

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

June 16, 2020

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
Shirley Kautman-Jones, Vice Chairperson
David M. Arceo, Commissioner
John Mandelaris, Commissioner (remotely)
Robert Johnson, Commissioner

Others Present: Fred Peivandi, Eric Johnston, Tracy Khan, Anthony Branch, Stephanie Jaeger, Randy Dellaposta, Donna Poplar (Genesee County Road Commission Staff), Attorney Tom Derderian, (Michael Kluck & Associates), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

June 16, 2020 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the revised agenda for June 16, 2020, with the addition of Discussion Item A-7 – Local Road Agreement for the purchase of crack seal material with the Karegnondi Water Authority (revision made to the memorandum from the May 19, 2020 Board Meeting).

VOTE ON MOTION:

Yes: Arceo, Johnson, Mandelaris, Dickerson, Kautman-Jones
No: None

MOTION CARRIED.

APPROVAL OF MINUTES

May 19, 2020 Board Meeting

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the minutes of the May 19, 2020 Board Meeting as presented.

VOTE ON MOTION:

Yes: Johnson, Dickerson, Kautman-Jones, Mandelaris, Arceo
No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, June 16, 2020

10:30 a.m. – Presentation by Attorney Tom Derderian, Michael Kluck & Associates
Closed Session - SEIU 2 Year Contract Extension

Friday, July 03 and Monday, July 06, 2020

GCRC Closed (non-essential operations) in observance of July 4th Holiday.

Wednesday, July 08, 2020

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

Correspondence to Mr. Brian Saad, Supervisor, Argentine Township regarding Maintenance of the Argentine Dam #117 – In a memorandum dated June 08, 2020, Managing Director Fred Peivandi responded to Argentine Township Supervisor, Mr. Brian Saad, regarding the maintenance of the Argentine Dam #117 (Lobdell Lake) in Argentine Township. (Copy filed with official minutes.)

INTERNAL

None.

INFORMATION

Fiscal Year 2022 Federal Safety Project Applications – Included in the Board packet was a copy of the memorandum dated June 08, 2020, listing the Fiscal Year 2022 Federal Safety Project Applications. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the Correspondence as presented.

VOTE ON MOTION:

Yes: Johnson, Mandelaris, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 20-5262 – Lane Widening and HMA Resurfacing of Davison Road from Oak Road to Cummings Road, Davison Township – In a memorandum dated June 08, 2020, staff requested the Board approve MDOT Contract No. 20-5262 for the lane widening and resurfacing of Davison Road from Oak Road to Cummings Road in Davison Township. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the MDOT Contract No. 20-5262 for the lane widening and resurfacing of Davison Road from Oak Road to Cummings Road in Davison Township and further, directs both the Chairperson and Vice Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

VOTE ON MOTION:

Yes: Mandelaris, Dickerson, Kautman-Jones, Arceo, Johnson

No: None

MOTION CARRIED.

Bid Results and Award of Contract for 2020 HMA Resurfacing B-1 Project located in Various Townships – In a memorandum dated June 08, 2020, staff requested the Board accept the low bid submitted by Birmingham Sealcoat Inc., for the 2020 HMA Resurfacing B-1 Project located in various townships. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Kautman-Jones, accept the low bid of \$947,251.42, for the 2020 HMA Resurfacing B-1 Project in various townships and further, authorizes the award and signs the construction contract after staff has received and accepted the contract, bonds and insurance submitted by Birmingham Sealcoat, Inc.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Local Road Agreement for Roadway Resurfacing for the HMA Resurfacing of Henderson Road from Davison Road to Potter Road in Davison Township – In a memorandum dated June 08, 2020, staff requested the Board approve the Local Road Agreement with Davison Township for the HMA roadway resurfacing of Henderson Road from Davison Road to Potter Road, Davison Township. (Copy of memorandum and agreement filed with official minutes)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Ms. Kautman-Jones, to approve the Local Road Agreement with Davison Township for the HMA roadway resurfacing of Henderson Road from Davison Road to Potter Road, Davison Township with the funding as follows:

Davison Township (Construction)	\$120,000
GCRC (Engineering and Inspection)	\$ 2,000
Total Project Cost	\$122,000

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Mandelaris, Arceo, Johnson

No: None

MOTION CARRIED.

Right-of-Way Acquisition Costs – Dort Highway Extension Right-of-Way Contract, Grand Blanc Charter Township – In a memorandum dated June 08, 2020, staff requested the Board approve the payment for the cost of the required release of right-of-way for Parcel No. 2, owned by Roxanne Slackta for the Dort Highway Extension Right of Way Contract, Grand Blanc Charter Township. (Copy of memorandum and settlement agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the payment for the release of right-of-way for Parcel No. 2, for the Dort Highway Extension of Right-of-way contract, payable to Roxanne Slackta in the amount of \$65,796.00. Check shall be drawn from account number 201-451-67-B50128-802.002-91 and returned to the Engineering Department for distribution.

