

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

April 16, 2024

MINUTES

CALL TO ORDER

Chairperson Elkins called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held at the Willard P. Harris Auditorium, Genesee County Administration Building – Third Floor, 1101 Beach Street, Flint, MI 48502.

ROLL CALL

Present: Timothy Elkins, Chairperson
Cathy Lane, Vice Chairperson
Reggie Smith, Commissioner
Chris Gehringer, Commissioner
Joe Massey, Commissioner

Others Present: Randy Dellaposta, Eric Johnston, Alex Patsy, Tracy Khan, Kendra Love-Brezzell, Mike Lewis (Genesee County Road Commission Staff), Attorney William Henn (Henn Lesperance PLC), Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Elkins

APPROVAL OF AGENDA

April 16, 2024 – Agenda - Motion by Ms. Lane, seconded by Mr. Massey, to approve the agenda for April 16, 2024.

VOTE ON MOTION:

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None.
Absent: None

MOTION CARRIED.

APPROVAL OF MINUTES

March 22, 2024 – Special Board Meeting Minutes - Motion by Ms. Lane, seconded by Mr.

Gehring, to approve the March 22, 2024, Special Board Meeting Minutes.

VOTE ON MOTION:

Yes: Gehring, Elkins, Lane
No: Smith, Massey
Absent: None

MOTION CARRIED.

April 02, 2024 –Board Meeting Minutes - Motion by Ms. Lane, seconded by Mr. Gehring, to approve the April 02, 2024, Board Meeting Minutes.

VOTE ON MOTION:

Yes: Massey, Gehring, Elkins, Lane, Smith
No: None
Absent: None

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

May 07, 2024

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

Fiscal Year 2026 Federal Safety Project Applications – Included in the Board packet is a list of the six (6) projects the Road Commission will be submitting to MDOT for Federal Safety Project consideration for Fiscal Year 2026. (Copy filed with official minutes.)

INFORMATION

Genesee County MDOT Projects Update – Included in the board packet is a project outline prepared by Trevor Vinke, P.E., Projects and Contracts Engineer, Davison TSC, MDOT outlining MDOT projects scheduled for Genesee County. (Copy filed with official minutes.)

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract 24-5111- Traffic Signal Modernization on S. Saginaw Road to Baldwin Road, Grand Blanc Charter Township – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the MDOT Contract #24-5111 for the traffic signal modernization along S. Saginaw Road at Baldwin Road in Grand Blanc Township and further, direct the Chairperson and Vice Chairperson to electronically sign the contract for and on behalf of the Board of County Road Commissioners. (Copy filed with official minutes.)

Highway Safety Improvement Program Funds	\$152,000
GCRC Local Share	<u>\$177,700</u>
Total Project Cost	\$329,700

VOTE ON MOTION:

Yes Gehringer, Elkins, Lane, Smith, Massey
No: None
Absent: None

MOTION CARRIED.

2023 DS-1 Contract – Contract Modification #7 for Miscellaneous Drainage Structure Repairs in Various Townships – Motion by Ms. Lane, seconded by Mr. Massey, to approve Contract Modification #7 for the 2023 DS-1 project, which is the repair to 41 catch basins and other miscellaneous items of work, county wide in Flushing, Mt. Morris, Vienna, Mundy, Davison, Fenton, Atlas, Grand Blanc, Flint and Genesee Townships. (Copy filed with official minutes.)

Township Participation	\$39,482.85
GCRC Participation	<u>\$57,817.73</u>
Project Total (CM #7)	\$97,300.58

VOTE ON MOTION:

Yes Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent: None

MOTION CARRIED.

Local Road Agreement with the City of Fenton – Hud Grant B-23-CP-MI-0806 for Design Engineering for future improvements to N. Leroy Street from Second Street to Sixth Street, City of Fenton - Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the Local Road Agreement with the City of Fenton for the Design Engineering for future road improvements to N. Leroy Street from Second Street to Sixth Street, City of Fenton through HUD Grant funding. (Copy filed with official minutes.)

City of Fenton	\$ 0
GCRC (Direct Recipient of HUD Grant)	<u>\$508,000</u>
Total Project Cost	\$508,000

VOTE ON MOTION:

Yes Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent: None

MOTION CARRIED.

Local Road Agreement with the City of Grand Blanc – HUD Grant B-23-CP-MI-0806 for the Design Engineering for future road improvements to Reid Road from Saginaw Street westerly – Motion by Ms. Lane, seconded by Mr. Massey, to approve the Local Road Agreement with the City of Grand Blanc for the Design Engineering for future road improvements to Reid Road from Saginaw Street westerly through HUD Grant Funding. (Copy filed with official minutes.)

