

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

JANUARY 05, 2016

MINUTES

CALL TO ORDER

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Robert Johnson, Chairperson
David M. Arceo, Vice Chairperson
David Miller, Commissioner
Cloyce Dickerson, Commissioner
John Mandelaris, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Joyce McClane, Anthony Branch, Felicia Ivey, Randy Dellaposta, Genesee County Road Commission Staff; John J. Gleason, Genesee County Clerk; Commissioner Bryant Nolden; Margaret Perry; Vicki Bachakes, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Johnson.

ELECTION OF OFFICERS – GENESEE COUNTY ROAD COMMISSION BOARD

Election of Chairperson – Genesee County Clerk John J. Gleason called for nominations for the Office of Chairperson of the Genesee County Road Commission.

ACTION TAKEN – Motion made by Mr. Mandelaris, seconded by Mr. Dickerson, to nominate Vice Chairperson Arceo for the Office of Chairperson of the Board of County Road Commissioners of Genesee County for a period of one (1) year.

Genesee County Clerk John J. Gleason called for additional nominations three (3) times. There were none.

Nominations Closed.

VOTE ON NOMINEE:

Ayes: Dickerson, Johnson, Arceo, Mandelaris, Miller

No: None

NOMINEE ELECTED.

County Clerk John J. Gleason swore in newly elected Chairperson David M. Arceo.

Presiding Officer – Chairperson David Arceo to preside over the remainder of the meeting.

Election of Vice Chairperson – Chairperson Arceo called for nominations for the Office of Vice Chairperson of the Genesee County Road Commission.

ACTION TAKEN – Motion made by Mr. Johnson, seconded by Mr. Miller, to nominate Commissioner Dickerson for the Office of Vice Chairperson of the Board of County Road Commissioners of Genesee County for a period of one (1) year.

Chairperson Arceo called for additional nominations three (3) times. There were none.

Nominations Closed.

VOTE ON NOMINEE:

Ayes: Dickerson, Johnson, Arceo, Mandelaris, Miller

No: None

NOMINEE ELECTED.

County Clerk John J. Gleason swore in newly elected Vice Chairperson Cloyce Dickerson.

Chairperson Arceo was honored to have Commissioner Nolden and Margaret Perry in attendance today. Mr. Arceo expressed pride in GCRC's working commission and requested everyone's assistance and prayers for the challenges in the year ahead.

APPOINTMENTS – GENESEE COUNTY ROAD COMMISSION

Appointments to Retirement Commission, Water and Waste Committee, Parks and Recreation Commission Boards, Transportation Advisory Committee (TAC) and Alternate for Transportation Advisory Committee (TAC) – Chairperson Arceo recommended certain appointments be made for representation by the Board on the Retirement Commission, Water

and Waste Committee, Parks and Recreation Commission Boards, the Transportation Advisory Committee (TAC) and an Alternate for the Transportation Advisory Committee (TAC).

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to accept recommendations and appoint Commissioner Dickerson to sit on the Parks and Recreation Commission Board with Mr. Arceo as alternate, Commissioner Mandelaris to sit on the Retirement Commission Board with Mr. Arceo as alternate, Commissioner Johnson to sit on the Transportation Advisory Committee (TAC) Board, Commissioner Miller to be the alternate to the Transportation Advisory Committee (TAC) Board, and Commissioner Arceo to sit on the Water & Waste Committee Board with Mr. Miller as alternate.

Commissioner Mandelaris noted that he also attends the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission. Mr. Johnson is the alternate for this commission.

MOTION CARRIED.

APPROVAL OF AGENDA

January 05, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the agenda for January 05, 2016, as presented.

MOTION CARRIED.

APPROVAL OF MINUTES

December 01, 2015 – Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the minutes of the December 01, 2015 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, January 18, 2016

GCRC closed (non-essential operations) in observance of Martin Luther King Jr. Day

Tuesday, January 19, 2016

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Commissioner Nolden said that it was a pleasure to witness Mr. Arceo sworn in as Chairperson and Mr. Dickerson sworn in as Vice Chairperson. Mr. Nolden relayed the congratulations of Commissioner Mark Young also.

CORRESPONDENCE

INCOMING

Letter correspondence from Mr. Brad Barrett, City Manager, City of Flushing – re: proposed roundabout funding – In correspondence dated December 16, 2015, Mr. Brad Barrett informed staff that Flushing City Council denied GCRC's request for funding contribution for the proposed roundabout at Elms Road and Coutant Street. (Copy filed with official minutes.)

Genesee County Resolution 15-520 – re: Actuarial Impact of Changes under Consideration Report – A copy of Genesee County Resolution 15-520 pertaining to the report titled Actuarial Impact of Changes under Consideration Report – Road Commission Class 53 submitted by Rodwan Consulting Company on behalf of Genesee County Road Commission to the Genesee County Employees Retirement System. (Copy filed with official minutes.)

OUTGOING

Letter correspondence from Manager-Director John Daly to Mr. Bryn Mickle, Editor, The Flint Journal – re: Road Funding in the Years Ahead – In correspondence dated December 29, 2015 from Manager-Director Daly to Mr. Bryn Mickle, Editor, The Flint Journal, Mr. Daly detailed the impact of a comprehensive package of new Michigan road funding bills signed by Governor Rick Snyder on November 10, 2015. (Copy filed with official minutes.)

Notice and Order to Comply – re: Dania Street, Flint Township – In correspondence dated December 9, 2015, a Notice and Order to Comply was sent to Woods at Woodhaven SC regarding an unpermitted construction drive at the end of Dania Street in Flint Township. (Copy filed with official minutes.)

INTERNAL

Advisement of Purchase Orders – re: December 2015 – In a memorandum dated December 28, 2015, staff advised the Board of purchase orders between \$2,501 and \$15,000 issued in the month of December 2015. (Copy filed with official minutes.)

INFORMATION

Freedom of Information Act Excerpt – A copy of Freedom of Information Act Excerpt, Act 442

of 1971, 15.236 FOIA Coordinator, Section 6 was provided for the Board. (Copy filed with official minutes.)

Mr. Arceo asked for discussion of the FOIA Excerpt. Manager-Director Daly advised that the Act requires a coordinator to be appointed by the County Board of Road Commissioners. GCRC processes FOIA requests through the Manager-Director's office.

ACTION TAKEN – Motion made by Mr. Mandelaris, seconded by Mr. Dickerson, to appoint Manager-Director Daly as FOIA Coordinator and Mr. Fred Peivandi as alternate.

MOTION CARRIED.

Magazine Article, "What was Volkswagen Thinking" – A magazine article from the January/February 2016 issue of The Atlantic entitled "What was Volkswagen Thinking? On the origins of corporate evil-and idiocy" was provided for the Board. (Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Adjustment to Budget for FYE September 30, 2016 – In a memorandum dated December 21, 2015, staff requested Board approval of budget increases to the following departments for fiscal year ending September 30, 2016. The adjustment to use of fund balance is \$5,639,704. (Copy of memorandum filed with official minutes.)

Dept. 15	Engineering Salaries	\$ 5,900
Dept. 20	Maintenance Contracted Services	\$ 117,000
Dept. 20	Maintenance Materials	\$3,136,148
Dept. 30	Equip/Fac Salaries	\$ 2,300
Dept. 30	Equip/Fac Capital Outlay	\$1,667,500
Dept. 70	Capital Outlay	\$ 7,000
Dept. 81	Administration Salaries	\$ 10,700
Dept. 81	Administration Contracted Services	\$ 5,000
Dept. 81	Administration Travel/Training	\$ 5,000
Dept. 90	Non Departmental Fringes	\$ 459,000
Dept. 91	Road Construction	\$ 224,156

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the budget increases and use of fund balance.

MOTION CARRIED.

Requesting Board approval for issuance of Purchase Order to Tri-County International Trucks – In a memorandum dated December 15, 2015, staff requested Board approval for the issuance of a purchase order to Tri-County International Trucks for two (2) 2017 7600 SBA 6x4 Cab & Chassis for a total amount not to exceed \$239,550.00. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the issuance of a purchase order to Tri-County International Trucks in the amount not to exceed \$239,550.00.

MOTION CARRIED.

Ratification of Vouchers Totaling \$1,630,657.32 – (Copies filed with official minutes.)

Voucher #V-40122

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to ratify Voucher #40122 in the amount of \$432,245.41.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40123

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to ratify Voucher #40123 in the amount of \$1,135,437.26.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40124

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to ratify Voucher #40124 in the amount of \$62,974.65.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Request for Work – McCandlish Road, Grand Blanc Township – In a memorandum dated December 16, 2015, staff requested Board approval to perform pavement repair and chip seal on McCandlish Road between Vassar Road and Saginaw Road, Grand Blanc Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform pavement repair and chip seal on McCandlish Road between Vassar Road and Saginaw Road in Grand Blanc Township, with the Township paying 50% (\$53,280.87) and the Road Commission paying 50% (\$53,280.87), for a total project cost of \$106,561.74.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

Finance Director Williams clarified an error in the Discussion –A1 agenda item. “\$5,000 to the Administration Department Travel/Training” should be added to the Recommendation paragraph. The item is listed in the Synopsis but was accidentally left out of the Recommendation. All Commissioners agreed to include the item in the approval.

Ms. Williams said that the auditor will attend the next Board meeting. The financial statements for fiscal year ended September 30, 2015 are completed.

Manager-Director Daly informed the Board that he will be in Washington, DC next week attending the Transportation Research Board meetings. County Highway Engineer Peivandi will act in Mr. Daly’s stead during that time.

Manager-Director Daly showed the Board the Gold Sponsor plaque GCRC received in appreciation for the 2015 Back to the Bricks Cruise Weekend.

COMMISSIONER’S CONCERNS

Commissioner Miller discussed his recovery from recent surgery.

Vice Chairperson Dickerson welcomed everyone back and extended Happy New Year wishes. Mr. Dickerson thanked Genesee County Clerk John Gleason and Margaret Perry for attending

today's meeting.

ADJOURNMENT

Chairperson Arceo, without objection, adjourned the meeting at 10:35 a.m.

JOHN J. GLEASON
Clerk/Register

Vicki Bachakes, Secretary of the
Board of County Road Commissioners

/vb

01/05/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

January 19, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:05 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Dianna Robertson, Angie Carpenter, John Bennett, Joyce McClane, Felicia Ivey, Genesee County Road Commission Staff; Margaret Perry, Tom Smith (Smith & Klaczkiwicz, PC) , Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Johnson.

APPROVAL OF AGENDA

January 19, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the agenda for January 19, 2016 with the addition of Correspondence Item B-2, GCRC Commissioner Appointments to County Commission Boards for 2016.

MOTION CARRIED.

APPROVAL OF MINUTES

December 15, 2015 - Minutes

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the minutes of the December 15, 2015, Board Meeting.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Thursday, February 02, 2016

10:00 a.m. – GCRC Board Meeting.

Monday, February 15, 2016

GCRC closed (non-essential operations) in observance of President's Day.

Tuesday, February 16, 2016

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. - GCRC Board meeting

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

None

OUTGOING

Letter correspondence re: 2016 Local Road Construction Improvement Projects and Local Road Allocation Funds – In a letter dated January 08, 2016, County Highway Engineer Fred Peivandi provided a report to all Township Supervisors regarding the 2016 Local Road Allocation Improvement Project and the Local Road Allocation Funds. (Copy filed with official minutes.)

GCRC Commissioner 2016 Committee Appointments – Included in the Board packet are the 2016 Committee Appointments and Alternates for the Genesee County Board of Road Commissioners. (Copy filed with official minutes.)

Parks Commission - Vice-Chairperson Dickerson, Alternate Chairperson Arceo

Retirement Commission – Commissioner Mandelaris, Alternate Commissioner Arceo

Transportation Advisory Commission – Commissioner Johnson, Alternate Commissioner Miller

Water & Waste Committee - Chairperson Arceo, Alternate Commissioner Miller

INTERNAL

None

INFORMATION

Wall Street Journal article entitled “The Epic Story of a Bridge Too Low Draws Internet Fans” – Included in the Board packet was an article published by the Wall Street Journal, “The Epic Story of a Bridge Too Low Draws Internet Fans”, Wednesday, January 06, 2016, by Ben Cohen. (Copy filed with official minutes.)

Genesee County Amendment of the Genesee County Employees’ Retirement System Ordinance 25 (a) (b) – A copy of Genesee County Resolution G01, Amendment of the Genesee County Employees’ Retirement System Ordinance, Section 25 (a) (2), as adopted on January 04, 2016 by the Board of County Commissioners was included in the Board packet. (Copy filed with official minutes.)

2016 Flint Genesee County Transportation Improvement Program (TIP) – A copy of the Genesee County Metropolitan Alliance annual status report of the Fiscal Year 2015 Flint Genesee County Transportation Improvement program (TIP) was included in the Board packet. (Copy filed with official minutes.)

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Dickerson seconded by Mr. Johnson to receive and file the presented correspondence.

PRESENTATION

At 10:12 a.m., a presentation was given by Mr. Tom Smith, Smith & Klaczkiwicz, PC to the Board and staff, giving an overview of the financial audit of the Genesee County Road Commission’s financial statements for fiscal year ending, September 30, 2015. The regular Board meeting resumed at 10:24 a.m.

MOTION CARRIED

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

Audited Financial Statements for the Year Ended September 30, 2015 – In a memorandum dated January 08, 2016, staff requested the Board approve the Genesee County Road Commission Audited Financial Statements for the fiscal year ended September 30, 2015. (Copy of Financial Statements and auditors report filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the Genesee County Road Commission Audited Financial Statements for fiscal year ended September 30, 2015.

MOTION CARRIED.

ACT 51 Annual Financial Report - Staff requesting Board approval of the ACT 51 Annual Financial Report to be submitted to the State of Michigan. (Copy of ACT 51 report filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the ACT 51 Annual Financial Report as prepared and presented and further, to authorize the Chairperson to sign and date the certification on the title sheet on behalf of the Board of County Road Commissioners for the Act 51 Report.

MOTION CARRIED.

Issuance of a Purchase Order for the extension of Item #30-RM-2014, Roto-Milling to Shaw Contracting – In a memorandum dated January 07, 2016, staff has requested Board approval of the extension of the 2014 unit prices for Item #30-RM-2014, Roto-Milling for an additional year and the issuance of a purchase order to Shaw Contracting. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve extension of the 2014 unit prices for Item #30-RM-2014, Roto-Milling for an additional year and the issuance of a purchase order to Shaw Contracting in an amount not to exceed \$77,030.00 for service on an as needed basis.

MOTION CARRIED.

Ratification of Vouchers totaling \$1,789,842.12 – (Copies filed with official minutes.)

Voucher #V-40125

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40125 in the amount of \$373,449.54.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40126

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40126 in the amount of \$5,602.94.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40127

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40127 in the amount of \$92,355.33.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40128

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40128 in the amount of \$654,348.04.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40129

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40129 in the amount of \$296,541.47.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

CONSENT

None

MANAGER-DIRECTOR'S REPORT

Manager-Director Daly confirmed that winter has finally arrived in Genesee County. We have had single digit temperatures last week making it challenging to salt and plow the roads. He had the opportunity to attend the Transportation Research Board conference in Washington D.C. last week and was given the opportunity to chair a board as well as take a tour of the Federal Navy Administration.

Human Resource Director Interviews – Manager-Director John Daly stated that the interviews for a Human Resource Director will be held on Tuesday, February 23, 2016.

457 Deferred Compensation – Manager-Director Daly informed the Board and staff that we will be seeking a consultant to search for the best company for our employee's 457 deferred compensation accounts. Finance Director Williams added under current law, an organization must use "due diligence" to provide the best benefits to its employees. We currently have Nationwide Retirement Services servicing our 457 accounts.

Guardrail damage – Manager-Director Daly stated that we may consider using an outside vendor to help recover costs associated with damage to guardrails by vehicles. Oakland County Road Commission has been using an outside vendor for damage cost recovery and they have recovered quite a bit of money in their county.

Fiscal Year Ending September 30, 2015– Finance Director Melissa Williams stated that the financials for Fiscal Year Ending September 30, 2015 have been closed. They moved everything up by a month and they were able to complete the entire process early this year. She also wanted to recognize Finance Manager Dianna Robertson for all her hard work and time that she put in to get the last fiscal year closed. Ms. Williams stated that this is the last year we will be using Smith & Klaczekiewicz, PC as our financial auditor. We have been using them for seven years and she will be hiring a new auditing firm for next year. She thanked Tom Smith for the excellent job he has done for the Genesee County Road Commission.

Swartz Creek District Salt Barn – Equipment Director John Bennett informed the Board and staff that the salt barn at the Swartz Creek District garage sustained some damage last week when one of our trucks hit the main steel beam header above the door. The cement wall was pulled away on impact causing some major structural damage to the salt barn. The truck also sustained some damage but Equipment Supervisor Todd Davis and Mechanic Drew Reiber were able to get the truck operational and back on the road quickly. Director Bennett commented that we will be changing the design of the structure by eliminating the steel header so it breaks away with less damage if it makes contact with fleet equipment.

COMMISSIONER'S CONCERNS:

Commissioner Dickerson thanked Finance Director Melissa Williams and Finance Manager,

Dianna Robertson for all their hard work closing out fiscal year September 30, 2015. He also thanked Tom Smith, for his seven years as the Road Commission's auditor.

Swartz Creek District Salt Barn – Commissioner Mandelaris asked if the damage sustained to the Swartz Creek district salt barn would be covered by insurance and staff stated that it would be.

ADJOURNMENT

Chairperson Arceo, without objection, adjourned the meeting at 10:48 a.m.

JOHN J. GLEASON

Clerk/Register

Linda Kossak, Secretary of the
Board of County Road Commissioners
lk 1/19/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

February 02, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Felicia Ivey, Genesee County Road Commission Staff; Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

February 02, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the agenda for February 02, 2016.

MOTION CARRIED.

APPROVAL OF MINUTES

January 05, 2016 - Minutes

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the minutes of the January 05, 2016, Board Meeting.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, February 15, 2016

GCRC closed (non-essential operations) in observance of President's Day.

Tuesday, February 16, 2016

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Monday, February 29, 2016

8:30 a.m. – 15th Annual Legislative Breakfast – Flint Institute of Music, Anderson Hall,
1025 East Kearsley Street, Flint.

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Termination of a Contract re: MDOT No. 2014-0236 for the performance of a bridge replacement on Lippincott Road over Kearsley Creek – In a letter dated January 19, 2016 from Mr. Bill Rottiers, Contract Administrator, MDOT informing GCRC that contract No. 2014-0236 for the performance of a bridge replacement on Lippincott Road over Kearsley Creek is being terminated for convenience by the Department. The funds will be transferred for work performed for the bridge replacement on Farrand Road over the Pine Run Creek, No. 2014-0237. (Copy filed with official minutes.)

OUTGOING

None

INTERNAL

None

INFORMATION

Article from the County Road Association of Michigan (CRA) publication Crossroads, Legal Issues Forum re: FOIA Changes for Road Agencies Highlighted – Article from the County Highway Quarterly Journal, Crossroads, published Winter 2015, Page 20, highlighting changes to the Freedom of Information Act (FOIA) for Road Agencies. (Copy filed with official minutes.)

Internet Article, <http://TruckYeah.com>, “Trucker Destroys Historic Bridge Because She Didn’t Know How Many Pounds Six Tons Was” – Included in the Board packet was an Internet article published by <http://TruckYeah.com>, December 28, 2015 entitled “Trucker Destroys Historic Bridge Because She Didn’t Know How Many Pounds Six Tons Was”. (Copy filed with official minutes.)

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Dickerson seconded by Mr. Mandelaris to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

State/Local Road Agreement Amendment re: 2014 Road and Risk Reserve Project Farrand Road Bridge over the Pine Run, Contract 2014-0237/A3 – In a memorandum dated January 21, 2016, staff requested the Board approve the MDOT revised contract amendment, MDOT Contract No. 2014-0237/A3 for the Farrand Road Bridge replacement over the Pine Run in Vienna Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the MDOT revised contract amendment, MDOT Contract No. 2014-0237/A3 for the Farrand Road Bridge replacement over the Pine Run in Vienna Charter Township, which increases the RRR funding for the project to \$1,375,000 and revises the project’s expected funding expiration date to December 31, 2016, and further directs the Chairperson to sign the duplicate original state contract amendment for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Selection of Consultant for Design Services, Linden Garage Salt Storage Building – In a memorandum dated January 25, 2016, staff has requested the Board accept the proposal of CHMP, Inc. to perform architectural and design services for the Linden Garage salt storage building. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to accept the proposal of \$33,572.03 from CHMP, Inc. to perform architectural and engineering services for the design and preparation of construction plans for the Linden Garage salt storage building.

MOTION CARRIED.

Authorization to pay Precision Computer Solutions, Inc. for annual maintenance fees – In a memorandum dated January 14, 2016, staff has requested the Board approve the payment to Precision Computer Solutions, Inc. for annual maintenance fees. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to authorize the payment of annual maintenance fees in the amount of \$16,652.00 to Precision Computer Solutions, Inc. for the current year.

MOTION CARRIED.

Ratification of Vouchers totaling \$476,399.68 – (Copies filed with official minutes.)

Voucher #V-40130

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Dickerson, to ratify Voucher #40130 in the amount of \$133,402.45.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40131

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Dickerson, to ratify Voucher #40131 in the amount of \$342,997.23.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

CONSENT

Cost Agreement for the Ballenger Highway & Miller Road Traffic Signal, Flint Township and the City of Flint, T-091 – In a memorandum dated January 26, 2016, staff has requested the

Board of Road Commissioners authorize the signing of the GCRC Cost Agreement for the Ballenger Highway and Miller Road Traffic Signal, Flint Township and City of Flint, T-091. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to authorize the Manager-Director to sign the Genesee County Road Commission Cost Agreement, T-091 with the City of Flint located at the Intersection of Ballenger Highway and Miller Road.

Commissioner Arceo inquired about the cost breakdown for this traffic signal. Staff stated the GCRC would incur no costs for this traffic signal. MDOT will provide 80% of the funding and the City of Flint provides the remaining 20%.

MOTION CARRIED.

Work Request for milling and paving on Taylor Drive, Mundy Township – In a memorandum dated January 13, 2016, staff has requested the Board approve the work request for milling and paving work requested by Mundy Township. The work will be performed on Taylor Drive. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the work request for milling and paving on Taylor Drive in Mundy Township. The Township will be paying 100% for the milling and paving project at a total cost of \$57,371.16.

MOTION CARRIED.

Work request for milling and paving Breckenridge Drive and Newport Drive, Richfield Township – In a memorandum dated January 14, 2016, staff has requested the Board approve the work requested by Richfield Township for milling and paving Breckenridge Drive and Newport Drive in Richfield Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the work request for milling and paving on Breckenridge Drive and Newport Drive in Richfield Township. The Township will be paying 100% for the milling and paving project at a total cost of \$58,799.48.

MOTION CARRIED.

Work request for milling and paving Coldwater between Oak Road and Henderson Road, Richfield Township – In a memorandum dated January 15, 2016, staff has requested the Board approve the work requested by Richfield Township for milling and paving Coldwater Road between Oak Road and Henderson Road in Richfield Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the work request for milling and paving on Coldwater Road between Oak Road and Henderson Road, in Richfield Township. The Township will be paying 100% for the milling and paving project at a

total cost of \$135,950.40.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

Maintenance Director Anthony Branch spoke of the recent ice storm the county experienced on Monday, February 01, 2016. The wet weather in the early morning hours and the lowering of temperatures contributed to the icy conditions on the roads. Crews were sent out quickly but it just took time to get everything cleared and salted.

Quarterly Financial Reports - Finance Director Melissa Williams handed out the Quarterly Reports to the Board and staff for review.

COMMISSIONER'S CONCERNS:

Bristol Road Roundabout – Chairperson Arceo inquired about the planned roundabout on Bristol Road. Staff commented that this is a Michigan Department of Transportation (MDOT) project and the construction and bids will be handled by MDOT's Davison Transportation Service Center.

Michigan Concrete Association Awards – Chairperson Arceo commented on the February 25, 2016 award ceremony being held by the Michigan Concrete Association in Plymouth, MI. County Highway Engineer Fred Peivandi commented that he will be handling the arrangements for the attendees from the Road Commission.

Road Funding – Commissioner Miller inquired if Legislation is backing up the Road Funding Bill that was recently passed. Manager-Director Daly commented that Senator Ken Horn was trying to pass a Bill to change the effective date of funding from 2017 to 2016 but Director Daly doubted that the Bill would pass in the Senate.

Dort Highway Extension Funding – Commissioner Mandelaris asked about the funding for the Dort Highway Extension project. County Highway Engineer Fred Peivandi stated that we have not received the funding for the second year of the project yet.

ADJOURNMENT

Chairperson Arceo, without objection, adjourned the meeting at 10:32 a.m.

JOHN J. GLEASON
Clerk/Register

Linda Kossak, Secretary of the
Board of County Road Commissioners
lk 2/02/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

February 16, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:05 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner (remotely)
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly (remotely), Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Felicia Ivey, Genesee County Road Commission Staff; Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

February 16, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the agenda for February 16, 2016.

MOTION CARRIED.

APPROVAL OF MINUTES

January 19, 2016 - Minutes

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the minutes of the January 19, 2016, Board Meeting.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, February 29, 2016

8:30 a.m. – 15th Annual Legislative Breakfast – Flint Institute of Music, Anderson Hall,
1025 East Kearsley Street, Flint.

Tuesday, March 01, 2016

10:00 a.m. – Board Meeting

Tuesday, March 15, 2016

9:00 a.m. – Roads & Bridges Advisory Committee Meeting
10:00 a.m. – Board Meeting

Tuesday, March 15 - 17, 2016

County Road Association of Michigan, 2016 Highway Conference, Radisson Inn,
Lansing Convention Center

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Email correspondence from Mr. Stan Seybold, 2115 Belle Meade Drive, Davison Twp. re: damaged lawn repairs – In an email dated February 08, 2016, Davison Township resident Mr. Stan Seybold complimented the Road Commission for repairing his lawn after damage from snow plowing activities. Mr. Seybold thanked the entire team that was responsible for the work, stating that they did an exceptional job in a timely manner. (Copy filed with official minutes.)

Email correspondence from Mr. Mark Harrison, MDOT re: Duffield Road – In an email dated February 03, 2016 from Mr. Mark Harrison, Project Development Engineer, MDOT informing County Highway Engineer Fred Peivandi the federal funding allocation status for Job #122798A, Duffield Road.

OUTGOING

None

INTERNAL

Local Agency Financial Factor for the Local Bridge Program – Included in the Board packet was a PowerPoint presentation, prepared by County Highway Engineer Fred Peivandi, outlining the Local Agency Bridge Program in Genesee County. (Copy filed with official minutes.)

MIOSHA 2015 Year End Report – In a memorandum dated February 01, 2015, staff has prepared a summary of Occupational Injuries and Illnesses to be posted departmentally February 01, 2016 through April 30, 2016. (Copy filed with official minutes.)

January 2016 purchase orders – Included in the Board packet was a memorandum advising the Board of purchase orders issued during the month of January 2016 for amounts between \$2,501 and \$15,000. (Copy filed with official minutes.)

PO #	Company	Description	Dept.	Amount
A-10410	Precision Fleet Image	Body & Paint Repair for HD Trucks & Specialty Equip.	30	\$15,000.00
A-10411	Michigan Fleet Repair	Body & Paint Repair for HD Trucks & Specialty Equip.	30	\$15,000.00
A-10412	T-Rods	Body & Paint Repair for HD Trucks & Specialty Equip.	30	\$15,000.00
A-10417	Fleis & Vandenbrink Eng.	ROW Acquisition & Driveway Grading Permits	91	\$ 2,650.00
A-10420	Burt Forest	Item #79 – Wood Post Material	30	\$11,000.00
A-10421	Burt Forest	Item #78 – Wood Guardrail Posts, Offset Blocks & Sign Posts	30	\$12,000.00
A-10422	Vermeer	Vermeer Equipment Parts & Service	30	\$ 8,000.00
A-10425	Flint Trading	Heat Fused Preformed Thermoplastic Material	30	\$ 5,961.75
A-10431	Alta Equipment Company	Arrow Board	30	\$ 4,760.00
A-10433	Testing Eng. & Consultants	Soil Borings @ Various Traffic Signal Intersections	91	\$ 3,100.00
A-10443	KM International	Asphalt Cement	20	\$ 6,200.00
A-10445	Power Cleaning Systems	Hot Water Pressure Washer	30	\$11,313.00
A-10446	Highway Products	Aluminum Surveyor Pickup Pack	30	\$ 8,585.30
A-10447	RL White Construction	Building Contractor/Renovation	30	\$15,000.00
A-10448	Bossman Construction	Building Contractor/Renovation	30	\$15,000.00
A-10450	Blumerich Communications	Motorola Digital Radios	30	\$ 3,395.00
A-10451	American Red Cross	First Aid/CPR Training	60	\$ 9,007.00
A-10456	Home Depot	Buildings & Grounds Supplies	30	\$10,000.00
A-10457	Snap On Industrial	Snap On Hand Tools	30	\$ 5,000.00

INFORMATION

Genesee County Parks and Recreation Board Minutes for January 14, 2016 re: Grant application submitted by GCRC - Included in the Board minutes was a copy of the Genesee County Parks and Recreation Board meeting minutes from January 14, 2016, specifically page 5, thanking the Road Commission for applying for the Grant to acquire funding for the Parks and Recreation Commission using ACT 51 applications and funding. (Copy filed with official minutes.)

Commissioner Mandelaris stated that this is a very nice compliment by the Parks and Recreation Commission for acknowledging the Road Commission for applying for the funding.

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Dickerson seconded by Mr. Mandelaris to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 15-5593, GCRC Job No. 67-D50169, Grand Blanc passing lane construction, Grand Blanc Charter Township – In a memorandum dated February 05, 2016, staff requested the Board approve the MDOT Contract No. 15-5593, for constructing an eastbound passing lane on Grand Blanc Road from Thornridge Drive to Hunters Run Drive in Grand Blanc Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the MDOT Contract No. 15-5593 for constructing an eastbound passing lane on Grand Blanc Road from Thornridge Drive to Hunters Run Drive in Grand Blanc Charter Township, and further to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

Federal STP Safety Funds	\$ 364,300.00
Genesee County Road Commission Local Funding	\$ 100,800.00
Total Cost	\$ 465,100.00

MOTION CARRIED.

Selection of Consultant for Material Testing Services 2016-2017 Bi-Yearly Contract – In a memorandum dated February 05, 2016, staff has requested the Board accept the quotations to perform design and construction testing services as needed throughout 2016 and 2017 construction seasons. (Copy filed with official minutes.)

Requests for proposal were sent to the following firms:

Testing Engineers and Consultants (TEC)
Professional Service Industries (PSI)
Construction Testing Services (CTS)

Troy, MI
Saginaw, MI
Burton, MI

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to accept quotations from TEC, PSI and CTS to perform design and construction testing services as needed throughout the 2016 and 2017 construction seasons; and that these services will be utilized to the best advantage of the Genesee County Road Commission.

MOTION CARRIED.

Resolution of Support for fiscal year 2017 through 2020, Transportation Improvement Program (TIP) – In a memorandum dated February 08, 2016, staff has requested the Board approve the Resolution of Support for the fiscal year 2017 through 2020, Transportation Improvement Program (TIP). (Copy of memorandum and Resolution of Support filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the attached Resolution of Support for the Road Commission's proposed Federal Aid and State Aid projects in the fiscal year 2017 through 2020 Transportation Improvement Program.

MOTION CARRIED.

Administrative Services Contract BCBS of Michigan – In a memorandum dated January 28, 2016, staff has requested the Board authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan for the Quarterly settlement. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Dickerson to authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan in the amount of \$312,308 prior to the first day of March, April and May 2016 for the period covering September 2015 through November 2015.

March, 2016	\$312,308
April, 2016	\$312,308
May, 2016	\$312,308

MOTION CARRIED.

Issuance of an emergency purchase order #A-10455, Truck & Trailer Specialties – In a memorandum dated January 29, 2016, staff has requested the Board approve the issuance of an emergency purchase order due to time constraints, to Truck and Trailer Specialties for emergency hydraulic pump and crane repairs. The Manager-Director was notified of the request. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the emergency issuance of a purchase order, A-10455, to Truck & Trailer Specialties for heavy duty truck parts and service in the amount not to exceed \$60,000 due to time constraints.

MOTION CARRIED.

Issuance of a purchase order to Signature Ford and Truck & Trailer Specialties for a 2016 Ford F350 Cab & Chassis and Outfitting – In a memorandum dated February 08, 2016, staff has requested the Board approve the issuance of a purchase order to Signature Ford for a 2016 Ford F350 Cab & Chassis and to Truck & Trailer Specialties for the outfitting. (Copy filed with to the following companies:

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the issuance of a purchase order to Signature Ford and Truck & Trailer Specialties for Outfitting.

- Signature Ford for one (1) 2016 Ford F350 Cab & Chassis in the amount not to exceed \$28,334.00.
- Truck & Trailer Specialties for the outfitting in an amount not to exceed \$37,175.00.

MOTION CARRIED.

Issuance of a purchase order to Grainger for lighting upgrades in Atlas, Linden and Otisville District Garages – In a memorandum dated February 08, 2016, staff has requested the Board approve the issuance of a purchase order to Grainger for lighting upgrade electrical supplies. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the issuance of a purchase order to Grainger for lighting upgrades at the Atlas, Linden and Otisville District Garages for electrical supplies in an amount not to exceed \$52,328.34.

Atlas District Garage	\$21,266.00
Linden District garage	\$14,889.93
Otisville District Garage	\$16,172.41

MOTION CARRIED.

Ratification of Vouchers totaling \$1,321,280.02 – (Copies filed with official minutes.)

Voucher #V-40132

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40132 in the amount of \$266,107.42.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40133

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40133 in the amount of \$323,571.96.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson
No: None

MOTION CARRIED.

Voucher #V-40134

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40134 in the amount of \$447,355.55.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson
No: None

MOTION CARRIED.

Voucher #V-40135

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40135 in the amount of \$284,245.09

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson
No: None

MOTION CARRIED.

CONSENT

Work Request for milling and paving on Vassar Road between Francis and Dodge Road in Forest Township – In a memorandum dated February 03, 2016, staff has requested the Board approve the work request for milling and paving on Vassar Road between Frances Road and Dodge Road, in Forest Township. This is a shared project between the Forest and Thetford Townships. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the work request for milling and paving on Vassar Road between Frances Road and Dodge Road in Forest Township using the Townships available matching allocation funds. The Township is paying 50% (\$43,908.52) and the Road Commission is paying 50% (\$43,908.52). The total cost of the

project will be \$190,797.03 with the remaining \$87,817.04 balance paid from Township funds.

MOTION CARRIED.

Work Request for milling and paving on Vassar Road between Francis and Dodge Road in Thetford Township – In a memorandum dated February 03, 2016, staff has requested the Board approve the work request for milling and paving on Vassar Road between Frances Road and Dodge Road, in Thetford Township. This is a shared project between the Forest and Thetford Townships. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the work request for milling and paving on Vassar Road between Frances Road and Dodge Road in Thetford Township using the Townships available matching allocation funds. The Township is paying 50% (\$51,490.00) and the Road Commission is paying 50% (\$51,490.00). The total cost of the project will be \$190,797.03 with the remaining \$102,980.00 balance paid from Township funds.

MOTION CARRIED.

Work Request for milling and paving on Crosby Road between Genesee Road and Center Road, Genesee Township – In a memorandum dated January 28, 2016, staff has requested the Board approve the work request for milling and paving work requested by Genesee Township on Crosby Road between Genesee Road and Center Road. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the work request for milling and paving on Crosby Drive between Genesee Road and Center Road, Genesee Township. The Township will be paying 100% for the milling and paving project at a total cost of \$122,695.40.

MOTION CARRIED.

Work Request for milling and paving on Underhill Drive between Hillcrest Circle and Rossway Drive, Genesee Township – In a memorandum dated January 28, 2016, staff has requested the Board approve the work request for milling and paving work requested by Genesee Township on Underhill Drive between Hillcrest Circle and Rossway Drive, Genesee Township (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the work request for milling and paving on Underhill Drive between Hillcrest Circle and Rossway Drive, Genesee Township. The Township will be paying 100% for the milling and paving project at a total cost of \$55,134.16.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

Manager Director John Daly stated that he is attending this morning's Board meeting remotely

from Traverse City where he was invited to attend the Michigan Trail Summit as a panelist for Michigan Trails.

Township Work performed by the Maintenance Division – Manager-Director Daly said they will be providing a copy of the Township Work Report prepared by Finance Director Melissa Williams to the delegation at the Annual Breakfast on February 29, 2016.

Blue Cross Blue Shield Costs – Finance Director Melissa Williams stated that the Blue Cross Blue shield costs have decreased by \$300,000 so we will see a surplus in that fund.

Structure Fires in the Townships – Manager-Director Daly informed the Board and staff that we will be addressing the concerns the Townships have brought up regarding structure fires and the water used to put out the structure fire freezing on the roads. A solution being considered is having the Townships pay 50% of the cost for the Road Commission to respond to freezing roads during fires. In addition, we recommended the Fire Departments carry a bucket of road salt on their trucks during freezing temperatures.

COMMISSIONER’S CONCERNS:

Michigan Concrete Association Awards – Chairperson Arceo reminded the Board that the Michigan Concrete Association Awards banquet is next week on Thursday, February 25, 2016 in Plymouth, MI.

ADJOURNMENT

Chairperson Arceo, without objection, adjourned the meeting at 10:35 a.m.

JOHN J. GLEASON
Clerk/Register

Linda Kossak, Secretary of the
Board of County Road Commissioners
lk 2/16/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

March 01, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner (remotely)
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Felicia Ivey, Genesee County Road Commission Staff; Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

March 01, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the agenda for March 01, 2016.

MOTION CARRIED.

APPROVAL OF MINUTES

February 02, 2016 - Minutes

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Dickerson, to approve the minutes of the February 02, 2016, Board Meeting.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, March 15, 2016

9:00 a.m. – Roads & Bridges Advisory Committee Meeting
10:00 a.m. – Board Meeting

Tuesday, March 15 – 17, 2016

County Road Association of Michigan 2016 Highway Conference, Radisson Hotel & Lansing Center, 111 N. Grand Ave., Lansing

Friday, March 25, 2016

GCRC closed (non-essential operations) in observance of the Good Friday holiday.

