

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING MINUTES**

**May 21, 2019**

**CALL TO ORDER**

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503-3995.

**ROLL CALL**

Present: John Mandelaris, Chairperson  
Robert Johnson, Vice Chairperson  
Cloyce Dickerson, Commissioner  
David Arceo, Commissioner  
Shirley Kautman-Jones, Commissioner

Absent: None

Others Present: Fred Peivandi, Eric Johnston, Anthony Branch, Donna Poplar, Randy Dellaposta, Dianna Robertson, Stephanie Jaeger (Genesee County Road Commission Staff), Matt Mayne, Village of Goodrich DPW, Linda Kossak, Secretary of the Board of Road Commissioners.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Mandelaris.

**APPROVAL OF AGENDA**

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the agenda for May 21, 2019.

**MOTION CARRIED.**

**APPROVAL OF MINUTES**

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the minutes for the April 16, 2019 Board meeting.

**MOTION CARRIED.**

**MEETINGS, HEARINGS, PRESENTATIONS, AND INFORMATION**

Monday, May 27, 2019

GCRC closed (non-essential operations) in observance of the Memorial Day holiday.

Tuesday, June 04, 2019

10:00 a.m. - Board Meeting

**PUBLIC ADDRESS THE BOARD**

None.

**CORRESPONDENCE**

**INCOMING**

Letter Correspondence from Mr. Nick George, Charter Township of Grand Blanc, DDA – re: Planning and Securement of Funding for Road Improvements in Grand Blanc Township – In a memorandum dated May 10, 2019, Mr. Nick George, Chairman, Downtown Development Authority, Grand Blanc Charter Township, conveyed their interest in partnering with MDOT, GCRC and the Metropolitan Planning Alliance to plan and help secure funding to resurface and expand Baldwin Road, as well as other road improvements to keep and attract business to the DDA District in Grand Blanc Charter Township as well as Genesee County. (Copy filed with official minutes.)

**OUTGOING**

None.

**INTERNAL**

None.

**INFORMATION**

Magazine article published in Bridge Magazine, Opinion/ Puncturing the myths about Michigan road funding- Included in the Board packet was a magazine article published in Bridge Magazine, *Opinion/ Puncturing the myths about Michigan road funding, May 13, 2019, Mike Nystrom*, Guest Commentary. (Copy filed with official minutes.)

Magazine article published in Bridge Magazine, Opinion/ Roads get spotlight, but 447 Michigan bridges in serious condition or worse - Included in the Board packet was a magazine article published in Bridge Magazine, *“Roads get spotlight, but 447 Michigan bridges in serious condition or worse”*, by Lindsay VanHulle, May 13, 2019, Guest Commentary. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to receive and file the presented correspondence.

**MOTION CARRIED.**

**BOARD OF ROAD COMMISSIONERS' DECISIONS**

**DISCUSSION**

Emergency Bridge Repairs – Genesee Road Bridge over the Flint River, Genesee Charter Township – In a memorandum dated May 13, 2019, staff requested the Board accept the low bid submitted by Milbocker & Sons for structural repairs of the Genesee Road Bridge over the Flint River, Genesee Charter Township. (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to accept the low bid of \$98,500.00, submitted by Milbocker & Sons and further, to authorize the award and sign the construction contract for structural repairs of the Genesee Road Bridge in Genesee Charter Township.

**MOTION CARRIED.**

Right-of-Way Acquisition Costs for the Dort Highway Extension Right-of-Way Contract, Grand Blanc Charter Township – In a memorandum dated May 14, 2019, staff requested the Board of County Road Commissioners approve the payments for the acquisition costs for the Dort Highway Extension Right-of-Way Contract, Grand Blanc Charter Township. (Copy of memorandum and contract filed with official minutes.)

