



GCRC Board Meeting Minutes for Tuesday, August 20, 2024

Genesee County Road Commission

211 W. Oakley Street

Flint, MI 48503

CALL TO ORDER

Chairperson Elkins called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held at the Willard P. Harris Auditorium, Genesee County Administration Building – Third Floor, 1101 Beach Street, Flint, MI 48502.

ROLL CALL

Present: Timothy Elkins, Chairperson
Catherine Lane, Vice Chairperson
Reggie Smith, Commissioner
Joe Massey, Commissioner
Chris Gehringer, Commissioner

Others Present: Randy Dellaposta, Eric Johnston, Alex Patsy, Michael Lewis, Tracy Khan, Kendra Love-Brezzell (GCRC Staff), Attorney Andrew Cascini (Henn Lesperance PLC), Linda Kossak - Secretary of the Board.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Elkins

APPROVAL OF AGENDA

Chairperson Elkins requested the Wednesday, September 4 board meeting be canceled due to the holiday and lack of agenda items.

August 20, 2024, Agenda - Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the amended agenda (canceling the September 4 board meeting) for August 20, 2024.

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins

No: None

Absent: None

MOTION CARRIED.

APPROVAL OF MINUTES

August 6, 2024, Board Meeting Minutes - Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the August 6, 2024, Board Meeting Minutes.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Lane, Elkins

No: None

Absent: None

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS & INFORMATION

Wednesday, September 4, 2024,

10:00 am Board Meeting – Cancelled

Tuesday, September 17, 2024

9:00 am – Roads & Bridges Advisory Committee Meeting - County Administration Building

10:00 am – Board Meeting

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

BOARD OF COMMISSIONERS' DECISION

DISCUSSION

Fiscal Year 2025 Proposed Budget – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the placement of the proposed budget for Fiscal Year Ending September 30, 2025, on display for public viewing from August 26, 2024 to September 3, 2024 and further, approve placement of an advertisement in the Flint Journal on August 22, 2024 and August 25, 2024, notifying the public of the Budget Hearing on September 17, 2024. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent: None

MOTION CARRIED.

Fiscal Year 2024 Budget Amendments – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the budget amendments for fiscal year 2024. Funds are available in Department 20 Fiscal Year budget for the transfer of funds as follows:

Dept. 90 - Non-Departmental	\$ 250,000
Dept. 81 – Administration	\$ 50,000
Dept. 10 – Commissioners	\$ 10,000
Dept. 20 - Maintenance	\$(310,000)

(Copy filed with official minutes.)

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent: None

MOTION CARRIED.

MDOT Contract No. 24-5309 – Seymour Road Curve S. of Rolston Road for High Friction Surface Treatment in Argentine Township – Motion by Mr. Gehringer, seconded by Ms. Lane, to approve MDOT Contract 24-5309 for the high friction surface treatment in Argentine Township on Seymour Road south of the curve in Argentine Township and further, directs two board members to sign the contract for and on behalf of the Board of County Road Commissioners. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent: None

MOTION CARRIED.

Approval of Consultant for Construction Inspection, Pinnacle Shores Subdivision Rehabilitation, Fenton Township – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the issuance of a blanket Purchase Order to Rowe PSC for construction inspection in an amount of \$33,077.70 for the Pinnacle Shores Subdivision Rehabilitation project. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent: None

MOTION CARRIED.

Issuance of a Purchase Order for the GCRC Linden Garage Parking Lot Resurfacing, Linden, MI - Motion by Ms. Lane, seconded by Mr. Smith, approve the issuance of a Purchase Order to Ace-Saginaw Paving Company in the amount of \$71,499, for providing construction services to perform the necessary repairs to the parking lot of the Linden District Garage. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent None

MOTION CARRIED.

Approval of Contractor for Catch Basin Rehabilitation, Hills of Kings Pointe Roadway Rehabilitation – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve issuance of a blanket Purchase Order to Havener Tech for Catch Basin Rehabilitation in an amount off \$40,000 for the Hills of Kings Pointe Roadway Rehabilitation project. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent None

MOTION CARRIED.

