

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**JULY 10, 2018**

**MINUTES**

**CALL TO ORDER**

Chairperson Kautman-Jones called the meeting of the Genesee County Board of Road Commissioners to order at 10:01 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Shirley Kautman-Jones, Chairperson  
John Mandelaris, Vice Chairperson  
Robert Johnson, Commissioner  
David M. Arceo, Commissioner  
Cloyce Dickerson, Commissioner

Others Present: Fred Peivandi, Donna Poplar, Anthony Branch, Randy Dellaposta, Stephanie Jaeger, Dianna Robertson, Genesee County Road Commission Staff; Vicki Bachakes, Secretary of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Kautman-Jones.

**APPROVAL OF AGENDA**

July 10, 2018 – Agenda

Staff requested an addition to Section IX for Work Request for Aggregate Resurfacing on Washburn Road between Richfield Road and the dead end in Richfield Township.

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the agenda for July 10, 2018, with the addition of Consent Item 15 – Work request for aggregate resurfacing of Washburn Road between Richfield Road and the dead end in Richfield Township.

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

June 05, 2018 – Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the minutes of the June 05, 2018 Board Meeting.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Monday, July 23, 2018

8:00 a.m. – Special Board Meeting, Grand Blanc Township Hall, 5371 S. Saginaw, Grand Blanc, MI – GCRC Manager-Director position interviews

Tuesday, July 24, 2018

9:00 a.m. – Roads & Bridges Advisory Committee Meeting  
10:00 a.m. – Board Meeting

## **PUBLIC ADDRESS THE BOARD**

None.

## **CORRESPONDENCE**

### **INCOMING**

Letter Correspondence from Mr. Kirk Steudle, Director re: RRR fund remaining balance – In correspondence dated June 26, 2018, Mr. Kirk Steudle, Director, Michigan Department of Transportation, provided clarification regarding the remaining balance from Genesee County's Roads Risk Reserve Fund projects. \$469,974.50 will be used to replace a large culvert on Mt. Morris Road in 2018 and the remaining \$4,495.95 to cover local costs on the 2017 Duffield Road project. (Correspondence filed with official minutes.)

Letter Correspondence from Ms. Donna Isham re: Condition of Washburn Road, Richfield Township – In correspondence dated June 11, 2018 to County Commissioner David Martin, Richfield Township resident, Ms. Donna Isham, included a petition signed by Washburn Road residents for more gravel to be applied to Washburn Road in Richfield Township. (Correspondence filed with official minutes.)

Email Correspondence from Mr. Keith Brown, MDOT, re: I-75 scoping project meeting – In email correspondence dated June 18, 2018 Mr. Keith Brown, Michigan Department of

Transportation, informed of two presentations seeking input for the I-75 scoping project scheduled on June 27, 2018 (3:00 p.m. and 5:30 p.m.) at Flint Township Police Department. (Copy filed with official minutes.)

Letter Correspondence from Mr. Robert Blick, Polen Mortgage and Realty Co. re: condition of Office Park Drive, Grand Blanc Township – In correspondence dated June 08, 2018, Mr. Robert Blick, Polen Mortgage and Realty Company described the deterioration of Office Park Drive in Grand Blanc Township. (Correspondence filed with official minutes.)

## **OUTGOING**

Letter Correspondence to Mr. Robert Blick, Polen Mortgage and Realty Co. re: Office Park Drive, Grand Blanc Township – In correspondence dated June 14, 2018, Mr. Fred Peivandi, Co-Interim Manager-Director detailed improvement and funding options for Office Park Drive in Grand Blanc Township. (Correspondence filed with official minutes.)

## **INTERNAL**

None.

## **INFORMATION**

None.

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to receive and file the presented correspondence.

**MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

Bid Results and Award of Contract – Homeland/Mary Gardens/Nash Callahan Subdivisions, Mt. Morris Charter Township – In a memorandum dated June 28, 2018, staff requested Board approval of the low bid of \$2,461,410.12 submitted by L. A. Construction Corporation for the rehabilitation and reconstruction of various roads in Homeland/Mary Gardens/Nash Callahan Subdivisions in Mt. Morris Charter Township. (Copy of memorandum and bid tabulation filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to accept the low bid of \$2,461,410.12 submitted by L. A. Construction Corporation for the rehabilitation and

reconstruction of various roads in Homeland/Mary Gardens/Nash Callahan Subdivisions in Mt. Morris Charter Township and award and sign the contract after staff has received and reviewed the contract, bonds and insurance submitted by L. A. Construction Corporation.

**MOTION CARRIED.**

Bid Results and Award of Contract – I-69 at Miller Road Culvert, Flint Charter Township – In a memorandum dated June 28, 2018, staff requested Board approval of the low bid of \$77,727.00 submitted by Superior Contracting Group, L.L.C. for the drainage improvements at the I-69 Miller Road Culvert in Flint Charter Township. The project is funded 100% by MDOT, utilizing GCRC for contractual bidding assistance for heavy maintenance activities. (Copy of memorandum and bid tabulation filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to accept the low bid of \$77,727.00 submitted by Superior Contracting Group, L.L.C. for the drainage improvements at the I-69 Miller Road Culvert in Flint Charter Township and award and sign the contract after staff has received and reviewed the contract, bonds and insurance submitted by Superior Contracting Group, L.L.C.

**MOTION CARRIED.**

Local Road Agreement for Roadway Rehabilitation, Eleanor Drive, Fenton Charter Township – In a memorandum dated June 28, 2018, staff requested Board approval of an agreement with Fenton Charter Township for roadway rehabilitation and HMA resurfacing of Eleanor Drive from Owen Road to Island View Drive in Fenton Charter Township. The cost sharing agreed for this work will be as follows:

Fenton Charter Township (Construction)	\$ 125,000.00
GCRC (Engineering & Inspection)	\$ 18,750.00
Total Project Cost	\$ 143,750.00

(Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve and sign the duplicate original agreements with Fenton Charter Township for roadway rehabilitation and HMA resurfacing of Eleanor Drive from Owen Road to Island View Drive.

**MOTION CARRIED.**

Local Road Agreement for HMA Paving, Whitaker Road, Fenton Charter Township – In a memorandum dated June 28, 2018, staff requested Board approval of an agreement with Fenton Charter Township for HMA resurfacing of Whitaker Road from Linden Road to Harp Drive in Fenton Charter Township. The cost sharing agreed for this work will be as follows:

Fenton Charter Township (Construction)	\$ 90,200.00
GCRC (Fenton Twp. Supplemental Funds)	\$ 59,800.00
GCRC (Engineering & Inspection)	\$ 38,000.00
Total Project Cost	\$ 188,000.00

(Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve and sign the duplicate original agreements with Fenton Charter Township for HMA resurfacing of Whitaker Road from Linden Road to Harp Drive.

**MOTION CARRIED.**

Addendum to Purchase Order, Seymour Road Construction Inspection, Engineering Department – In a memorandum dated July 02, 2018, staff requested Board approval for the increase to Purchase Order #82208 to OHM Advisors for construction inspection on the Seymour Road project, GCRC No. 459-65-W50199, by \$16,000.00 for a total amount not to exceed \$30,000.00. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the issuance of a purchase order to Kraft Engineering for construction inspection on the Seymour Road project, GCRC No. 459-65-W50199, for a total amount not to exceed \$30,000.00.

**MOTION CARRIED.**

Addendum to Purchase Order, 2018 Proposal B-1 Construction Inspection, Engineering Department – In a memorandum dated July 02, 2018, staff requested Board approval for the increase to Purchase Order #82235 to Kraft Engineering & Surveying for construction inspection on the 2018 Proposal B-1, GCRC Nos. 489-96-W50574 and 489-97-W50573, by \$36,000.00 for a total amount not to exceed \$40,000.00. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the issuance of a purchase order to Kraft Engineering for construction inspection on the 2018 Proposal B-1, GCRC Nos. 489-96-W50574 and 489-97-W50573, for a total amount not to exceed \$40,000.00.