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Letter correspondence from Ms. Jane Lefler, Deputy Clerk, Argentine Township re: Special Use request notification for 7007 Silver Lake Road, Linden, MI – In a letter dated February 18, 2016 from Ms. Jane Lefler, Deputy Clerk, Argentine Township regarding an application received for a Special Use for 7007 Silver Lake Road, The Township will hold a public hearing at the Argentine Township Hall, 9048 Silver Lake Road, Linden MI to hear public comments and consideration that would permit a martial arts private school (World Martial Arts Academy) at this location. (Copy filed with official minutes.)

OUTGOING

Letter correspondence to Mr. Chris Gehringer, Clayton Township Supervisor, and Mr. Adam Zetel, City Manager, Swartz Creek – re: Cost Agreement for Traffic Signal installation, GCRC Signal No. T-308, Morrish Road at Bristol Road, Clayton Charter Township - In a letter dated February 11, 2016 from Ms. Bonnie Wood to Mr. Chris Gehringer, Supervisor, Clayton Charter Township and Mr. Adam Zetel, City Manager, Swartz Creek stating that warrants have been met

for installing Traffic signal No. T-308, Morrish Road at Bristol Road intersection, Clayton Charter Township. Estimates for cost participation have been prepared and sent to all parties participating. (Copy filed with official minutes.)

INTERNAL

None

INFORMATION

None

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Mandelaris seconded by Mr. Johnson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 15-5595, Bridge Replacements, Bristol Road Bridge over Kearsley Creek, Atlas Road Bridge over the Kearsley Creek, Davison Township – In a memorandum dated February 18, 2016, staff requested the Board approve the MDOT Contract No. 15-5595 for replacing the Bristol Road and Atlas Road bridges over the Kearsley Creek, Davison Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the MDOT contract #15-5595 for replacing the Bristol Road and Atlas Road Bridge over the Kearsley Creek and further, to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

Federal Bridge Funds	\$ 603,200.00
State Local Bridge Funds	\$ 709,000.00
Genesee County Road Commission Local Funding	<u>\$ 71,100.00</u>
Total Project cost	\$1,383,300.00

MOTION CARRIED.

Removal of Load Restrictions for Various Bridges, Flint, Flushing, Argentine and Vienna Townships – In a memorandum dated February 10, 2016, staff has requested the Board remove the load restrictions of the Ballenger Highway Bridge (Structure #2717), the Mt. Morris Road Bridge (Structure #2728) and the Cole Road Bridge (#Structure #2765) as well as the closure of

the Wilson Road Bridge over the Brent Run (Structure #2815) due to deterioration. (Copy filed with official minutes.)

County Highway Engineer, Mr. Fred Peivandi requested the Mt. Morris Road Bridge over the Flint River, (Structure #2728) in Flushing Township, be removed from the memorandum, as it was never previously approved by the Board.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve removing the load restrictions of the Ballenger Highway Bridge over the Swartz Creek, (Structure #2717) in Flint Township the Cole Road Bridge over the Shiawassee River, (Structure #2765) in Argentine Township, and the closure due to deterioration of the Wilson Road Bridge over Brent Run (Structure #2815) in Vienna Township and further, to approve the removal of the Mt. Morris Bridge over the Flint River (Structure #2728) in Flushing Township from the memorandum.

MOTION CARRIED.

Local Road Agreement for HMA pavement milling, resurfacing and drainage structure repair of roads in Country Village Subdivision, Mundy Charter Township – In a memorandum dated February 16, 2016, staff has requested the Board approve and sign the duplicate originals of the Local Road Agreement with Mundy Charter Township for the HMA pavement milling, resurfacing and drainage structure repair in Country Village Subdivision, Mundy Charter Township. (Copy filed with official minutes.)

Commissioner Mandelaris recommended staff make a notation on future Township minutes that are attached to agenda items, showing the page location of approval for GCRC projects by the Township Boards in future memorandums. Staff concurred that they would follow this recommendation.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve and sign the duplicate originals of the Local Road Agreement with Mundy Charter Township for the HMA pavement milling, resurfacing and drainage structure repair of Bridgeman Trail and Estatehill Drive in the County Village Subdivision.

Mundy Charter Township	\$230,000.00
Genesee County Road Commission (Eng. & Insp.)	<u>\$ 23,000.00</u>
Total Project Cost	\$ 253,000.00

MOTION CARRIED.

Consultant Selection, Construction Inspection Services - In a memorandum dated, February 17, 2016, staff has requested the Board accept cost proposals from OHM Advisors, Wade Trim, Kraft Engineering & Surveying, Rowe Professional Services for the 2016 construction season. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to accept the cost

proposals from the following companies to perform construction inspection services for the 2016 construction season and that those services will be utilized to the best advantage of the Genesee County Road Commission.

<u>Consultant</u>	<u>Straight Time</u>	<u>*Over Time</u>
OHM Advisors	\$70.00/hour	\$84.00/hour
Wade Trim	\$75.80/hour	\$89.00/hour
Kraft Engineering & Surveying	\$85.00/hour	\$85.00/hour
Rowe Professional Services	\$85.00/hour	\$85.00/hour
Fleis & Vandenbrink	\$95.00/hour	\$102.00/hour

* Over time paid for services exceeding 40 hours a week.

MOTION CARRIED.

Issuance of a purchase order to Truck & Trailer Specialties for two (2) tandem axle Hook ladder trucks – In a memorandum dated February 18, 2016, staff has requested the Board approve the issuance of a purchase order to Truck & Trailer Specialties for two (2) Tandem axle Hook ladder trucks for outfitting highway maintenance trucks. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the issuance of a purchase order to Truck & Trailer Specialties for two (2) tandem axle hook ladder trucks for outfitting maintenance trucks in an amount not to exceed \$341,064.00.

2016 Swap loader SL-412	\$86,715.00 each
Option: Dump Body	\$21,628.00 each
Option: Demolition Dump Body	\$20,945.00 each
Option: Nursing Tank	\$13,273.00 each
Option: V-Box Spreader	\$27,971.00 each
Training	\$ 00.00 (Included)
Total Cost for each	\$170,532.00 each

Total cost for two Tandem Axle Hook Loaders w/Options \$341,064.00

MOTION CARRIED.

Issuance of a purchase order to Boesch Builders, Inc. for repairs to Swartz Creek storage building - In a memorandum dated February 22, 2016, staff has requested the Board approve the issuance of a purchase order to Boesch Builders, Inc. for repairs to the Swartz Creek storage building. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the issuance of a purchase order to Boesch Builders, Inc. for repairs to the Swartz Creek storage building in an amount not to exceed \$31,800.00. This includes the total cost to redo sides of the building and back gable.

MOTION CARRIED.

Issuance of a purchase order to Michigan State Industries, Item #4, Recycling Blanks and Traffic Signs VMI – In a memorandum dated February 18, 2016, staff has requested the Board accept and authorize a purchase order to Michigan State Industries for Item #4, Recycling Blanks and Traffic Signs VMI. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to accept and authorize a purchase order to Michigan State Industries for Item #4, Recycling Blanks and Traffic Signs VMI in an amount not to exceed \$60,000. Secondly that the Board approve the signing and execution of the VMI Agreement for three (3) budget years and further, that the Board approve the issuance of renewal purchase orders annually during the VMI Agreement.

MOTION CARRIED.

Ratification of Vouchers totaling \$845,045.89 – (Copies filed with official minutes.)

Voucher #V-40136

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40136 in the amount of \$55,014.60.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40137

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40137 in the amount of \$318,735.19.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40138

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40138 in the amount of \$471,296.10.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

CONSENT

Removal of equipment, #2530, 20" Chainsaw from GCRC records – In a memorandum dated February 19, 2016 staff has requested that equipment #2530 be removed from all Genesee County Road Commission records. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the removal of equipment #2530, a 20" chainsaw due to its unrepairable condition, from all Genesee County Road Commission records. Item will be used for parts. (Copy filed with official minutes.)

MOTION CARRIED.

Work Request for milling and paving request on Sugar Bush Lane in Flint Township – In a memorandum dated February 18, 2016, staff has requested the Board approve the work request for milling and paving work requested by Flint Township. The work will be performed on Sugar Bush Lane. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for milling and paving on Sugar Bush Lane in Flint Township. The Township will be paying 100% for the milling and paving project at a total cost of \$57,545.66.

MOTION CARRIED.

Work Request for milling and paving request on Calkins Road between Linden Road and Dye Road in Flint Township – In a memorandum dated February 18, 2016, staff has requested the Board approve the work request for milling and paving work requested by Flint Township. The work will be performed on Calkins Road between Linden Road and Dye Road. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for milling and paving on Calkins Road between Linden Road and Dye Road in Flint Township. The Township will be paying 100% for the milling and paving project at a total cost of \$63,845.66.

MOTION CARRIED.

Work Request for milling and paving request on Dye Krest Circle in Flint Township – In a memorandum dated February 18, 2016, staff has requested the Board approve the work request for milling and paving work requested by Flint Township. The work will be performed on Dye Krest Circle. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for milling and paving on Dye Krest Circle in Flint Township. The Township will

be paying 100% for the milling and paving project at a total cost of \$49,531.16.

MOTION CARRIED.

Work request for mowing in Montrose Township at Various locations – In a memorandum dated February 19, 2016, staff has requested the Board approve the work request for mowing in Montrose Township at various locations. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for mowing at various locations in Montrose Township. The Township will be paying 100% for the mowing project at a total cost of \$23,289.44.

MOTION CARRIED.

Work request for chip sealing, Duffield Road between Dodge Road and Frances Road in Montrose Township – In a memorandum dated February 19, 2016, staff has requested the Board approve the work request for chip sealing on Duffield Road between Dodge Road and Frances Road, Montrose Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for chip sealing on Duffield Road between Dodge Road and Frances Road. The Township will be paying 100% for the chip sealing project at a total cost of \$25,281.24.

MOTION CARRIED.

Work request for pavement repair chip sealing, Duffield Road between Vienna Road (M-57) and Dodge Road in Montrose Township – In a memorandum dated February 19, 2016, staff has requested the Board approve the work request for pavement repair chip sealing on Duffield Road between Vienna Road (M-57) and Dodge Road, Montrose Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for pavement repair chip sealing on Duffield Road between Dodge Road and Frances Road. The Township will be paying 100% for the pavement repair chip sealing project at a total cost of \$106,022.57.

MOTION CARRIED.

Work request for milling and paving, Duffield Road between Vienna Road (M-57) and Farrand Road in Montrose Township – In a memorandum dated February 19, 2016, staff has requested the Board approve the work request for milling and paving on Duffield Road between Vienna Road (M-57) and Farrand Road, Montrose Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for milling and paving on Duffield Road between Vienna Road (M-57) and Farrand Road. The Township will be paying 100% for the project at a total cost of \$160,277.82.

MOTION CARRIED.

Work request for crack sealing in Davison Township at various locations – In a memorandum dated February 19, 2016, staff has requested the Board approve the work request for crack sealing at various locations in Davison Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for crack sealing in Davison Township at the following locations. The Township will be using their available matching allocation funds. The Township is paying 50% (\$51,300.06) and the Road Commission is paying 50% (\$51,300.06). The total project cost is \$102,600.12.

- Lippincott Blvd. between Irish Road and State Road (M-15)
- Oak Road between Lapeer Road and Lippincott Blvd.
- Court Street between Gale Road and Irish Road
- Gale Road between Davison Road and Lapeer Road
- Atlas Road between Atherton Road and Lippincott Blvd.
- Henderson Road between Davison Road and Potter Road

MOTION CARRIED.

Work request for aggregate resurfacing, Willard Road between Elms Road and Webster Road, Vienna Township – In a memorandum dated February 9, 2016, staff has requested the Board approve the work request for aggregate resurfacing on Willard Road between Elms Roads and Webster Road, Vienna Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for aggregate resurfacing on Willard Road between Elms Roads and Webster Road, Vienna Township. The Township will be paying 100% for the aggregate resurfacing project at a total cost of \$39,012.00

MOTION CARRIED.

Work request for pavement repair chip seal on Wilson Road between Saginaw Road and Webster Road, Vienna Township – In a memorandum dated February 12, 2016, staff has requested the Board approve the work request for pavement repair chip seal on Wilson Road between Saginaw Road and Webster Road, Vienna Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for pavement repair chip seal on Wilson Road between Saginaw Road and Webster Road, Vienna Township. The Township will be paying 100% for the pavement repair chip seal project at a total cost of \$99,110.04.

MOTION CARRIED.

Work request for pavement repair chip seal, Wilson Road between Saginaw Road and Webster

Road, Vienna Township – In a memorandum dated February 12, 2016, staff has requested the Board approve the work request for pavement repair chip seal on Wilson Road between Saginaw Road and Webster Road, Vienna Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for pavement repair chip seal on Wilson Road between Saginaw Road and Webster Road, Vienna Township. The Township will be using available matching allocation funds for this project. The Township will be paying 50% (\$53, 970.00) and the Road Commission will be paying 50% (\$53,970.00).

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

Snow Emergency - Manager-Director John Daly reminded staff and Board members that we will be getting a large amount of snow over the next 24 hours. He informed the Board that he will be recommending to County Chairperson Jamie Curtis that the county may have to issue a snow emergency tomorrow afternoon.

Salt usage 2015-2016 Winter – Maintenance Director Anthony Branch said that salt usage from this year compared to last year is very comparable. Last winter, usage was approximately 17,216 tons and this year we have used 17,316 tons year to date.

County Road Association 2016 Highway Conference – Manager Director Daly reminded staff and Board members that the County Road Association 2016 Highway Conference will be next week, March 15 through the 17th at the Radisson Event Center in Lansing. He hoped everyone will be able to attend the conference.

COMMISSIONER'S CONCERNS:

Green Lights on Snow Plows - Commissioner Mandelaris received some information from the County Road Association of Michigan concerning the testing of green strobe lights on Road Commission plow trucks to increase visibility and reduce back end crashes during snow plowing operations. Equipment Director John Bennett stated we currently use amber lights and we will wait and see if it starts to become a state-wide practice before we consider changing our equipment over to green strobe lights.

50/50 Funding – Chairperson Arceo spoke briefly about importance of 50/50 funding for road maintenance in the Townships. He requested a spreadsheet showing the balances for the Townships. Engineering Director Fred Peivandi stated he would prepare a spreadsheet showing the balances of the funding to the Board.

Bridge Projects – Commissioner Mandelaris spoke briefly about the bridge projects that have been completed in the county. He suggested we take photos of the bridge projects prior to reconstruction and after they are completed and forward a copy to the County Commissioners in those districts. Staff concurred with his suggestion.

ADJOURNMENT

Chairperson Arceo, without objection, adjourned the meeting at 10:49 a.m.

JOHN J. GLEASON
Clerk/Register

Linda Kossak, Secretary of the
Board of County Road Commissioners
lk 3/01/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

March 15, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner (remotely)
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Dianna Robertson, Anthony Branch, John Bennett, Stephanie Jaeger, Felicia Ivey, Genesee County Road Commission Staff; Jolena Sanders-Sims, Mt. Morris Township, Jerry Deloney, Mt. Morris Township, Robert Cole, Argentine Township Supervisor, Larry Green, Mt. Morris Township Supervisor, Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

March 15, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the agenda for March 15, 2016.

MOTION CARRIED.

APPROVAL OF MINUTES

February 16, 2016 - Minutes

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the minutes of the February 16, 2016, Board Meeting.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, March 15 - 17, 2016

County Road Association of Michigan, 2016 Highway Conference, Radisson Hotel & Conference Center, Lansing, MI

Friday, March 25, 2016

GCRC closed (non-essential operations) in observance of the Good Friday holiday.

Tuesday, April 05, 2016

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

At 10:02 am, Ms. Jolena Sanders-Sims, Mt. Morris Township resident addressed the Board concerning the road conditions in Mt. Morris Township, specifically Coldwater Road. She was concerned that the Coldwater Road project may not be started until 2017. GCRC staff outlined the procedure for funding this road project and explained the role the Beecher Water District is playing into the Coldwater Road project.

Mr. Jerry Deloney, Mt. Morris Township resident also addressed the Board concerning funding for road projects in the Mt. Morris Township area. He asked what happens to the federal funding monies if a project is canceled. Staff explained that the funds must be used for the specific project they were budgeted for or the funding is lost. They cannot be used for a different project by the county.

CORRESPONDENCE

INCOMING

None

OUTGOING

Letter correspondence to Ms. Marilyn Hoffman, Grand Blanc Township Supervisor – re: Cost Agreement for Traffic Signal installation, GCRC Signal No. T-159, Belsay Road at Hill Road intersection, Grand Blanc Charter Township - In a letter dated March 07, 2016 from Ms. Bonnie Wood, Traffic Engineering Manager to Ms. Marilyn Hoffman, Supervisor, Grand Blanc Charter Township stating that warrants have been met for installing Traffic signal No. T-159, Belsay Road at Hill Road intersection, Grand Blanc Charter Township. (Copy filed with official minutes.)

INTERNAL

Advisement of Purchase Orders issued during the month of February 2016 for amounts between \$2,501 and \$15,000 - In a memorandum dated March 15, 2016, staff has informed the Board of purchase orders issued during the month of February 2016 for amounts between \$2,501 to \$15,000. (Copy of memorandum and purchase order copies filed with official minutes.)

A-10462	Oscar W. Larson	Fuel System Parts & Service	30	\$15,000.00
A-10468	Zones, Inc.	Microsoft Surface Pro	70	\$ 4,941.32
A-10473	Security Access Controls	Fence & Gate Repair	30	\$15,000.00
A-10474	Tri-County Equipment	Stihl Parts/Service	30	\$ 3,000.00
A-10476	Precision Computer Sol.	Precision Software Support	70	\$10,000.00
A-10485	Dover & Company	Overhead Garage Door Parts	30	\$10,000.00
A-10486	FBH Architectural Security	Entrance Door Parts/Serv.	30	\$10,000.00
A-10488	Consumers Energy	Traffic Signal Guying/Support	91	\$ 4,308.00
		@ Hill & Torrey Road		

Monthly Financial Statements for month ended January 31, 2016 – Included in the Board packet were the financial statements for month ending January 31, 2016. (Copy filed with official minutes.)

INFORMATION

Various Newspaper Articles - Included in the Board packet were three newspaper articles, “Ford offers pothole protection in new Ford Fusion Sport sedan”, USA Today, by Chris Woodyard, “Closures due to Snow Storm”, by Molly Brown, www.Mlive.com, and “Water Distribution Sites Remain Open” by Gary Ridley and Clark Hughes, www.Mlive.com, (publication dates unknown). (Copy filed with official minutes.)

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

Gale Road Pathway interagency agreement with the Genesee County Parks & Recreation Commission - In a memorandum dated February 29, 2016, staff requested the Board approve the Gale Road Pathway interagency agreement with the Genesee County Parks & Recreation Commission. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to approve and sign the duplicate originals of the interagency agreement with the Genesee County Parks & Recreation Commission concerning the construction and cost participation of the Gale Road non-motorized Pathway from the Oaktree Elementary School driveway to the sidewalk south of Perry Road.

Federal TAP Funds	\$ 460,550.00
State DNR Funds	\$ 300,000.00
Parks & Recreation Commission	\$ 8,770.00
Road Commission	\$ 00.00
Total Project cost	\$ 769,320.00

MOTION CARRIED.

Bid Results and Award of Contract for Krystal Creek Subdivision pavement rehabilitation project, Flushing Charter Township – In a memorandum dated March 01, 2016, staff has requested the Board accept the bid submitted by Eastern Asphalt Company for the Krystal Creek Subdivision pavement rehabilitation project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to accept the bid of \$302,940.95 submitted by Eastern Asphalt Company, Inc. for the Krystal Creek Subdivision pavement rehabilitation and further, that the Board authorizes awarding and signs the contract after staff has received and reviewed the contract, bonds and insurance submitted by Eastern Asphalt Company, Inc.

MOTION CARRIED.

Agreement with the Genesee County Drain Commissioner's office regarding water meter vault relocation on Irish Road south of Potter Road – In a memorandum dated March 08, 2016, staff has requested the Board approve the agreement with the Genesee County Drain Commissioner's office for their participation in the relocation of the water meter vault on Irish Road south of Potter Road. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the agreement with the Genesee County Drain Commissioner's office for their participation in the relocation of the water meter vault on Irish Road south of Potter Road as part of the Irish and Potter Road intersection widening project.

State TED-C Funds	\$114,960.00
Road Commission	\$ 0.00
Drain Commissioner	<u>\$ 28,740.00</u>
Total Project Cost	\$143,700.00

MOTION CARRIED.

ACT 51 Annual Report for Mileage Certification - In a memorandum dated March 01, 2016, staff has requested the Chairperson sign and date the mileage certification title sheet of the ACT 51 certification map. (Copy of memorandum, title sheet and map filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the ACT 51 Annual Report for mileage certification and further, to approve the Chairperson of the Board of County Road Commissioners sign and date the certification on the title sheet of the certification map.

MOTION CARRIED.

Issuance of a purchase order to AP/M Permaform for an Equipment Trailer and Structural Mortar – In a memorandum dated March 07, 2016, staff has requested the Board approve the issuance of a purchase order to AP/M Permaform for an equipment Trailer and structural mortar. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the issuance of a purchase order to AP/M Permaform for an equipment trailer and structural mortar in an amount not to exceed \$117,400.00.

AP/M Permaform PC-20HD Equipment Trailer	\$95,000.00
Training - Included	<u>\$ 00.00</u>
AP/M Permacast MS 10000 Structural Mortar	\$25/Bag
Total for 896 Bags	\$22,400.00

MOTION CARRIED.

Issuance of a purchase order to Grainger for an extension of hardware & MRO related items – In a memorandum dated March 07, 2016, staff has requested the Board approve the issuance of a purchase order to Grainger for Hardware and MRO related items. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the issuance of a purchase order to Grainger for an extension of the current agreement until February 28, 2017, for hardware and MRO related items, to be purchased on an as needed basis in an amount not to exceed \$20,000.00.

MOTION CARRIED.

Ratification of Vouchers totaling \$760,362.93 – (Copies filed with official minutes.)

Voucher #V-40139

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller, to ratify Voucher #40139 in the amount of \$252,391.93.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40140

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller, to ratify Voucher #40140 in the amount of \$323,788.67

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40141

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller, to ratify Voucher #40141 in the amount of \$184,181.98.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED

CONSENT

Traffic Control Order controlling speed, Reid Road between US 23 and Brewer Road and Reid Road between Brewer Road and Fenton Road, Mundy Township – In a memorandum dated March 07, 2016, staff has requested that the Board adopt the resolution to approve the traffic control order for speed on Reid Road between US 23 and Brewer Road and Reid Road between Brewer Road and Fenton Road in Mundy Township. (Copy of memorandum and resolution filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to adopt the

resolution to approve the traffic control order for speed on Reid Road from US 23 to Brewer Road and from Brewer Road to Fenton Road, setting the speed limit at 45 mph, Mundy Township.

MOTION CARRIED.

Work Request for extending the milling and paving request on Graham Road between Court Street and Beecher Road and Graham Road between Corunna Road and Beveridge Street Flint Township – In a memorandum dated March 01, 2016, staff has requested the Board approve the additional work request for milling and paving work requested by Flint Township. The work will be performed on Graham Road between Court Street and Beecher Road and Graham Road between Corunna Road and Beveridge Street. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the extension of a work request for milling and paving on Graham Road between Court Street and Beecher Road and Graham Road between Corunna Road and Beveridge Street at a cost of \$53,558.04 and in addition, to authorize the Finance Department to amend work order number #10462 to include the additional \$53,558.04 for a new total project cost of \$221,559.22 in Flint Township. The Township will be paying 100% for the milling and paving project. The original request by Flint Township was approved at the December 15, 2015 Board meeting.

MOTION CARRIED.

Work Request for pavement repair and chip seal on Duffield Road between Stanley Road and Coldwater Road, Flushing Township – In a memorandum dated February 26, 2016, staff has requested the Board approve the work request for pavement repair and chip seal on Duffield Road between Stanley Road and Coldwater Road in Flushing Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the work request for pavement repair and chip seal requested by Flushing Township. The work will be performed on Duffield Road between Stanley Road and Coldwater Road. The Township will be paying 100% of the \$72,275.14 project

MOTION CARRIED.

Work Request for pavement repair and chip seal on Duffield Road between Carpenter Road and Coldwater Road, Flushing Township – In a memorandum dated February 26, 2016, staff has requested the Board approve the work request for pavement repair and chip seal on Duffield Road between Carpenter Road and Coldwater Road in Flushing Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the work request for pavement repair and chip seal requested by Flushing Township. The work will be performed on Duffield Road between Carpenter Road and Coldwater Road. The Township will be paying 100% of the \$75,149.89 project

MOTION CARRIED.

Work Request for pavement repair and chip seal on Johnson Road between Stanley Road and Coldwater Road, Flushing Township – In a memorandum dated February 26, 2016, staff has requested the Board approve the work request for pavement repair and chip seal on Johnson Road between Stanley Road and Coldwater Road in Flushing Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the work request for pavement repair and chip seal requested by Flushing Township. The work will be performed on Johnson Road between Stanley Road and Coldwater Road. The Township will be paying 100% of the \$61,863.14 project

MOTION CARRIED.

Work Request for pavement repair and chip seal on Pierson Road between Belsay Road and Vassar Road, Genesee Township – In a memorandum dated February 23, 2016, staff has requested the Board approve the work request for pavement repair and chip seal on Pierson Road between Belsay Road and Vassar Road in Genesee Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the work request for pavement repair and chip seal requested by Genesee Township. The work will be performed on Pierson Road between Belsay Road and Vassar Road. The Township will be using available matching allocation funds. The Township is paying 50% (\$30,576.74) and the Road Commission is paying 50% (\$30,576.74). The total cost of this project is \$61,153.48.

MOTION CARRIED.

Work Request for pavement repair and chip seal on Pierson Road between Branch Road and Center Road, Genesee Township – In a memorandum dated February 23, 2016, staff has requested the Board approve the work request for pavement repair and chip seal on Pierson Road between Branch Road and Center Road in Genesee Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the work request for pavement repair and chip seal requested by Genesee Township. The work will be performed on Pierson Road between Branch Road and Center Road. The Township will be using available matching allocation funds. The Township is paying 50% (\$32,244.43) and the Road Commission is paying 50% (\$32,244.42). The total cost of this project is \$64,488.85.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

Roads and Bridges Advisory Committee Meeting – Manager-Director John Daly stated that this morning's Road and Bridges meeting regarding structure fires and the discussion regarding the

current policy of the Road Commission response to freezing roads and trees in the roadway was very informative.

Disintegrating Infrastructure DVD – Manager-Director Daly commented that the showing of the DVD entitled “Disintegrating Infrastructure” will be postponed until the April 19th. Roads & Bridges Advisory Committee meeting due to time constraints.

COMMISSIONER’S CONCERNS:

ADJOURNMENT

Chairperson Arceo thanked Mt. Morris Township Supervisor, Mr. Larry Green and residents, Ms. Jolena Sanders-Sims and Mr. Jerry Deloney for attending today’s Board meeting.

Current Salt Usage – Commissioner Miller asked Maintenance Director Anthony Branch about our current salt usage and overtime used for the Maintenance Department. Director Branch stated that the department is a little over last year’s salt usage and overtime but stated that the usage should taper off soon with the weather warming up.

JOHN J. GLEASON
Clerk/Register

Linda Kossak, Secretary of the
Board of County Road Commissioners
lk 3/15/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

APRIL 05, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:03 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

Chairperson Arceo introduced the new Human Resources Director, Makini Jackson.

ROLL CALL

Present: David M. Arceo, Chairperson
Cloyce Dickerson, Vice Chairperson
John Mandelaris, Commissioner
David Miller, Commissioner (remotely)
Robert Johnson, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Joyce McClane, Anthony Branch, John Bennett, Makini Jackson, Genesee County Road Commission Staff; Robert Voltenburg, 11325 Breckenridge Drive, Davison MI; Martin Hefter, 11307 Breckenridge Drive, Davison, MI; Vicki Bachakes, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chairperson Dickerson.

APPROVAL OF AGENDA

April 05, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson, to approve the agenda for April 05, 2016, as presented.

MOTION CARRIED.

APPROVAL OF MINUTES

March 01, 2016 – Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the minutes of the March 01, 2016 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, April 19, 2016

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Tuesday, May 03, 2016

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Mr. Martin Hefter, 11307 Breckenridge Drive, Davison Michigan, addressed the board. Mr. Hefter stated that the GCRC Board approved the paving of Breckenridge Drive and Newport Drive at the February 02, 2016 meeting but that the work has yet to be scheduled. Mr. Hefter is concerned that the work will be ongoing during a wedding to be held at his property on June 23 & 24. If the paving cannot be done prior to June 15th, then Mr. Hefter asked for Newport Drive to be cold patched. Mr. Hefter also thanked crews for work done on Stanley Road from M-15 to Lapeer County last year. Staff informed Mr. Hefter that when the asphalt plants open, there are 30 miles of pavement repair and chip seal to be done prior to other local paving projects. Breckenridge Drive and Newport Drive will be scheduled after the month of June. Chairperson Arceo thanked Mr. Hefter for his participation in today's meeting.

CORRESPONDENCE

INCOMING

Letter correspondence from resident of Princeton Avenue, Mt. Morris Township – In undated correspondence, a resident of Princeton Avenue thanked the Road Commission employees for assisting a disabled motorist on March 24, 2016. (Copy filed with official minutes.)

OUTGOING

None.

INTERNAL

Advisement of Purchase Orders – re: March 2016 – In a memorandum dated March 28, 2016, staff advised the Board of purchase orders between \$2,501 and \$15,000 issued in the month of March 2016. (Copy filed with official minutes.)

INFORMATION

Maintenance Department's 4/10 hour day proposal – In a memorandum dated March 27, 2016, staff proposed a 4/10 hour day proposal for employees beginning April 04, 2016 and ending October 28, 2016. (Copy filed with official minutes.)

Summarized Mileage report for Genesee County Road System – Staff provided the annual listing of Urban and Countywide summarized mileage reports for the various townships. (Copy filed with official minutes.)

County Road Association of Michigan (CRA) Legislative Priorities 2016-2017 – In a report dated February 01, 2016, the General Policy Committee of County Road Association of Michigan issued legislative priorities for 2016-2017. (Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Local Road Rehabilitation Agreement, Haviland Beach Drive, Argentine Township – In a memorandum dated March 28, 2016, staff requested Board approval of an agreement with Argentine Township for cost participation for the proposed roadwork on Haviland Beach Drive from Majestic Woods Drive to west of Kovacs Road. GCRC cost sharing will be \$33,000.00 for engineering and inspection with Argentine Township paying an estimated \$220,000.00 for construction. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to approve and sign the duplicate original agreements with Argentine Township for the cost participation for the Haviland Beach Drive from Majestic Woods Drive to west of Kovacs Road, Argentine Township.

MOTION CARRIED.

Non-motorized Pathway Construction Agreement, Allen Road, Montrose Charter Township – In a memorandum dated March 29, 2016, staff requested Board approval of an agreement with Montrose Charter Township for construction of a non-motorized multi-use pathway along and adjacent to Allen Road from the Montrose City Limits to Seymour Road. Montrose Township will pay for all the trail project cost. The Road Commission will provide no funds for the project. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve and sign the duplicate original agreements with Montrose Charter Township for the Allen Road multi-use pathway project from the Montrose City Limits to Seymour Road.

MOTION CARRIED.

Local Road Agreement for Storm Sewer Outlet Replacement, Old Linden Road, Fenton Charter Township – In a memorandum dated March 29, 2016, staff requested Board approval of an agreement with Fenton Charter Township for replacement of a storm sewer outlet on Old Linden Road near Dooley Drive. The cost sharing agreed for this work will be GCRC (engineering and inspection) \$20,770.00, GCRC (2016 construction allocation) \$9,500.00, and Fenton Charter Township \$73,585.00. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve and sign the duplicate original agreements with Fenton Charter Township for the cost participation to replace the storm sewer outlet on Old Linden Road at Dooley Drive.

MOTION CARRIED.

Local Road Agreement for Culvert Replacement, Center Road, Thetford Township – In a memorandum dated March 28, 2016, staff requested Board approval of an agreement with Thetford Township for the culvert replacement on Center Road at the Dead Creek Drain. This culvert has been closed to traffic since September 25, 2015. Road Commission policy dictates that the Road Commission fund 75% (\$187,500.00) of the total project cost with the remainder paid by Thetford Township (\$62,500.00). (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve and sign the duplicate original agreements with Thetford Township for replacing the Center Road culvert at the Dead Creek Drain.

MOTION CARRIED.

Fiscal Year 2016 Budget Transfer – In a memorandum dated March 14, 2016, staff requested Board approval of a budget transfer to cover the estimated costs to complete the construction of a disaster recovery room located in the Maintenance building. There is zero increase or decrease to fund balance due to this transfer. (Copy of memorandum filed with official minutes.)

Dept. 30	Equip/Fac Capital Outlay	\$6,000
Dept. 70	Finance Capital Outlay	(\$6,000)

Staff explained that the disaster recovery room is for the computer backup system in case the main system goes down. The HVAC system being installed is to keep the computer towers at a controlled temperature. Chairperson Arceo requested a written policy letter of what GCRC will do. Mr. Daly will have a written Informational Report for the Board at the next meeting.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to approve the budget transfer in the amount of \$6,000 from Department 70 Finance Capital Outlay to Department 30 Facilities and Equipment Capital Outlay.

MOTION CARRIED.

Requesting Board approval for issuance of Purchase Order to Michigan CAT – In a memorandum dated March 21, 2016, staff requested Board approval for the extension of unit prices and the issuance of a purchase order to Michigan CAT for Item #57 – CAT Parts VMI for a total amount not to exceed \$16,000.00. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the extension of the unit bid prices and the issuance of a purchase order to Michigan CAT for Item #57 – CAT Parts VMI in the amount not to exceed \$16,000.00.

MOTION CARRIED.

Ratification of Vouchers Totaling \$679,220.67 – (Copies filed with official minutes.)

Voucher #V-40142

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40142 in the amount of \$255,861.49.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-40143

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40143 in the amount of \$135,255.02.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40144

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40144 in the amount of \$288,104.16.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Request for Work – Pavement Repair Chip Seal, Montrose Township – In a memorandum dated March 07, 2016, staff requested Board approval to perform pavement repair and chip seal on Farrand Road (Nichols Road to the Trailer Park), Marshall Road (Farrand Road to Lake Road) and Frances Road (Seymour Road to Nichols Road) in Montrose Township. (Copy of memorandums and cost estimate forms filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to authorize the Road Commission to perform pavement repair and chip seal on Farrand Road (Nichols Road to the Trailer Park) with the Township paying 50% (\$23,290.90) and the Road Commission paying 50% (\$23,290.90) for a total project cost of \$46,581.80; and on Marshall Road (Farrand Road to Lake Road) with the Township paying 50% (\$30,985.65) and the Road Commission paying 50% (\$30,985.65) for a total project cost of \$61,971.30; and on Frances Road (Seymour Road to Nichols Road) with the Township paying 100% of the \$18,287.94 project cost.

MOTION CARRIED.

Request for Work – Grading of Clio Area Youth Sports Complex, Vienna Township – In a memorandum dated March 17, 2016, staff requested Board approval to perform grading at the Clio Area Youth Sports Complex in Vienna Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to authorize the Road Commission to perform grading at the Clio Area Youth Sports Complex with Vienna Township paying 100% of the \$3,309.21 project cost.

MOTION CARRIED.

Request for Work – Pavement Repair Chip Seal, Vienna Township – In a memorandum dated March 17, 2016, staff requested Board approval to perform pavement repair and chip seal on Field Road between Jennings Road and Clio City Limits in Vienna Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to authorize the Road Commission to perform pavement repair and chip seal on Field Road between Jennings Road and Clio City Limits in Vienna Township with Vienna Township paying 100% of the \$39,478.30 project cost.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

Manager Director Daly stated that we are in transition weatherwise and that frost laws have been removed.

COMMISSIONERS' CONCERNS

Vice Chairperson Dickerson welcomed the new Human Resource Director, Makini Jackson.

Commissioner Mandelaris said that he will be participating in the next Board meeting remotely from Florida.

Chairperson Arceo said that he received a call from a Dutcher Road resident thankful for the road closure. Mr. Arceo thanked Mr. Peivandi for considering the safety of the motorists and scheduling this work. Mr. Arceo also thanked Mr. Branch for the urgency and hard work of Maintenance grading crews.

Vice Chairperson Dickerson thanked Mr. Peivandi and Mr. Branch for inviting him to a meeting in the Beecher area last week. Mr. Dickerson said that they did a good job answering the residents' questions.

ADJOURNMENT

Chairperson Arceo, without objection, adjourned the meeting at 10:31 a.m.

JOHN J. GLEASON
Clerk/Register

Vicki Bachakes, Secretary of the
Board of County Road Commissioners

/vb

04/05/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

April 19, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner (remotely)
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Makini Jackson, John Plamondon, Brad Danks, Jeff Clausen, Genesee County Road Commission Staff, Robert Jackson, 3258 Henderson Rd., Richfield Township, Kerrie Sutton, Jim Vaughn (Michigan Concrete Association), John Welch (Rowe Engineering Design Team), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

April 19, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the agenda for April 19, 2016 with the removal of discussion item #A3 so staff can do further research.

MOTION CARRIED.

APPROVAL OF MINUTES

March 15, 2016 - Minutes

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the minutes of the March 15, 2016 Board Meeting.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, April 19, 2016

10:00 a.m. – Award Presentation by Concrete Association of Michigan

Tuesday, May 03, 2016

10:00 a.m. – Board Meeting

Tuesday, May 17, 2016

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Mr. Robert Jackson, 3258 N. Henderson Road, Richfield Township addressed the Board concerning the poor condition of Henderson Road in Richfield Township. He stated that this is an unpaved road with numerous potholes and said the road bed is gone, making travel very difficult for the residents that live on this road. He would like to have gravel brought in, in order to alleviate the potholes and grade level problems. Manager-Director John Daly explained the funding protocol for local roads and asked Mr. Jackson to send him an email with a synopsis of the problem so he could talk to the Richfield Township Supervisor about the road's condition.

