

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

JANUARY 07, 2014

MINUTES

CALL TO ORDER

Chairperson Dickerson called the meeting of the Genesee County Board of Road Commissioners to order at 10:04 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: Cloyce Dickerson, Chairperson
Bob Johnson, Commissioner
David M. Arceo, Commissioner

Excused: John Mandelaris, Vice-Chairperson (Delayed due to weather conditions)
David Miller, Commissioner (Delayed due to weather conditions)

Others Present: John Daly, Fred Peivandi, Felicia Ivey, Melissa Williams, Joyce McClane, Anthony Branch, John Bennett, Bob Slattery, Genesee County Road Commission Staff; John J. Gleason, Genesee County Clerk; Vicki Bachakes, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Cloyce Dickerson.

ELECTION OF OFFICERS – GENESEE COUNTY ROAD COMMISSION BOARD

Election of Chairperson – Genesee County Clerk, John J. Gleason, called for nominations for the Office of Chairperson of the Genesee County Road Commission.

ACTION TAKEN – Motion made by Mr. Dickerson, seconded by Mr. Johnson, to nominate

Vice-Chairperson Mandelaris for the Office of Chairperson of the Board of County Road Commissioners of Genesee County for a period of one (1) year.

County Clerk John J. Gleason called for additional nominations three (3) times. There were none.

Nominations Closed.

VOTE ON NOMINEE:

Ayes: Dickerson, Johnson, Arceo

No: None

NOMINEE ELECTED.

Election of Vice-Chairperson – Genesee County Clerk, John J. Gleason, called for nominations for the Office of Vice-Chairperson of the Genesee County Road Commission.

ACTION TAKEN – Motion made by Mr. Dickerson, seconded by Mr. Arceo, to nominate Commissioner Johnson for the Office of Vice-Chairperson of the Board of County Road Commissioners of Genesee County for a period of one (1) year.

County Clerk John J. Gleason called for additional nominations three (3) times. There were none.

Nominations Closed.

VOTE ON NOMINEE:

Ayes: Dickerson, Johnson, Arceo

No: None

NOMINEE ELECTED.

Presiding Officer

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to recognize Vice-Chairperson Johnson as the presiding officer for the remainder of this meeting.

MOTION CARRIED.

APPROVAL OF AGENDA

January 07, 2014 – Agenda

Request to Amend Agenda

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to postpone appointments to committees (Agenda Item IV: C-1 to C-5) until the January 28, 2014 Board Meeting when the newly elected Chairperson is in attendance.

MOTION CARRIED.

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the revised agenda for January 07, 2014, as requested.

MOTION CARRIED.

APPROVAL OF MINUTES

December 03, 2013 – Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the minutes of the December 03, 2013 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, January 20, 2014

GCRC closed (non-essential operations) in observance of Martin Luther King Jr. Day

Tuesday, January 21, 2014

8:00 a.m. – Traffic Safety Training for Elected/Appointed Officials, Hampton Inn & Suites, 6060 Rashelle Dr., Flint MI

12:00 p.m. – Roads & Bridges Advisory Committee Meeting, Hampton Inn & Suites (immediately following the Traffic Safety Training).

Tuesday, January 28, 2014

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

(None.)

CORRESPONDENCE

INCOMING

Letter correspondence from Mr. Eric Wiederhold, City Administrator, City of Clio – re: Appreciation – In correspondence dated December 11, 2013, Mr. Eric Wiederhold, City Administrator, to Mr. Daly thanking him for his discussion on “road diets” presented to their city commission. (Copy filed with official minutes.)

OUTGOING

(None.)

INTERNAL

Memorandum for the Record – re: Linden Road and Associated Water Line, Mt. Morris Charter Township – In a memorandum dated December 13, 2013, staff provided background information, the problem and the solution for Linden Road from Pasadena Avenue to Pierson Road in the Charter Township of Mt. Morris and the associated water line. The memorandum is signed by Mr. John Daly for the Genesee County Road Commission, Mr. Jeff Wright for the Genesee County Drain Commissioner, and Mr. Larry Green for the Charter Township of Mt. Morris. (Copy of memorandum filed with official minutes.)