Parcel 5 & 6 Fauth Family Trust  
Right of Way Acquisition = \$60,000  
Sellers 2019 paid tax reimbursements - \$270.12  
Sellers 2019 tax pre-payment credit = \$350.00  
Closing Fee = \$375.00  
Buyers Title Insurance is \$574.25  
City/Council/State Transfer taxes reimbursement = \$521.00  
Deed Recording Cost = \$30.00  
Total = \$61,420.37

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the payments for the acquisition costs for the Dort Highway Extension Right-of-Way Contract in Grand Blanc Charter Township and further, directs the Finance Department to acquire one cashier’s check for the total amount of \$61,420.37, on behalf of the Board of County Road Commissioners. Check shall be made payable to ‘Transnational Title Agency’ and drawn from account 201-451-67-B50128-802.002-91.

**MOTION CARRIED.**

Local Road Agreement for Roadway Rehabilitation – Southgate Drive, from Hammerberg Road W’ly to the end of Concrete Section, Flint Charter Township – In a memorandum dated May 14, 2019, staff requested the Board approve the Local Road Agreement with Flint Charter Township for the drainage and concrete repairs to Southgate Drive. (Copy of memorandum filed with official minutes.)

Flint Charter Township	\$ 60,000
GCRC (Engineering & Inspection)	<u>\$ 15,000</u>
Total Project Cost	\$ 75,000

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve and sign the duplicate originals of the Local Road Agreement with Flint Charter Township for the drainage improvements and miscellaneous concrete repairs to Southgate Drive from Hammerberg Road W’ly to the end of the concrete section.

**MOTION CARRIED.**

Local Road Agreement for Roadway Rehabilitation – River Forest Drive from River Oaks to Beecher Road, Flint Charter Township – In a memorandum dated May 14, 2019, staff requested the Board approve the Local Road Agreements with Flint Charter Township for the miscellaneous pavement repairs to River Forest Drive. (Copy of memorandum filed with official minutes.)

Flint Charter Township	\$ 70,000
GCRC (Engineering & Inspection)	<u>\$ 7,000</u>
Total Project Cost	\$ 77,000

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve and sign the duplicate originals of the Local Road Agreement with Flint Charter Township for the miscellaneous pavement repairs to River Forest Drive, from River Oaks to Beecher Road, Flint Charter Township.

**MOTION CARRIED.**

Administrative Services Contract Blue Cross Blue Shield of Michigan – In a memorandum dated May 10, 2019, staff requested the Board authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan for the quarterly settlement. (Copy of memorandum and payment schedule filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan in three equal payments of \$186,973 prior to the first day of June 2019, July 2019 and August 2019.

**MOTION CARRIED.**

Fiscal Year 2019 Budget Transfer to Improve Primary Roadways for 2019 – In a memorandum dated May 13, 2019, staff requested the Board ratify a budget transfer from Fund Balance to Department 20 Maintenance to improve primary roadways in 2019. (Copy of memorandum and budget transfer sheet filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to ratify the transfer of funds for 2019 primary roadways (90 lane miles) in the amount of \$4,000,000.00, from Fund Balance to Department 20 – Maintenance, to carry forward funding for these expenditures into the 2019 fiscal year budget.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,514,292.30 – (Copies filed with official minutes.)

Voucher #V-40468

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40468 in the amount of \$464,790.67.

**VOTE ON MOTION:**

Yes: Kautman-Jones, Arceo, Dickerson, Johnson, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40469

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40469 in the amount of \$305,980.74.

**VOTE ON MOTION:**

Yes: Kautman-Jones, Arceo, Dickerson, Johnson, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40470

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40470 in the amount of \$563,847.87.

**VOTE ON MOTION:**

Yes: Kautman-Jones, Arceo, Dickerson, Johnson, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40471

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40471 in the amount of \$179,673.02.

