

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

September 08, 2021

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:01 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
John Mandelaris, Vice Chairperson
David Arceo, Commissioner
Timothy Elkins, Commissioner
Cathy Lane, Commissioner

Absent: None

Others Present: Fred Peivandi, Randy Dellaposta, Anthony Branch, Eric Johnston, Tracy Khan, Stephanie Jaeger (via ZOOM), (Genesee County Road Commission Staff), Attorney Devin Sullivan, Mark Emmendorfer, Scott Bennett, Keith Pyles, Shirley Kautman-Jones, Mary Ann Price, Karyn Miller, Paul Fortino, Joe Rizk, Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dickerson.

APPROVAL OF AGENDA

September 08, 2021 – Agenda

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the September 08, 2021 agenda as presented.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Elkins, Lane, Dickerson
No: None

MOTION CARRIED.

APPROVAL OF MINUTES

August 03, 2021 Board Meeting Minutes

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the August 03, 2021 board meeting minutes as presented.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Dickerson, Mandelaris
No: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Wednesday, September 08, 2021

10:05 am - Public Hearing on GCRC Proposed Budget for fiscal year beginning October 01, 2021 and ending September 30, 2022.

Tuesday, September 21, 2021

9:00 a.m. – Roads and Bridges Advisory Committee Meeting
10:00 a.m. – Board Meeting
10:05 a.m. – Public Hearing on Proposed Permit Policy Changes

PUBLIC ADDRESS THE BOARD

Atlas Township Supervisor Shirley Kautman-Jones, addressed to Board to thank the Road Commission for the continued relationship with her township. Ms. Kautman-Jones stated the GCRC has definitely made progress improving the local roads throughout the county. She thanked the staff and Managing Director Peivandi for their continuing support of the townships. Grand Blanc Township Supervisor Scott Bennett and Flint Township Supervisor Karyn Miller echoed Ms. Kautman-Jones sentiments regarding the improvements made to the township roads.

Ms. Karyn Miller, Flint Township wanted to say how pleased she is with the leadership at the Road Commission especially Fred Peivandi and Anthony Branch and the improvements made to her township.

Mr. Joe Rizk, Vienna Township Supervisor stated he has seen much improvement on his township roads and wanted to thank the district supervisor (Alex Cook) as well as Anthony Branch for continual communication and improved roadways.

PUBLIC HEARING

Motion by Ms. Lane, seconded by Mr. Elkins, to open the public hearing for the proposed budget for 2021/2022 fiscal year.

MOTION CARRIED.

At 10:04 am, the public hearing was held regarding the Genesee County Road Commission proposed budget for the fiscal year beginning October 01, 2021 and ending September 30, 2022. Finance Director Tracy Khan asked if there were any questions regarding the budget that was placed on the table August 26, 2021. Vice Chairperson Mandelaris asked staff if anyone from the public had come in to view the proposed budget. Staff stated that no one from the public had come in to view the proposed budget. Ms. Khan asked is anyone attending this morning's meeting would like to comment on the proposed budget.

Township Supervisors' Karyn Miller, Scott Bennett and Shirley Kautman-Jones commented that they greatly appreciate the amount of funding allocated to the townships for local road funding.

Motion by Ms. Lane, seconded by Mr. Elkins, to close the public hearing for the proposed budget for fiscal year ending September 30, 2022 at 10:10 a.m.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Dickerson, Mandelaris
No: None

MOTION CARRIED.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

Advisement of Collection Agency Services – In a memorandum dated August 16, 2021, staff advised the Board that it would be in the best interest of the Genesee County Road Commission to utilize services of Universal Credit Services for the Item #121 Collection Agency Services for collection of past due monies owed to the Road Commission.

Commissioner Lane inquired on why collection agency services are necessary. Finance Director Khan answered that this is for any invoices such as traffic crashes (signs and guardrails) and driveway culverts that remain unpaid.

INFORMATION

None.

