

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING MINUTES

June 04, 2019

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Robert Johnson, Vice Chairperson
Cloyce Dickerson, Commissioner
David Arceo, Commissioner
Shirley Kautman-Jones, Commissioner

Absent: None

Others Present: Fred Peivandi, Eric Johnston, Donna Poplar, Randy Dellaposta, Dianna Robertson, Stephanie Jaeger, Angie Carpenter (Genesee County Road Commission Staff), Linda Kossak, Secretary of the Board of Road Commissioners.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Mandelaris.

APPROVAL OF AGENDA

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the agenda for June 18, 2019.

MOTION CARRIED.

APPROVAL OF MINUTES

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the minutes for the May 07, 2019 Board meeting.

Commissioner Kautman-Jones and Commissioner Dickerson abstained from voting on the approval of the May 07, 2019 minutes due to their absence at that meeting.

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS, AND INFORMATION

Tuesday, June 18, 2019

9:00 a.m. – Roads & Bridges Advisory Committee Meeting
10:00 a.m. - Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

Letter Correspondence from Ms. Judith Mabry, 6070 Langchester Drive, Grand Blanc Township - re: Chatham Square Subdivision Roads – In a letter dated May 09, 2019, Ms. Judith Mabry addressed her concerns to Managing Director Fred Peivandi, regarding the Chatham Square Subdivision Roads in Grand Blanc Township concerning potholes, street sweeping and lack of road improvements. (Copy filed with official minutes.)

Letter Correspondence from Mr. Michael J. Gildner, Simen, Figura & Parker, PLC - Re: Forest Township Special Assessment – In a letter dated May 20, 2019, Mr. Michael J. Gildner, Attorney for Forest Township proposed that the Road Commission consider an arrangement regarding Forest Township’s payment of the funds owed to the Road Commission for the Clar-Eve Drive project. (Copy of letter filed with official minutes.)

OUTGOING

Letter Correspondence to Ms. Judith Mabry, 6070 Langchester Drive, Grand Blanc Township, re: Chatham Square Subdivision Roads – In a letter dated May 20, 2019, Managing Director Fred Peivandi, addressed Ms. Judith Mabry’s letter regarding Chatham Square Subdivision Roads in Grand Blanc Township concerning potholes, street sweeping and the method to finance capital preventative maintenance through the Special Assessment District (SAD). (Copy filed with official minutes.)

Letter correspondence to Mr. Michael Gildner, Simen, Figura & Parker, PLC - re: Forest Township Special Assessment for the Clar-Eve Drive project – In a letter dated May 29, 2019, Managing Director Fred Peivandi informed Forest Township Attorney, Michael Gildner of his objection to the proposed arrangement regarding Forest Township’s payment of the funds owed to the Road Commission for the Clar-Eve Drive project. (Copy of letter filed with official minutes.)

Letter correspondence to Mr. Nick George, Chairman, Downtown Development Authority, Charter Township of Grand Blanc re: Pending Transportation Projects in the Area – In a letter dated May 29, 2019, Managing Director Fred Peivandi thanked Mr. George for his support for pending transportation projects in the area. Mr. Peivandi updated Mr. George on the transportation projects pending in the Grand Blanc area. (Copy filed with official minutes.)

INTERNAL

Proposed Budget Timeline for Fiscal Year 2019-2010 - Included in the Board packet was the proposed budget timeline for fiscal year 2019-2020 for the Genesee County Road Commission. (Copy filed with official minutes.)

INFORMATION

Notice to Impacted Parties of Corrective Action and Notice of Migration of Contamination, Sunoco, Inc. owner of former Sunoco station DUNS# 354-5704, G-6010 Fenton Road, Flint, Genesee County Michigan – In a memorandum dated May 29, 2019, staff provided a copy of the Notice to Impacted Parties of Corrective Action and Notice of Migration of Contamination, Sunoco, Inc. owner of former Sunoco station DUNS# 354-5704, G-6010 Fenton Road, Flint, Genesee County Michigan. (Copy of memorandum and Notice to Impacted Parties filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 1—5311, Linden Road Bridge over the W. Branch Swartz Creek, Structure 2740, Flint Charter Township – In a memorandum dated May 29, 2019, staff requested the Board approve the Michigan Department of Transportation Contract No. 19-5311 for the reconstruction of the Linden Road Bridge over the W. Branch Swartz Creek, Flint Charter Township. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the Michigan Department of Transportation Contract No. 19-5311, for the reconstruction of the Linden Road Bridge over the W. Branch Swartz Creek in Flint Charter Township and further, directs both the Chairperson and Vice-Chairperson to sign the duplicate originals contract for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Selection of Consultant for Design Services – Culvert Replacement Projects – In a memorandum dated May 24, 2019, staff requested the Board approve assignment of OHM Advisors, a consultant in Group 'A' category to prepare construction plans for the proposed culvert replacement projects. (Copy of memorandum and maps filed with official minutes.)

