

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING MINUTES**

**February 04, 2020**

**CALL TO ORDER**

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley St., Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Cloyce Dickerson, Chairperson  
Shirley Kautman-Jones, Vice Chairperson  
Robert Johnson, Commissioner  
David Arceo, Commissioner  
John Mandelaris, Commissioner

Others Present: Fred Peivandi, Anthony Branch, Eric Johnston, Randy Dellaposta, Tracy Khan, Donna Poplar, Stephanie Jaeger (Genesee County Road Commission Staff), Monica Shapiro, Marikay Scott, Don McKeon (Genesee County residents), Linda Kossak, Secretary of the Board of Road Commissioners.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Dickerson.

**APPROVAL OF AGENDA**

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve the agenda for February 04, 2020.

**MOTION CARRIED.**

**APPROVAL OF MINUTES**

January 07, 2020 – Board Meeting

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Ms. Kautman-Jones, to approve the minutes for January 07, 2020.

**MOTION CARRIED.**

## **MEETINGS, HEARINGS, PRESENTATIONS, AND INFORMATION**

Monday, February 17, 2020

GCRC closed (non-essential operations) in observance of President's Day.

Tuesday, February 18, 2020

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. - Board Meeting

### **PUBLIC ADDRESS THE BOARD**

Mr. Don McKeon, 7055 Ray Road, Swartz Creek, addressed the Board regarding the drainage issue he has been having on Ray Road. He thanked the Road Commission for looking into the issue and stated he would be working with the Genesee County Drain Commissioner to resolve his flooding problem.

### **CORRESPONDENCE**

#### **INCOMING**

Letter Correspondence from Ms. Melanie Williams, Risk Consultant, Mackinaw Administrators regarding her Jobsite Visit in Grand Blanc at the I-75 Road Washout – In a letter dated January 17, 2020, Ms. Melanie Williams, Risk Consultant, Mackinaw Administrators, CRASIF commented on her jobsite visit in Grand Blanc at the I-75 road washout on January 10, 2020. Ms. Williams thanked GCRC Trunkline Supervisor, Ms. Kim Day for her knowledge and ability to handle such a complex situation. (Copy filed with official minutes.)

Letter Correspondence from Mr. Jack Cotter, Commission Auditor, Michigan Department of Transportation regarding Contract 2017-0163, State Trunkline Maintenance Contract – In a letter dated December 10, 2019, Mr. Jack Cotter, Commission Auditor with the Michigan Department of Transportation, provided the results of its review regarding Contract 2017-0163, State Trunkline Maintenance Contract, October 01, 2016 through September 30, 2017, with the Genesee County Road Commission. (Copy filed with official minutes.)

#### **OUTGOING**

Letter Correspondence to Mr. Steven Katenhus, P.E., Michigan Department of Transportation, regarding the audit results for State Trunkline Maintenance Contract 2017-0163 for the period of October 01, 2016 through September 30, 2017 – In a letter dated January 23, 2020, Managing Director Fred Peivandi stated he concurred with the audit results for State Trunkline Maintenance Contract 2017-0163 for the period of October 01, 2016 through September 30, 2017. (Copy filed with official minutes.)

Letter Correspondence to Ms. Jennifer Draheim, Retirement Services Administrator, Retirement Commission regarding GCRC Representation at the Retirement Commission meetings for 2020 – In a memorandum dated January 24, 2020, Managing Director, Fred Peivandi informed Ms. Jennifer Draheim, Retirement Services Administrator, that Mr. John Mandelaris would be attending the Retirement Commission meetings for 2020. (Copy filed with official minutes.)

**INTERNAL**

None.

**INFORMATION**

None.

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to receive and file the presented correspondence.

**MOTION CARRIED.**

**BOARD OF ROAD COMMISSIONERS’ DECISIONS**

**DISCUSSION**

Michigan Department of Transportation Contract No. 19-5612 - Countywide Back Plate Installation at 14 Intersections, located in Grand Blanc, Flint, Fenton, Davison, Mt. Morris and Genesee Townships - In a memorandum dated February 04, 2020, staff requested the Board approve the Michigan Department of Transportation MDOT Contract No. 19-5612 for Countywide Back Plate Installation at 14 intersections, MDOT No. 202898CON, located in Grand Blanc, Flint, Fenton, Davison, Mt. Morris and Genesee Townships. (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the Michigan Department of Transportation MDOT Contract No. 19-5612 for Countywide Back Plate Installation at 14 intersections, MDOT No. 202898CON, located in Grand Blanc, Flint, Fenton, Davison, Mt. Morris and Genesee Townships and further, directs both the Chairperson and Vice Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

