

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**APRIL 07, 2020**

**MINUTES**

**CALL TO ORDER**

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Cloyce Dickerson, Chairperson  
Shirley Kautman-Jones, Vice Chairperson (remotely)  
David M. Arceo, Commissioner (remotely)  
John Mandelaris, Commissioner (remotely)  
Robert Johnson, Commissioner

Others Present: Fred Peivandi, Eric Johnston, Tracy Khan, Donna Poplar, Anthony Branch, Randy Dellaposta, Michael Lewis (remotely) Genesee County Road Commission Staff; Vicki Bachakes, Secretary of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Dickerson.

**APPROVAL OF AGENDA**

April 07, 2020 – Agenda

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the agenda for April 07, 2020, as presented.

**VOTE ON MOTION:**

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones  
No: None

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

### February 21, 2020 Board Meeting

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to approve the minutes of the February 21, 2020 Board Meeting with the page 33 edit of striking out the words “Commissioners Concerns” after the meeting was adjourned.

#### VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo  
No: None

#### **MOTION CARRIED.**

### March 03, 2020 Board Meeting

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Johnson, to approve the minutes of the March 03, 2020 Board Meeting with the edit to the second full paragraph on page 36 to add the text “staff requested the Board approve” and with the edit on page 37 to change the text in the Action Taken from “Voucher #40550” to “Voucher #40554”.

#### VOTE ON MOTION:

Yes: Johnson, Dickerson, Arceo, Mandelaris  
No: None  
Abstain: Kautman-Jones

#### **MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

### Friday, April 10, 2020

GCRC closed (non-essential operations) in observance of the Good Friday holiday

### Tuesday, April 21, 2020 (corrected date)

10:00 a.m. – Board Meeting

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to amend the agenda for April 07, 2020 with the edit of changing the next Board meeting date from “April 17, 2020” to “April 21, 2020”.

#### VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones  
No: None

#### **MOTION CARRIED.**

**PUBLIC ADDRESS THE BOARD**

None.

**CORRESPONDENCE**

**INCOMING**

None.

**OUTGOING**

None.

**INTERNAL**

Advisement of Purchase Order #83578 to Noar Technologies for Item #151-Drone – In a memorandum dated March 18, 2020, staff advised the Board of quotes obtained on March 11, 2020 for Item #151 – Drone. A purchase order has been issued to the low quote submitter, Noar Technologies, in the amount of \$14,896.00. (Copy of memorandum filed with official minutes.)

**INFORMATION**

Posting of Load Restrictions, Linden Road Bridge over Brent Run, Vienna Township – In a memorandum dated March 26, 2020, staff advised the Board that deterioration of the bridge superstructure on Linden Road over Brent Run was noted during a recent detailed inspection. The load restriction is as follows:

ONE UNIT VEHICLE	29 TON
TWO UNIT VEHICLE	41 TON
THREE UNIT VEHICLE	58 TON

(Copy of memorandum filed with official minutes.)

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to receive and file the presented correspondence.

**VOTE ON MOTION:**

Yes: Arceo, Mandelaris, Johnson, Kautman-Jones, Dickerson  
No: None

**MOTION CARRIED.**

## BOARD OF ROAD COMMISSIONERS' DECISIONS

### DISCUSSION

MDOT Contract No. 20-5111, Hill Road, GCRC No. 67-W50238, Grand Blanc Township – In a memorandum dated March 16, 2020, staff requested Board approval for MDOT Contract No. 20-5111 for hot mix asphalt surfacing and widening of Hill Road from Saginaw Road to Center Road in Grand Blanc Township. Estimated project funding participation is as follows:

Federal TED-C Funds	\$2,092,000
GCRC Local Share	<u>\$ 523,000</u>
Total Project Cost	\$2,615,000

(Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve MDOT Contract No. 20-5111 for hot mix asphalt surfacing and widening of Hill Road from Saginaw Road to Center Road in Grand Blanc Township; and further, to direct both Mr. Dickerson and Ms. Kautman-Jones to sign duplicate original contracts for and on behalf of the Board of County Road Commissioners.

