

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**JULY 07, 2021**

**MINUTES**

**CALL TO ORDER**

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley Street, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Cloyce Dickerson, Chairperson  
John Mandelaris, Vice Chairperson  
David Arceo, Commissioner  
Tim Elkins, Commissioner  
Cathy Lane, Commissioner

Others Present: Fred Peivandi, Eric Johnston, Tracy Khan, Donna Poplar, Anthony Branch, Kendra Love-Brezzell, Stephanie Jaeger, Herb Herrick, Genesee County Road Commission Staff; Vicki Bachakes, Secretary of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Dickerson.

**APPROVAL OF AGENDA**

July 07, 2021 – Agenda

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Mandelaris, to approve the agenda with the addition of Discussion Item A-17 – Professional Legal Services Preferred Client Rate.

**VOTE ON MOTION:**

Yes: Dickerson, Mandelaris, Arceo, Elkins, Lane  
No: None

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

### June 01, 2021 Board Meeting

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the minutes of the June 01, 2021 Board Meeting as presented.

#### VOTE ON MOTION:

Yes: Lane, Elkins, Arceo, Dickerson, Mandelaris  
No: None

#### **MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

### Tuesday, July 20, 2021

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

## **PUBLIC ADDRESS THE BOARD**

None.

## **CORRESPONDENCE**

### **INCOMING**

Letter Correspondence from Police Chief Matthew Bade, re: Elms Road at Hill Road – In correspondence dated June 04, 2021, Police Chief Matthew Bade, Metro Police Authority of Genesee County, expressed concern regarding traffic safety at the Elms Road at Hill Road roundabout and requested replacing the rocks in the interior. (Copy filed with official minutes.)

### **OUTGOING**

Letter Correspondence to Police Chief Matthew Bade, re: Elms Road at Hill Road – In correspondence dated June 22, 2021, Managing Director, Fred Peivandi, committed to proceed with the removal of the rocks and the paving of the center island of the roundabout at Elms Road at Hill Road. (Copy filed with official minutes.)

Commissioner Mandelaris asked for a status report on the stones. Managing Director Peivandi said that a job number has been authorized and the work is expected to be done in July or August. Managing Director Peivandi has received a call from Police Chief Bade thanking

GCRC for removing the stones. Commissioner Lane asked how much the work will cost. Managing Director Peivandi replied that the 2017 estimate was \$26,000 but since it is now being handled through the Engineering and Maintenance Departments, the cost should be lower.

**INTERNAL**

GCRC Healthcare Dependent Eligibility Audit – In a memorandum dated June 30, 2021, staff advised the Board that Part D Advisors (PDA) is the selected vendor to complete the GCRC dependent eligibility audit with an estimated cost of \$8,300.00, budgeted in HR Department Consultant Services. No Board action is required. (Copy of memorandum filed with official minutes.)

**INFORMATION**

Revised Posting of Load Restrictions for 16 Individual Structures – In a memorandum dated June 28, 2021, staff advised the Board of the addition of the posted load restriction to 16 identified structures. The GCRC Sign Shop will update signage denoting these revised maximum loads. No Board action is required. (Copy of memorandum filed with official minutes.)

Structure	Road	Feature	One Unit	Two Unit	Three Unit
2704	Baldwin	Swartz Creek	23 Ton	28 Ton	50 Ton
2707	Grand Blanc	Jones Creek	20	24	41
2747	Center	Thread Creek	28	32	42
2768	McCandlish	Thread Creek	31	41	58
2778	Atlas	Kearsley Creek	11	13	20
2781	North	Shiaw. River	5	6	10
2794	Frances	Armstrong Drain	31	54	69
2818	Linden	Pine Run	27	30	53
2703	Silver Lake	Ore Creek	22	28	41
2744	Ballenger	Flint River	42	73	82
2792	Reid	Alger Creek	42	63	81
2795	Wilson	Central Drain	13	17	30
2800	Morrish	Brent Run	26	31	55
2799	Morrish	Central Drain	12	17	28
2811	Bingham	Benjamin Run	12	16	28
2816	Webster	Pine Run	11	15	25