PRESENTATION

Ms. Kerrie Sutton and Mr. Jim Vaughn, Michigan Concrete Association presented awards to Genesee County Road Commission employees' Mr. Jeff Clausen, Survey Crew Chief and Mr. Brad Danks, EAIII/GIS for their hard work and contribution to the Hill Road and Elms Road Roundabout project. Mr. John Welch, Rowe Engineering, Design Team was also present for the award presentation.

CORRESPONDENCE

INCOMING

Letter correspondence from Ms. Denise Donahue, Director, County Road Association - re: Manager Director's presentation at the 2016 Highway Conference - In a letter dated, April 06, 2016, Ms. Denise Donahue, Director, County Road Association of Michigan thanked Manager-Director John Daly for his presentation at the 2016 Highway Conference: Partners in Excellence. (Copy filed with official minutes.)

Letter correspondence from Mr. Brian Breslin, Manager of Appointments, State of Michigan, Executive - re: Manager-Director Daly's candidacy for the 21st Century Infrastructure Commission – In a letter dated March 31, 2016, Mr. Brian Breslin, Manager of Appointments, State of Michigan thanked Manager-Director John Daly for his interest in serving on the Governor's 21st Century Infrastructure Commission and informed him of the opportunity to serve in a technical advisory capacity on the Commission as well. (Copy filed with official minutes.)

Letter correspondence from Ms. Audrey C. Amberg, 9337 James Richard Drive, Goodrich MI - re: Irish Road – In a letter dated April 11, 2016 from Ms. Audrey C. Amberg to Manager-Director John Daly, regarding the condition of Irish Road, north of Baldwin Road in Atlas Township. (Copy filed with official minutes.)

OUTGOING

Letter correspondence from GCRC Attorney, Charles R. McKone, McKone Law Firm to Beecher Metropolitan District - re: Coldwater Road work schedule – In a letter dated April 08, 2016, GCRC Attorney Charles R. McKone, McKone Law Firm, PLLC sent a letter to the Beecher Metropolitan District regarding concerns of the Board of Road Commissioners for Genesee County on completion of the water main improvements along Coldwater Road from Clio Road to Harry Street during the 2016 construction year. (Copy filed with official minutes.)

INTERNAL

None

INFORMATION

Pierson Road project information pamphlet – Included in the Board packet was an informational pamphlet covering the Pierson Road project (Linden Road to I-75) as prepared by the GCRC Engineering Department. (Copy filed with official minutes.)

Letter correspondence from Mr. Michael Dach, Phoenix Network - re: GCRC pothole scripts for video messages – In a letter dated March 11, 2016, Mr. Michael Dach, Public Relations, Phoenix Network provided a copy of the wordage for the video messages which will be broadcast on various stations for the public to report potholes on the Genesee County roadways. (Copy filed with official minutes.)

Letter correspondence from Ms. Denise Donohue, County Road Association of Michigan - re: Miss Dig – In a letter dated March 23, 2016, Ms. Denise Donohue provided an update on the

status of Miss Dig, to enable County Road Commissions to make decisions regarding their membership with the Miss Dig program.

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Resolution of Support – Fiscal Year 2019 Local Bridge Funding Applications - In a memorandum dated April 08, 2016, staff requested the Board approve the Resolution of Support to the Michigan Department of Transportation for Fiscal Year 2019 Local Bridge Funding. (Copy filed with official minutes.)

Commissioner Mandelaris commented that the Resolution of Support was very well written.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the Resolution of Support to the Michigan Department of Transportation for Fiscal Year 2019 Local Bridge Funding.

<u>Bridge and Location</u>	<u>Type of Work</u>	<u>Est. Project Cost</u>
Linden Road over Swartz Creek, Flint Twp.	Bridge Replacement	\$2,681,250
Carpenter Road over Flint River, Genesee Twp.	Bridge Replacement	\$2,301,250
Elms Road over Brent Run, Montrose/Vienna Twp.	Bridge Replacement	\$1,073,750
Linden Road over Brent Run, Vienna Twp.	Bridge Replacement	\$1,125,000
Lippincott Blvd over Kearsley Creek, Davison Twp.	Bridge Replacement	\$1,405,000

MOTION CARRIED.

Michigan County Road Commission Self Insurance Pool Annual Renewal – In a memorandum dated April 06, 2016, staff has requested the Board approve the payment to Michigan County Road Commission Self Insurance Pool for policy year April 01, 2016 to April 01, 2017 . (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Dickerson to approve the payment of \$709,673 (Invoice number #4757 in the amount of \$706,357 and invoice #4838 in the amount of \$3,316) to Michigan County Road Commission Self Insurance Pool for the policy year April 01, 2016 to April 01, 2017, for general liability insurance.

MOTION CARRIED.

Amendment to Purchase Order #A-10497, Boesch Builder, Inc. - re: Swartz Creek Garage repairs – In a memorandum dated April 12, 2016, staff has requested the Board approve the amendment to purchase order #A-10497 with Boesch Builder, Inc. for the Swartz Creek Garage. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the amendment to purchase order #A-10497, Boesch Builders, Inc. to reflect an increase of \$8,250.00 making the total amount of the purchase order \$40,050.00 for an extra grade door and bird screen at the Swartz Creek garage.

MOTION CARRIED.

Ratification of Vouchers totaling \$1,536,547.70 – (Copies filed with official minutes.)

Voucher #V-40145

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40145 in the amount of \$46,701.25.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40146

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40146 in the amount of \$276,435.75

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40147

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40147 in the amount of \$1,213,410.70.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED

CONSENT

Work request for aggregate resurfacing, Center Road between Mt. Morris Road and Frances Road, Genesee Township – In a memorandum dated April 07, 2016, staff has requested that the Board approve the aggregate resurfacing work request for Center Road between Mt. Morris Road and Frances Road, Mt. Morris Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the aggregate resurfacing work request for Center Road between Mt. Morris Road and Frances Road. The Township will be using their available matching allocation funds for this project. The Township is paying 50% (\$15,564.00) and the Road Commission is paying 50% (\$15,564.00). The total cost of the project will be \$31,128.00.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

Concrete Association of Michigan Award – GCRC Engineering Construction Department Manager, John Plamondon offered his congratulations to GCRC employees, Brad Danks and Jeff Clausen for the award they received from the Concrete Association of Michigan for their hard work on the Hill Road and Elms Road Roundabout project. He stated that this project could not have been completed without their hard work and dedication.

COMMISSIONER'S CONCERNS:

Chairperson David Arceo thanked the Michigan Concrete Association for coming to this morning's Board meeting to present the awards to these two employees.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda Kossak, Secretary of the
Board of County Road Commissioners
lk 4/19/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

May 03, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:03 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, R. Dellaposta, Joyce McClane, Makini Jackson, Genesee County Road Commission Staff, Bryant Nolden, (County Commissioner), Joseph Hampton, 3174 Martha Rose Ct, Flint, Ethel & Nate Bruce, Deborah Roberts, 5179 Woodhaven, Flint., Adolphus Lyles, 5095 Eldred St, Flint, Benjamin Cleveland, 5189 Highwood Dr, Flint, Roosevelt Tardy, 5171 Highwood Dr, Flint, Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

May 03, 2016 – Agenda

Interim Equipment Director, Randy Dellaposta informed the Board that discussion item A-11 had an error in the dollar amount of the increase to the purchase order. The amendment increase should be \$50,000 for a total amount to the purchase order not to exceed \$60,000.

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller, to approve the agenda for May 03, 2016 with the correction in the dollar amount of discussion item A-11, “Board approval of the amendment to purchase orders #A-10258, issued to Truck and Trailer for carbide blades, to reflect an increase of \$50,000, for a total amount not to exceed \$60,000”.

MOTION CARRIED.

APPROVAL OF MINUTES

April 05, 2016 - Minutes

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the minutes of the April 05, 2016 Board Meeting.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, May 17, 2016

9:00 a.m. – Roads and Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Monday, May 30, 2016

GCRC closed (non-essential operations) in observance of the Memorial Day holiday

PUBLIC ADDRESS THE BOARD

Mr. Adolphus Lyles, 5095 Eldred Street, Flint addressed the Board concerning the condition of the roads in Mt. Morris Township and the Beecher district. County Highway Engineer Fred Peivandi and Manager-Director John Daly addressed his concerns and explained how local and primary roads are funded. Maintenance Director Anthony Branch assured the resident he would have a crew out to their area this week filling potholes.

CORRESPONDENCE

INCOMING

Letter correspondence from Ms. Dunn, Kerry Street, Mt. Morris Township – Included in the Board minutes was a thank you card from Mt. Morris resident Ms. Dunn of Kerry Street, thanking the Road Commission for responding so quickly to her request to get her road graded. (Copy filed with official minutes.)

OUTGOING

Letter correspondence from County Highway Engineer Fred Peivandi to Ronald & Brenda Birchmeier re: Drainage Easement & Proposed Construction – In a letter dated April 21, 2016, Mr. Fred Peivandi, County Highway Engineer sent a letter to residents Ronald and Brenda Birchmeier that their temporary shed is within the drainage easement on their property and must be removed before May 27, 2016. (Copy filed with official minutes.)

INTERNAL

None

INFORMATION

Fiscal Year 2017 Federal Safety project approvals – In a letter dated April 21, 2016, staff has provided a memorandum showing the 2017 Federal Safety Funded Projects in Genesee County. (Copy filed with official minutes.)

Bay Region 2016 Salt and Sand Usage by County – Included in the Board minutes was a copy of the Bay Region year to date salt usage for the Winter of 2016 (April 1 – April 15, 2016). (Copy filed with official minutes.)

MDOT 2016 Construction in Genesee County – Included in the Board minutes is a copy of the MDOT 2016 Construction on Trunklines in Genesee County. (Copy filed with official minutes.)

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 16-5134 – Rehabilitate Beecher Road Bridge over Misteguay Creek, Clayton Township and replace Duffield Road Bridge over Jones Creek, Gaines Township - In a memorandum dated April 19, 2016, staff requested the Board approve the MDOT Contract No. 16-5134 to rehabilitate Beecher Road Bridge over Misteguay Creek, Clayton Township and replace Duffield Road Bridge over Jones Creek, Gaines Township. (Copy filed with official minutes.)

	<u>Beecher</u>	<u>Duffield</u>	<u>Contract Total</u>
Federal Bridge Funds	0	\$530,700	\$ 530,700
State Local Bridge Funds	\$ 317,200	\$ 99,500	\$ 416,700
GCRC Local Funding	<u>\$ 17,700</u>	<u>34,200</u>	<u>\$ 51,900</u>
Total project cost	\$ 334,900	\$ 664,400	\$ 999,300

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the MDOT Contract No. 15-5134, rehabilitate Beecher Road Bridge over Misteguay Creek, Clayton Township and replace Duffield Road Bridge over Jones Creek, Gaines Township and further to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

MDOT Contract No. 16-5201, Linden Road traffic adaptive signal system installation, 76-D50170, Miller Road traffic adaptive signal system installation, 76-D50171 - In a memorandum dated April 20, 2016, staff requested the Board approve the MDOT Contract No. 16-5201 to install a Linden Road traffic adaptive signal system installation 76-D50170, Miller Road traffic adaptive signal system installation, 76-D50171. (Copy filed with official minutes.)

	<u>Beecher</u>	<u>Duffield</u>	<u>Contract Total</u>
Federal HSIP Funds	\$ 333,080	\$351,500	\$ 684,580
GCRC Local Funding	<u>\$ 183,220</u>	<u>\$128,400</u>	<u>\$ 311,620</u>
Total project cost	\$ 516,300	\$ 479,900	\$ 996,200

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the MDOT Contract No. 15-5201, to install a Linden Road traffic adaptive signal system installation 76-D50170, Miller Road traffic adaptive signal system installation and further to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for an on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Bid Results and Award of Contract re: - 2016 Primary Road Micro-Surfacing Proposal M-1, Davison, Mt. Morris and Vienna Townships – In a memorandum dated April 15, 2016, staff has requested the Board approve the bid results and award of contract for 2016 Primary Road Micro-Surfacing Proposal M-1, Davison, Mt. Morris and Vienna Townships. (Copy filed with official minutes.)

- Lapeer Road (Irish Road to 3,000 feet east), Davison Township
- Mt. Morris Road (Clio Road to Mt. Morris city limits), Mt. Morris Township
- Linden Road (0.553 mile N. of Wilson Road to Vienna Road), Vienna Township

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the bid results and award of contract for 2016 Primary Road Micro-Surfacing Proposal M-1, Davison, Mt. Morris and Vienna Townships and further,

1. That the Board accepts the low bid of \$422,835.42 submitted by Pavement Maintenance Systems, LLC for the project.
2. Authorizes the award of the construction contract to Pavement Maintenance Systems, LLC.
3. The Board signs the construction contract after staff has received and accepted the contract, bonds, and insurance submitted by Pavement Maintenance Systems, LLC for the project.

MOTION CARRIED.

Quote results and award of work for strain pole foundation installations at Hill Road & Torrey Road intersection (T223) Mundy Township and Belsay Road & Richfield Road intersection (T120), Genesee Township. In a memorandum dated April 22, 2016, staff has requested the Board accept the low quote submitted by J. Ranck Electric for the strain pole foundation installations at Hill Road at Torrey and the Belsay Road at Richfield Road intersections and the issuance of a purchase order. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to accept the low quote of \$18,100 submitted by J. Ranck Electric, Inc. for the strain pole foundation installations at Hill Road at Torrey Road (T223) and the Belsay Road at Richfield Road intersections (T120) and the issuance of a purchase order in the amount not to exceed \$18,100 to J. Ranck Electric, Inc. for the installation project.

MOTION CARRIED.

Extension of bid unit prices for Item #32, Bulk Rock Salt for 2016/2017 winter season – In a memorandum dated April 25, 2016, staff has requested the Board approve the extension of unit bid prices for Item #32, Bulk Rock Salt for the 2016/2017 winter season. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the extension of unit bid prices for Item #32, Bulk Rock Salt for the 2016/2017 winter season at a unit price of \$59.33/ton and issue a purchase order for Item #32 Bulk Rock Salt to Detroit Salt Company in the amount not to exceed \$1,030,000 for the 2016/2017 winter season.

MOTION CARRIED

Extension of bid unit prices for Staples Advantage for office supplies – In a memorandum dated April 25, 2016, staff has requested the Board approve the extension of the contract and the issuance of a purchase order to Staples Advantage for office supplies. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the extension of contract and issuance of a purchase order with Staples Advantage for office supplies

with the same terms and conditions as the Genesee County Purchasing Department until April 18, 2017.

MOTION CARRIED

Amendment to purchase order to Truck & Trailer, A-10455 – In a memorandum dated April 12, 2016, staff has requested the Board approve the amendment to purchase order #A-10455, Truck & Trailer for repairs to heavy duty trucks. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to approve the amendment to purchase order #A-10455, Truck & Trailer to reflect an increase of \$40,000 making the total amount of the purchase order not to exceed \$100,000 due to additional repairs needed on the blanket order for the heavy duty trucks.

MOTION CARRIED.

Amendment to Purchase Order #A-10522, Grainger for B & G supplies – In a memorandum dated April 12, 2016, staff has requested the Board approve the amendment to purchase order #A-10522 with Grainger. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the amendment to purchase order #A-10522, Grainger to reflect an increase of \$10,000 making the total amount of the purchase order not to exceed \$30,000 due to an increase in Building and Grounds supplies needed on the blanket order for the hardware and MRO related items.

MOTION CARRIED.

Amendment to Purchase Order #A-10309, C & S Motors – In a memorandum dated April 12, 2016, staff has requested the Board approve the amendment to purchase order #A-10309 with C & S Motors. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the amendment to purchase order #A-10309, C & S Motors to reflect an increase of \$15,000 making the total amount of the purchase order not to exceed \$50,000 due to additional repairs needed on the blanket order for the heavy duty trucks.

MOTION CARRIED.

Amendment to Purchase Order #A-10299, Applegate Chevrolet - In a memorandum dated April 12, 2016, staff has requested the Board approve the amendment to purchase order #A-10299 with Applegate Chevrolet. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the amendment to purchase order #A-10299, Applegate Chevrolet to reflect an increase of \$5,000 making the total amount of the purchase order not to exceed \$15,000 due to additional repairs needed on the blanket order for the light duty trucks.

MOTION CARRIED.

Amendment to Purchase Order #A-10258, Truck & Trailer – In a memorandum dated April 12, 2016, staff has requested the Board approve the amendment to purchase order #A-10258 with Truck & Trailer. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the amendment to purchase order #A-10258, Truck & Trailer to reflect an increase of \$50,000 making the total amount of the purchase order not to exceed \$60,000 due to the use of carbide blades exceeding the amount in the budget.

MOTION CARRIED.

Amendment to Purchase Order #A-10298, Al Serra Auto Plaza – In a memorandum dated April 12, 2016, staff has requested the Board approve the amendment to purchase order #A-10298 with Al Serra Auto Plaza. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to approve the amendment to purchase order #A-10298, Al Serra Auto Plaza to reflect an increase of \$5,000 making the total amount of the purchase order not to exceed \$15,000 due to an additional repairs needed on the blanket order for the light duty trucks.

MOTION CARRIED.

Ratification of Vouchers totaling \$809,072.42 – (Copies filed with official minutes.)

Voucher #V-40148

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40148 in the amount of \$198,974.76.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Voucher #V-40149

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40149 in the amount of \$325,215.39.

VOTE ON MOTION:

Yes: Miller, Arceo, Johnson, Dickerson

No: None

Commissioner Mandelaris is abstaining from voting on Voucher #V-40149 because his name is on check #96676 for \$69.40 for travel reimbursement.

MOTION CARRIED.

Voucher #V-40150

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40150 in the amount of \$284,882.36

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson
No: None

MOTION CARRIED

CONSENT

Work request for aggregate resurfacing, Alder Drive and Muriel Drive Road, Mt. Morris Township – In a memorandum dated April 14, 2016, staff has requested that the Board approve the aggregate resurfacing work request for Alder Drive and Muriel Drive, Mt. Morris Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the aggregate resurfacing work request for Alder Drive and Muriel Drive in Mt. Morris Township. The Township will be using their available matching allocation funds for this project. The Township is paying 50% (\$6,972.22) and the Road Commission is paying 50% (\$6,972.22). The total cost of the project will be \$13,944.44.

MOTION CARRIED.

Work request for roadside ditching, Jennings Road between Ray Road and Baldwin Road, Mundy Township – In a memorandum dated April 14, 2016, staff has requested that the Board approve the roadside ditching work request for Jennings Road between Ray Road and Baldwin Road, Mundy Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the roadside ditching work request for Jennings Road between Ray Road and Baldwin Road in Mundy Township. The Township will be using their available matching allocation funds for this project. The Township is paying 50% (\$38,444.92) and the Road Commission is paying 50% (\$38,444.92). The total cost of the project will be \$76,889.84.

MOTION CARRIED.

Work request for roadside ditching including driveway culverts, Jennings Road between Ray Road and Baldwin Road, Mundy Township – In a memorandum dated April 14, 2016, staff has

requested that the Board approve the roadside ditching work request including driveway culverts, for Jennings Road between Ray Road and Baldwin Road, Mundy Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the roadside ditching work request including driveway culverts, for Jennings Road between Ray Road and Baldwin Road in Mundy Township. The Township will be paying 100% of the roadside ditching project. The total cost of the project will be \$2,955.70.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

Manager-Director John Daly informed the Board and Staff that he and County Highway Engineer Fred Peivandi will be attending the Genesee County Board meeting on Wednesday, June 01, 2016 to give a presentation on roads.

Finance Director Melissa Williams will have mid-year budget adjustments at the next Board meeting after she closes March.

COMMISSIONER'S CONCERNS:

Freedom of Information Act - Commissioner Mandelaris spoke about the Freedom of Information Act Statute. He would like an attorney to review the form after staff has prepared it.

Chairperson Arceo thanked the residents of Flint and Mt. Morris Townships for attending today's Board meeting. He hoped many of their concerns were addressed.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda Kossak, Secretary of the
Board of County Road Commissioners
lk 5/03/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

May 17, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:07 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: Cloyce Dickerson, Vice-Chairperson

Commissioner Dickerson was excused from today's meeting due to a medical appointment.

Others Present: John Daly (remotely), Fred Peivandi, Melissa Williams (remotely), Anthony Branch, R. Dellaposta, Joyce McClane, Makini Jackson, Genesee County Road Commission Staff, Jerry Valentine, 4017 W. Stanley Rd., Mt. Morris, Charles McKone, (McKone Law Firm), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

May 17, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris, to approve the agenda for May 17, 2016 with the addition of the presentation at the Genesee County Board Meeting June 1, 2016, 9:00 a.m. under Meetings, Presentations, Hearings & Information and the removal of Discussion Item A8, bid results and award of contract, Farrand Road over Pine Run Creek Bridge replacement, Vienna Township due to the EEOP not being received yet.

MOTION CARRIED.

APPROVAL OF MINUTES

April 19, 2016 - Minutes

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to approve the minutes of the April 19, 2016 Board Meeting.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, May 30, 2016

GCRC closed (non-essential operations) in observance of the Memorial Day holiday.

Wednesday, June 01, 2016

9:00 a.m. – Presentation at the Genesee County Board of Commissioner's Board Meeting

Tuesday, June 07, 2016

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Mr. Jerry Valentine, 4017 W. Stanley Road, Mt. Morris Township addressed the Board concerning the poor condition of the roads in Mt. Morris Township. He said that the roads are deteriorating and full of potholes. He stated when the road commission fills the holes, they don't stay patched for very long. Engineering Director Fred Peivandi explained that the roads in this area need to be reconstructed but due to a lack of funding, that is not always possible. Mr. Peivandi also explained how the roads are funded and prioritized for local roads. Maintenance Director Anthony Branch told Mr. Valentine he would have a crew in this area today to fill any existing potholes for the residents.

CORRESPONDENCE

INCOMING

Fiscal Year 2014-2017 Transportation Improvement Plan (TIP) Worksheet - Included in the Board minutes are three spreadsheets for the Fiscal Year 2014-2017 outlining the Transportation Improvement Program (Copy filed with official minutes.)

Letter correspondence from Ms. Audrey C. Amberg, 9337 James Richard Drive, Atlas Township - re: Irish Road – In a letter dated April 25, 2016 from Ms. Audrey C. Amberg to Manager-

Director John Daly, regarding the condition of Irish Road, north of Baldwin Road in Atlas Township. (Copy filed with official minutes.)

Letter correspondence from Ms. Marilyn Hoffman, Supervisor Grand Blanc Township re: Temporary Traffic Control Order in connection with the Greek Orthodox Church Festival – In a letter dated May 04, 2016, Ms. Marilyn Hoffman, Grand Blanc Supervisor requested a temporary traffic control order in connection with the Greek Orthodox Church Festival to be held on Friday, June 17, 2016 through Sunday, June 19, 2016. (Copy filed with official minutes.)

OUTGOING

Letter correspondence to Ms. Madeline Kominars, 6313 Windham Place, Grand Blanc, MI re: - a residential house service drain – In a letter dated May 04, 2016, County Highway Engineer Fred Peivandi sent a letter to Ms. Kominars regarding a house service drain connection to the drainage structure prior to construction of the road. (Copy filed with official minutes.)

Letter correspondence to Mr. Matt Raysin, P.E., Genesee County Drain Commissioner's office re: the 48" Water Transmission Main, Henderson Road Storage Facility to German Road Plan Review – In a letter dated May 05, 2016 from Ms. Susan Charnesky, P.E., GCRC to Mr. Matt Raysin, P.E. GCDC, regarding the Plan Review of the 48" Water Transmission Main, Henderson Road Storage Facility to German Road, regarding the results of the first review of the Plan Review. (Copy filed with official minutes.)

INTERNAL

Advisement of purchase orders issued during the month of April 2016 for amounts greater than \$2,501.00 – In a memorandum dated May 02, 2016, staff has advised the Board of purchase orders issued during the month of April 2016 for amounts greater than \$2,501.00. (Copy filed with official minutes.)

PO #	Company	Description	Dept	Amount
A-10535	Grand Blanc Cement	Item #CBP16 – Catch Basin Parts	30	\$ 4,000.00
A-10537	KM International	Asphalt Cement	20	\$ 6,200.00
A-10539	GCR Tire Center	New & Reconditioned Wheel Parts	30	\$ 15,000.00
A-10540	Morrell Group	Hydraulics & Controls Parts & Service	30	\$ 15,000.00
A-10547	ITSavvy	HP EliteOne 800 G2 Desktop Computers	70	\$ 6,274.00
A-10548	Fleis & Vandenbrink	Coldwater Road ROW & Grading Permits	91	\$ 4,350.00
A-10555	Cook Excavating	Jennings Rd. Culvert (Emergency PO – Per DEQ)	20	\$ 1,000.00
A-10559	Sonitrol	Card Access Readers & Door Strikes	30	\$ 4,360.00
A-10563	AIS	72" Ditching Bucket	30	\$ 6,125.00
A-10570	PSI, Inc.	Materials Testing on Grand Blanc Road	91	\$ 6,600.00
A-10309	C&S Motors	Addendum–Added similar items, amt. not to exceed didn't increase	30	\$ 35,000.00
A-10311	Michigan CAT	Addendum–Added similar items, amt. not to exceed didn't increase	30	\$ 60,000.00
A-10360	Central Concrete	Addendum–Added similar items, amt. not to exceed didn't increase	20	\$171,000.00

INFORMATION

Genesee County Road Commission with Beecher Water District Meeting Minutes – Included in the Board packet was a copy of the May 04, 2016 meeting minutes of the Genesee County Road Commission and the Beecher Water District concerning the Coldwater Road (Clio Road to Detroit Street) #459-86-W50172, and Detroit Street to Saginaw Street, #459-86-W50187 GCRC Projects. (Copy filed with official minutes.)

Fiscal Year 2014-2017 Transportation Improvement Program (TIP) Spreadsheets – Included in the Board packet were three spreadsheets outlining the 2014-2017 Fiscal Year Transportation Improvement Program (TIP) projects in Genesee County. (Copy filed with official minutes.)

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Adjustment to Budget for Fiscal Year Ending September 30, 2016 - In a memorandum dated May 11, 2016, staff requested the Board approve the adjustment to budget for fiscal year ending September 30, 2016. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the adjustment to budget for Fiscal Year Ending September 30, 2016. The adjustment will result in a decrease in the use of fund balance in the amount of \$692,223. This adjustment changes the budgeted use of fund balance to \$9,767,698.

MOTION CARRIED.

Selection of Consultant for Design Services, Jennings Road over Swartz Creek Bridge Replacement Project, Mundy Township – In a memorandum dated May 09, 2016, staff has requested the Board approve Rowe Professional Services to prepare construction plans for the proposed Jennings Road over Swartz Creek Bridge Replacement project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson to approve the assignment of Rowe Professional Services, a consultant in Group “B” category to prepare construction plans for the proposed Jennings Road over Swartz Creek Bridge Replacement project in Mundy Township, and further to direct the Chairman of the Board to sign the Consultant Agreement when returned.

MOTION CARRIED.

MDOT Contract No. 16-5112 – In a memorandum dated May 04, 2016, staff has requested the Board approve the MDOT Contract No. 16-5112, for flasher and sign installations at Elms Road at Beecher Road, in Flint Charter Township and Jennings Road at Farrand Road in Vienna Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the MDOT Contract No. 16-5112 for traffic warning flasher, sign replacement and pavement marking installations on Elms Road at Beecher Road, 76-D501164, and on Jennings Roads at Farrand Road, 96-D50551 and further, to direct the Chairperson and Vice-Chairperson to sign the duplicate originals contracts for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

MDOT Contract No. 16-5115 – In a memorandum dated May 04, 2016, staff has requested the Board approve the MDOT Contract No. 16-5115, for flasher and sign installations at Fenton Road at Cook Road, Grand Blanc Charter Township, Thompson Road at Jennings Road, Fenton Charter Township and Linden Road at Grand Blanc Road, Mundy Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the MDOT Contract No. 16-5115, for traffic warning flasher, sign replacement and pavement marking installations on Fenton Road at Cook Road, 67-D50165, Grand Blanc Charter Township, Thompson Road at Jennings Road, 56-D50167, Fenton Charter Township, and Linden Road at Grand Blanc Road, 66-D50166, Mundy Charter Township and further, to direct the Chairperson and Vice Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

MDOT Contract No. 16-5113 – In a memorandum dated May 04, 2016, staff has requested the Board approve the MDOT Contract No. 16-5113, for flasher and sign installations at Neff Road at Frances Road, Vienna Charter Township and Mt. Morris Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the MDOT Contract No. 16-5113 for traffic warning flasher, sign replacement and pavement marking installations on Neff Road at Frances Road, 96-D50552, Vienna Charter Township and Mt. Morris Charter Township and further, to direct the Chairperson and Vice-Chairperson to sign the duplicate originals contracts for and on behalf of the Board of County Road Commissioners.

<u>Federal HSIP</u>	<u>Local Match</u>	<u>Total</u>
\$18,957.51	\$2,106.39	\$21,063.90

Local match will be split as follows: Road Commission 50%
Vienna Township 25%
Mt. Morris Township 25%

MOTION CARRIED.

Selection of Consultant for Design Services, Linden Road (Lennon Road to Calkins Road), Pavement Rehabilitation, Flint Township – In a memorandum dated May 9, 2016, staff has requested the Board approve assignment of Kraft Engineering to prepare construction plans for the proposed Linden Road (Lennon Road to Calkins Road) pavement rehabilitation project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the assignment of Kraft Engineering, a consultant in group “A” category to prepare construction plans for the proposed Linden Road (Lennon Road to Calkins Road) pavement rehabilitation project, and further to direct the Chairman of the Board to sign the consultant agreement when returned.

MOTION CARRIED.

Selection of Consultant for Design Services, Center Road over Dead Creek Drain Culvert Replacement Project, Thetford Township – In a memorandum dated May 9, 2016, staff has requested the Board approve assignment of Rowe Professional Services to prepare construction plans for the proposed Center Road over Dead Creek Drain Culvert Replacement project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the assignment of Rowe Professional Services, a consultant group “A” category to prepare construction plans for the proposed Center Road over Dead Creek Drain Culvert replacement project, Thetford Township Drain Culvert replacement project and further, to direct the Chairman of the Board to sign the consultant agreement when returned.

MOTION CARRIED.

Resolution certifying local match for use of Federal Aid Small Area Urban funds on Gale and Hegel Roads in Atlas Township – In a memorandum dated May 17, 2016, staff has requested the Board approve a resolution certifying the Board of County Road Commissioners will commit funds for the rehabilitation of Gale Road and Hegel Road in Atlas Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the Resolution certifying that the Board of County Road Commissioners for Genesee County will commit \$150,000 for the rehabilitation of Gale Road and Hegel Road in Atlas Township.

	Small Urban <u>STP Funds</u>	<u>GCRC</u>	<u>Total</u>
Gale Road	\$ 300,000	\$75,000.00	\$375,000
Hegel Road	\$ 75,000	\$75,000.00	\$375,000

MOTION CARRIED.

State and Local Road Agreement – 2016-0321, Dort Highway extension grant funds allocated by Michigan Legislature or MEDC and MDOT, Grand Blanc Charter Township – In a memorandum dated May 09, 2016, staff has requested the Board approve MDOT Contract No. 2016-0321 for the second round of state grant funds for the construction of Dort Highway extension from Baldwin Road to I-75. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to approve the MDOT Contract No. 16-0321 for the second round of state grant funds in the amount of \$4,400,000 for the construction of proposed Dort Highway extension from Baldwin Road to I-75 and further, to direct the Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Ratification of Vouchers totaling \$554,958.68 – (Copies filed with official minutes.)

Voucher #V-40151

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #40151 in the amount of \$63,622.27.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson,
No: None

MOTION CARRIED.

Voucher #V-40152

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #40152 in the amount of \$321,989.72

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson
No: None

MOTION CARRIED.

Voucher #V-40153

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #40153 in the amount of \$169,346.69.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, and Johnson

No: None

MOTION CARRIED

CONSENT

Cost agreement for traffic signal installation at Belsay Road and Hill Road, T-159 Grand Blanc Township – In a memorandum dated May 09, 2016, staff has requested the Board authorize the Manager-Director to sign the cost agreement for a traffic signal upgrade located at Belsay Road and Hill Road, T-159, Grand Blanc Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to authorize the Manager-Director to sign the cost agreement for a traffic signal upgrade located at Belsay Road and Hill Road, T-159, Grand Blanc Township. The Road Commission will pay 75% (\$21,637.50) and Grand Blanc Township is paying 25% (\$7,212.500) for a total cost of \$28,750.00.

MOTION CARRIED.

Work request for aggregate resurfacing, Willard Road between McKinley Road and Elms Road, requested by Saginaw County Road Commission – In a memorandum dated May 04, 2016, staff has requested that the Board approve the aggregate resurfacing work request by Saginaw County Road Commission for Willard Road between McKinley Road and Elms Road. This project is a joint resurfacing project between Saginaw County Road Commission, Genesee County Road Commission and Montrose Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the aggregate resurfacing work request for Willard Road between McKinley Road and Elms Road. Saginaw County Road Commission will be paying 100% for their portion of the aggregate resurfacing project at a cost of \$68,000. The total project cost is \$102,000.00 (see following consent item for remaining project costs).

MOTION CARRIED.

Work request for aggregate resurfacing, Willard Road between McKinley Road and Elms Road, Montrose Township – In a memorandum dated May 04, 2016, staff has requested that the Board approve the aggregate resurfacing work request by Willard Road between McKinley Road and Elms Road. This project is a joint resurfacing project between Saginaw County Road Commission, Genesee County Road Commission and Montrose Township. Montrose Township

will be using their available matching allocation funds to fund this portion of the project. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the work request for aggregate resurfacing on Willard Road between McKinley Road and Elms Road. This project is a joint resurfacing project between Saginaw County Road Commission, Genesee County Road Commission and Montrose Township. Montrose Township will be using their available matching allocation funds to fund this portion of the project. The Township is paying 50% (\$17,000) and the Genesee County Road Commission is paying 50% (\$17,000) for a cost of \$34,000. The total cost of the project, including Saginaw County Road Commission's portion is \$102,000.

MOTION CARRIED.

Work request for pavement repair and chip seal on Lennon Road between Elms Road and Morrish Road, Clayton Township – In a memorandum dated May 9, 2016, staff has requested the Board approve the work request for pavement repair and chip seal on Lennon Road between Elms Road and Morrish Road, Clayton Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the work request for pavement repair and chip seal on Lennon Road between Elms Road and Morrish Road, Clayton Township. The Township will be using their matching available allocation fund for the pavement repair chip seal project. The Township is paying 50% (\$32,132.96) and the Road Commission is paying 50% (\$32,132.96). The total cost of this project is \$64,265.91.

MOTION CARRIED.

Work request for pavement repair and chip seal on Stanley Road, west and east of Johnson Road, Flushing Township – In a memorandum dated May 04, 2016, staff has requested the Board approve the work request for pavement repair chip seal work requested by Flushing Township on Stanley Road, West and East of Johnson Road (1000'). (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the work request for pavement repair and chip seal work on Stanley Road, West and East of Johnson Road (1,000'), Flushing Township. The Township is paying 50% (\$10,320.00) and the Road Commission is paying 50% (10,320.00). The total project cost is \$20,640.00.

MOTION CARRIED.

Work request for aggregate resurfacing on Jennings Road between Ray Road and Baldwin Road, Mundy Township - In a memorandum dated May 04, 2016, staff has requested the Board approve the work request for resurfacing with aggregate materials on Jennings Road between Ray Road and Baldwin Road, Mundy Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the work request for resurfacing with aggregate materials on Jennings Road between Ray Road and

Baldwin Road, Mundy Township. The Township will be paying 100% for the project at a total cost of \$880.14.

MOTION CARRIED.

Work request for aggregate resurfacing on Cook Road between Fenton Road and Torrey Road, Mundy Township - In a memorandum dated May 04, 2016, staff has requested the Board approve the work request for resurfacing with aggregate materials on Cook Road between Fenton Road and Torrey Road, Mundy Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the work request for resurfacing with aggregate materials on Cook Road between Fenton Road and Torrey Road, Mundy Township. The Township will be paying 100% for the project at a total cost of \$1,788.88.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

None

COMMISSIONER'S CONCERNS:

Pothole Patching Schedule– Commissioner Johnson inquired when the Maintenance Department would be finished patching the majority of potholes. Maintenance Director Anthony Branch stated that the Primary roads will be finished in early to mid-June, the local roads will be done in the first part of July. With the addition of the temporary summer help we will be concentrating on the local roads.

At 11:00 a.m., Genesee County Road Commission Attorney Charles McKone, McKone Law Firm addressed the Board regarding his confidential opinion letter and the need to go into closed session to discuss the proposed Employment Agreement for Manager-Director Dr. John Daly.

Motion by Mr. Arceo, seconded by Mr. Mandelaris to go into closed session to discuss the Attorney's confidential opinion letter regarding the proposed Employment Agreement for Manager-Director Dr. John Daly per the Attorney-Client Privilege, under the exemption 8(h) of the Open Meeting Act, [MCL 15.628 (h)] and section 13 (l) (g) of the Freedom of Information Act [MCL 15.243 (I) (g)], as requested by Attorney McKone.

Note: 2/3 Roll Call vote for approval is necessary to go into closed session.

VOTE ON MOTION

Yes: Arceo, Johnson, Mandelaris
No: Miller

MOTION FAILED.

Chairperson Arceo, without objection adjourned the Board meeting at 11:05 am.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda Kossak, Secretary of the
Board of County Road Commissioners
lk 5/17/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

June 07, 2016

MINUTES

CALL TO ORDER

Vice-Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson (remotely)
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, Randy Dellaposta, Joyce McClane, Makini Jackson, Genesee County Road Commission Staff, Linda Kossak (Secretary of the Board of Road Commissioners)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice-Chairperson Dickerson

APPROVAL OF AGENDA

June 07, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris, to approve the agenda for June 07, 2016.