#### VOTE ON MOTION:

Yes: Kautman-Jones, Arceo, Mandelaris, Johnson, Dickerson  
No: None

### MOTION CARRIED.

Dort Highway Extension ROW Contract for Acquisition Costs, GCRC No. 451-67-B50128, Grand Blanc Township – In a memorandum dated March 26, 2020, staff requested Board approval for the additional payment of \$10,000 to Mr. Ronald Eaton for two pieces of property that were necessary for the Dort Highway Extension project for a total negotiated purchase price of \$43,856.00. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to approve the additional payment of \$10,000 to Mr. Ronald Eaton for two pieces of property that were necessary for the Dort Highway Extension project for a total negotiated purchase price of \$43,856.00; and directs the Managing Director to sign the agreement and the Finance Department to draft a check for the balance due (\$10,000.00) to Mr. Eaton plus a check to Commonwealth Associates, Inc. for actual closing/recording costs on behalf of the Board of County Road Commissioners.

Ms. Kautman-Jones asked for more explanation as to why GCRC should pay for half of Mr. Eaton's acquisition cost. Mr. Johnston explained that in order for GCRC to obtain the two small shaded areas on the provided map, it was negotiated with Mr. Eaton to pay half of the \$20,000 fee to buy the land-locked, moon-shaped area from Mrs. Joan Zito. Managing Director Peivandi said that with \$13 million at stake, GCRC did not want to hold up the Dort Highway Extension

project over \$10,000. Mr. Johnston said that the \$10,000 also represents damages for GCRC putting the new roadway next to Mr. Eaton’s parcel, which devalues his property. Mr. Mandelaris asked who did the negotiating. Mr. Johnston answered that it was originally Commonwealth Associates, but for this particular portion, it was the GCRC attorney. Ms. Kautman-Jones asked that this information be provided to Grand Blanc Township for their records.

**VOTE ON MOTION:**

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo  
No: None

**MOTION CARRIED.**

Purchase Order for Pole Relocation for Dort Hwy. Extension, GCRC No. 451-67-W50280, Grand Blanc Township – In a memorandum dated March 31, 2020, staff requested Board approval for a purchase order to Consumers Energy in the amount of \$68,948 to remove one existing high-voltage electrical distribution pole and place two additional poles to accommodate placement of the new roadway across their existing easement. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve a purchase order to Consumers Energy in the amount of \$68,948 and direct the Managing Director to sign the agreement and the Finance Department to prepare a check for the approved amount which will be submitted back to Consumers Energy with the signed agreement.

Ms. Kautman-Jones asked about the \$30,000 crane matting costs in the quotation. Mr. Johnston said that Consumers Energy does not yet know if the crane matting will be needed. It depends on how dry the property is. The line item is in the quotation as a ‘just in case’ cost. Mr. Arceo asked when GCRC will know if the matting was used. Mr. Johnston replied that Consumers Energy will send an invoice eventually.

**VOTE ON MOTION:**

Yes: Dickerson, Johnson, Arceo, Mandelaris, Kautman-Jones  
No: None

**MOTION CARRIED.**

Easements for Utilities and Natural Gas Pipeline, South Dort Hwy., Grand Blanc Township – In a memorandum dated March 30, 2020, staff requested the Board authorize the Managing Director to sign utility and natural gas pipeline permanent easements to be established adjacent to and across from the South Dort Highway right-of-way. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to authorize the Managing Director to sign utility and natural gas pipeline permanent easements to be established adjacent to and across from the South Dort Highway right-of-way.

Ms. Kautman-Jones noted that some of the provided easements list the addresses of 3303 Baldwin Road and 3030 Pollock Road and asked if GCRC owns these parcels exclusively. Mr. Johnston said that these parcels were donated to GCRC by Ascension. Ms. Kautman-Jones asked if GCRC has title to the Baldwin Road addresses. Mr. Johnston replied yes.

**VOTE ON MOTION:**

Yes: Kautman-Jones, Mandelaris, Arceo, Johnson, Dickerson  
No: None

**MOTION CARRIED.**

Resolution of Support for FY-2023 Local Bridge Funding Applications, County Wide – In a memorandum dated March 23, 2020, staff requested Board approval of a Resolution of Support to MDOT for FY-2023 Local Bridge Funding applications for the following bridges:

- Hogan Road over Shiawassee River, Fenton Township
- Torrey Road over Swartz Creek, Mundy Township
- Dye Road over Pirnie Creek, Flint Township
- Maple Road over Swartz Creek, Flint/Mundy Townships
- Various Bridges at 14 locations, County Wide

(Copy of memorandum and resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to adopt the Resolution of Support to MDOT for FY 2023 Local Bridge Funding of the listed bridges.