**MOTION CARRIED.**

Ratification of Vouchers Totaling \$3,849,075.11 – (Copies filed with official minutes.)

Voucher #V-40373

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40373 in the amount of \$414,082.96.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones

No: None

**MOTION CARRIED.**

Voucher #V-40374

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40374 in the amount of \$63,904.48.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones

No: None

**MOTION CARRIED.**

Voucher #V-40375

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40375 in the amount of \$491,941.58.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones

No: None

**MOTION CARRIED.**

Voucher #V-40376

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40376 in the amount of \$134,141.45.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones

No: None

**MOTION CARRIED.**

Voucher #V-40377

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40377 in the amount of \$439,738.86.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones

No: None

**MOTION CARRIED.**

Voucher #V-40378

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40378 in the amount of \$419,403.95.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones

No: None

**MOTION CARRIED.**

Voucher #V-40379

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify Voucher #40379 in the amount of \$1,885,861.83.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones

No: None

**MOTION CARRIED.**

**CONSENT**

Removal of Equipment from GCRC records – In a memorandum dated June 20, 2018 staff informed the Board that the following equipment will be removed from GCRC records:

<u>Equip #</u>	<u>Equipment Type</u>	<u>Reason</u>
5648	Allmand Eclipse Arrowboard	Damaged-Unrepairable
2298	Guidance Laser	Damaged-Unrepairable

(Copy of memorandum filed with official minutes.)

Staff informed the Board that one item was damaged in an accident where the motorist was issued a ticket and the other damaged piece of equipment was damaged by an unknown motorist. Both claims have been approved by the insurance company.

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the removal of Equipment Item Nos. 5648 and 2298 from GCRC records.

**MOTION CARRIED.**

Request for Work – Aggregate Resurfacing, McCaslin Lake Road, Argentine Township – In a memorandum dated June 21, 2018, staff requested Board approval to perform aggregate resurfacing on McCaslin Lake Road between Finch Drive and Rolston Road in Argentine Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform aggregate resurfacing on McCaslin Lake Road between Finch Drive and Rolston Road with the funding as follows:

Argentine Township	\$11,661.18
GCRC (Argentine Twp. Allocation Funds)	\$11,661.18
GCRC (Argentine Twp. Supplemental Funds)	<u>\$31,300.00</u>
Total Project Cost	\$54,622.36

**MOTION CARRIED.**

Request for Work – Aggregate Resurfacing, Duffield Road, Flushing Township – In a memorandum dated July 02, 2018, staff requested Board approval to perform aggregate resurfacing on Duffield Road between Carpenter Road and Pierson Road in Flushing Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform aggregate resurfacing on Duffield Road between Carpenter Road and Pierson Road with the funding as follows:

Flushing Township	\$28,374.04
GCRC (Flushing Twp. Allocation Funds)	<u>\$28,374.05</u>
Total Project Cost	\$56,748.09

**MOTION CARRIED.**

Request for Work – Aggregate Resurfacing, Dillon Road, Flushing Township – In a memorandum dated July 02, 2018, staff requested Board approval to perform aggregate resurfacing on Dillon Road between Carpenter Road and Coldwater Road in Flushing Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform aggregate resurfacing on Dillon Road between Carpenter Road and Coldwater Road with the funding as follows:

Flushing Township	\$38,552.14
GCRC (Flushing Twp. Allocation Funds)	<u>\$16,395.95</u>
Total Project Cost	\$54,948.09

**MOTION CARRIED.**

Request for Work – Aggregate Resurfacing, Reid Road, Gaines Township – In a memorandum dated July 02, 2018, staff requested Board approval to perform aggregate resurfacing on Reid Road between Nichols Road and Duffield Road in Gaines Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform aggregate resurfacing on Reid Road between Nichols Road and Duffield



Road with the funding as follows:

Gaines Township	\$ 9,907.91
GCRC (Gaines Twp. Supplemental Funds)	<u>\$41,500.00</u>
Total Project Cost	\$51,407.91

**MOTION CARRIED.**

Request for Work – Aggregate Resurfacing, Carr Street, Genesee Township – In a memorandum dated June 18, 2018, staff requested Board approval to perform aggregate resurfacing on Carr Street from Hoyle Street dead end to 1,000’ easterly in Genesee Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform aggregate resurfacing on Carr Street from Hoyle Street dead end to 1,000’ easterly with the Gaines Township paying 100% of the project cost (\$9,159.60).

**MOTION CARRIED.**

Request for Work – Paving Overlay, Center Road and Lucas Road, Genesee Township – In a memorandum dated June 27, 2018, staff requested Board approval to perform paving overlay on Center Road between Richfield Road and Kearsley Boulevard and Lucas Road between Belsay Road and Vassar Road in Genesee Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform paving overlay on Center Road between Richfield Road and Kearsley Boulevard and Lucas Road between Belsay Road and Vassar Road with the funding as follows:

Genesee Township (Center Road)	\$ 25,781.84
GCRC (Genesee Twp. Supplemental Funds-Center Road)	\$ 28,544.08
GCRC (Genesee Twp. Supplemental Funds-Lucas Road)	<u>\$107,655.92</u>
Total Project Cost	\$161,981.84

**MOTION CARRIED.**

Request for Work – Roadside Ditching, Jefferson Boulevard, Grand Blanc Township – In a memorandum dated June 20, 2018, staff requested Board approval to perform roadside ditching on Jefferson Boulevard east of Fenton Road in Grand Blanc Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform roadside ditching on Jefferson Boulevard Grand Blanc Township paying 100% of the project cost (\$35,387.70).

**MOTION CARRIED.**

Request for Work – Paving Overlay, Cook Road, Grand Blanc Township – In a memorandum dated June 21, 2018, staff requested Board approval to perform paving overlay on Cook Road between Holly Road and Saginaw Road in Grand Blanc Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform paving overlay on Cook Road between Holly Road and Saginaw Road with the funding as follows:

GCRC (Grand Blanc Twp. Supplemental Funds-shoulder material)	\$ 13,286.00
GCRC (Grand Blanc Twp. Supplemental Funds)	<u>\$143,371.00</u>
Total Project Cost	\$156,657.00

**MOTION CARRIED.**

Request for Work – Fog Seal, Glenmark Trail, Montrose Township – In a memorandum dated June 21, 2018, staff requested Board approval to perform fog seal on Glenmark Trail north of Vienna Road (M-57) in Montrose Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform fog seal on Glenmark Trail with Montrose Township paying 100% of the project cost (\$5,613.25).

**MOTION CARRIED.**

Request for Work – Fog Seal, Dodge Road, Montrose Township – In a memorandum dated June 25, 2018, staff requested Board approval to perform fog seal on Dodge Road between Seymour Road and Duffield Road in Montrose Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform fog seal on Dodge Road between Seymour Road and Duffield Road with the funding as follows:

Montrose Township	\$3,746.47
GCRC (Montrose Twp. Allocation Funds)	<u>\$3,746.47</u>
Total Project Cost	\$7,492.94

**MOTION CARRIED.**

Request for Work – Aggregate Resurfacing, Sharp Road, Mundy Township – In a memorandum dated June 21, 2018, staff requested Board approval to perform aggregate resurfacing on Sharp Road between Baldwin Road and Grand Blanc Road in Mundy Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform aggregate resurfacing on Sharp Road between Baldwin Road and Grand Blanc Road with the funding as follows:

Mundy Township	\$ 0.00
GCRC (Mundy Twp. Supplemental Funds)	<u>\$80,683.32</u>
Total Project Cost	\$80,683.32