**BOARD OF ROAD COMMISSIONERS’ DECISIONS**

**DISCUSSION**

MDOT Contract No. 21-5239, Dort Highway Extension Pathway, GCRC No. 67-W50774, Grand Blanc Township – In a memorandum dated June 22, 2021, staff requested Board approval

for MDOT Contract No. 21-5239 for the construction of the Dort Highway Extension Pathway from Baldwin Road to Cook Road in Grand Blanc Township. Estimated project funding participation is as follows:

Federal TAP	\$526,050.00
Grand Blanc Charter Township	\$131,125.00
GCRC	<u>\$ 0.00</u>
Total Project Cost	\$657,175.00

(Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve MDOT Contract No. 21-5239 for the construction of the Dort Highway Extension Pathway from Baldwin Road to Cook Road in Grand Blanc Township; and further, to direct two Board members to electronically sign the contract for and on behalf of the Board of County Road Commissioners.

Referring to Incoming Correspondence Item A-1, Mr. Arceo expressed safety concerns at other intersections such as Dye Road at Court Street in Flint Township. Mr. Arceo would like a letter sent to each of our Representatives in Lansing, with a copy to MDOT, requesting more funding for roundabouts for added safety. The answer to Police Chief Bade by the Managing Director is a plus.

Mr. Mandelaris added that the reason that GCRC was considering a roundabout at Dye Road and Court Street was a fatality. Mr. Mandelaris inquired as to why electronic signatures on these contracts are required. Mr. Johnston answered that it is an MDOT requirement. Mr. Mandelaris asked if a roundabout has been considered on Elms Road at Lennon Road. Mr. Johnston replied that GCMPC did a study and has recommended a roundabout at this location, but no funding has been awarded yet. Managing Director Peivandi said that the Dye Road at Court Street location had right-of-way acquisition issues and a lot of opposition, so the project had to be dropped. GCRC did improve the safety of the intersection by installing flashing beacons and lighted stop signs. There may be right-of-way issues on Elms Road at Lennon Road also.

VOTE ON MOTION:

Yes: Lane, Arceo, Dickerson, Elkins, Mandelaris  
No: None

**MOTION CARRIED.**

MDOT Contract No. 21-5288, Bristol Road Rehabilitation, GCRC No. 78-W50260, Davison Township – In a memorandum dated June 14, 2021, staff requested Board approval for MDOT Contract No. 21-5288 for the rehabilitation of Bristol Road from Lang Road to Atlas Road in Davison Township, which will require a deposit from GCRC in the amount of \$375,000 to be returned to GCRC upon MDOT’s formal obligation of fiscal year 2022 funding. Estimated project funding participation is as follows:

Surface Transportation Funds (FY 2020/2021)	\$ 249,947.20
Surface Transportation Funds (FY 2021/2022)	\$ 665,000.00
GCRC Local Share	<u>\$ 253,567.80</u>
Total Project Cost	\$1,168,515.00

(Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Mr. Arceo, to approve MDOT Contract No. 21-5288 for the rehabilitation of Bristol Road from Lang Road to Atlas Road in Davison Township, authorize a check in the amount of \$375,000 to MDOT for a returnable deposit; and further, to direct two Board members to electronically sign the contract for and on behalf of the Board of County Road Commissioners.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Dickerson, Elkins, Lane  
 No: None

**MOTION CARRIED.**

MDOT Contract Amendment No. 2015-0105/A2, Dort Highway Extension, GCRC No. 67-W50128, Grand Blanc Township – In a memorandum dated June 22, 2021, staff requested Board approval for MDOT Contract Amendment No. 2015-0105/A2 to extend the contract expiration date from September 30, 2020 to November 30, 2020 for Dort Highway Extension, 2015 PRIP Special Legislative Grant Funding in Grand Blanc Township. (Copy of memorandum and contract amendment filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve MDOT Contract Amendment No. 2015-0105/A2 to extend the contract expiration date from September 30, 2020 to November 30, 2020 for Dort Highway Extension, 2015 PRIP Special Legislative Grant Funding in Grand Blanc Township; and further, to direct Mr. Dickerson to sign the contract amendment for and on behalf of the Board of County Road Commissioners.