**VOTE ON MOTION:**

Yes: Arceo, Johnson, Mandelaris, Dickerson, Kautman-Jones  
No: None

**MOTION CARRIED.**

Bid Results and Award of Contract – Grand Blanc Road Culvert at Corigall Drain, GCRC No. 460-65-W50221, Gaines Township – In a memorandum dated March 26, 2020, staff requested Board approval of the low bid of \$265,759.50 submitted by Superior Contracting Group LLC for the box culvert installation on Grand Blanc Road at Corigall Drain in Gaines Township. (Copy of memorandum and bid tabulation filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to accept the low bid of \$265,759.50 submitted by Superior Contracting Group LLC for the box culvert installation on Grand Blanc Road at Corigall Drain in Gaines Township and award and sign the contract after staff has received and reviewed the contract, bonds and insurance submitted by Superior Contracting Group LLC.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Mandelaris, Arceo, Kautman-Jones  
No: None

**MOTION CARRIED.**

Bid Results and Award of Contract – Silver Ridge Subdivision, GCRC No. 489-56-W50682 Fenton Township – In a memorandum dated March 26, 2020, staff requested Board approval of the low bid of \$1,305,418.00 submitted by Zito Construction Company for the roadway rehabilitation and other miscellaneous items of work to the Silver Ridge Subdivision in Fenton Township. (Copy of memorandum and bid tabulation filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to accept the low bid of \$1,305,418.00 submitted by Zito Construction Company for the roadway rehabilitation and other miscellaneous items of work to the Silver Ridge Subdivision in Fenton Township and award and sign the contract after staff has received and reviewed the contract, bonds and insurance submitted by Zito Construction Company.

VOTE ON MOTION:

Yes: Kautman-Jones, Arceo, Mandelaris, Dickerson, Johnson  
No: None

**MOTION CARRIED.**

Bid Results and Award of Contract – Mt. Morris Road Culvert at Freeman Drain, GCRC No. 460-85-W50222, Flushing Township – In a memorandum dated March 30, 2020, staff requested Board approval of the low bid of \$280,712.90 submitted by Wonsey Tree Service, Inc. for the box culvert installation on Mt. Morris Road at Freeman Drain in Flushing Township. (Copy of memorandum and bid tabulation filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to accept the low bid of \$280,712.90 submitted by Wonsey Tree Service, Inc. for the box culvert installation on Mt. Morris Road at Freeman Drain in Flushing Township and award and sign the contract after staff has received and reviewed the contract, bonds and insurance submitted by Wonsey Tree Service, Inc.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Mandelaris, Arceo, Kautman-Jones  
No: None

**MOTION CARRIED.**

Purchase Order for Material Testing, Clio Road (Dodge Road to Clio City Limits), GCRC Nos. 96-W50236 & 96-W50237, Vienna Township – In a memorandum dated March 30, 2020, staff requested Board approval for issuance of a purchase order to Intertek Professional Service Industries (PSI) for material testing on an as needed basis for the Clio Road (Dodge Road to Clio

City Limits) project in an amount not to exceed \$18,000. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve issuance of a purchase order to Intertek Professional Service Industries (PSI) for material testing on an as needed basis for the Clio Road (Dodge Road to Clio City Limits) project in an amount not to exceed \$18,000.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Kautman-Jones, Arceo, Mandelaris  
No: None

**MOTION CARRIED.**

Purchase Order for Construction Staking, Grand Blanc Road at Morrish Road Roundabout, GCRC No. 65-W50235, Gaines Township – In a memorandum dated March 30, 2020, staff requested Board approval for issuance of a purchase order to Rowe Professional Services Company for construction staking on an as needed basis for the Grand Blanc Road at Morrish Road Roundabout project in an amount not to exceed \$21,000. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve issuance of a purchase order to Rowe Professional Services Company for construction staking on an as needed basis for the Grand Blanc Road at Morrish Road Roundabout project in an amount not to exceed \$21,000.