MOTION CARRIED.

APPROVAL OF MINUTES

May 03, 2016 - Minutes

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris, to approve the minutes of the May 03, 2016 Board Meeting.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, June 21, 2016

9:00 a.m. - Roads & Bridges Advisory Committee Meeting
10:00 a.m. – Board Meeting

Monday, July 04 and Tuesday, July 05, 2016

GCRC closed (non-essential operations) in observance of the Fourth of July holiday and day after.

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Letter correspondence from Mr. Larry Green, Mt. Morris Township Supervisor re: Outstanding performance of Swartz Creek District Garage Supervisor, Mr. Terry Burns – In a letter dated, May 20, 2016 from Mr. Larry Green, Township Supervisor, Mt. Morris Township regarding the outstanding job Swartz Creek garage supervisor Mr. Terry Burns has done addressing the complaints and needed road repairs in Mt. Morris Township. (Copy filed with official minutes.)

Letter correspondence from Mr. James Iwanicki, CRA President re: Committee Appointment (April 01, 2016 – March 31, 2017) – In a letter dated May 06, 2016 from Mr. James Iwanicki, County Road Association of Michigan President, regarding the Committee Appointments for CRA for April 01, 2016 through March 31, 2017. (Copy filed with official minutes.)

Letter correspondence from Ms. Marilyn Hoffman, Supervisor Grand Blanc Township re: Temporary Traffic Control Order in connection with the Greek Orthodox Church Festival – In a letter dated May 04, 2016, Ms. Marilyn Hoffman, Grand Blanc Supervisor requested a temporary traffic control order in connection with the Greek Orthodox Church Festival to be held on Friday, June 17, 2016 through Sunday, June 19, 2016. (Copy filed with official minutes.)

Thank you card from Mr. & Mrs. Laurence and Virginia Heller, Bates Road, Mt. Morris Township – Included in the Board packet was a thank you card from Mr. and Mrs. Laurence and Virginia Heller, Mt. Morris Township thanking the Road Commission for the road maintenance performed in their neighborhood. (Copy filed with official minutes.)

Letter correspondence from Ms. Joyce Randall, Chairperson, County Road Association Self-Insurance Fund (CRASIF) regarding a change to the program – In a letter dated May 09, 2016 from Ms. Ms. Joyce Randall, CRASIF to members regarding an update on the proposal for changing the program structure from a self-insured group fund to a mutual fund. (Copy filed with official minutes.)

Letter correspondence from Ms. Tracy Khan, Genesee County Retirement Service Administrator re: Employer contribution rate effective January 01, 2017 – In a memorandum dated, May 11, 2016, Retirement Services Administrator, Ms. Tracy Khan reported the employer contribution rate for the Road Commission employer group in the defined benefit pension plan effective January 01, 2017. (Copy filed with official minutes.)

OUTGOING

Letter correspondence from Manager-Director John Daly to Michigan State Senators’ David Robertson, Jim Ananich and Kenneth Horn re: Senate Bill 399 – In a letter dated May 25, 2016, Manager-Director John Daly informed State Senator’s David Robertson, Jim Ananich and Kenneth Horn his reasons for wanting them to oppose Senate Bill 399. (Copy filed with official minutes.)

INTERNAL

None

INFORMATION

Genesee County Board of Commissioners Board meeting agenda for Wednesday, June 01, 2016 – Included in the Board packet was a copy of the presentation given to the Genesee County Board of Commissioners, Item VII, Communications, by Manager-Director John Daly and County Highway Engineer, Fred Peivandi. Genesee County Road Commissioners, David Arceo, Cloyce Dickerson, John Mandelaris, Dave Miller and Robert Johnson were also in attendance at this County Board Meeting. (Copy filed with official minutes.)

Mlive Online newspaper article, “Road work? State must look at the pipes underneath, Gov. Snyder says”, 5/13/2016 – Included in the Board packet was an online newspaper article written by Emily Lawler, entitled “Road Work? State must look at the pipes underneath, Gov. Snyder says”, <http://www.mlive.com>, 5/13/2016. (Copy filed with official minutes.)

Town Hall Beecher Community Meeting Agenda, May 12, 2016 - Included in the Board packet was a Beecher Community Town Hall meeting agenda for Thursday, May 12, 2016. Manager-Director John Daly and Commissioner Cloyce Dickerson answered questions asked by the community regarding area road construction and funding availability for the community’s local roads. (Copy filed with official minutes.)

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 16-5279, GCRC Job No. 88-W50173, Intersection reconstruction & widening of Irish Road at Potter Road, Davison and Richfield Townships - In a memorandum dated May 24, 2016, staff has requested the Board approve MDOT Contract No. 16-5279, Intersection reconstruction and widening of Irish Road at Potter Road, Davison and Richfield Townships. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the MDOT Contract No. 16-5279, Intersection reconstruction and widening of Irish Road at Potter Road, Davison and Richfield Townships and further, to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

State TED-C Funds	\$865,100.00
GCRC Local Funding	<u>\$216,300.00</u>
Total Project Cost	\$1,081,400.00

MOTION CARRIED.

Bid results and award of contract for Linden Salt Storage Barn construction, GCRC Contract No. 30-902-189-0000-975.000 – In a memorandum dated June 01, 2016, staff has requested the Board approve the low bid of \$765,000.00 as submitted by Boesch Builders, Inc. for the Linden Garage Salt Barn construction project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson to accept the low bid of \$765,000.00 submitted by Boesch Builders, Inc. and award them the contract for the Linden Garage Salt Barn construction and further, that the Board sign and execute the contract after staff has received and reviewed the contract, bonds and insurance submitted by Boesch Builders, Inc.

MOTION CARRIED.

Bid results and award of contract for Farrand Road over Pine Run Creek Bridge replacement, GCRC No. 490-96-D50527, Vienna Township - In a memorandum dated May 27, 2016, staff has requested the Board accept the low bid of \$708,085.79 submitted by Grand River Construction, Inc., for the Farrand Road over Pine Run Creek Bridge replacement, in Vienna Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to accept the low bid of \$708,085.79 submitted by Grand River Construction, Inc. and award them the contract for the

Farrand Road over Pine Run Creek Bridge replacement project in Vienna Township and further, that the Board sign and execute the contract after staff has received and reviewed the contract, bonds and insurance submitted by Grand River Construction, Inc.

MOTION CARRIED.

Additional resolution of support for fiscal year 2017-2020, Transportation Improvement Program (TIP) – In a memorandum dated May 17, 2016, staff has requested the Board approve the resolution of support for the Road Commission's proposed federal aid Pierson Road rehabilitation project in the fiscal year 2017-2020 Transportation Improvement Program (TIP). (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the resolution of support for the Road Commission's proposed federal aid Pierson Road rehabilitation project from I-75 to Jennings Road as a placeholder project in the fiscal year 2017-2020 Transportation Improvement Program (TIP).

MOTION CARRIED.

Authorization to request State of Michigan reimbursement of \$10,000 for Licensed Professional Engineers employed by GCRC – In a memorandum dated May 12, 2016, staff has requested the Board approve the authorization to request State of Michigan reimbursement of \$10,000 for payments made to licensed professional engineers employed by the Road Commission. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller to approve the authorization to request State of Michigan reimbursement of \$10,000 for payments made to licensed professional engineers employed by the Road Commission for the period covering July 01, 2015 through June 30, 2016.

MOTION CARRIED.

Board approval of an addendum to purchase order #A-10322 to G.C.R. Tire Centers, Inc., for Item #74, Bridgestone/Firestone Tires – In a memorandum dated May 23, 2016, staff has requested the Board approve the addendum to purchase order #A-10322 to G.C.R. Inc., for VMI Item #74, Bridgestone/Firestone Tires. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the addendum to purchase order #A-10322 to G.C.R. Inc., for VMI Item #74, Bridgestone/Firestone Tires in the amount not to exceed \$99,000.00.

MOTION CARRIED.

Board approval of an addendum to purchase order #A-10239 to Winter Equipment, Item #16A, Carbide Tips – In a memorandum dated May 25, 2016, staff has requested the Board approve the addendum to purchase order #A-10322 to Winter Equipment for VMI Item #16A, Rotating

Carbide Tips. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the addendum to purchase order #A-10239 to Winter Equipment for VMI Item #16A, Rotating Carbide Tips to be purchased on an as needed basis in an amount not to exceed \$22,500.00.

MOTION CARRIED.

Issuance of a purchase order for Item # 2,3,10,11,12,13,3252,53,54,55,56 and 71, Lubricants to Super-Flite Oil Company – In a memorandum dated May 17, 2015, staff has requested the Board approve the issuance of a purchase order to Super-Flite Oil Company for Item #2,3,10,11,12,13,32,52,53,54,55,56 & 71, Lubricants. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the issuance of a purchase order to Super-Flite Oil Company for Item #2,3,10,11,12,13,32,52,53,54,55,56 & 71, Lubricants to be purchased on an as needed basis during the 2016/2017 fiscal year in an amount not to exceed \$60,000.00.

MOTION CARRIED.

Issuance of a purchase order to Carrier & Gable for Item #23, Anchor Base Steel Strain Poles and Lightle Enterprises of Ohio for Item #26, Barricades & Traffic Cones – In a memorandum dated May 24, 2015, staff has requested the Board approve the issuance of purchase orders to Carrier & Gable for Item #23, Anchor Base Steel Strain Poles and to Lightle Enterprises of Ohio for Item #26, Type I & Type III Barricades and Traffic Cones. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the issuance of purchase orders to:

- Carrier & Gable for Item #23, Anchor Base Steel Strain Poles in an amount not to exceed \$45,000.
- Lightle Enterprises of Ohio for Item #26, Type I and Type III Barricades and Traffic Cones in an amount not to exceed \$36,000.00.

MOTION CARRIED.

Issuance of a purchase order to GeoShack to purchase a Topcon 2D Machine Control System – In a memorandum dated May 25, 2016, staff has requested the Board approve the issuance of a purchase order to GeoShack for the supply and delivery of one 2D Machine Control System. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the issuance of a purchase order to GeoShack in an amount of \$17,000.00 for the supply and delivery of one 2D Machine Control System.

Smoothtrac Sonic Averaging System (1)	
Assembly System 5 CB Bracket (2)	
Kit, P-32 Paver Add-On Slope (1)	
Assembly, CAT D/E Overmold Valve Cable 4.5' (2)	
Tranducer Kit (5)	
Filters (10/box) Tracker (1)	
Installation	
<u>Training</u>	
Total	\$17,000.00

MOTION CARRIED.

Issuance of purchase order to Central Concrete Products for Redi-Mix Concrete and Stoneco of Michigan for Item #6 – 23A, Limestone – In a memorandum dated May 25, 2016, staff has requested the Board approve the issuance of purchase orders to Central Concrete Products for Redi-Mix Concrete and Stoneco of Michigan for Item #6 – 23A, Limestone. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the issuance of purchase orders for materials to be purchased on an as needed basis during the 2016/2017 fiscal year:

- Central Concrete Products for Redi-Mix Concrete in an amount not to exceed \$171,000.00.
- Stoneco of Michigan for Item #6 – 23A, Limestone in an amount not to exceed \$500,000.00.

MOTION CARRIED.

Issuance of a purchase order to Allied Equipment, Michigan CAT and Hertz Equipment Rental Corporation for Item #MRE16, Maintenance Rental Equipment – In a memorandum dated May 26, 2016, staff has requested that the Board approve the issuance of purchase orders to Allied Equipment Rental, Michigan CAT and Hertz Equipment Rental for Item #MRE16, Maintenance Rental Equipment. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the issuance of purchase orders to the following companies for Item #MRE16, Maintenance Equipment Rental on an as needed basis:

- Allied Equipment Rental in an amount not to exceed \$6,000.00.
- Michigan CAT in an amount not to exceed \$6,000.00.
- Hertz Equipment Rental Corporation in an amount not to exceed \$6,000.00.

MOTION CARRIED.

Ratification of Vouchers totaling \$1,159,355.93 – (Copies filed with official minutes.)

Voucher #V-40154

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40154 in the amount of \$156,527.20.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Dickerson, Arceo, Johnson

No: None

MOTION CARRIED.

Voucher #V-40155

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40155 in the amount of \$304,246.95.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Dickerson, Arceo, Johnson

No: None

MOTION CARRIED.

Voucher #V-40156

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40156 in the amount of \$138,812.35.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Dickerson, Arceo, and Johnson

No: None

MOTION CARRIED

Voucher #V-40157

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40157 in the amount of \$308,875.01.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Dickerson, Arceo, and Johnson

No: None

MOTION CARRIED

Voucher #V-40158

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40158 in the amount of \$250,894.42.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Dickerson, Arceo, and Johnson

No: None

MOTION CARRIED

CONSENT

Cost agreement for US-23 SB off-Ramp @Owen and US-23 NB Off-Ramp @ US-23 BR, City of Fenton with MDOT – In a memorandum dated May 09, 2016, staff has requested the Board authorize the Manager-Director to sign the cost agreement for a traffic signal upgrade located at US-23 SB off-Ramp @Owen and US-23 NB Off-Ramp @ US-23 BR, City of Fenton with MDOT. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to authorize the Manager-Director to sign the cost agreement for a traffic signal upgrade located at US-23 SB off-Ramp @Owen and US-23 NB Off-Ramp @ US-23 BR, City of Fenton with MDOT. There is no charge to GCRC to participate.

T-222; US 23 SB Off-Ramp @ Owen Rd., City of Fenton (25031-01-004).

- T-724; US 123 NB Off-Ramp @ (US-23 BR), Owen Rd., City of Fenton (25031-01-104).

MOTION CARRIED.

2016-2018 Road Improvement Plan for Montrose Township Local Roads – In a memorandum dated May 16, 2016, staff has requested that the Board approve the Montrose Township 2016-2018 Road Improvement Plan update. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to approve the Montrose Township Local Roads 2016-2018 Improvement Plan update and further, to direct the Chairperson to sign the duplicate originals for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Resolution to approve the Traffic Control Order for speed on 10 road segments in Gaines Township, Grand Blanc Township, Flushing Township, Mt. Morris Township, Genesee Township and Thetford Township – In a memorandum dated May 31, 2016, staff has requested the Board of County Road Commissioners adopt the resolution to approve the traffic control order for speed on various road segments listed on the resolution, setting the speed limit at 45

mph. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to adopt the resolution to approve the traffic control order for speed on the following road segments as listed on the resolution, setting the speed limit at 45 mph.

- Reid Road, Morrish to Elms, Gaines Township
- Seymour Road, Cook to Grand Blanc, Gaines Township
- Pollock Road, McWain to Genesys Drive, Grand Blanc Township
- Johnson Road, Coldwater to Stanley, Flushing Township
- Webster Road, Mt. Morris to Francis, Mt. Morris Township
- Frances Road, Elms past Webster .25 miles, Mt. Morris Township
- Lucas Road, Belsay to Vassar, Genesee Township
- Center Road, Pierson to Carpenter, Genesee Township
- Dodge Road, Lewis to Bray, Thetford Township
- Frances Road, Genesee east for 1 mile, Thetford Township

MOTION CARRIED.

Temporary traffic control order, Assumption Greek Orthodox Church Festival, Grand Blanc Charter Township – In a memorandum dated May 10, 2016, staff has requested that the Board approve the temporary traffic control order for the Assumption Greek Orthodox Church Festival for the time period of June 17, 2016 through June 19, 2016.

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to approve the temporary traffic control order for the Assumption Greek Orthodox Church Festival for the time period from June 17, 2016 through June 19, 2016:

- Establish temporary no parking zone on Baldwin Road for 1000 feet east and west of Assumption Greek Orthodox Church in the Charter Township of Grand Blanc.
- Establish temporary no parking zone on both sides of Cobblers Way from Baldwin South for 200 feet.

MOTION CARRIED.

Work request for pavement repair and chip seal on Ridge Road between Green Road and Horton Road, Atlas Township – In a memorandum dated May 23, 2016, staff has requested the Board approve the work request for pavement repair and chip seal on Ridge Road between Green Road and Horton Road, Atlas Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the work request for pavement repair and chip seal on Ridge Road between Green Road and Horton Road in Atlas Township. The Township will be paying 100% of the \$15,883.21 project.

MOTION CARRIED.

Work request for pavement repair and chip seal on McCandlish Road between Vassar Road and Irish Road, Atlas Township – In a memorandum dated May 23, 2016, staff has requested the Board approve the work request for pavement repair and chip seal on McCandlish Road between Vassar Road and Irish Road, Atlas Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the work request for pavement repair and chip seal on McCandlish Road between Vassar Road and Irish Road in Atlas Township. The Township will be paying 100% of the \$23,660.66 project.

MOTION CARRIED.

Work request for milling and paving on Vassar Road at Perry Road (Apron), Atlas Township – In a memorandum dated May 23, 2016, staff has requested the Board approve the work request for milling and paving on Vassar Road at Perry Road (Apron) in Atlas Township. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Miller, seconded by Mr. Johnson to approve the work request for milling and paving on Vassar Road at Perry Road (Apron) in Atlas Township. The Township will be paying 100% of the \$25,825.89 project.

MOTION CARRIED.

Work request for milling and paving on Kipp Road at State Road (M-15) (Apron), Atlas Township – In a memorandum dated May 23, 2016, staff has requested the Board approve the work request for milling and paving on Vassar Road at Perry Road (Apron) in Atlas Township. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Miller, seconded by Mr. Johnson to approve the work request for milling and paving on Kipp Road at State Road (M-15) (Apron) in Atlas Township. The Township will be paying 100% of the \$22,907.64 project.

MOTION CARRIED.

Work request for milling and paving on Burpee Road at Vassar Road (Apron) Atlas Township – In a memorandum dated May 23, 2016, staff has requested the Board approve the work request for milling and paving on Burpee Road at Vassar Road (Apron) in Atlas Township. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Miller, seconded by Mr. Johnson to approve the work request for milling and paving on Burpee Road at Vassar Road (Apron) in Atlas Township. The Township will be paying 100% of the \$33,891.42 project.

MOTION CARRIED.

Work request for milling and paving on Woodcrest Drive, Flint Township – In a memorandum

dated May 19, 2016, staff has requested the Board approve the work request for milling and paving on Woodkrest Drive, Flint Township. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Miller, seconded by Mr. Johnson to approve the work request for milling and paving on Woodkrest Drive Flint Township. The Township will be paying 100% of the \$50,941.48 project.

Note: Commissioner Mandelaris will abstain from voting on the Woodkrest Drive work request because he lives in this area.

MOTION CARRIED.

Work request for pavement repair and chip seal on Jennings Road between Mt. Morris Road and Stanley Road, Mt. Morris Township – In a memorandum dated May 25, 2016, staff has requested the Board approve the work request for pavement repair and chip seal on Jennings Road between Mt. Morris Road and Stanley Road, Mt. Morris Township. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Miller, seconded by Mr. Johnson to approve the work request for pavement repair and chip seal on Jennings Road between Mt. Morris Road and Stanley Road, Mt. Morris Township. The Township will be using their available matching allocation funds. The Township is paying 50% (\$35,707.12) and the Road Commission is paying 50% (\$35,707.12). The total cost of the project will be \$71,414.24.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

Genesee County Board of Commissioners Meeting Presentation - Manager-Director John Daly thanked County Highway Engineer Fred Peivandi for the great job he did answering questions at the Genesee County Board of Commissioners Meeting on June 1, 2016. He also wanted to thank Ken Johnson and Brad Danks for the slides they provided for the presentation.

COMMISSIONER'S CONCERNS:

Holly Road and I-75 Ramp – Commissioner Mandelaris inquired about the guardrail that was just damaged on Holly Road and the I-75 loop ramp. Maintenance Director Anthony Branch stated that this guardrail is hit quite often by semi-trucks trying to maneuver the ramp. The Road Commission repairs this section of guardrail each time it is damaged.

Vice-Chairperson Dickerson, without objection adjourned the Board meeting at 10:40 am.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda Kossak, Secretary of the
Board of County Road Commissioners, 6/07/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

June 21, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, Randy Dellaposta, Joyce McClane, Makini Jackson, Genesee County Road Commission Staff; Attorney Tom Derderian, (Michael Kluck & Associates), Linda Kossak (Secretary of the Board of Road Commissioners)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo

APPROVAL OF AGENDA

June 21, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris, to approve the agenda for June 21, 2016 with the addition of a presentation (closed session) by Attorney Tom Derderian, (Michael Kluck & Associates) to discuss the outcome of a legal matter and the removal of Discussion Item A-7 - Extension of the Collective Bargaining Agreement with AFSCME Local 496-04.

MOTION CARRIED.

APPROVAL OF MINUTES

May 17, 2016 – Minutes

Commissioner Mandelaris requested the postponement of approval of the May 17, 2016 minutes until the June 07, 2016 Board meeting due to corrections to the wording.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, June 28, 2016

10:00 a.m. – Special Board Meeting – Budget Workshop

Monday, July 12, 2016

10:00 a.m. – Board Meeting

10:05 a.m. – Presentation by Jack Wheatley, Rowe Engineering,
Dort Highway Extension

PUBLIC ADDRESS THE BOARD

None

Closed Session – Attorney Tom Derderian noted the need to enter into a Closed Session concerning the Robert McKenzie v GCRC court case to allow the Board to consult with legal counsel regarding settlement strategy because an open meeting would have a detrimental financial effect on the settlement position of the Road Commission.

Robert McKenzie v GCRC Legal Case - Motion by Mr. Miller, seconded by Mr. Mandelaris that the Board of Road Commissioners of the County of Genesee, Michigan, enter into Closed Session with legal counsel for the purpose of discussing the Robert McKenzie v Genesee County Road Commission legal case as requested by the legal counsel with the Genesee County Board of County Road Commissioners, per MCL 15.268(e); MCL 15.267(1), regarding settlement strategy because an open meeting would have a detrimental financial effect on the settlement position of the Road Commission.

Roll Call Vote: Mandelaris: Yes; Miller: Yes; Arceo: Yes; Johnson: Yes; Dickerson: Yes

Yes: 5

No: 0

MOTION CARRIED.

(At 10:07 a.m. the Board entered into a closed session.)

Motion by Mr. Miller, seconded by Mr. Dickerson to reconvene into open session.

Roll Call: Arceo: Yes; Dickerson: Yes; Mandelaris: Yes; Johnson: Yes; Miller: Yes

Yes: 5

No: 0

(At 10:38 a.m. the Board reconvened into Open Session to continue its Regular Order of Business.)

ACTION TAKEN - Motion by Mr. Mandelaris, seconded by Mr. Miller to hereby move that the Genesee County Board of Road Commissioners approve the settlement for case #11-96608-CZ currently pending in the Genesee County Circuit Court in accordance with the terms and conditions as reached by the parties. The Road Commission hereby approves the payment of \$25,000 towards this settlement and authorizes its attorneys to execute all documents necessary to finalize the settlement and dismissal of this case.

Roll Call: Arceo: Yes; Dickerson: Yes; Mandelaris: Yes; Johnson: Yes; Miller: Yes

Yes: 5

No: 0

MOTION CARRIED.

CORRESPONDENCE

INCOMING

None

OUTGOING

Letter correspondence from Mr. Bill DiLorenzo, Permit Inspector to KEPS Technologies dba, ACD re: Permit #2016-160160 and #2016-160037 – In a letter dated June 10, 2016, Permit Inspector Mr. Bill DiLorenzo informed Mr. Glen Deutscher, KEPS Technologies, dba ACD that permit #2016-160160 and #2016-160037 have been revoked/suspended as of 2:00 p.m. on June 10, 2016 and further, that the facilities and permit activity are being reviewed by the Road Commission. (Copy filed with official minutes.)

INTERNAL

Memorandum listing Purchase Orders issued for amounts between \$2,501 and \$15,000 during the month of May 2016 - In a memorandum dated June 7, 2016, staff has advised the Board of purchase orders issued during the month of May 2016 for amounts between \$2,501 and \$15,000. (Copy filed with official minutes.)

PO #	Company	Description	Dept	Amount
A-10577	Goyette Mechanical	Data Center Air Conditioning	30	\$10,759.00
BPO-10578	JME Ellsworth	Quote #FPP16 – Fuel Pump Parts	30	\$15,000.00
A-10580	Testing Eng. Consultants	Materials Testing on Pierson Rd. (Linden to I-75)	91	\$14,000.00
A-10583	Suntel	Maintenance Agreement	70	\$ 5,658.00
A-10586	Grainger	LED Lights for Swartz Creek Salt Barn	30	\$ 4,158.43
A-10592	Stoneco of MI	Item #6AA – Washed Stone	20	\$10,500.00
A-10597	Foster Blue	DEF Diesel Exhaust Fluid Mobile Carts	30	\$ 7,080.01
BPO-0601	Rhythm Engineering	Repair/Replace Processor In Signal Cabinet	30	\$15,000.00
A-10607	Super Flite Oil Company	DEF Drums & Miscellaneous Products	30	\$15,000.00
BPO-0614	Michigan Electric Supply	Gloves	60	\$ 5,000.00

INFORMATION

Inside Michigan Politics Article, May 9, 2016 – Included in the Board packet was an online magazine article written by Chad Selweski, entitled “The Trump Factor: GOP nervous their newly-minted nominee could cost them the State House – but he could be a plus in some Districts”, Inside Michigan Politics, May 9, 2016, Vol. XV, No. 39. (Copy filed with official minutes.)

Establishment of Administrative Services Department – In an email dated June 07, 2016, Manager-Director John Daly informed the Board and staff members that effective June 07, 2016 the Department of Administrative Services has been established. The following functional areas are included: Purchasing, Safety and Risk Management and will be headed by the Director of Human Resources as an additional responsibility. (Copy of email filed with official minutes.)

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Fiscal Year 2016/2017 Objectives - In a memorandum dated June 09, 2016, staff has requested Board approval of the proposed fiscal year 2016/2017 Objectives. (Copy filed with official minutes.)

Commissioner Mandelaris included some additional Objectives he would like staff to consider adding to the 2016/2017 Objectives.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the 2016/2017 Objectives and to consider the additional Objectives suggested by Commissioner Mandelaris at the next regular Board meeting.

MOTION CARRIED.

Bid Results and Award of Contract for Mt. Morris Bridge over Flint River Epoxy Overlay, GCRC Contract No. 459-85-W50188, Flushing Township – In a memorandum dated June 10, 2016, staff has requested the Board approve the low bid of \$66,360.75 submitted by Smith's Waterproofing LLC. (Copy of memorandum and bid sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to accept the low bid of \$66,360.75 submitted by Smith's Waterproofing, LLC and award them the contract for the Mt. Morris Bridge over the Flint River Epoxy Overlay in Flushing Township and further, that the Board sign and execute the contract after staff has received and reviewed the contract, bonds and insurance submitted by Smith's Waterproofing, LLC.

MOTION CARRIED.

Bid Results and Award of Contract for Farrand Road over Pine Run Creek Bridge replacement, GCRC No. 490-96-D50527, Vienna Township - In a memorandum dated June 10, 2016, staff has requested the Board accept the low bid of \$708,085.79 submitted by Grand River Construction, Inc., for the Farrand Road over Pine Run Creek Bridge replacement in Vienna Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to accept the low bid of \$708,085.79 submitted by Grand River Construction, Inc. and award them the contract for the Farrand Road over Pine Run Creek Bridge replacement project in Vienna Township and further, that the Board sign and execute the contract after staff has received and reviewed the contract, bonds and insurance submitted by Grand River Construction, Inc.

MOTION CARRIED.

Bid Results and Award of Contract for Country Village Subdivision HMA pavement resurfacing project, Mundy Charter Township - In a memorandum dated June 10, 2016, staff has requested

the Board accept the low bid of \$198,435.00 submitted by Cadillac Asphalt, LLC for the Country Village Subdivision HMA pavement resurfacing project, Mundy Charter Township. (Copy of memorandum and bid sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to accept the low bid of \$198,435.00 submitted by Cadillac Asphalt, LLC and award them the contract for the Country Village Subdivision HMA pavement resurfacing project in Mundy Charter Township and further, that the Board sign and execute the contract after staff has received and reviewed the contract, bonds and insurance submitted by Cadillac Asphalt, LLC.

MOTION CARRIED.

Bid Results and Award of Contract for the primary road Dutcher Road pavement base reconstruction south of Taft Road, Flint Charter Township - In a memorandum dated June 13, 2016, staff has requested the Board accept the low bid of \$242,991.00 submitted by Zito Construction for the primary road Dutcher Road pavement base reconstruction south of Taft Road (1400 feet), Flint Charter Township. (Copy of memorandum and bid sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to accept the low bid of \$242,991.00 submitted by Zito Construction and award them the contract for the primary road Dutcher Road pavement base reconstruction south of Taft Road (1400 feet), Flint Charter Township and further, that the Board sign and execute the contract after staff has received and reviewed the contract, bonds, compliance and insurance submitted by Zito Construction.

MOTION CARRIED.

Extension of Collective Bargaining Agreement between Board of Genesee County Road Commissioners and the GCRC Supervisors' Association – In a memorandum dated June 13, 2016, staff has requested the Board accept, sign and executes the Agreement to extend the Collective bargaining agreement the Genesee County Road Commission Supervisors' Association. (Copy of memorandum and Agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to accept, sign execute and ratify the Agreement to extend the Collective Bargaining Agreement the Genesee County Road Commission Supervisors' Association. This Agreement shall be effective as of October 01, 2016 and shall remain in full force and effect from October 01, 2016 through September 30, 2018, by the Genesee County Board of County Road Commissioners.

MOTION CARRIED.

Administrative Services Contract BCBS of Michigan Quarterly Settlement – In a memorandum dated June 03, 2016, staff has requested the Board authorize the Quarterly Settlement to Blue Cross Blue Shield (BCBS) of Michigan for the period covering December 2015 through February 2016. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to ratify and authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan in three equal payments of \$394,576 prior to the first day of June, July and August, 2016. This quarterly settlement covers the period of December 2015 through February 2016.

June 2016	\$394,576
July 2016	\$394,576
August 2016	\$394,576

MOTION CARRIED.

Board approval of an addendum to Purchase Order #A-10261 to Pyramid Paving & Contracting – In a memorandum dated June 08, 2016, staff has requested the Board approve the addendum to purchase order #A-10261 to Pyramid Paving & Contracting for Item #2015G, Otisville Paving Project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the addendum to purchase order #A-10261 to Pyramid Paving & Contracting for Item #2015G, Otisville Paving Project, reflecting an increase of \$9,521.78 of the original purchase order, in an amount not to exceed \$33,225.78.

MOTION CARRIED.

Ratification of Vouchers totaling \$372,685.33 – (Copies filed with official minutes.)

Voucher #V-40159

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to ratify Voucher #40159 in the amount of \$68,892.37.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Dickerson, Johnson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40160

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to ratify Voucher #40160 in the amount of \$303,792.96.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Dickerson, Johnson, Arceo

No: None

MOTION CARRIED.

CONSENT

Posting of Reduced Load Restrictions for Lillie Road Bridge over South Branch of Shiawassee River, Argentine Township – In a memorandum dated June 01, 2016, staff has requested the Board approve the posting of reduced load restrictions for Lillie Road Bridge over South Branch of Shiawassee River, Argentine Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the posting of reduced load restrictions for Lillie Road Bridge over South Branch of Shiawassee River in Argentine Township.

One Unit Vehicle	19 Ton	10 Ton Gross Load
Two Unit Vehicle	26 Ton	10 Ton Gross Load
Three Unit Vehicle	37 Ton	10 Ton Gross Load

MOTION CARRIED.

Amendment to work request cost estimate for Pavement Repair and Chip Seal, Wilson Road between Saginaw Road and Webster Road, Vienna Township – In a memorandum dated June 01, 2016, staff has requested that the Board approve the work request amendment to cost estimate for pavement repair and chip seal in Vienna Township for Wilson Road between Saginaw Road and Webster Road, Vienna Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the Vienna Township work request amendment for pavement repair and chip seal on Wilson Road between Saginaw Road and Webster Road. The Township is paying 100% of the \$73,160.04 project cost.

MOTION CARRIED.

Amendment to Work Request Cost Estimate for Pavement Repair and Chip Seal, Wilson Road between Saginaw Road and Webster Road, Vienna Township – In a memorandum dated June 01, 2016, staff has requested that the Board approve the work request amendment to cost estimate for pavement repair and chip seal in Vienna Township for Wilson Road between Saginaw Road and Webster Road, Vienna Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the Vienna Township work request amendment for pavement repair and chip seal on Wilson Road between Saginaw Road and Webster Road. The Township will be using available matching allocation funds. The Township is paying 50% (\$53,970.00) and the Road Commission is paying 50% (\$53,970.00 of the project costs.

MOTION CARRIED.

Work request for Pavement Repair and Chip Seal, Jennings Road between Mt. Morris Road and Stanley Road, Mt. Morris Township – In a memorandum dated June 09, 2016, staff has

requested that the Board approve the work request for pavement repair and chip seal in Mt. Morris Township for Jennings Road between Mt. Morris Road and Stanley Road. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the work request for pavement repair and chip seal on Jennings Road between Mt. Morris Road and Stanley Road Wilson Road in Mt. Morris Township. The Township is paying 50% (\$35,707.12) and the Road Commission is paying 50% (\$35,707.12) of the \$71,414.24 project cost.

MOTION CARRIED.

MANAGER-DIRECTOR’S REPORT

Special Board Meeting - Budget Workshop - Manager-Director John Daly reminded the Board and staff that there is a Special Board Meeting next week, Tuesday, June 28, 2016 for the Budget Workshop at 10:00 a.m. We will also be including the approval of the Extension of Collective Bargaining Agreement between the Board of Genesee County Road Commissioners and the AFSCME Local 496-04 at this Board meeting. A special meeting notice has been posted at the Road Commission with this information.

Public Meeting for the Dort Highway Extension – Manager-Director Daly reminded the Board and staff that there will be an informational public meeting to discuss the Dort Highway Extension project at the Grand Blanc Township Police Department on June 30, 2016 at 4:00 pm.

COMMISSIONER’S CONCERNS:

Budgeting for Health Care Costs – Commissioner Miller spoke about the cost of health care and the difficulties the Road Commission faces in regards to budgeting for the rising health care costs. Finance Director Melissa Williams addressed some of these concerns. She explained some of the ways the Road Commission is reacting to these rising health care costs.

Road Commission Rights of Way – Commissioner Miller spoke briefly about legislation not considering Road Commissions when the road right away comes into question. Manager-Director Daly said Attorney Chuck McKone will be attending the July 12, 2016 GCRC Board Meeting to speak about permit requests for communication towers being placed in the road rights of way and what the Road Commission’s course of action will be to address these requests.

Chairperson Arceo, without objection adjourned the Board meeting at 11:00 am.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda Kossak, Secretary of the
Board of County Road Commissioners
6/21/16

GENESEE COUNTY ROAD COMMISSION

SPECIAL BOARD MEETING

June 28, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the Special Board Meeting of the Genesee County Board of Road Commissioners to order at 10:15 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David M. Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
David Miller, Commissioner
John Mandelaris, Commissioner (Remotely)
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Joyce McClane, Melissa Williams, Randy Dellaposta, Anthony Branch, Makini Jackson (Genesee County Road Commission Staff); Linda Kossak, Secretary of the Board of County Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson David Arceo.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, July 04 and Tuesday July 05, 2016

GCRC closed (non-essential operations) in observance of the Fourth of July holiday and day after.

Tuesday, July 12, 2016

10:00 a.m. – Board Meeting

10:05 a.m. – Presentation by Jack Wheatley, Rower Engineering, Dort Highway Ext.

PUBLIC ADDRESS THE BOARD

(None)

DISCUSSION

Extension of the Collective Bargaining Agreement between Board of Genesee County Road Commissioners and the American Federation of State, County and Municipal Employees Local 496-04 – In a memorandum dated June 13, 2016, staff has requested the Board accept, sign and execute the Agreement to extend the collective bargaining Agreement, along with provisions, with AFSCME Local 496-04. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to accept, sign, execute and ratify the Agreement to extend the current contract from its expiration date of September 30, 2016 to December 31, 2018, with the addition of provisions provided under Appendix A. This Agreement shall be effective as of October 1, 2016 by the Board of Genesee County Road Commissioners and shall remain in full force and effect from October 1, 2016, by the Board of Genesee County Road Commissioners, through December 31, 2018.

Appendix A

Effective December 1, 2017: Each Council 25 AFSCME, AFL-CIO Local 496-04 employee shall receive a \$1,000.00 “off-schedule” stipend, to be paid within the first paycheck of the month of December, 2017.

Effective October 1, 2018: Each Council 25 AFSCME, AFL-CIO Local 496-04 employee shall receive a \$1,000.00 “off-schedule” stipend, to be paid within the first paycheck of the month of October, 2018.

Roll Call : Miller, Yes; Johnson, Yes; Mandelaris, Yes; Dickerson, Yes; Arceo, Yes

Yes: 5

No: 0

MOTION CARRIED.

2016/2017 GENESEE COUNTY ROAD COMMISSION BUDGET

A copy of the Proposed Budget for the fiscal year ending September 30, 2017 was distributed to the Board and staff members present. (Copy filed with official minutes.)

Each Department Director gave a report on the budget for their individual department and advised key areas of cost containment they were initiating for next years’ budget. In addition, each Department Director discussed their department objectives for the next fiscal year.

Commissioner Miller commented on the current problems with the rising costs of pensions and health care costs the Genesee County Retirement System faces in the future. Commissioner Mandelaris, as a member of the Retirement Commission also contributed to the discussion.

Public Viewing of 2016/2017 Genesee County Road Commission Budget – On Tuesday, June 28 2016, the 2016/2017 Proposed Budget was placed on the table for public viewing.

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to adopt the Proposed Budget for fiscal year 2016/2017. The Proposed Budget for the fiscal year ending September 30, 2017, will lay on the table for public viewing.

MOTION CARRIED.

