



GCRC Board Meeting Minutes for Tuesday, November 5, 2024

Genesee County Road Commission

211 W. Oakley Street

Flint, MI 48503

CALL TO ORDER

Vice Chairperson Lane called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held at the Genesee County Administration Building, Willard P. Harris Auditorium, 1101 Beach St., Third Floor, Flint, MI 48502.

ROLL CALL

Present: Catherine Lane, Vice Chairperson
Reggie Smith, Commissioner
Joe Massey, Commissioner
Chris Gehringer, Commissioner

Absent: Timothy Elkins, Chairperson (excused)

Others Present: Randy Dellaposta, Eric Johnston, Alex Patsy, Tracy Khan, Kendra Love-Brezzell, Kylie Dontje, Mike Lewis (GCRC Staff), Attorney William Henn (Henn Lesperance PLC), Linda Kossak - Secretary of the Board.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chairperson Lane

APPROVAL OF AGENDA

November 5, 2024 Agenda - Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the agenda for November 5, 2024.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Lane

No: None

Absent: Elkins

MOTION CARRIED.

APPROVAL OF MINUTES

October 15, 2024 – Board Meeting - Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the October 15, 2024, Board Meeting Minutes.

VOTE ON MOTION

Yes: Massey, Gehringer, Lane, Smith
No: None
Absent: Elkins

MOTION CARRIED.

October 15, 2024 – Training Workshop Minutes - Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the October 15, 2024, Training Workshop Minutes.

VOTE ON MOTION

Yes: Massey, Gehringer, Lane, Smith
No: None
Absent: Elkins

MOTION CARRIED.

MEETINGS, HEARINGS, PRESENTATIONS & INFORMATION

Monday, November 11, 2024

GCRC closed (non-essential operations) in observance of the Veteran’s Day holiday.

Tuesday, November 19, 2024

9:00 am – Roads & Bridges Advisory Committee Meeting

10:00 am – Board Meeting

Vice Chairperson Lane commented that the November 19, 2024, meetings may have to be changed but she will inform the board members and staff as soon as possible.

PUBLIC ADDRESS THE BOARD

None.

CORRESPONDENCE

INCOMING

None.

OUTGOING

None.

INTERNAL

Advisement of Contract Termination to Lyden Oil Company for Lubricants and Antifreeze

On September 17, 2024, The Board of County Road Commissioners approved the issuance of a Purchase Order to Lyden Oil Company for Lubricants and Antifreeze. Within the bid documents it was noted that “the bid price shall include free unlimited oil analysis, including sampling bottles”. Lyden Oil Co. will only commit to five free oil samples per month with additional oil samples \$10 per kit plus shipping. Per our agreement, “the GCRC reserves the right to terminate the contract without penalty upon 30 days’ written notice due to poor performance or reasons deemed in the best interest of the GCRC”. It has been determined

that it is in the best interest of the GCRC to terminate the agreement with Lyden Oil Company and re-award the contract to a vendor that can supply unlimited oil analysis and sampling bottles. (Copy filed with official minutes.)

INFORMATION

Board Advisement “MDOT Crash – Not Accident” Information - The Michigan Department of Transportation shared information regarding the use of the term ‘crash versus accident’. Traffic crashes are usually fixable problems – they are not accidents. www.Michigan.gov/CrashNotAccident (Copy filed with official minutes.)

BOARD OF COMMISSIONERS' DECISION

DISCUSSION

Road Agreement for Hill Road Traffic Signal Upgrades for LaFontaine Way and Birch Drive Extension in Mundy Township – Motion by Mr. Smith, seconded by Mr. Gehringer, to approve and sign the Road Agreement with LAG Flint, LLC for the traffic signal improvements on Hill Road and Gateway Centre/LaFontaine Way T-326 and, Hill Road and Birch Drive, T-405 in Sections 2 and 11 of Mundy Township. LAG Flint, LLC agrees to pay 100% of the cost of the project with the funding as follows:

	<u>GCRC</u>	<u>LAG Flint, LLC</u>	<u>Total Cost</u>
T-326 Traffic Signal Upgrade	\$ 0	\$250,000	\$250,000
T-405 New Traffic Signal	\$ 0	\$200,000	\$200,000
GCRC Construction/Inspection & Administration Deposit from Costco Wholesale Corporation	\$ 0	\$ 52,000	\$ 52,000

(Copy filed with official minutes.)