Amendment to Purchase Order #86395 to MEI for Elevator Repair – Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the amendment to Purchase Order #86395 issued to MEI Total Elevator Solutions reflecting an increase of \$15,000 raising the total amount to \$30,000. Funds are available in the 2023/2024 Fiscal Year Contracted Services account. (Copy filed with official minutes.)

During discussion, the Board asked why the elevator was out of service for an extended period. Staff answered that the fix has been rectified and added this is an aging elevator and the problem had to be troubleshooted.

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey
No: None
Absent None

MOTION CARRIED.

Issuance of a Purchase Order to Flint New Holland to Purchase a Kubota Tractor w/Mower and Snow Blower – Motion by Ms. Lane, seconded by Mr. Smith, to approve the issuance of a Purchase Order to Flint New Holland to purchase a F3710 Tractor with Mower and snowblower in an amount of \$40,311.52. Funds are budgeted in Department 30, 2023-2024 Fiscal Year Capital Outlay Road Equipment line item. (Copy filed with official minutes.)

Kubota F Series F3710 Tractor w/mower and snow blower

- Diesel Engine Model Kubota V1505-CR-TE5-F1
- 60 » Mower Deck for F Serie Tractor RCK60P-F39-60”
- 50” Two-Stage Snowblower F5220B
- Hard Cab for New F-Series

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent None

MOTION CARRIED.

Issuance of a Purchase Order to Frost Solutions for 2nd Year Lease Payment for Equipment Monitoring Weather Conditions – Motion by Ms. Lane, seconded by Mr. Smith, to approve the issuance of a Purchase Order to Frost Solutions in an amount of \$27,500 for the 2nd year lease payment for equipment monitoring weather conditions. Funds are budgeted in the 2024-2025 Fiscal Year Contracted Services account. (Copy filed with official minutes.)

During the discussion, a board member asked if this is a computerized device. Staff answered yes, it measures the air and road temperature to see if it has reached the freezing point and is utilized by the supervisors.

Annual Subscription 10 @ \$2,775.00 each - \$27,550.00

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent None

MOTION CARRIED.

Issuance of Purchase Orders for annual lease payments – Motion by Ms. Lane, seconded by Mr. Massey, to approve the issuance of Purchase Orders for annual equipment lease payments. Funds will be budgeted in Department 30, 2024-2025 Fiscal Year Capital Outlay – Road Equipment Account. (Copy filed with official minutes.)

Contractors Finance Corp.	GradallXL4100 Series V	\$68,209.00
Contractors Finance Corp.	GradallXL4100 Series V	\$69,463.25
Contractors Finance Corp.	GradallXL4100 Series V	\$69,463.25
Caterpillar Financial	Cat Wheel Loader 926M	\$25,319.58
Caterpillar Financial	Cat Wheel Loader 926M	\$23,569.93
Caterpillar Financial	Cat Wheel Loader 926M	\$41,793.96
Deere Credit Inc.	JD Grader 870G	\$52,451.83
Deere Credit Inc.	JD Wheel Loader 524LXT	\$21,325.93

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent None

MOTION CARRIED.

Extension of Unit Bid Prices and Issuance of Purchase Orders for Materials & Services for Fleet Maintenance & Facilities Department - Motion by Ms. Lane, seconded by Mr. Smith, to approve the extension of unit bid prices and the issuance of Purchase Orders for materials and services on an as needed basis for the Fleet Maintenance & Facilities Department. Funds are available in Department 30, Fiscal Year 2024-2025 Materials & Contracted Services account. (Copy filed with official minutes.)

Exotic Automation for Parker Hydraulic Hose & Fittings	\$ 45,000
Jensen Bridge & Supply for Drainage Pipe	\$250,000
Pomp’s Tire for Wheels & Tires	\$ 50,000
J. Ranck Electric for Traffic Signal Cable	\$ 20,000
MD Solutions for Steel Posts for Signs and Delineators	\$ 70,000
Republic Services for Rental of Dumpsters	\$ 40,000

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
 No: None
 Absent None

MOTION CARRIED.