ADJOURNMENT

Chairperson Arceo, without objection, adjourned the meeting at 12:15 p.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak,
Secretary of the Board of Genesee County
Road Commissioners

/lbk
06/28/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

JULY 12, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:03 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David M. Arceo, Chairperson
Cloyce Dickerson, Vice Chairperson
John Mandelaris, Commissioner
David Miller, Commissioner
Robert Johnson, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Joyce McClane, Anthony Branch, Randy Dellaposta, Makini Jackson, Genesee County Road Commission Staff; Jack Wheatley, Rowe Professional Services; Attorney Chuck McKone, The McKone Law Firm, PLLC; Micki Hoffman, Grand Blanc Township; Jason Nordberg, Genesee County Metropolitan Planning Commission; Vicki Bachakes, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

July 12, 2016 – Agenda

Manager Director Daly requested that Discussion Item A-1 be removed from today's agenda.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the agenda for July 12, 2016, with the deletion of Discussion Item A-1.

MOTION CARRIED.

APPROVAL OF MINUTES

May 17, 2016 – Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the minutes of the May 17, 2016 Board Meeting, as printed and presented.

MOTION CARRIED.

APPROVAL OF MINUTES

June 07, 2016 – Board Meeting

Chairperson Arceo requested that language be added to Page 87 of the June 07, 2016 minutes to reflect the attendance of the Genesee County Road Commissioners at the June 01, 2016 Genesee County Board meeting for the presentation given by Manager Director Daly.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to approve the minutes of the June 07, 2016 Board Meeting, with the addition on Page 87 to reflect the attendance of the Genesee County Road Commissioners at the June 01, 2016 Genesee County Board meeting for the presentation given by Manager Director Daly.

MOTION CARRIED.

MEETINGS, UPCOMING PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, July 19, 2016

9:00 a.m. – Roads & Bridges Advisory Committee Meeting
10:00 a.m. – Board Meeting

Tuesday, August 02, 2016

10:00 a.m. – Board Meeting
10:05 a.m. – Presentation by David Miller, Pensions

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

Summary Act 51 Financial Report for month ended May 31, 2016 – Staff provided the Board with a 2-page report entitled ‘Summary Act 51 Report for the Month Ended May 31, 2016’ showing Total Revenues of \$27,581,421.68 and Total Expenditures of \$26,008,463.69. (Copy filed with official minutes.)

Financial Statements for month ending May 31, 2016 – Staff provided the Board with a 3-page report entitled ‘Monthly Financial Statements for the Month Ended May 31, 2016 showing Total Revenues of \$34,892,815.48 and Total Expenditures of \$33,319,857.46. (Copy filed with official minutes.)

INFORMATION

None.

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to receive and file the presented correspondence.

MOTION CARRIED.

PRESENTATION

Dort Highway Extension presentation by Mr. Jack Wheatley – A presentation about the Dort Highway Extension project was given by Mr. Jack Wheatley, Rowe Professional Services Company from 10:08 a.m. until 10:34 a.m. Mr. Wheatley discussed the project timeline, the potential route alternatives, and the many considerations for each alternative. (Copy of presentation filed with official minutes.)

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Requesting Board approval for issuance of Purchase Order to MD Solutions – In a memorandum dated June 22, 2016, staff requested Board approval for the issuance of a purchase order to MD Solutions for Item #3 – Steel Posts for signs and delineators for a total amount not to exceed \$30,000.00 to be ordered on an as needed basis. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the issuance of a purchase order to MD Solutions for Item #3 – Steel Posts for signs and delineators in the amount not to exceed \$30,000.00.

MOTION CARRIED.

Requesting Board approval for issuance of Purchase Order to Plante Moran – In a memorandum dated June 28, 2016, staff requested Board approval for the issuance of a purchase order to Plante Moran for Item #GCRCA16 – Financial Audit for a total amount not to exceed \$19,800.00. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the issuance of a purchase order to Plante Moran for Item #GCRCA16 – Financial Audit in the amount not to exceed \$16,800.00.

MOTION CARRIED.

Public Viewing of FYE September 30, 2017 Budget – In a memorandum dated July 06, 2016, staff requested Board approval for the placing of the Fiscal Year Ending September 30, 2017 Proposed Budget on the table for public viewing. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the placing of the Fiscal Year Ending September 30, 2017 Proposed Budget on the table for public viewing until its adoption on August 02, 2016.

MOTION CARRIED.

Ratification of Vouchers Totaling \$1,713,869.14 – (Copies filed with official minutes.)

Voucher #V-40161

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40161 in the amount of \$363,456.19.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40162

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40162 in the amount of \$1,037,746.40.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40163

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40163 in the amount of \$312,666.55.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

MOTION CARRIED.

Employment Agreement for Manager-Director – In a memorandum dated July 05, 2016, staff requested Board approval for the Employment Agreement for the Manager Director which commences on July 12, 2016 and ends on September 30, 2019. (Copy of contract and memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to approve the Employment Agreement for the Manager Director.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Miller, Mandelaris

No: Arceo

MOTION CARRIED.

CONSENT

Fiscal Year 2016/2017 Objectives (Revised) – In a memorandum dated July 05, 2016, staff requested Board approval of the revised list of proposed FY 2016-2017 objectives as revised at the Budget Workshop held on June 28, 2016. (Copy of memorandum and list filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the revised list of proposed FY 2016-2017 objectives.

MOTION CARRIED.

Sale of Equipment Nos. 1109 and 2558 – In a memorandum dated July 01, 2016, staff requested that the following equipment be sent to the Government Internet Auction and removed from all GCRC records:

Equipment #1109 – 2005/GMC One Ton Utility Vehicle

Equipment #2558 – 2005/Air Compressor on Truck #1109

(Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the auction of Equipment Nos. 1109 and 2558 and removal from all GCRC records.

MOTION CARRIED.

Sale of 23 items of Equipment – In a memorandum dated June 20, 2016, staff requested that the following equipment be sent to the Government Internet Auction and removed from all GCRC records:

<u>Equipment #</u>	<u>Year/Description</u>
631	2011/GMC Pick up Truck
831	2011/Roadwatch on #631
636	2012/GMC Pick up Truck
2136	2011/Distance Meter on #636
836	2012/Roadwatch on #636
639	2012/GMC Pick up Truck
2139	2011/Distance Meter on #639
839	2012/Roadwatch on #639
1059	2000/Cargo Van
2989	2002/Distance Meter on #1059
1981	2002/Grader
2081	2002/Scarifier on #1981
3427	1996/Blade on #1981
2940	2000/Tractor Loader
2941	2000/Backhoe on #2940
2951	2001/Loader
2971	2001/Bucket on #2951
2471	2001/Fork Carriage on #2951

2181	2011/Weighing System on #2951
No EQ #	Distance Meter to be sold w/631 S/N 8717
1984	2001/Grader
2084	2001/Scarifier on #1984
3444	2011/Blade on #1984

(Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the auction of Equipment Nos. 631, 831, 636, 2136, 836, 639, 2139, 839, 1059, 2989, 1981, 2081, 3427, 2940, 2941, 2951, 2971, 2471, 2181, 1984, 2084, 3444 and distance meter (S/N 8717) and removal from all GCRC records.

MOTION CARRIED.

Request for Work – Spreading Stone for Genesee County Water and Waste – In a memorandum dated June 22, 2016, staff requested Board approval to perform stone spreading at the ponds off of Bird Road. Genesee County Water and Waste will be paying 100% of the project cost. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to authorize the Road Commission to perform stone spreading at the ponds off of Bird Road with the GCDC-WWS paying 100% of the total project cost of \$6,259.75.

MOTION CARRIED.

Request for Work – Pavement Repair and Chip Seal on Green Road, Atlas Township – In a memorandum dated June 22, 2016, staff requested Board approval to perform pavement repair and chip seal on Green Road between State Road (M-15) and Ridge Road in Atlas Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to authorize the Road Commission to perform pavement repair and chip seal on Green Road between State Road (M-15) and Ridge Road with Atlas Township paying 100% of the \$17,103.86 project cost.

MOTION CARRIED.

Request for Work – Roadside Ditching on McKinley Road, Clayton Township – In three (3) memorandums dated June 13, 2016, staff requested Board approval to perform roadside ditching on McKinley Road south of Potter Road in Clayton Township. The Township will be using their available matching allocation funds. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to authorize the Road Commission to perform roadside ditching on McKinley Road south of Potter Road in

Clayton Township with Clayton Township paying 50% (\$10,267.05) and the GCRC paying 50% (\$10,267.05) of the first portion of the project; Clayton Township paying 100% (\$38,725.50) of the second portion of the project; and Clayton Township paying 100% (\$6,162.00) of the third portion of the project.

MOTION CARRIED.

Request for Work – Milling and Paving on Wiggins Road, Fenton Township – In a memorandum dated June 14, 2016, staff requested Board approval to perform milling and paving on Wiggins Road between Thompson Road and North Long Lake Road in Fenton Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to authorize the Road Commission to perform milling and paving on Wiggins Road between Thompson Road and North Long Lake Road in Fenton Township with Fenton Township paying 100% of the \$130,634.40 project cost.

MOTION CARRIED.

Request for Work – Roadside Ditching on Hogan Road, Fenton Township – In two (2) memorandums dated June 30, 2016, staff requested Board approval to perform roadside ditching on Hogan Road between Lahring Road and Smith Road in Fenton Township. The Township will be using their available matching allocation funds. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to authorize the Road Commission to perform roadside ditching on Hogan Road between Lahring Road and Smith Road in Fenton Township with Fenton Township paying 50% (\$29,631.54) and GCRC paying 50% (\$29,631.54) of the \$59,263.07 total project cost of the first portion of the project; and Fenton Township paying 100% (\$2,955.70) of the second portion of the project.

MOTION CARRIED.

Request for Work – Roadside Ditching on Dillon Road, Flushing Township – In two (2) memorandums dated June 28, 2016, staff requested Board approval to perform roadside ditching on Dillon Road between 5036 Dillon Road and Coldwater Road in Flushing Township. The Township will be using their available matching allocation funds. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to authorize the Road Commission to perform roadside ditching on Dillon Road between 5036 Dillon Road and Coldwater Road in Flushing Township with Flushing Township paying 50% (\$4,115.00) and GCRC paying 50% (\$4,115.00) of the first portion of the project; and Flushing Township paying 100% (\$2,915.62) of the second portion of the project for a total project cost of \$11,145.62.

MOTION CARRIED.

Request for Work – Roadside Ditching on McWain Road, Grand Blanc Township – In a memorandum dated June 20, 2016, staff requested Board approval to perform roadside ditching on McWain Road between Cook Road and Baldwin Road in Grand Blanc Township. The Township will be using their available matching allocation funds. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to authorize the Road Commission to perform roadside ditching on McWain Road between Cook Road and Baldwin Road in Grand Blanc Township with Grand Blanc Township paying 50% (\$8,479.88) and GCRC paying 50% (\$8,479.88) for a total project cost of \$16,959.76.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

Manager-Director Daly invited Attorney Chuck McKone to speak about recent permit requests to place communication towers in the rights of way. The presentation by Mr. McKone was from 10:56 a.m. until 11:20 a.m. Mr. McKone said that these 120-foot towers are not covered under the Metro Act and believes that it is in the best interest of the GCRC to deny these permits in writing.

COMMISSIONERS' CONCERNS

Commissioner Johnson is pleased with the progress of the ongoing Pierson Road project. Mr. Peivandi added that the Grand Blanc Road project is now completed and reconstruction of five bridges has started.

ADJOURNMENT

Chairperson Arceo, without objection, adjourned the meeting at 11:22 a.m.

JOHN J. GLEASON

Clerk/Register

Vicki Bachakes, Secretary of the
Board of County Road Commissioners

/vb

07/12/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

July 19, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:03 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, Randy Dellaposta, Joyce McClane, Felicia Ivey, Rachel Mullin, Genesee County Road Commission Staff; Linda Kossak (Secretary of the Board of Road Commissioners)

Manager-Director John Daly commented that Human Resource Director, Makini Jackson is absent from today's meeting due to a two week leadership class she is attending in Virginia. Rachel Mullin, Human Resource Manager will be attending today's Board meeting in her absence.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo

APPROVAL OF AGENDA

July 19, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the agenda for July 19, 2016. (Copy filed with official minutes.)

MOTION CARRIED.

APPROVAL OF MINUTES

June 21, 2016 – Minutes

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the June 21, 2016 minutes as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, August 02, 2016

10:00 a.m. – Board Meeting
10:05 a.m. – Presentation by David Miller, Pensions

Tuesday, August 16, 2016

9:00 a.m. – Roads & Bridges Advisory Committee Meeting
10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Letter correspondence from Ms. Denise Donohue, Director, County Road Association of Michigan re: 2017 County Local Federal Fund Exchange Pilot Program – In a letter dated July 01, 2016 from Ms. Denise Donohue, Director, County Road Association of Michigan informing County Road Agency Managing Directors of a notice to participate in the 2017 County Local Federal Fund Exchange Pilot Program. (Copy filed with official minutes.)

OUTGOING

Letter correspondence from Mr. Fred Peivandi, County Highway Engineer to Mr. Sylvester Jones Jr., City Administrator, City of Flint regarding a request to combine GCRC Fenton at Hemphill Road intersection improvements with the City of Flint Fenton Road resurfacing project - In a letter dated July 07, 2016, from Mr. Fred Peivandi, County Highway Engineer to Mr. Sylvester Jones, City Administrator, City of Flint with a request to combine the Genesee County Road Commission project; Fenton at Hemphill Road intersection improvements with the City of Flint, Fenton Road resurfacing project in order to simplify the many aspects of coordination between the two projects. (Copy filed with official minutes.)

INTERNAL

None

INFORMATION

Letter correspondence from the Institute of International Education to Manager-Director John Daly re: Fulbright Specialist Roster – In a letter dated July 12, 2016, from Ms. Maria de los Angeles Crummett, Executive Director, Council for International Exchange of Scholars notifying John Daly, Manager-Director that on behalf of the J. William Fulbright Foreign Scholarship Board (FFSB), the Bureau of Education and Cultural Affairs of the Department of State (ECA), and the Council for International Exchange Scholars (CIES) as of July 12, 2016, he has been re-admitted to the Fulbright Specialist Roster for a five year tenure. (Copy filed with official minutes.)

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 16-5634, GCRC Job No. 88-W50180, Mt. Morris Road crush and shape and HMA resurfacing from M-15 easterly to Land Fill access, Richfield Township – In a memorandum dated July 12, 2016, staff has requested the Board of County Road Commissioners approve Contract No. 16-5634 for base crushing & shaping and HMA resurfacing of Mt. Morris Road from M-15 easterly to Land Fill Access in Richfield Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to approve the MDOT Contract No. 16-5364, Mt. Morris Road base crushing & shaping and HMA resurfacing of Mt. Morris Road from M-15 easterly to Land Fill access, Richfield Township and further, to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

2016 Federal Funds	\$ 667,306
2017 Federal Funds	\$ 617,494
GCRC local match	<u>\$ 321,200</u>
Total	\$1,606,000

MOTION CARRIED.

Local Road Agreement for Crack Seal; VanVleet Road, Morrish Road and Baldwin Road, Gaines Township – In a memorandum dated July 11, 2016, staff has requested the Board approve the Local Road Agreement with Gaines Township for the crack sealing projects on

VanVleet Road, Morrish Road and Baldwin Road, Gaines Township. (Copy of memorandum and Agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve and sign the duplicate originals of the Local Road Agreement with Gaines Township for the crack sealing of VanVleet Road, Morrish Road and Baldwin Road.

Gaines Township	\$16,949.27
GCRC (Engineering & Inspection)	\$ 1,000.00
GCRC (2016 Construction Allocation)	<u>\$15,050.73</u>
Total Project Cost:	\$33,000.00

MOTION CARRIED.

Fiscal Year 2016 Budget Transfer for the purchase of additional safety supplies - In a memorandum dated July 06, 2016, staff has requested the Board approve the budget transfer in Department 60 Human Resources and Administrative Services from line item Miscellaneous Safety supplies to Safety Supplies. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the budget transfer in Department 60, Human Resources and Administrative Services from line item Miscellaneous Safety Supplies, Other Expenses to line item Safety Supplies, Materials in the amount of \$1,850.00. There is a zero increase/decrease to fund balance due to this transfer.

MOTION CARRIED.

Ratification of Vouchers totaling \$1,348,093.85 – (Copies filed with official minutes.)

Voucher #V-40164

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40164 in the amount of \$778,041.97.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40165

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40165 in the amount of \$259,658.93.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40166

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40166 in the amount of \$310,392.95.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

CONSENT

Traffic Control Order Controlling Speed on 10 Road Segments with revised distance for Center Road, Genesee Township - In a memorandum dated July 07, 2016, staff has requested the Board of County Road Commissioners rescind the resolution that was approved and adopted on June 7, 2016 due to a numeric error and adopt the corrected resolution to approve the Traffic Control Order for speed on the road segments listed on the resolution and the spreadsheet, setting the speed limit to 45 mph. (Copy of memorandum, resolution and spreadsheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller to rescind the first Traffic Control Order resolution that was approved and adopted on June 07, 2016 and further, to adopt the corrected resolution to approve the Traffic Control Order for Speed on the following road segments as listed on the corrected resolution setting the speed limit to 45 mph:

-
- Reid Road, between Morrish and Elms Road, Gaines Township, 1.0 mile
- Seymour Road, between Cook and Grand Blanc Road, Gaines Township, 1.0 mile
- Pollock Road, between McWain and Genesys Drive, Grand Blanc Township, 0.5 mile
- Johnson Road, between Coldwater Road to Stanley Road, Flushing Township, 1.0 mile
- Webster Road, between Mt. Morris Road to Francis Road, Mt. Morris Twp., 1.0 mile
- Frances Road, between Elms Road and Webster Road, Mt. Morris Twp., 1.0 miles
- Frances Road, easterly of Webster Road, 0.25 miles
- Lucas Road, between Belsay Road and Vassar Road, 1.0 miles, Genesee Township
- Center Road, between Pierson Road and Carpenter Road, Genesee Township, 1.5 miles
- Dodge Road, between Lewis Road and Bray Road, 1.0 miles, Thetford Township
- Frances Road from Genesee Road easterly, 1.0 mile, Thetford Township

MOTION CARRIED.

Cost Agreement for Traffic Signal Installation at Bristol Road and Morrish Road, T-308 Charter Township of Clayton & City of Swartz Creek – In a memorandum dated July 12, 2016, staff has

requested that the Board authorize the Manager-Director to sign the Cost Agreement for a traffic signal upgrade at Bristol Road and Morrish Road, T-308. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller to authorize the Manager-Director to sign the Cost Agreement for a traffic signal upgrade located at Bristol Road and Morrish Road, T-308 Charter Township of Clayton and City of Swartz Creek.

MOTION CARRIED.

Work request for Crack Sealing on Pine Meadows Court and Meadow View Drive, Atlas Township – In a memorandum dated July 11, 2016, staff has requested that the Board approve the work request for crack sealing on Pine Meadows Court and Meadow View Drive, Atlas Township (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller to approve the work request for crack sealing on Pine Meadows Court and Meadow View Drive, Atlas Township. The Township will be paying 100% of the \$8,118.40 crack sealing project cost.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

None

COMMISSIONER'S CONCERNS:

September Board Meeting Schedule – Mr. Mandelaris expressed his concern that the first Board meeting in September is on the 13th of the month. He noted that there will be a four-week lapse between the last August 2016 Board meeting and the first September 2016 Board meeting. Manager-Director Daly commented that due to the Labor Day holiday, we scheduled the first Board meeting on Tuesday, September 13, 2016. If items need to be submitted to the Board before the 13th of September we can move the meeting to Wednesday, September 07, 2016. He will let the Board and staff know if the meeting date needs to be changed.

Mr. Dickerson thanked Rachel Mullin, Personnel Manager and Felicia Ivey, Safety Coordinator for attending today's Board meeting.

Chairperson Arceo, without objection, adjourned the meeting at 10:20 a.m.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
7/19/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

August 02, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:03 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Makini Jackson, Melissa Williams, Anthony Branch, Randy Dellaposta, Joyce McClane, Felicia Ivey (Genesee County Road Commission Staff); Linda Kossak (Secretary of the Board of Road Commissioners)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo

APPROVAL OF AGENDA

August 02, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the agenda for August 02, 2016. (Copy filed with official minutes.)

MOTION CARRIED.

APPROVAL OF MINUTES

June 28, 2016 – Special Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the June 28, 2016 Special Board Meeting minutes as printed and presented.

MOTION CARRIED.

July 12, 2016 – Regular Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the July 12, 2016 Board Meeting minutes as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, August 16, 2016

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Monday, September 05, 2016

GCRC closed (non-essential operations) in observance of the Labor Day holiday

Tuesday, September 13, 2016

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Resolution from the Charter Township of Flint for application of a Parade permit on August 15, 2016 in the GCRC road Right-of-way – Included in the Board packet is a resolution from the Charter Township of Flint making application to the Genesee County Road Commission for a parade permit within the road right-of-way of the Genesee County Road Commission and the Charter Township of Flint on Monday, August 15th from 2:00 pm to 8:00 pm. (Copy of Resolution, application and permit filed with official minutes.)

Thank you card from Ms. Jody Lane, Atlas Township for road maintenance performed at M-15 (State Road) and Kipp Road in Atlas Township – Included in the Board packet was a thank you card from Ms. Jody Lane, a resident in Atlas Township thanking the Road Commission for the work performed on State Road (M-15) and Kipp Road in Atlas Township. (Copy filed with official minutes.)

OUTGOING

None

INTERNAL

Advisement of purchase orders issued during the month of June 2016 for amounts between \$2,501 to \$15,000 – In a memorandum dated July 12, 2016, staff has advised the Board of purchase orders issued during the month of June 2016 for amounts between \$2,501 - \$15,000. (Copy filed with official minutes.)

PO #	Company	Description	Dept.	Amount
79119	Testing Eng. & Consultants	Precast Concrete Box Beam Fab. Insp. Atlas Rd	91	\$3,000
79159	Testing Eng. & Consultants	Havilland Beach Pavement cores/soil boring	91	\$2,925
79313	Goyette Mechanical	HVAC Preventative Maint.-Parts & Service	30	15,000
79423	Pneumatics Inc.	Data Torque Machines-Repair & Service	30	\$5,000

Quarterly Financial Statements – A copy of the Genesee County Road Commission Quarterly Financial Statements for the quarter ending June 30, 2016 was included in the Board packet. (Copy filed with official minutes.)

INFORMATION

Opinion and Order of the Honorable Rosemarie E. Aquilina, Judge of the 30th Circuit Court for the County of Ingham re: Counties of Ingham, Jackson and Calhoun, Municipal Corporation and bodies' politic and corporate v Michigan County Road Commission Self-Insurance Pool – Included in the Board packet was a Court document dated July 08, 2016, stating the Opinion and Order from the Honorable Rosemarie E. Aquilina regarding the Counties of Ingham, Jackson and Calhoun, Municipal Corporation and bodies politic and corporate v The Michigan County Road Commission Self-Insurance Pool. (Copy filed with official minutes.)

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 16-5397, GCRC Job No. 86-D50172, Coldwater Road (Clio Road to Detroit Street) and GCRC Project 86-D50187, Coldwater Road (Detroit Street to Saginaw Road), Mt. Morris Charter Township – In a memorandum dated July 19, 2016, staff has requested the Board of County Road Commissioners approve MDOT Contract No. 16-5397, HMA Reconstruction of Coldwater Road (Clio Road to Detroit Street) and Coldwater Road (Detroit Street to Saginaw Road), Mt. Morris Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the MDOT Contract No. 16-5397, for the reconstruction of Coldwater Road (Clio Road to Detroit Street), GCRC project D50172 and further, to direct the Chairperson and Vice Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

2016 Federal Funds	\$3,485,200.00
2017 Federal Funds	\$1,419,900.00
GCRC local funding	<u>\$1,087,675.00</u>
Total	\$5,992,775.00

MOTION CARRIED.

Bid Results and Award of Contract for Drainage Structure Repair Project GCRC Proposal 2016 DS-1 for various roads in: Atlas, Davison, Flint, Flushing, Grand Blanc, Mt. Morris and Mundy Townships – In a memorandum dated July 25, 2016, staff has requested the Board accept the bid submitted by Phillips Trucking & Excavating for the 2016 Drainage Structure Repair Project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to accept and approve the low bid of \$264,943.00 submitted by Phillips Trucking & Excavating for the 2016 Drainage Structure Repair Project and further, to sign the construction contract after staff has received and approved the contract, bonds, and insurance submitted by Phillips Trucking & Excavating.

MOTION CARRIED.

Local Road Agreement HMA Paving of aggregate road surface Neff Road from Liberty Street to George Atkin – In a memorandum dated July 18, 2016, staff has requested the Board approve the Local Road Agreement with Vienna Charter Township for the HMA paving of aggregate surface of Neff Road from Liberty Street to the George Atkin Trail, Vienna Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve and sign the duplicate originals of the Local Road Agreement for the HMA paving of the aggregate surface on Neff Road from Liberty Street to the George Atkin Trail, Vienna Charter Township.

Vienna Charter Township	\$127,000.00
GCRC (Eng. & Inspection)	<u>\$ 31,750.00</u>
Total Project cost	\$158,750.00

MOTION CARRIED.

Selection of Consultant for Design Services, Neff Road (Atkin Trail to Liberty Street); Vienna Township – In a memorandum dated July 25, 2016, staff has requested the Board approve the assignment of Flint Surveying & Engineering (FSE) to prepare construction plans for the Neff

Road (Atkin Trail to Liberty Street) project, Vienna Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the assignment of Flint Surveying & Engineering (FSE), (a consultant in Group “C” category) to prepare construction plans for Neff Road (Atkin Trail to Liberty Street), and further, to direct the Chairperson to execute the Consultant Agreement when it is returned.

MOTION CARRIED.

Selection of Consultant for Design Services, Flint Garage Salt Storage Building Roof Replacement – In a memorandum dated July 18, 2016, staff has requested the Board accept the proposal from CHMP, Inc., to perform architectural services for the replacement of the Flint Garage Salt Storage Building. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to accept the proposal of \$8,250.00 from CHMP, Inc., to perform architectural services for the replacement of the Flint Garage salt storage building roof system.

MOTION CARRIED.

Bid Results and Award of Contract for the Alpine Shores Subdivision HMA pavement resurfacing project, Fenton Charter Township – In a memorandum dated July 25, 2016, staff has requested the Board accept the bid submitted by Zito Construction for the Alpine Shores Subdivision pavement reconstruction project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to accept the bid of \$748,862.00 submitted by Zito Construction for the Alpine Shores Subdivision pavement reconstruction project and that the Board authorizes awarding and signs the contract after staff has received and reviewed the contract, bonds and insurance submitted by Zito Construction.

MOTION CARRIED.

Amendment of Purchase Order A-10204 to Asphalt Materials Inc., for HFRS2M – In a memorandum dated July 25, 2016, staff has requested the Board approve an amendment of Purchase Order A-10204 in the amount \$80,090.00 (Original purchase order approved on 9/15/2015 for \$264,800.00). (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the amendment of Purchase Order A-10204 in the amount not to exceed a total of \$344,890.00. (Which is an increase of \$80,090.00 to the original purchase order approved on 9/15/2015 for \$264,800.00).

MOTION CARRIED.

Remove Proposed Budget from the Table and Adopt the proposed Budget for the Fiscal Year

Ending September 30, 2017 – Staff has requested the Board approve the removal of the proposed fiscal year 2016-2017 Budget from the table and adopt the proposed Budget for the fiscal year ending September 30, 2017.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the removal of the proposed budget from the table for fiscal year ending September 30, 2017 and further, that the Board adopt the proposed Budget for the fiscal year ending September 30, 2017 in the amount of \$62,327,358 with the use of fund balance in the amount of \$2,000,000.

VOTE ON MOTION

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Administrative Services Contract BCBS of Michigan – In a memorandum dated July 15, 2016, staff has requested the Board authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan for the settlement period covering March, 2016 through May, 2016. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan in the three equal payments of \$451,258 prior to the first day of September, October and November 2016. This covers the Quarterly Settlement for the period of March, 2016 through May, 2016.

September, 2016	\$451,258
October, 2016	\$451,258
November, 2016	\$451,258

MOTION CARRIED.

Fiscal Year 2016 Budget Transfer – In a memorandum dated July 15, 2016, staff has requested the Board approve a budget transfer from Department 81, Administration to Department 60, Human Resources due to the Purchasing Department being moved from the direction of Administration to Human Resources. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the budget transfer in the amount of \$38,589 from Department 81, Administration to Department 60, Human Resources and Administrative Services due to the Purchasing Division moving from the direction of Department 81, Administration to Department 60, Human Resources and Administrative Services. There is a zero increase or decrease to fund balance due to this transfer.

MOTION CARRIED.

Ratification of Vouchers totaling \$3,652,004.54 – (Copies filed with official minutes.)

Voucher #V-40167

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40167 in the amount of \$467,859.58

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40168

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40168 in the amount of \$2,856,593.11

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40169

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40169 in the amount of \$327,551.85.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

CONSENT

Road Improvement Plan 2016-2018 for Mundy Charter Township Local Roads - In a memorandum dated July 25, 2016, staff has requested the Board of County Road Commissioners approve the Mundy Charter Township 2016-2018 Local Road Improvement Plan. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller to approve the Mundy Charter Township 2016-2018 Local Road Improvement Plan update and further, to direct the Chairperson to sign the duplicate originals for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Adjustment of Minimum Insurance Coverage – In a memorandum dated July 22, 2016, staff has requested that the Board approve the increase in insurance policy coverage required by contractors conducting work in the road right-of-ways. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller to approve the increase in insurance policy coverage required by contractors conducting work in the road right-of-way.

B.I.L Each Person	\$ 1,000,000
B.I.L. Each Accident	\$ 2,000,000
P.D.L. Each Accident	\$ 500,000

MOTION CARRIED.

Removal of Equipment from GCRC records – In a memorandum dated July 15, 2016, staff has informed the Board that the #2309 Topcon Laser Level will be removed from all Genesee County Road Commission records. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller to authorize the removal of the following equipment from all Genesee County Road Commission records.

<u>Equipment #</u>	<u>Equipment Type</u>	<u>Reason</u>
#2309	Topcon Laser Level	Damaged beyond Repair, DOI 6/23/16

MOTION CARRIED.

Work Request for Aggregate Resurfacing for Gaines Township, Reid Road between Morrish Road and Seymour Road - In a memorandum dated July 12, 2016, staff has requested Board approval for resurfacing with aggregate materials on Reid Road between Morrish Road and Seymour Road, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the work request for resurfacing with aggregate materials on Reid Road between Morrish Road and Seymour Road. Gaines Township will be paying 100% of the \$2,549.66 project cost.

MOTION CARRIED.

Work Request for Aggregate Resurfacing for Gaines Township, Nichols Road between Baldwin Road and Cook Road - In a memorandum dated July 12, 2016, staff has requested Board approval for resurfacing with aggregate materials on Nichols Road between Baldwin Road and Cook Road, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the work request for resurfacing with aggregate materials on Nichols Road between Baldwin Road and Cook Road. Gaines Township will be using their matching allocation funds for this project. The

Township is paying 50% (\$27,419.27) and the Road Commission is paying 50% (\$27,419.26). The total cost of this project will be \$54,838.53.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

Manager-Director John Daly welcomed back Human Resource Director Makini Jackson. She had been attending a 2 week Senior Executive Course at the University of Virginia.

COMMISSIONER'S CONCERNS:

Linden Salt Barn – Commissioner Miller inquired about the progress of the Linden District Garage Salt Barn. Interim Equipment Director Randy Dellaposta said the project is going very well.

Coldwater Road Non-Motorized Bike Path – Commissioner Miller commented on a proposed Genesee County Parks & Recreation project to re-open Coldwater road at the county line for a non-motorized bike path in Richfield Township. Manager-Director Daly said he briefly talked to Richfield Township Supervisor Joe Madore regarding their source for funding for this project but nothing is definite yet.

Chairperson Arceo, without objection, adjourned the meeting at 10:32 a.m.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
8/02/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

August 16, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:07 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, Randy Dellaposta, Joyce McClane, Felicia Ivey, Makini Jackson, Genesee County Road Commission Staff; Attorney Charles McKone (The McKone Law Firm, PLLC), Attorney Michael Watza, (Kitch Drutchas Wagner Valitutti & Sherbrook), Attorney William Henn, (Henn Lesperance, PLC), Linda Kossak (Secretary of the Board of Road Commissioners)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

August 16, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the agenda for August 16, 2016 as amended, with the addition of Discussion Item A-7, Severance Agreement and Release of employee, John Bennett and a Presentation (Closed Session) by GCRC Attorney Charles McKone, (The McKone Law Firm, PLLC), MCRSCIP Attorney William Henn (Henn Lesperance, PLC), and Attorney Michael Watza (Kitch Drutchas Wagner Valitutti & Sherbrook) regarding DAS Utilization of the road right-of-way. (Copy of agenda filed with official minutes.)

MOTION CARRIED.

APPROVAL OF MINUTES

July 19, 2016 – Minutes

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the July 19, 2016 minutes as printed and presented.

MOTION CARRIED.

PRESENTATION – Attorney Charles McKone (The McKone Law Firm, PLLC) introduced himself to the Board and staff as well as MCRSCIP Attorney William Henn, (Henn Lesperance PLC) and Attorney Michael Watza, (Kitch Drutchas Wagner Valitutti & Sherbrook) who is an expert in the field of technology law in the state of Michigan. Attorney McKone has asked the Board to go into Closed Session today to discuss the lawsuit with KEPS Technology Inc. d/b/a ACD.net and ACD Telecom v Genesee County Road Commission regarding our settlement position.

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller that the Board of County Road Commissioners of the County of Genesee, Michigan, enter into Closed Session with legal counsel for the purpose of the KEPS Technology, Inc. d/b/a ACD.net and ACD Telecom v Genesee County Road Commission legal case as requested by legal counsel with the Genesee County Board of Road Commissioners, per MCL 15.268(e); MCL 15.267(1), regarding legal strategy because an open meeting would have a detrimental financial effect on the litigating or settlement position of the Road Commission.

Manager-Director, John Daly requested that the entire staff be allowed to stay during the Closed Session presentation.

Roll Call Vote: Arceo: Yes; Dickerson: Yes; Johnson: Yes; Mandelaris: Yes; Miller: Yes
Yes: 5
No: 0

MOTION CARRIED.

At 10:14 a.m. on August 16, 2016, the Genesee County Board of Road Commissioners entered into Closed Session to discuss legal strategy and settlement of the KEPS Technology, Inc. d/b/a ACD.net and ACD Telecom v Genesee County Road Commission lawsuit.

CLOSED SESSION

At 10:53 a.m. the Board reconvened into Open Session to continue its regular order of business.

ACTION TAKEN - Motion by Mr. Mandelaris, seconded by Mr. Dickerson to table the matter

that was discussed regarding the lawsuit with KEPS Technology, Inc. d/b/a/ ACD.net and ACD Telecom for discussion later in the meeting.

Roll Call: Arceo: Yes; Dickerson: Yes; Mandelaris: Yes; Johnson: Yes; Miller: Yes
Yes: 5
No: 0

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

Monday, September 05, 2016

GCRC closed (non-essential operations) in observance of the Labor Day holiday

Tuesday, September 13, 2016

10:00 a.m. – Board Meeting

Tuesday, September 20, 2016

9:00 a.m. – Roads and Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Letter correspondence from Mr. James deSpelder, Administrator and CEO, County Road Association Self-Insurance Fund re: GCRC achieving their Honor – In a letter dated August 04, 2016 from Mr. James deSpelder, Administrator and CEO, County Road Association Self-Insurance Fund recognizing the Genesee County Road Commission for achieving the Honor Roll by keeping their experience modification factor below 1.00 when calculated in the 2015-2016 coverage year. (Copy filed with official minutes.)

Annual Road Certification Report – Included in the Board packet was a copy of the Annual Road Mileage Certification report dated August 03, 2016, issued by the State of Michigan, Department of Transportation. (Copy filed with official minutes.)

OUTGOING

None

INTERNAL

Advisement of Purchase Orders issued during the month of July 2016 for amounts between \$2,501 and \$15,000 – In a memorandum dated August 02, 2016, staff has provided a copy of Purchase Orders issued during the month of July 2016, for amounts between \$2,501 and \$15,000. (Copy filed with official minutes.)

PO #	Company	Description	Dept.	Amount
79439	TUV Rheinland Industrial	Inspection – Farrand Road Bridge over Pine Run Creek	91	\$ 2,988.00
79464	PSI	Materials Testing – Farrand Rd. Bridge over Pine Run Creek	91	\$ 7,000.00
79466	Rowe Professional Services	Const. Inspection–Farrand Rd. Bridge over Pine Run Creek	91	\$36,000.00
79467	PSI	Materials Testing – Linden Rd. (Bristol Rd. to Lennon Rd.)	91	\$ 3,000.00
79470	PSI	Materials Testing–Miller Rd. (Linden Rd. to Ballenger Hwy.)	91	\$ 3,000.00
79474	PSI	Materials Testing–Beecher Rd. Bridge over Misteguay Creek	91	\$ 6,000.00
79476	PSI	Materials Testing–Duffield Rd. Bridge over Jones Creek	91	\$ 9,000.00
79480	PSI	Materials Testing–Bristol Rd. Bridge over Kearsley Creek	91	\$ 8,400.00
79488	PSI	Materials Testing–Atlas Road Bridge over Kearsley Creek	91	\$10,100.00
79489	PSI	Material Testing for Krystal Creek Subdivision	91	\$ 3,100.00
79501	PSI	Materials Testing for 2016 Proposal DS-1	20	\$ 2,590.00
79545	TUV Rheinland Instrustrial	Inspection – Beecher Road Bridge over Misteguay Creek	91	\$ 3,492.00
79756	PSI	Materials Testing–Irish Road at Potter Road Intersection	91	\$ 8,100.00
A-10347	Alta Equipment Company	Addendum – Equipment Rental	20	\$15,000.00

GCRC Infrastructure Assets – In a memorandum dated May 13, 2016 from County Highway Engineer Fred Peivandi, regarding the ballpark numbers of the Genesee County Road Commission Infrastructure Assets report. (Copy filed with official minutes.)

INFORMATION

US Department of Transportation 2016 Tiger Awards – Included in the Board packet is a copy of the TIGER 2016 Awards issued by the US Department of Transportation. (Copy filed with official minutes.)

