

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING MINUTES**

**December 18, 2018**

**CALL TO ORDER**

Chairperson Kautman-Jones called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Shirley Kautman-Jones, Chairperson  
John Mandelaris, Vice Chairperson (arrived at 10:35 a.m.)  
Robert Johnson, Commissioner  
David Arceo, Commissioner  
Cloyce Dickerson, Commissioner

Others Present: Fred Peivandi, Anthony Branch, Eric Johnston, Randy Dellaposta, Coetta Adams, Donna Poplar, Stephanie Jaeger, (Genesee County Road Commission Staff), GCRC Attorney Devin Sullivan, GCRC Labor Attorney Tom Derderian (Michael Kluck & Associates), Jim Rivett (Genesee County resident), Linda Kossak, Secretary of the Board of Road Commissioners.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Kautman-Jones.

**APPROVAL OF AGENDA**

Chairperson Kautman-Jones requested the agenda be amended to reflect the closed session be moved to the end of discussion.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the amended agenda for December 18, 2018.

**MOTION CARRIED.**

**APPROVAL OF MINUTES**

October 29, 2018 – Special Board Meeting Minutes

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the minutes for the October 29, 2018 Special Board Meeting.

**MOTION CARRIED.**

October 29, 2018 – Closed Session Meeting Minutes

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the closed session minutes for the October 29, 2018 Special Board Meeting.

**MOTION CARRIED.**

November 20, 2018 – Board Meeting Minutes

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the minutes for the November 20, 2018 Board Meeting.

**MOTION CARRIED.**

**MEETINGS, HEARINGS, PRESENTATIONS, AND INFORMATION**

Tuesday, December 18, 2018

10:35 a.m. – Closed session with GCRC Labor Attorney Tom Derderian, Michael R. Kluck & Associates – Union negotiation updates for AFSCME, Local 496 and (Supervisors Association) International Operating Engineers, Local 324

Monday, December 24 and Tuesday, December 25, 2018

GCRC closed (non-essential operations) in observance of the Christmas holiday.

Monday, December 31 and Tuesday, January 01, 2019

GCRC closed (non-essential operations) in observance of the New Year’s holiday.

**PUBLIC ADDRESS THE BOARD**

Mr. Jim Rivett, 13978 Hoisington Road, Argentine Twp., addressed the Board this morning requesting the Road Commission pave the approach to Hoisington Road similar to Lahring Road. Staff stated they would inspect this section of the road.

Chairperson Kautman-Jones thanked the Mr. Rivett for attending the Board meeting this morning.

**CORRESPONDENCE**

**INCOMING**

Grand Blanc Township Winter 2018 Newsletter – Included in the Board packet was a copy of the Grand Blanc Township Winter 2018 Community newsletter. (Copy filed with official minutes.)

**OUTGOING**

(None.)

**INTERNAL**

(None.)

**INFORMATION**

2019 Salt & Sand Usage by County – Bay Region – Staff provided a copy of the salt and sand usage by county for the Bay Region from November 15, 2018 through November 30, 2018. (Copy filed with official minutes.)

County Road Association of Michigan 2019 Commissioner’s Seminar – A copy of the County Road Association 2019 Commissioners Seminar was included in the Board packet. The seminar will be held on March 10 – 12, 2019 at the Radisson Hotel in Lansing. (Copy filed with official minutes.)

Request to Approve Correspondence:

**ACTION TAKEN** - Motion by Mr. Johnson, seconded by Mr. Dickerson, to receive and file the presented correspondence as printed.

**MOTION CARRIED.**

**BOARD OF ROAD COMMISSIONERS’ DECISIONS**

**DISCUSSION**

Local Road Contract Amendments, Dort Highway Extension Preliminary Engineering and Right of Way Contractors - In a memorandum dated December 10, 2018, staff requested the Board approve the contract amendments for the Dort Highway Connector-Extension Preliminary Engineering Contract and the Dort Highway Connector Extension Right-of-Way Real Estate Contract. (Copy of memorandum and contract amendments filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the contract amendments Dort Highway Extension Preliminary Engineering and Right of Way Contracts:

- Dort Highway Connector-Extension Preliminary Engineering Contract 459-67-A50128.
- Dort Highway Connector-Extension Right-of-Way Real Estate Contract 459-67-B50128.