Letter correspondence from Mr. Darnell Earley, Emergency Manager, City of Flint – re: Appreciation – In correspondence dated December 30, 2013, Mr. Darnell Earley, Emergency Manager, to Mr. Daly thanking him for agreeing to serve on the Blue Ribbon Committee on Governance for the City of Flint. (Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Local Road Agreement for HMA milling and resurfacing of Rockwood Drive, Partridge Creek Subdivision, Grand Blanc Charter Township – In a memorandum dated December 18, 2013, staff requested Board approval of the Local Road Agreement with Grand Blanc Charter Township for the HMA milling and resurfacing of Rockwood Drive. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve and sign the Local Road Agreement with Grand Blanc Charter Township for the HMA milling and resurfacing of Rockwood Drive.

MOTION CARRIED.

Requesting Board authorization to enter into a contract for Managed Print Services – In a memorandum dated December 19, 2013, staff requested Board approval to enter into a contract with Applied Imaging for Managed Print Services for 60 months to be billed monthly and renewed annually; and furthermore that the Board approve the issuance of a Purchase Order to Applied Imaging in the amount not to exceed \$9,000.00 for the 2013/2014 FY. (Copy of bid tabulation and memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve entering into a contract and the issuance of a purchase order to Applied Imaging for Managed Print Services for 60 months to be billed monthly and renewed annually.

MOTION CARRIED.

Requesting Board approval for the purchase of Item #30-LBT14 – 2014 Low-Boy Tractor w/ Options & Training from Michigan CAT – In a memorandum dated December 19, 2013, staff requested Board approval for the issuance of a Purchase Order to Michigan CAT for Item #30-LBT14 – 2014 Low-Boy Tractor w/ Options & Training in the amount not to exceed \$118,765.23. (Copy of bid tabulation and memorandum filed with official minutes.)

Mr. Arceo asked for an example of use for this piece of equipment. Staff advised that it is a new piece of equipment to haul the new paver and that it will also be able to haul graders back and forth to Michigan CAT.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the issuance of a purchase order to Michigan CAT for Item #30-LBT14 – 2014 Low-Boy Tractor w/ Options & Training.

MOTION CARRIED.

Requesting Board approval for the purchase of Item #30-HDG14 – Gooseneck Trailer w/ Training from Michigan CAT – In a memorandum dated December 19, 2013, staff requested Board approval for the issuance of a Purchase Order to Michigan CAT for Item #30-HDG14 – 55 Ton Non Ground Bearing Hydraulic Detachable Gooseneck Trailer (2011 Trail King TK110HDG20CU) with Training in the amount not to exceed \$71,250.00. (Copy of bid tabulation and memorandum filed with official minutes.)

Staff advised that this trailer goes with the Low-Boy Tractor just approved.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the issuance

of a purchase order to Michigan CAT for Item #30-HDG14 – 55 Ton Non Ground Bearing Hydraulic Detachable Gooseneck Trailer (2011 Trail King TK110HDG20CU) with Training in the amount not to exceed \$71,250.00.

MOTION CARRIED.

Ratification of Vouchers Totaling \$1,203,070.70 – (Copies filed with official minutes.)

Voucher #V-39921

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to ratify Voucher #39921 in the amount of \$408,845.74.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo

No: None

MOTION CARRIED.

Voucher #V-39922

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to ratify Voucher #39922 in the amount of \$284,651.03.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo

No: None

MOTION CARRIED.

Voucher #V-39923

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to ratify Voucher #39923 in the amount of \$509,573.93.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo

No: None

MOTION CARRIED.

CONSENT

(None.)