- Atherton Road over Lobban Drain, GCRC No. 78-50244, Davison Township
- Porter Road over Gibson Drain, GCRC No. 67-W50245, Grand Blanc Township
- Ray Road over Kimball Drain, GCRC No. 'pending', Fenton and Mundy Townships

ACTION CARRIED – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve assignment of OHM Advisors, a consultant in Group ‘A’ category to prepare construction plans for the proposed culvert replacement projects and furthermore, to direct the Chairperson of the Board to sign the Consultant Agreement when returned.

MOTION CARRIED.

Right-of-Way Acquisition Costs for the Dort Highway Extension Right-of-Way Contract, Grand Blanc Charter Township – In a memorandum dated May 24, 2019, staff requested the Board of County Road Commissioners approve the payments for the acquisition costs for the Dort Highway Extension Right-of-Way Contract, Grand Blanc Charter Township. (Copy of memorandum and contract filed with official minutes.)

Parcel No. 1: Ronald Eaton R/W Acquisition

- Rights of Way Acquisition Cost - \$33,856.00
Payable to: Ronald Eaton

Parcel No. 1: Recording Costs

- City/County/State Transfer Taxes Reimbursement = \$291.16
- Deed Recording Cost = \$30.00
- Total = \$321.16
- Payable to Commonwealth Associates, Inc.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the payments for the acquisition costs for the Dort Highway Extension Right-of-Way Contract in Grand Blanc Charter Township and further, direct the Finance Department to draft two (2) checks on behalf of the Board of County Road Commissioners. Checks shall be made payable to Ronald Eaton (\$33,856.00) and Commonwealth Associates, Inc. (\$321.16) and drawn from account 201-451-67-B501287-802.002-91.

MOTION CARRIED.

Issuance of Purchase Orders to perform Inspection Services for the Engineering Department – In a memorandum dated May 21, 2019, staff requested the Board approve the issuance of purchase orders for inspection services to Fleis & Vandenbrink and OHM Advisors for the Engineering Department. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the issuance of purchase orders for inspection services for the Engineering Department:

- Fleis & Vandenbrink in an amount of \$22,820.00 for inspection services on the Torrey Road project.
- OHM Advisors in an amount of \$27,219.83 for inspection services on the Seymour Road project.

MOTION CARRIED.

Amendment to Purchase Orders #82602, 82719, 82612 and 82496 – In a memorandum dated May 16, 2019, staff requested the Board approve the amendment to Purchase Orders #82602, #82719, #82612 and #82496 for HD Equipment Repair Services & Parts for the Fleet Maintenance & Facilities Department. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the amendment of Purchase Orders for HD Equipment Repair Services & Parts for the Fleet Maintenance & Facilities Department as follows:

- Purchase Order #82602 to C&S Motors, reflecting an increase of \$40,000, raising the total amount to \$140,000.
- Purchase Order #82719 to M&K Truck Center reflecting an increase of \$40,000 raising the total amount to \$130,000.
- Purchase Order #82612 to Michigan CAT reflecting an increase of \$40,000 raising the total amount to \$140,000.
- Purchase Order #82496 to Truck & Trailer Specialties reflecting an increase of \$20,000, raising the total amount to \$80,000.

MOTION CARRIED.

Amendment to Purchase Order #82495 to Republic Services for Item #30 for the Fleet Maintenance & Facilities Department – In a memorandum dated May 23, 2019, staff requested the Board approve the amendment of purchase order #82495 to Republic Services for Item #30 – Rental of Dumpsters & Disposal Pickup Services. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the amendment of Purchase Order #82495 to Republic Services for Item #30 – Rental of Dumpsters and Disposal Pickup Services reflecting an increase of \$10,000, raising the total amount to \$35,000.