Ms. Lane asked if the time extensions are required because of weather. Mr. Johnston replied that they are mostly due to COVID.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris, Dickerson  
 No: None

**MOTION CARRIED.**

MDOT Contract Amendment No. 2016-0321/A2, Dort Highway Extension, GCRC No. 67-W50278, Grand Blanc Township – In a memorandum dated June 21, 2021, staff requested Board approval for MDOT Contract Amendment No. 2016-0321/A2 to extend the contract expiration date from July 30, 2021 to June 30, 2022 for Dort Highway Extension, 2016 MEDC Special Legislative Grant Funding in Grand Blanc Township. (Copy of memorandum and contract

amendment filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve MDOT Contract Amendment No. 2016-0321/A2 to extend the contract expiration date from July 30, 2021 to June 30, 2022 for Dort Highway Extension, 2016 MEDC Special Legislative Grant Funding in Grand Blanc Township; and further, to direct Mr. Dickerson to sign the contract amendment for and on behalf of the Board of County Road Commissioners.

Mr. Arceo noted that these contracts date back to 2015 and inquired as to how many are left. Mr. Johnston explained that the north section of this project from Cook Road to Dort Highway is complete, Baldwin Road to Pollock Road is almost ready to open to traffic, but Pollock Road to Cook Road needs to be completed. Managing Director Peivandi anticipates that this is the last extension request for the Dort Highway Extension grant funds.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Lane, Arceo, Elkins  
No: None

**MOTION CARRIED.**

Amendment to Purchase Order #83861 for Construction Inspection, Hill Road, GCRC No. 67-W50238, Grand Blanc Township – In a memorandum dated June 21, 2021, staff requested Board approval to amend Purchase Order #83861 to Kraft Engineering & Surveying for Construction Inspection from \$20,000.00 to an amount not to exceed \$24,630.00 for Hill Road from Saginaw Road to Center Road in Grand Blanc Township. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Ms. Lane, to approve the amendment to the existing Purchase Order #83861 to Kraft Engineering & Surveying for Construction Inspection in an amount not to exceed \$24,630.00.

Ms. Lane drove through the area and noted that everything seems to be done. Mr. Johnston said that staff is catching up on paperwork. The consultant needed another \$4,630 to complete the additional inspection work that was requested by GCRC.

VOTE ON MOTION:

Yes: Elkins, Lane, Arceo, Dickerson, Mandelaris  
No: None

**MOTION CARRIED.**

Purchase Order for Material Testing, Flint Township SAD #3, GCRC Nos. 76-D50710 & 76-D50712, Flint Township – In a memorandum dated June 21, 2021, staff requested Board approval for a purchase order to Intertek Professional Service Industries (PSI) for Material Testing for Flint Township SAD #3 project in an amount of \$16,500.00. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Mr. Arceo, to approve issuance of a blanket purchase order to PSI for Material Testing in an amount of \$16,500.00 for the Flint Township SAD #3 project.

VOTE ON MOTION:

Yes: Mandelaris, Dickerson, Elkins, Lane, Arceo  
No: None

**MOTION CARRIED.**

Resolution of Support, Baldwin Road Reconstruction & Widening, Grand Blanc Township – In a memorandum dated June 28, 2021, staff requested Board approval of the Resolution of Support for GCRC’s role as lead agency for the Baldwin Road Reconstruction and Widening project from Dort Highway to 900’ Westerly of Holly Road & Gainey Drive to New Tech Drive (excluding I-75 overpass) in Grand Blanc Township. (Copy of memorandum filed with official minutes.)

Total Project Cost	\$5,277,808.62
Grand Blanc Township (50% of the 20% Const. Match + P.E.)	\$ 967,598.25
GCRC (50% of the 20% Const. Match + C.E.)	\$1,143,525.20

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the Resolution of Support for GCRC’s role as lead agency for the Baldwin Road Reconstruction and Widening project, and that the GCRC will also meet all of its financial commitments on the project.

