

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING MINUTES

June 18, 2019

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:01 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
 Robert Johnson, Vice Chairperson
 Cloyce Dickerson, Commissioner
 David Arceo, Commissioner
 Shirley Kautman-Jones, Commissioner

Absent: None

Others Present: Fred Peivandi, Eric Johnston, Anthony, Branch, Donna Poplar, Randy Dellaposta, Dianna Robertson, Tracy Kahn, Stephanie Jaeger, (Genesee County Road Commission Staff), Linda Kossak, Secretary of the Board of Road Commissioners.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Mandelaris.

APPROVAL OF AGENDA

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the agenda for June 18, 2019 with the addition of the Notice of Letting and Day of Review of Apportionments for the Misteguay Creek Intercounty Drain (Saginaw, Genesee and Shiawassee Counties).

MOTION CARRIED.

APPROVAL OF MINUTES

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the minutes for the May 21, 2019 Board meeting. Commissioner Kautman-Jones asked for clarification

concerning the Traffic Control Order for speed. Manager Director Peivandi stated that this Traffic Control Order is for signage.

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS, AND INFORMATION

Thursday, July 04 and Friday, July 05, 2019

GCRC closed (non-essential operations) in observance of the Fourth of July holiday.

Tuesday, June 09, 2019

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. - Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

State of Michigan, Department of Agriculture and Rural Development - re: Notice of Letting and Day of Review of Apportionments for the Misteguay Creek Intercounty Drain – Added to the Board packet, was an undated memorandum from the Mr. Michael Gregg, State of Michigan, Department of Agriculture and Rural Development, regarding the Notice of Letting and Day of Review of Apportionments for the Misteguay Creek Intercounty Drain, (Saginaw, Genesee and Shiawassee Counties) scheduled for June 25, 2019 at the Albee Township Hall, Burt Michigan. (Copy filed with official minutes.)

Chairperson Mandelaris stated he was formally served the Notice of Letting and Day of Review Apportionments for the Misteguay Intercounty Drain.

OUTGOING

None.

INTERNAL

Stipend for Dianna Robertson – Interim Finance Director – In a memorandum dated June 07, 2019, Human Resource Director Donna Poplar, directed the Finance Department to process a one-time stipend to Interim Finance Director Dianna Robertson in the amount of \$1,706.04, effective the first full payroll period following June 14, 2019. (Copy of memorandum filed with official minutes.)

INFORMATION

None.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Bid Results and Award of Contract for Eleanor Street, Fenton Charter Township – In a memorandum dated June 10, 2019, staff requested the Board accept the low bid submitted by Green Tech Systems for the rehabilitation of Eleanor Street from Owen Road to Island View Drive in Fenton Township. (Copy of memorandum and bid comparison sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to accept the low bid of \$140,475.00 from Green Tech Systems in the amount of \$140,475.00, authorizing the award of contract to Green Tech Systems, for the rehabilitation of Eleanor Street, Fenton Charter Township and further, signs the construction contract after staff has received and accepted the contract, bonds and insurance submitted by Green Tech Systems.

MOTION CARRIED.

Bid Results and Award of Contract for Seymour Road Rehabilitation (Potter Road to Flushing City Limits), Flushing Charter Township – In a memorandum dated June 06, 2019, staff requested the Board approve accepts the low bid submitted by Green Tech Systems for the resurfacing of the Seymour Road Rehabilitation project. (Copy of memorandum and maps filed with official minutes.)

ACTION CARRIED – Motion by Mr. Arceo, seconded by Mr. Dickerson, to accept the low bid submitted by Green Tech Systems, in the amount of \$533,751.45 for the resurfacing of Seymour Road from Potter Road to the Flushing City Limits and further, authorize the award, and signs the construction contract after staff has received and reviewed the contract, bonds and insurance submitted by Green Tech Systems for the repair of Seymour Road from Potter Road to the Flushing City Limits, Flushing Charter Township.

MOTION CARRIED.

Issuance of Purchase Orders to Fleis & Vandenbrink, OHM Advisors and Rowe Professional Services to perform Inspection Services – In a memorandum dated June 11, 2019, staff requested the Board of County Road Commissioners approve the issuance of Purchase Orders for Inspection Services for the Engineering Department. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the issuance of Purchase Orders to perform Inspection Services on an as needed basis for the Engineering Department:

- Fleis & Vandenbrink in an amount of \$60,000 for the Lippincott Road bridge project.
- OHM Advisors in an amount of \$60,000 for the Linden Road Bridge project.
- Rowe Professional Services in an amount of \$60,000 for the Carpenter Bridge project.

MOTION CARRIED.

Ratification of Vouchers totaling \$1,962,787.59 – (Copies filed with official minutes.)

Voucher #V-40476

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40476 in the amount of \$548,958.31.

VOTE ON MOTION:

Yes: Kautman-Jones, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40477

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40477 in the amount of \$3,767.75

VOTE ON MOTION:

Yes: Kautman-Jones, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40478

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40478 in the amount of \$279,220.87.

VOTE ON MOTION:

Yes: Kautman-Jones, Dickerson, Arceo, Johnson, Mandelaris No: None

MOTION CARRIED.

Voucher #V-40479

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40479 in the amount of \$630,998.45.

VOTE ON MOTION:

Yes: Kautman-Jones, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED

Voucher #V-40480

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40480 in the amount of \$499,842.21

VOTE ON MOTION:

Yes: Kautman-Jones, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Work Request for Asphalt Repair on Stanley, Dillon and Duffield Roads in Flushing Charter Township – In a memorandum dated June 03, 2019, staff requested the Board approve the work request for asphalt repair in Flushing Charter Township on Stanley Road, Dillon Road and Duffield Road in Flushing Charter Township. (Copy of memorandum filed with official minutes.)