County Road Association of Michigan (CRA) 2016 -2017 Board Meeting Schedule – A copy of the County Road Association (CRA) Board meeting schedule was included in the Board packet. (Copy filed with official minutes.)

Mlive.com Internet article, “Collecting for charities on road illegal, Michigan AG says, halting fundraiser”– An Mlive.com Internet article entitled “Collecting for charities on road illegal, Michigan AG says, halting fundraiser”, by Brad Devereaux, August 05, 2016 was included in the Board packet. (Copy filed with official minutes.)

Notice of Special Assessment Hearings, Argentine Township – In a letter dated August 01, 2016, the Township of Argentine provided a copy of the announcement of Notice of Special Assessment Hearings to the residents of the Township of Argentine, Genesee County, Michigan to be held on August 15, 2016 at the Argentine Township Hall, 9048 Silver Lake Road, Linden MI. (Copy filed with official minutes.)

State of Bridges, as of 2015 under the jurisdiction of the Genesee County Road Commission – In an undated document, a copy of the State of Bridges as of 2015 in graph format, under the jurisdiction of the Genesee County Road Commission was included in the Board packet. The insert shows the age as well as the condition of the bridges in Genesee County in a pie graph. (Copy filed with official minutes.)

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Third Amendment to the Agreement regarding Costs of Implementation of Phase II Storm Water Regulations – In a memorandum dated August 02, 2016, staff has requested the Board of County Road Commissioners approve the Third Amendment to the Agreement regarding Costs of Implementation of Phase II Storm Water Regulations with the Genesee County Drain Commissioner. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the Third Amendment to the Agreement regarding Costs of Implementation of Phase II Storm Water Regulations with the Genesee County Drain Commissioner and further, that the Chairman sign the duplicate amendments for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Bid Results and Award of Contract, Old Linden Road at Dooley Drive storm water outlet replacement - In a memorandum dated July 29, 2016, staff has requested the Board accept the bid of \$87,797.00 submitted by Zito Construction for the Old Linden Road at Dooley Drive storm sewer outlet replacement project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to accept the bid of \$87,797.00 submitted by Zito Construction for the Old Linden Road at Dooley Drive storm sewer outlet replacement project and further, that the Board authorizes awarding and signs the contract after staff has received and reviewed the contract, bonds and insurance submitted by Zito Construction.

MOTION CARRIED.

Bid Results and Award of Contract, 2016 Overband Crack Seal – Proposal CS-1 for crack sealing various County Primary Roads in Flint, Forest and Mt. Morris Townships and local roads in Gaines Township - In a memorandum dated August 08, 2016, staff has requested the Board accept the low bid submitted by Wolverine Sealcoating LLC for the 2016 Overband Crack Seal Proposal CS-1. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Miller to approve the award to Wolverine Sealcoating with the low bid for the 2016 Overband Crack Seal Proposal CS-1 project, subject to receiving final approved documentation regarding the contractor's EEOP and further, delegating the Chairperson, David Arceo to make the final approval of the award. In addition:

1. That the Board accepts the low bid of \$49,943.00 submitted by Wolverine Sealcoating LLC for the 2016 Overband Crack Seal Proposal CS-1.
2. That the Board authorizes awarding the contract to Wolverine Sealcoating LLC for the project after the Chairperson's final approval pending approved EEOP documentation.
3. That the Board sign the construction contract after staff has received and approved the contract, bonds, equal employment opportunity compliance and insurance submitted by Wolverine Sealcoating LLC.

MOTION CARRIED.

Issuance of a Purchase Order to Precision Computer Solutions, Inc. for a Purchase Order Module including Inventory Control – In a memorandum dated August 09, 2016, staff has requested the Board approve the issuance of a purchase order to Precision Computer Solutions for creating a Blanket Purchase Order Module along with a new option, Inventory Control. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the issuance of a purchase order to Precision Computer Solutions in the amount not to exceed \$27,500 for the creation of a Blanket Purchase Order Module including an Inventory Control option.

MOTION CARRIED.

Addendum to Purchase Order #A-10357 to Tri-City Aggregates for 23A Gravel – In a memorandum dated August 09, 2016, staff has requested the Board approve the Addendum to Purchase Order #A-10357 to Tri-City Aggregates for 23A Gravel in the amount of \$33,000, for a total purchase order amount of \$133,000. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the \$33,000 Addendum to Purchase Order #A-10357 to Tri-City Aggregates. The total purchase order, with the addendum increase of \$33,000 and the original purchase order of \$100,000 (Board approval on November 03, 2015) is not to exceed a total amount of \$133,000.00 for 23A Gravel.

MOTION CARRIED.

Ratification of Vouchers totaling \$1,452,322.03 – (Copies filed with official minutes.)

Voucher #V-40170

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40170 in the amount of \$105,604.41.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo
No: None

MOTION CARRIED.

Voucher #V-40171

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40171 in the amount of \$499,524.47.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo
No: None

MOTION CARRIED.

Voucher #V-40172

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40172 in the amount of \$328,352.35.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo
No: None

MOTION CARRIED.

Voucher #V-40173

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40173 in the amount of \$125,179.18.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo
No: None

MOTION CARRIED.

Voucher #V-40174

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40174 in the amount of \$393,661.62.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

John Bennett's Severance Agreement and Release – In a memorandum dated August 08, 2016, staff has submitted for Board approval the Severance Agreement and Release for employee, John Bennett. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the Severance Agreement and Release for employee John Bennett and further, to direct the Genesee County Road Commission Manager-Director, John Daly to sign the Agreement and Release, for and on behalf of the Genesee County Board of Road Commissioners.

Manager-Director John Daly commented that the proposed Severance Agreement and Release has been reviewed by both General Legal Counsel Attorney Charles McKone and Personnel Legal Counsel Attorney Tom Derderian.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Manager-Director John Daly requested that a five minute break be taken to allow legal counsel to discuss recommendations for the KEPS Telecom Inc. d/b/a ACD.net and ACD Telecom lawsuit.

Commissioner Mandelaris requested the KEPS Telecom Inc. d/b/a ACD lawsuit discussion be placed back on the table.

KEPS Telecom Inc. d/b/a ACD.net and ACD Telecom v Genesee County Road Commission Lawsuit - Manager-Director John Daly has requested Board approval of his recommendation to find a middle ground for compromise and allow ACD to operate with the following amendments, as recommended by Genesee County Road Commission legal counsel:

1. The Plaintiff Company is allowed to lay all fiber and to place two poles for transporting the fiber per a pending permit. No antennas or antenna bearing poles to be approved at this time subject to further negotiation.
2. A cash bond of \$2,500 per pole (\$5,000) to be placed in escrow to guarantee the removal of the two poles at the end of their permitted presence.
3. The motion for show cause set for Monday, August 22, 2016 to be dismissed.
4. Any remaining issues will be subject to negotiations between the parties or the completeness of the pending litigation.
5. No poles to be in excess of 40 feet.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the recommendation of the Manager-Director John Daly, with amendments as recommended by Genesee County Road Commission legal counsel in regards to the KEPS Telecom d/b/a ACD.net and ACD Telecom v Genesee County Road Commission lawsuit.

Manager-Director John Daly stated that staff also agrees with this recommendation.

Roll Call Vote:

Arceo: Yes; Dickerson: Yes; Mandelaris: Yes; Johnson: Yes; Miller: Yes
Yes: 5
No: 0

MOTION CARRIED.

CONSENT

2016 - 2018 Road Improvement Plan for Flushing Township Local Roads – In a memorandum dated August 01, 2016, staff has requested the Board of County Road Commissioners approve the Flushing Township 2016-2018 Road Improvement Plan update. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the Flushing Township 2016-2018 Road Improvement Plan update and further, to direct the Chairperson to sign the duplicate originals for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

Bristol Road Accident – County Highway Engineer, Fred Peivandi mentioned an accident that occurred on Bristol Road early Saturday morning, August 07, 2016. The vehicle drove through our barriers on Bristol Road near M-15 and hit a piece of construction equipment. The driver was air lifted to University of Michigan, Ann Arbor hospital. Manager-Director stated the accident occurred at 3:00 am but there was no direct involvement by the Road Commission.

Lockbox Public Private Partnership – Manager-Director John Daly stated that he had received an email from the County Road Association regarding the funding of the Public Private Partnership Lockbox. It was originally going to be funded by new funding but the Michigan Treasury Department has now announced the funding for this will come out of everyone's funding which could cause a reduction in MTF funds in December.

COMMISSIONER'S CONCERNS:

Bike Path – Commissioner Miller inquired whether staff members attended the proposed Bike Path meeting that the Townships are interested in building. Fred Peivandi stated that Ken Johnson, Program and Development Engineer most likely attended the meeting.

Commissioner Mandelaris wanted to commend all three attorneys for all their hard work regarding this lawsuit with the Road Commission. Chairperson Arceo also thanked the attorneys for their hard work.

Manager-Director Daly commented about the solution that we made this morning when we wanted to move ahead with a project but we did not have all the required documentation approved, with final approval given by the Board Chair. If we run into this in the future he would like to use this as a past practice with the Boards' approval.

Chairperson Arceo, without objection, adjourned the meeting at 11:17 a.m.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
8/16/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

September 13, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, Randy Dellaposta, Joyce McClane, Felicia Ivey, Makini Jackson (Genesee County Road Commission Staff); Bryant Nolden, (Genesee County Commissioner, 1st District), Linda Kossak (Secretary of the Board of Road Commissioners)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo. In addition, a moment of silence was observed in remembrance of the September 11, 2001 victims.

APPROVAL OF AGENDA

September 13, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Dickerson, to approve the agenda for September 13, 2016 as printed and presented. (Copy of agenda filed with official minutes.)

MOTION CARRIED.

APPROVAL OF MINUTES

August 02, 2016 – Minutes

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the August 02, 2016 Board meeting minutes as printed and presented.

MOTION CARRIED.

PRESENTATION

None

MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

Tuesday, September 20, 2016

9:00 am – Roads & Bridges Advisory Committee Meeting
10:00

Tuesday, October 04, 2016

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Genesee County Commissioner Bryant Nolden thanked the Road Commission for the recent improvements made in his district, specifically Saginaw Street to Coldwater Road and all the way to I-475. Residents have been calling him regarding the wonderful job the Road Commission has done on Saginaw Street. County Highway Engineer Fred Peivandi commented that in addition to Saginaw we will also be working on Mt. Morris Road too.

CORRESPONDENCE

INCOMING

County Road Association Thank You Letter to County Highway, Mr. Engineer Fred Peivandi re: Voluntary Service on the Regional Bridge Advisory Council for the Bay Region – In a letter dated August 22, 2016 from Ms. Denise Donohue, Director, County Road Association of Michigan thanking County Highway Engineer, Mr. Fred Peivandi for his voluntary service on the Regional Bridge Advisory Council for the Bay Region. (Copy filed with official minutes.)

Correspondence from The McKone Law Firm, PLLC – Included in the Board packet was a copy of a letter written by Attorney Charles McKone, The McKone Law Firm, PLLC, to all Township Supervisor's and their attorney regarding placement of poles or towers in the road Right a Way within the Township's jurisdiction. (Copy filed with official minutes.)

Correspondence from The McKone Law Firm, PLLC, re: Woods of Forest Glen Phase I, Section 19 – In a letter dated August 24, 2016 from Ms. Judy Clark, Legal Assistant (The McKone Law Firm, PLLC), to Mr. Richard Sable regarding the Punch List for Woods of Forest Glen Phase I, Section 19. (Copy filed with official minutes.)

Correspondence from Mr. Craig Williams, Airport Director re: Poles at the entrance of Bishop Airport – In a letter dated August 24, 2016, Mr. Craig Williams inquired about the recently installed telephone pole at the entrance to the Bishop International Airport on Bristol Road. (Copy filed with official minutes.)

Correspondence from Gaines Township re: Update to their Master Plan – In a letter dated August 15, 2016, Mr. Michael Dowler, Clerk (on behalf of the Gaines Township Planning Commission) notifying GCRC that they are preparing an update to their Master Plan. (Copy filed with official minutes.)

Correspondence from Mr. Jason Nordberg, Principal Plan of Genesee County Metropolitan Planning Commission re: Flint River Trail – Genesee to Vassar Road Project Award – In a letter dated August 10, 2016, Mr. Jason Nordberg,, Principal Planner, Genesee County Metropolitan Planning Commission has congratulated the Road Commission of the award to funding through the Transportation Alternatives Program (TAP) and the Congestion Mitigation & Air Quality grant programs for the Flint River Trail project, Non-Motorized Pathway. (Copy filed with official minutes.)

Memorandum from Ms. Tracy Khan, Retirement Services Administrator re: Retirement Date for John Bennett, GCRC Equipment Director – In a memorandum dated August 16, 2016, Ms. Tracy Khan, Retirement Services Administrator, Genesee County Employees' Retirement System has informed John Daly, Manager-Director that Mr. John Bennett, Equipment Director has made formal application for retirement from the Genesee County Road Commission. His retirement is effective September 17, 2016. (Copy filed with official minutes.)

OUTGOING

Correspondence from County Highway Engineer, Mr. Fred Peivandi to Mr. Robert Cole, Argentine Township re: Condition of the Argentine Dam – In a letter dated August 25, 2016, staff has contacted Mr. Robert Cole, Supervisor of Argentine Township, informing him of the Road Commissions' intentions for maintenance of the Argentine Dam/Bridge. (Copy filed with official minutes.)

Correspondence from County Highway Engineer, Mr. Fred Peivandi to Mr. Craig Williams, Bishop International Airport Director re: New Pole in the Bristol Road right of way – In a letter dated August 25, 2016, County Highway Engineer, Mr. Fred Peivandi has responded to Mr. Craig Williams's letter of concern regarding the new pole in the Bishop Road, Right of Way at Bishop International Airport. (Copy filed with official minutes.)

INTERNAL

Email correspondence from Manager-Director John Daly to staff re: Wolverine Sealcoating EEO Plan – In an email dated August 24, 2016, Mr. John Daly, Manager-Director has informed staff that the EEO Plan for Wolverine Seal Coating has been approved. (Copy filed with official minutes.)

Fiscal Year 2018 Federal HRRR Safety Project Applications – In a letter dated August 24, 2016 staff has provided a list of the 2018 Federal HRRR Funded Project Applications. (Copy filed with official minutes)

Transportation Economic Development Category A funding grant for Thompson Road in Fenton Charter Township – In a letter dated August 31, 2016, staff has informed the Board of the approval by MDOT of the Road Commission's application for Transportation Economic Development Fund Category A (TED-A) funding for the reconstruction and widening of Thompson Road from US 23 to Torrey Road. (Copy filed with official minutes.)

INFORMATION

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 16-5420, GCRC Job No. 51-D50181, Gale Road non-motorized pathway construction 360 feet north of Hegel Road to 620 feet south of Perry Road for Genesee County Parks and Recreation Commission – In a memorandum dated August 17, 2016, staff has requested the Board of County Road Commissioners approve MDOT Contract #16-5420 for the Gale Road non-motorized pathway construction from 360 feet north of Hegel Road to 620 feet south of Perry Road for the Genesee County Parks and Recreation Commission. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the MDOT Contract #16-5420, GCRC Job No. 51-D50181, for the Gale Road non-motorized pathway construction from 360 feet north of Hegel Road to 620 feet south of Perry Road for the Genesee County Parks and Recreation Commission and further, to direct the Chairperson and Vice-Chairperson to sign the duplicate originals contracts for and on behalf of the Board of County Road Commissions.

Federal Transportation Alternative Funds	\$ 538,573.00
Michigan Department of Natural Resources Funds	\$ 300.00
Road Commission Local Match (payable by Park Comm.	<u>\$ 119,927.00</u>
Total Construction Cost	\$ 658,300.00

MOTION CARRIED.

2016 DS-1 Contract, Contract Modification #2, Mundy, Grand Blanc, Davison, Richfield and Mt. Morris Township - In a memorandum dated September 06, 2016, staff has requested Board approval of the contract modification #2 for the 2016-DS-1 contract. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the contract modification #2 for the 2016 DS-1 contract in the amount of \$66,799.00 in Mundy, Grand Blanc, Davison, Richfield and Mt. Morris Townships.

MOTION CARRIED.

Resolution to Grant Road right of Way Alternate Institutional Control (ROW AIC) for Speedway LLC@Speedway #8749, 2169 West Bristol Road - In a memorandum dated September 06, 2016 staff has requested the Board act upon the attached resolution and authorize the Manager Director to sign the Road Right of Way Alternate Institutional Control Form for the Speedway #8749. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the attached resolution and further, authorizes the Manager-Director to sign the Road Right of Way Alternate Institutional Control Form for the Speedway LLC@Speedway #8749, 2169 West Bristol Road, Flint Township, Genesee County. Staff will scan, Map and file the form to generate a data base of these areas of concern.

MOTION CARRIED.

MDOT State Trunkline Maintenance Contract ending September 30, 2017 – In a memorandum dated August 30, 2016, staff has requested the Board approve the one year extension for the Michigan Department of Transportation (MDOT) Maintenance Contract. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the Michigan Department of Transportation (MDOT) Contract Extension with a new expiration date of September 30, 2017.

MOTION CARRIED.

Issuance of a Purchase Order to Todd Wenzel Buick GMC of Westland for the purchase of six (6) Pick-up Trucks and One (1) GMC Terrain AWD - In a memorandum dated August 30, 2016, staff has requested Board approval of the issuance of a purchase order to Todd Wenzel Buick GMC of Westland for the purchase of Six - 2017 Pickup Trucks and One - 2017 GMC Terrain AWD. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the issuance of a purchase order to Todd Wenzel Buick GMC of Westland in an amount not to exceed \$195,061.00 for the following:

- Five (5) 2017 GMC Sierra 1500 4WD Regular Cab Pickup Trucks
- One (1) 2017 GMC Sierra 2500 2WD Regular Cab Pickup Truck
- One (1) 2017 GMC Terrain AWD

MOTION CARRIED.

Issuance of a purchase order to SPI Innovations for Item #CISAN1000 - Cybernetics iSan 1000 Dual Controller Chassis & Upgrades – In a memorandum dated August 31, 2016 staff has requested the Board approve the issuance of a purchase order to SPI Innovations for Item #CISAN1000 – Cybernetics iSAN Dual Controller Chassis & Upgrades. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the issuance of a purchase order to SPI Innovations for Item #CISAN1000 – Cybernetics iSAN Dual Controller Chassis & Upgrades in the amount not to exceed \$44,001.00.

MOTION CARRIED.

Fiscal Year 2016 Budget Transfer – In a memorandum dated August 24, 2016, staff has requested the Board approve a budget transfer in Department 60 for fiscal year ending September 30, 2016. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the Fiscal Year 2016 Budget Transfer in Department 60. There is no Net Increase or Decrease to Fund Balance.

Department 60 HR and Admin. Services – Travel & Training	\$5,800
Department 60 HR and Admin Services – Contracted Services	<u>(\$5,800)</u>
Increase/Decrease to Fund Balance	\$ 0

MOTION CARRIED.

Fiscal Year 2016 Budget Transfer – In a memorandum dated August 24, 2016, staff has requested the Board approve a budget transfer in Department 30 and Department 90 for fiscal year ending September 30, 2016 for additional costs to Salaries, Contracted Services and Building and Grounds. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson to approve the Fiscal Year 2016 Budget Transfer in Department 60. There is no Net Increase or Decrease to Fund Balance.

Department 30 Facilities/Equipment – Salaries	\$ 35,000
Department 30 Facilities/Equipment – Contracted Services	\$ 80,000
Department 30 Facilities/Equipment – Building and Grounds	\$ 10,000
Department 90 Facilities/Equipment – Lump Sum Payout	\$ 40,000
Department 30 Facilities/Equipment – Materials	(\$ 85,000)

Department 30 Facilities/Equipment – Capital Outlay	(\$ 80,000)
Net Increase/Decrease to Fund Balance	\$ 0)

MOTION CARRIED.

Credit Card Policy – In a memorandum dated September 02, 2016, staff has requested the Board adopt the amended credit card policy. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the amended credit card policy to include the Director of Facilities and Equipment and the Director of Human Resources and Administrative Services to obtain credit cards for work related purchases.

MOTION CARRIED.

Ratification of Vouchers totaling \$2,868,124.94 – (Copies filed with official minutes.)

Voucher #V-40175

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40175 in the amount of \$14,337.39.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo
No: None

MOTION CARRIED.

Voucher #V-40176

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40176 in the amount of \$152,004.23.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo
No: None

MOTION CARRIED.

Voucher #V-40177

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40177 in the amount of \$507,710.42.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo
No: None

MOTION CARRIED.

Voucher #V-40178

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40178 in the amount of \$212,713.55.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40179

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40179 in the amount of \$442,110.68.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40180

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40180 in the amount of \$332,867.40.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40181

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40181 in the amount of \$307,638.37.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40182

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40182 in the amount of \$180,448.54.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40183

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40183 in the amount of \$90,853.51.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40184

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40184 in the amount of \$304,203.80.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40185

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40185 in the amount of \$323,237.05.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

CONSENT

Annual Certification of Employee-related Conditions – In a memorandum dated August 30, 2016, staff has requested the Board approve the Annual Certification of Employee-related Conditions (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the Annual Certification of Employee-related Conditions.

MOTION CARRIED.

Cost Agreement for the M-15 (State Road) @Flint Street, City of Davison, in Genesee County with Michigan Department of Transportation – In a memorandum dated September 06, 2016, staff has requested the Board of County Road Commissioners authorize the Manager-Director to sign the MDOT Cost Agreement. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to authorize the Manager-Director to sign the MDOT Cost Agreement to complete the paperwork for M-15 (State Road) @ Flint Street, City of Davison, in Genesee County with the Michigan Department of Transportation.

MOTION CARRIED.

2016-2018 Road Improvement Plan for Clayton Charter Township Local Roads – In a memorandum dated August 29, 2016 staff has requested the Board approve the Clayton Township 2016-2018 Local Road Improvement Plan. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the Clayton Township 2016-2018 Local Road Improvement Plan update and further, to direct the Chairperson to sign the duplicate originals for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Work Request for Milling and Paving for Argentine Township, Duffield Road between Silver Lake Road and Herrington Road – In a memorandum dated August 15, 2016, staff has requested the Board approve the work request for milling and paving on Duffield Road between Silver Lake Road and Herrington Road. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the work request for Milling and paving in Argentine Township on Duffield Road between Silver Lake Road and Herrington Road, The Township will be paying 100% of this portion of the project (\$6,213.22).

MOTION CARRIED.

Work Request for Milling and Paving for Argentine Township, Duffield Road between Silver Lake Road and Herrington Road – In a memorandum dated August 15, 2016, staff has requested

the Board approve the work request for milling and paving on Duffield Road between Silver Lake Road and Herrington Road. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the work request for milling and paving in Argentine Township on Duffield Road between Silver Lake Road and Herrington Road, The Township will be paying 50% (\$45,440.00) and the Road Commission is paying 50% (\$45,440.00) for a total of \$90,880.00. The total project cost is \$97,093.22.

MOTION CARRIED.

Work request for Crack Sealing, Davison Township, at Various Locations – In a memorandum date August 22, 2016, staff has requested Board approval for crack seal work in Davison Township at various locations. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the Crack Seal project in Davison Township at various locations. The Township is using their matching available allocation funds. The Township is paying 50% (\$1,023.48) and the Road Commission is paying 50% (\$1,023.48). The total project cost is \$2,046.48.

MOTION CARRIED.

Work request for Shoulder Work for Genesee County Water and Waste Services – In a memorandum dated August 10, 2016, staff has requested Board approval for shoulder work for Genesee County Water and Waste Services. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the shoulder work request for Genesee County Water and Waste Services. Water and Waste Services will be paying 100% of the \$2,115.18 project.

MOTION CARRIED.

Work Request for Roadside Ditching, Hogan Road, South of Baldwin Road, Mundy Township – In a memorandum dated August 15, 2016, staff has requested the Board approve the work request for roadside ditching on Hogan Road, South of Baldwin Road in Mundy Township. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the work request for roadside ditching in Mundy Township on Hogan Road, South of Baldwin Road. The Township is using their available matching allocation funds for this project. The Township will be paying 50% (\$7,196.83) and the Road Commission is paying 50% (\$7,196.83) for a total of \$14,393.65.

MOTION CARRIED.

Work Request for Roadside Ditching, Dillon Road between 5036 Dillon Road and Coldwater

Road, Flushing Township – In a memorandum dated August 03, 2016, staff has requested the Board approve the work request for roadside ditching on Dillon Road between 5036 Dillon Road and Coldwater Road, Flushing Township. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the work request for roadside ditching on Dillon Road between 5036 Dillon Road and Coldwater Road, Flushing Township. The Township will be paying 100% of this \$2,205.59 project.

MOTION CARRIED.

Work Request for Roadside Ditching, Farrand Road, South Sides from Address 11387 to 11141, Montrose Township – In a memorandum dated August 30, 2016, staff has requested the Board approve the work request for roadside ditching on Farrand Road – South Side from address 11387 to 11141, Montrose Township. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the work request for roadside ditching in Montrose Township on Farrand Road – South Side from address 11387 to 11141. The Township is using their available matching allocation funds for this project. The Township will be paying 50% (\$1,509.00) and the Road Commission is paying 50% (\$1,509.) of the project.

MOTION CARRIED.

Work Request for Roadside Ditching, Farrand Road, South Sides from Address 11387 to 11141, Montrose Township – In a memorandum dated August 30, 2016, staff has requested the Board approve the work request for roadside ditching on Farrand Road – South Side from Address 11387 to 11141, Montrose Township. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the work request for roadside ditching in Montrose Township on Farrand Road – South Side from address 11387 to 11141. The Township is paying 100% of the \$9,725.65 project cost.

MANAGER-DIRECTOR'S REPORT

None

COMMISSIONER'S CONCERNS:

Pierson Road – Commissioner Johnson wanted to thank the staff for the excellent paving job the Road Commission did on Pierson Road. He noted there were some complaints regarding traffic delays but overall it was an excellent job.

County Road Association Letter re: Voluntary Service on the Regional Bridge Advisory Council – Chairperson Arceo thanked County Highway Engineer Mr. Fred Peivandi for his voluntary service on the Regional Bridge Advisory Council for the Bay Region and commented that the letter from the County Road Association to him was a very nice letter.

Meeting Minutes – Commissioner Mandelaris said the draft meeting minutes were very well written.

Road Paving Projects – Commissioner Dickerson thanked Genesee County Commissioner Bryant Nolden for stopping by and complimenting the Road Commission staff for the excellent paving work performed in his district.

Chairperson Arceo, without objection, adjourned the meeting at 10:40 a.m.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
9/13/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

September 20, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:04 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Dianna Robertson, Anthony Branch, Randy Dellaposta, Joyce McClane, Felicia Ivey, Makini Jackson (Genesee County Road Commission Staff); Linda Kossak (Secretary of the Board of Road Commissioners)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

September 20, 2016 – Agenda

Manager-Director Daly requested the Board approve the removal of Discussion Item A2, Fraza Forklifts from the Agenda due to staff needing additional paperwork (approved EEOP) and the addition of Discussion Item A7, Vouchers #40186 and #40187, Discussion Item A8, Work Request for Court Street, Flint Township and A9, Work Request for Aggregate Resurfacing on Baldwin Road, Gaines Township.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the Agenda with the removal of Discussion Item A2, and the addition of Discussion Items A7, A8

and A9. (Copy of agenda filed with official minutes.)

MOTION CARRIED.

APPROVAL OF MINUTES

August 16, 2016 – Minutes

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the August 16, 2016 Board meeting minutes as printed and presented.

MOTION CARRIED.

PRESENTATION

None

MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

Tuesday, October 04, 2016

10:00 a.m. – Board Meeting

Tuesday, October 18, 2016

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

None

OUTGOING

None

INTERNAL

Maintenance Phono-Gram, Lillie Road Bridge over the South Branch Shiawassee River, Argentine Township – In an inter-office message dated September 17, 2016, a resident has expressed her concerns to staff regarding the condition of the Lillie Road Bridge, over the South Branch of the Shiawassee River. Staff addressed her complaint and made plans to have the bridge inspected by Rowe Engineering. (Copy filed with official minutes.)

Advisement of Purchase Orders issued during the month of August 2016 – In a memorandum dated September 07, 2016, staff has advised the Board of the issuance of purchase orders issued during the month of August 2016 for amounts between \$2,501 and \$15,000. (Copy filed with official minutes.)

INFORMATION

None

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Bid Results and Award of Contract for the Culvert Replacement Project on Center Road at the Dead Creek, Thetford Township – In a memorandum dated September 12, 2016, staff has requested the Board of County Road Commissioners accept the bid submitted by Zito Construction for the culvert replacement project on Center Road at the Dead Creek. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to accept the bid of \$194,554 as submitted by Zito Construction for the Center Road culvert replacement project at Dead Creek, Thetford Township, and further, that the Board authorizes awarding and signing the contract after staff has received and reviewed the contract, bonds and insurance submitted by Zito Construction.

MOTION CARRIED.

Issuance of Purchase orders to BCS Towers, Inc. for the two-way radios - In a memorandum dated September 06, 2016, staff has requested the Board approve the issuance of a purchase order to BCS Towers, Inc. for the two-way radio contract. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the issuance of a purchase order to BCS Towers, Inc. and a 12 month payment plan (which includes a 7% discount) to BCS Towers, Inc. in the amount not to exceed \$47,664.36.

MOTION CARRIED.

Extension of bid prices and issuance of Purchase Orders to Asphalt Materials, Item #11, Ace Saginaw Paving Company for Item #9, Great Lakes Chloride for Item #10, M&M Pavement Marking for Item #14 and Owen Tree Service for Item #45 - In a memorandum dated September 12, 2016 staff has requested the Board approve the extension of unit bid prices and the issuance

of purchase orders on an as needed basis for Items #11, 9,10,14,45. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the extension of unit bid prices and the issuance of purchase orders to the following companies to be purchased on an as needed basis:

- Asphalt Materials for Item #11, Asphalt Emulsion in an amount not to exceed \$264,800.00.
- Ace Saginaw Paving Company for Item #9 – 36A, Hot Mix Asphalt in an amount not to exceed \$4,747,818.00.
- Great Lakes Chloride for Item #10, Calcium Chloride in an amount not to exceed \$1,000,000.00.
- M&M Pavement Marking for Item #14, Pavement Marking County Wide in an amount not to exceed \$454,000.00
- Owen Tree Service for Item #45, Tree Removal along local roads in an amount not to exceed \$250,000.00.

MOTION CARRIED.

Extension of bid prices and issuance of Purchase orders to Jensen Bridge & Supply, Item; Michigan CAT for Item #16; Trucks & Trailer Specialties, Item #16E; and Beaver Research for Item #41A - In a memorandum dated September 12, 2016, staff has requested the Board approve the extension of unit bid prices and the issuance of purchase orders on an as needed basis for Items #1, 16, 16E, 41A. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the extension of unit bid prices and the issuance of purchase orders to the following companies to be purchased on an as needed basis:

- Jensen Bridge & Supply, Item #1 – Galvanized Steel Beam Guardrail & Posts in an amount not to exceed \$145,000.00.
- Michigan Cat for Item #16 – Grader Blades in an amount not to exceed \$50,000.00.
- Truck & Trailer Specialties for Item #16E, I.C.E. Series Carbide Edged Blades in an amount not to exceed \$100,000.00.
- Beaver Research for Item #41A – Asphalt Remover & Specialty Chemicals in an amount not to exceed \$20,000.00.

MOTION CARRIED.

2016 Road Special Assessment District (SAD) Tax Rolls – In a memorandum dated September 02, 2016, staff has requested the Board approve and sign the listed 2016 Road Special Assessment District Tax Rolls. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve and sign the listed 2016 Road Special Assessment District (SAD) Tax Rolls. Included in the list and per the

Board's agreement with the Genesee County Treasurer, the tax rolls for Special Assessment Districts are:

- #W356 – Williamsburg Farms No. 1
- #W357 – Western Hills
- #W358 - Williamsburg Farms No. 1
- #360 – Island View Drive
- #W361 – Miller Road Farms
- #W363 Williamsburg Farms No. 3
- #W366 – Ottawa Hills Subdivision

Finance Director Melissa Williams and Finance Manager, Dianna Robertson commented that when the Township sends us the Special Assessments we reconcile the total amount of the Special Assessments with the County Treasurer's office. The Road Commission is showing a difference in the totals then that of the County Treasurer's amounts. Ms. Williams and Ms. Robertson are confident that our amounts are correct and we are working with the County Treasurer's office to find the discrepancies in the totals.

MOTION CARRIED.

Ratification of Vouchers totaling \$1,843,320.50 – (Copies filed with official minutes.)

Voucher #V-40186

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40186 in the amount of \$163,147.86.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo
No: None

MOTION CARRIED.

Voucher #V-40187

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40187 in the amount of \$1,680,172.64.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo
No: None

MOTION CARRIED.

Work Request for Roadside Ditching, Flint Township, Court Street from the Flint City Limits going west – In a memorandum dated September 13, 2016, staff has requested the Board approve

the Flint Township work request for roadside ditching, Court Street from the Flint city limits going west to Willowdale Court Street. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Miller to approve the work request for roadside ditching in Flint Township on Court Street from the Flint City Limits going west to Willowdale Court Street. The Township will be using their available matching allocation funds. The Township is paying 50% (\$17,682.11) and the Road Commission is paying 50% (\$17,682.11). The total cost of the project is \$35,364.22.

MOTION CARRIED.

Work Request for Aggregate Resurfacing for Gaines Township, Baldwin Road between Van Vleet Road and Nichols Road, and Cook Road between Duffield Road and Sheridan Road – In a memorandum dated September 20, 2016, staff has requested the Board approve the work request for Aggregate Resurfacing on Baldwin Road, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the work request for Aggregate Resurfacing in Gaines Township on Baldwin Road between Van Vleet Road and Nichols Road, and Cook Road between Duffield Road and Sheridan Road. The Township will be using their available matching allocation funds. The Township is paying 50% (\$8,937.44) and the Road Commission is paying 50% (\$8,937.44). The total cost of the project is \$17,874.87.

MOTION CARRIED.

CONSENT

Equipment placed back into GCRC records, #2181 – In a memorandum dated September 08, 2016, staff has informed the Board that equipment #2181, was put back into service. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to authorize equipment #2181, 2011 Loadrite weighing system be put back into service and put back on all Genesee County Road Commission records, due to the equipment not being sold at auction.

MOTION CARRIED.

New Easement for Consumers Energy; Order #25934874, Dort Highway to Beverage Road, Parcel #08-36-579-004, Lot 43 of Supervisor's Plat #32 – In a memorandum dated September 12, 2016, staff has requested the Board agree to and sign the new easement form defining the Consumers Energy easement. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to agree to and sign the new easement form defining the Consumers Energy easement as a 80 foot-wide strip of land

centered on the transmission line; Order #25934874, Dort Highway to Beverage Road, Parcel #08-36-579-004, Lot 43 of Supervisor's Plat #32.

MOTION CARRIED.

Posting of Reduced Load Restrictions for Lillie Road Bridge over South Branch of Shiawassee River, Argentine Township – In a memorandum dated September 14, 2016, staff has requested the Board approve the posting of reduced Load Restrictions for the Lillie Road Bridge over South Branch of Shiawassee River. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the posting of the Reduced Load Restrictions for the Lillie Road Bridge over the South Branch of Shiawassee River and further, to authorize the Sign Shop to accomplish this work:

<u>Current Posting</u>	<u>Proposed Posting</u>
10 Ton	3 Ton
Gross	Gross
Load	Load

MANAGER-DIRECTOR'S REPORT

Letter of Accommodation for the Swartz Creek Garage Foreman and Crew – Manager-Director John Daly commented about a letter he had received from Mr. Christopher Gehringer, Supervisor, Charter Township of Clayton, commending the Swartz Creek Garage Foreman, Terry Burns and his crew on the quality of service they provide to Clayton Township. Mr. Daly said he will be including a copy of the letter in the next Board Agenda.

Supervisor's Training – The Human Resource Department just completed performing a Supervisor's Training course at the MTA building in Flint on August 26, 2016.

COMMISSIONER'S CONCERNS:

Annual Safety Day - Chairperson Arceo commented that the GCRC Annual Safety Day will be held on Thursday, October 27, 2016 at the Holiday Inn, Gateway Center. He hopes everyone will be able to attend.

Chairperson Arceo, without objection, adjourned the meeting at 10:35 a.m.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
9/20/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

OCTOBER 04, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:04 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David M. Arceo, Chairperson
Cloyce Dickerson, Vice Chairperson
John Mandelaris, Commissioner
David Miller, Commissioner
Robert Johnson, Commissioner

Others Present: John Daly (remotely), Fred Peivandi, Melissa Williams, Joyce McClane, Anthony Branch, Randy Dellaposta, Makini Jackson, Felicia Ivey, Genesee County Road Commission Staff; Vicki Bachakes, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

October 04, 2016 – Agenda

Manager Director Daly requested that Correspondence Item C-1 be added to today's agenda.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the agenda for October 04, 2016 as amended.

MOTION CARRIED.

APPROVAL OF MINUTES

September 13, 2016 – Board Meeting

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to approve the minutes of the September 13, 2016 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, UPCOMING PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, October 18, 2016

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Monday, October 24, 2016

GCRC closed (non-essential operations) in observance of Veteran's Day

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

Letter correspondence dated August 19, 2016 from Mr. Christopher Gehringer, Supervisor, Charter Township of Clayton regarding quality service provided by the Swartz Creek garage foreman and staff in Clayton Township. (Copy filed with official minutes.)

Letter correspondence dated September 14, 2016 from Mr. Jim deSpelder, Administrator, County Road Association Self-Insurance (CRASIF) fund regarding GCRC Workers' Compensation Award. (Copy filed with official minutes.)

OUTGOING

None.

INTERNAL

Letter of Resignation dated September 30, 2016 from Ms. Melissa Williams, GCRC Director of Finance. (Copy filed with official minutes.)

INFORMATION

None.

