

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

March 06, 2018

MINUTES

CALL TO ORDER

Chairperson Kautman-Jones called the meeting of the Genesee County Board of Road Commissioners to order at 10:05 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Shirley Kautman-Jones, Chairperson
John Mandelaris, Vice-Chairperson
Robert Johnson, Commissioner
David Arceo, Commissioner
Cloyce Dickerson, Commissioner

Absent:

Others Present: Fred Peivandi, Anthony Branch, Coetta Adams, Randy Dellaposta, Felicia Ivey, Donna Poplar, Stephanie Jaeger, Ron Latimer, Genesee County Road Commission Staff;, Arthur Woodson, (Flint resident), Mary Laetz, (Genesee County Clerk's office), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Kautman-Jones.

APPROVAL OF AGENDA

March 06, 2018 – Agenda

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the agenda for March 06, 2018.

MOTION CARRIED.

APPROVAL OF MINUTES

February 06, 2018 – Board Meeting

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Dickerson, to approve the minutes for February 06, 2018, as printed and presented.

MOTION CARRIED.

At this time, Chairperson Kautman-Jones would like to share something with her fellow Road Commissioners, staff and the residents of Genesee County. It has come to her attention that the way she presented complaints to Mr. John Daly, Manager-Director of the Genesee County Road Commission, regarding the January 2018 snow events has given the wrong impression to the our residents and staff of the GCRC. Because of that, she would like to apologize for the way she presented it. As a Board, we received numerous complaints about the Genesee County Road Commission’s response to the January 2018 snow event. In her frustration, she jumped to conclusions as to where the ultimate blame should be placed. Upon the ability to identify the defects in the leadership of this organization, the Manager-Director subsequently retired. Mr. Anthony Branch was appointed as an interim Co-Manager-Director of the Genesee County Road Commission. This was an action that she strongly endorsed and supported based on Mr. Branch’s experience, knowledge and years of service to the GCRC. She has full faith in the abilities of Mr. Branch to co-lead the Road Commission through this transition period. She would like to personally apologize to Mr. Branch, staff at the Road Commission, residents and my fellow Road Commissioners, for her comments and any concerns her comments may have caused.

ACTION TAKEN - Commissioner Arceo would like to place this correspondence, which was read and written by Chairperson Kautman-Jones, into the Board minutes correspondence. Mr. Dickerson seconded the motion.

MOTION CARRIED.

Arthur Woodson, Stewart Avenue, Flint, MI addressed the Board this morning concerning the recent retirement of Manager-Director John Daly, the appointment of two Interim Co-Managers and the appointment of Chairperson Kautman-Jones. While he welcomed the letter that Chairperson Kautman-Jones presented to the Board, staff and residents this morning, he stated he still has concerns regarding the recent appointments of two Co-Manager-Directors and Commissioners to the Genesee County Road Commission Board.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Thursday, March 08, 2018

9:00 a.m. – Special Board Meeting – Customer Service Workshop with Road Commission Supervisors.

Thursday, March 08, 2018

11:30 a.m. – Special Board Meeting - Presentation by Mr. Todd Surline, President, Hiring Solutions, LLC Executive Search Company.

Friday, March 09, 2018,

10:00 a.m. – Special Board Meeting – Presentation by Ms. Cheryl Ronk, President, Michigan Society of Association Executives (MSAE).

Tuesday, March 13 thru Thursday, March 15, 2018

County Road Association 2018 Highway Conference and Road Show, Radisson Hotel Downtown Lansing and the Lansing Center, 333 East Michigan Ave., Lansing.

Tuesday, March 20, 2018

9:00 a.m. – Roads and Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

CORRESPONDENCE

INCOMING

Letter Correspondence from Mr. Byron Lane, P.E., Chief, Hydrologic Studies and Dam Safety, Michigan Department of Environmental Quality - re: Atlas Dam, Dam ID 57, Genesee County – In correspondence dated February 14, 2018, Mr. Byron Lane, Chief, Hydrologic Studies and Dam Safety, stated that the MDEQ is in receipt of the letter written by Mr. Fred Peivandi, P.E., Co-Interim Manager-Director and County Highway Engineer, regarding Mr. Peivandi's request that the MDEQ perform the inspection of the Atlas Dam, Dam ID 57, in Atlas Township.. (Copy filed with official minutes.)

