

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

August 17, 2021

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:01 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
John Mandelaris, Vice Chairperson
David Arceo, Commissioner (excused)
Timothy Elkins, Commissioner
Cathy Lane, Commissioner

Absent: None

Others Present: Fred Peivandi, Randy Dellaposta, Anthony Branch, Eric Johnston, Tracy Khan, Donna Poplar, Stephanie Jaeger, (Genesee County Road Commission Staff), County Commissioner Bryant Nolden, Deacon Price, A.C. Dumas, Shirley Kautman-Jones, Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

Commissioner Elkins requested an item be added to the agenda, Discussion - A-11 - Director of Operations discussion.

August 17, 2021 – Agenda

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Ms. Lane, to approve the August 17, 2021 agenda as amended with addition of Discussion Item A-11 – Director of Operations discussion.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Elkins, Lane, Dickerson

No: None

MOTION CARRIED.

APPROVAL OF MINUTES

July 20, 2021 Board Meeting Minutes

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the July 20, 2021 board meeting minutes as presented.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Dickerson, Mandelaris

No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, September 06, 2021

GCRC closed (non-essential operations) in observance of the Labor Day holiday.

Tuesday, August 08, 2021

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Mr. A.C. Dumas, 533 E. Franklin St., Flint addressed the Board. Mr. Dumas stated that he is the host of WFLT 1420 radio program ‘*The Truth Shall Make You Free*’ that airs every Saturday morning at 9:30 am.

CORRESPONDENCE

INCOMING

None.

OUTGOING

Letter correspondence to Senator Ken Horn re: Funding request to replace the Argentine Dam in Argentine Township - In a letter dated August 10, 2021, Managing Director Fred Peivandi reached out to Senator Ken Horn, regarding funding for the replacement of the Argentine Dam on Silver Lake Road in Argentine Township. (Copy of correspondence filed with official minutes.)

Commissioner Lane asked if a copy of this letter had been sent to Argentine Township and staff stated yes, the township supervisor was copied on the letter. Vice Chairperson Mandelaris asked that the township board members also be copied on the letter. Staff responded that they would copy the township board members.

Commissioner Arceo asked if we are satisfied with the funding level that is being provided. Managing Director Peivandi stated that we do not know what the funding level is going to be, that is why he sent this letter to the Senator to possibly get some state funding. Mr. Peivandi said initially he is asking for \$500,000 for repair of the dam and then asking if Senator Horn can come up with \$5 million dollars to replace the entire dam. Dams do not receive MTF funds so whatever is done to these two dams (Atlas and Argentine), we have to use our MTF funds to maintain them.

Letter correspondence to County Commissioner Gary Peppin regarding the American Rescue Plan Funds – In a letter dated August 11, 2021 to Genesee County Commissioner Gary Peppin; Managing Director Fred Peivandi requested an allocation from the American Rescue Plan funding to continue our dedicated service to maintaining the vital infrastructure necessary to the economic success of Genesee County. (Copy of correspondence filed with official minutes.)

Vice Chairperson Mandelaris suggested that each individual member of the county board be copied on this letter. Staff stated they would send each commissioner a copy.

INTERNAL

None.

INFORMATION

None.

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Ms. Lane, to receive and file the correspondence as presented.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Dickerson
No: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Bid Results and Award of Contract for Culvert Package – Porter Road to Gibson Drain, Grand Blanc and Center Road at Dead Creek Drain in Thetford Township – In a memorandum dated August 09, 2021, staff requested the Board accept the low bid submitted by Zito Construction for the culvert replacement on Porter Road at Gibson Drain in Grand Blanc Township and Center Road at Dead Creek Drain in Thetford Township. (Copy of memorandum and bid comparisons filed with official minutes.)

Commissioner Arceo stated that there is quite a substantial range in bid prices. Mr. Johnston stated that it depends on the contractor's specialty and how busy they are this time of year. Some contractors are better at concrete work while others specialize in drainage.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to accept the low bid of

\$201,433.00, authorize the award and sign the construction contract after staff has received and accepted the contract, bonds and insurance submitted by Zito Construction for the culvert replacements on Porter Road at Gibson Drain in Grand Blanc Township and on Center Road at Dead Creek Drain in Thetford Township.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Elkins, Lane, Arceo
No: None

MOTION CARRIED.

Local Road Agreement for Road Rehabilitation with Mundy Township for a portion of Wyndemere Subdivision – In a memorandum dated August 05, 2021, staff requested the Board approve the Local Road Agreement with Mundy Township for the rehabilitation of portions of Wyndemere Subdivision. (Copy of memorandum and agreement filed with official minutes.)

