbk

12/04/18