

**GENESEE COUNTY ROAD COMMISSION**  
**BOARD MEETING MINUTES**

**March 05, 2019**

**CALL TO ORDER**

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503-3995.

**ROLL CALL**

Present:                               John Mandelaris, Chairperson  
                                              Robert Johnson, Vice Chairperson  
                                              David Arceo, Commissioner  
                                              Cloyce Dickerson, Commissioner  
                                              Shirley Kautman-Jones, Commissioner

Absent:                                 None

Others Present: Fred Peivandi, Anthony Branch, Eric Johnston, Randy Dellaposta, Coetta Adams, Donna Poplar, Stephanie Jaeger, (Genesee County Road Commission Staff), Jeffrey Peake (Genesee County resident), Linda Kossak, Secretary of the Board of Road Commissioners.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Mandelaris.

**APPROVAL OF AGENDA**

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Ms. Kautman-Jones, to approve the agenda for March 05, 2019.

**MOTION CARRIED.**

**APPROVAL OF MINUTES**

February 05, 2019 – Board Meeting Minutes

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the minutes for the February 05, 2019 Board Meeting.

Commissioner Kautman-Jones abstained from voting due to her absence at the February 05, 2019 Board meeting.

**MOTION CARRIED.**

**MEETINGS, HEARINGS, PRESENTATIONS, AND INFORMATION**

Tuesday, March 19, 2019

9:00 a.m. - Roads & Bridges Advisory Committee Meeting

10:00 a.m. - Board Meeting

**PUBLIC ADDRESS THE BOARD**

Mr. Jeffrey Peake, 11050 Charles Dr., Argentine Township, addressed the Board to thank the Road Commission for the excellent job that they have done over the past few months with the snow removal on Charles Drive. He wanted to thank District Supervisor, Dan Hudson and his crew for the quick response to the snow events that occurred this winter. Mr. Peake also inquired if Murray Road in Argentine Township could be re-graveled due to the potholes on this road.

**CORRESPONDENCE**

**INCOMING**

David Arceo Re-Appointment to the Genesee County Board of County Road Commissioners for a Six-year Term – In a letter dated February 19, 2019, Chairperson Ted Henry, Genesee County Board of Commissioners, congratulated Mr. David Arceo on his appointment to the Genesee County Board of Road Commissioners for a six-year term commencing January 01, 2019 and expiring on December 31, 2024. (Copy of letter and resolution filed with official minutes.)

Thank You Letter from the United Way of Genesee County - re: Contributions through the Workplace Campaign – In an undated letter Mr. Jamie Gaskin, CEO, United Way of Genesee County, thanked the Genesee County Road Commission employees for their generous contributions through the workplace campaign with the United Way of Genesee County. (Copy of letter filed with official minutes.)

**OUTGOING**

(None)

**INTERNAL**

(None)

**INFORMATION**

Board Advisement - Corrective Action Knight Enterprises @ Knight Station – G4005 Clio Road and Pierson Road, Section 27, Mt. Morris Township – In a memorandum dated February 25, 2019, staff advised the Board that the Michigan Department of Environmental Quality (MDEQ) has directed Knight Enterprises Inc., to send notice to inform the Genesee County Road Commission

of a petroleum product or other regulated substance that was released from an underground storage tank at a gas station located at Knight Station – G4005 Clio Road & Pierson Road, Section 27, Mt. Morris Township and the corrective action that will follow at a later date. (Copy of memorandum and Notice to Impacted Parties of Corrective Action filed with official minutes.)

Request to approve correspondence:

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to receive and file the presented correspondence.

**MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

Michigan Department of Transportation Contract No. 19-5058 – Lippincott Blvd. Bridge at the Kearsley Creek, Davison Township – In a memorandum dated February 26, 2019, staff requested the Board approve the Michigan Department of Transportation Contract No. 19-5058 – Lippincott Blvd. Bridge at the Kearsley Creek, Davison Township. (Copy of memorandum and MDOT Contract No. 19-5058 filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the Michigan Department of Transportation Contract No. 19-5058 for removal and replacement of Lippincott Blvd. Bridge over the Kearsley Creek in Davison Township and further, directs both the Chairperson and Vice Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

**MOTION CARRIED.**

Dort Highway Extension Pathway – Baldwin Road to Cook Road, Grand Blanc Charter Township – In a memorandum dated February 25, 2019, staff requested the Board adopts the attached Resolution of Support for the Genesee County Road Commission's role as lead agency with the Michigan Department of Transportation for the Dort Highway Extension Pathway, Grand Blanc Charter Township. (Copy of memorandum and resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to adopt the attached Resolution of Support for the Genesee County Road Commission's role as lead agency with the Michigan Department of Transportation for the Dort Highway Extension Pathway – Baldwin Road to Cook Road (Paralleling future Dort Highway Extension), Transportation Alternative Program (TAP), Resolution of Support, Grand Blanc Charter Township.