**VOTE ON MOTION:**

Yes: Kautman-Jones, Arceo, Dickerson, Johnson, Mandelaris

No: None

**MOTION CARRIED.**

**CONSENT**

Cost Agreement for Flashing LED Stop Signs at Dye Road and West Court (T-258); Dye Road and Calkins Road (T-112); W. Court Street and Ryan (T-390), Flint Charter Township – In a memorandum dated May 06, 2019, staff requested the Board authorize the Managing Director to sign the cost agreements for flashing LED signs, T-258, T-112 and T-390, Flint Charter Township. (Copy of memorandum and cost agreements filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to authorize the Managing Director sign the cost agreements for flashing LED signs, Dye & W. Court, T-258; Dye & Calkins, T-112 and W. Court & Ryan, T-390, Flint Charter Township.

Chairperson Mandelaris stated these LED stop signs are very effective and inquired why there are not more of these being utilized in the County. Managing Director Peivandi said that these LED stop signs are very expensive (\$1,500 per sign - \$6,000 for a four-way stop) and Flint Charter Township is funding this project as a pilot program.

**MOTION CARRIED.**

Traffic Control Order for Speed Regulation, Field Road between Farrand Road and Linden Road, Section 17, Vienna Township – In a memorandum dated May 13, 2019, staff requested the Board adopt the resolution to approve the traffic control order for speed regulation on Field Road. (Copy of memorandum and resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to adopt the resolution to approve the Traffic Control Order for speed regulation on Field Road from Farrand Road to Linden Street, setting the speed limit to 45 mph.

**MOTION CARRIED.**

Work Request for Crack Sealing on Green Road from M-15 (State Road) to Ridge Road, Atlas Township – In a memorandum dated April 29, 2019, staff requested Board approval for crack sealing on Green Road from M-15 to Ridge Road, Atlas Township. (Copy of memorandum and cost estimate filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for crack sealing on Green Road from M-15 (State Rd) and Ridge Road in Atlas Township with the funding as follows:

Atlas Township	\$ 8,157.87
GCRC	<u>\$ 8,157.88</u>
Total	\$16,315.75

**MOTION CARRIED.**

Work Request for Crack Sealing on Vassar Road from McCandlish Road to Perry Road, Atlas Township – In a memorandum dated April 29, 2019, staff requested Board approval for crack sealing on Vassar Road from McCandlish Road to Perry Road in Atlas Township. (Copy of memorandum and cost estimate filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for crack sealing on Vassar Road from McCandlish Road to Perry Road in Atlas Township with the funding as follows:

Atlas Township	\$ 7,902.87
GCRC	<u>\$ 7,902.88</u>
Total	\$15,805.75

**MOTION CARRIED.**

Work Request for Roadside Ditching on Vassar Road from Baldwin Road to the Oakland County Line, Atlas Township. In a memorandum dated April 29, 2019, staff requested the Board approve the work request for roadside ditching on Vassar Road from Baldwin Road to the Oakland County Line, Atlas Township. (Copy of memorandum and cost estimate filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for roadside ditching on Vassar Road from Baldwin Road to the Oakland County Line in Atlas Township with the funding as follows:

Atlas Township	\$32,665.53
GCRC	<u>\$32,665.54</u>
Total	\$65,331.07

**MOTION CARRIED.**

Work Request for Aggregate Resurfacing on Smith Road from Seymour Road going east to the Township line, Argentine Township – In a memorandum dated May 06, 2019, staff requested the Board approve the work request for aggregate resurfacing on Smith Road from Seymour Road going east to the Township line, Argentine Township. (Copy of memorandum and cost sheet filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for aggregate resurfacing on Smith Road from Seymour Road going east to the Township line in Argentine Township with the funding as follows:

Argentine Township	\$ 62,149.71
GCRC	<u>\$ 62,149.71</u>
Total	\$124,299.42

**MOTION CARRIED.**

Work Request for Paving Overlay on Stanley Road from Seymour Road to the Railroad Tracks, Flushing Township – In a memorandum dated April 29, 2019, staff requested the Board approve the work request for paving overlay on Stanley Road from Seymour Road to the Railroad Tracks, Flushing Township. (Copy of memorandum and cost sheet filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for paving overlay on Stanley Road from Seymour Road to the Railroad Tracks in Flushing Township with the funding as follows:

Flushing Township	\$ 68,631.69
GCRC	<u>\$ 40,479.56</u>
Total	\$109,111.25

**MOTION CARRIED.**

Work Request for Aggregate Resurfacing on Beers Road between Grand Blanc Road and Cook Road, Gaines Township – In a memorandum dated April 30, 2019, staff requested the Board approve the work request for aggregate resurfacing on Beers Road between Grand Blanc Road and Cook Road in Gaines Township. (Copy of memorandum and cost sheet filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for aggregate resurfacing on Beers Road from Grand Blanc Road to Cook Road in Gaines Township with the funding as follows:

Flushing Township	\$ 30,120.17
GCRC	<u>\$ 30,120.18</u>
Total	\$ 60,240.35

**MOTION CARRIED.**

**MANAGING DIRECTOR REPORT**

Ratification of the Budget Transfer for Primary Road Funding in 2019 – Managing Director Fred Peivandi, thanked the Board for ratifying the four million dollar budget transfer for primary road funding in fiscal year 2019. Managing Director Peivandi stated these repairs are badly needed.



## **COMMISSISONER’S CONCERNS**

Bridges in Genesee County - Commissioner Arceo commented on Correspondence Item D-2, “*Roads get spotlight, but 447 Michigan bridges in serious condition or worse*”, by Lindsay VanHulle, May 13, 2019. Commissioner Arceo asked staff how many bridges are in Genesee County. Engineering Director, Eric Johnston stated that Genesee County has over 120 bridges that we oversee in the county and over half of them are 80 to 100 years old. Mr. Johnston said the life expectancy of a bridge is approximately 75 years and our goal is to have primary road bridges in good shape. The Road Commission will be replacing seven (7) bridges and two (2) large culverts in the county in 2019.

GCRC Maintenance Department Summer Schedule 2019 Booklets - Commissioner Arceo thanked Maintenance Director Anthony Branch for the Maintenance Department Summer Schedule 2019 handouts.

Road Commissioner Contact Numbers - Commissioner Kautman-Jones asked that staff provide the phone numbers of the Road Commissioners to the Board of County Commissioners so that they may contact them directly. Staff stated that they would provide this to the County Board members today.

Petty Cash Fund Policy - Commissioner Kautman-Jones asked staff if the Road Commission had a petty cash fund policy in place. Commissioner Kautman-Jones had noticed checks that were issued to employees for amounts under \$10.00 in the vouchers. Staff stated that the GCRC does have a petty cash account but we do not have a policy in place. Staff stated that they would work on a policy.

Salary Increase for Road Commissioners - Chairperson Mandelaris thanked Managing Director, Fred Peivandi for his assistance at the County Board meeting this morning. The County Board authorized a salary increase for the Road Commissioners at this morning’s Board Meeting. Members will receive \$9,000 annually and the Chairperson will receive \$11,000 with no fringe benefits. Chairperson Mandelaris stated that the vote was 8:1 and there is no retroactivity under the statute. The increase will become effective on May 21, 2019.

Human Resource Director, Donna Poplar stated that the Road Commission would need documentation from the county regarding the approval for the Road Commissioners increase in pay. Managing Director Peivandi answered that this would be provided at a later date.

Commissioner Kautman-Jones would like to make a motion reflecting this increase in the minutes.

**ACTION TAKEN** - Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, that the Board of County Road Commissioners accept the salary recommendation from the Genesee County Board of Commissioners in the amount of \$9,000 per year for members and \$11,000 per year for the Chairperson, effective Tuesday, May 21, 2019.

**MOTION CARRIED.**

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**ADJOURNMENT**

With no objections, Chairperson Mandelaris adjourned the meeting at 10:32 a.m.

JOHN J. GLEASON

Clerk/Register

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Linda B. Kossak, Secretary of the  
Board of Road Commissioners

lbk

5/21/19