Mr. Elkins asked if the funds are budgeted. Mr. Johnston answered no, as it is not a current project. The application has been submitted to MEDC and we should find out in August if this project has been funded. Grand Blanc Township has the design underway. Construction is scheduled for Spring 2022.

Ms. Lane inquired about the bridge on the map that is not an all-season bridge. Mr. Johnston explained that the project area west of Holly Road is a current project being done next year with State CMAQ funds. The area east of Holly Road was widened to 5 lanes in 2007-2008 when the bridge over Ray Road was constructed. This project will start west of Holly Road and transition from 5 lanes to 2 lanes at the bridge. Bridges are not classified as “all-season”. Ms. Lane asked if Grand Blanc Township will be responsible for part of the \$5 million project cost. There is a minimum 20% construction match required. Mr. Johnston said that the Township will pay for half of the match and GCRC will pay half. The P.E. and C.E. are considered a ‘soft match’, which when combined with the construction match will total a 40% overall project match. The Township has hired Rowe PSC to design the project. GCRC will either hire a consultant or use in-house staff for the construction engineering.

Mr. Arceo asked if GCRC is the eyes and ears for the Township. Mr. Johnston explained that GCRC is the Act 51 agency and all of the funding goes through us.

VOTE ON MOTION:

Yes: Elkins, Lane, Mandelaris, Dickerson, Arceo  
No: None

**MOTION CARRIED.**

Purchase Order for Construction Inspection & Staking, Grand Blanc Road at Embury Road Roundabout, GCRC No. 67-W50265, Grand Blanc Township – In a memorandum dated June 28, 2021, staff requested Board approval for a blanket purchase order to Rowe PSC for Construction Inspection in an amount of \$112,000.00 and for Construction Staking in an amount of \$56,000.00 for the Grand Blanc / Embury Roundabout project in Grand Blanc Township. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the issuance of a blanket purchase order to Rowe PSC for Construction Inspection in an amount of \$112,000.00 and for Construction Staking in an amount of \$56,000.00 for the Grand Blanc / Embury Roundabout project in Grand Blanc Township.

VOTE ON MOTION:

Yes: Dickerson, Arceo, Lane, Elkins, Mandelaris  
No: None

**MOTION CARRIED.**

Selection of Consultant for Design Services, Marshall Road Culvert over Marshall Road Extension, GCRC No. 95-W50792, Montrose Township – In a memorandum dated June 28, 2021, staff requested Board approval for assignment of Kraft Engineering to prepare construction plans for the proposed Marshall Road Culvert over Marshall Road/Natural Water Course Replacement project with an estimated design fee of \$15,000. (Copy of memorandum and agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Elkins, to approve assignment of Kraft Engineering to prepare construction plans for the proposed Marshall Road Culvert over Marshall Road/Natural Water Course Replacement project; and furthermore, to ratify the Chairperson’s signature on the agreement.

Ms. Lane asked if we have previous notice of this culvert collapsing. Mr. Johnston answered that after previous inspections, Maintenance has provided some corrective action to extend the life of this culvert, but the culvert has now failed beyond what it is worth to fix it. Ms. Lane asked if the first way of protecting a culvert is a lining. Mr. Johnston said that it depends on the type of culvert, but a lining is expensive. Maintenance can replace culverts which are 48 inches or less. This culvert is deeper and requires full design and permitting. Managing Director Peivandi added that culverts 60 inches or greater are inspected in the winter months and staff has a list of critical culverts to keep an eye on.



VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins  
No: None

**MOTION CARRIED.**

Purchase Order for Perma-Zyme – In a memorandum dated June 24, 2021, staff requested Board approval for a purchase order to Substrata for Perma-Zyme in an amount of \$29,955.00. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Ms. Lane, to approve the issuance of a purchase order to Substrata for Perma-Zyme in an amount of \$29,955.00.