**MOTION CARRIED.**

Right-of-Way Acquisition Costs, Dort Highway Extension Right-of-Way Contract, Grand Blanc Charter Township – In a memorandum dated February 25, 2019, staff requested the Board approve the payments for Parcel No. 9 and direct the Finance Department to draft one check payable to ‘Transnation Title Agency’. (Copy of memorandum and purchaser’s settlement statements filed with official minutes.)

Parcel No. 9 – Marjorie Rich

- Seller’s 2019 Paid Tax Reimbursement = \$609.71
- Closing Fee = \$375.00
- City/County/State Transfer Taxes Reimbursement = \$2,112.00
- Deed Recording Cost = \$30.00
- Total = \$3,126.71

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the payments for Parcel No. 9 and further, direct the Finance Department to draft one (1) check in the amount of \$3,126.71 on behalf of the Board of County Road Commissioners. Check will be made payable to “Transnation Title Agency” and drawn from the account of 201-451-67-B50128-802.002-91.

**MOTION CARRIED.**

Right-of-Way Acquisition Purchase and Closing Documents, Dort Highway Extension Right-of-Way Contract, Grand Blanc Charter Township – In a memorandum dated February 25, 2019, staff requested that the Board of County Road Commissioners authorize the Managing Director, Mr. Fred Peivandi, to sign and execute the land acquisition documents on behalf of the Board of County Road Commissioners. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to authorize (delegate) Mr. Fred Peivandi, Managing Director of the Genesee County Road Commission, to sign and execute the right-of-way land acquisition documents for the Dort Highway Extension project on behalf of the Board of County Road Commissioners.

**MOTION CARRIED.**

Construction Surveying & Staking Services – 2019 Consultant Selection – In a memorandum dated February 19, 2019, staff requested the Board of County Road Commissioners accept cost proposals from Kraft Engineering & Surveying, Wade Trim, Rowe Professional Services, Flint Surveying and Engineering, OHM Advisors and Fleis & Vandenbrink to perform construction surveying and staking services for 2019. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to accept cost proposals from Kraft Engineering & Surveying, Wade Trim, Rowe Professional Services, Flint Surveying and Engineering, OHM Advisors and Fleis & Vandenbrink to perform construction surveying and staking services for 2019 calendar year and that those services will be utilized to the best advantage of the Genesee County Road Commission.

**MOTION CARRIED.**

**Construction Inspection Services – 2019 Consultant Selection** – In a memorandum dated February 19, 2019, staff requested the Board of County Road Commissioners accept cost proposals from OHM Advisors, Rowe Professional Services, Kraft Engineering & Surveying and Fleis & Vandenbrink to perform inspection services for 2019. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to accept cost proposals from OHM Advisors, Rowe Professional Services, Kraft Engineering & Surveying and Fleis & Vandenbrink to perform inspection services for the 2019 calendar year and that those services will be utilized to the best advantage of the Genesee County Road Commission.

**MOTION CARRIED.**

**Fiscal Year 2018-2019 Budget Transfer- Move Salary for Operations Director Position** – In a memorandum dated February 25, 2019, staff requested the Board approve the fiscal year 2018-2019 budget transfer to move the salary of the Director of Operations from Department 81 to Department 30. (Copy of memorandum and request for budget transfer filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the fiscal year 2018-2019 budget transfer to move the salary of the Director of Operations from Department 81 - Administration to Department 30 – Fleet Maintenance & Facilities.

<u>Department</u>	<u>Line Item</u>	Increase/ <u>(Decrease)</u>
Department 81 – Administration	Labor	(\$61,000)
Department 30- Fleet Maint. & Facilities	Labor	\$61,000

**MOTION CARRIED.**

**Issuance of a Purchase Order to Sage Solutions Group for a Human Resources Consultant** – In a memorandum dated February 25, 2019, staff requested the Board approve the issuance of a Purchase Order to Sage Solutions Group for a Human Resources Consultant. (Copy of memorandum and proposal cost submittal filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Dickerson, to approve the issuance of a Purchase Order to Sage Solutions Group in an amount not to exceed \$42,750.00 for a Human Resources Consultant

**MOTION CARRIED.**

**Ratification of Vouchers totaling \$1,883,847.01** – (Copies filed with official minutes.)

Voucher #V-40448

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40448 in the amount of \$411,296.93

**VOTE ON MOTION:**

Yes: Kautman-Jones, Arceo, Dickerson, Johnson, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40449

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40449 in the amount of \$32,459.99.