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Michigan Department of Transportation (MDOT) Contract No. 16-5460, GCRC Job No. 76-W50168, Fenton Road and Hemphill Road, Flint Township – In a memorandum dated September 26, 2016, staff requested Board approval of the MDOT Contract No. 16-5460 for traffic signal upgrade and pavement marking work at the intersection of Fenton Road and Hemphill Road in Flint Township and the City of Flint. (Copy of memorandum and contract filed with official minutes.)

Commissioner Mandelaris noted that page one of the MDOT contract reads “entered into this date of May 25, 2016” and made a motion to approve the contract retroactively to May 25, 2016. Motion seconded by Commissioner Johnson.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve MDOT Contract No. 16-5460 retroactively to May 25, 2016 for traffic warning flasher, sign and pavement marking installations at the intersection of Fenton Road and Hemphill Road; and further, to direct Mr. Arceo and Mr. Dickerson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Local Road Agreement – Concord Green Subdivision, Grand Blanc Charter Township – In a memorandum dated September 26, 2016, staff requested Board approval of a local road agreement for HMA resurfacing on a quarter mile of Fairview Drive and Norfolk Avenue in Concord Green subdivision in Grand Blanc Charter Township. (Copy of memorandum and agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the local road agreement with Grand Blanc Charter Township for the HMA resurfacing of Fairview Drive and Norfolk Avenue in Concord Green subdivision with GCRC funding the engineering and inspection (\$42,000 estimated) and the Township paying for the construction cost (\$420,000 estimated).

MOTION CARRIED.

Bid Results and Award of Contract – Neff Road, Vienna Charter Township – In a memorandum dated September 26, 2016, staff requested Board approval of the low bid of \$120,176.00 submitted by Zito Construction Company for the HMA paving of Neff Road from Atkin Bicycle Trail to Liberty Street. (Copy of memorandum and bid tabulation filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to accept the low bid of \$120,176.00 submitted by Zito Construction Company for the HMA paving of Neff Road from Atkin Bicycle Trail to Liberty Street and award and sign the contract after staff has received and reviewed the contract, bonds and insurance submitted by Zito Construction Company.

MOTION CARRIED.

Requesting Board approval for issuance of Purchase Order to Sonitrol Tri-County – In a memorandum dated September 23, 2016, staff requested Board approval for the issuance of a purchase order to Sonitrol Tri-County for security and fire protection monitoring for a total amount not to exceed \$36,348.00 annually. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the issuance of a purchase order to Sonitrol Tri-County for security and fire protection monitoring in the amount not to exceed \$36,348.00.

MOTION CARRIED.

Requesting Board approval for issuance of Purchase Order to Fraza Forklifts – In a memorandum dated September 26, 2016, staff requested Board approval for the issuance of a purchase order to Fraza Forklifts for a side shifting fork positioner to add to the DP70 Caterpillar forklift for a total amount not to exceed \$18,444.00. (Copy of memorandum filed with official minutes.)

Commissioner Mandelaris requested a picture of the side shifting fork positioner, as well as the street sweepers on today's Discussion agenda. Mr. Dellaposta will provide pictures to the Board.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the issuance of a purchase order to Fraza Forklifts for a side shifting fork positioner in the amount not to exceed \$18,444.00.

MOTION CARRIED.

Requesting Board approval for issuance of Purchase Order to Elgin Sweepers – In a memorandum dated September 26, 2016, staff requested Board approval for the issuance of a purchase order to Elgin Sweepers for a total amount not to exceed \$488,656.00 as follows. (Copy of memorandum filed with official minutes.)

2017 Elgin Eagle Mechanical Street Sweeper w/ options	\$272,674.00
Less Trade-In for 2007 Elgin Eagle #2450	<u>(30,000.00)</u>
Total	\$242,674.00
2017 Elgin Whirlwind Vacuum Street Sweeper w/ options	\$275,985.00
Less Trade-In for 2007 Elgin Eagle #2451	<u>(30,000.00)</u>
Total	\$245,982.00

Commissioner Mandelaris inquired about an extended warranty for the street sweepers. Mr. Dellaposta said that a warranty is included in the package. After evaluation of purchasing an extended warranty, it was determined that it was not needed based upon when the street sweepers would begin needing repairs.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the issuance of a purchase order to Elgin Sweepers for a 2017 Elgin Eagle Mechanical Street Sweeper with options (less trade in of Equipment #2450) and a 2017 Elgin Whirlwind Vacuum Street Sweeper with options (less trade in of Equipment #2451) in the amount not to exceed \$488,656.00.

MOTION CARRIED.

Ratification of Vouchers Totaling \$1,000,307.22 – (Copies filed with official minutes.)

Voucher #V-40188

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40188 in the amount of \$312,648.67.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40189

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40189 in the amount of \$23,370.55.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40190

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to ratify Voucher #40190 in the amount of \$664,288.00.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Cost agreements for Sign Mount Solar Beacon Flashers, GCRC Nos. 78-W50193 & 78-W50194 – Davison Township – In a memorandum dated September 26, 2016, staff requested Board approval of cost agreements for sign mounted solar beacon flashers located at Atherton and Irish Roads (T-381) and Bristol and Irish Roads (T-382) in Davison Township. The majority of this project installation will be funded with federal safety money. The Township will be participating in the cost. (Copy of memorandum and cost agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to authorize the Road Commission to sign the cost agreements for sign mounted solar beacon flashers located at Atherton and Irish Roads (T-381) and Bristol and Irish Roads (T-382) with Davison Township paying 5% (\$5,300.00), GCRC paying 5% (\$5,300.00), and Federal Safety HSIP funds paying 90% (\$95,400.00) for a total project cost of \$106,000.00.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

None.

COMMISSIONERS' CONCERNS

Commissioner Mandelaris asked if project approval for Consent B-1 is due to accidents at those locations. Mr. Peivandi answered yes, that staff submitted safety funding applications and received funding for 90% of the cost.

Chairperson Arceo read aloud the Letter of Resignation from Ms. Williams. Mr. Arceo thanked Ms. Williams for all of her help in answering all of his questions over the years and for taking the time to help him grow in his accounting knowledge.

ADJOURNMENT

Chairperson Arceo, without objection, adjourned the meeting at 10:23 a.m.

JOHN J. GLEASON
Clerk/Register

Vicki Bachakes, Secretary of the
Board of County Road Commissioners

/vb

10/04/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

October 18, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:05 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, Randy Dellaposta, Joyce McClane, Felicia Ivey, (Genesee County Road Commission Staff); Ron DeCook (Lobbyist), Tammy Anson, James Shelley, Herman Miller, Harvey Phillips, Margaret Perry, Imogene Dantzler, Jean Johnson, Gerri Hall, Carolyn Schannon, Inez Brown (County residents), Eric Mays (Flint City Councilman), Bryant Nolden (Genesee County Commissioner, 1st District), Linda Kossak (Secretary of the Board of Road Commissioners)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

October 18, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the October 18, 2016 Agenda as printed and presented.

MOTION CARRIED.

APPROVAL OF MINUTES

September 20, 2016 – Minutes

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the September 20, 2016 Board meeting minutes as printed and presented.

Chairperson Arceo asked Finance Director, Ms. Melissa Williams if the discrepancies in regards to the Road Special Assessments (SAD) for 2016 had been resolved with the County Treasurer's office. Ms. Williams stated that the minor discrepancies have been resolved with the County Treasurer's office and it will simply entail an adjustment being made at the beginning of the year.

MOTION CARRIED.

PRESENTATION

None

MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

Tuesday, October 24, 2016

GCRC closed (non-essential operations) in observance of Veteran's Day.

Tuesday, November 01, 2016

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

The following county residents addressed the Board regarding the recent termination of former GCRC Director of Human Resources and Administrative Services, Ms. Makini Jackson.

Mr. Eric Mays, (Flint City Councilman), 125 E. Russell St., Flint

Ms. Anita Brown, Community Activist, 6902 Orange Ln, Flint, MI 48505

Ms. Margaret Perry, (Address unknown)

Mr. Bryant Nolden, (Genesee County Commissioner, 1st District)

Ms. Carol Schannon, 2001 Edmund Ave, Flint

Ms. Gerry Hall, 2602 Pinetree Dr, Flint

It was the consensus of the six county residents speaking at today's Board meeting that they would like the Board to reconsider the recent termination of Ms. Makini Jackson, former GCRC Director of Human Resources and Administrative Services. Mr. Eric Mays, Flint City Councilman, stated that they as a community would like to see her employment with the GCRC reinstated. Also speaking to the Board were Ms. Anita Brown, Community Activist, Ms. Margaret Perry, Ms. Carol Schannon, Ms. Gerri Hall and Genesee County Commissioner, 1st

District, Mr. Bryant Nolden. Each resident was allowed to speak for 5 minutes and Chairperson Arceo thanked all of them for attending today's Board meeting and expressing their thoughts to the Board.

Ms. Margaret Perry also expressed her concern regarding the rehabilitation of Coldwater Road and Neff Road, she asked if Coldwater Road will still be reconstructed in 2017, and to consider reconstructing or repairing Neff Road in Mt. Morris Township. County Highway Engineer, Mr. Fred Peivandi stated that Coldwater Road will be reconstructed in 2017. Manager Director Daly also agreed that Neff Road is in poor shape and needs to be repaved in the near future.

CORRESPONDENCE

INCOMING

None

OUTGOING

None

INTERNAL

Email correspondence from Genesee County resident's Mr. Todd Chaney and Ms. Loretta Wilson re: Resurfacing of Francis Road between McKinley Road and Elms Road – In an email dated September 28, 2016, Manager Director John Daly shared an email from Genesee County residents Mr. Todd Chaney and Ms. Loretta Wilson regarding the excellent job GCRC road crews did on Frances Road between McKinley and Elms road. (Copy filed with official minutes.)

Letter correspondence from Staff to Mr. Matt Raysin, Genesee County Drain Commissioners office re: 48' Water Transmission Main, Henderson Road Storage Facility to German Road Plan Review – In a letter dated September 29, 2016 from Ms. Susan Charnesky, P.E. to Mr. Matt Raysin, P.E. GCDC regarding the third review of the 48" Water Transmission Main on Henderson Road Storage Facility to German Road, Plan Review. (Copy filed with official minutes.)

INFORMATION

Federal Transportation Alternatives Program project applications; County Parks & Recreation Commission and Argentine Township – In a memorandum dated September 28, 2016, staff has informed the Board of the applications submitted to MDOT for the Transportation Alternatives Program (TAP) for two projects on September 09, 2016. These projects are pass through non-motorized construction projects.

<u>Location</u>		<u>Improvement</u>	<u>Construction</u> <u>Construction</u>	<u>Federal</u> <u>Funds</u>
Chevy Commons	Chevrolet Ave. to Factory One	Non-Motorized pathway construction	\$ 1,617,773	\$1,077,773
Silver Lake Rd.	Linden High School to City of Linden	Non-Motorized Pathway Construction	\$ 535,465	\$ 428,365

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Bid Results and Award of Contract for the Culvert Replacement Project on Center Road at the Dead Creek, Thetford Township – In a memorandum dated September 12, 2016, staff has requested the Board of County Road Commissioners accept the bid submitted by Zito Construction for the culvert replacement project on Center Road at the Dead Creek. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to accept the bid of \$194,554 as submitted by Zito Construction for the Center Road culvert replacement project at Dead Creek, Thetford Township, and further, that the Board authorizes awarding and signing the contract after staff has received and reviewed the contract, bonds and insurance submitted by Zito Construction.

MOTION CARRIED.

Issuance of Purchase orders to BCS Towers, Inc. for the two-way radios - In a memorandum dated September 06, 2016, staff has requested the Board approve the issuance of a purchase order to BCS Towers, Inc. for the two-way radio contract. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the issuance of a purchase order to BCS Towers, Inc. and a 12 month payment plan (which includes a 7% discount) to BCS Towers, Inc. in the amount not to exceed \$47,664.36.

MOTION CARRIED.

Extension of bid prices and issuance of Purchase Orders to Asphalt Materials, Item #11, Ace Saginaw Paving Company for Item #9, Great Lakes Chloride for Item #10, M&M Pavement Marking for Item #14 and Owen Tree Service for Item #45 - In a memorandum dated September 12, 2016 staff has requested the Board approve the extension of unit bid prices and the issuance of purchase orders on an as needed basis for Items #11, 9,10,14,45. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the extension of unit bid prices and the issuance of purchase orders to the following companies to be purchased on an as needed basis:

- Asphalt Materials for Item #11, Asphalt Emulsion in an amount not to exceed \$264,800.00.
- Ace Saginaw Paving Company for Item #9 – 36A, Hot Mix Asphalt in an amount not to exceed \$4,747,818.00.
- Great Lakes Chloride for Item #10, Calcium Chloride in an amount not to exceed \$1,000,000.00.
- M&M Pavement Marking for Item #14, Pavement Marking County Wide in an amount not to exceed \$454,000.00
- Owen Tree Service for Item #45, Tree Removal along local roads in an amount not to exceed \$250,000.00.

MOTION CARRIED.

Extension of bid prices and issuance of Purchase orders to Jensen Bridge & Supply, Item: Michigan CAT for Item #16; Trucks & Trailer Specialties, Item #16E; and Beaver Research for Item #41A - In a memorandum dated September 12, 2016, staff has requested the Board approve the extension of unit bid prices and the issuance of purchase orders on an as needed basis for Items #1, 16, 16E, 41A. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the extension of unit bid prices and the issuance of purchase orders to the following companies to be purchased on an as needed basis:

- Jensen Bridge & Supply, Item #1 – Galvanized Steel Beam Guardrail & Posts in an amount not to exceed \$145,000.00.
- Michigan Cat for Item #16 – Grader Blades in an amount not to exceed \$50,000.00.
- Truck & Trailer Specialties for Item #16E, I.C.E. Series Carbide Edged Blades in an amount not to exceed \$100,000.00.
- Beaver Research for Item #41A – Asphalt Remover & Specialty Chemicals in an amount not to exceed \$20,000.00.

MOTION CARRIED.

2016 Road Special Assessment District (SAD) Tax Rolls – In a memorandum dated September 02, 2016, staff has requested the Board approve and sign the listed 2016 Road Special Assessment District Tax Rolls. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve and sign the listed 2016 Road Special Assessment District (SAD) Tax Rolls. Included in the list and per the Board's agreement with the Genesee County Treasurer, the tax rolls for Special Assessment Districts are:

- #W356 – Williamsburg Farms No. 1
- #W357 – Western Hills
- #W358 - Williamsburg Farms No. 1
- #360 – Island View Drive

- #W361 – Miller Road Farms
- #W363 Williamsburg Farms No. 3
- #W366 – Ottawa Hills Subdivision

Finance Director Melissa Williams and Finance Manager, Dianna Robertson commented that when the Township sends us the Special Assessments we reconcile the total amount of the Special Assessments with the County Treasurer's office. The Road Commission is showing a difference in the totals then that of the County Treasurer's amounts. Ms. Williams and Ms. Robertson are confident that our amounts are correct and we are working with the County Treasurer's office to find the discrepancies in the totals.

MOTION CARRIED.

Ratification of Vouchers totaling \$3,370,385.05 – (Copies filed with official minutes.)

Voucher #V-40191

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40191 in the amount of \$238,848.96.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40192

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40192 in the amount of \$2,157,266.29.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40193

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40193 in the amount of \$350,788.04.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40194

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40194 in the amount of \$121,105.01.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40195

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40195 in the amount of \$502376.75.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Work Request for Roadside Ditching, Flint Township, Court Street from the Flint City Limits going west – In a memorandum dated September 13, 2016, staff has requested the Board approve the Flint Township work request for roadside ditching, Court Street from the Flint city limits going west to Willowdale Court Street. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Miller to approve the work request for roadside ditching in Flint Township on Court Street from the Flint City Limits going west to Willowdale Court Street. The Township will be using their available matching allocation funds. The Township is paying 50% (\$17,682.11) and the Road Commission is paying 50% (\$17,682.11). The total cost of the project is \$35,364.22.

MOTION CARRIED.

Work Request for Aggregate Resurfacing for Gaines Township, Baldwin Road between Van Vleet Road and Nichols Road, and Cook Road between Duffield Road and Sheridan Road – In a memorandum dated September 20, 2016, staff has requested the Board approve the work request for Aggregate Resurfacing on Baldwin Road, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the work request for Aggregate Resurfacing in Gaines Township on Baldwin Road between Van Vleet Road and Nichols Road, and Cook Road between Duffield Road and Sheridan Road. The

Township will be using their available matching allocation funds. The Township is paying 50% (\$8,937.44) and the Road Commission is paying 50% (\$8,937.44). The total cost of the project is \$17,874.87.

MOTION CARRIED.

CONSENT

Equipment placed back into GCRC records, #2181 – In a memorandum dated September 08, 2016, staff has informed the Board that equipment #2181, was put back into service. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to authorize equipment #2181, 2011 Loadrite weighing system be put back into service and put back on all Genesee County Road Commission records, due to the equipment not being sold at auction.

MOTION CARRIED.

New Easement for Consumers Energy; Order #25934874, Dort Highway to Beverage Road, Parcel #08-36-579-004, Lot 43 of Supervisor's Plat #32 – In a memorandum dated September 12, 2016, staff has requested the Board agree to and sign the new easement form defining the Consumers Energy easement. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to agree to and sign the new easement form defining the Consumers Energy easement as a 80 foot-wide strip of land centered on the transmission line; Order #25934874, Dort Highway to Beverage Road, Parcel #08-36-579-004, Lot 43 of Supervisor's Plat #32.

MOTION CARRIED.

Posting of Reduced Load Restrictions for Lillie Road Bridge over South Branch of Shiawassee River, Argentine Township – In a memorandum dated September 14, 2016, staff has requested the Board approve the posting of reduced Load Restrictions for the Lillie Road Bridge over South Branch of Shiawassee River. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the posting of the Reduced Load Restrictions for the Lillie Road Bridge over the South Branch of Shiawassee River and further, to authorize the Sign Shop to accomplish this work:

<u>Current Posting</u>	<u>Proposed Posting</u>
10 Ton	3 Ton
Gross	Gross
Load	Load

MANAGER-DIRECTOR'S REPORT

Letter of Accommodation for the Swartz Creek Garage Foreman and Crew – Manager-Director

John Daly commented about a letter he had received from Mr. Christopher Gehringer, Supervisor, Charter Township of Clayton, commending the Swartz Creek Garage Foreman, Terry Burns and his crew on the quality of service they provide to Clayton Township. Mr. Daly said he will be including a copy of the letter in the next Board Agenda.

Supervisor's Training – The Human Resource Department just completed performing a Supervisor's Training course at the MTA building in Flint on August 26, 2016.

COMMISSIONER'S CONCERNS:

Annual Safety Day - Chairperson Arceo commented that the GCRC Annual Safety Day will be held on Thursday, October 27, 2016 at the Holiday Inn, Gateway Center. He hopes everyone will be able to attend.

Chairperson Arceo, without objection, adjourned the meeting at 10:35 a.m.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
10/18/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

November 01, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:03 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Coetta Adams, Anthony Branch, Randy Dellaposta, Joyce McClane, Felicia Ivey, Vicki Bachakes, (Genesee County Road Commission Staff); Donna Poplar, Fred Poplar, Margaret Perry, James O' Shelley, Carolyn Shannon, Eric Mays, Layton Jefferson, Bishop Bernadel Jefferson, Linda Kossak (Secretary of the Board of Road Commissioners)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

November 01, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the November 01, 2016 Agenda with the following changes; Discussion Item A-10, Employment Agreement for Human Resource Director moved to the first Discussion Item, A-1 and Discussion Item A-2, Local Road Agreement for Wilson Road and Item A-3, Jennings Road

Local Road Bridge Agreement were incorrectly labeled on the Agenda. Agenda will be corrected to reflect this.

MOTION CARRIED.

APPROVAL OF MINUTES

October 04, 2016 – Minutes

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the October 04, 2016 Board Meeting minutes as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

Monday, November 14, 2016

GCRC annual Bus Tour Ride-A-Round – Luncheon starts at 11:30 am (GCRC Board Room) and bus tour leaves GCRC at 12:30 pm.

Tuesday, November 15, 2016

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Thursday, November 24, 2016 & Friday, November 25, 2016

GCRC closed (non-essential operations) in observance of the Thanksgiving holiday.

PUBLIC ADDRESS THE BOARD

The following county residents addressed the Board regarding the recent termination of former GCRC Director of Human Resources and Administrative Services, Ms. Makini Jackson.

Mr. Eric Mays, (Flint City Councilman), 125 E. Russell St., Flint

Ms. Margaret Perry, 2026 Flamingo Dr., Mt. Morris

Mr. Bryant Nolden, (Genesee County Commissioner, 1st District)

Ms. Carol Schannon, 2001 Edmund Ave, Flint

Mr. Latham Jefferson, 2812 Lewis St., Flint

Bishop Bernadel Jefferson, 2814 Lewis St., Flint

Six county residents spoke at today's Board meeting. They asked the Board to reconsider the recent termination of Ms. Makini Jackson, former GCRC Director of Human Resources and Administrative Services. Mr. Eric Mays, Flint City Councilman, stated that they would like to see her employment with the GCRC reinstated. Also speaking to the Board were, Mr. Layton Jefferson, Bishop Bernadel Jefferson, Ms. Margaret Perry, Ms. Carol Schannon, and Genesee County Commissioner, 1st District, Mr. Bryant Nolden. Each resident was allowed to speak for 5

minutes and Chairperson Arceo thanked all of them for attending today's Board meeting and expressing their thoughts to the Board.

Commissioner Dickerson commented that he has listened to the public voice their concerns and agreed with the residents that Ms. Jackson was not treated fairly.

A letter from Genesee County Commissioner, Ms. Brenda Clack, 2nd District was also presented to the Board for reconsideration of Ms. Jackson's employment.

Neff Road – Ms. Margaret Perry complimented the Road Commission on the excellent job they did on the road paving project on Neff Road in Mt. Morris Township.

CORRESPONDENCE

INCOMING

Letter correspondence from Ms. Micki Hoffman, Supervisor, Grand Blanc Township re: Township's purchase of a snow plow – In a letter dated October 12, 2016, from Ms. Micki Hoffman, Supervisor, Charter Township of Grand Blanc regarding a request from the township that the Genesee County Road Commission contribute monetarily to the purchase of the township's replacement snow plow truck. (Copy filed with official minutes.)

OUTGOING

Letter correspondence to all bidders of the Owen Road Ditch Addition, GCRC No. 467-56-128, Fenton Township – In a letter dated October 25, 2016 from County Highway Engineer, Mr. Fred Peivandi to bidders of the Owen Road Ditch Addition in Fenton Township. Informing them that the Road Commission has rejected all bids received for the project due to budget constraints. (Copy filed with official minutes.)

Letter correspondence to Kevin & Mary Fiebernitz, 13195 Ripley Road re: Notice and Order to Comply – In a letter dated October 13, 2016, Traffic Engineering Manager, Ms. Bonnie Wood issued a Notice and Order to Comply to Kevin and Mary Fiebernitz, 13195 Ripley Road, Linden regarding a constructed gravel driveway within the Rights of Way of Ripley Road without obtaining the proper permits or installing a culvert. (Copy filed with official minutes.)

Letter correspondence to Mr. Matt Raysin. GCDC, re: 48" Water Transmission Main Plan Review - In a letter dated October 13, 2016, staff has submitted their fourth review to the GCDC of the issued construction for the 48" Water Transmission Main, Henderson Road Storage Facility to German Road Plan Review. (Copy filed with official minutes.)

Annual Equal Employment Opportunity Reports – Included in the Board packet was the Annual Equal Employment Opportunity Reports dated October 14, 2016, provided by Human Resources, relative to minority and female representation within the GCRC work force. (Copy filed with

official minutes)

INTERNAL

Email correspondence re: Emergency Purchase Order issued to Foster Blue Water Oil, LLC - In an email dated October 19, 2016, staff has informed the Board of the reason for an emergency purchase order issued to Foster Blue Water Oil, LLC. (Copy filed with official minutes.)

Engineering Department Working Hours effective November 07, 2016 – In an inter-office memorandum dated October 17, 2016, the Engineering Department has announced the working hours for all Engineering Department employees effective November 07, 2016. (Copy filed with official minutes.)

INFORMATION

None

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Employment Agreement for Human Resource Director – In a memorandum dated October 31, 2016, staff has requested the Board approve the Employment Agreement for Ms. Donna Poplar as Human Resource Director. (Copy filed with official minutes.)

Commissioner Dickerson commented that he would like to postpone this Discussion item until the November 15, 2016 Board Meeting.

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Mandelaris to postpone consideration of the Employment Agreement for Ms. Donna Poplar, Director of Human Resources until the November 15, 2016 Board Meeting.

Vote on Motion: Arceo, Yes, Mandelaris Yes, Johnson, Yes, Dickerson, Yes
Miller, No

MOTION CARRIED.

Advisement of Emergency Purchase Order #80844 – Foster Blue Water Oil, LLC – In a

memorandum dated October 25, 2016, staff has requested the Board ratify the action taken by Mr. John Daly, Manager-Director issuing an emergency Purchase order to Foster Blue Water Oil, LLC. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Mandelaris, seconded by Mr. Miller to ratify the action taken by Manager-Director John Daly issuing an emergency Purchase Order to Foster Blue Water Oil, LLC in an amount not to exceed \$800,000 for Item #19 – Tank Wagon Delivery of No-Lead Gasoline & Diesel Fuel.

MOTION CARRIED.

Local Road Bridge Agreement for Jennings Road Bridge over the Swartz Creek, Mundy Charter Township – In a memorandum dated October 25, 2016, staff has requested the Board approve and sign the local road agreement with Mundy Charter Township for the replacement of Jennings Road Bridge over the Swartz Creek. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve and sign the local road bridge agreement with Mundy Charter Township for the replacement of the Jennings Road Bridge over the Swartz Creek.

Federal/State Local Bridge Funds	\$670,700.00
Mundy Charter Township	\$ 52,950.00
Genesee County Road Commission	<u>\$158,850.00</u>
Total Project Cost	\$882,500.00

MOTION CARRIED.

Local Road Agreement for resurfacing, installing rumble strips & guardrail installation, Wilson Road from Goudy Lake to 2,500 foot east, Forest Township - In a memorandum dated October 25, 2016, staff has requested the Board approve and sign the Local Road Agreement with Forest Township for resurfacing, installing rumble strips and guardrail on Wilson Road from Goudy Lake to 2,500 foot east. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson to approve and sign the duplicate originals of the Local Road Agreement with Forest Township for resurfacing, installing rumble strips and guardrail on Wilson Road from Goudy Lake to 2,500 foot east.

Federal Safety Funds	\$360,299.00
GCRC (Engineering & Inspection)	\$100,080.00
GCRC (Construction Allocation)	\$ 20,016.50
Forest Township	<u>\$ 20,016.50</u>
Total Project Participation	\$500,412.00

MOTION CARRIED.

Board authorization to lease new copiers and issuance of a purchase order to Konica Minolta - In a memorandum dated October 25, 2016, staff has requested the Board approve the issuance of a purchase order to Konica Minolta for the lease of six Konica Minolta Copier/Printer/Scanners. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the issuance of a purchase order to Konica Minolta for the lease of six (6) Konica Minolta Copier/Printer/Scanners in an amount not to exceed \$9,088.68.

- Three (3) Konica Minolta 45e (45 ppm bl/wh)
- One (1) Konica Minolta 554e (55 ppm bl/wh)
- Two (2) Konica Minolta c558 (55 ppm bl/wh and color)

MOTION CARRIED.

Extension of unit bid prices and the issuance of a purchase order to Vesco Oil Corporation for Item #28 - In a memorandum dated October 25, 2016, staff has requested the Board approve the extension of unit bid prices and the issuance of a purchase order for Item #28 – Transportation & Disposal of Non-Hazardous & Hazardous Materials. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the extension of the unit bid prices and the issuance of a purchase order to Vesco Oil Corporation for Item #28 – Transportation & Disposal of Non-Hazardous & Hazardous Materials on an as needed basis in an amount not to exceed \$20,000.

MOTION CARRIED.

Issuance of a purchase order to Clark Equipment Company dba Bobcat Company for the purchase of Loaders for the Equipment Department – In a memorandum dated October 25, 2016, staff has requested the Board approve the issuance of a purchase order to Clark Equipment Company dba Bobcat Company for the purchase of two Bobcat Loaders. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the issuance of a purchase order to Clark Equipment Company dba Bobcat Company for the purchase of two (2) Bobcat Loaders in an amount not to exceed \$117,332.00 for the Equipment Department.

One (1) S560 T4 Bobcat Skid Steer Loader w/options	\$ 58,761.81
One (1) T650 T4 Bobcat Compact Track Loader w/options	\$ 58,570.30
Total	\$117,332.11

MOTION CARRIED.

Renewal Purchase Orders for the Equipment Department – In a memorandum dated October 25, 2016, staff has requested the Board approve renewal purchase orders for the Equipment Department to be purchased on an as needed basis. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the renewal purchase orders issued to the following companies for items to be purchased on an as needed basis:

- Jack Doheny Supplies for Item #2014 – HDERSP Heavy Duty Equipment Preventative Maintenance Services & Parts (Vactor Equipment) in an amount not to exceed \$20,000.00.
- Jack Doheny Supplies for Item #2014 – HDERSP Heavy Duty Equipment Outside Repair (Vactor Equipment) in an amount not to exceed \$20,000.00.
- Michigan CAT for Item #2014 – HDERSP Heavy Duty Equipment Outside Repair (CAT Graders & Loaders) in an amount not to exceed \$60,000.00.
- Michigan CAT for Equipment Preventative Maintenance for CAT Equipment – Parts & PM in an amount not to exceed \$100,000.00.
- AIS for Preventative Maintenance for Gradall Equipment – Outside Repair in an amount not to exceed \$25,000.00.
- AIS for preventative Maintenance for Gradall Equipment – Parts & Labor in an amount not to exceed \$50,000.00.
- GCR Tires & Service for Item #NRWP16 – New & Reconditioned Wheel Parts in an amount not to exceed \$25,000.00.
- KM International for Hot Patcher Outside Repair in an amount not to exceed \$20,000.00.

MOTION CARRIED.

Issuance of a purchase order to Du-All Cleaning, Inc., for Item #82, Janitorial Cleaning Service – In a memorandum dated October 25, 2016, staff has requested the Board approve the issuance of a purchase order to Du-All Cleaning, Inc. for Item #82 – Janitorial Cleaning Service. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the issuance of a purchase order to Du-All Cleaning, Inc., for Item #82 – Janitorial Cleaning Service in an amount not to exceed \$30,360.00.

MOTION CARRIED.

Ratification of Vouchers totaling \$1,828,322.88 – (Copies filed with official minutes.)

Voucher #V-40196

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40196 in the amount of \$49,637.03.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40197

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40197 in the amount of \$679,239.40.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40198

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40198 in the amount of \$73,381.98.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40199

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40199 in the amount of \$338,770.11.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40200

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40200 in the amount of \$288,471.03.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40201

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40201 in the amount of \$75,266.52.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40202

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40202 in the amount of \$321,352.50.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40203

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40203 in the amount of \$2,204.31.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

CONSENT

Gemstone Valley Phase 2 & 3, Road Right of Way, Section 12, Grand Blanc Township – In a memorandum dated October 21, 2016, staff has requested the Chairman of the Board of County Road Commissioners and the Secretary of the Board sign the presented quit claim deed to the Gemstone Valley Condominium Association. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris approve the Chairman of the Board of County Road Commissioners and the Secretary of the Board sign the presented quit claim deed granting a portion of the Phase 2 and all of the Phase 3, Section 12, road right-of-way to the Gemstone Valley Condominium Association, Grand Blanc Township.

MOTION CARRIED.

Work request for Roadside Ditching on Farrand Road, South Side from Address 11387 to 11141, Montrose Township – In a memorandum dated October 19, 2016, staff has requested Board approval of a work request for roadside ditching on Farrand Road, south side from address 11387 to 11141. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for roadside ditching on Farrand Road, south side from address 11387 to 11141, Montrose Township. The Township will be paying 100% for the roadside ditching project at a total cost of \$1,194.50.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

Interim Finance Director - Manager-Director John Daly welcomed Ms. Coetta Adams as the Interim Finance Director. He stated that Ms. Adams has worked in the Finance Department and he expects a smooth transition because of her experience.

COMMISSIONER'S CONCERNS:

Green Strobe Lights on Snow Removal Vehicles – Commissioner Mandelaris commented on the addition of the Road Commission trucks equipped with green strobe lights. Equipment Department Director Randy Dellaposta stated that changes to state law is now allowing road commissions in each of Michigan's 83 counties to add green lights to their vehicles. The amber lights aren't going away, but the addition of the flashing green is meant to improve the visibility of road maintenance vehicles.

By the end of the year, two new plow trucks will be arriving in Genesee County with green lights installed on them.

Director Dellaposta stated that green is a visible light for most people. We are hoping that the green light is more visible for a lot of motorists, knowing that we're out there and we're trying to remove the snow.

Commissioner Miller inquired as to the cost of these additional green strobe lights and Director Dellaposta stated the cost is approximately \$500.00 per vehicle, not including labor costs.

Beecher Water District and Coldwater Road – Commissioner Johnson inquired on the status of the Coldwater Road situation. County Highway Engineer, Mr. Fred Peivandi stated that bids for the project were taken two weeks ago. In April 2017, the Beecher Water District water project will be completed, then GCRC can proceed with the road paving project.

Commissioner Dickerson congratulated Ms. Coetta Adams in her new position as Interim Finance Director. He also thanked Ms. Margaret Perry for her comments regarding the Neff Road project and thanked everyone from the public that attended today's Board meeting.

Chairperson Arceo also thanked County Commissioner Nolden, Flint Councilman Mays and the residents for attending today's meeting and expressing their thoughts to the Board.

Chairperson Arceo, without objection, adjourned the meeting at 11:08 a.m.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
11/01/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

November 15, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:08 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Kenneth Johnson, Coetta Adams, Anthony Branch, Randy Dellaposta, Joyce McClane, Donna Poplar, Felicia Ivey, (Genesee County Road Commission Staff); Margaret Perry, Linda Kossak (Secretary of the Board of Road Commissioners)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

November 15, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the November 15, 2016 Agenda as printed and presented.

MOTION CARRIED.

APPROVAL OF MINUTES

October 18, 2016 – Minutes

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson to approve the October 18, 2016 Board Meeting minutes as printed and presented.

MOTION CARRIED.

PRESENTATION

None

MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

Thursday, November 25, 2016 and Friday, November 25, 2016

GCRC closed (non-essential operations) in observance of the Thanksgiving Holiday

Tuesday, December 06, 2016

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Ms. Margaret Perry, of 2026 Flamingo Drive, Mt. Morris addressed the Board this morning regarding a letter she had received from GCRC Attorney, Charles McKone. The letter was in response to a question she had asked at the October 18, 2016 Board meeting, regarding the policy on hiring and terminations at the Genesee County Road Commission. Manager-Director John Daly and Commissioner Mandelaris responded that the letter she received was incomplete and assured Ms. Perry that she would receive a follow-up letter stating the County policy that addresses her concerns.

CORRESPONDENCE

INCOMING

Letter correspondence from Mr. Byron Lane, P.E., Chief, Hydrologic Studies and Dam Safety Unit, MDOT re: Argentine Dam Safety Inspection Report – In a letter dated October 11, 2016, from Mr. Byron Lane, P.E., Chief, Hydrologic Studies and Dam Safety Unit regarding the Dam Safety Inspection Report and Evaluation for the Argentine Dam, Dam I.D. No. 117, Argentine Township. (Copy filed with official minutes.)

Transportation Asset Management for Local Officials – Included in the Board packet was a Notice for Local Officials to register and attend the Transportation Asset Management for Local Officials seminar being held at various locations and times in December, 2016. (Copy filed with official minutes.)

MDOT Letter of Understanding regarding Highway Maintenance Patrol during the 2016/2017

Winter Maintenance Contract Year – In a letter dated November 04, 2016 from Mr. Ponce Esparza, Maintenance Coordinator, Davison Service Center, MDOT regarding the Letter of Understanding covering the conditions under which the activity of highway maintenance patrol will be performed during the 2016/2017 winter maintenance contract year between GCRC and MDOT. (Copy filed with official minutes.)

Letter correspondence from Mr. Thomas Brooks, Township of Argentine Dept. of Building Safety re: Linden District Garage Salt Barn – In a letter dated November 02, 2016, Mr. Thomas Brooks, Assistant, Township of Argentine Department of Building Safety has advised the GCRC that the new construction of a salt barn at the Linden District Garage has been completed and finalized by the Argentine Building Safety Department as of October 25, 2016. (Copy filed with official minutes.)

ICMA Credentialed Manager re: John H. Daly, III – Included in the Board packet was a certificate of completion from ICMA to John H. Daly, III in recognition of his qualifying as an ICMA Credentialed Manager since January 2003. (Copy filed with official minutes.)

Letter correspondence from Pastor Alfred L. Harris, Sr., President, Concerned Pastors for Social Action regarding the recent termination of Ms. Makini Jackson – In a letter dated November 10, 2016, Pastor Alfred L. Harris, Sr., President of Concerned Pastors for Social Action has written a letter expressing their concerns regarding the recent termination of former Human Resource Director, Ms. Makini Jackson. (Copy filed with official minutes.)

OUTGOING

Letter correspondence to State of Michigan Governor, Rick Snyder regarding the Municipal Asset Management Planning Regulation in the Province of Ontario, Canada – In a letter dated November 01, 2016 from Manager-Director John Daly to State of Michigan Governor, Rick Snyder outlining recent legislation concerning infrastructure asset management that had been approved and implemented by the government of Ontario, Canada in June, 2015. Also attached was a copy of the Ontario, Canada Bill that was enacted. (Copy filed with official minutes.)

Letter correspondence to Mr. Byron Lane, Chief, Hydrologic Studies and Dam Safety Unit, MDOT – In a letter dated November 07, 2016, County Highway Engineer, Mr. Fred Peivandi in response to Mr. Lane's letter on the Argentine Dam Safety Inspection Report acknowledges receipt of his letter and proposes a plan of action for completion of recommendations made in the report. (Copy filed with official minutes.)