City of Grand Blanc	\$ 0
GCRC (Direct Recipient of HUD Grant)	<u>\$93,000</u>
Total Project Cost	<u>\$93,000</u>

VOTE ON MOTION:

Yes Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent: None

MOTION CARRIED.

Local Road Agreement for Roadway Reconstruction of the Wilson Road Approach (East & West) at Clio Road, Vienna Charter Township – Motion by Mr. Smith, seconded by Mr. Massey, to approve the Local Road Agreement for Roadway Rehabilitation of the Wilson Road approach (East & West) at Clio Road in Vienna Charter Township and further, authorize both the Chairperson and Vice Chairperson to sign the construction agreement on behalf of the Board of County Road Commissioners. (Copy filed with official minutes.)

MDOT Federal Highway Safety Funds	\$270,000
Vienna Township (Construction Match)	\$ 15,000
GCRC Vienna Twp. Allocation 2025	\$ 15,000
GCRC (Engineering & Inspection)	<u>\$ 75,000</u>
Total Project Cost	<u>\$375,000</u>

VOTE ON MOTION:

Yes Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent: None

MOTION CARRIED.

Local Road Agreement for Roadway Rehabilitation for Stonebridge Subdivision, No. 1 thru No. 3, Davison Township – Motion by Mr. Gehringer, seconded by Mr. Massey, to approve the Local Road Agreement for Roadway Rehabilitation for Stonebridge Subdivision No. 1 through No. 3 and further, authorize the Chairperson and Vice Chairperson to sign the construction agreement on behalf of the Board of County Road Commissioners. (Copy filed with official minutes.)

Davison Township	\$470,000
Davison Township (10% Construction Match)	\$ 58,000
GCRC (10% Construction)	\$ 58,000
GCRC (Eng & Inspection)	<u>\$ 57,000</u>
Total Project Cost	\$643,000

VOTE ON MOTION:

Yes: Gehringer, Elkins, Lane, Smith, Massey
 No: None
 Absent: None

MOTION CARRIED.

Local Road Agreement for Roadway Rehabilitation of the Lombarda Woods & Atherton Country Club Estates, Nos. 1 and 2, Davison Township - Motion by Mr. Gehringer, seconded by Mr. Massey, to approve the Local Road Rehabilitation of the Lombarda Woods and Atherton Country Club Estates Nos. 1 and 2 and further, authorize both the Chairperson and Vice Chairperson to sign the construction agreement on behalf of the Board of County Road Commissioners. (Copy filed with official minutes.)

Davison Township (S.A.D)	\$ 720,000
Davison Township (10% Constr. Match)	\$ 90,000
GCRC (10% Construction)	\$ 90,000
GCRC (Eng. & Inspection)	<u>\$ 225,000</u>
Total Project Cost	\$1,125,000

VOTE ON MOTION

Yes: Elkins, Lane, Massey, Smith, Gehringer
 No: None
 Absent: None

MOTION CARRIED.

Selection of Consultant for Design Services, Fiscal Year 2023/2024 Local Funded Road Design Special Assessment District Projects – Motion by Ms. Lane, seconded by Mr. Massey, to approve the assignment of the listed consultants in Group ‘C’ category to prepare construction plans for the proposed Fiscal Year 2023/2024 Local Funded Road Design Special Assessments Projects and further, authorize the Chairperson to sign the Consultant Agreement on behalf of the Board of County Road Commissioners when returned. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
 No: None
 Absent: None

MOTION CARRIED.

Storm Sewer Construction at 1415 E. Coldwater Road, Genesee Township – Motion by Ms. Lane, seconded by Mr. Massey, to approve the increase to Blanket Purchase Order #86672, contracted

with Diamond Excavating for the Storm Sewer Construction at 1415 E. Coldwater Road in Genesee Township. The final project cost is \$42,834.00 due to additional pipe repairs, grading, additional restoration, and removals unforeseen during design. Funds are available for this additional service in the Fiscal Year 2023/2024 Road Maintenance – Department 20 budget. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent: None

MOTION CARRIED.

Issuance of a Blanket Purchase Order for Item #32 Bulk Rock Salt from Detroit Salt Company – Motion by Ms. Lane, seconded by Mr. Smith, to approve the issuance of a Blanket Purchase Order to Detroit Salt Company in an amount of \$1,515,000 for Item #32 – Bulk Rock Salt on an as needed basis during the 2024/2025 winter season. Funds will be budgeted in Fiscal Year 2024/2025 Department 20 – Materials Account. Copy filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent: None

MOTION CARRIED.

