

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

June 02, 2020

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
Shirley Kautman-Jones, Vice Chairperson (remotely)
David M. Arceo, Commissioner
John Mandelaris, Commissioner - arrived 10:04 a.m. (remotely)
Robert Johnson, Commissioner

Others Present: Fred Peivandi, Eric Johnston, Tracy Khan, Anthony Branch, Stephanie Jaeger, Randy Dellaposta, Donna Poplar, Genesee County Road Commission Staff; Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

June 02, 2020 – Agenda

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the agenda for June 02, 2020, as presented.

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Arceo, Johnson, Dickerson
No: None

MOTION CARRIED.

APPROVAL OF MINUTES

May 05, 2020 Board Meeting

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the minutes of the May 05, 2020 Board Meeting as presented.

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo

No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, June 16, 2020

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Selection of Consultant for Design Services – Bristol Road over the W. Branch of Swartz Creek Bridge Rehabilitation Project, Flint Township – In a memorandum dated June 02, 2020, staff requested the Board approve the assignment of Rowe Professional Services, a consultant in Group “B” category to prepare construction plans for the proposed Bristol Road over W. Branch of Swartz Creek Bridge Rehabilitation project. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the assignment of Rowe Professional Services, a consultant in Group “B” category to prepare construction plans for the proposed Bristol Road over W. Branch of Swartz Creek Bridge Rehabilitation project and further, to direct the Chairperson to sign the Consultant Agreement.

VOTE ON MOTION:

Yes: Arceo, Kautman-Jones, Mandelaris, Johnson, Dickerson
No: None

MOTION CARRIED.

Approval of Consultant for Construction Inspection and Staking, Grand Blanc Road Bridge over Swartz Creek – In a memorandum dated June 02, 2020, staff requested the Board approve the issuance of blanket Purchase orders to Rowe PSC for Construction Inspection and Construction Staking for the Grand Blanc Road Bridge over Swartz Creek project. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the issuance of blanket purchase orders to Rowe PSC for Construction Inspection in an amount of \$100,000 and for Construction Staking in an amount of \$26,500 for the Grand Blanc Road Bridge over Swartz Creek project.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Kautman-Jones, Mandelaris
No: None

MOTION CARRIED.

Approval of Consultant for Material Testing Services, Hill Road (Saginaw Road to Center Road – In a memorandum dated May 26, 2020, staff requested the Board approve the issuance of a Purchase Order to PSI for Material Testing for the Hill Road (Saginaw Road to Center Road) project, Grand Blanc Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the issuance of a Purchase Order to PSI for Material Testing for the Hill Road (Saginaw Road to Center Road) project in Grand Blanc Township an amount of \$18,000.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Mandelaris, Arceo, Johnson
No: None

MOTION CARRIED.

Authorization to pay County Road Association Self-Insurance Fund Invoice for Workers’

Compensation Insurance (CRASIF) – In a memorandum dated May 14, 2020, staff requested the Board authorize payment to the County Road Association Self-Insurance Fund (CRASIF) for the provision of workers’ compensation insurance. (Copy of memorandum and agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to authorize the payment to the County Road Association (CRASIF) for the provision of workers’ compensation insurance in the amount of \$398,735, payable in quarterly installments.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Mandelaris, Arceo, Johnson
No: None

MOTION CARRIED.

Resolution to Adopt the Prepaid Expenditure Policy and Procedures – In a memorandum dated May 01, 2020, staff requested the Board adopt the resolution approving the Prepaid Expenditure Policy. (Copy of memorandum, resolution and policy filed with official minutes.)

Finance Director Khan stated that the Board had made some recommended revisions to the resolution prior to the meeting.

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson, to adopt the revised resolution approving the Prepaid Expenditure Policy to ensure that GCRC accounts for prepaid expenditures in accordance with generally accepted accounting principles.

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Arceo, Johnson, Dickerson
No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$832,190.15 – (Copies filed with official minutes.)

Voucher #V-40570

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40570 in the amount of \$145,278.96.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Johnson, Dickerson, Kautman-Jones
No: None

MOTION CARRIED.

Voucher #V-40571

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40571 in the amount of \$173,458.50.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Johnson, Dickerson, Kautman-Jones

No: None

MOTION CARRIED.

Voucher #V-40572

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40572 in the amount of \$513,452.69.

