



GCRC Board Meeting Minutes for Tuesday, September 17, 2024

Genesee County Road Commission

211 W. Oakley Street

Flint, MI 48503

CALL TO ORDER

Chairperson Elkins called the meeting of the Genesee County Board of Road Commissioners to order at 10:13 a.m. The meeting was held at the Willard P. Harris Auditorium, Genesee County Administration Building – Third Floor, 1101 Beach Street, Flint, MI 48502.

ROLL CALL

Present: Timothy Elkins, Chairperson
Catherine Lane, Vice Chairperson
Reggie Smith, Commissioner
Joe Massey, Commissioner
Chris Gehringer, Commissioner

Others Present: Randy Dellaposta, Eric Johnston, Alex Patsy, Michael Lewis, Tracy Khan, Kendra Love-Brezzell (GCRC Staff), Bruce Kimosh, Mark Corcoran (Genesee County residents), Attorney William Henn (Henn Lesperance PLC), Linda Kossak - Secretary of the Board.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Elkins

APPROVAL OF AGENDA

September 17, 2024, Agenda - Motion by Mr. Smith, seconded by Ms. Lane, to approve the amended agenda with the addition of Discussion Items IX - A21 – Managing Director Evaluation and A22 - Managing Director Wage Increase.

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer

No: None

Absent: None

MOTION CARRIED.

APPROVAL OF MINUTES

August 13, 2024 - Special Board Meeting Minutes - Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the August 13, 2024, Special Board Meeting Minutes.

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins

No: None

Absent: None

MOTION CARRIED.

August 13, 2024 – Commissioner’s Budget Workshop - Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the August 13, 2024, Commissioner’s Budget Workshop Minutes.

During discussion, a board member asked for a wordage change be made to the minutes to clarify what was being said. “Mr. Dellaposta added that the Metro District garage project was ~~completed~~ funded without taking out a bond and the project is almost completed”.

Secretary’s Note: The approved minutes included the change suggested by the Board member.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane

No: None

Absent: None

MOTION CARRIED.

August 20, 2024 – Board Meeting - Motion by Ms. Lane, seconded by Mr. Smith, to approve the August 20, 2024, Board Meeting Minutes.

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith

No: None

Absent: None

MOTION CARRIED.

Chairperson Elkins proposed the Board cancel the October 1, 2024, meeting due to a lack of agenda items.

Motion by Ms. Lane, seconded by Mr. Gehringer, to cancel the Tuesday, October 1, 2024, Board Meeting.

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith

No: None

Absent: None

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS & INFORMATION

Tuesday, September 17, 2024

Public Hearing – FY 2025 Proposed Budget

Tuesday, October 1, 2024

10:00 am – Board Meeting – Cancelled

PUBLIC ADDRESS THE BOARD

1. Mr. Mark Corcoran, 6330 Tamara Dr., Genesee Township addressed the Board regarding drainage and his sump line on Tamara Dr., Genesee Township.
2. Mr. Bruce Kimosh, 6230 Tamara Dr., Genesee Township addressed the Board regarding drainage and his sump line on Tamara Dr., Genesee Township.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

None.

INFORMATION

None.

PUBLIC HEARING

Fiscal Year Ending September 30, 2025, Proposed Budget Public Hearing

At 10:32 am, Chairperson Elkins opened the public hearing. The purpose of the public hearing is to hear comments or answer questions regarding the Genesee County Road Commission Proposed Budget for Fiscal Year ending September 30, 2025.

Receiving no comments or questions from the public, Chairperson Elkins closed the public hearing at 10:33 am.

BOARD OF COMMISSIONERS' DECISION

DISCUSSION

Fiscal Year 2025 Proposed Budget – Motion by Ms. Lane, seconded by Mr. Gehringer, to adopt the Proposed Budget for Fiscal Year Ending September 30, 2025, with revenue and expenditures totaling \$85,131,412. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey

No: None

Absent: None

MOTION CARRIED.

Administrative Services Contract BCBS of Michigan – Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the Blue Cross Blue Shield quarterly settlement report for March 2024 to May 2024, and further, ratify the action taken by the Managing Director, approving the wire transfer of \$223,269 due to Blue Cross Blue Shield of Michigan on September 1 and

authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan in the amount of \$223,269 each, prior to the first day of October and November 2024.

(Copy filed with official minutes.)