MOTION CARRIED.

Amendment to Purchase Order #82473 to Alta Equipment and Purchase Order #82781 to Melching, Inc. – In a memorandum dated May 16, 2019, staff requested the Board approve the amendment of Purchase order #82473 to Alta Equipment and Purchase Order #82781 to Melching, Inc. (Copy of memorandum filed with official minutes).

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the amendment of Purchase order #82473 to Alta Equipment #82781 to Melching, Inc. for Hydro seeding.

- Purchase Order #82473 to Alta Equipment for equipment rental reflecting an increase of \$1,500, raising the total amount to \$16,500.
- Purchase Order #82781 to Melching, Inc. for Hydroseeding, reflecting an increase of \$238,000, raising the total amount to \$250,000.

Chairperson Mandelaris asked why purchase order #82781 to Melching, Inc. for hydro seeding was increased so significantly. Purchasing Associate, Ms. Stephanie Jaeger replied that GCRC added in Township projects to the purchase order.

MOTION CARRIED.

Authorization to pay County Road Association Self-Insurance Fund (CRASIF) Invoice – In a memorandum dated May 23, 2019, staff requested the Board authorize the payment of worker’s compensation insurance invoice to CRASIF. (Copy of memorandum and invoice filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to authorize the payment of the workers’ compensation insurance invoice to the County Road Association Self-Insurance Fund (CRASIF) in the amount of \$310,982, payable in quarterly installments.

MOTION CARRIED.

Authorization to request State Reimbursement of \$10,000 for a Licensed Professional Engineer employed by the Genesee County Road Commission – In a memorandum dated May 17, 2019, staff requested the Board authorize the request to the State of Michigan for reimbursement for a licensed professional engineer employed by the Genesee County Road Commission. (Copy of memorandum and engineering reimbursement form filed with official minutes.)

ACTION TAKEN – Motion by Ms., Kautman-Jones, seconded by Mr. Johnson, to authorize the request to the State of Michigan for reimbursement in the amount of \$10,000 for a licensed professional engineer employed by the Genesee County Road Commission for period covering July 01, 2018 through June 30, 2019.

MOTION CARRIED.

Ratification of Vouchers totaling \$844,770.71 – (Copies filed with official minutes.)

Voucher #V-40472

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to ratify Voucher #40472 in the amount of \$566,786.85.

VOTE ON MOTION:

Yes: Arceo, Kautman-Jones, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40473

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to ratify Voucher #40473 in the amount of \$1,131.76.

VOTE ON MOTION:

Yes: Arceo, Kautman-Jones, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40474

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to ratify Voucher #40474 in the amount of \$192,718.92.

VOTE ON MOTION:

Yes: Arceo, Kautman-Jones, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-40475

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to ratify Voucher #40475 in the amount of \$84,133.18.

VOTE ON MOTION:

Yes: Arceo, Kautman-Jones, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Equipment Item #2122 removed from the Government Internet Auction – In a memorandum dated May 16, 2019, staff requested the Board authorize the removal of equipment #2122 - 2009 Vibco Roller from the Government Internet Auction website. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the removal of Equipment #2122 – 2009 Vibco Roller from the Government Internet Auction and reassigned to the Performance Crew.

MOTION CARRIED.

Traffic Control Order to replace Yield Signs for Stop Signs, SB Carmanwood Drive and NB Carmanwood Drive at Judd Road; and Judd Road at Bristolwood Drive, Flint Township, Section 36 – In a memorandum dated May 29, 2019, staff requested the Board approve the traffic control order to replace Yield Signs with Stop Signs, SB Carmanwood Drive and NB Carmanwood Drive at Judd Road; and Judd Road at Bristolwood Drive in Flint Township, Section 36. (Copy of memorandum and recommendation for traffic control device filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the traffic control order in Flint Township, Section 36 as follows:

- Remove Yield – SB Carmanwood Drive @ Judd Road
- Place Stop – SB Carmanwood Drive @ Judd Road
- Remove Yield – NB Carmanwood Drive @ Judd Road
- Place Stop – NB Carmanwood Drive @ Judd Road
- Remove Yield – Judd Road @ Bristolwood Drive
- Place Stop – Judd Road @ Bristolwood Drive

MOTION CARRIED.

