

GCRC BOARD MEETING

August 07, 2018 – 10:00 A.M.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

June 25, 2018 – Special Board Meeting

July 10, 2018 – Board Meeting

VI. MEETINGS, HEARINGS, PRESENTATIONS & INFORMATION

A. Tuesday, August 07, 2018

10:05 a.m. - Presentation given by Ms. Donna Poplar, HR Director and Ms. Coetta Adams, Finance Director – Vacation Accrual and Cash out.

B. Tuesday, August 14, 2018 and Wednesday, August 15, 2018 – Employee Session #2

9:00 a.m. to 12:30 p.m., Training in Equity, Diversity and Inclusion, Dale Kildee and William White Regional Technical Center, Mott Community College.

C. Tuesday, August 21, 2018

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

D. Tuesday, August 21, 2018 and Wednesday, August 22, 2018 – Employee Session #3

9:00 a.m. to 12:30 p.m., Training in Equity, Diversity and Inclusion, Dale Kildee and William White Regional Technical Center, Mott Community College.

E. Tuesday, August 28, 2018

Commissioner's Budget Workshop for fiscal year 2018/2019.

F. Monday, September 03, 2018

GCRC closed (non-essential operations) in observance of the Labor Day holiday.

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VII. PUBLIC ADDRESS THE BOARD

- Each person addressing the Board is asked to voluntarily state their name and address for the record.
- For items on the agenda, individuals will have 3 minutes to address the Board and for items not on the agenda, individuals will have 2 minutes to address the Board. Each individual present will be allowed an opportunity to address the Board.
- Please refrain from being redundant.
- All comments are to be directed to the Chairperson of the Board.

Physically challenged persons needing assistance or aid at any public meeting or public hearing, should contact the Administration Office at 810-767-4920 ext. 243 during regular business hours, not less than 72 hours prior to the public meeting or public hearing.

VIII. CORRESPONDENCE

A. Incoming

1. Letter correspondence from the State of Michigan Department of Treasury, Local Retirement Reporting Team, regarding Notice of Approval sent to Ms. Coetta Adams concerning the approval of the submitted retirement waiver application – attached. (No Board action required.)
2. Letter correspondence from Mr. Rick Snyder, Governor, State of Michigan to Mr. Fred Peivandi, Manager-Director/County Highway Engineer requesting the GCRC participate in a survey to obtain current employee wage and benefit information – attached. (No Board action required)
3. Annual Act 51 Mileage Certification – attached. (No Board action required.)

B. Outgoing

1. Letter correspondence from Mr. Fred Peivandi P.E., Manager Director/County Highway Engineer to Mr. Joseph Graves, State Representative, 51st District, regarding the meeting held on July 27, 2018 to discuss the Rolston Road culvert at Loon Lake in Fenton Township – attached. (No Board action required.)

C. Internal

(None.)

D. Information

(None.)

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IX. BOARD OF COMMISSIONERS' DECISIONS

A. Discussion

1. Flint River Trail – Vassar Road to Irish Road, Richfield Township – attached.
2. Board approval of the issuance of a Purchase Order to Rowe Professional Services Company for construction inspection services on an as needed basis for the Mill Road Bridge over the Flint River, Flint Charter Township – attached.
3. State/Local Agreement No. 2018-0643, Mt. Morris Culvert over the Central Drain and Amendment State/Local Agreement Nos. 2014-0235/A2, 2014-0237/A5 and 2014-0234/A2, Mt. Morris Charter Township – attached.
4. Amendment to Purchase Order No. 82271 to National Highway Maintenance System for Crack Sealant Material - attached.
5. Board approval of the issuance of a Purchase Order to W.W. Grainger for Facilities MRO & Industrial Supplies – attached.
6. Approval of renewal Purchase Orders for the Fleet Maintenance & Facilities Department Material & Services – attached.
 - Carrier & Gable for Anchor Base Steel Strain Poles in an amount of \$45,000.
 - Flint Bridgestone/Firestone for Tire Recapping Service in an amount of \$60,000.
 - Flint Bridgestone/Firestone for Wheels & Tires in an amount of \$40,000.
 - Klassic Lawn for Lawn Care & Snow Removal in an amount of \$25,000.
 - MD Solutions for Steel Posts for Signs and Delineators in an amount of \$40,000.
 - Osburn Associate for 3M sheeting in an amount of \$20,000.
 - Ozark Materials for Heat Fused Thermoplastic Materials in an amount of \$30,000.
 - Winter Equipment for Grader Blades in an amount of \$60,000.
 - Winter Equipment for Mineral Ground Tool Grading Tips in an amount of \$30,000.
7. Approval of renewal Purchase Orders for Vendor Management Inventory parts – attached.
 - Nationwide Construction for VMI #1, Galvanized Steel Beam Guardrail & Posts in an amount of \$150,000.
 - Graff Truck Centers for VMI - #77, Fleetguard Filters in an amount of \$40,000.
 - Truck & Trailer Specialties for VMI - #92, Monroe Parts in an amount of \$90,000.
8. Approval of the issuance of a Blanket Purchase Order to Gibraltar for cable guardrail parts in an amount of \$30,000 – attached.

