

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

April 20, 2021

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:05 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
John Mandelaris, Vice Chairperson
David Arceo, Commissioner
Timothy Elkins, Commissioner
Cathy Lane, Commissioner

Absent: None

Others Present: Fred Peivandi, Eric Johnston, Randy Dellaposta, Donna Poplar, Tracy Khan, Anthony Branch, Bonnie Wood, Mike Lewis (remotely), Stephanie Jaeger (remotely), (Genesee County Road Commission Staff), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

Before the start of the meeting, Operations Director Randy Dellaposta commented that the boardroom has had the new audio video system installed, which should help with the quality of the sound during meetings. Mr. Dellaposta explained that there are ‘drop mikes’ in the center of the room and a remote camera that faces the board members but can be turned if someone is speaking to the board. Mr. Dellaposta stated the sound quality is now excellent and can pick up even remote sounds.

APPROVAL OF AGENDA

April 20, 2021 – Agenda

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Mandelaris, to approve the April 20, 2021 agenda as presented.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins
No: None

MOTION CARRIED.

APPROVAL OF MINUTES

March 16, 2021 Board Meeting Minutes

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Lane, to approve the March 16, 2021 board meeting minutes as presented.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Dickerson, Mandelaris
No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, May 04, 2021

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

Advisement of Purchase Order #84347 for Item #046 – Wanco Arrow Boards – In a memorandum dated April 07, 2021, staff provided a copy of Purchase Order #84347, issued to Capitol Barricading, Inc. in the amount of \$8,870.00 for Item #046 - Wanco Arrow Boards. (Copy filed with official minutes.)

INFORMATION

None.

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to receive and file the correspondence as presented.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Extension of GCRC Virtual Public Meetings – In a memorandum dated April 12, 2021, staff requested the Board adopt the Resolution to extend Genesee County Road Commission virtual public meetings during the Local State of Emergency due to the COVID-19 pandemic. (Copy of memorandum and resolution filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Ms. Lane, to adopt the Resolution to extend Genesee County Road Commission virtual public meetings during the Local State of Emergency pursuant to Genesee County Board of Commissioner's Resolution RES-2020-156.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

Selection of Consultant for Design Services, Dye Road Curb Repair (south of Corunna Road), Flint Township - In a memorandum dated April 12, 2021, staff requested the Board approve assignment of Kraft Engineering (a consultant in Group 'C' category) to prepare construction plans for Dye Road Curb repair (south of Corunna Road), Flint Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve assignment of Kraft Engineering (a consultant in Group 'C' category) to prepare construction plans for Dye Road Curb Repair (south of Corunna Road), and further, to direct the Chairperson to execute the consultant agreement when it is returned.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Lane, Elkins, Dickerson
No: None

MOTION CARRIED.

Genesee Road Storm Sewer Repair, Contract Modification #001, Genesee Township – In a memorandum dated March 31, 2021, staff requested the Board approve Contract Modification #001 for the Genesee Road storm sewer repair in Genesee Township. (Copy filed with official minutes.)

Commissioner Lane asked if any of the increase would be passed on to the township. Staff stated that no, it will not be passed on to the township it is the total expense of the Road Commission.

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve Contract Modification #001, for the increased work associated with the Genesee Road Storm Sewer Repair project in Genesee Township and further, approves the Director of Engineering to sign Contract Modification #001.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins
No: None

MOTION CARRIED.

Temporary Traffic Control Order (TCO) Controlling Parking on Cole Road at the Shiawassee River, Section 23, Argentine Township – In a memorandum dated April 06, 2021, staff requested the Board adopt the Resolution to approve the temporary Traffic Control Order controlling parking on the east and west sides of Cole Road from the bridge over the Shiawassee River, 1000 feet to the south and 1,000 feet to the north in Argentine Township. (Copy of memorandum filed with official minutes)

Commissioner Arceo stated that this area has quite a bit of blight and feels the Road Commission should not have to deal with this situation. Staff stated that the police department must address the blight and by placing up the signage, the police will be able to enforce the no parking and blight in this area.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to adopt the Resolution to approve the temporary Traffic Control Order controlling parking on east and west sides of Cole Road from the bridge over the Shiawassee River 1,000 feet to the south and 1,000 feet to the north in Argentine Township from 12:01 am, Wednesday, April 21, 2021 until a permanent Traffic Control Order can be obtained from the Michigan State Police or further action by this Board.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins
No: None

MOTION CARRIED

Act 51 Annual Financial Report – In a memorandum dated April 05, 2021, staff requested the Board approve the ACT 51 Financial Annual Report and sign the Attest form. (Copy of

memorandum and contract modification filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Lane, to approve the ACT 51 Financial Annual report and sign the Attest form so the Finance Director may submit to the State of Michigan. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Dickerson, Mandelaris
No: None

MOTION CARRIED.