Mundy Township (Construction)	\$120,000
GCRC (Engineering & Inspection)	<u>\$ 18,000</u>
Total Project Cost	\$138,000

Chairperson Mandelaris asked if the agreement was amended with the correct Vice Chairperson’s signature name. Mr. Johnston stated that yes, the agreement was already corrected and the secretary has the corrected agreement for signature.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the Local Road Agreement with Mundy Township for the rehabilitation of portions of Wyndemere Subdivision in Mundy Township.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Lane, Elkins, Dickerson
No: None

MOTION CARRIED.

Dye Road Curb & Gutter Removal and Replacement Agreement in the vicinity of Johns Coney Island, 2018 Dye Road, Section 20, Flint Township – In a memorandum dated August 10, 2021, staff requested the board approve the Dye Road Curb & Gutter Removal and Replacement Agreement for the necessary repairs to the driveway openings at John’s Coney Island, Flint Township. (Copy of memorandum and agreement filed with official minutes.)

Consumers Energy	\$50,000
GCRC `	<u>\$ 5,000</u>
Total Project Cost	\$55,000

ACTION TAKEN – Motion by Mr. Elkins, seconded by Ms. Lane, to approve the Dye Road Curb & Gutter Removal and Replacement Agreement for the necessary repairs to the driveway openings

at John's Coney Island near 2018 Dye Road, Section 20, Flint Township.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Lane, Arceo
No: None

MOTION CARRIED.

Issuance of a Purchase Order for Flushing Road Storm Sewer Repair @ the Blackmore Drain, Mount Morris Township – In a memorandum dated August 05, 2021, staff requested the Board approve the issuance of a Purchase Order to Kennedy Excavating for providing construction services in effort to perform the repairs to the storm sewer on Flushing Road, Mount Morris Township. (Copy of memorandum and bid sheet filed with official minutes.)

Commissioner Arceo asked if the depth of the storm sewer is the reason we are hiring a contractor to perform the work. Mr. Branch stated that yes that is the reason we use a contractor.

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Lane, to approve the issuance of a Purchase Order to Kennedy Excavating, in the amount of \$20,250 for providing construction services in effort to perform the necessary repairs to the storm sewer @ the Blackmore Drain on Flushing Road in Mount Morris Township.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Dickerson, Mandelaris
No: None

MOTION CARRIED.

Bid Results and Award of Contract for 2021 MDOT Ramp Maintenance Project, Silver Lake Road to US 23, Owen Road to NB US-23 and US 23 to Owen Road, Fenton Township – In a memorandum dated August 11, 2021, staff requested the Board accept the low bid submitted by Cadillac Asphalt LLC for the 2021 MDOT Ramp Maintenance project in Fenton Township. (Copy of memorandum and bid comparison sheet filed with official minutes.)

Commissioner Arceo stated that there is quite a range in bid prices. Mr. Johnston replied that GCRC did not prepare the engineer's estimate, MDOT prepared that estimate.

Commissioner Lane noted that she was driving on US 23 on Sunday and that there are already signs in place. Ms. Lane asked if the work was being started earlier. Mr. Johnston stated that no, they will not start earlier, there is just a lot of construction on US 23 occurring right now.

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Mandelaris, to accept the low bid of \$352,898.85, authorize the award and sign the construction contract after staff has received and accepted the contract, bonds, and insurance submitted by Cadillac Asphalt LLC for the 2021 MDOT Ramp Maintenance project from Silver Lake Road to US 23, Owen Road to NB US-23 and US 23 to Owen Road in Fenton Township.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED.

Bid Results and Award of Contract for 2021 MDOT Ramp Maintenance Project from M-21 to I-75 and NB I-75 to M-21, Flint Township – In a memorandum dated August 11, 2021, staff requested the Board accept the low bid, authorize the award and sign the construction contract submitted for the 2021 MDOT Ramp Maintenance project in Flint Township. (Copy of memorandum and bid comparison filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to accept the low bid of \$288,615.28, authorize the award and sign the construction contract after staff has received and accepted the contract, bonds and insurance submitted by Ajax Paving Industries, Inc. for the 2021 MDOT Ramp Maintenance project from M-21 to I-75 and NB I-75 to M-21 in Flint Township.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

Amendment to Purchase Order #84114 to Carrier & Gable for Traffic Signal Devices – In a memorandum dated August 02, 2021, staff requested the Board approve the amendment of Purchase Order #84114 to Carrier & Gable for Traffic Signal Devices mainly due to motorists hitting signal boxes at an unusually high rate (on average one per month). (Copy of memorandum filed with official minutes.)

Vice Chairperson Mandelaris asked if any of these would be covered by insurance. Staff stated that yes; some of the cost would be recovered by insurance.

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Elkins, to approve the amendment of Purchase Order #84114 to Carrier & Gable for Traffic Signal Devices reflecting an increase of \$37,000, raising the total amount to \$235,000.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins
No: None

MOTION CARRIED.

Amendment to Purchase Order #84408 for Street Sweeping Service – In a memorandum dated July 15, 2021, staff requested the Board approve the amendment of Purchase Order #844108 for Street Sweeping Services. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Arceo, to approve the amendment of Purchase Order #84408 to Curbcoco reflecting an increase of \$100,000 raising the total amount of the Purchase Order to \$200,000.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED.