VOTE ON MOTION:

Yes: Kautman-Jones, Dickerson, Johnson, Arceo, Mandelaris  
No: None

**MOTION CARRIED.**

Purchase Order for Construction Inspection, Clio Road (Dodge Road to Clio City Limits), GCRC Nos. 96-W50236 & 96-W50237, Vienna Township and Grand Blanc Road at Morrish Road Roundabout, GCRC No. 65-W50235, Gaines Township – In a memorandum dated March 30, 2020, staff requested Board approval for issuance of a purchase order to Fleis & Vandenbrink for construction inspection on an as needed basis for the Clio Road project in an amount not to exceed \$112,500.00 and a purchase order to Rowe Professional Services Company for construction inspection on an as needed basis for the Grand Blanc Road at Morrish Road Roundabout project in an amount not to exceed \$62,500. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve issuance of a purchase order to Fleis & Vandenbrink for construction inspection on an as needed basis for the Clio Road project in an amount not to exceed \$112,500.00 and a purchase order to Rowe Professional Services Company for construction inspection on an as needed basis for the Grand



Blanc Road at Morrish Road Roundabout project in an amount not to exceed \$62,500.

Ms. Kautman-Jones asked how staff chooses which consultants to assign to projects. Mr. Johnston tries to spread the assignments out between the consultants but that primary preference is given to the consultant that designed the project originally. GCRC staff is assigned to construction inspection as much as possible.

**VOTE ON MOTION:**

Yes: Dickerson, Johnson, Arceo, Kautman-Jones, Mandelaris  
No: None

**MOTION CARRIED.**

Local Road Agreement for Roadway Resurfacing, Howe Road, Grand Blanc Township – In a memorandum dated March 31, 2020, staff requested Board approval of an agreement with Grand Blanc Charter Township for HMA resurfacing of Howe Road from Hill Road to Maple Road in Grand Blanc Charter Township. The cost sharing agreed for this work will be as follows:

Grand Blanc Township (CDBG Funds)	\$ 152,000.00
GCRC (Grand Blanc Twp. 50/50 Allocation)	\$ 152,000.00
GCRC (Engineering & Inspection)	<u>\$ 30,000.00</u>
Total Project Cost	\$ 334,000.00

(Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve and sign the duplicate original agreements with Grand Blanc Charter Township for HMA resurfacing of Howe Road from Hill Road to Maple Road.

Ms. Kautman-Jones asked if this allocates all of Grand Blanc Township’s money for this year. Mr. Johnston answered no. Ms. Kautman-Jones asked if the CDBG funds have to be used by October 1<sup>st</sup>. Mr. Johnston answered yes and added that it is part of GCRC’s B-1 proposal that will be advertised within the next two weeks.

**VOTE ON MOTION:**

Yes: Dickerson, Johnson, Kautman-Jones, Arceo, Mandelaris  
No: None

**MOTION CARRIED.**

Temporary Traffic Control Order – Vassar Road, Genesee and Richfield Townships – In a memorandum dated March 30, 2020, staff requested the Board adopt the Resolution to approve the temporary Traffic Control Order controlling parking on east and west sides of Vassar Road from the Iron Belle/Flint River Trail south 600 feet in Genesee and Richfield Townships from 12:01 a.m., Wednesday, April 8, 2020 until a permanent Traffic Control Order can be obtained from the Michigan State Police or further action by this Board. (Copy of memorandum and resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to adopt the Resolution to approve the temporary Traffic Control Order controlling parking on east and west sides of Vassar Road from the Iron Belle/Flint River Trail south 600 feet in Genesee and Richfield Townships.

Ms. Kautman-Jones asked if the Parks Commission is suggesting that parking on the west side of Vassar Road is illegal. Mr. Johnston said that GCRC owns the T-turnaround and that the Parks Commission needs the gate at the T-turnaround to be clear for maintenance and emergency access at all times. Ms. Kautman-Jones said that the burden to enforce a parking order should be on the Parks Commission, not for the GCRC to limit the road.