Michigan County Road Commission Self-Insurance Pool (MCRCSIP) Annual Renewal Invoice – In a memorandum dated April 05, 2021, staff requested the Board approve the payment to the Michigan County Road Commission Self-Insurance Pool prior to the May 01, 2021 due date. (Copy of memorandum and invoice filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Arceo, to approve the one single payment to the Michigan County Road Commission Self-Insurance Pool in the amount of \$629,353 for general, auto and trunkline liability insurance for policy year beginning April 01, 2021. The payment is due May 01, 2021.

VOTE ON MOTION

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$697,461.48 – (Copies filed with official minutes.)

Voucher #V-40674

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40674 in the amount of \$487,994.37.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

Voucher #V-40675

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40675 in the amount of \$60,189.43.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

Voucher #V-40676

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40676 in the amount of \$149,277.68.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

CONSENT

Work Request for Aggregate Resurfacing on Farrand Road from M-15 to Oak Road, Forest Township – In a memorandum dated March 08, 2021, staff requested the Board approve the work request for aggregate resurfacing on Farrand Road from M-15 to Oak Road in Forest Township with the funding as follows:

| | |
|-----------------|--------------------|
| Forest Township | \$41,720.15 |
| GCRC | <u>\$41,720.15</u> |
| Total | \$83,440.30 |

(Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Mandelaris, to approve the work request for aggregate road improvements on Farrand Road from M-15 to Oak Road in Forest Township.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins
No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

COVID-19 Update – Human Resource Director Ms. Donna Poplar updated the Board on the current COVID-19 cases at the GCRC. Currently she said we have had 16 employees testing positive with the virus. Of those 16, only one employee is out on extended leave (6 months) due to the virus. Ms. Poplar stated that 68 out of 150 of our employees have been affected by COVID-19, either testing positive or having to quarantine due to contact with someone that did

test positive. In addition, IT Manager Mike Lewis will be adding vaccine questions to the COVID-19 worksheet questionnaire that employees fill out every morning. This vaccine information is strictly voluntary and will be held in strict confidence. The GCRC does not currently require employees to be vaccinated and we are merely tracking this information for the local county health department. Commissioner Dickerson asked Ms. Poplar what percentage of employees have been vaccinated. Ms. Poplar stated that we do not have an exact number but said it is safe to say that a large number of employees have been vaccinated. Commissioner Lane added that she does not understand why people do not get the vaccine and asked if the Human Resource department can counsel those employees that are not vaccinated. Ms. Poplar stated that we are not a medical facility so we cannot counsel employees but we recognize that some employees may be fearful of getting the vaccine.

Diversity Training – Ms. Donna Poplar commented that we would be having diversity training this year for the employees covering the topic of systemic racism. In the past Ms. Poplar explained, we have held the training in September and we have reached out to a number of groups to try to get a program together. Ms. Poplar explained that employees working as a team help individuals work together regardless of the color of their skin. We need to face reality that there are some people here that are racist and we need to work on that as an organization with an emphasis on teamwork.

COMMISSIONERS' CONCERNS

Adopt a Highway Program - Commissioner Lane said she has noticed numerous groups picking up and bagging debris from the roads and highways and added that they provide a valuable resource to the community. Ms. Lane wishes that there were a way to tell them that they are appreciated. Chairperson Dickerson echoed this sentiment. Commissioner Elkins thanked Chairperson Dickerson and Commissioner Lane for their sentiments and said as a member of the Adopt a Highway Program it is nice to have recognition. Mr. Elkins said he has concerns that due to Covid, many of these groups are disbanding and he hopes in the future that they will continue to be able to provide this valuable service.

Adopted Code of Conduct for Board Members – Vice Chairperson Mandelaris requested that the newly adopted GCRC Code of Conduct be framed and placed in a prominent place in the boardroom. Staff stated that they would have the Code of Conduct framed and mounted in the boardroom.

Chairperson Dickerson said that he is glad to be back in the area after being out of town for the past 11 days. Mr. Dickerson said that he was able to see his family members (son and daughter-in-law) whom he has not seen for 2 years due to COVID-19. He commented that his son is a girls' basketball coach in northern California and was inducted into the Hall of Fame in Flint, MI in 2018.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 10:48 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners

lbk/

4/20/2021