VOTE ON MOTION:

Yes: Lane, Elkins, Mandelaris, Dickerson, Arceo  
No: None

**MOTION CARRIED.**

Purchase Order for Item #11-HFRS-2M - Asphalt Emulsion and Fog Seal – In a memorandum dated June 28, 2021, staff requested Board approval for a purchase order to Asphalt Materials, Inc. for Item #11-HFRS-2M - Asphalt Emulsion and Fog Seal in an amount of \$456,300.00. Staff noted that Asphalt Materials, Inc.'s EEOP has expired. If approved, the purchase order will not be issued until a new EEOP has been accepted. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the issuance of a purchase order to Asphalt Materials, Inc. for Asphalt Emulsion and Fog Seal in an amount of \$456,300.00.

VOTE ON MOTION:

Yes: Arceo, Elkins, Lane, Dickerson, Mandelaris  
No: None

**MOTION CARRIED.**

Amendment to Purchase Order #84068 for Item #30-JCP16 – Janitorial Consumable Products and Service – In a memorandum dated June 28, 2021, staff requested Board approval for an amendment to Purchase Order #84068 to Cintas for Item #30-JCP16 – Janitorial Consumable Products and Service reflecting an increase of \$20,000.00; raising the total amount to \$60,000.00. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Ms. Lane, to approve an amendment to Purchase Order #84068 to Cintas for Item #30-JCP16 – Janitorial Consumable Products and Service reflecting an increase of \$20,000.00; raising the total amount to \$60,000.00.

VOTE ON MOTION:

Yes: Lane, Elkins, Arceo, Mandelaris, Dickerson  
No: None

**MOTION CARRIED.**

Purchase Order for Two (2) Trucks – In a memorandum dated June 22, 2021, staff requested Board approval for a purchase order to Garber Chevrolet for one (1) 2021 Chevrolet Silverado 4WD Crew Cab truck and one (1) 2021 Chevrolet Silverado 4WD Regular Cab truck in an amount of \$105,410.28. The receipt of equipment and the expenditure will not occur until after October 01, 2021. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Mr. Arceo, to approve the issuance of a purchase order to Garber Chevrolet for one (1) 2021 Chevrolet Silverado 4WD Crew Cab truck and one (1) 2021 Chevrolet Silverado 4WD Regular Cab truck in an amount of \$105,410.28.

Ms. Lane asked which garages will receive this equipment. Staff answered that the crew cab will be assigned to the Sign Shop and the regular cab will be assigned to the Metro Garage.

VOTE ON MOTION:

Yes: Elkins, Arceo, Lane, Mandelaris, Dickerson  
No: None

**MOTION CARRIED.**

Purchase Order for Up-Fit Chevrolet Work Trucks – In a memorandum dated June 22, 2021, staff requested Board approval for a purchase order to the following companies:

- Versalift Midwest for Up-fit (1) 2021 Chevrolet Silverado 5500 MD 4WD Crew Cab Work w/ Aerial Platform Vocation Package \$93,471.00
- Knapheide Truck Equipment for Up-fit (1) 2021 Chevrolet Silverado 5500 MD 4WD Regular Cab Work Truck \$27,156.88

The receipt of equipment and the expenditure will not occur until after October 01, 2021. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the issuance of a purchase order to Versalift Midwest in an amount of \$93,471.00 and to Knapheide Truck Equipment in an amount of \$27,156.88.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins  
No: None

**MOTION CARRIED.**

Purchase Order for Lease of 2021 Gradall XL4100 – In a memorandum dated June 22, 2021, staff requested Board approval to enter into a 7-year Governmental Lease Agreement with AIS Construction Equipment for a 2021 Gradall XL4100 with options in an amount of \$470,075.24 and Board approval for the issuance of a purchase order annually for seven years to AIS Construction Equipment for the lease of a 2021 Gradall XL4100 with options in an amount of \$69,463.25. The receipt of equipment and the expenditure will not occur until after October 01, 2021. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Ms. Lane, to approve the entering into a 7-year Governmental Lease Agreement with AIS Construction Equipment for a 2021 Gradall XL4100 with options in an amount of \$470,075.24 and the issuance of a purchase order annually for seven years to AIS Construction Equipment for the lease of a 2021 Gradall XL4100 with options in an amount of \$69,463.25.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Lane, Elkins, Arceo  
No: None

**MOTION CARRIED.**

Ratification of Vouchers Totaling \$2,820,113.94 – (Copies filed with official minutes.)