Traffic Control Order to replace Yield Signs for Stop Signs in Flint Township, Section 7 - In a memorandum dated May 29, 2019, staff requested the Board approve the traffic control order to replace Yield Signs with Stops signs, EB Santa Fe Trail and WB Santa Fe Trail at Laurentian Pass; and place Stop sign at Laurentian Pass at Santa Fe Trail, in Flint Township, Section 7. (Copy of memorandum and recommendation for traffic control device filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the traffic control order in Flint Township, Section 36 as follows:

- Remove Yield – EB Santa Fe Trail @ Laurentian Pass
- Place Stop – EB Santa Fe Trail @ Laurentian Pass
- Remove Yield – WB Santa Fe Trail @ Laurentian Pass
- Place Stop – WB Santa Fe Trail @ Laurentian Pass
- Place Stop – Laurentian Pass @ Santa Fe Trail

MOTION CARRIED.

Work Request for Crack Sealing on Lippincott Boulevard between M-15 (State Road) and Oak Road, Davison Township – In a memorandum dated May 16, 2019, staff requested Board approval for crack sealing on Lippincott Boulevard between M-15 and Oak Road, Davison Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for crack sealing on Lippincott Boulevard between M-15 (State Road) and Oak Road, Davison Township with the funding as follows:

Davison Township	\$ 6,680.79
GCRC	<u>\$ 6,680.80</u>
Total	\$13,361.59

MOTION CARRIED.

Work Request for Crack Sealing on Dillon Road between Carpenter Road and Potter Road, and Duffield Road between Pierson Road and Potter Road, Flushing Township – In a memorandum dated May 16, 2019, staff requested Board approval for crack sealing on Dillon Road between Carpenter Road and Potter Road, and Duffield Road between Pierson Road and Potter Road, Flushing Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for crack sealing on Dillon Road between Carpenter Road and Potter Road, and Duffield Road between Pierson Road and Potter Road, Flushing Township with the funding as follows:

Flushing Township	\$ 16,274.32
GCRC	<u>\$ 0.00</u>
Total	\$ 16,274.32

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Turner Road between Stanley Road and Coldwater Road, Flushing Township - In a memorandum dated May 16, 2019, staff requested the Board approve the work request for aggregate resurfacing on Turner Road between Stanley Road and Coldwater Road in Flushing Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for aggregate resurfacing on Turner Road between Stanley Road and Coldwater Road in Flushing Township with the funding as follows:

Flushing Township	\$28,568.75
GCRC	<u>\$28,568.76</u>
Total	\$57,137.51

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Nichols Road between Mt. Morris Road and Stanley Road, Flushing Township – In a memorandum dated May 16, 2019, staff requested the Board approve the work request for aggregate resurfacing on Nichols Road between Mt. Morris Road and Stanley Road, Flushing Township. (Copy of memorandum and cost sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for aggregate resurfacing on Nichols Road between Mt. Morris Road and Stanley Road, Flushing Township with the funding as follows:

Flushing Township	\$ 29,029.75
GCRC	<u>\$ 29,029.76</u>
Total	\$ 58,059.51

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Nichols Road between Mt. Morris Road and Frances Road, Flushing Township – In a memorandum dated May 16, 2019, staff requested the Board approve the work request for aggregate resurfacing on Nichols Road between Mt. Morris Road and Frances Road, Flushing Township. (Copy of memorandum and cost sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for aggregate resurfacing on Nichols Road between Mt. Morris Road and Frances Road, Flushing Township with the funding as follows:

Flushing Township	\$ 28,107.75
GCRC	<u>\$ 28,107.76</u>
Total	\$ 56,215.51

MOTION CARRIED.

Work Request for Crack Sealing on Farrand Road between Railroad Road and Clio Road, Vienna Township – In a memorandum dated May 16, 2019, staff requested the Board approve the work request for crack sealing on Farrand Road between Railroad Road and Clio Road in Vienna Township. (Copy of memorandum and cost sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the work request for crack sealing on Farrand Road between Railroad Road and Clio Road, Vienna Township with the funding as follows:

Vienna Township	\$ 5,085.67
GCRC	<u>\$ 0.00</u>
Total	\$ 5,085.67

MOTION CARRIED.