**VOTE ON MOTION:**

Yes: Kautman-Jones, Arceo, Dickerson, Johnson, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40450

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40450 in the amount of \$877,586.09.

**VOTE ON MOTION:**

Yes: Kautman-Jones, Arceo, Dickerson, Johnson, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40451

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40451 in the amount of \$562,504.00.

**VOTE ON MOTION:**

Yes: Kautman-Jones, Arceo, Dickerson, Johnson, Mandelaris

No: None

**MOTION CARRIED.**

**CONSENT**

Traffic Control Order Controlling Speed – Lobdell Road between Glen Hatt and Hogan Road, Sections 25 & 36, Argentine Township – In a memorandum dated February 25, 2019, staff requested the Board adopt the resolution to approve the traffic control order for speed on Lobdell Road from Glen Hatt to Hogan Road, Argentine Township. (Copy of memorandum and resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to adopt the resolution to approve the traffic control order for speed on Lobdell Road from Glen Hatt to Hogan Road, setting the speed limit at 45 mph, Argentine Township.

**MOTION CARRIED.**

Cost Agreement for Solar Beacon Flashers at Dodge Road and N. Saginaw Road, T-388, Thetford Township – In a memorandum dated February 26, 2019, staff requested the Board authorize the Managing Director to sign the cost agreement for traffic signal beacons at Dodge Road & N. Saginaw Road, T-388, Thetford Township. (Copy of memorandum and cost agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to authorize the Managing Director to sign the cost agreement for traffic signal beacons at Dodge Road & N. Saginaw Road, T-388, Thetford Township.

**MOTION CARRIED.**

Work Request for Aggregate/Limestone Resurfacing on Cook Road between Linden Road and the Paved Portion of Jennings Road, Mundy Township – In a memorandum dated February 11, 2019, staff requested the Board approve the work request for aggregate/limestone resurfacing on Cook Road between Linden Road and the paved portion of Jennings Road, Mundy Township. (Copy of memorandum and cost sheet filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the work request for aggregate/limestone resurfacing of Cook Road between Linden Road and the paved portion of Jennings Road, Mundy Township. The Township will be using their available matching allocation funds.

Genesee County Road Commission	\$47,818.39
Mundy Township	<u>\$47,818.39</u>
Total Project cost	\$95,636.78

**MOTION CARRIED.**

## **MANAGING DIRECTOR REPORT**

County Road Association 2019 Highway Conference - Managing Director, Fred Peivandi reminded the Board and staff that the County Road Association will be holding their 2019 Highway Conference next week starting March 12 through March 14, 2019 in Lansing.

2019 NACE Annual Conference – Managing Director, Fred Peivandi requested Board approval to attend the 2019 NACE Conference in Wichita, Kansas the week of April 14 through April 18, 2019. Mr. Peivandi stated the cost will be approximately \$2,200.00 depending on the cost of air fare.

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the Managing Director, Fred Peivandi attend the NACE conference April 14 through April 18, 2019 at an estimated cost of \$2,200 in accordance with the GCRC Travel Regulations Policy.

## **MOTION CARRIED.**

Road Commissioner’s Wage Increase - Managing Director, Fred Peivandi stated that the Genesee County Board of Commissioners Public Works Committee approved a wage increase for the Board of Road Commissioners at their February 20, 2019 Committee Meeting. The Board of County Commissioners will vote on the increase at the March 13, 2019 Board meeting.

## **COMMISSIONERS CONCERNS**

Chairperson Mandelaris congratulated Randy Dellaposta for his promotion to Director of Operations.

Commissioner Kautman-Jones would like to review with staff and the Board the impact of the Michigan marijuana laws in regards to the GCRC employees.

Commissioner Arceo stated he appreciates the congratulatory letter from County Board Chairperson, Mr. Ted Henry regarding his re-appointment to the Board of County Road Commissioners. He also wanted to acknowledge his grandson Daniel entering the Air Force Academy in Colorado for a 4-year program.

Vice Chairperson Johnson said that his surgery that was scheduled for the February 28, 2019 has been rescheduled for March.

Remote Attendance Policy - Chairperson Mandelaris would like to request a motion be made to postpone the discussion of the Remote Attendance Policy, under limited circumstances, until the March 19, 2019 Board meeting.



**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, to postpone the discussion of the Remote Attendance Policy until the March 19, 2019 Board meeting.

**MOTION CARRIED.**

**ADJOURNMENT**

With no objections, Chairperson Mandelaris adjourned the meeting at 10:34 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda B. Kossak, Secretary of the  
Board of Road Commissioners

lbk

3/05/19