Voucher #V-40697

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40697 in the amount of \$501,006.90.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris, Dickerson  
No: None

**MOTION CARRIED.**

Voucher #V-40698

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40698 in the amount of \$20,984.49.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris, Dickerson  
No: None

**MOTION CARRIED.**

Voucher #V-40699

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40699 in the amount of \$722,656.37.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40700

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40700 in the amount of \$518,458.00.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40701

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40701 in the amount of \$521,994.97.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40702

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40702 in the amount of \$535,013.21.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Mandelaris, Dickerson

No: None

**MOTION CARRIED.**

**Professional Legal Services Preferred Client Rate** – In a memorandum dated July 01, 2021, staff requested Board approval for the increase in preferred client rate from Michael R. Kluck &

Associates from \$165.00 per hour to \$185.00 per hour for professional legal services. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Elkins, seconded by Ms. Lane, to approve the increase in preferred client rate from Michael R. Kluck & Associates from \$165.00 per hour to \$185.00 per hour for professional legal services and authorize the Managing Director to sign the letter of agreement.

Mr. Arceo asked about the policy with legal assistance and how it has been handled in the past. This is the first time he has reviewed anything of this nature. Ms. Poplar indicated that she has been unable to find a contract and believes it would have come through the Managing Director's office. Managing Director Peivandi said that it is the first time he has seen a contract from Michael R. Kluck & Associates, but thinks it is a reasonable hourly rate. Mr. Dickerson asked when the last time this firm has had an increase. Ms. Poplar said that the rate has not increased in the five years she has been with GCRC. Mr. Dickerson said that there has been no increase in the ten years he has been on the GCRC Board and that the firm deserves an increase. Mr. Elkins said that he has hired labor attorneys at the township level and this rate is not excessive. Mr. Mandelaris asked how many hours GCRC was charged for last year. Managing Director Peivandi said that the budget is \$25,000 each year and has not been exceeded so far.

**VOTE ON MOTION:**

Yes: Dickerson, Mandelaris, Elkins, Lane  
No: Arceo

**MOTION CARRIED.**

**CONSENT**

IT Department PC items to be sold on Government Internet Auction – In a memorandum dated June 17, 2021, staff requested to sell the following PC inventory items on Government Internet Auction website:

2083	HP ProLiant Server
2117	APC Back-UPS ES 550R
2022	APC Back-UPS ES 550R
No Asset Tag	APC Back-UPS ES 550R
No Asset Tag	APC Back-UPS ES 550U
1922	APC Smart-UPS SC
2103	APC Back-UPS RS
2270	HP Scanjet 5000
2272	HP Scanjet 5000
2273	HP Scanjet 5000
2274	HP Scanjet 5000
2276	HP Scanjet 5000
2168	HP Printer CM1415fnw

2171	HP Printer CM1415fnw
2191	HP Printer CM1415fnw
2204	HP Printer CM1415fnw
No Asset Tag	HP Printer M227fdn
2288	HP Printer M400 MFP M425dn
2290	HP Printer M400 MFP M425dn
No Asset Tag	HP Printer 400 MFP M475dn
No Asset Tag	HP Printer MFP M477fdn
2472	HP Printer MFP M477fdn
2473	HP Printer MFP M477fdn
291	Fisher TV PC-203K
880	GE TV 20GT425
No Asset Tag	Quasar VCR VH5370
No Asset Tag	Architectural Acoustics sound amp UMA352
No Asset Tag	Architectural Acoustics sound amp UMA352

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the IT Department to sell these PC inventory items on the Government Internet Auction website.