VOTE ON MOTION:

Yes: Johnson, Mandelaris, Arceo, Dickerson  
No: Kautman-Jones

**MOTION CARRIED.**

**Purchase Order for Administration Building Roof Replacement, Item #113** – In a memorandum dated March 18, 2020, staff requested Board approval for issuance of a purchase order to Lutz Roofing Company for the Administration Building Roof Replacement in an amount not to exceed \$163,474.48. (Copy of bid sheet and memorandum filed with official minutes.)

Mr. Mandelaris noted a typing error in the bid amount listed on the memorandum. Lutz Roofing Company's bid amount is \$163,474.48.

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Mandelaris, to approve issuance of a purchase order to Lutz Roofing Company in an amount not to exceed \$163,474.48.

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Dickerson, Kautman-Jones  
No: None

**MOTION CARRIED.**

**Trade-in of Road Equipment to AIS Construction Equipment** – In a memorandum dated March 18, 2020, staff requested Board authorization of the trade-in value of \$60,000.00 offered by AIS Construction Equipment for 2006 Caterpillar 160H Motor Grader (#1993) with Scarifier (#2093) and Grader Blades (#3433), as well as the trade-in; and authorize the removal of said equipment from all GCRC records. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to approve the trade-in value of \$60,000.00 offered by AIS Construction Equipment for 2006 Caterpillar 160H Motor Grader (#1993) with Scarifier (#2093) and Grader Blades (#3433), as well as the trade-in; and authorize the removal of said equipment from all GCRC records.

VOTE ON MOTION:

Yes: Mandelaris, Kautman-Jones, Johnson, Arceo, Dickerson

No: None

**MOTION CARRIED.**

Ratification of Vouchers Totaling \$1,021,633.73 – (Copies filed with official minutes.)

Voucher #V-40559

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40559 in the amount of \$430,043.05.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Johnson, Mandelaris, Arceo

No: None

**MOTION CARRIED.**

Voucher #V-40560

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40560 in the amount of \$487,001.75.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Johnson, Mandelaris, Arceo

No: None

**MOTION CARRIED.**

Voucher #V-40561

**ACTION TAKEN** – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40561 in the amount of \$104,588.93.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Johnson, Mandelaris, Arceo

No: None

**MOTION CARRIED.**

**CONSENT**

Request for Work – Crack Seal, Wiggins Road, Fenton Township – In a memorandum dated March 12, 2020, staff requested Board approval to perform crack seal on Wiggins Road from Thompson Road to N. Long Lake Road in Fenton Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to authorize the Road Commission to perform crack seal on Wiggins Road from Thompson Road to N. Long Lake Road in Fenton Township with the funding as follows:

Fenton Township	\$ 2,559.18
GCRC (Fenton Twp. Allocation Funds)	<u>\$ 2,559.19</u>
Total Project Cost	\$ 5,118.37

**VOTE ON MOTION:**

Yes: Mandelaris, Arceo, Kautman-Jones, Dickerson, Johnson  
No: None

**MOTION CARRIED.**

Request for Work – Crack Seal, N. Long Lake Road, Fenton Township – In a memorandum dated March 12, 2020, staff requested Board approval to perform crack seal on N. Long Lake Road from Torrey Road to Fenton Road in Fenton Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to authorize the Road Commission to perform crack seal on N. Long Lake Road from Torrey Road to Fenton Road in Fenton Township with the funding as follows:

Fenton Township	\$ 4,837.22
GCRC (Fenton Twp. Allocation Funds)	<u>\$ 4,837.22</u>
Total Project Cost	\$ 9,674.44

**VOTE ON MOTION:**

Yes: Mandelaris, Arceo, Kautman-Jones, Dickerson, Johnson  
No: None

**MOTION CARRIED.**

Request for Work – Limestone Resurfacing, Main Road, Fenton Township – In a memorandum dated March 12, 2020, staff requested Board approval to perform limestone resurfacing on Main Road from Thompson Road to Ray Road in Fenton Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to authorize the Road Commission to perform limestone resurfacing on Main Road from Thompson Road to Ray Road in Fenton Township with the funding as follows:

Fenton Township	\$ 17,014.49
GCRC (Fenton Twp. Allocation Funds)	<u>\$ 17,014.50</u>
Total Project Cost	\$ 34,028.99