Letter Correspondence from Ms. Pamela R. Blazo, Safety Engineer, Michigan Department of Transportation – re: Projects which have been approved for Federal Funding in the 2019 Fiscal Year – In correspondence dated February 15, 2018, Ms. Pamela R. Blazo informed staff that four (4) Safety Projects have been approved for federal funding in the 2019 fiscal year. (Copies filed with official minutes.)

- Countywide Backplates – 14 Intersections
- W. Dodge Road at N. Saginaw Road
- Torrey Road
- Grand Blanc Road at Morrish Road

Letter Correspondence from Attorney William Henn, Henn Lesperance PLC, to Ms. Gayle Cummings, Michigan County Road Commission Self-Insurance Pool, - re: KEPS Technology d/b/a ACD Telecom v Genesee County Road Commission Claim No. GL25002016008070 In correspondence dated February 22, 2018, Attorney William Henn, Henn Lesperance PLC, confirmed that the KEPS Technology d/b/a ACD Telecom v Genesee County Road Commission Claim No. GL25002016008070, has now been brought to a conclusion and to inform Ms. Cummings that the file is being closed. (Copy filed with official minutes.)

OUTGOING

Letter Correspondence to Mr. Cary Jay Vaughn, Audit Manager, State of Michigan – re: Genesee County Road Commission Audit Report for Fiscal Year 2017 – In a letter dated February 21, 2018, Ms. Coetta Adams, Finance Director, responded to Michigan Department of Transportation, Audit Manager, Mr. Cary Jay Vaughn’s letter, dated February 12, 2018, in which the State of Michigan requested a Corrective Action Plan (CAP) from the Genesee County Road Commission for fiscal year ending September 30, 2017. Ms. Adams provided a response to Mr. Vaughn’s request. (Copy filed with official minutes.)

INTERNAL

(None)

INFORMATION

Fiscal Year 2019 Federal Safety Project Approvals – In a report dated February 20, 2018, staff provided a copy of the 2019 Federal Safety Funded Projects selected by the Michigan Department of Transportation for Fiscal Year 2018/2019 Safety Funding. (Copy of memorandum and map filed with official minutes.)

Magazine article, “Indianapolis declares state of emergency to deal with potholes” – Included in the Board packet was a magazine article entitled “Indianapolis declares state of emergency to deal with potholes”, February 26, 2018, Jason Axelrod, American City and County. (Copy filed with official minutes.)

50th Commissioners Seminar – The Road Commissioner as a Board Member – Registration Information for the County Road Association of Michigan, 50th Commissioners Seminar – Included in the Board packet was registration information regarding the 50th Road Commissioner as a Board Member Seminar, April 15 – 17, 2018, Bavarian Inn Lodge, Frankenmuth, Michigan – (Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Arceo, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

Resolution of Support for Road Commission participation in the proposed Dort Highway Extension Trail, a Non-Motorized Trail Adjacent to the Proposed Dort Highway Extension in Grand Blanc Charter Township – In a memorandum dated February 21, 2018, staff requested the Board approve the Resolution of Support for the Road Commission’s role as lead agency

with MDOT for the Dort Highway Extension Non-motorized pathway in Grand Blanc Charter Township. (Copy of memorandum and Resolution filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the Resolution of Support for the Genesee County Road Commission’s role as lead agency with the Michigan Department of Transportation for the Dort Highway Extension Non-motorized pathway from Baldwin Road to Cook Road on behalf of Grand Blanc Charter Township.

MOTION CARRIED.