VOTE ON MOTION:

Yes: Arceo, Johnson, Mandelaris, Dickerson, Kautman-Jones

No: None

MOTION CARRIED.

Issuance of a Purchase Order and Approval of Contractor for Whitehead Drive, Argentine Township – In a memorandum dated June 08, 2020, staff requested the Board approve the issuance of a Purchase Order to Diamond Excavating LLC, for the miscellaneous construction items for Whitehead Drive in Argentine Township. (Copy of memorandum, bid sheet and description of work filed with official minutes.)

Vice Chairperson Kautman-Jones asked for clarification on this memorandum.

Engineering Director Eric Johnston stated that the contractor that originally did the Whitehead Drive project went out of business. Once the work was done, a period of time went by before the township stepped forward and said they were not happy with the finished product. Mr. Johnston said that GCRC met with the township and they pointed out five construction items that needed to be completed. Three of the items the GCRC agreed to finish at their cost. The other two items were extras the township wanted and agreed to pay for themselves. Last fall (2019), GCRC got three bids from contractors but the township could not agree to the costs. This year, the township wanted to go ahead with the project, so GCRC re-bid the project, which resulted in a slight price increase. Argentine Township will be paying for two construction items on the list through their SAD and GCRC will be paying for the other three construction items.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the issuance of a Purchase Order to Diamond Excavating LLC, for the miscellaneous construction items for Whitehead Drive in an amount of \$59,340.00, Argentine Township.

VOTE ON MOTION:

Yes: Johnson, Mandelaris, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$4,103,166.75 – (Copies filed with official minutes.)

Voucher #V-40573

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40573 in the amount of \$13,256.74.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40574

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40574 in the amount of \$93,928.42.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40575

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40575 in the amount of \$554,300.05.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40576

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40576 in the amount of \$689,377.98.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40577

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40577 in the amount of \$410,520.62.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40578

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40578 in the amount of \$7,815.21.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40579

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40579 in the amount of \$870,618.46.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40580

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40580 in the amount of \$864,174.57.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Voucher #V-40581

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to ratify Voucher #40581 in the amount of \$599,174.70.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Dickerson, Kautman-Jones, Arceo

No: None

MOTION CARRIED.

Secretary's Note: The motion to approve and sign the duplicate originals of the Local Road Agreement for purchase of crack seal material were found to have an error on the (May 12, 2020) memorandum presented to the Board on May 19, 2020. The correct request and subsequent motion should have been to "Approve the Local Road Agreement with the ~~Genesee County Drain Commissioner~~ Karegnondi Water Authority for Crack Sealing on Various Roads in Genesee Charter Township & Richfield Township." This item and "motion to approve" was reconsidered and corrected at the June 16, 2020 Board meeting and a notation was made to the May 19, 2020 Board Meeting minutes explaining this correction.

Local Road Agreement for Purchase of Crack Seal Material, Karegnondi Watermain Project in 2014 and 2015, Genesee and Richfield Townships – In a memorandum dated June 15, 2020, staff requested the Board approve and sign the Local Road Agreement with the ~~Genesee County Drain Commissioner~~ Karegnondi Water Authority for the purchasing of crack seal materials for the Karegnondi Watermain Project during the years of 2014 and 2015. (Copy of memorandum and agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve and sign the duplicate originals of the Local Road Agreement with the ~~Genesee County Drain Commissioner~~ Karegnondi Water Authority for the purchasing of crack seal materials to be utilized on the Karegnondi Watermain Project during the years 2014 and 2015, Genesee and Richfield Townships. The cost breakdown for this work is as follows:

GCDC	Karegnondi Water Authority	\$53,000.00
	GCRC (Engineering & Inspection)	\$ 0.00
	Total Project Cost	\$53,000.00

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Kautman-Jones, Dickerson, Johnson
 No: None

MOTION CARRIED.

CONSENT

Work Request for Milling and Paving on Potter Road from Elms Road to Seymour Road in Clayton and Flushing Townships – In a memorandum dated June 03, 2020, staff requested Board approval to perform milling and paving on Potter Road from Elms Road to Seymour Road in Clayton and Flushing Townships. (Copy of memorandum and cost estimate forms filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to authorize the Road Commission to perform milling and paving on Potter Road from Elms Road to Seymour Road in Clayton and Flushing Townships with the funding as follows:

Clayton Township	\$ 168,771.66
Flushing Township	\$ 199,107.13
GCRC	<u>\$ 57,662.81</u>
Total Project Cost	\$ 428,501.60

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson
 No: None

MOTION CARRIED.