VOTE ON MOTION:

Yes: Johnson, Dickerson, Arceo, Mandelaris, Kautman-Jones  
 No: None

**MOTION CARRIED.**

Request for Work – Milling and Paving, Margaret Drive, Fenton Township – In a memorandum dated April 01, 2020, staff requested Board approval to perform milling and paving on Margaret Drive, east off of Torrey Road north to the dead end in Fenton Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, to authorize the Road Commission to perform milling and paving on Margaret Drive east off of Torrey Road north to the dead end in Fenton Township with the funding as follows:

Fenton Township	\$ 214,899.08
GCRC	<u>\$ 0.00</u>
Total Project Cost	\$ 214,899.08

VOTE ON MOTION:

Yes: Kautman-Jones, Dickerson, Mandelaris, Arceo, Johnson  
 No: None

**MOTION CARRIED.**

Request for Work – Limestone Resurfacing, Duff Road, Flushing Township – In a memorandum dated March 12, 2020, staff requested Board approval to perform limestone resurfacing on Duff Road from Deland Road to the dead end in Flushing Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to authorize the Road Commission to perform limestone resurfacing on Duff Road from Deland Road to the dead end in Flushing Township with the funding as follows:

Flushing Township	\$ 19,805.84
GCRC	<u>\$ 0.00</u>
Total Project Cost	\$ 19,805.84

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Kautman-Jones, Dickerson

No: None

**MOTION CARRIED.**

Request for Work – Limestone Resurfacing, Johnson Road, Flushing Township – In a memorandum dated March 12, 2020, staff requested Board approval to perform limestone resurfacing on Johnson Road from Coldwater Road to the dead end in Flushing Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to authorize the Road Commission to perform limestone resurfacing on Johnson Road from Coldwater Road to the dead end in Flushing Township with the funding as follows:

Flushing Township	\$ 21,697.51
GCRC	<u>\$ 0.00</u>
Total Project Cost	\$ 21,697.51

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Kautman-Jones, Dickerson

No: None

**MOTION CARRIED.**

Request for Work – Limestone Resurfacing, Morrish Road, Flushing Township – In a memorandum dated March 12, 2020, staff requested Board approval to perform limestone resurfacing on Morrish Road from Frances Road to Mt. Morris in Flushing Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to authorize the Road Commission to perform limestone resurfacing on Morrish Road from Frances Road to Mt. Morris in Flushing Township with the funding as follows:

Flushing Township	\$ 70,600.89
GCRC	<u>\$ 0.00</u>
Total Project Cost	\$ 70,600.89

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Kautman-Jones, Dickerson

No: None

**MOTION CARRIED.**

Request for Work – Mowing, Various Locations, Flushing Township – In a memorandum dated March 11, 2020, staff requested Board approval to perform mowing on various roads in Flushing Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, to authorize the Road Commission to perform mowing on various roads in Flushing Township with the funding as follows:

Flushing Township	\$ 22,436.34
GCRC	<u>\$ 0.00</u>
Total Project Cost	\$ 22,436.34

VOTE ON MOTION:

Yes: Dickerson, Johnson, Mandelaris, Arceo, Kautman-Jones  
No: None

**MOTION CARRIED.**

Request for Work – Pavement Repair, Chip Seal, Fog Seal, Morrish Road, Montrose Township – In a memorandum dated March 25, 2020, staff requested Board approval to perform pavement repair, chip seal and fog seal on Morrish Road between M-57 and Wilson Road in Montrose Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to authorize the Road Commission to perform pavement repair, chip seal and fog seal on Morrish Road between M-57 and Wilson Road in Montrose Township with the funding as follows:

Montrose Township	\$ 48,674.35
GCRC (Montrose Twp. Allocation Funds)	<u>\$ 48,674.35</u>
Total Project Cost	\$ 97,348.70

VOTE ON MOTION:

Yes: Johnson, Kautman-Jones, Arceo, Mandelaris, Dickerson  
No: None

**MOTION CARRIED.**

Request for Work – Mowing, Various Locations, Montrose Township – In a memorandum dated March 23, 2020, staff requested Board approval to perform mowing on various roads in Montrose Township. (Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to authorize the Road Commission to perform mowing on various roads in Montrose Township with the funding as follows:

Montrose Township	\$ 22,961.94
GCRC	<u>\$ 0.00</u>

Total Project Cost

\$ 22,961.94

**VOTE ON MOTION:**

Yes: Kautman-Jones, Arceo, Johnson, Dickerson, Mandelaris  
No: None

**MOTION CARRIED.**

**MANAGING DIRECTOR REPORT**

Managing Director Peivandi proposed an extension of COVID-19 pay for GCRC employees for another 40 hours for two more weeks through April 27, 2020. Staff will be scheduled for one week in the office and one week at home.