Local Construction Agreement – re: Lippincott Road Bridge over the Kearsley Creek, Davison Township – In a memorandum dated February 20, 2018, staff requested the Board approve the Local Road Agreement with Davison Township for the removal and replacement of the Lippincott Road Bridge over the Kearsley Creek, Davison Township. (Copy of memorandum, map and Agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the Local Road Agreement with Davison Township for the removal and replacement of the Lippincott Road Bridge over the Kearsley Creek, Davison Township and further, to direct both the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Ratification and Approval of Emergency Addendum to Purchase Order No. 81932, Ace-Saginaw Paving for QPR High Performance Cold Patch – In a memorandum dated February 27, 2018, staff requested the Board of County Road Commissioners approve the action taken by Mr. Fred Peivandi, P.E., Co-Interim Manager-Director and County Highway Engineer, to issue an addendum to Purchase Order No. 81932 to Ace-Saginaw Paving Company for QPR High Performance Cold Patch. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to ratify the actions taken by Mr. Fred Peivandi, P.E., Co-Interim Manager-Director and County Highway Engineer, to issue an emergency addendum to Purchase Order No. 81932, to Ace-Saginaw Paving Company for QPR High Performance Cold Patch, reflecting an increase of \$40,000.00 and raising the total amount of the purchase order to \$80,000.00, to be purchased on an as needed basis.

MOTION CARRIED.

Board Approval of Salary Increases for Co-Interim Manager-Directors, Mr. Fred Peivandi, P.E. Director of Engineering and Mr. Anthony Branch, Director of Maintenance – Staff requested the Board approve salary increases to Interim Co-Manager-Directors, Mr. Fred Peivandi, P.E. Director of Engineering and Mr. Anthony Branch, Director of Maintenance, during the interim period.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the salary increases for the interim period, for Mr. Fred Peivandi, P.E., Director of Engineering and Mr. Anthony Branch, Director of Maintenance, in the amount of a 10% increase to their present salary, during the interim period, retro-active to February 10, 2018. In addition this will not create a deficit in the budget, as it is already budgeted into the Manager-Director’s line item.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones
No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$1,533,961.76 – (Copies filed with official minutes.)

Voucher #V-40343

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40343 in the amount of \$401,921.23.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones
No: None

MOTION CARRIED.

Voucher #V-40344

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #40344 in the amount of \$224,657.57.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones
No: None

MOTION CARRIED.

Voucher #V-40345

ACTION TAKEN – Motion by Johnson, seconded by Mr. Dickerson, to ratify Voucher #40345 in the amount of \$620,983.05

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones
No: None

MOTION CARRIED.

Voucher #V-40346

ACTION TAKEN – Motion by Johnson, seconded by Mr. Dickerson, to ratify Voucher #40346 in the amount of \$286,399.91.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones

No: None

MOTION CARRIED.

Temporary Appointee to the County Road Association of Michigan – Staff has requested the Board consider a temporary appointee to the County Road Association of Michigan due to the retirement of Mr. John Daly. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve Mr. Fred Peivandi as temporary appointee to those committees formerly filled by Mr. John Daly. Elected positions held by Mr. John Daly, will be appointed by the County Road Association of Michigan.

MOTION CARRIED.

CONSENT

GCRC Equipment to be Sold on the Government Internet Auction Website – In a memorandum dated February 12, 2018, staff informed the Board of equipment items that will be sold on the Government Internet Auction Website. (Copy of memorandum filed with official minutes.)

<u>Tag#</u>	<u>Description</u>
1025	Robinair A/C Machine
0490	Jet Horizontal Band saw

<u>Equipment</u>	<u>Year/Description</u>
1116	2007/GMC 5500 1 ½ Ton Dump Truck
1600	2007/Western V-Plow on 1116
2416	2007/Whelen Light Bar on 1116
2920	2000/Pro-Boom on 1116
1119	2007 GMC 5500 1 ½ Ton Dump Truck
1630	2007 Western V-Plow on 1119
2430	2007 Whelen Light Bar on 1119
2924	2001/Trynex Broom on 1119
1122	2007 GMC 5500 1 ½ Ton Dump Truck
1653	2007 Western Plow on 1122
2422	2007 Whelen Light Bar on 1122
2922	2000 Pro-broom on 1122

2487	2007 Husqvarna 24" Chainsaw
2532	2004 Husqvarna 20" Chainsaw
2536	2004 Husqvarna 24" Chainsaw
2537	2004 Husqvarna 20" Chainsaw
2544	2004 Husqvarna 24" Chainsaw
2101	2009 Falcon Asphalt Hot Patcher
2111	2009 Tack Tank on 2101
2121	2009 VIBCO Roller on 2101

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson, to approve the equipment items to be sold on the Government Internet Auction Website.