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Ms. Lane, to receive and file the correspondence as presented.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Dickerson, Lane
No: None

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Board approval of removal of the proposed budget for fiscal year ending September 30, 2022 from the table for public viewing and secondly, adoption of the proposed budget for fiscal year ending September 30, 2022 – In a memorandum dated September 01, 2021, staff requested the Board approve removal of the proposed budget from the table for public viewing and secondly, adoption of the proposed budget for fiscal year beginning October 01, 2021 and ending September 30, 2022. (Copy of proposed budget filed with official minutes.)

Secretary's note: The Board will be separating this discussion item into two motions.

Removal of the proposed budget from the table for public viewing for fiscal year beginning October 01, 2021 and ending September 30, 2022 – Motion by Mr. Mandelaris, seconded by Ms. Lane, to approve the removal of the proposed budget year beginning October 01, 2021, and ending September 30, 2022, from the table for public viewing.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins,

No: None

MOTION CARRIED.

Adoption of the Budget for fiscal year ending beginning October 01, 2021 and ending September 30, 2022 - Motion by Mr. Elkins, seconded by Mr. Arceo, to adopt the budget for fiscal year beginning October 01, 2021, and ending September 30, 2022.

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Arceo, to adopt the Budget for fiscal year beginning October 01, 2021 and ending September 30, 2022.

Vice Chairperson Mandelaris commented that he has reviewed the proposed budget and stated that the Managing Director along with the Finance Director and her staff have done a fantastic job and he believes that the budget has been reviewed thoroughly. However, Mr. Mandelaris noted that the union contracts will be coming up for renewal and he would like to see the salary increases for the directors be postponed until the union contracts are completed. Because they [raises] are all over the board, he has a problem adopting a budget without justification for all the director's raises without comparing them to other road commissions and secondly, we should remove the managing director's increase from the budget until he has a contract.

Managing Director Peivandi stated that the Operations Director's salary increase was justified due to his increase in responsibilities and duties [effective October 01, 2021]. Attorney Devin Sullivan answered that the Board is within their rights to grant the Managing Director a 1% increase at this

time and added that the only person that could object to this increase is the Managing Director.

Commissioner Lane commented that she would like to be more proactive in the future in regards to the Managing Director's evaluation. Ms. Lane commented that moving forward; the evaluation should be done well before the end of the fiscal year such as in June so it is finalized before the next fiscal year's budget is completed. Commissioner Lane stated that at this time we cannot postpone or change the wage increases because then we cannot adopt this portion of the budget.

VOTE ON MOTION:

Yes: Elkins, Arceo, Lane
No: Dickerson, Mandelaris

MOTION CARRIED.

Appointment of County Highway Engineer – In a memorandum dated August 18, 2021, Managing Director Fred Peivandi requested the Board approve the appointment of Mr. Eric Johnston P.E., Director of Engineering as County Highway Engineer effective October 01, 2021.

Vice Chairperson Mandelaris stated that in the past, the Director of Engineering has always been the County Highway Engineer. Managing Director stated that when he was promoted to Managing Director, the Board appointed him to continue as County Highway Engineer.

Chairperson Dickerson asked Mr. Peivandi when he was appointed County Highway Engineer, was he paid an additional \$3,000 per year. Mr. Peivandi answered that he had been requesting this additional compensation from the previous managing director and commented that we pay a supervisor additional compensation for being a licensed electrician. Chairperson Mandelaris asked where this additional compensation is coming from and Mr. Peivandi answered the State of Michigan compensates the Road Commission \$10,000 for employing a professional engineer each year

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the appointment of Mr. Eric Johnston, P.E., Director of Engineering as County Highway Engineer, effective October 01, 2021 with an increase in salary of \$3,000 per year.

VOTE ON MOTION:

Yes: Mandelaris, Arceo, Lane, Elkins
No: Dickerson

MOTION CARRIED.

Michigan Department of Transportation State Trunkline Maintenance Contract October 01, 2021 through September 30, 2026 - In a memorandum dated August 23, 2021, staff requested the Board approve and sign the MDOT State Trunkline Maintenance Contract. (Copy of memorandum and contract filed with official minutes.)

Commissioner Lane stated that when she was looking over the state trunkline contract, the areas that needed to be filled out by the Road Commission had not been completed yet. Staff commented

that they would copy Commissioner Lane on a completed copy of the contract.