MANAGER-DIRECTOR REPORT

Winter Storm Update – Manager-Director Daly asked Mr. Branch to provide an update on this past weekend's storm. Staff advised that Genesee County received 17 inches of snow. Crews are close to completing primaries and expressways and will begin side roads, gravel roads, and subdivisions today and tomorrow. Staff also advised that subzero temperatures and high winds have been a challenge but crews are ahead of schedule. Mr. Johnson said that crews have done an excellent job. Mr. Daly commended Mr. Branch for using GCRC assets when they are most beneficial and for having a good strategy.

Appreciation to the Board – Mr. Bennett thanked the Board for all of the fleet purchase approvals. The average age of equipment is 6 years. The newer fleet reduces the amount of spares that GCRC has to maintain and helps to clean up from storms like this past weekend more efficiently. Mr. Daly added that a picture of the parking lot from the blizzard in December 2000 showed many GCRC trucks lined up to be repaired, but this morning there is no line.

COMMISSIONER'S CONCERNS

Appreciation – Commissioner Dickerson thanked staff for a great job and for keeping the Board informed. Mr. Dickerson expressed appreciation for the assistance he received in his year as Chairperson.

Appreciation – Commissioner Arceo complimented everyone for their contributions and professionalism. Mr. Arceo also commended young residents that were helping neighbors clear residential driveways this week.

ADJOURNMENT

Vice-Chairperson Johnson, without objection, adjourned the meeting at 10:25 a.m.

JOHN J. GLEASON
Clerk/Register

Vicki Bachakes, Secretary of the
Board of County Road Commissioners

/vb

01/07/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

January 28, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David M. Arceo, Commissioner

Absent: Dave Miller, Commissioner (Excused)

Others Present: John Daly, Fred Peivandi, Felicia Ivey, Melissa Williams, John Bennett, Anthony Branch, Joyce McClane, Robert Slattery, Genesee County Road Commission Staff; Linda Kossak, Secretary of the Board of County Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPOINTMENTS – GENESEE COUNTY ROAD COMMISSION

Appointments to Retirement Commission, Water and Waste Committee, Parks and Recreation Commission Boards, Transportation Advisory Committee (TAC) and Alternate for Transportation Advisory Committee (TAC) – Chairperson Mandelaris recommended certain appointments be made for representation by the Board on the Retirement Commission, Water and Waste Committee, Parks and Recreation Commission Boards, the Transportation Advisory Committee (TAC) and an Alternate for the Transportation Advisory Committee (TAC).

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to accept the recommendations and appoint Commissioner Mandelaris to sit on the Retirement Commission Board, Commissioner Dickerson to sit on the Parks and Recreation Commission Board, Commissioner Arceo to sit on the Water & Waste Committee Board, Commissioner Johnson to sit on the Transportation Advisory Committee Board (TAC), and Commissioner Miller to be the alternate to the Transportation Advisory Committee Board (TAC).

MOTION CARRIED.

APPROVAL OF AGENDA

January 28, 2014 - Agenda

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the agenda for January 28, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

December 17, 2013 – Board Meeting

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the minutes of the December 17, 2013 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, February 04, 2014

10:00 A.M.- Board Meeting

Monday, February 17, 2014

GCRC Closed (non-essential operations) in observance of President's Day.

Tuesday, February 18, 2014

9:00 A.M. - Roads & Bridges Advisory Committee Meeting

10:00 A.M. – Board Meeting

Monday, February 24, 2014

8:30 A.M. – 12th Annual Legislative Breakfast, Flint Institute of Arts

PUBLIC ADDRESS THE BOARD

(None)

CORRESPONDENCE

INCOMING

Emergency Weather Situations – In an email dated January 06, 2014, from Mr. Howard Croft, Public Works Director, City of Flint, to staff voicing his appreciation for the open direct line of communication in regards to the weather situation and road conditions around the city. (Copy filed with official minutes.)

I-69 at Irish Road Tanker Incident – In an email dated January 06, 2014, from Linda Burchell, Michigan Department of Transportation, Davison TSC Manager to GCRC thanking staff for the efforts they have put forth in regards to the I-69 at Irish Road tanker incident as well as for the impressive job of clearing roadways of snow and ice on the State Trunklines in Genesee County. (Copy filed with official minutes.)