Adoption of the Traffic Control Order controlling speed, Ridge Road between Green Road and Lakeshore Drive, Section 27, Atlas Township – In a memorandum dated May 29, 2019, staff requested the Board adopt the resolution to approve the Traffic Control Order for regulating speed on Ridge Road between Green Road and Lakeshore Drive, Section 27, Atlas Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Dickerson, to adopt the resolution to approve the traffic control order for regulating speed on Ridge Road, between Green Road and Lakeshore Drive, Section 27, setting the speed limit to 45 mph, Atlas Township.

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Randy Dellaposta asked the Board to consider the purchase of a Road Widener Shoulder Machine from Michigan CAT. The shoulder machine was demonstrated to staff on Wakefield Road and we will be performing a pilot demonstration on Dodge Road. The purchase would cost approximately \$50,000. Mr. Dellaposta will be emailing information and a video to each Commissioner to show the machine's capabilities.

Community Engagement with Myers Elementary, Grand Blanc – Mr. Randy Dellaposta, Operations Director stated that he met with second graders from Myers Elementary for a community engagement with the students. Mr. Dellaposta stated he was pleasantly surprised by the questions asked by the students regarding roads and road conditions and he extended an offer to bring equipment out to the school for the students to see, when the crews have some down time.

Back to the Bricks - Mr. Dellaposta indicated that staff met with Al Hatch and his staff this week to prepare for the Back to the Bricks GCRC exhibit. We are also working with Back to the Bricks to do some traffic control monitoring to record the data for federal assistance or grants.

Finance Director Interviews - Managing Director Peivandi stated that staff conducted the Finance Director interviews last week, Thursday, May 30, 2019. There were three candidates interviewed and Mr. Peivandi selected Ms. Tracy Kahn, who is currently working for the County. Ms. Kahn accepted the offer that was extended to her and we are currently going thru the process to onboard her.

COMMISSIONER'S CONCERNS

Reid Road Bridge Reconstruction Project – Commissioner Arceo thanked staff for the upcoming Reid Road Bridge Reconstruction project. Mr. Arceo said that even though it only services a small number of residents, (7 families) the reconstruction is very much needed in this community. Engineering Director, Mr. Eric Johnston stated that GCRC will be making this a single lane bridge but it will still be able to handle all of the traffic. It is much more cost effective because there are only a few residents living on the other side of the bridge. The design is almost completed and the project will begin this summer.

Bulk Crack Sealing Material – Commissioner Kautman-Jones said that Davison and Atlas Townships use to buy bulk crack sealing material. Operations Director Randy Dellaposta stated that Davison Township still purchases bulk crack sealing material and the Road Commission provides the labor and equipment.

Email Security Training for the Road Commission Employees – Commissioner Kautman-Jones stated that the Road Commission is initiating an email security training module so employees can recognize traps and phishing emails commonly found in incoming emails. Commissioner Kautman-Jones strongly recommends staff participate in this training module.

Budget Timeline - Chairperson Mandelaris questioned a date on the proposed budget timeline – September 03, 2019. Mr. Mandelaris stated the Board does not meet on this date. Interim Finance Director, Ms. Dianna Robertson stated September 03, 2019 is the date the budget will be placed on the table for public viewing.

County Commissioner’s request for the top 50 GCRC Employees (pay received) - Chairperson Mandelaris stated that County Commissioner, Shaun Shumaker, District 6 requested a list of the top 50 employees at the Road Commission in terms of pay received. Staff stated that they are compiling this list for Commissioner Shumaker.

Managing Director Evaluation – Chairperson Mandelaris asked if the Board would like to evaluate the Managing Director every two years or every year. Currently this position is evaluated every two years. Commissioner Kautman-Jones would like the position evaluated every year. The majority of the Board requested it remain a two-year evaluation.

Managing Director Evaluation Form - Commissioner Kautman-Jones requested that the Managing Director evaluation form be updated to reflect the current position. Chairperson Mandelaris asked for two members to develop a better evaluation form for the Managing Director position. Chairperson Mandelaris stated that Commissioner Kautman-Jones and Commissioner Arceo will both head the committee to develop a new Managing Director evaluation form.

MOTION CARRIED.

ADJOURNMENT

With no objections, Chairperson Mandelaris adjourned the meeting at 11:10 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of Road Commissioners

lbk

6/04/19