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the Michigan Department of Transportation State Trunkline Maintenance Contract commencing October 01, 2021 through September 30, 2026 and further, to direct Chairperson Dickerson and Vice Chairperson Mandelaris to electronically sign this document on behalf of the Genesee County Board of Road Commissioners.

VOTE ON MOTION:

Yes: Arceo, Lane, Elkins, Dickerson, Mandelaris

No: None

MOTION CARRIED.

Michigan Department of Transportation Contract No. 20-5582 Traffic Signal Backplate Installation at eleven intersections – In a memorandum dated August 24, 2021, staff requested the board approve the Michigan Department of Transportation Contract No. 20-5582 – Traffic Signal Backplate installation at eleven intersections in the county. (Copy of memorandum and contract filed with official minutes.)

Federal HSIP	\$71,156.10
GCRC Local Share	<u>\$ 7,906.23</u>
Total Cost	\$79,062.33

ACTION TAKEN – Motion by Mr. Elkins, seconded by Ms. Lane, to approve the Michigan Department of Transportation Contract No. 20-5582 - Traffic Signal Backplate Installation at eleven intersections in Davison, Flint, Grand Blanc, Mount Morris and Mundy Townships.

VOTE ON MOTION:

Yes: Elkins, Arceo, Dickerson, Mandelaris, Lane

No: None

MOTION CARRIED.

Revision of Consultant Design Fee Compensation Calculation – In a memorandum dated August 30, 2021, staff requested the Board approve the revision of consultant design fee compensation calculation beginning October 01, 2021. (Copy of memorandum and compensation calculation example filed with official minutes.)

Commissioner Elkins asked what was the reason behind compensating the engineers more than they were receiving in the past. Mr. Johnston stated that we are putting in a floor amount based on the ASCE median compensation curves.

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve the revision of consultant design fee compensation calculation and further, direct the Engineering Department to include the revised calculation method on all future consultant agreements, beginning on October 01, 2021.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

Approval of Consultant for Construction Inspection on Elms Road Bridge over the Pine Run – In a memorandum dated August 30, 2021, staff requested the Board approve the issuance of a blanket Purchase Order to Wade Trim for construction inspection for the Elms Road Bridge over the Pine Run project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve the issuance of a blanket Purchase Order to Wade Trim for construction inspection in an amount of \$52,500 for the Elms Road Bridge over the Pine Run project.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

Approval of Consultant for Construction Staking on Elms Road Bridge over the Pine Run – In a memorandum dated August 30, 2021, staff requested the Board approve the issuance of a blanket Purchase Order to Rowe PSC for Construction Staking on Elms Road Bridge over Pine Run (Copy of memorandum and bid comparison filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Mandelaris, to approve the issuance of a blanket Purchase Order to Rowe PSC for Construction Staking in an amount of \$31,500 for the Elms Road Bridge over the Pine Run project.

VOTE ON MOTION:

Yes: Arceo, Elkins, Dickerson, Mandelaris, Lane
No: None

MOTION CARRIED.

Bid Results and Award of Contract for 2021 Drainage Structure Local Repairs – Proposal DS-1, Various Townships – In a memorandum dated August 31, 2021, staff requested the Board accept the low bid, authorize the award and signs the construction contract after staff has received and accepted the award for the 2021 drainage structure local repairs proposal DS-1 project in various townships. (Copy of memorandum and bid comparison sheet filed with official minutes.)

Managing Director Peivandi asked Mr. Johnston if we are holding the low bidder responsible for the bid bond. Mr. Johnston stated no because it was a bidding error, we cannot hold their bond.

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Elkins, to accept the low bid of \$152,438.30, authorize the award, and sign the construction contract after staff has received and accepted the contract, bonds and insurance submitted by Lois Kay Contracting Co, for the 2021

drainage structure local repairs – Proposal DS-1 project.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Lane, Elkins
No: None

MOTION CARRIED.