**VOTE ON MOTION:**

Yes: Lane, Elkins, Arceo, Dickerson, Mandelaris  
 No: None

**MOTION CARRIED.**

Equipment items to be sold on Government Internet Auction – In a memorandum dated June 21, 2021, staff requested to sell the following equipment items on Government Internet Auction website:

1250	2005 GMC C8C042 Single Axle Dump Truck
850	Road Watch on #1250
3250	2005 Monroe Underbody Scraper on #1250
1252	2005 GMC C8C042 Single Axle Dump Truck
852	Road Watch on #1252
3248	2004 Monroe Underbody Scraper on #1252
1257	2013 International Tandem Axle
2117	2013 Etnyre Asphalt Distributor on #1257
2105	2012 KM T-2 Asphalt Recycler
2106	2012 KM T-2 Asphalt Recycler
2125	2014 Husqvarna K760 14” Cut Off Saw
2478	2008 Husqvarna K750 14” Cut Off Saw
2557	2005 ADDCO Message Board
2579	2003 Allmand Eclipse Arrow Board
2588	2001 Honda WT20X Trash Pump
2645	1984 Heinrich TPA18 Compactor
4016	2007 Volvo Tandem Axle Dump Truck

716	Road Watch on #4016
1496	2012 Monroe Wing Plow on #4016
6016	2007 Monroe Underbody Scraper on #4106
7016	2007 Monroe VBox Salter on #4016
4017	2007 Volvo Tandem Axle Dump Truck
717	Road Watch on #4017
1497	2012 Monroe Wing Plow on #4017
6017	2007 Monroe Underbody Scraper on #4017
7017	2007 Monroe VBox Salter on #4017
4022	2007 Volvo Tandem Axle Dump Truck
722	Road Watch on #4022
1492	2012 Monroe Wing Plow on #4022
6022	2007 Monroe Underbody Scraper on #4022
7022	2007 Monroe VBox Salter on #4022

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve this equipment to be auctioned as conveyed in the board approved GCRC Disposal of Surplus Equipment and Personal Property Policy.

VOTE ON MOTION:

Yes: Lane, Elkins, Arceo, Dickerson, Mandelaris  
 No: None

**MOTION CARRIED.**

**Removal of Equipment** – In a memorandum dated June 29, 2021, staff requested to scrap Equipment #2946 – 2006 Safe Stop Trailer (Crash Attenuator) and remove from all GCRC records.

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the trailer to be scrapped and removed from all GCRC records.

VOTE ON MOTION:

Yes: Lane, Elkins, Arceo, Dickerson, Mandelaris  
 No: None

**MOTION CARRIED.**

**Work Request for Apron Paving, Hogan Road (N) Approach at Lahring Road, Fenton Township** – In a memorandum dated June 10, 2021, staff requested Board approval for the apron paving work at Hogan Road (N) approach to Lahring Road in Fenton Township with the funding as follows:

Fenton Township	\$ 15,000.00
GCRC (Fenton Twp. Allocation)	<u>\$ 15,000.00</u>
Total Project Cost	\$ 30,000.00

(Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to authorize the Road Commission to perform apron paving work at Hogan Road (N) approach to Lahring Road in Fenton Township.

VOTE ON MOTION:

Yes: Lane, Elkins, Arceo, Dickerson, Mandelaris

No: None

**MOTION CARRIED.**

Work Request(s) for HMA Resurfacing, Main Road and Ripley Road, Fenton Township – In two (2) memoranda dated June 10, 2021, staff requested Board approval for the HMA Resurfacing work on the following roads in Fenton Township. (Copy of memorandum and cost estimate form filed with official minutes.)

- a) Main Road from N. Long Lake Road to Thompson Road
- b) Ripley Road from Rolston Road to Lahring Road

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to authorize the Road Commission to perform HMA resurfacing on the above-listed roads in Fenton Township with the funding as follows:

	Fenton Township	GCRC (Fenton Twp. allocation)	GCRC Supplemental Funds	Total Project Cost
a) Main Road	\$29,000.00	\$29,000.00	-	\$ 58,000.00
b) Ripley Road	\$74,759.58	\$74,759.57	\$35,480.85	\$185,000.00

VOTE ON MOTION:

Yes: Lane, Elkins, Arceo, Dickerson, Mandelaris

No: None

**MOTION CARRIED.**

Work Request for Milling and Paving, Whitaker Road, Fenton Township – In a memorandum dated June 10, 2021, staff requested Board approval for the milling and paving work on Whitaker Road from Owen Road s’ly to end of pavement in Fenton Township with the funding as follows:

Fenton Township	\$ 26,488.93
GCRC (Fenton Twp. Allocation)	<u>\$ 26,488.94</u>
Total Project Cost	\$ 52,977.87

(Copy of memorandum and cost estimate form filed with official minutes.)