**MOTION CARRIED.**

Contract Authorization #1 Approval – Center Road at the Saxton Drain Culvert Replacement – In a memorandum dated December 06, 2018, staff requested the Board approve Contract Authorization #1 - Center Road at the Saxton Drain Culvert Replacement, Genesee Charter Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the Contract Authorization #1 - Center Road at the Saxton Drain Culvert Replacement, Genesee Charter Township, the amount of \$14,225.55 and further, that the Board of County Road Commissioners approves the Managing Director and Chairperson of the Board to sign Contract Authorization #1 in the same amount.

**MOTION CARRIED.**

Amendment of Purchase Order #82298 to OHM for Construction Inspection of Grand Blanc Road Banbury Commons Entrance, Grand Blanc Township – In a memorandum dated December 06, 2018, staff requested the Board approve the amendment of Purchase Order #82298 to OHM Advisors for Construction Inspection of Grand Blanc Road, Banbury Commons Entrance, Grand Blanc Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the amendment of Purchase Order #82298 to OHM Advisors for Construction Inspection of Grand Blanc Road, Banbury Commons Entrance, Grand Blanc Township reflecting an increase of \$2,682.25, raising the total amount of the Purchase Order to \$17,681.25.

**MOTION CARRIED.**

Issuance of a Purchase Order to Survey Instrument Sales for five (5) Leica Depthmasters and Topcon Slope Lasers – In a memorandum dated December 06, 2018, staff requested the Board approve the issuance of a Purchase Order to Survey Instrument Sales for five (5) Leica Depthmasters and Topcon Slope Lasers with options. (Copy of memorandum and bid sheet filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the issuance of a Purchase Order to Survey Instrument Sales for five (5) Leica Depthmasters and Topcon Slope Lasers with options in an amount of \$22,950.00.

**MOTION CARRIED.**

Issuance of a Purchase Order and Approval of entering into a 7-Year Lease Agreement with John Deere Financial for a 2019 John Deere 5241 with options – In a memorandum dated December 07, 2018, staff requested the Board approve the issuance of a Purchase Order and approve the entering into a 7-year Municipal Lease Agreement with John Deere Financial for a 2019 John Deere 5241, Wheel Loader with options, trade-in of 2003 Caterpillar 924G Wheel Loader and issuance of a Purchase Order for a 2019 Paladin WLA10 10' Broom w/Hydraulic Angle. (Copy filed with official minutes.)

Chairperson Kautman-Jones requested the Board make this discussion item a two-part motion.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve entering into a 7-year Municipal Lease Agreement with John Deere Financial for a 2019 John Deere 5241 Wheel Loader w/options in an amount of \$220,782.35 and to approve the issuance of a Purchase Order to John Deere Financial for a 2019 John Deere 5241 Wheel Loader with options, in an amount of \$21,326.05.

**MOTION CARRIED**

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to accept the trade-in value of \$35,000 offered by AIS Construction Equipment for our 2003 Caterpillar 924G Wheel Loader (#2957) with 2.75 Cubic Yards Bucket, (#2977) and Load Rite Scale (#2817) and,

- That the Board authorize the removal of Caterpillar 924G Wheel Loader (#2957), 2.75 cubic yard bucket (#2877) and Load-Rite Scale (#2817) from all Genesee County Road Commission records and,
- That the Board approve the issuance of a purchase order to AIS Construction Equipment for one Paladin WLA10 Ten Foot Broom w/Hydraulic Angle in an amount of \$14,460.00.

**MOTION CARRIED.**

Issuance of a Purchase Order and 7-Year Governmental Lease Agreement with Caterpillar Financial for a 2019 Caterpillar Wheel Loader 962M-BR w/options – In a memorandum dated December 07, 2018, staff requested the Board approve the 7-year Governmental Lease Agreement with Caterpillar Financial for a 2019 Caterpillar Wheel Loader 962M BR and the issuance of a Purchase Order to Caterpillar Financial for a 2019 Caterpillar 962M-BR Wheel Loader w/options, acceptance of the trade-in value, and removal of 2004 Caterpillar from all GCRC records. (Copy filed with official minutes.)

Chairperson Kautman-Jones stated that this discussion item will also be a two-part motion.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve entering into a 7-year Municipal Lease Agreement with Caterpillar Financial for a 2019 Caterpillar 962M-BR Wheel Loader w/options in an amount of \$318,316.00 and to approve the issuance of a Purchase Order to Caterpillar Financial for a 2019 Caterpillar 966G Wheel Loader, with options, in an amount of \$44,279.28.

**MOTION CARRIED**

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson, to accept the trade-in value of \$65,000 offered by MI Cat for our 2004 Caterpillar 966G Wheel Loader (#2954) with 4.75 Cubic Yd. Bucket and Load-Rite Scale (#2184) and further, that the Board authorize their removal from all Genesee County Road Commission records.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,466,318.44 – (Copies filed with official minutes.)