Federal HSIP	\$75,225.29
GCRC Local Share	\$ 8,358.37
Total Cost	\$ 83,583.06

**MOTION CARRIED.**

Michigan Department of Transportation Contract No. 19-5616 - Resurfacing of Clio Road from Dodge Road to the Clio City Limits - In a memorandum dated January 22, 2020, staff requested the Board approve the Michigan Department of Transportation MDOT Contract No. 19-5616 for resurfacing Clio Road (Dodge Road to Wilson Road) and Clio Road (Wilson Road to the Clio City limits), Vienna Township. (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the Michigan Department of Transportation MDOT Contract No. 19-5616 for resurfacing of Clio Road (Dodge Road to Wilson Road) and Clio Road (Wilson Road to Clio City limits), Vienna Township and further, directs both the Chairperson and Vice Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

	<u>Part A</u>	<u>Part B</u>	<u>Total</u>
Federal STU	\$651,800	\$1,230,700	\$1,882,500
GCRC Local Share	<u>\$144,500</u>	<u>\$ 272,900</u>	<u>\$ 417,600</u>
Total Project Cost	\$796,300	\$1,503,600	\$2,299,900

**MOTION CARRIED.**

Administrative Services Contract BCBS of Michigan - In a memorandum dated February 04, 2020, staff requested the Board authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan for the quarterly settlement. (Copy of memorandum and quarterly settlement filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Mandelaris, seconded by Ms. Kautman-Jones, to authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan in the amount of \$322,175 prior to the first day of March 2020, April 2020 and May 2020.

**MOTION CARRIED.**

Amendment of Purchase Order #82914 to Detroit Salt Company for Item #32 – Bulk Rock Salt - In a memorandum dated January 22, 2020, staff requested the Board approve the amendment of Purchase Order #82914 to Detroit Salt Company for Item #32 - Bulk Rock Salt. (Copy of memorandum and proposal filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the amendment of Purchase Order #82914 to Detroit Salt Company for Item #32 – Bulk Rock Salt, reflecting an increase of \$765,000, raising the total amount of the Purchase Order to \$2,265,000.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,262,753.09 – (Copies filed with official minutes.)

Voucher #V-40545

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40545 in the amount of \$41,275.89.

**VOTE ON MOTION:**

Yes: Johnson, Arceo, Mandelaris, Kautman-Jones, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40546

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40546 in the amount of \$385,520.19.

**VOTE ON MOTION:**

Yes: Johnson, Arceo, Mandelaris, Kautman-Jones, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40547

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40547 in the amount of \$590,425.91.

**VOTE ON MOTION:**

Yes: Johnson, Arceo, Mandelaris, Kautman-Jones, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40548

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40548 in the amount of \$245,531.10.

**VOTE ON MOTION:**

Yes: Johnson, Arceo, Mandelaris, Kautman-Jones, Dickerson

No: None

**MOTION CARRIED.**

**CONSENT**

Work Request for Aggregate Resurfacing on Delaney Street between Richfield Road to Dowdell Street and Dowdell Street between Delaney Street to S. Kearsley Boulevard, Genesee Township –

In a memorandum dated January 23, 2020, staff requested the Board approve the aggregate resurfacing work on Delaney Street between Richfield Road to Dowdell Street and Dowdell Street between Delaney Street to S. Kearsley Boulevard, Genesee Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to approve the work request for aggregate resurfacing on Delaney Street between Richfield Road to Dowdell Street and Dowdell Street between Delaney Street to S. Kearsley Boulevard in Genesee Township with the funding as follows:

GCRC	\$	0.00
Genesee Township	\$	<u>13,754.13</u>
Total	\$	13,754.13

**MOTION CARRIED.**

Work Request for Aggregate Resurfacing on Oak Road between Potter Road and Richfield Road, Richfield Township – In a memorandum dated January 17, 2020, staff requested the Board approve the aggregate resurfacing work on Oak Road between Potter Road and Richfield Road, Richfield Township.

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to approve the work request for aggregate resurfacing on Oak Road between Potter Road and Richfield Road in Richfield Township with the funding as follows:

GCRC	\$26,437.46
Genesee Township	<u>\$26,437.46</u>
Total	\$52,874.92

**MOTION CARRIED.**

**MANAGING DIRECTOR REPORT**

None.

**COMMISSIONERS' CONCERNS**

Audio Equipment - Commissioner Mandelaris thanked Operations Director, Randy Dellaposta for having the audio equipment (microphones) installed in the Boardroom.

GLS Region 5 Meeting - Commissioner Kautman-Jones stated that she attended the GLS Region 5 meeting on Tuesday, January 28, 2020 and said the PASER rating preliminary report was presented. She indicated there was much discussion related to adding an addendum to allow comments to be added to the report to explain discrepancies such as ongoing road projects not yet finalized.

**ADJOURNMENT**

With no objections, Chairperson Dickerson adjourned the meeting at 10:25 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda B. Kossak, Secretary of the  
Board of County Road Commissioners

/lbk

02/04/2020