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

CONSENT

Removal of Equipment from Genesee County Road Commission Records – In a memorandum dated May 12, 2020, staff requested the Board approve the removal of equipment item Nos. 5553 and 2478 from all Genesee County Road Commission records. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the removal of equipment item Nos. 5553 and 2478 from all Genesee County Road Commission records.

<u>Equipment #</u>	<u>Description</u>	<u>Reason</u>
#5553	2012 LaserLine Guidance Laser	Deemed Unrepairable
#2478	2008K750 Husqvarna 14” Cut off saw	Deemed Unrepairable

VOTE ON MOTION

Yes: Dickerson, Kautman-Jones, Mandelaris, Arceo, Johnson

No: None

MOTION CARRIED.

Work Request for Road Pulverization and Re-Stabilization for Sunset Drive going west from Morrish Road to the Dead End, Clayton Township – In a memorandum dated May 21, 2020, staff requested Board approval to perform road pulverization and re-stabilization on Sunset Drive going west from Morrish Road to the dead end in Clayton Township. (Copy of memorandum and

cost estimate form filed with official minutes.)

Commissioner Mandelaris asked that the following correction be made to the memorandum, ‘Sunset Drive going west **from** Morrish Road to the dead end.’

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to authorize the Road Commission to perform road pulverization and re-stabilization on Sunset Drive going west from Morrish Road to the dead end in Clayton Township with the funding as follows:

Clayton Township	\$ 49,639.83
GCRC	<u>\$ 0.00</u>
Total Project Cost	\$ 49,639.83

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Arceo, Johnson, Dickerson

No: None

MOTION CARRIED.

Work Request for Paving Overlay on Bristol Road from M-15 to Henderson Road, Davison Township – In a memorandum dated May 18, 2020, staff requested Board approval to perform paving overlay work on Bristol Road from M-15 to Henderson Road in Davison Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to authorize the Road Commission to perform paving overlay work on Bristol Road from M-15 to Henderson Road in Davison Township with the funding as follows:

Davison Township	\$ 115,730.33
GCRC	<u>\$ 115,730.34</u>
Total Project Cost	\$ 231,460.67

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Johnson, Dickerson, Kautman-Jones

No: None

MOTION CARRIED.

Work Request for Pavement Repair, Chip Seal and Fog Seal on Carpenter Road from Genesee Road to Belsay Road, Genesee Township – In a memorandum dated May 21, 2020, staff requested Board approval to perform pavement repair, chip seal and fog seal work on Carpenter Road from Genesee Road to Belsay Road in Genesee Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to authorize the Road Commission to perform pavement repair, chip seal and fog seal work on Carpenter Road

from Genesee Road to Belsay Road in Genesee Township with the funding as follows:

Genesee Township	\$ 56,538.53
GCRC	<u>\$ 56,538.54</u>
Total Project Cost	\$113,077.07

VOTE ON MOTION:

Yes: Arceo, Johnson, Dickerson, Kautman-Jones, Mandelaris
No: None

MOTION CARRIED.

Work Request for Chip Seal and Fog Seal on Jennings Road from Thompson Road to Lahring Road, Fenton Township – In a memorandum dated May 21, 2020, staff requested Board approval to perform chip seal and fog seal on Jennings Road from Thompson Road to Lahring Road in Fenton Township. (Copy of memorandum and cost estimate forms filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to authorize the Road Commission to perform chip seal and fog seal on Jennings Road from Thompson Road to Lahring Road in Fenton Township with the funding as follows:

Fenton Township	\$ 10,231.35
GCRC Allocation Funds	\$ 15,239.30
GCRC Supplemental Funds	<u>\$ 56,171.01</u>
Total Project Cost	\$ 81,641.66

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo
No: None

MOTION CARRIED.

Work Request for Milling and Paving on Old Linden Road from Dooley Drive to Linden Road – In a memorandum dated May 21, 2020, staff requested Board approval to perform milling and paving on Old Linden Road from Dooley Drive to Linden Road in Fenton Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to authorize the Road Commission to perform milling and paving work on Old Linden Road from Dooley Drive to Linden Road in Fenton Township with the funding as follows:

Fenton Township	\$ 35,882.50
GCRC	<u>\$ 0</u>
Total Project Cost	\$ 35,882.50

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Mandelaris, Arceo, Johnson
No: None

MOTION CARRIED.