Issuance of a Purchase Order to AIS Construction Equipment for two (2) Gradall Tree Limb Shears – Motion by Ms. Lane, seconded by Mr. Smith, to approve the issuance of a Purchase Order to AIS Construction Equipment for two (2) Gradall Tree Limb Shears in an amount of \$47,382.00. Funds are available in Department 30, 2023-2024 Fiscal Year Capital Outlay Road Equipment line item. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey
 No: None
 Absent None

MOTION CARRIED.

Issuance of a Blanket Purchase Order for Maintenance, Repair and Operations (MRO) Contracts – Motion by Mr. Massey, seconded by Mr. Gehringer, to approve the issuance of blanket Purchase Orders for MRO items to be ordered on an as needed basis. Funds are available in Department 30 for the Fiscal Year 2023-2024 in the Materials and Contracted Services accounts. (Copy filed with official minutes.)

W.W. Grainger for Facilities	\$100,000
MSC Industrial	\$ 20,000
Fastenal	\$ 20,000

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
 No: None
 Absent None

MOTION CARRIED.

Issuance of a Purchase Order to Todd Wenzel Buick GMC for one (1) 2024 GMC Yukon 1500 – Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the issuance of a Purchase Order to Todd Wenzel Buick GMC for one (1) 2024 GMC Yukon 1500 in the amount of \$67,103.00. Funds are budgeted in Department 30, Fiscal Year 2023-2024 Capital Outlay Road Equipment account. (Copy filed with official minutes.)

During the discussion, a board member asked if this is a heavy-duty vehicle. Staff answered that this is a 4 x 4 Utility Vehicle.

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent None

MOTION CARRIED.

Issuance of Blanket Purchase Orders for parts and services for the Fleet Maintenance & Facilities Department - Motion by Ms. Lane, seconded by Mr. Smith, to approve the issuance of blanket Purchase Orders for parts and/or services for the Fleet Maintenance & Facilities Department. Funds will be available in Department 30, Fiscal Year 2024/2025 in the Materials and Contracted Services account. (Copy filed with official minutes.)

AIS	Gradall Products	\$150,000
Michigan CAT	CAT Parts	\$ 60,000
Michigan CAT	HD Equipment Repair Service & Parts	\$250,000
Versalift Midwest	Cannon Aerial Trucks Parts/Service	\$ 50,000
Bell Equipment	HD Equipment Repair/Service/Parts	\$ 20,000
SnoDepot	Oil Pans, Air Tanks, Trans Coolers	\$ 20,000
Yunex	Eagle Brand Traffic Signal Parts	\$ 25,000
Truck & Trailer	Monroe Parts	\$170,000
Jack Doheny	HD Equipment Repair/Parts/Service	\$ 40,000

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent None

MOTION CARRIED.

Issuance of Renewal Purchase Orders for Fleet Maintenance & Facilities Department Materials and Services – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the renewal Purchase Orders for material and services for the Fleet Maintenance & Facilities Department. Funds are available in Department 30, Fiscal Year 2027/2025 in the Materials & Contracted Services account. (Copy filed with official minutes.)

Valk Manufacturing	Grader Blader	\$ 25,000
Michigan CAT	Grader Blades	\$ 40,000
D&K Truck	Brake Parts	\$ 60,000
Traction HD	Brake Parts	\$ 30,000
Flint New Holland	Tiger/New Holland Parts	\$100,000
Cummins	Fleetguard Filters	\$ 50,000
Truck & Trailer	Double Ear Wing Plows	\$ 30,000
Valk Manufacturing	Double Ear Wing Plows	\$ 25,000
Cintas Corporation	Uniforms, Mats/Mopheads	\$ 30,000
Premier Cleaning Services	Janitorial Cleaning Svcs.	\$ 85,000
Pomp’s Tire Service	Tires	\$ 95,000
Jerry’s Tires	Tires	\$ 15,000
Marathon Flint Oil Co.	Gasoline & Diesel Fuel	\$955,000

Winter Equipment Tool Grading Tips \$ 75,000

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane
 No: None
 Absent None

MOTION CARRIED.