**MOTION CARRIED.**

**Request for Work – Aggregate Resurfacing, Oak Road, Richfield Township** – In a memorandum dated June 18, 2018, staff requested Board approval to perform aggregate resurfacing on Oak Road between Richfield Road and Carpenter Road in Richfield Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform aggregate resurfacing on Oak Road between Richfield Road and Carpenter Road with the funding as follows:

Richfield Township	\$15,624.00
GCRC (Richfield Twp. Allocation Funds)	<u>\$15,624.00</u>
Total Project Cost	\$31,248.00

**MOTION CARRIED.**

**Request for Work – Paving Overlay, Morgan Road, Vienna Township** – In a memorandum dated June 13, 2018, staff requested Board approval to perform paving overlay on Morgan Road between Neff Road and Saginaw Road (M-54) in Vienna Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform paving overlay on Morgan Road between Neff Road and Saginaw Road (M-54) with the funding as follows:

Vienna Township	\$ 0.00
GCRC (Vienna Twp. Supplemental Funds)	<u>\$2,958.80</u>
Total Project Cost	\$2,958.80

**MOTION CARRIED.**

**Request for Work – Aggregate Resurfacing, Washburn Road, Richfield Township** – In a memorandum dated July 10, 2018, staff requested Board approval to perform aggregate resurfacing on Washburn Road between Richfield Road and the dead end in Richfield Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform aggregate resurfacing on Washburn Road between Richfield Road and the dead end with the funding as follows:

Richfield Township	\$23,435.98
GCRC (Richfield Twp. Allocation Funds)	<u>\$23,435.98</u>
Total Project Cost	\$46,871.96

**MOTION CARRIED.**

**MANAGER-DIRECTOR REPORT**

Mr. Fred Peivandi updated the Board as to the status of active construction projects. Flushing Road is completed and opened to traffic; Hill/Belsay Roundabout will reopen this week; Fenton Road is one month ahead of schedule; Seymour Road is two weeks behind schedule; and Coldwater Road is ahead of schedule and expected to reopen in two weeks.

Mr. Randy Dellaposta informed the Board of his recent meeting with the auction company, Last Bid Real Estate (LBRE), regarding the sale of 310 W. Oakley Street. LBRE has a two month process and a 95% success rate. Mr. Dellaposta explained that if the property is auctioned, it is sold “as is” and no building repairs will be necessary prior to sale. GCRC would be required to pay any mass media costs, estimated at \$2,500 - \$5,000. Mr. Dellaposta will ask LBRE to do a presentation at the next Board meeting. At the next Board meeting, Commissioner Arceo would like to know how much money GCRC has invested in the property to date.

Mr. Randy Dellaposta said that the attorneys are writing a new land lease agreement for the Kipp Road tower which is currently used for public broadcasting. The existing lease was written in 1978. Goodrich Tower will take over and get the tower up to par and provide quality service. Chairperson Kautman-Jones said that the big money is in co-location and wants that addressed in the new lease agreement.

**COMMISSIONER’S CONCERNS**

Vice Chairperson Mandelaris asked if Commissioner Henry’s FOIA request has been completed. Staff answered yes.

Vice Chairperson Mandelaris asked if everyone will be attending the upcoming Diversity Training. Staff answered yes.

Chairperson Kautman-Jones asked if the RFP for legal services will be published on July 15<sup>th</sup>. Staff answered that it will be advertised with MITN, CRA, CAM, The Flint Journal and Crane. Bid letting will be July 30<sup>th</sup>.

Chairperson Kautman-Jones asked for an update on the selection of a website designer. Staff said that GovSites was selected by a committee of staff members who rated the 6 least expensive bidders by a set of criteria. GovSites has already started working on the new website which is expected to go live by the end of September. Chairperson Kautman-Jones requested that a calendar be included on the new website for events such as Board meetings and project start dates.

**ADJOURNMENT**

Chairperson Kautman-Jones, without objection, adjourned the meeting at 11:01 a.m.

JOHN J. GLEASON  
Clerk/Register

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Vicki Bachakes, Secretary of the  
Board of County Road Commissioners

/vb

07/10/18