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer

No: None

Absent None

MOTION CARRIED.

Issuance of a Purchase Order to Wiresoft Canada for Item #335 – Microsoft SQL Server – Motion by Ms. Lane, seconded by Mr. Massey, to approve the issuance of a Purchase Order to Wiresoft Canada for Item #335 – Microsoft SQL Server in the amount of \$15,580.93. Funds are budgeted in the 2023/2024 Administration Department (81) Capital Outlay account. (Copy filed with official minutes.)

Staff commented that this is an upgrade for the existing system.

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins,

No: None

Absent None

MOTION CARRIED.

Issuance of Blanket Purchase Orders for Item #6D Crushed Concrete and Item #8B High Performance Pavement Repair – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the issuance of blanket Purchase Orders for Item #6D Crushed Concrete and Item #8B High Performance Pavement Repair. Funds are budgeted in Department 20, Fiscal Year 2024/2025. (Copy filed with official minutes.)

- Zito Construction Item #6D -Crushed Concrete on an as needed basis in the amount of \$25,000.
- Ajax Paving Industries for Item #8B UPM Pavement Repair Material on an as needed basis in the amount of \$40,000.

Staff commented that this is a high-performance patch material.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane

No: None

Absent None

MOTION CARRIED.

Extension of Unit Bid Prices and the Issuance of Purchase Orders for Item Nos. 98, 126, 14 – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the extension of the unit bid prices and the issuance of Purchase Orders to the following companies for services on an as needed basis. Funds are budgeted in the 2024/2025 Fiscal Year, Contracted Services Account. (Copy filed with official minutes.)

- Item #98 - Nationwide Construction Group, Placement and Repair (MDOT) in the amount of \$650,000.
- Item #126 – Respectful Removal for Carcass Removal in the amount of \$150,000.
- Item #14 – M&M Pavement Marking for Pavement Marking in the amount of \$500,000.

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
 No: None
 Absent None

MOTION CARRIED.

Issuance of a Purchase Order for Construction Services for repairs to fix a sink hole at 6087 Irish Road, Richfield, MI – Motion by Ms. Lane, seconded by Gehringer, to approve the issuance of a Purchase Order to Diamond Excavating LLC, in the amount of \$30,320.00 for providing construction services in effort to perform the necessary repairs to fix a sink hole located at 6087 Irish Road, Richfield, MI. (Copy filed with official minutes.)

During discussion, a board member asked why this would not be handled as an emergency. Staff stated that our Maintenance Department made a temporary repair until a contractor could be obtained to fix the sink hole permanently.

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey
 No: None
 Absent None

MOTION CARRIED.

Contract Extension for Bridge Inspection Services, Fiscal Year 2024-2025 - Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the issuance of a Purchase Order to Rowe Professional Services for performing bridge inspections in Fiscal Year 2024/2025 for county at large in an amount not to exceed \$43,280.00. Funds are budgeted in Department 15 in Fiscal Year 2024/2025 to cover the costs of the upcoming fiscal year’s bridge inspection. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
 No: None
 Absent None

MOTION CARRIED.

Bristol Road Emergency Watermain Repair, Flint Township – Motion by Ms. Lane, seconded by Mr. Massey, to approve the reimbursement of SRE Enterprises and Countywide Asphalt & Paving in the amount of \$43,450.00 for services rendered. The GCDC Water & Waste Division performed emergency watermain repairs, the GCRC directed the GCDC WWS to perform additional drainage repairs immediately adjacent and in conjunction with the pavement repair area. The GCRC agreed to reimburse the GCDC WWS contractor for the additional work. (Copy filed with official minutes.)

SRE Enterprises (Removals, Concrete Repairs)	\$36,000.00
Countywide Asphalt & Paving (HMA Paving)	<u>\$ 7,450.00</u>

Total Reimbursement

\$43,450.00

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins

No: None

Absent None

MOTION CARRIED.

Issuance of a Purchase Order to Rhythm Engineering for Pierson Road and Holly Road Corridors Timing Update – Motion by Mr. Massey, seconded by Ms. Lane, to approve the issuance of a Purchase Order to Rhythm Engineering in the amount of \$24,000 for Pierson Road and Holly Road Corridors Timing Update. Funds are budgeted in the 2024/2025 Department 15 Contracted Services Account. (Copy filed with official minutes.)