Bid Results and Award of Contract for the Marshall Road Culvert over unnamed watercourse, Montrose Township – In a memorandum dated August 31, 2021, staff requested the Board accept the low bid, authorize the award and sign the construction contract for the replacement of the Marshall Road Culvert over unnamed watercourse, Montrose Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Arceo, to accept the low bid of \$220,570.00, authorize the award and sign the construction contract after staff has received and accepted the contract, bonds and insurance submitted by Superior Contracting Group, LLC for the replacement of the Marshall Road Culvert over unnamed watercourse, Montrose Township.

VOTE ON MOTION:

Yes: Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED.

Award of Contract for Atlas Dam Rehabilitation – Lining of Corrugated Steel Pipe, Atlas Township – In a memorandum dated August 04, 2021, staff requested the Board accept the bid submitted, authorize the award and sign the construction contract after staff has accepted the EEOP, contract, bonds and insurance for the rehabilitation of the Atlas Dam.

Commissioner Lane asked why some of the contractor’s bids are so much higher than other contractors. Managing Director Peivandi stated that many of the contractors are extremely busy at this time of year, so they will submit a bid even though it is very high.

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to accept the bid of \$697,800, authorize the award and sign the construction contract after staff has received and accepted the EEOP, contract, bonds and insurance submitted by Vortex Lining Systems for rehabilitation of the Atlas Dam. Vortex is the sole source provider.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

Selection of Consultant for Design Services, Argentine Dam – Emergency Gate Repair, Argentine Township – In a memorandum dated September 02, 2021, staff requested the Board approve

assignment of Rowe Professional Services to prepare construction plans for the proposed Argentine Dam emergency gate repair project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Lane, seconded by Mr. Arceo, to approve assignment of Rowe Professional Services, a consultant in Group ‘B’ category to prepare construction plans for the proposed Argentine Dam emergency gate repair project and further, to direct the Chairperson to sign the Consultant Agreement when returned.

Chairperson Mandelaris asked how we got involved in the Argentine Dam repairs. Mr. Johnston replied that the agreement was made in 1929 when we took over this portion of roadway from the State of Michigan highway department. Mr. Johnston added that we are currently conducting a study to see what it would take to replace the dam. Mr. Johnston said he and Mr. Peivandi met with Senator Ken Horn to discuss potential funding for repairs or for replacing this dam.

VOTE ON MOTION:

Yes Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

Road Agreement for Improvements to North Utley Road and River Valley Drive, Flint Township – In a memorandum dated August 31, 2021, staff requested the Board approve the Road Agreement for the proposed improvements to North Utley Road and River Valley Drive as administered by Flint Township. (Copy of memorandum and Road Agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Ms. Lane, to approve the Road Agreement for the proposed road improvements to North Utley Road and River Valley Drive as administered by Flint Township.

VOTE ON MOTION:

Yes Dickerson, Mandelaris, Arceo, Lane, Elkins
No: None

MOTION CARRIED.

Road Agreement for the Proposed Road Improvements to Hillside Drive and Westerrace Drive as Administered by Flint Township – In a memorandum dated August 31, 2021, staff requested the Board approve the Road Agreement for the proposed road improvements to Hillside Drive and Westerrace Drive as administered by Flint Township. (Copy of Memorandum and road agreement filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the Road Agreement for the proposed road improvements to Hillsdale Drive and Westerrace Drive as administered by Flint Township.

VOTE ON MOTION:

Yes Lane, Elkins, Dickerson, Mandelaris, Arceo

No: None

MOTION CARRIED.

Fourth Amendment to the Agreement Regarding Costs of Implements of Phase II Storm Water Regulations – In a memorandum dated August 17, 2021, staff requested the Board approve the fourth amendment to the agreement regarding costs of implementation of Phase II Storm Water Regulations with the Genesee County Drain Commissioner. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Mandelaris, to approve the fourth amendment to the agreement regarding costs of implementation of Phase II Storm Water Regulations with the Genesee County Drain Commissioner and further, that the Chairperson signs the fourth amendment for and on behalf of the Board of County Road Commissioners.

VOTE ON MOTION:

Yes Arceo, Lane, Elkins, Dickerson, Mandelaris
No: None

MOTION CARRIED.