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to authorize the Road Commission to perform milling and paving work on Whitaker Road from Owen Road s’ly to end



of pavement in Fenton Township.

**VOTE ON MOTION:**

Yes: Lane, Elkins, Arceo, Dickerson, Mandelaris  
No: None

**MOTION CARRIED.**

Work Request(s) for Roadside Mowing, Village of Lennon – In a memorandum dated June 22, 2021, staff requested Board approval for the roadside mowing work requested by the Village of Lennon on the following roads. (Copy of memorandum and cost estimate form filed with official minutes.)

- a) Lennon Road west of Dexter Drive
- b) Peelman Drive east off Oak Street
- c) Oak Street south to Lytle Road
- d) Lytle Road from Railroad Tracks going east to Riniel Road

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to authorize the Road Commission to perform roadside ditching work on the above-listed roads in Village of Lennon with the Village of Lennon paying 100% of the total cost of \$3,052.15.

**VOTE ON MOTION:**

Yes: Lane, Elkins, Arceo, Dickerson, Mandelaris  
No: None

**MOTION CARRIED.**

Work Request(s) for Aggregate Resurfacing, Coolidge Road and Henderson Road, Atlas Township – In three (3) memoranda dated June 28, 2021, staff requested Board approval for the Aggregate Resurfacing work on the following roads in Atlas Township. (Copy of memorandum and cost estimate form filed with official minutes.)

- a) Coolidge Road from Henderson Road to Washburn Road
- b) Henderson Road from Coolidge Road to Hegel Road
- c) Henderson Road from Hegel Road to Green Road

**ACTION TAKEN** – Motion by Ms. Lane, seconded by Mr. Elkins, to authorize the Road Commission to perform aggregate resurfacing on the above-listed roads in Atlas Township with the funding as follows:

	Atlas Township	GCRC (Atlas Twp. allocation)	Total Project Cost
a) Coolidge Road	\$30,523.33	\$30,523.33	\$61,046.65
b) Henderson Road	\$23,430.58	\$23,430.58	\$46,861.15
c) Henderson Road	\$25,467.58	\$25,467.58	\$50,935.15

**VOTE ON MOTION:**

Yes: Lane, Elkins, Arceo, Dickerson, Mandelaris

No: None

**MOTION CARRIED.**

**MANAGING DIRECTOR REPORT**

Mr. Dickerson asked if there is a COVID update. Managing Director Peivandi said that the building is now open to the public, not requiring meetings to be held on Zoom, masks are not required and the office is back to normal.

**COMMISSIONERS' CONCERNS**

Ms. Lane is amazed at how quickly barrier walls were moved on I-75 this weekend. Managing Director Peivandi said that there is a machine that moves the wall and he will send a video link to the commissioners.

Mr. Arceo asked how often bridges are reviewed for tonnage. Mr. Elkins asked about the useful life of a bridge. Managing Director Peivandi explained that CRA sets the life expectancy of a bridge at 50 years to calculate how much money is needed for bridges in the state. Many of the bridges in Genesee County are more than 80 years old.

Mr. Mandelaris said that someone from the staff should attend the 2021 Public Relations workshops in August and October. The one in October conflicts with the Board meeting scheduled for October 5<sup>th</sup>. Mr. Mandelaris also indicated that all of the commissioners should attend the 2021 Commissioner Seminar where the Managing Director is giving the opening speech as President of CRA.

Mr. Mandelaris asked if Roads & Bridges Advisory Committee meetings will be held in person now. Managing Director Peivandi answered yes. Mr. Mandelaris asked if the County Board has eliminated the restrictions. Mr. Elkins noted that last week the TAC meeting was in person.

**ADJOURNMENT**

Chairperson Dickerson, without objection, adjourned the meeting at 11:05 a.m.

JOHN J. GLEASON  
Clerk/Register

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Vicki Bachakes, Secretary of the  
Board of County Road Commissioners

/vb

07/07/21