During discussion, a board member asked why we use this company. Staff stated that Rhythm Engineering is part of the software team.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane

No: None

Absent None

MOTION CARRIED.

Issuance of Blanket Purchase Orders for Materials and Services for the Fleet Maintenance and Facilities Department for Item Nos. 1, 16E, 17, 28, 59, 71, 91, 112, 216, 226, 227, 257 and 334 - Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the issuance of Blanket Purchase Orders for Items Nos. 1, 16E, 17, 28, 59, 71, 91, 112, 216, 226, 227, 257 and 334 for the Fleet Maintenance and Equipment Department for material and services on an as needed basis. (Copy filed with official minutes.)

- Item #1 Action Traffic for Galvanized Steel Beam Guardrail & Posts in the amount of \$60,000.00
- Item #16E Winter Equipment for Carbide Cutting Edge Blades in the amount of \$60,000.00
- Item #17 Jam Best One for Tire Recapping in the amount of \$70,000.00
- Item #28 Birks Works for Transportation & Disposal of Non-Hazardous Materials for \$50,000.00
- Item #59 Terminal Supply for Truck Lighting Parts in the amount of \$20,000.00
- Item #59 Truck & Trailer Specialties for Truck Lighting Parts in the amount of \$15,000.00
- Item #71 Unifirst for Janitorial Consumables Products in the amount of \$40,000.00
- Item #91 C&S Motors for Navistar International Parts & Service in the amount of \$60,000.00
- Item #112 C&S Motors for HD Equipment Parts & Service in the amount of \$300,000.00
- Item #112 Huston for HD Equipment Parts & Service in the amount of \$75,000.00
- Item #112 Cummins for HD Equipment Parts & Service in the amount of \$75,000.00
- Item #112 Versalift Midwest for HD Equipment Parts & Service in the amount of \$50,000.00
- Item #112 Patriot Industrial for HD Equipment Parts & Service in the amount of \$10,000.00
- Item #216 Global Environmental for Storm Water Management in the amount of \$25,000.00
- Item #226 Hutson for John Deere Parts & Service in the amount of \$40,000.00
- Item #227 Patriot Industrial for Lt / Med Duty Equipment Parts & Service in the amount of \$10,000.00
- Item #227 Randy Wise for Lt / Med Duty Equipment Parts & Service in the amount of \$20,000.00
- Item #227 LaFontaine Ford for Lt / Med Duty Equipment Parts & Service in the amount of \$20,000.00
- Item #227 Versalift Midwest for Lt / Med Duty Equipment Parts & Service in the amount of \$10,000.00
- Item #227 Bob Maxey for Lt / Med Duty Equipment Parts & Service in the amount of \$10,000.00
- Item #257 Flint New Holland for Tiger / New Holland Parts & Service in the amount of \$40,000.00
- Item #334 Wear Parts & Equipment for Grader Scarifier Board System in the amount of \$15,000.00

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent None

MOTION CARRIED.

Issuance of Blanket Purchase Orders for Lubricants and Antifreeze – Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the issuance of a Blanket Purchase Orders for Lubricants and Antifreeze on an as needed basis:

- Lyden Oil in the amount of \$40,000 (upon approval of their EEOP).
- Rowley’s Wholesale in the amount of \$40,000

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey
No: None
Absent None

MOTION CARRIED.

Issuance of a Purchase Order to purchase five (5) 2026 Western Star 49X Vehicles – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the issuance of a Purchase Order to D&K Freightliner to purchase five (5) 2026 Western Star 49X chassis in the amount of \$850,150.00. The delivery of the trucks is estimated to be October 1, 2025. Funds will be budgeted in Department 30, 2025-2026 Fiscal Year Capital Outlay – Road Equipment account. (Copy filed with official minutes.)

During the discussion a board member asked if this is a good time to buy this equipment. Staff answered that these won’t be delivered until a year from now (October 1, 2025) and, as an organization, we must continually upgrade equipment to keep the fleet in working order.

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
No: None
Absent None

MOTION CARRIED.

Issuance of a Purchase Order to Upfit five (5) Western Star 49X Vehicles – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the issuance of a Purchase Order to Truck & Trailer Specialties to upfit five (5) 2026 Western Star 49x trucks with rebuild 14 ft Radius Dump Spreader bodies in the amount of \$806,125.00. Delivery is estimated to be after October 1, 2025. Funds will be budgeted in Department 30, 2024-2025 Fiscal Year Capital Outlay – Road Equipment account. (Copy filed with official minutes.)