Issuance of a Purchase Order for John Deere Tractors – In a memorandum dated August 12, 2021, staff requested the Board approve the issuance of a Purchase Order to Hutson, Inc. for two John Deere Cab Tractors. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the issuance of a Purchase Order to Hutson, Inc. for two (2) John Deere 6130M Cab Tractors in an amount of \$184,557.55. Both tractors will be assigned to the Metro District garage.

VOTE ON MOTION:

Yes Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED

Issuance of a Purchase Order to Flint New Holland for a Tiger Boom Mower and Tiger Flail Mower – In a memorandum dated August 12, 2021, staff requested the Board approve the issuance of a Purchase Order to Flint New Holland for a Tiger Boom Mower and a Tiger Flail Mower. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Mr. Lane, to approve the issuance of a Purchase Order to Flint New Holland for a Tiger Boom Mower and a Tiger Flail Mower in an amount of \$88,290.00. Both mowers will be assigned to the Metro District garage.

VOTE ON MOTION:

Yes Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED

Issuance of a Blanket Purchase Order for Materials and Services for Item Nos. 6A – 23A, 11, 14, 28, 42, 95, 96 and 116 – In a memorandum dated August 11, 2021, staff requested the Board approve the issuance of Blanket Purchase Orders for Materials and Services for the Maintenance Department:

Item #6A-23A Gravel	Pierce & Pitt Trucking	\$325,000
Item #11-HRFs2M Asphalt	Michigan Paving Materials	\$475,000
Item #14 Pavement Markings	M&M Pavement Marking	\$450,000
Item #28 Snow & Ice Control	Mark Martin & Sons	\$ 20,000
Item #42 Calcium Chloride	Great Lakes Chloride	\$ 50,000
Item #95 Guardrail Placement/Repair	Nationwide Construction Grp	\$200,000
Item #96 Street Sweeping	SCA of Michigan	\$250,000
Item #116 Redi-Mix Concrete	Modern Concrete	\$100,000

ACTION TAKEN – Motion by Mr. Mandelaris, seconded by Ms. Lane, to approve the issuance of blanket Purchase Orders for materials and services for the Maintenance Department.

VOTE ON MOTION:

Yes Dickerson, Mandelaris, Arceo, Lane, Elkins
No: None

MOTION CARRIED

Extension of Unit Bid Prices and Issuance of Purchase Orders for Materials and Services - Item Nos. 7A-29A, 8B, 10,44,45,90, 97 and 102 – In a memorandum dated August 09, 2021, staff requested the Board approve the extension of unit bid prices and issuance of blanket Purchase Orders for materials and Services on an as needed basis. (Copy filed with official minutes.)

Item #29A Limestone	Stoneco of Michigan	\$1,250,000
Item #8B UPM Pavement Repair	Unique Pavement Materials	\$ 60,000
Item #10 Calcium Chloride	Great Lakes Chloride	\$1,250,000
Item #44 Hydroseeding	S&N Hydroseeding	\$ 300,000
Item #45 Tree Removal	Owen Tree Service	\$ 250,000
Item #90 Roto Milling	Shaw Contracting	\$ 35,000
Item #97 Equipment Rental	United Rentals	\$ 100,000
Item #102 Rip Rap	Pierce & Putt Trucking	\$ 15,000

ACTION TAKEN – Motion by Mr., Mandelaris, seconded by Ms. Lane to approve the extension of unit bid prices and issuance of blanket Purchase Orders for materials and services on an as needed basis.

VOTE ON MOTION:

Yes Mandelaris, Arceo, Lane, Elkins, Dickerson
No: None

MOTION CARRIED

Renewal Purchase Orders for Goods and Services for the Fleet Maintenance & Facilities Department – In a memorandum dated August 10, 2021, staff requested the Board approve Renewal Purchase Orders to be issued for goods and services. (Copy filed with official minutes.)