MOTION CARRIED.

Reactivation of Equipment No. 2181 – Wheel Loader Weighing System in all GCRC Records –
In a memorandum dated February 15, 2018, staff informed the Board that Equipment No. 2181, Wheel Loader Weighing System will be reactivated on all Genesee County Road Commission records and installed on Loader No. 3105 at the Montrose District garage. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson, to approve the reactivation of Equipment No. 2181 – Wheel Loader Weighing System on all Genesee County Road Commission records and further, to be installed on Loader No. 3105 at the Montrose District garage.

MOTION CARRIED.

Resolution for the Michigan County Road Commission Self-Insurance Pool Support to appeal Ingham, Jackson and Calhoun Counties Lawsuit – In a memorandum dated March 01, 2018, staff requested the Board approve a Resolution of Support to the Michigan County Road Commission Self-Insurance Pool to appeal the Ingham, Jackson and Calhoun Counties Lawsuit v MCRCSIP.

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson, to approve the Resolution of Support to the Michigan County Road Commission Self-Insurance Pool to appeal the Ingham, Jackson and Calhoun Counties Lawsuit v MCRCSIP.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

None.

COMMISSIONERS CONCERNS

Frost Levels – Commissioner Johnson asked how much frost is still in the ground at this time. Co-Interim Manager-Director & Maintenance Director, Mr. Anthony Branch stated we started drilling to determine frost levels last week and the drill hit a rock and it was damaged. As soon as we get it fixed, we will drill again to determine frost levels.

Subdivisions in Genesee County - Commissioner Arceo asked staff if they knew how many subdivisions were located in the county. Staff did not have an exact number, but they will check on the number. Mr. Fred Peivandi, Co-Interim Manager-Director and Director of Engineering, stated that many of the Genesee County subdivisions are 40 plus years old and there is no funding for road improvements in subdivisions. Most subdivisions will require a special assessment to improve their roads.

GCRC Equipment – Commissioner Arceo inquired on the equipment at GCRC that is more than 10 years old in the Equipment Department. Equipment Director, Mr. Randy Dellaposta stated that he is constantly assessing the useful life of equipment based on age, service time and maintenance records before we dispose of equipment or sell the equipment at auction.

Policy and Policy Updates - Chairperson Shirley Kautman-Jones wanted to thank the staff, particularly Donna Poplar, Coetta Adams and Linda Kossak for their help with the policies and policy updates that are needed at the GCRC. Chairperson Kautman-Jones stated that writing and updating policies is something that we cannot push off any longer and we will be implementing this immediately.

50th Commissioner Seminar in Frankenmuth, Michigan – Chairperson Kautman-Jones stated that she would like to attend the 50th Commissioner Seminar, given by the County Road Association of Michigan, in Frankenmuth on April 15 through April 17, 2018. She encouraged all the Board members to attend this important seminar.

Chairperson Kautman-Jones made a motion, seconded by Mr. Arceo, to appoint Ms. Donna Poplar, Human Resource Director, to see that all the equipment and belongings of the Genesee County Road Commission have been retrieved from Manager-Director, John Daly.

MOTION CARRIED.

Chairperson Kautman-Jones reminded Board members and staff that we have a customer service workshop with the GCRC Supervisors on Thursday, March 08, 2018 at 9:00 a.m. and two presentations by Executive Search firms on Thursday, March 8, 2018 at 11:30 am and Friday March 09, 2018 at 10:00 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of Road Commissioners

lbk

3/06/18