OUTGOING

2014 Local Road Construction Improvement Projects, Local Road Allocation Funds – In a memorandum dated January 03, 2014 from staff to all Township Supervisors regarding the 2013/2014 adopted budget establishing \$800,000 of allocation funds to match township funds for the construction of local road improvements. (Copy filed with official minutes.)

INTERNAL - None

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF COMMISSIONERS' DECISIONS

Precision Computer Solutions, Inc. Annual Maintenance Fee – In a memorandum dated January 16, 2014, staff has requested Board authorization for payment to Precision Computer Solutions, Inc. for the annual maintenance fees for the current year. (Copy of memorandum and invoice filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the payment of annual maintenance fees in the amount of \$16,652.00 to Precision Computer Solutions, Inc. for the current year. There is no increase or decrease over the prior year. (Copy of memorandum and invoice filed with official minutes.)

MOTION CARRIED.

Notice of Resolution for Board Member Attendance from Remote Locations – Notice of Resolution to authorize the participation of Genesee County Road Commission Board members in regular and special meetings of the Board to attend the Board Meetings from remote locations, as prepared by Mr. Charles McKone, GCRC Attorney and reviewed by the Board. (Copy of the Resolution filed with official minutes.)

ACTION TAKEN – Motion made by Mr. Dickerson, seconded by Mr. Arceo to approve the Resolution to authorize the participation of Board members to attend the Genesee County Road Commission Board Meetings from remote locations under the following circumstances, and further to sign the Resolution.

1. A member is outside Genesee County for overnight travel, and
2. The Board member has contacted the Chairperson, and has contacted the Manager-Director to allow for remote participation by the Board member, and
3. The remote participation is sufficiently established to allow the public to hear the Board member and for the Board member to hear the comments of the public, other Board members and the staff comments as they are presented.

MOTION CARRIED.

Ratification of Vouchers totaling \$3,145,475.56 – (Copies filed with official minutes.)

Voucher #V-39924

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to ratify Voucher #39924, in the amount of \$625,019.73

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39925

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to ratify Voucher #39925, in the amount of \$468,717.13.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39926

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to ratify Voucher #39926, in the amount of \$811,085.82.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39927

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to ratify Voucher #39927, in the amount of \$603,223.31.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39928

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to ratify Voucher #39928, in the amount of \$637,429.57.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Advisement of Donation of Obsolete Equipment - In a memorandum dated January 09, 2014, staff has advised the Board of the removal of computer equipment from all of the Genesee County Road Commission records per the “Disposal of Obsolete, Worn or Surplus Equipment & Supplies” policy. (Copy of memorandum and inventory list filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the Donation of Obsolete Equipment and remove the below listed equipment from all Genesee County Road Commission records per the “Disposal of Obsolete, Worn, or Surplus Equipment & Supplies” policy and further to donate the equipment to Goodwill Industries.

<u>Inventory #</u>	<u>Product Description</u>
#2113	Printer
#2067	Printer
#1807	Printer
#1854	HP Laserjet Printer
#1916	HP Laserjet Printer
#1937	HP Laserjet Printer
#2042	HP Laserjet Printer
#2038	Officejet Pro Printer
#1798	Deskjet Printer

MOTION CARRIED.

Request for Overtime – In a memorandum, dated January 13, 2014, staff requested Board approval for Roadside Ditching on Maple Avenue between Atlas Road and State Road (M-15), Atlas Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to approve the roadside ditching work for Atlas Township, on Maple Avenue between Atlas Road and State Road (M-15) using available matching allocation funds. The Township is paying 50% (52,225.02) and the Road Commission is paying 50% (52,225.02). The total cost of this project will be \$104,450.04.

MOTION CARRIED.