Letter correspondence from GCRC Attorney, Charles McKone to Ms. Margaret Perry regarding Authority of the Manager-Director of GCRC – In a letter dated November 09, 2016, GCRC Attorney, Charles McKone responded to a recent question raised by Ms. Margaret Perry, Mt. Morris concerning the authority of Mr. John Daly, Manager-Director of the GCRC in regards to hiring and terminations. (Copy filed with official minutes.)

Letter correspondence from GCRC Attorney, Charles McKone to Pastor Alfred Harris Sr., President, Concerned Pastors for Social Action – In a letter dated November 9, 2016, GCRC Attorney Charles McKone responded to Pastor Alfred Harris Sr.'s letter regarding the

termination of Ms. Makini Jackson. (Copy filed with official minutes.)

INTERNAL

None

INFORMATION

General Election Results for Township Supervisor – Included in the Board packet were the results of the recent election held on November 08, 2016 for Township Supervisors in Genesee County. (Copy filed with official minutes.)

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Discussion Item A-1, Employment Agreement for Director of Human Resources was deleted from the Agenda.

Re-alignment of the Department of Administrative Services & Temporary Supplemental Salary Allowance for the Interim Director of Administrative Services – In a memorandum dated October 31, 2016, Manager-Director John Daly has requested the Board of County Road Commissioners approve the IT Division be re-assigned from the Finance Department to the Department of Administrative Services effective December 1, 2016 and further that effective October 10, 2016 the Manager-Director receive a supplemental salary allowance of \$4.78 per hour as Interim Director of the Department of Administrative Services. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the re-assignment of the Genesee County Road Commission's IT Division from the Finance Department to the Department of Administrative Services (DAS) effective December 01, 2016 and further, that effective October 10, 2016 the Manager-Director receive a supplemental salary allowance of \$4.78 per hour as Interim Director of the DAS. This supplementary salary allowance and interim position as Director of Administrative Services is to remain in effect for 90 days from today's date, which is February 13, 2017.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo
No: None

MOTION CARRIED.

MDOT Contract No. 16-5508, HMA Resurfacing of Mt. Morris Road (State Road to Land Fill Road), Richfield Township - In a memorandum dated October 31, 2016, staff has requested the Board approve MDOT Contract No. 16-5508 to allow federal aid reimbursement for construction engineering of the Mt. Morris Road HMA resurfacing from State Road to the Land Fill Road in Richfield Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to approve the MDOT Contract No. 16-5508 to allow federal aid reimbursement for construction engineering of the Mt. Morris Road HMA resurfacing from State Road to the Land Fill Road in Richfield Township and further, to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners. (Copy filed with official minutes.)

MOTION CARRIED.

Selection of Consultant for Design Services, Concord Green (Fairview Drive & Norfolk Avenue); GCRC No. 67-W50567, Grand Blanc Township - In a memorandum dated November 07, 2016, staff has requested the Board approve the assignment of OHM Advisors to prepare construction plans for Concord Green (Fairview Drive & Norfolk Avenue), Grand Blanc Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller to approve the assignment of OHM Advisors (a consultant in Group “C” category) to prepare construction plans for Concord Green (Fairview Drive & Norfolk Avenue) in Grand Blanc Township and further, to direct the Chairman of the Board to execute the Consultant Agreement when it is returned.

MOTION CARRIED.

Selection of Consultant for Design Services, Thompson Road (US-23 to Torrey Road) Pavement Rehabilitation & Widening, Fenton Township - In a memorandum dated November 07, 2016, staff has requested the Board approve the assignment of Rowe Professional Services to prepare construction plans for the proposed Thompson Road (US-23 to Torrey Road) Pavement Rehabilitation project, Fenton Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller to approve the assignment of Rowe Professional Services, (a consultant in Group “C” category) to prepare construction plans for the proposed Thompson Road (US-23 to Torrey Road) Pavement Rehabilitation project, and further to direct the Chairman of the Board to sign the Consultant Agreement when returned.

MOTION CARRIED.

Selection of Consultant for Design Services, Coldwater Road (Saginaw Road to Harry Street) Pavement Rehabilitation, Mt. Morris Township - In a memorandum dated November 07, 2016, staff has requested the Board approve the assignment of Fleis & Vandenbrink, (a consultant in Group “A” category) to prepare construction plans for the proposed Coldwater Road (Saginaw

Road to Harry Street) Pavement Rehabilitation project, Mt. Morris Township. (Copy filed with official minutes.)

Engineering Director, Mr. Fred Peivandi said the Township was listed incorrectly as Atlas Township on the memorandum and should be changed to Mt. Morris Township.

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Miller to approve the assignment of Fleis & Vandenbrink, (a consultant in Group “A” category) to prepare construction plans for the proposed Coldwater Road (Saginaw Road to Harry Street) Pavement Rehabilitation project in Mt. Morris Township and further, to direct the Chairman of the Board to execute the Consultant Agreement when it is returned.

MOTION CARRIED.

Selection of Consultant for Design Services, Gale Road (McCandlish Road to Hegel Road), Pavement Rehabilitation, Atlas Township – In a memorandum dated November 07, 2016, staff has requested the Board approve assignment of Kraft Engineering, (a consultant in Group “A” category) to prepare construction plans for the proposed Gale Road (McCandlish Road to Hegel Road) Pavement Rehabilitation project. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Mandelaris, seconded by Mr. Miller to approve the assignment of Kraft Engineering, (a consultant in Group “A” category) to prepare construction plans for the proposed Gale Road (McCandlish Road to Hegel Road) Pavement Rehabilitation project and further, to direct the Chairman of the Board to execute the Consultant Agreement when it is returned.

MOTION CARRIED.

Addendum to Audit Engagement – In a memorandum dated October 25, 2016, staff has requested the Board approve the addendum to the contract for audit services provided by Plante Moran for the fiscal year ended September 30, 2016 in the amount of \$7,000. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the addendum to the contract for audit services provided by Plante Moran for the fiscal year ended September 30, 2016 in the amount of \$7,000. The addendum will result in an amended contract in the amount of \$26,800.

MOTION CARRIED.

Administrative Services Contract BCBS of Michigan – In a memorandum dated November 03, 2016, staff has requested the Board authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan in three equal payments in the amount of \$503,286. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan, each in the amount of \$503,286, prior to the first day of December 2016, January 2017 and February 2017.

December 2016	\$503,286
January 2017	\$503,286
February 2017	\$503,286

MOTION CARRIED.

Renewal Purchase Order to Michigan State Industries for VMI Item #4, Recycling Blanks & Traffic Signs – In a memorandum dated November 07, 2016, staff has requested Board approval of a renewal purchase order to Michigan State Industries for VMI Item #4 – Recycling Blanks & Traffic Signs. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve a renewal purchase order to Michigan State Industries for VMI Item #4 – Recycling Blanks and Traffic Signs in an amount not to exceed \$60,000.

MOTION CARRIED.

Advisement of an Emergency Purchase Order #80995 to Carrier & Gable for Item #15 - Traffic Signal Devices – In a memorandum dated November 07, 2016, staff has requested the Board ratify the action taken by Manager-Director John Daly on November 01, 2016 to issue an emergency purchase order to Carrier & Gable for Item #15 – Traffic Signal Devices. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to ratify the action taken by John Daly, Manager-Director on November 01, 2016 to issue an emergency purchase order to Carrier & Gable in an amount not to exceed \$200,000 for Item #15 – Traffic Signal Devices.

MOTION CARRIED.

Advisement of an Emergency Purchase Order #80991 to Truck & Trailer Specialties for VMI Monroe Snow & Ice Equipment and Parts – In a memorandum dated November 07, 2016 staff has requested the Board ratify the action taken by Manager-Director John Daly on November 01, 2016, to issue an emergency purchase order to Truck & Trailer Specialties for VMI Monroe Snow & Ice Equipment & Parts. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to ratify the action taken by Manager-Director John Daly on November 01, 2016, to issue an emergency purchase order to Truck & Trailer Specialties in an amount not to exceed \$60,000 for VMI Monroe Snow & Ice Equipment & Parts.

MOTION CARRIED.

Ratification of Vouchers totaling \$1,123,658.85 – (Copies filed with official minutes.)

Voucher #V-40204

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40204 in the amount of \$97,616.15.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40205

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40205 in the amount of \$730,827.03

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40206

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40206 in the amount of \$292,963.50.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40207

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40207 in the amount of \$2,252.17.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

CONSENT

Permit Fee Schedule – Amendment for changes in the Transportation Permits and Commercial Plan Review – In a memorandum dated November 07, 2016, staff has requested the Board approve the proceedings to hold a public hearing to amend the permit fee schedule. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the Genesee County Road Commission to proceed with the public hearing on December 08, 2016 from 4:00 pm to 6:00 pm at the Genesee County Road Commission in the Board Room. This will be advertised in the Flint Journal on November 18th and 25th. Notice will also be placed on the GCRC website.

MOTION CARRIED.

Removal of Load Restriction for Various Bridges in Clayton, Gaines, Davison and Vienna Townships – In a memorandum dated November 01, 2016, staff has requested the Board approve removing the load restrictions on various bridges in Clayton, Gaines, Davison and Vienna Townships. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve removing the load restrictions of the following described bridges:

- Bristol Road Bridge over Kearsley Creek (Str. #2716) in Davison Township.
- Beecher Road Bridge over Misteguay Creek (Str. #2721) in Clayton Township.
- Duffield Road Bridge over Jones Creek (Str. #733) in Gaines Township.
- Farrand Road Bridge over Pine Run (Str. #2813) in Vienna Township.

MOTION CARRIED.

Schedule of the 2017 Genesee County Road Commission Board Regular Meetings – Board approval of the 2017 Regular Board Meeting Schedule of the Genesee County Road Commission. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the Schedule for the 2017 Board Regular Meetings, Board of County Road Commissioners of the County of Genesee, Michigan.

MOTION CARRIED.

Adoption of Roads into the County Road System – In a memorandum dated November 03, 2016, staff has requested the Board of County Road Commissioners approve the resolution, adopting roads into the Local Road System of Genesee County, Grand Blanc Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the resolution, adopting Moonstone Drive and Moonstone Court, Gemstone Valley Phase 2, Section 12 in Grand Blanc Township, Genesee County.

MOTION CARRIED.

Traffic Control Order – Gemstone Valley Phase 2, Section 12, Yield Moonstone Court & Moonstone Drive – In a memorandum dated November 03, 2016 staff has requested the Board of County Road Commissioners approve the placement of traffic control in Grand Blanc Township, Gemstone Valley Phase 2, Section 12. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the placement of the following traffic control:

Grand Blanc Township, Gemstone Valley Phase 2, Section 12.

1. Yield sign - Moonstone Court @ Moonstone Drive.

MOTION CARRIED.

Work request for Roadside Ditching at various locations on Vassar Road, Atlas Township. In a memorandum dated November 02, 2016, staff has requested the Board approve the work request for roadside ditching at various locations on Vassar Road in Atlas Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for roadside ditching at various locations on Vassar Road in Atlas Township. The Township will be using available matching allocation funds. The Township is paying 50% (\$46,131.75) and the Road Commission will be paying 50% (\$46,131.75). The total cost of the project will be \$92,263.50.

MOTION CARRIED.

Work request for Roadside Ditching at various locations on Vassar Road, Atlas Township. In a memorandum dated November 02, 2016, staff has requested the Board approve the work request for roadside ditching at various locations on Vassar Road in Atlas Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for roadside ditching at various locations on Vassar Road in Atlas Township. The Township will be paying 100% of the \$1,075.20 roadside ditching project.

MOTION CARRIED.

Work request for Milling and Paving on Neff Road between Coldwater Road and Beecher High School, Mt. Morris Township – In a memorandum dated November 01, 2016, staff has requested

the Board approve the work request for milling and paving on Neff Road between Coldwater Road and Beecher High School, Mt. Morris Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for milling and paving on Neff Road between Coldwater Road and Beecher High School. The Township will be using their available matching allocation funds. The Township is paying 50% (\$33,667.05) and the Road Commission is paying 50% (\$33,667.04). The total cost of the project is \$67,334.09.

MOTION CARRIED.

Work request for Roadside Ditching on Lennon Road between Elms Road and Morris Road, Clayton Township – In a memorandum dated October 25, 2016, staff has requested the Board approve the request for roadside ditching on Lennon Road between Elms Road and Morrish Road, Clayton Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for roadside ditching on Lennon Road between Elms Road and Morrish Road, Clayton Township. The Township will be paying 100% of the \$1,203.15 project.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

Manager-Director John Daly introduced Ms. Donna Poplar, GCRC Director of Human Resources.

Ms. Poplar thanked Manager-Director John Daly and the Board of Road Commissioners for the opportunity they have given her as the new Human Resource Director. She thanked Mr. Daly and the Board for entrusting in her abilities to serve as the new Human Resource Director. She stated she has met the staff and the Directors and looks forward to being a part of the GCRC team. Commissioner Mandelaris commented that Ms. Poplar's resume was extremely extraordinary and he is happy that she is with us.

Engineering Director Mr. Fred Peivandi presented a plaque to Mr. Ken Johnson, who is retiring, for his years of service at the Road Commission as a Program and Development Engineer. Mr. Peivandi stated that he has done an exceptional job and has been an asset to the Genesee County Road Commission.

Mr. Ken Johnson thanked the Board and staff for their continuous support of the Engineering Department and for the plaque he received today. He stated that it has been a privilege to work for the Road Commission and to serve in this area so close to his home.

Chairperson Arceo thanked Ken Johnson for his years of service with the Genesee County Road Commission.

COMMISSIONER'S CONCERNS:

Commissioner Dickerson and Commissioner Mandelaris welcomed Human Resource Director,

Ms. Donna Poplar to the Genesee County Road Commission. Commissioner Dickerson also congratulated Manager-Director John Daly for his appointment to the Bishop Airport Commission.

Commissioner Mandelaris requested that going forward, could street maps be made with a color copy to aid in the reading of the maps. Staff replied that we will be getting new copiers next week and all maps can now be copied in color.

Commissioner Dickerson thanked Ms. Margaret Perry for attending today's Board meeting and speaking to the Board. Commissioner Mandelaris requested a proper letter be sent to Ms. Margaret Perry explaining the function of the Manager-Director's position at the Genesee County Road Commission.

Commissioner Johnson thanked Manager-Director, John Daly and County Highway Engineer, Fred Peivandi for the GCRC Bus Tour and luncheon.

Chairperson Arceo, without objection, adjourned the meeting at 10:55 a.m.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
11/15/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

December 06, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
Cloyce Dickerson, Vice-Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner
Robert Johnson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Coetta Adams, Anthony Branch, Randy Dellaposta, Joyce McClane, Donna Poplar, Felicia Ivey, (Genesee County Road Commission Staff); Margaret Perry, Herman Miller, James O' Shelley, Charles Winfrey, Carol Shannon, Darrell Price, Linda Kossak (Secretary of the Board of Road Commissioners)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

December 06, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the December 06, 2016 Agenda as printed and presented.

MOTION CARRIED.

APPROVAL OF MINUTES

November 01, 2016 – Minutes

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson to approve the November 01, 2016 Board Meeting minutes as printed and presented.

MOTION CARRIED.

PRESENTATION

None

MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

Tuesday, December 20, 2016

10:00 a.m. – Board Meeting

Friday, December 23, 2016 and Monday, December 26, 2016

GCRC closed (non-essential operations) in observance of the Christmas holiday

Friday, December 30, 2016 and Monday, January 02, 2017

GCRC closed (non-essential operations) in observance of the New Year's holiday.

PUBLIC ADDRESS THE BOARD

Ms. Margaret Perry, of 2026 Flamingo Drive, Mt. Morris addressed the Board this morning regarding the information she had requested at the November 15, 2016 Board meeting regarding clarification of the Manager-Director's authority in regards to hiring and terminations. Manager-Director Daly stated that Attorney Charles McKone will be sending the information to her within the next few weeks.

CORRESPONDENCE

INCOMING

Letter correspondence from Ms. Cindie Dulaney, Accounting and Administrative Manager and Ms. Denise Donohue, Director, County Road Association of Michigan – In a letter dated November 21, 2016 from the County Road Association of Michigan Accounting Manager, Cindie Dulaney and Director Denise Donohue regarding proposed changes to the County Road Association's fiscal year from April 1 to March 31 to October 1 to September 30, to better align with most agencies in the state. (Copy filed with official minutes.)

Letter correspondence from Mr. Ron DeCook, Lobbyist, GPS – Included in the Board packet was a letter from GCRC Lobbyist Mr. Ron DeCook, GPS updating the Board and staff on recent State of Michigan legislative actions as it pertains to roads and road funding. (Copy filed with

official minutes.)

Letter correspondence from Mr. Keith Cooper, Bridge Program Manager, MDOT re: Genesee County Bridges included in the Local Bridge Program – In a letter dated November 14, 2016 from Mr. Keith Cooper, Bridge Program Manager, MDOT informing staff that the Local Bridge Advisory Board has approved the recommendations by our Region Bridge Council (RBC) to select two bridges for inclusion in the Local Bridge Program. (Copy filed with official minutes.)

- Structure #2725, Carpenter Road over the Flint River, Application estimate \$1,841,000, selected for Rehabilitation.
- Structure #2776, Lippincott Boulevard over Kearsley Creek, Application estimate \$1,124,000, for replacement.

Letter correspondence from Mr. Douglas Robidoux, Board of Trustees Chairperson, CRASIF – In a letter dated November 23, 2016, Mr. Douglas Robidoux, Chairperson, Board of Trustees of CRASIF informed the Board of Road Commissioners and Managing Directors that CRASIF will not be changing their program structure from a self-insurance group fund to a mutual insurance company and included the reasoning behind that decision in the correspondence. (Copy filed with official minutes.)

OUTGOING

None

INTERNAL

Re-opening and Removal of Load Restrictions for Center Road Culvert at Dead Creek, Thetford Township – In a memorandum dated November 28, 2016, staff has informed the Board that Center Road Culvert at Dead Creek in Thetford Township has been re-opened and the load restrictions have been lifted. (Copy filed with official minutes.)

INFORMATION

Manager-Director John Daly appointed to Bishop International Airport Authority Board – Included in the Board packet was a letter from Mr. Jamie Curtis, Chairperson, Genesee County Board of Commissioners to John H. Daly, Manager-Director congratulating him of his appointment to a three-year term expiring December 31, 2019 to the Bishop International Airport Authority. (Copy filed with official minutes.)

Cloyce Dickerson, GCRC Commissioner Re-appointed to a Six-Year Term – In a letter dated November 10, 2016, Mr. Jamie Curtis, Chairperson, Board of Commissioners congratulated Mr. Cloyce Dickerson on his re-appointment to a six-year term expiring December 31, 2022 to the Genesee County Road Commission. (Copy filed with official minutes.)

John Mandelaris, GCRC Commissioner Re-appointed to a Six-Year Term – In a letter dated November 10, 2016, Mr. Jamie Curtis, Chairperson, Board of Commissioners congratulated Mr.

John Mandelaris on his re-appointment to a six-year term expiring December 31, 2022 to the Genesee County Road Commission. (Copy filed with official minutes.)

21st Century Infrastructure Commission Invitation – In an email dated December 01, 2016, Ms. Sarah Dickinson, State of Michigan Governor’s office extended an invitation to Manager-Director John Daly to attend Governor Snyder’s 21st Century Infrastructure Commission’s recommendations for improving our state’s infrastructure systems and enhancing the quality of life for all residents on Monday, December 05, 2016 at 9:00 am at the Henry Ford Museum in Dearborn, Michigan. (Copy filed with official minutes.)

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

Local Road Agreement, Hidden Creek Subdivision resurfacing, Clayton Township – In a memorandum dated November 28, 2016 staff has requested the Board of County Road Commissioners approve the assignment of CHMP, Inc. to prepare construction plans for Hidden Creek Subdivision. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the assignment of CHMP, Inc. (a consultant in Group ‘C’ category) to prepare construction plans for the Local Road Agreement, Hidden Creek Subdivision resurfacing in Clayton Township, and furthermore; to direct the Chairperson of the Board to execute the Consultant Agreement when it is returned.

MOTION CARRIED.

Local Road Agreement, Lost Creek Subdivision HMA resurfacing, Clayton Township - In a memorandum dated November 28, 2016, staff has requested the Board approve the Local Agreement with Clayton Township for HMA resurfacing of Lost Creek Subdivision. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the Local Agreement with Clayton Township for HMA resurfacing of Lost Creek Subdivision, Clayton Township and further, to sign the duplicate originals of the Local Road Agreement.

MOTION CARRIED.

Contract Authorization #2 – Farrand Road Bridge over the Pine Run - In a memorandum dated November 23, 2016, staff has requested the Board approve the signing of Contract Authorization

#2 for the Farrand Road Bridge over the Pine Run, Vienna Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the Director of Engineering, Manager-Director and the Board of Road Commission Chairperson to sign Contract Authorization #2, Farrand Road Bridge over the Pine Run in Vienna Charter Township, GCRC Project Number #489-96-D50527.

MOTION CARRIED.

Bid Results and Award of Contract for the Haviland Beach Drive, HMA pavement reconstruction project, Argentine Township - In a memorandum dated November 28, 2016, staff has requested the Board accept the bid submitted by Zito Construction for the Haviland Beach Drive reconstruction project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to accept the bid of \$487,588.00 submitted by Zito Construction for the Haviland Beach Drive reconstruction project and that the Board authorizes awarding and signs the contract after staff has received and reviewed the contract, bonds and insurance submitted by Zito Construction.

MOTION CARRIED.

MDOT State Trunkline Contract #2017-0163 commencing October 1, 2016 through September 30, 2021 - In a memorandum dated November 28, 2016, staff has requested the Board approve the MDOT Trunkline Contract and name two officials authorized to sign the State Trunkline Maintenance Contract. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the Michigan Department of Transportation (MDOT) State Trunkline Contract #2017-0163 and further, specially name two (2) officials, Chairperson David Arceo and Vice-Chairperson Cloyce Dickerson, to sign the State Trunkline Maintenance Contract #2017-0163.

MOTION CARRIED.

Extension of Unit Bid Prices and Issuance of a purchase order to Tri-City Aggregates, Item #6A – 23A Gravel – In a memorandum dated November 22, 2016, staff has requested the Board approve the extension of unit bid prices and issuance of a purchase order to Tri-City Aggregates for Item #6a – 23A Gravel. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Miller to approve the assignment of Kraft Engineering, (a consultant in Group “A” category) to prepare construction extension of unit bid prices and the issuance of a purchase order to Tri-City Aggregates for Item #6A – 23A Gravel to be purchased on an as needed basis in an amount not to exceed \$133,000.00.

MOTION CARRIED.

Renewal Purchase Orders for C & S Motors, Item #2014, Graff Truck Center, Item 2014, Truck and Trailer Specialties, Item #HDTP16 and Exotic Automation, Item #73 – In a memorandum dated November 11, 2016, staff has requested the Board approve the renewal Purchase Orders to be issued to C& S Motors, Graff Truck Center, Truck and Trailer Specialties, and Exotic Automation. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the renewal purchase orders be issued to the following companies:

- C& S Motors, Item #2014 - HDERSP, HD Equipment Repair Services & Parts for International trucks on an as needed basis in an amount not to exceed \$80,000.00.
- Graff Truck Center, Item #2014 - HDERSP, HD Equipment Repair Services & Parts for Volvo trucks on an as needed basis in an amount not to exceed \$110,000.00.
- Truck & Trailer Specialties, Item #HDTP16, Heavy Duty Truck Parts on an as needed basis in an amount not to exceed \$60,000.00.
- Exotic Automation, Item #73, Parker Hydraulic Hose and Fittings VMI in an amount not to exceed \$20,000.00

MOTION CARRIED.

Issuance of a Purchase Order to Truck & Trailer Specialties, Item #88, Double Ear Wing Plow Shoes – In a memorandum dated November 22, 2016, staff has requested the Board approve the issuance of a purchase order to Truck & Trailer Specialties for Item #88, Double Ear Wing Plow Shoes. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the issuance of a purchase order to Truck & Trailer Specialties for Item #88, Double Ear Wing Plow Shoes to be purchased on an as needed basis in an amount not to exceed \$40,000.00.

MOTION CARRIED.

Ratification of Vouchers totaling \$2,503,753.23 – (Copies filed with official minutes.)

Voucher #V-40208

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40208 in the amount of \$360,901.78.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo
No: None

MOTION CARRIED.

Voucher #V-40209

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40209 in the amount of \$561,930.22

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40210

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40210 in the amount of \$32,189.27.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40211

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40211 in the amount of \$332,363.86.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40212

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40212 in the amount of \$285,321.62.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40213

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher

#40213 in the amount of \$166,065.44.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40214

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40214 in the amount of \$481,988.66.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

Voucher #V-40215

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #40215 in the amount of \$282,992.38.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo

No: None

MOTION CARRIED.

CONSENT

Removal of Load Restrictions for Atlas Road Bridge over Kearsley Creek (north of Atherton Road), Davison Township – In a memorandum dated November 15, 2016, staff has requested the Board approve removing the load restrictions on Atlas Road Bridge over Kearsley Creek, Davison Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to approve removing the load restrictions of the Atlas Road Bridge over Kearsley Creek, Structure #2779), Davison Township. A contractor under contract has replaced the structure and the road has been opened to traffic. The new structure is capable of carrying legal loads.

MOTION CARRIED.

GCRC Holiday Schedule for 2017 – In a memorandum dated November 17, 2016, staff has requested the Board approve the Genesee County Road Commission holiday schedule for 2017. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to approve the Genesee County Road Commission holidays scheduled for 2017.

MOTION CARRIED.

Rescinding the Re-Alignment of the Dept. of Administrative Services & Temporary Supplemental Salary Allowance for the Interim Director of Administrative Services – In a memorandum dated November 03, 2016, Manager Director John Daly has requested the Board rescind the decision to re-align the Department of Administrative Service. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to rescind the action taken by this Board on November 15, 2016 regarding re-alignment of the Department of Administrative Services and the temporary supplemental salary allowance for its Director. Services, “Nunc pro tunc.”

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Dickerson, Arceo
No: None

MOTION CARRIED.

MANAGER-DIRECTOR’S REPORT

First major snowfall of the year – Manager-Director John Daly commented that we had the first major snowfall of the year on Sunday evening, December 04 thru Monday morning, December 05, 2016. Road maintenance crews were out at 4:00 a.m. on Monday morning getting the trunklines and primary roads cleared for the morning traffic.

COMMISSIONER’S CONCERNS:

Commissioner Dickerson thanked the public for coming to this morning’s Board Meeting and he thanked Ms. Margaret Perry for her comments to the Board. Manager-Director commented to Ms. Perry that he will have our attorney, Charles McKone send her the information she had requested.

Commissioner Dickerson and Mandelaris Re-Appointed to Six-year Terms – Commissioner Dickerson stated that he and Commissioner Mandelaris had been re-appointed to a six-year term serving on the GCRC Board. He also congratulated Manager-Director Daly for being appointed to the Bishop Airport Authority Commission for a three-year term.

Legislative Bills - Commissioner Mandelaris asked if the staff had reviewed the Legislative bills currently going through the Michigan Legislature. John Daly commented that he hoped the bills wouldn’t be rushed through in the Lame Duck Session due to the importance they pose to Road Commissions and the motoring public.

Chairperson Arceo, without objection, adjourned the meeting at 10:55 a.m.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
12/06/16

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

December 20, 2016

MINUTES

CALL TO ORDER

Chairperson Arceo called the meeting of the Genesee County Board of Road Commissioners to order at 10:05 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: David Arceo, Chairperson
John Mandelaris, Commissioner
Dave Miller, Commissioner (remotely)
Robert Johnson, Commissioner

Absent: Cloyce Dickerson, Vice-Chairperson

Others Present: John Daly, Fred Peivandi, Coetta Adams, Anthony Branch, Randy Dellaposta, Joyce McClane, Felicia Ivey, (Genesee County Road Commission Staff), Linda Kossak (Secretary of the Board of Road Commissioners)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Arceo.

APPROVAL OF AGENDA

December 20, 2016 – Agenda

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson, to approve the December 20, 2016 Agenda as printed and presented.

MOTION CARRIED.

APPROVAL OF MINUTES

November 15, 2016 – Minutes

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to approve the November

15, 2016 Board Meeting minutes as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS & INFORMATION

Friday, December 23, 2016 and Monday, December 26, 2016

GCRC closed (non-essential operations) in observance of the Christmas holiday.

Friday, December 30, 2016 and Monday, January 02, 2017

GCRC closed (non-essential operations) in observance of the New Year's holiday

Tuesday, January 10, 2017

10:00 a.m. - Board Meeting & Election of Officers

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Letter correspondence from Ms. Pamela Hill, Partner, Plante & Moran, PLLC re: GCRC Audit of Financial Statements for Fiscal Year Ended September 30, 2016 – In a letter dated November 30, 2016 from Ms. Pamela Hill, Partner, Plante & Moran regarding the required audit planning communications that will be between Plante & Moran and Genesee County Road Commission during the audit of financial statements for fiscal year ending September 30, 2016. (Copy filed with official minutes.)

Letter correspondence from Mr. John Walsh, Director of Strategy, Executive Office of Governor Rick Snyder - Included in the Board packet was a letter from Mr. John Walsh, Director of Strategy, Executive Office of Governor Rick Snyder to Manager-Director John Daly thanking him for the letter he shared from the Province of Ontario, Canada regarding their Asset Management Legislation practices. (Copy filed with official minutes.)

OUTGOING

Letter correspondence to Ms. Tracy Kahn, Retirement Services Administrator, Genesee County re: Corrections to Genesee County Road Commission employees' Retirement Wages and Retirement Holding – In a letter dated November 30, 2017 from Ms. Coetta Adams, Interim Finance Director to Ms. Tracy Kahn, Retirement Services Administrator, regarding corrections made to Genesee County Road Commission employees' retirement Wages and Retirement Withholding due to unused vacation leave included in Retirement YTD wages. (Copy filed with official minutes.)

INTERNAL

None

INFORMATION

Road Safety – What your Constituents Expect you to know – Workshop notification regarding registration for attending the Road Safety presentation being held on January 31, 2017 at the Anderson Enrichment Center, Saginaw, Michigan, 5:00 pm – 8:30 pm. (Copy filed with official minutes.)

Newspaper Article, “Michigan Senate Oks 75 mph speeds, local roads plan” – Included in the Board packet was a newspaper article entitled “Michigan Senate Oks 75 mph speeds, local roads plan), written by Jonathan Ousting, Detroit News Lansing Bureau. (Copy filed with official minutes.)

Request to approve correspondence

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

Local Road Agreement, Thompson Road (US-23 to Torrey Road) Reconstruction and Widening, Fenton Charter Township – In a memorandum dated December 07, 2016, staff has requested the Board of County Road Commissioners approve and sign the duplicate originals of the Local Road Agreement with Fenton Charter Township for the reconstruction and widening of Thompson Road. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve and sign the duplicate originals of the Local Road Agreement with Fenton Charter Township for the reconstruction and widening of Thompson Road from US-23 to Torrey Road, Fenton Charter Township.

MOTION CARRIED.

Performance Resolution for Governmental Agencies - In a memorandum dated December 12, 2016, staff has requested the Board approve the Performance Resolution certifying the individuals authorized to apply to MDOT for a permit to work in MDOT right of way. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the attached Performance Resolution certifying that the Director of Engineering, Maintenance Director,

Traffic/Permit Manager, and Design Department Manager are authorized to apply to MDOT for a permit to work in MDOT right of way.

MOTION CARRIED.

Permit Fee Schedule – Amendment for changes in the Transportation Permits & Commercial Plan Review - In a memorandum dated December 12, 2016, staff has requested the Board adopt the amended permit fee schedule. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to adopt the amended permit fee schedule effective January 1, 2017.

Commissioner Mandelaris requested that a copy of the advertisement informing the public of the meeting, (advertised in the Flint Journal on November 20, 2016 and November 27, 2016) be included in the official Board Minutes.

MOTION CARRIED.

Transitional Reinsurance Program Payment for 2016 - In a memorandum dated December 07, 2016, staff has requested the Board approve the Interim Finance Director to make electronic payment to the U.S. Treasury for the Reinsurance Program fee for 2016. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Mandelaris to approve the Interim Finance Director to make an electronic payment to the U.S. Treasury for the Reinsurance Program fee for 2016 in the amount of \$13,527.00.

MOTION CARRIED.

Extension of Unit Bid Prices and issuance of a Purchase Order to Ace Saginaw Paving Company for Item #8 – Open Graded Polymer - In a memorandum dated December 12, 2016, staff has requested the Board approve the extension of unit bid prices and the issuance of a purchase order to Ace Saginaw Paving Company for Item #8 – Open graded Polymer Emulsion Patching Mix CP-6. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to approve the extension of unit bid prices and the issuance of a purchase order to Ace Saginaw Paving Company for Item #8 – Open Graded Polymer Emulsion Patching Mix CP-6 on an as needed basis in an amount not to exceed \$40,000.00.

MOTION CARRIED.

Extension of Unit Bid Prices and Issuance of a purchase order to Site One Landscape Supply for Item #44 – Hydro-Seeding Materials – In a memorandum dated December 08, 2016, staff has requested the Board approve the extension of unit bid prices and issuance of a purchase order to

Site One Landscape Supply for Item #44 – Hydro-Seeding Materials. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Mandelaris, seconded by Mr. Johnson to approve the extension of unit bid prices and issuance of a purchase order to Site One Landscape Supply for Item #44 – Hydro-Seeding Materials on an as needed basis in an amount not to exceed \$50,000.00

MOTION CARRIED.

Issuance of a Purchase Order to Truck & Trailer Specialties for Item #89 – 9’ Reverse Curve Wing Blades – In a memorandum dated December 06, 2016, staff has requested the Board approve the issuance of a purchase order be issued to Truck & Trailer Specialties for Item #89 – 9’ Reverse Curve Wing Blades. Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to approve the issuance of a purchase order to be issued to Truck & Trailer Specialties for Item #89 – 9’ Reverse Curve Wing Blades on an as needed basis in an amount not to exceed \$60,000.00.

MOTION CARRIED.

Issuance of a Purchase Order to Truck & Trailer Specialties, Item #88, Double Ear Wing Plow Shoes – In a memorandum dated November 22, 2016, staff has requested the Board approve the issuance of a purchase order to Truck & Trailer Specialties for Item #88, Double Ear Wing Plow Shoes. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to approve the issuance of a purchase order to Truck & Trailer Specialties for Item #88, Double Ear Wing Plow Shoes to be purchased on an as needed basis in an amount not to exceed \$40,000.00.

MOTION CARRIED.

Ratification of Vouchers totaling \$733,465.03 – (Copies filed with official minutes.)

Voucher #V-40216

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to ratify Voucher #40216 in the amount of \$9,741.09

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Arceo

No: None

MOTION CARRIED.

Voucher #V-40217

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #40217 in the amount of \$304,297.02

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Arceo

No: None

MOTION CARRIED.

Voucher #V-40218

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #40218 in the amount of \$18,880.87.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Arceo

No: None

MOTION CARRIED.

Voucher #V-40219

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #40219 in the amount of \$101,258.22.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Arceo

No: None

MOTION CARRIED.

Voucher #V-40220

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #40220 in the amount of \$31,317.58.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Arceo

No: None

MOTION CARRIED.

Voucher #V-40221

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #40221

in the amount of \$267,970.25.

VOTE ON MOTION:

Yes: Miller, Johnson, Mandelaris, Arceo

No: None

MOTION CARRIED.

CONSENT

2017 – 2019 – Road Improvement Plan for Davison Township Local Roads - In a memorandum dated December 06, 2016, staff has requested the Board approve the Davison Township 2017 – 2019 Local Road Improvement Plan update. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the Davison Township 2017-2019 Local Road Improvement Plan update and further to direct the Chairperson to sign the duplicate originals for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Removal of Equipment from GCRC records, #2450, 2442, 2451, 2441 – In a memorandum dated December 05, 2017 staff has informed the Board that equipment will be removed from all GCRC records. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the removal of equipment from all GCRC records:

<u>Equipment #</u>	<u>Description</u>	<u>Reason</u>
#2450	2007 Elgin Eagle Street Sweeper	Sold/Trade-In
#2442	2007 Rear Mounted Arrowboard (on 2450)	Sold/Trade-In
#2451	2007 Elgin Eagle Street Sweeper	Sold/Trade-In
#2441	2007 Rear Mounted Arrowboard (on 2451)	Sold/Trade-In

MOTION CARRIED.

Equipment and Obsolete Parts sold on the Government Internet Auction – In a memorandum dated December 05, 2016, staff has informed the Board of equipment being sold on the Internet Auction Website. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the Equipment and Obsolete Parts being sold on the Government Internet Auction as listed on the attached four page worksheet.

MOTION CARRIED.

Traffic Control Order controlling speed, Dutcher Road between Lennon Road and Corunna Road, Flint – In a memorandum dated December 12, 2016, staff has requested the Board adopt

the resolution to approve the Traffic Control Order for Speed on Dutcher Road from Lennon Road to Corunna Road. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to adopt the resolution to approve the Traffic Control Order for Speed on Dutcher Road from Lennon Road to Corunna Road, setting the speed limit at 45 mph.

MOTION CARRIED.

MANAGER-DIRECTOR’S REPORT

Manager-Director John Daly commented that the Road Commission and our attorneys are working on a policy for Wireless Networks Access in the Genesee County Road Commission Right of Way. Our attorney’s Charles McKone (The McKone Law Firm) and William Henn (Henn Lesperance PLC) will be reviewing the policy before we submit it to the Board for approval.

Plante Moran Financial Audit – Interim Finance Director, Ms. Coetta Adams stated that the auditors are finishing up the field work today (12/20/16). They will be back in January to review ACT 51 financial documentation. She commented that the audit is going very well and she plans on having a report to the Board in February, 2017.

COMMISSIONER’S CONCERNS:

Commissioner Arceo requested a copy of the meeting schedule for the Bishop Airport Commission meetings that Manager-Director Daly will be attending.

Commissioner Johnson and Commissioner Mandelaris wished everyone a Merry Christmas and a Happy New Year.

Chairperson Arceo, without objection, adjourned the meeting at 10:35 a.m.

ADJOURNMENT

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
12/20/16