Work Request for Aggregate Resurfacing on Ray Road from Linden Road to US-23, Fenton Township and Mundy Township – In a memorandum dated May 21, 2020, staff requested Board approval to perform Aggregate Resurfacing on Ray Road from Linden Road to US-23, Fenton Township. (Copy of memorandum and cost estimate forms filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to authorize the Road Commission to perform Aggregate Resurfacing on Ray Road from Linden Road to US-23 in Fenton Township and Mundy Township with the funding as follows:

Fenton Township	\$ 36,089.17
Mundy Township	\$ 19,188.20
GCRC	<u>\$ 21,475.45</u>
Total Project Cost	\$ 76,752.82

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Dickerson, Kautman-Jones, Johnson
No: None

MOTION CARRIED.

Work Request for Apron Paving on Ray Road at Torrey Road Apron (West Side), Fenton and Mundy Townships – In a memorandum dated May 18, 2020, staff requested Board approval to perform apron paving on Ray Road at Torrey Road Apron (West Side) in Fenton and Mundy Townships. (Copy of memorandum and cost estimate forms filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to authorize the Road Commission to perform apron paving on Ray Road at Torrey Road Apron (West Side) in Fenton and Mundy Townships with the funding as follows:

Fenton Township	\$ 7,885.08
Mundy Township	\$ 7,885.08
GCRC	<u>\$15,770.17</u>
Total Project Cost	\$31,540.33

VOTE ON MOTION:

Yes: Arceo, Mandelaris, Kautman-Jones, Johnson, Dickerson
No: None

MOTION CARRIED.

Work Request for Apron Paving on Laura Lane at Reid Road in Mundy Township - In a memorandum dated May 18, 2020, staff requested Board approval to perform apron paving on Laura Lane at Reid Road in Mundy Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to authorize the Road Commission to perform apron paving on Laura Lane at Reid Road in Mundy Township with the funding as follows:

Mundy Township	\$ 27,741.68
GCRC	\$ <u>0</u>
Total Project Cost	\$ 27,741.68

VOTE ON MOTION:

Yes: Arceo, Johnson, Dickerson, Kautman-Jones, Mandelaris
No: None

MOTION CARRIED

Work Request for Apron Paving on Brewer Road at Reid Road in Mundy Township - In a memorandum dated May 18, 2020, staff requested Board approval to perform apron paving on Brewer Road at Reid Road in Mundy Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to authorize the Road Commission to perform apron paving on Brewer Road at Reid Road in Mundy Township with the funding as follows:

Mundy Township	\$ 27,741.68
GCRC	\$ <u>0</u>
Total Project Cost	\$ 27,741.68

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo
No: None

MOTION CARRIED

Work Request for Apron Paving on Sharp Road (North) at Baldwin Road in Mundy Township - In a memorandum dated May 13, 2020, staff requested Board approval to perform apron paving on Sharp Road (North) at Baldwin Road in Mundy Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to authorize

the Road Commission to perform apron paving on Sharp Road (North) at Baldwin Road in Mundy Township with the funding as follows:

Mundy Township	\$ 13,870.84
GCRC	<u>\$ 13,870.84</u>
Total Project Cost	\$ 27,741.68

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Mandelaris, Arceo, Johnson
No: None

MOTION CARRIED

Work Request for Apron Paving on Sharp Road (South) at Baldwin Road in Mundy Township - In a memorandum dated May 13, 2020, staff requested Board approval to perform apron paving on Sharp Road (South) at Baldwin Road in Mundy Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Mandelaris, to authorize the Road Commission to perform apron paving on Sharp Road (South) at Baldwin Road in Mundy Township with the funding as follows:

Mundy Township	\$ 14,056.34
GCRC	<u>\$ 14,056.34</u>
Total Project Cost	\$ 28,112.28

VOTE ON MOTION:

Yes: Kautman-Jones, Mandelaris, Arceo, Johnson, Dickerson
No: None

MOTION CARRIED

Work Request for Apron Paving on Sharp Road (South) at Grand Blanc Road in Mundy Township - In a memorandum dated May 13, 2020, staff requested Board approval to perform apron paving on Sharp Road (South) at Grand Blanc Road in Mundy Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to authorize the Road Commission to perform apron paving on Sharp Road (South) at Grand Blanc Road in Mundy Township with the funding as follows:

Mundy Township	\$ 14,141.63
GCRC	<u>\$ 14,141.63</u>
Total Project Cost	\$ 28,283.26