Request for Overtime – In a memorandum, dated January 13, 2014, staff requested Board approval for roadside ditching on Irish Road and Vantine Road (from Baldwin Road to Horton Road), Atlas Township. (Copy of memorandum and cost estimate filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to approve the roadside ditching work for Atlas Township, on Irish Road and Vantine Road (from Baldwin Road to Horton Road) using available matching allocation funds. The Township is paying 50% (\$46,220.80) and the Road Commission is paying 50% (46,220.80). The total cost of this project will be \$92,441.60.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

Snow removal during cold temperatures- Mr. Anthony Branch, Maintenance Director reported that snow removal has been challenging these last few weeks due to the extremely cold temperatures. Many of the tools normally used are ineffective in this extreme cold and crews have one more day of extreme cold before they get a break in the weather.

Quality of the Fleet and GCRC Mechanics - Mr. John Daly, Manager-Director commented that the quality of the fleet as well as the caliber of the mechanics at the Genesee County Road Commission have kept almost all of the equipment in good operating condition.

COMMISSIONERS' CONCERNS

Employee Recognition - Mr. Arceo noted his appreciation in regards to the quality and quantity of the work performed by the staff and especially those employees who maintain the roads.

Chairperson Appreciation and Policy Compilation - Mr. Mandelaris conveyed to the Board his appreciation at being appointed Chairperson. He also noted that he has noticed the reference to numerous Genesee County Road Commission policies in the Agenda and would like to see a compilation of policies in a book format for future reference.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 10:18 A.M.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak,
Secretary of the Board of County Road Commissioners

/lbk
1/28/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

February 04, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Dave Miller, Commissioner (Remote)
David M. Arceo, Commissioner

Absent: Cloyce Dickerson, Commissioner

Others Present: John Daly, Fred Peivandi, Felicia Ivey, Melissa Williams, John Bennett, Anthony Branch, Robert Slattery, Genesee County Road Commission Staff; Tom Borland, resident; Linda Kossak, Secretary of the Board of County Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

February 04, 2014 - Agenda

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Miller, to approve the agenda for February 04, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

January 07, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the minutes of the January 07, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, February 17, 2014

GCRC Closed (non-essential operations) in observance of President's Day.

Tuesday, February 18, 2014

9:00 A.M. - Roads & Bridges Advisory Committee Meeting

10:00 A.M. – Board Meeting

Monday, February 24, 2014

8:30 A.M. – 12th Annual Legislative Breakfast, Flint Institute of Arts

PUBLIC ADDRESS THE BOARD

Flushing Township resident, Mr. Tom Borland, of 5070 Tahquamenon Trail, Flushing, MI addressed the Board regarding a neighbor's sump pump that is pumping water onto the street. Mr. Borland stated the home is bank owned and said the owner is trying to rectify the situation.

CORRESPONDENCE

INCOMING - None

OUTGOING

Karagondi Water Main within Genesee County Lake Huron Water Initiative Contract, S-4007 Plan Review – In a letter dated January 27, 2014 from staff to Mr. Matt Raysin P.E., Genesee County Drain Commissioner's Office, regarding the review of the 60% plan submittal for the Karagondi Water Main within Genesee County Lake Huron Water Initiative Contract, S-4007 Plan Review. (Copy of memorandum and report filed with official minutes.)

INTERNAL

After Action Report – Winter Storm “Ion” – In a memorandum dated January 28, 2014, staff has compiled a report documenting the actions of the Genesee County Road Commission and its effectiveness in fighting the January 4 through January 10, 2014 storm. (Copy of memorandum and After Action Report filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to accept the After Action Report – Winter Storm “Ion” as printed and presented.

MOTION CARRIED.

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF COMMISSIONERS' DECISIONS

Local Road Agreement for guardrail installation – In a memorandum dated January 22, 2014, staff has requested Board approval for the Local Road Agreement with Gaines Township for guardrail installation and tree removal cost participation and further, to sign the duplicate originals. (Copy of memorandum and Agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to approve the Local Road Agreement with Gaines Township for guardrail installation and tree removal cost participation on Baldwin Road at Atherton Drain between Duffield Road and Van Vleet Road, and further to sign the duplicate originals. Cost sharing for this work is estimated to be as follows:

Federal STP Safety Funds	\$86,400.00
Genesee County Road Commission (Engineering & Inspection)	\$24,000.00
Gaines Township	<u>\$ 9,600.00</u>
Total	\$120,000.00

MOTION CARRIED.