Issuance of a Purchase Order and Authorization of Service Agreement for Samsara AVL and Asset Monitoring Solution – Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the Issuance of a Purchase Order to Samsara in the amount of \$99,140 for monitoring during the 2024/2025 Fiscal Year for AVL (Automatic Vehicle Location) and further, approve and authorize the Director of Fleet Maintenance & Facilities to sign the Software As A Service (SAAS) Agreement with Samsara for three (3) years with a two (2) year renewal option. Funds are available in Department 30, Fiscal Year 2024/2025 Capital Outlay and Contracted Services Account. (Copy filed with official minutes.)

During the discussion, a board member asked who will install these devices. Staff answered the GCRC mechanics will install these before winter maintenance season.

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
 No: None
 Absent None

MOTION CARRIED.

Issuance of Blanket Purchase Orders for Materials and Services for the Maintenance Department – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the issuance of Blanket Purchase Orders for Materials and Services on an as needed basis for the Maintenance Department. Funds will be budgeted in Department 20, Fiscal Year 2024/2025 Materials & Contracted Services account. (Copy filed with official minutes.)

Stoneco	Limestone	\$2,000,000
Ace-Saginaw Paving	Hot Mix Asphalt	\$3,000,000
Great Lakes Chloride	Calcium Chloride	\$1,550,000
Michigan Paving & Materials	Asphalt Emulsion/Fog Seal	\$ 700,000
Mark Martin & Sons	Snow/Ice Control Abrasives	\$ 30,000
Michigan Chloride Sales	Calcium Chloride Prewetting	\$ 35,000
Great Lakes Chloride	Calcium Chloride Prewetting	\$ 35,000
K-Tech Specialty Coating	Calcium Chloride Prewetting	\$ 30,000
S&N Hydroseeding	Hydroseeding	\$ 100,000
Ronald’s Tree Service	Tree Removal	\$ 250,000
Shaw Contracting	Roto Milling	\$ 50,000
SCA of Michigan	Street Sweeping	\$ 250,000
United Rental	Equipment Rental	\$ 25,000
Alta Equipment	Equipment Rental	\$ 25,000

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer

No: None
Absent None

MOTION CARRIED.

Ratification of Voucher Nos. 41059, 41060, 41061, 41062, and 41063 - Motion by Ms. Lane, seconded by Mr. Smith, to ratify the following vouchers totaling \$3,161,169.25. (Copies filed with official minutes.)

Voucher #41059 – Pay Ending 7/26/2024 - \$639,293.57

Voucher #41060 – Accounts Payable Contractor Payments - \$313,139.39

Voucher #41061 – Accounts Payable Vendor Payments - \$613,604.94

Voucher #41062 – Accounts Payable Contractor Payments - \$287,459.13.

Voucher \$41063 – Accounts Payable Vendor Payments - \$1,307,672.22

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent None

MOTION CARRIED.

CONSENT

None.

MANAGING DIRECTOR REPORT

- Chip Seal project – We have 40 lane miles of chip seal left to complete, weather permitting.
- GCRC Annual Safety Day Training at Genesys Banquet Center. Tall Cop will be speaking on the current drug trends.
- 2023 OPEB Account actual rate of return for 2023 was 11.64%.

COMMISSIONERS' CONCERNS

Chairperson Elkins reminded the Board Members that the Managing Director evaluations are due by the end of the second week in September. Please fill out the evaluation, meet with the Managing Director and turn it into the Chairperson.

Commissioner Smith wished everyone a safe holiday, which was echoed by Commissioner Lane, Massey, Elkins and Gehringer.

ADJOURNMENT

Chairperson Elkins adjourned the meeting at 10:47 am

DOMONIQUE CLEMONS

Clerk/Register

Linda B. Kossak

Secretary of the Board of the Genesee

County Board of Road Commissioners

August 20, 2024