Oil and Lubricants	Superflite Oil	\$ 45,000
Item #2 Drainage Pipe	Jensen Bridge & Supply	\$160,000
Item #3 Steel Posts signs/Delineator	MD Solutions	\$ 60,000
Item #19 Tank Wagon Delivery Fuel	Webster & Garner	\$800,000
Item # 21 Traffic Signal Cable	American Wire Gauge	\$ 25,000
Item #28 Disposal of Materials	ERG Environmental	\$ 30,000
Item #57 Car Parts VMI	MI Cat	\$ 35,000
Item #58 Brake Parts	M&K Truck Center	\$ 25,000
Item #58 Brake Parts VMI	D&K	\$ 40,000
Item #73 Parker Hyd. Hose/Fitting	Exotic Automation	\$ 30,000
Item #74 Tires VMI	Pomp’s Tire & Services	\$ 90,000
Item #77 Fleetguard Filters VMI	M&K Truck Center	\$ 50,000
Item #83 Wheels & Tires	Pomp’s Tire & Service	\$ 40,000

ACTION TAKEN – Motion by Mr. Elkins, seconded by Mr. Mandelaris, to approve the renewal Purchase Orders to be issued for goods and services in the Fleet Maintenance & Facilities Department.

VOTE ON MOTION:

Yes Arceo, Lane, Elkins, Dickerson, Mandelaris
No: None

MOTION CARRIED

Issuance of a Blanket Purchase Order for Recycling Blanks and VMI Traffic Signs – In a memorandum dated September 08, 2021, staff requested the Board approve the issuance of a blanket Purchase Order for recycling blanks VMI Traffic Signs. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Elkins, to approve the issuance of a blanket Purchase Order to Michigan State Industries in an amount of \$45,000 for recycling blanks and VMI traffic signs.

VOTE ON MOTION:

Yes Lane, Elkins, Dickerson, Mandelaris, Arceo
No: None

MOTION CARRIED

Extension of Unit Bid Prices and Issuance of Blanket Purchase Orders for Materials and Services on an as needed basis – In a memorandum dated August 10, 2021, staff requested the Board approve the extension of the unit bid prices and issuance of blanket Purchase Orders.

Item #16A-1 Mineral Ground Tool	Winter Equipment	\$ 20,000
Item #75 Uniforms, Mats, Mopheads	Cintas Corp.	\$ 25,000
Item #91 Navistar International	C&S Motors	\$ 40,000
Item #92 Monroe Snow & Ice Parts	Truck & Trailer Specialties	\$101,000
Versalift Midwest	Parts & Service Aerial Trks	\$ 40,000

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Arceo, to approve the extension of unit bid prices and the issuance of blanket Purchase Orders for materials and services on an as needed basis.

VOTE ON MOTION:

Yes Elkins, Dickerson, Mandelaris, Arceo, Lane,
 No: None

MOTION CARRIED

Issuance of a Purchase Order to Yunex Traffic Eagle Traffic Signal Parts – In a memorandum dated August 11, 2021, staff requested the Board approve the issuance of a Purchase Order to Yunex Traffic Eagle for traffic signal parts. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the issuance of a Purchase Order to Yunex Traffic Eagle for traffic signal parts to be ordered on an as needed basis in an amount of \$75,000. Yunex is a single source provider.

VOTE ON MOTION:

Yes Dickerson, Mandelaris, Arceo, Lane, Elkins
 No: None

MOTION CARRIED

Fiscal Year 2021 Budget Amendment – In a memorandum dated August 26, 2021, staff requested the Board approve a budget adjustment from Department 30 - Fleet Maintenance to Department 20 - Maintenance in the amount of \$14,920.50.

Department 20 Maintenance Transfer In	(\$ 14,920.50)
Department 30 Fleet Maintenance – Capital Outlay	\$ <u>14,920.50</u>
Net Increase/Decrease to Fund Balance	\$ 0.00

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Lane, to approve to budget adjustment transfer to the Maintenance Department, in the amount of \$14,920.50 to purchase a camera for inspecting drainage structures.

Commissioner Lane asked if one camera is sufficient for the Road Commission. Mr. Branch stated that this unit would be assigned to the performance crew when they take the Vactor Truck out to inspect drainage structures.

Mr. Dellaposta stated that in the second paragraph there is an error – ‘Department 91’ should be changed to ‘Department 30’.

