



GCRC Board Meeting Minutes for Tuesday, June 18, 2024

Genesee County Road Commission

211 W. Oakley Street

Flint, MI 48503

CALL TO ORDER

Chairperson Elkins called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held at the Willard P. Harris Auditorium, Genesee County Administration Building – Third Floor, 1101 Beach Street, Flint, MI 48502.

ROLL CALL

Present: Timothy Elkins, Chairperson
Cathy Lane, Vice Chairperson
Reggie Smith, Commissioner
Joe Massey, Commissioner
Chris Gehringer, Commissioner

Others Present: Eric Johnston; Alex Patsy; Michael Lewis; Kylie Dontje; Kendra Love-Brezzell (GCRC Staff), Attorney William Henn; Ruby Ivory (Genesee County resident); Linda Kossak - Secretary of the Board.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Elkins

APPROVAL OF AGENDA

June 18, 2024, Agenda - Motion by Mr. Gehringer, seconded by Mr. Massey, to approve the agenda for June 18, 2024.

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins

No: None

Absent: None

MOTION CARRIED.

APPROVAL OF MINUTES

June 4, 2024, Board Meeting Minutes - Motion by Ms. Lane, seconded by Mr. Massey, to approve the June 04, 2024, Board Meeting Minutes.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Lane, Elkins

No: None

Absent: None

MOTION CARRIED.

June 4, 2024, Special Board Meeting Minutes - Motion by Mr. Smith, seconded by Mr. Gehringer, to approve the June 4, 2024, Special Board Meeting Minutes.

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith

No: None

Absent: None

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS & INFORMATION

Thursday, July 4 and Friday, July 5, 2024

GCRC closed (non-essential operations) in observance of the 4th of July holiday

Tuesday, July 9, 2024

10:00 am - Board Meeting

PUBLIC ADDRESS THE BOARD

Ms. Ruby Ivory, 1037 Tahoe Trail, Flint Township, addressed the Board regarding her mailbox.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF COMMISSIONERS' DECISION

DISCUSSION

Selection of Consultant for Design Services, Fiscal Year 2023/2024 Federal/State/Local Funded Road Design Projects, Genesee County – Motion by Mr. Gehringer, seconded by Mr. Massey, to approve assignment of the listed consultants in ‘Group A’ category to prepare construction plans for the proposed Fiscal Year 2023/2024 Funded Road Design Projects and further, authorize the Chairperson to sign the consultant agreements on behalf of the Board of County Road Commissioners when returned. (Copy filed with official minutes.)

During discussion, a board member asked when these safety projects must be submitted for consideration. Staff replied they must be submitted by late February or early March every year for consideration. Staff added the design fee for these projects will be budgeted in Fiscal Year 2023/2024 and construction fees will be included in the Fiscal Year 2024/2025 budget.

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer

No: None

Absent None

MOTION CARRIED.

Genesee County Road Commission Permit Agreement, Scottwood Avenue from Fenton Road Westerly to End, Flint Charter Township - Mailbox Policy - Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the Permit Agreement for the proposed roadway improvements to Scottwood Avenue from Fenton Road westerly to end, Flint Charter Township, and further authorize both the Chairperson and Vice Chairperson to sign on behalf of the Board of County Road Commissions. (Copy filed with official minutes.)

Staff commented that the memorandum has a numerical error. The memorandum shows the portion of GCRC Township Allocation Funds as \$68,000 and should be changed to \$86,000.

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey

No: None

Absent None

MOTION CARRIED.

Ratification of Voucher Nos. 41045, 41046 and 41047 - Motion by Ms. Lane, seconded by Mr. Massey, to ratify the following vouchers totaling \$2,565,991.62. (Copies filed with official minutes.)

Voucher #41045 - Accounts Payable Vendor Payments in the amount of \$751,050.46

Voucher #41046 – Pay Ending May 31, 2024, in the amount of \$577,563.07

Voucher #41047 – Accounts Payable Vendor Payments in the amount of \$1,237,378.09

During discussion, a board member asked if we will be seeing year to date budget reports. Chairperson Elkins replied that the Finance Director will be providing quarterly reports to the Board on a regular basis.

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent None

MOTION CARRIED.

Cost Agreement for T-407 Solar Powered Rectangular Rapid Flashing Beacon (RRFB) Sign Assembly for Non-Motorized Multi-Use Pathway at Genesee Road just north of Stanley Road, Section 11, Genesee Township Beacon – Motion by Mr. Gehringer, seconded by Ms. Lane, authorize the Managing Director to sign the Cost Agreement to T-407 Solar Powered Rectangular Rapid Flashing Beacon (RRFB) Sign Assembly for Non-Motorized Multi-Use Pathway at Genesee Road just north of Stanley Road, Section 11, Genesee Township. Genesee County Parks & Recreation Commission will pay 100% for the installation & replacement costs and GCRC will pay 100% of the maintenance costs.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent None

MOTION CARRIED.

CONSENT

Cost Agreements for Flashing Beacon Addition, T400, T401, T-402, T-403, T-403 and T-404 - Motion by Ms. Lane, seconded by Mr. Gehringer, to authorize the Managing Director to sign the cost agreements for solar powered flashing beacon lights at the intersection’s listed below. Safety Funds have been awarded from the Michigan Department of Transportation to share these costs. (Copy filed with official minutes.)

- T-400 Ray Road and Seymour Road, Gaines Township
- T-401 Irish Road and Jordan Road, Atlas Township
- T-402 Coldwater Road and Deland Road, Flushing Township
- T-403 Reid Road and Sharp Road, Mundy Township
- T-404 Duffield Road and Wilson Road, Montrose Township

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent None

MOTION CARRIED.

Work Request for Roadside Ditching on Wiggins Road at Barnum Lake Drive, Fenton Township – Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the work request for roadside ditching on Wiggins Road at Barnum Lake Drive, Fenton Township with the funding as follows:

Fenton Township	\$16,803.88
GCRC	\$ <u>0.00</u>
Total Project Cost	\$16,803.88

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey

No: None

Absent None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

Deputy Managing Director Eric Johnston presented the Managing Director's report.

COMMISSIONERS' CONCERNS

Chairperson Elkins stated that the discussion items that were postponed at the last board meeting will be discussed at a workshop he would like to hold next week.

Juneteenth National Independence Day - Vice Chairperson Lane commented that Wednesday, June 19, 2024, is a federal holiday, Juneteenth day. She would like staff to acknowledge this important day to employees.

Birthday Cards – Vice Chairperson Lane stated she would like to recognize birthdays for the Board members and staff members by presenting cards and cookies to them.

ADJOURNMENT

Chairperson Elkins adjourned the meeting at 10:26 pm

DOMONIQUE CLEMONS

Clerk/Register

Linda B. Kossak
Secretary of the Board of the
Genesee County Board of Road Commissioners
June 18, 2024