VOTE ON MOTION

- Yes: Massey, Gehringer, Lane, Smith
- No: None
- Absent: Elkins

MOTION CARRIED.

Issuance of a Purchase Order for Sanitary Manhole Adjustment Repair – 9050 Holly Road SB Lane, between Interstate 75 and Cook Road, Grand Blanc Charter Township – Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the issuance of a Purchase Order to Kennedy Excavating LLC in the amount of \$37,643.00 for providing construction services to perform the sanitary sewer manhole adjustment. (Copy filed with official minutes.)

VOTE ON MOTION

- Yes: Gehringer, Lane, Smith, Massey
- No: None
- Absent: Elkins

MOTION CARRIED.

Amendment to Purchase Order #87336 for Emergency Manhole Repair at the Linden District Garage – Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the amendment to Purchase Order #87336 issued to Diamond Excavating, reflecting an increase of \$18,500, raising the total amount of the Purchase Order to \$47,997.00. Funds are available in Department 30 Fiscal Year 2024/2025 Contracted Services account. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Lane, Smith, Massey, Gehringer
No: None
Absent Elkins

MOTION CARRIED.

Issuance of a Purchase Order to KM International to Purchase a KMI Hot Patcher – Motion by Mr. Gehringer, seconded by Mr. Massey, to approve the issuance of a Purchase Order to KM International to purchase a KMI Hot Patcher in an amount of \$35,445.00. Funds are available in Department 30 Fiscal Year 2024-2025 Capital Outlay – Road Equipment account. (Copy filed with official minutes.)

During the discussion, board members asked for more information on the KMI Hot Patcher. Staff explained that it is an asphalt hot box on a trailer, which is pulled behind a truck. The hot patcher maintains hot mix asphalt at optimal temperatures making it easy to transport material from jobsite to jobsite. The heat is maintained by a butane heater/burner on the bottom base – keeping the mix at a constant temperature.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Lane
No: None
Absent Elkins

MOTION CARRIED.

Issuance of a Purchase Order for 12 monthly Payments to BCS Towers, Inc. for Digital Radio Services - Motion by Mr. Gehringer, seconded by Mr. Massey, to approve the issuance of a Purchase Order for 12 monthly payments to Blumerich Communications (BCS Towers, Inc.) in the amount not to exceed \$46,000 (\$3,811.50 monthly or \$45,738.00 annually). Funds are available in Department 30 - Fiscal Year 2024/2025 Contracted Services account. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Massey, Gehringer, Lane, Smith
No: None
Absent Elkins

MOTION CARRIED.

Amendment to Purchase Order #87352 to Sonitrol Tri County for Security and Fire Protection - Motion by Mr. Gehringer, seconded by Mr. Massey, to approve the amendment to Purchase Order #87352 issued to Sonitrol Tri County for security and fire systems reflecting an increase of \$5,968.33 raising the total amount to \$53,353.29. The extra funds are requested to cover the intrusion monitoring at the Metro district garage facility. Funds are

available in Department 30 – Fiscal Year 2024/2025 Security System account. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Gehringer, Lane, Smith, Massey
No: None.
Absent Elkins

MOTION CARRIED.

Issuance of a Blanket Purchase Order for Lubricants and Antifreeze - Motion by Mr. Gehringer, seconded by Mr. Smith, to approve the issuance of a Purchase Order for lubricants and antifreeze on an as needed basis for the following companies:

- Super-Flite Oil in the amount of \$40,000 upon approval of their EEOP
- Safety Kleen in the amount of \$40,000

Funds are budgeted in Department 30 – Fiscal Year 2024/2025 Materials account. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Gehringer, Lane, Smith, Massey
No: None
Absent Elkins

MOTION CARRIED.