VOTE ON MOTION:

Yes Mandelaris, Arceo, Lane, Elkins, Dickerson
No: None

MOTION CARRIED

Administrative Services Contract BCBS of Michigan – In a memorandum dated August 24, 2021, staff requested the Board authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan for the quarterly settlement. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the wire transfer of funds to Blue Cross Blue Shield of Michigan in the amount of \$301,689 prior to the first day of October 2021, November 2021 and ratify the action taken by the Managing Director to make the September payment on August 31, 2021.

VOTE ON MOTION:

Yes Arceo, Lane, Elkins, Mandelaris, Arceo
No: None

MOTION CARRIED

Annual Certification of Employee Related Conditions – In a memorandum dated August 26, 2021, staff requested the Board approve the signing of the Annual Certification of Employee related Conditions for certification year 2021. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Elkins, seconded by Ms. Lane, to approve the signing and submittal of the Annual Certification of Employee-related Conditions for certification year 2021.

VOTE ON MOTION:

Yes Lane, Elkins, Mandelaris, Dickerson, Arceo
No: None

MOTION CARRIED

Ratification of Vouchers totaling \$2,922,745.99 – (Copies filed with official minutes.)

Voucher #V-40714

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Lane, to ratify Voucher #40714 in the amount of \$531,102.59.

VOTE ON MOTION:

Yes Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

Voucher #V-40715

ACTION TAKEN – Motion by Mr. Arceo, seconded by Ms. Lane, to ratify Voucher #40715 in the amount of \$971,310.10.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

Voucher #V-40716

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to ratify Voucher #40716 in the amount of \$1,420,333.30.

VOTE ON MOTION:

Yes: Elkins, Dickerson, Mandelaris, Arceo, Lane
No: None

MOTION CARRIED.

CONSENT

Work Request for Milling and Paving on Office Park Drive between McCandlish Road and Territorial Road, Grand Blanc Township – In a memorandum dated August 23, 2021, staff requested the Board approve the work request for milling and paving on Office Park Drive between McCandlish Road and Territorial Road, Grand Blanc Township with the funding as follows:.

Grand Blanc Township	\$85,000.00
GCRC	<u>\$ 0.00</u>
Total project cost	\$85,000.00

(Copy filed with official minutes.)

ACTION TAKEN – Motion by Ms. Lane, seconded by Mr. Elkins, to approve the work request for milling and paving on Office Park Drive between McCandlish Road and Territorial Road in Grand Blanc Township.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Elkins, Lane, Elkins
No: None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Managing Director Fred Peivandi stated that we do have the facemask policy in place and the Road Commission is following the recommendations of the Genesee County Health Department protocol. Mr. Peivandi added that all employees and visitors to the buildings must adhere to the facemask policy.

Mr. Johnston said that the resurfacing projects are winding down and should be finished by the end of the month. Additional work that we are performing include:

- Dort Highway Extension work is ongoing
- Both bridge projects Belsay Road and Bristol Road have started
- Epoxy layer going on Ballenger Road by the GM plant
- Started Elms Road Bridge this week over Pine Run

COMMISSIONERS' CONCERNS

Commissioner Lane wanted to thank all of the employees for their hard work and commitment to the Road Commission.

District Garage Improvements - Commissioner Elkins stated he is looking forward to visiting the district garages next year to see the repairs made to the facilities. Commissioner Elkins also commented that he is getting a lot of good feedback from the townships regarding the continued improvements made to the county roads.

District Garage Improvements - Vice Chairperson Mandelaris commented that he would like a tour for the Board members to see all of the improvements that have been made to the district garages.

Managing Director Evaluation Forms - Vice Chairperson Mandelaris commented on the Managing Director review evaluation form and noted some date changes that needed to be made.

Attorney Fees - Vice Chairperson Mandelaris would like to know the attorney fees paid year to date by the Road Commission. Staff stated they would get the Board a copy of these fees.

Union Contract Negotiations - Commissioner Lane asked when the union contract negotiations would start. Mr. Dellaposta said the Labor Attorney would contact the Road Commission prior to the current contract's expiration date to start the process, usually 3 to 6 months.

ADJOURNMENT

Chairperson Dickerson, without objection, adjourned the meeting at 11:25 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
lbk – 9/08/21