Local Road Agreement for guardrail installation – In a memorandum dated January 23, 2014, staff has requested Board approval for the Local Road Agreement with Thetford Township and Vienna Charter Township for guardrail installation and tree removal on McCumsey Road at Pine Run Creek between Hurd Road and Farrand Road. (Copy of memorandum and Agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to approve the Local Road Agreement with Thetford Township and Vienna Charter Township for guardrail installation and tree removal on McCumsey Road at Pine Run Creek between Hurd Road and Farrand Road, and further to sign the duplicate originals. Cost sharing for this work is estimated to be as follows:

Federal STP Safety Funds	\$62,280.00
Genesee County Road Commission (Engineering & Inspection)	\$17,300.00
Vienna Charter Township	\$ 3,460.00
Thetford Township	\$ 3,460.00
Total	\$86,500.00

MOTION CARRIED.

Ratification of Vouchers totaling \$491,048.38 – (Copies filed with official minutes.)

Voucher #V-39929

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to ratify Voucher #39929, in the amount of \$41,253.98

VOTE ON MOTION:

Yes: Miller, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39930

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to ratify Voucher #39930, in the amount of \$449,794.40

VOTE ON MOTION:

Yes: Miller, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

CONSENT - None

MANAGER-DIRECTOR REPORT

Trunkline Snow Removal in the City of Flint – Manager-Director Daly conveyed that Ms. Linda Burchell, Manager, Michigan Department of Transportation, Division TSC, asked the Genesee County Road Commission to maintain the two state trunklines, M-54 and M-21 (Dort Highway and Corunna Road), in the city of Flint during February 1 through February 5, 2014. The GCRC will be reimbursed for this winter maintenance directly from MDOT.

Financial Statements – Finance Director Melissa Williams stated that the field work for the financial audit has been completed and her goal is to present the financial statements at the next Board meeting.

Water Main Break - Mr. Fred Peivandi, Engineering Director stated that there have been water main breaks on SB Linden Road, north of Pasadena and also south of Beecher Road. The Genesee County Drain Commissioner's Office is performing the work with lane closures occurring. All lanes should be open by next week.

Equipment Budget – Mr. John Bennett, Equipment Department Director stated that some items in the equipment department budget will go over the purchase order amount due to the extreme weather conditions we have had to deal with this season.

COMMISSIONERS' CONCERNS

Safety of the Motoring Public – Commissioner Arceo thanked the staff for their concern and dedication to the motoring public during snow removal procedures.

Audit and Financial Statements – Commissioner Miller thanked Finance Director Williams for the news about the audit and financial statements being completed in such a timely manner. He also thanked the Board for the “Remote Attendance Resolution”.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 10:47 A.M.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak,
Secretary of the Board of County Road Commissioners

/lbk
2/04/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

February 18, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:06 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Dave Miller, Commissioner (Remote)
David M. Arceo, Commissioner
Cloyce Dickerson, Commissioner

Others Present: John Daly, Fred Peivandi, Felicia Ivey, Melissa Williams, John Bennett, Anthony Branch, Robert Slattery, Joyce McClane, Dianna Robertson-Winer, Herb Herrick, Genesee County Road Commission Staff; Tom Smith, Smith & Klaczkiwicz, PC; Linda Kossak, Secretary of the Board of County Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

February 18, 2014 - Agenda

ACTION TAKEN - Motion by Mr. Miller, seconded by Mr. Arceo, to approve the agenda for February 18, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

January 28, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the minutes of the January 28, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, February 18, 2014

Presentation by Tom Smith, Klaczekiewicz, PC, Certified Public Accountants
Auditor's Report – Financial Statements Fiscal Year Ended September 30, 2013