During discussion, a board member asked how we determine the color of the vehicles we order. Managing Director Dellaposta commented that our Western Stars will be white, due to the lower cost compared to the wheatland yellow color. Mr. Dellaposta added that his vehicle is black, simply because we bought a black GMC Yukon that was in stock at the dealership.

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None

Absent None

MOTION CARRIED.

Issuance of a Purchase Order to D&K Truck Company – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the issuance of a Purchase Order to D&K Truck Company in the amount of \$60,000 for Western Star Repair Services & Parts on an as needed basis. Funds are budgeted in Department 30, Fiscal Year 2024-2025 Materials & Contracted Services accounts. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane

No: None

Absent None

MOTION CARRIED.

Issuance of a Blanket Purchase Order for Traffic Equipment for the Fleet Maintenance Department – Motion by Ms. Lane, seconded by Mr. Smith, to approve the issuance of a Blanket Purchase Order for traffic equipment to be ordered on an as needed basis to Carrier & Gable in the amount of \$500,000. Funds are available in Department 30, Fiscal Year 2024-2025 Materials account. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith

No: None

Absent None

MOTION CARRIED.

Ratification of Voucher Nos. 41065, 41066, and 41067 - Motion by Ms. Lane, seconded by Mr. Gehringer, to ratify the following vouchers totaling \$1,974,143.11. (Copies filed with official minutes.)

Voucher #41065 – Accounts Payable Vendor Payments - \$464,237.04

Voucher #41066 – Accounts Payable Vendor Payments - \$908,227.46

Voucher #41067 – Pay Ending 8/23/2024 - \$601,678.61

VOTE ON MOTION

Yes: Gehringer, Elkins, Lane, Smith, Massey,

No: None

Absent None

MOTION CARRIED.

Ratification of Issuance of Purchase Order for Emergency Water Main Repair for the Linden Garage - Motion by Ms. Lane, seconded by Mr. Smith, to ratify the actions of the Managing Director approving the issuance of a Purchase Order for emergency water main repair at the Linden district garage to Diamond Excavating in the amount of \$23,976.30. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer

No: None

Absent None

MOTION CARRIED.

Fiscal Year 2024 Budget Amendments – Motion by Mr. Gehringer, seconded by Ms. Lane, to approve the budget amendments. Funding will come from Fiscal Year 2024 expected fund balance to transfer \$750,000 to Department 30 Fleet Maintenance and Facilities. (Copy filed with official minutes.)

Department 30 – Fleet Maintenance & Facilities	\$ 750,000
Fiscal Year 2024 Expected Fund Balance	<u>\$ (750,000)</u>

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent None

MOTION CARRIED.

Issuance of a Blanket Purchase Order for Recycling Blanks and Traffic Signs – Motion by Ms. Lane, seconded by Mr. Gehringer, to approve the issuance of a Blanket Purchase Order to Michigan State Industries (MSI) in the amount of \$45,000 for recycling blanks and traffic signs. Funds are available in Department 30 for the Fiscal Year 2024/2025 in the materials account. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Gehringer, Elkins, Lane, Smith
No: None
Absent None

MOTION CARRIED.

Issuance of a Blanket Purchase Order for Disposal of Trash – Motion by Ms. Lane, seconded by Mr. Smith, to approve the issuance of a Blanket Purchase Order to Republic Services in the amount of \$40,000 for Disposal of Trash. Funds are available in Department 20, Fiscal Year 2024/2025 contracted services account. (Copy filed with official minutes.)

Staff commented that this is sweeping debris from our sweepers.

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent None

MOTION CARRIED.

Annual Managing Director Evaluations - Chairperson Elkins said that the Managing Director evaluations were completed by the Board members and the total final average score was 95.15% which placed him in the outstanding category. The Chairperson handed out the summary evaluation to the Board members.

During discussion, Commissioner Massey commented that the evaluation form needs to be updated. Chairperson Elkins agreed and added that we need to develop an improved evaluation form.

Managing Director Compensation – Motion by Ms. Lane, seconded by Mr. Smith, to increase the Managing Director’s salary by 4% based on his evaluation by the Board of County Road Commissioners.

Mr. Dellaposta commented that he is very compassionate about his job and wanted to thank his staff, employees and the board members for their dedication and hard work throughout the year.