- Stanley Road between Seymour and Turner Road,
- Dillon Road between Pierson Road and Potter Road
- Dillon Road between Pierson Road and Carpenter Road.
- Duffield Road between Pierson Road and Carpenter Road.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the work request for asphalt repair on Stanley, Dillon and Duffield Roads in Flushing Charter Township with the funding as follows:

Flushing Township	\$8,840.00
GCRC	<u>\$ 0.00</u>
Total	\$8,840.00

MOTION CARRIED.

Work Request for Paving Request on Odell Road at Linden Road (West Side), Fenton Township – In a memorandum dated June 04, 2019, staff requested the Board approve the work request for paving on Odell Road at Linden Road (west side) in Fenton Township. (Copy of memorandum and cost sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the work request for paving on Odell Road at Linden Road (west side) in Fenton Township with the funding as follows:

Fenton Township	\$14,567.38
GCRC	<u>\$14,567.36</u>
Project Total	\$31,053.94

MOTION CARRIED.

Work Request for Paving on Ray Road at Linden Road (east side), Fenton and Mundy Townships – In a memorandum dated June 04, 2019, staff requested the Board approve the work request for paving on Ray Road at Linden Road (east side), Fenton and Mundy Township. (Copy of memorandum and cost sheet(s) filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the work request for paving on Ray Road at Linden Road (east side), Fenton and Mundy Townships with the funding as follows:

Fenton Township	\$ 7,242.14
Mundy Township	\$ 9,383.07
GCRC	<u>\$12,343.37</u>
Total	\$28,968.58

MOTION CARRIED.

Work Request for paving on Ray Road at Linden Road (west side), Fenton and Mundy Townships – In a memorandum dated June 04, 2019, staff requested Board approval for paving on Ray Road at Linden Road (west side), Fenton and Mundy Townships. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for paving on Ray Road at Linden Road (west side), Fenton and Mundy Townships with the funding as follows:

Fenton Township	\$ 7,423.48
Mundy Township	<u>\$14,846.97</u>
GCRC	\$ 7,423.49
Total	\$29,693.94

MOTION CARRIED.

Work Request for Lewis Road between Wilson Road and M-57 (Vienna Road), Thetford Township – In a memorandum dated May 28, 2019, staff requested Board approval for pavement repair chip seal on Lewis Road between Wilson Road and M-57 (Vienna Road) in Thetford Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for pavement repair chip seal on Lewis Road between Wilson Road and M-57 (Vienna Road) in Thetford Township with the funding as follows:

Thetford Township	\$ 40,196.13
GCRC	<u>\$ 40,196.13</u>
Total	\$ 80,392.27

MOTION CARRIED.

Work Request for Paving Overlay on Lake Road between Lewis Road and Bray Road, Thetford Township - In a memorandum dated May 28, 2019, staff requested the Board approve the work request for paving overlay on Lake Road between Lewis Road and Bray Road, Thetford Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for paving overlay on Lake Road between Lewis Road and Bray Road in Thetford Township with the funding as follows:

Thetford Township	\$ 75,135.26
GCRC	<u>\$ 55,698.21</u>
Total	\$130,832.47

MOTION CARRIED.

Work Request for Pavement Repair Chip Seal on Lewis Road between Lake Road and Willard Road, Thetford Township – In a memorandum dated May 28, 2019, staff requested the Board approve the work request for pavement repair chip seal on Lewis Road between Lake Road and Willard Road, Thetford Township. (Copy of memorandum and cost sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for pavement repair chip seal on Lewis Road between Lake Road and Willard Road, Thetford Township with the funding as follows:

Thetford Township	\$ 38,301.95
GCRC	<u>\$ 38,301.96</u>
Total	\$ 76,603.91

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Sage Solutions Group Presentation - Managing Director Peivandi stated that the presentation by Sage Solutions Group on the findings regarding the review of salary and job responsibilities of Road Commission employees has been moved to the July 23, 2019 Board meeting.

COMMISSISONER'S CONCERNS

Mowing along the Trunklines - Commissioner Johnson commented that MDOT has not been mowing along some of the trunklines, specifically I-475 and Clio Road (west bound). Commissioner Arceo echoed his concerns regarding the lack of mowing and stated that the trunklines are the gateway to Genesee County. Maintenance Director Anthony Branch, indicated that he received an authorization via email from MDOT yesterday to mow the grass at this location.

Mowing at I-69 and Irish Road, Davison Township – Commissioner Kautman-Jones stated she noticed a contractor mowing along the I-69 and Irish road area in Davison Township. Staff reported that the Township likes to keep this area well maintained due to its close proximity to commercial properties and the Black Creek Nature Trail. Maintenance Director Anthony Branch, said that Davison Township gets a permit from MDOT to have this area mowed.

Township Allocation Funds - Commissioner Kautman-Jones stated that after this morning's Roads & Bridges Advisory Committee Meeting she discussed with Township Supervisors their available allocation funds. The Supervisors remarked that while they are grateful for the increase in the allocation monies, some of them said that they are low on funds and are borrowing from other Township funds in order to utilize the increase in funding. Commissioner Kautman-Jones' recommendation is for GCRC to send a letter to the Township Clerk as well as the Township Treasurer regarding the GCRC plans for allocation funding. This relieves the burden on the Supervisor to only have this information.

Interim Finance Director Appreciation - Commissioner Kautman-Jones wanted to thank Dianna Robertson for her time and efforts as the Interim Finance Director and for her timely response regarding the Sign Shop Supervisor special check run.

ADJOURNMENT

With no objections, Chairperson Mandelaris adjourned the meeting at 10:25 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of Road Commissioners

lbk

6/18/19