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9. Approval of the issuance of a purchase order to Truck & Trailer Specialties for Brine Tanks with installation in the amount of \$123,192.75 – attached.
10. Approval of the issuance of a purchase order to Bell Equipment for Accubrine NXT & Installation in the amount of \$107,300.00 – attached.
11. Ratification of Vouchers totaling \$2,625,940.51– attached:
 - a. Voucher #40382 in the amount of \$103,312.47
Contractor Payment, Budget 2017-2018
 - b. Voucher #40383 in the amount of \$20,281.09
Vendor Payment, Budget 2017-2018
 - c. Voucher #40384 in the amount of \$16,249.72
Contractor Payment, Budget 2017-2018
 - d. Voucher #40385 in the amount of \$812,689.87
Vendor Payment, Budget 2017-2018
 - e. Voucher #40386 in the amount of \$453,524.22
Pay Ending 7/20/2018
 - f. Voucher #40387 in the amount of \$477,976.10
Contractor Payment, Budget 2017-2018
 - g. Voucher #40388 in the amount of \$741,907.04
Vendor Payment, Budget 2017-2018

B. Consent

1. Equipment items to be sold on the Government Internet Auction website, Item No. 2916 - 1998 Topcon Laser Level – attached.
2. Work request for aggregate resurfacing on Frances Road, east of M-15 to the dead end, Forest Township. The Township is using \$1,950.00 in supplemental funds – attached.
3. Work Request for roadside ditching on Wilson Road between addresses 11215 and 11465 in Montrose Township. The Township is using available matching allocation funds, with the Township paying \$5,517.37 and the Road Commission is paying \$5,517.37 – attached.
4. Work request for roadside ditching on Coldwater Road between Elms Road and Webster Road in Mt. Morris Township using available matching allocation funds. The Township is paying \$3,639.86 and the Road Commission's is paying \$3,639.86 – attached.

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5. Work request for aggregate resurfacing in Mayfair Subdivision in Mt. Morris Township. The Township is paying 100% of the \$115,926.90 project cost – attached.
6. Work request(s) for aggregate resurfacing in Mundy Township – attached:
 - a. Cook Road – dead end portion, west of Torrey Road. The Township is using available matching allocation funds. The Township is paying \$7,003.99 and the Road Commission's share is \$7,003.99.
 - b. McCall Road. The Township is using their supplemental funding for the \$18,119.16 project.
7. Work request for aggregate resurfacing on Washburn Road between Richfield Road to the dead end in Richfield Township. The Township will be paying 100% of the \$3,750.04 cost – attached.
8. Work request for aggregate resurfacing in Thetford Township – attached.
 - a. Farrand Road between Vassar Road and Belsay Road. The Township will be paying 100% of the \$7,926.65 cost.
 - b. Farrand Road between Vassar Road and Belsay Road. The Township will be paying \$2,612.67, using their supplemental funds.
 - c. Farrand Road between Vassar Road and Belsay Road. The Township will be using their available matching allocation funds. The Township is paying \$11,604.34 and the Road Commission is paying \$11,604.34.

X. MANAGER-DIRECTOR REPORT

1. General Legal Counsel RFP responses. (Board & Manager-Director received packets)

XI. COMMISSIONERS' CONCERNS

XII. ADJOURNMENT

Fred Peivandi, P.E.
Manager-Director/County Highway Engineer
lbk – 8/01/2018