Issuance of a Purchase Order for Bulk Tack Coat for the Maintenance Department - Motion by Mr. Gehringer, seconded by Mr. Massey, to approve the issuance of a Blanket Purchase Order to Ace Saginaw Paving for Bulk Tack Coat on an as needed basis to Ace Saginaw Paving in an amount of \$66,000. Funds are available in Department 20 – Fiscal Year 2023/2024 Materials Account. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey
No: None
Absent: None

MOTION CARRIED.

Ratification of Voucher Nos. 41022, 41023, 41024, 41025, 41026, 41027, and 41028 totaling \$3,237,204.82 - Motion by Ms. Lane, seconded by Mr. Smith, to ratify the following Vouchers totaling \$3,327,204.82:

- Voucher #41022 in the amount of \$27,847.00
- Voucher #41023 in the amount of \$481,217.69
- Voucher #41024 - Voided
- Voucher #41025 in the amount of \$606,089.26

Voucher #41026 in the amount of \$156,515.75
Voucher #41027 in the amount of \$23,421.19
Voucher #41028 in the amount of \$1,942,113.93

(Copies filed with official minutes.)

During the discussion, a board member asked when most invoices are paid. Finance Director Khan answered that most are paid once a month for recurring invoices, insurance and membership invoices are usually paid once a year, while equipment repairs are more random and are paid as they arise.

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent: None

MOTION CARRIED.

CONSENT

Removal of Equipment Item No. 3434 from GCRC records – Motion by Mr. Smith, seconded by Mr. Gehringer, to authorize the removal of Equipment Item No. 3434 – 2009 Sandvik Grader Blades (deemed unrepairable) from all Genesee County records. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent: None

MOTION CARRIED.

Work Request(s) for Aggregate Resurfacing on Harris Road from Willard Road to Irish Road, Forest Township – Motion by Ms. Lane, seconded by Mr. Massey, to approve the work request for aggregate resurfacing on Harris Road from Willard Road to Irish Road in Forest Township, with the funding as follows:

Forest Township	\$ 70,799.70
GCRC	<u>\$ 70,799.70</u>
Total Project Cost	\$141,599.39

(Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent: None

MOTION CARRIED.

Work Request for Chip Seal on Henderson Road from Wilson Road to 200' North of Mosher Road in Forest Township – Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the work request for Chip Seal on Henderson Road from Wilson Road to 200' North of Mosher Road in Forest Township, with the funding as follows:

Forest Township	\$ 39,000
GCRC	\$ 39,000
Total Project Cost	\$ 78,000

(Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent: None

MANAGING DIRECTOR'S REPORT

Managing Director Dellaposta handed out copies of the Managing Director's report.

National Work Zone Awareness Week - In recognition of National Work Zone Awareness Week, which promotes safety, and recognizes workers lost in work zones. Managing Director Dellaposta revealed the man who hit and killed a Van Buren County Road Commission worker will spend at least several years in prison. He was sentenced to a minimum of seven years and a maximum of 15 years for killing a worker in a work zone.

Chairperson Elkins reminded the board members that there will be a presentation today at 11:00 a.m. at the Fessler & Bowman facility at 9335 Enterprise Way, Holly MI, in observance of National Work Zone Awareness Week.

COMMISSIONER'S CONCERNS

Year-to-Date Budget Report - Chairperson Elkins distributed copies of the year-to-date budget report, adding that these will be updated and distributed on a quarterly basis to board members.

Roads & Bridges Advisory Committee Meeting - Commissioner Lane complimented the Managing Director, Deputy Managing Director, and Engineering Director for the exceptional job they did today at the Roads & Bridges Advisory Committee Meeting.

Commissioner Gehringer and Commissioner Massey suggested during the Board Meetings we streamline the meetings by only reading the key points of the synopsis to speed up the meetings.

Closed Meeting Minutes - Commissioner Massey requested copies of the last four closed session meeting minutes. Chairperson Elkins directed his inquiry to legal counsel, Attorney Henn. Attorney Henn will provide an answer at the May 07, 2024, board meeting.

ADJOURNMENT

Chairperson Elkins adjourned the meeting at 10:24 am

Domonique Clemons
Clerk/Register

Linda B. Kossak
Secretary of the Genesee County Board of
County Road Commissioners
lbk – 4/16/2024