Voucher #V-40429

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40429 in the amount of \$454,013.78.

**VOTE ON MOTION:**

Yes: Dickerson, Johnson, Arceo, Kautman-Jones

No: None

**MOTION CARRIED.**

Voucher #V-40430

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40430 in the amount of \$1,012,304.66.

**VOTE ON MOTION:**

Yes: Dickerson, Johnson, Arceo, Kautman-Jones

No: None

**MOTION CARRIED.**

State/Local Road Agreement Amendment 2015/0105/A1 – Dort Highway Extension Priority Roads Investment Program (PRIP), Grand Blanc Charter Township - In a memorandum dated December 14, 2018, staff requested the Board approve MDOT Contract Amendment 2015-0105/A1 – Dort Highway Extension, Priority Roads Investment Program (PRIP) funding for early preliminary engineering, environmental assessment, right-of-way, acquisition and relocation, and preliminary engineering, Grand Blanc Charter Township. (Copy of memorandum and amendment filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the Michigan Department of Transportation Contract Amendment 2015-0105/A1, Dort Highway Extension, Priority Roads Investment Program (PRIP) funding to extend the original contract expiration date from December 31, 2018 to September 30, 2020, and further, directs the Chairperson to sign the original amended contract for and on behalf of the Board of County Road Commissioners. All other provisions of the contract will remain in full force and effect as originally set forth.

**MOTION CARRIED.**

**CONSENT**

(None)

At this time, Chairperson Kautman-Jones requested the Board of County Road Commissioners move into closed session with GCRC Labor Attorney, Tom Derderian, to discuss negotiations with AFSCME Local 496, and the (Supervisors Association) International Operating Engineers, Local 324.

Collective Bargaining Agreement Updates Closed Session – Motion by Mr. Dickerson, seconded by Mr. Arceo, that the Board of Road Commissioners of the County of Genesee, Michigan, go into closed session for strategy and negotiation connected with the collective bargaining agreements regarding AFSCME, Local 496, and the (Supervisors Association) International Operating Engineers as requested by the negotiating party for the Board, per MCLA 15-268(c);15-267 (1).

**VOTE ON MOTION:**

Yes: Kautman-Jones, Arceo, Dickerson Johnson

No: None

**MOTION CARRIED.**

Managing Director Fred Peivandi, requested Purchasing Associate, Stephanie Jaeger be excused and all Department Directors will remain for the closed session.

(At 10:34. a.m. the Board entered into closed session.)

(At 12:19 p.m. the Board reconvened into open session.)

Chairperson Kautman-Jones suggested a motion be made to continue negotiations with AFSCME, Local 496 and International Operating Engineers, Local 324, based on conversation and directives in the closed session Board meeting.

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to continue negotiations with AFSCME, Local 496 and the International Operating Engineers, Local 324, based on conversations and directives in the closed session.

**MOTION CARRIED.**

**MANAGING DIRECTOR REPORT**

Kipp Road Tower Land Lease Agreement – Fleet Maintenance & Facilities Director, Randy Dellaposta updated the Board regarding the current land lease agreement related to the property owned by the Road Commission at 12321 Kipp Road in Atlas Township between Goodrich Tower and the 911 Consortium Commission.

Federal Exchange Funding - Managing Director Fred Peivandi, stated that we will be participating in the Federal Exchange Funding program with Benzie County for federal rural highway monies that are not normally funded under ACT 51. GCRC staff will be presenting this to the Board at a future board meeting.

## **COMMISSIONERS CONCERNS**

Mr. Johnson, Arceo, Mandelaris and Dickerson, wished everyone a Merry Christmas and Happy New Year.

Vice-Chairperson Mandelaris questioned the date of the contract on Discussion Item A-8 - State/Local Road Agreement 2015-0105/A1, being dated 2019. Staff stated that they will make that change to reflect 2018.

Chairperson Kautman-Jones thanked staff for participating in the food drive and reminded the Board members to review the employee handbook policies for the January 08, 2019 Board meeting.

Chairperson Kautman-Jones requested that moving forward, when the Board is presented with contracts, to make the actual contract a separate discussion item due to this being a binding contract for the Road Commission. Chairperson Kautman-Jones wished everyone a good holiday.

## **ADJOURNMENT**

With no objections, Chairperson Kautman-Jones adjourned the meeting at 12:34 p.m.

JOHN J. GLEASON

Clerk/Register

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Linda B. Kossak, Secretary of the  
Board of Road Commissioners

lbk

12/18/18