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer, Elkins
No: None
Absent None

MOTION CARRIED.

CONSENT

Removal of Equipment from GCRC records that was sold on the Government Internet website – Motion by Ms. Lane, seconded by Mr. Smith, to authorize the following equipment that was offered and sold through GovDeals.com be removed from Genesee County Road Commission records. (Copy filed with official minutes.)

<u>EQUIPMENT #</u>	<u>DESCRIPTION</u>
#642	2013 GMC Sierra
#842	Road Watch attached to 642
#668	2019 GMC Sierra 1500
#868	Road Watch attached to 668
#2997	2007 New Holland TS100A
#1797	2007 Tiger TSR-60C Mower attached to 2997
#2994	2007 New Holland ST100A
#1794	2007 Tiger TSR-60C Mower attached to 2994
#2456	2008 New Holland T6010
#1756	2008 Tiger TRB-CHP attached to 2456
#4047	2012 International 7600SBA 6x4
#747	Road Watch attached to 4047
#7057	2014 Monroe V-Box salter attached to 4047
#2057	2014 Monroe Wetting System attached to 4047
#5047	2012 Monroe Wing Plow attached to 4047
#3270	1998 Monroe Scraper attached to 4047
#4051	2012 International 7600SBA 6x4
#751	Road Watch attached to 4051
#2051	2012 Monroe Wetting system attached to 4051
#3395	2001 Monroe Scraper attached to 4051
#5051	2012 Monroe Wing Plow attached to 4051
#7051	2012 Monroe V-Box salter attached to 4051
#4052	2013 International 7600SBA 6x4

#752	Road Watch attached to 4052
#7052	2012 Monroe V-box salter attached to 4052
#5052	2012 Monroe Wing Plow attached to 4052
#2052	2012 Monroe Wetting System attached to 4052
#6019	2007 Monroe Scraper attached to 4052
#4053	2013 International 7600SBA 6x4
#753	Road Watch attached to 4053
#7053	2012 Monroe V-box salter attached to 4053
#5053	2012 Monroe Wing Plow attached to 4053
#2053	2012 Monroe Wetting System attached
#3387	2002 Monroe Scraper attached to 4053
#1821	96' Interstate Flatbed Trailer

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane
 No: None
 Absent None

MOTION CARRIED.

GCRC Equipment to be Auctioned on the Government Internet Auction website, (GovDeals.com) Equipment Item Nos. 2942, 2943 and 1742EQ – Motion by Ms. Lane, seconded by Mr. Massey, to authorize the following equipment be auctioned on the Government Internet Auction website as conveyed in the board approved GCRC Disposal of Surplus Equipment and Personal Property Policy. (Copy filed with official minutes.)

<u>Equipment#/Asset Tag</u>	<u>Description</u>
#2942	2004 New Holland Commercial Tractor
#2943	Attached to #2942 – 2004 New Holland Snow blower
#1742EQ	Attached to 2942 – 2004 60” Commercial Mower

VOTE ON MOTION

Yes: Elkins, Lane, Smith, Massey, Gehringer
 No: None
 Absent None

MOTION CARRIED.

MANAGING DIRECTOR REPORT

- BoardEffect Training Workshop for the Commissioners - October 15, 2024, after the Board Meeting
- Docuware Scanning in Finance
- Lapeer Road/Oak Road Roundabout is open to traffic
- Payroll Accountant will be starting September 30, 2024
- OPEB Evaluation
- All Chip Seal projects have been completed.

COMMISSIONERS' CONCERNS

Chairperson Elkins distributed the Fiscal Year 2023/2024 budget quarterly updates from the Finance Director to the board members

Commissioner Massey asked when the last time was the Board Members received an increase. Chairperson Elkins stated May 21, 2019, the board received an increase but noted that the County Board must approve any increase to this board and added if the members are interested, we can place something on a future agenda.

Commissioner Smith thanked the Managing Director for providing the weekly Metro District updates to the Board. Managing Director Dellaposta said we will have a ribbon cutting ceremony at the Metro District in late October or early November.

ADJOURNMENT

Chairperson Elkins adjourned the meeting at 11:50 am.

DOMONIQUE CLEMONS

Clerk/Register

Linda B. Kossak
Secretary of the Board of the Genesee
County Board of Road Commissioners
September 17, 2024