Authorization to pay the County Road Association of Michigan (CRA) Membership Dues - Motion by Mr. Smith, seconded by Mr. Gehringer, to authorize the payment of \$33,514.34 for membership to the County Road Association of Michigan for Fiscal Year 2025. Funds are available in Department 90 – Fiscal Year 2024-2025 budget. (Copy filed with official minutes.)

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Lane
No: None
Absent Elkins

MOTION CARRIED.

Ratification of Voucher Nos. 41080, 41081, 41082, 41083, 41084, 41085, 41086, 41087 and 41088 totaling \$4,756,024.24 - Motion by Mr. Smith, seconded by Mr. Gehringer, to ratify the following vouchers totaling \$4,756,024.24. (Copies filed with official minutes.)

- Voucher #41080 – Pay Ending 10/04/2024 - \$590,457.57
- Voucher #41081 – Accounts Payable Vendor Payments - \$529,788.27
- Voucher #41082 – Pay Ending 10/10/2024 - \$34,658.00
- Voucher #41083 – Accounts Payable Vendor Payments - \$682,805.78
- Voucher #41084 – Accounts Payable Contractor Payments - \$260,591.92
- Voucher #41085 – Accounts Payable Vendor Payments - \$951,528.60
- Voucher #41086 – Pay Ending 10/18/2024 - \$596,131.90
- Voucher #41087 – Accounts Payable Vendor Payments - \$323,077.77
- Voucher #41088 – Accounts Payable Vendor Payments - \$786,984.43

VOTE ON MOTION

Yes: Gehringer, Lane, Smith, Massey
No: None
Absent Elkins

MOTION CARRIED.

Board Ratification for the issuance of a Purchase Order for Emergency Catch Basin Repair at the GCRC Linden District Garage – Motion by Ms. Lane, seconded by Mr. Smith, to ratify the action taken by the Managing Director to issue a Purchase Order to Diamond Excavating in the amount of \$29,497.60 for emergency catch basin repair at the GCRC Linden District Garage.

During discussion, staff explained that while performing emergency water main repair at the Linden garage it was determined that the lines connecting the basin were rusted and rotted out and in need of repair.

VOTE ON MOTION

Yes: Smith, Massey, Gehringer, Elkins, Lane
No: None
Absent Elkins

MOTION CARRIED.

CONSENT

None.

MANAGING DIRECTOR REPORT

Administration

- Contract negotiations with AFSCME and IUOE are underway.

Finance Department

- The MDOT audit for FY 2022 is complete.
- The auditors will be in house the week of December 9 to review financial records for Fiscal Year 2023/2024.

Engineering

- Richard Hill, P.E., is retiring after nearly 25 years of employment. Todd Bigler, P.E., has been selected as the new Design Department Manager.
- Cook Road construction is complete and open to traffic.
- Linden Road bridge project is complete and open to traffic.

Maintenance Department

- Our first “Truck Safety Focus and Rodeo”, hosted by Felicia Ivey (GCRC Safety Coordinator), was completed on Thursday, October 31. This was joint training between GCRC and MCRCSIP. This included approximately 20 Equipment Operators from the Maintenance Department. We will once again be hosting a “Truck Safety Focus and Rodeo” on Tuesday, November 12 with staff coming from several neighboring road commissions.

- We will be offering Grader Training on Thursday, November 7 and Wednesday, November 13. The trainers will be from Caterpillar, with 4 Equipment Operators attending each day.
- Winter maintenance switch over, including truck safety checks, is on-going with completion anticipated by November 15.

COMMISSIONERS' CONCERNS

Videotaping Board Meetings – Commissioner Smith asked if we will be videotaping our board meetings for the public in the future. Managing Director Dellaposta commented that we have videotaped the meetings in the past but that stopped almost ten years ago. He would check into the possibility of videotaping them again.

Managing Director Report – Commissioner Lane requested the Managing Director’s Report be included in the agenda packet.

ADJOURNMENT

Vice Chairperson Lane adjourned the meeting at 10:20 am.

DOMONIQUE CLEMONS

Clerk/Register

Linda B. Kossak
Secretary of the Board of the Genesee
County Board of Road Commissioners
November 5, 2024