**ACTION TAKEN** – Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, to authorize another 40 hours for two more weeks of COVID-19 pay to GCRC employees.

Ms. Kautman-Jones asked if there is an opportunity for federal grants for the hours staff is at home. Mr. Peivandi received information from FEMA yesterday about the requirements and he will go over the information with Ms. Tracy Khan. The hours are being tracked in the payroll kiosk as documentation for reimbursement.

**VOTE ON MOTION:**

Yes: Dickerson, Kautman-Jones, Mandelaris, Johnson, Arceo  
No: None

**MOTION CARRIED.**

Ms. Donna Poplar informed the Board of actions taken for employee safety and reported that no GCRC employees have tested positive for COVID-19.

- No building access to the public
- One person to a vehicle where feasible
- Made available all pertinent information from the CDC, State, and local officials
- Added an employee center to the GCRC website
- Provided gloves and face masks
- Ordered thermometers to take employee temperatures as they arrive for work
- Informed employees of changes to FMLA
- Keeping 6 ft. distance between staff members where applicable
- Stocked up on soaps for hand washing in the restrooms
- Minimizing visiting between offices
- Visible posters from CRA and MCRCSIP
- Commend the Directors for working as a team to address employee concerns, resulting in no union grievances

Mr. Peivandi thanked Ms. Poplar for her hard work in keeping everyone up to date on events.



Mr. Dellaposta reported that GCRC purchases supplies from Cintas and have not been short-changed at all. Staff is looking into N95 masks, depending on how long this situation lasts. The thermometers have been purchased as a precautionary measure. The buildings are cleaned daily and deep cleaned every Friday.

Mr. Johnston said that MDOT met with MITA on which road projects will move forward. MDOT has decided to allow contractors to make their own decisions on what they feel safe doing. Contractors are concerned about starting projects, opening up roads and then supplies not being available. Engineering staff will allow contractors the same number of weeks to complete road projects as originally planned by preparing contract modifications with revised dates. The 2020 HMA Resurfacing B-2 project is currently advertised and 3 MDOT project bids were received last Friday.

### **COMMISSIONER'S CONCERNS**

Ms. Kautman-Jones said that the FDA has asked that direct supervisors ask staff if they feel well each day. Ms. Kautman-Jones also informed the Board of a UV vapor fog that her small business' cleaning company uses that shows bacteria and viruses on surfaces. The FDA has also recommended that any business that handles food require their employees dip their gloves into a Quat-San solution before touching food. Ms. Kautman-Jones said that this ammonia-based product is great for sanitizing surfaces without leaving a bleach odor.

Ms. Kautman-Jones requested a list of bridge applications from the past few years that were and were not funded.

Mr. Arceo announced that a very good friend, Reuben Burks, passed away this week.

Mr. Mandelaris commended Mr. Peivandi for setting up today's conference call, thanked Mr. Johnston for all of his reading today and for the maps included in the agenda items, and advised Mr. Peivandi that the budget may need to be adjusted later on due to the loss in value in Retirement Commission investments.

Mr. Johnson suggested using an 8-to-1 bleach and water solution if anyone runs low on cleaning products.

Mr. Dickerson thanked Mr. Peivandi and the staff for doing a great job during this time. Mr. Dickerson has family and a friend that have passed away from the COVID-10 virus and considered Reuben Burks a good friend as well.

**ADJOURNMENT**

Chairperson Dickerson, without objection, adjourned the meeting at 11:39 a.m.

JOHN J. GLEASON  
Clerk/Register

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Vicki Bachakes, Secretary of the  
Board of County Road Commissioners

/vb

04/07/20