Fiscal Year 2021 Budget Transfer – In a memorandum dated August 04, 2021, staff requested the Board approve the budget transfer for additional paving projects in the current fiscal year. (Copy filed with official minutes.)

	<u>Increase/Decrease</u>
Dept. 20 - Maintenance – Transfer in	\$500,000
Dept. 91 – Road Projects	<u>(\$500,000)</u>
Net Increase/Decrease to Fund Balance	\$ 0

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Mandelaris, to approve the budget transfer for additional paving projects in the current fiscal year. These transfers have zero impact on Fund Balance use.

VOTE ON MOTION:

Yes Elkins, Dickerson, Mandelaris, Arceo, Elkins
No: None

MOTION CARRIED.

Ratification of Vouchers totaling \$1,478,981.41 – (Copies filed with official minutes.)

Voucher #V-40711

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40711 in the amount of \$526,308.58.

VOTE ON MOTION:

Yes Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED.

Voucher #V-40712

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40712 in the amount of \$88,819.79.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED.

Voucher #V-40713

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40713 in the amount of \$863,853.04.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED.

Commissioner Elkins stated that on August 03, 2021, we made a motion to assign the Director of Operations additional duties and responsibilities but we neglected to mention when that would go into effect.

Director of Operations additional Duties and Responsibilities Effective Date – Motion by Mr. Elkins, seconded by Mr. Arceo, to assign the Director of Operations stated additional duties and responsibilities effective October 01, 2021.

MOTION CARRIED.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins
No: None

MOTION CARRIED.

CONSENT

Work Request for Paving Overlay on George Street from Carpenter Road to Kurtz Avenue, Genesee Township – In a memorandum dated August 11, 2021, staff requested the Board approve the work request for paving overlay on George Street from Carpenter Road to Kurtz Avenue, Genesee Township with the funding as follows:.

Genesee Township	\$149,398.73
GCRC	\$ 0.00
Total project cost	\$149,398.73

(Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the work request for paving overlay on George Street from Carpenter Road to Kurtz Avenue, Genesee Township.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Elkins, Lane,
No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

None.

COMMISSIONERS' CONCERNS

Commissioner Elkins stated that he and Fred Peivandi had met with Attorney Tom Derderian to discuss employee contracts and agreements. Commissioner Elkins had asked Attorney Derderian about Managing Director Peivandi's contract (he presently has a Memorandum of the Terms of Employment) and after three years he still does not have a contract. He is encouraging the Board to act on writing a contract.

In addition, Mr. Elkins stated two of the directors have employee contracts, the Human Resource Director and the Maintenance Director, but the other three directors do not have an employee contract. Attorney Derderian said that there might also be a problem with the two existing contracts that currently exist. Attorney Derderian indicated that he did not write these contracts.

Commissioner Elkins would like to ask the Board to form a committee to meet with Attorney Derderian and Attorney Cascini to discuss these employee contracts to see if any issues exist. Chairperson Dickerson suggested he and Mr. Mandelaris form that committee. Mr. Elkins asked that he be included on this committee. Mr. Mandelaris declined membership consideration.

Human Resource Director, Donna Poplar shared the reason why only two directors have contracts. Ms. Poplar explained that when Mr. Dellaposta served as Director of Fleet Maintenance & Facilities, he too had a contract. When he was promoted to Director of Operations, the Managing Director did not bring him in under a wage scale so he did not get a contract. She and Mr. Branch were hired under a wage scale. The same holds true for Director Khan and Director Johnston, Managing Director Peivandi did not bring them in under a contract and specified he did not want them under a contract and therefore they were not placed under a wage scale. That is why Directors' Khan, Johnston and Dellaposta do not have a contract.

Managing Director Peivandi said that at the current time, the Maintenance Director is not under a wage scale yet he still has a contract. Ms. Poplar stated that she is not under a wage scale either because after four years [in the step program], no employee is on a wage scale.

Commissioner Lane asked Mr. Elkins and Mr. Dickerson, for the benefit of the Board, to gather some history regarding the employee contracts currently in place. Chairperson Dickerson stated they would set a date after the Budget is passed to discuss the contracts.

Vice Chairperson Mandelaris recognized County Commissioner Bryant Nolden attending this morning's board meeting. Commissioner Nolden commented that GCRC is currently performing a paving project on Carpenter Road between Saginaw and I-475. Commissioner Nolden noticed that the contractor, Zito Construction is driving down Bundy Street with gravel truck trains. Mr. Nolden said he lives on Bundy Street and he saw them drive down Bundy Street 4, possibly 5, times and now Bundy Street is cracking. He just wants the Road Commission aware of this because there are weight restrictions in place on Bundy Street.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 10:45 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
lbk – 8/17/21