Work Request for Milling and Paving on Potter Road from Seymour Road to M-13 in Clayton Township – In a memorandum dated June 03, 2020, staff requested Board approval to perform milling and paving on Potter Road from Seymour Road to M-13 in Clayton Township and Flushing Townships. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to authorize the Road Commission to perform milling and paving on Potter Road from Seymour Road to M-13 in Clayton and Flushing Townships with the funding as follows:

Clayton Township	\$ 127,395.34
Flushing Township	\$ 127,395.34
GCRC	<u>\$ 254,790.66</u>
Total Project Cost	\$ 509,581.33

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson
No: None

MOTION CARRIED.

Work Request for Milling and Paving on Johnson Road from Mt. Morris Road to Stanley Road in Flushing Township – In a memorandum dated June 03, 2020, staff requested the Board approve the milling and paving request for Johnson Road from Mt. Morris Road to Stanley Road in Flushing Township. (Copy of memorandum and cost sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to approve the milling and paving request for Johnson Road from Mt. Morris Road to Stanley Road in Flushing Township with the funding as follows:

Flushing Township	\$152,369.64
GCRC	<u>\$ 0.00</u>
Total Project Cost	\$152,369.64

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson
No: None

MOTION CARRIED.

Work Request for Paving Overlay on Webster Road from M-57 to Farrand Road in Vienna Township – In a memorandum dated June 02, 2020, staff requested the Board approve the work request for paving overlay on Webster Road from M-57 to Farrand Road in Vienna Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Kautman-Jones, to approve the paving overlay request for Vienna Township on Webster Road from M-57 to Farrand Road with the funding as follows:

Vienna Township	\$ 72,332.63
GCRC	<u>\$ 72,332.63</u>
Total project Cost	\$144,665.26

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson

No: None

MOTION CARRIED.

Chairperson Dickerson requested a motion be made to go into closed session to discuss the Agreement to Extend the Collective Bargaining Agreement with SEIU, Local 517M, AFL-CIO.

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Arceo, that the Board of Road Commissioners of the County of Genesee, Michigan, go into closed session for strategy and negotiation connected with the Agreement to Extend the Collective Bargaining Agreement as proposed by SEIU, Local 517M, AFL-CIO, per MCL 15-268; 15-267 (1).

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Kautman-Jones

No: None

MOTION CARRIED.

Managing Director Fred Peivandi excused Eric Johnston and Stephanie Jaeger from the closed session meeting

(At 10:36 a.m., the Board of County Road Commissioners entered into closed session.)

(At 11:05 a.m., the Board of Road Commissioners reconvened into open session.)

Chairperson Dickerson asked for a motion to accept and ratify the Agreement to Extend the Collective Bargaining Agreement with SEIU, Local 517M, AFL-CIO.

ACTION TAKEN – Motion by Ms. Kautman-Jones, seconded by Mr. Johnson, to accept and ratify the Agreement to Extend the Collective Bargaining Agreement as proposed by SEIU, Local 517M, AFL-CIO.

VOTE ON MOTION:

Yes: Dickerson, Kautman-Jones, Arceo, Mandelaris, Johnson

No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

MTF Funds – Managing Director Fred Peivandi stated that due to the COVID-19 pandemic, MTF Funds are down 9.4% for March and 11.6% for April as compared to last year.

Public Access to the Building - Mr. Peivandi stated that the Road Commission buildings are still closed to the public. Mr. Peivandi added that we are following the Governors’ protocol issued under executive order. Operations Director Randy Dellaposta said that we are still in Phase 4, which limits physical attendance at meetings to 10 people or less. Mr. Dellaposta added that the Road Commission will be waiting until Genesee County is in Phase 5 before we allow the public to enter the buildings and added that opening the facility too soon, could jeopardize the employees as well as the public’s safety.

Human Resource Director Donna Poplar stated that we are planning to continue the four ten-hour workweek (Monday thru Thursday) so the facilities can be deep cleaned on Fridays. In addition, Ms. Poplar stated that not one employee at the Road Commission has tested positive for the COVID-19 virus.

COMMISSIONERS’ CONCERNS

Commissioner Mandelaris thanked Eric Johnston for correcting the memorandum regarding the Karegnondi Water Authority.

Genesee County Dams – Vice Chairperson Kautman-Jones discussed the various implications of dams and dam upkeep in the community, stating that lakefront residents should be included in the discussions. Mr. Peivandi commented that the Argentine Dam in Argentine Township is owned by the Township.

Grass Cutting – Commissioner Johnson asked Maintenance Director Anthony Branch if the Road Commission has started grass cutting. Mr. Branch answered that yes, we have started cutting grass.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 11:18 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
6/16/2020