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Johnson, Dickerson, Kautman-Jones
No: None

MOTION CARRIED

Work Request for Pavement Repair, Chip Seal and Fog Seal on Brewer Road from Reid Road to Grand Blanc Road, Mundy Township – In a memorandum dated May 13, 2020, staff requested Board approval for pavement repair, chip seal and fog seal work on Brewer Road from Reid Road to Grand Blanc Road in Mundy Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the request for pavement repair, chip seal and fog seal work on Brewer Road from Reid Road to Grand Blanc Road in Mundy Township with the funding as follows:

Mundy Township	\$47,317.49
GCRC	<u>\$47,317.50</u>
Total Project Cost	\$94,634.99

VOTE ON MOTION:

Yes: Arceo, Johnson, Dickerson, Kautman-Jones, Mandelaris
No: None

MOTION CARRIED

Work Request for Pavement Repair, Chip Seal and Fog Seal for Jennings Road from Grand Blanc Road to Reid Road, Mundy Township – In a memorandum dated May 13, 2020, staff requested the Board approve the work request for pavement repair, chip seal and fog seal for Jennings Road from Grand Blanc Road to Reid Road in Mundy Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the work request for pavement repair, chip seal and fog seal for Jennings Road from Grand Blanc Road to Reid Road in Mundy Township with the funding as follows:

Mundy Township	\$45,589.46
GCRC	<u>\$45,589.47</u>
Total Project Cost	\$91,178.93

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo
No: None

MOTION CARRIED

Work Request for Pavement Repair, Chip Seal and Fog Seal on Lewis Road from Frances Road to Dodge Road, Thetford Township – In a memorandum dated May 13, 2020, staff requested the Board approve the work request for pavement repair, chip seal and fog seal for Lewis Road from Frances Road to Dodge Road in Thetford Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the work request for pavement repair, chip seal and fog seal on Lewis Road from Frances Road to Dodge Road in Thetford Township with the funding as follows:

Thetford Township	\$41,874.11
GCRC	<u>\$41,874.11</u>
Total Project Cost	\$83,748.22

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Mandelaris, Arceo, Johnson
No: None

MOTION CARRIED

MANAGING DIRECTOR REPORT

Dort Highway Extension – Engineering Director Eric Johnston updated the Board on the progress of the Dort Highway Extension project:

- Final plans are in for the section of Cook Road north going to I-75. Staff is putting together advertisement documents now and the project will be advertised this week with a 3 week bidding process. Cook Road to Baldwin Road will lag by about 3 weeks. Beginning of July, we will be submitting items to the Board for approval.

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Johnson, to approve the Managing Director report.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Johnson, Dickerson, Kautman-Jones
No: None

MOTION CARRIED

COMMISSIONERS' CONCERNS

CRASIF Board of Trustees Voting – Vice Chairperson Kautman-Jones reminded the Board of the letter received from CRASIF regarding voting for CRASIF Board of Trustees candidates.

Opening the Building to the Public – Vice Chairperson Kautman-Jones asked at what point is the GCRC going to move ahead to opening the building and holding in-person meetings at the Road Commission? Managing Director Peivandi said we will be following the Governor’s recommendations as well as following what neighboring Road Commissions are doing.

Individuals needing Special Accommodations – Vice Chairperson Kautman Jones stated that Commissioner Mandelaris had brought up concerns regarding notification and modifications for those individuals needing special accommodations. She stated that we as an organization need to look at individuals that may need special accommodations and see what we can do to accommodate their special needs. Some considerations, Ms. Kautman-Jones stated may be to provide a signer for a hearing impaired individual or provide an appointed staff member that can read to those with a sight impairment.

Dam Management – Ms. Kautman-Jones stated that we as a Board need to take a deep, long look at where the GCRC stands in regards to dams and dam failures. Ms. Kautman-Jones stated that people that are most affected (lakefront residents) should also be involved in the decision making process regarding dams and dam maintenance in their communities. Mr. Arceo echoed the concerns of Vice Chairperson Kautman-Jones.

County Map – Commissioner Mandelaris would like the Road Commission to consider updating the County Map as there are some streets not on the current map.

County Road Association of Michigan – Commissioner Arceo commented that the County Road Association’s offices have moved to downtown Lansing.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 10:35 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners

/lbk

06/02/20