Monday, February 24, 2014

8:30 A.M. – 12th Annual Legislative Breakfast, Flint Institute of Arts

Tuesday, March 04, 2014

10:00 A.M. – Board Meeting

Tuesday, March 18, 2014

9:00 A.M. Roads and Bridges Advisory Committee Meeting
10:00 A.M. Board Meeting

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Regional Shared Services – In a letter dated January 31, 2014 from Mr. Jamie Curtis, Chairperson, Genesee County Board of Commissioners to Mr. John Daly, Manager-Director regarding the Genesee County Board of Commissioners' commitment to regional shared services. (Copy filed with official minutes.)

Mr. John Daly noted that the Genesee County Road Commission is already practicing shared services with other government municipalities.

AFSCME Local 496.04 Negotiations & Information Request – In a letter dated February 06, 2014 from Ms. Terrie Campbell, Staff Representative, Michigan Council 25 AFSCME to Mr. John Daly regarding a request for information to be made available to the AFSCME Union Representation before bargaining for the new Union Contract begins. (Copy filed with official minutes.)

Reclassification of Field Road, Clio, Michigan – In a letter dated January 30, 2014 from Mr. Eric Wiederhold, City Administrator, City of Clio to staff regarding the reclassification of Field Road between Jennings Road and Center Street from a "County Local" and "City Local" to a "County Primary" and a "City Major". (Copy filed with official minutes.)

Winter Assistance for Trunkline within the City of Flint – In an email dated January 31, 2014 from Ms. Linda Burchell, Michigan Department of Transportation, Division TSC Manager to Mr. John Daly regarding the Genesee County Road Commission assisting with the winter maintenance of Trunkline within the limits of the City of Flint from January 31, 2014 through February 05, 2014. (Copy of email filed with official minutes.)

OUTGOING

None

INTERNAL

Online Newspaper Article on Pothole Reporting - In a Detroit News online newspaper article titled “*Michigan State Police nixes Macomb’s pothole promise*” dated January 28, 2014, regarding the pothole complaints in Macomb County, Michigan. (Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF COMMISSIONERS’ DECISIONS

Selection of Consultant for Material Testing Services – In a memorandum dated February 10, 2014, staff has requested Board approval to accept quotations from the following firms to perform design and construction testing services as needed throughout the 2014 and 2015 construction seasons. (Copy of memorandum and Material Testing Comparison Worksheet filed with official minutes.)

Testing Engineers and Consultants (TEC), Troy, MI
Professional Service Industries (PSI), Saginaw, MI
Construction Testing Services (CTS), Burton, MI

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to accept the quotations from the three firms; TEC, PSI and CTS to perform design and construction testing services as needed during the 2014 and 2015 construction seasons and that these services be utilized to the best advantage of the Genesee County Road Commission.

MOTION CARRIED.

Michigan Department of Transportation Contract No. 14-5044, Amendment to Contract 13-5293, M-57 Flint River Trail Non-Motorized Project, Montrose Charter Township – In a memorandum dated February 10, 2014, staff has requested Board approval for MDOT Contract No. 14-5044, Amendment to Contract 13-5293, M-57 Flint River Trail Non-Motorized project, Montrose Charter Township (Copy of memorandum and Amendment to Contract 13-5293 filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to accept Michigan Department of Transportation Contract No. 14-5044, Amendment to Contract 13-5293, M-57 Flint River Trail Non-Motorized Project, Montrose Charter Township and further to direct the Chairperson and the Vice Chairperson to sign the duplicate original contracts.

	<u>Original Participation</u>	<u>Amended Participation</u>
Federal Enhancement Funds	\$196,500.00	\$223,639.00
Local Share (Montrose TWP)	<u>\$196,500.00</u>	<u>\$169,361.00</u>
Project Total	\$393,000.00	\$393,000.00

MOTION CARRIED.

Ratification of Vouchers totaling \$1,516,666.38 – (Copies filed with official minutes.)

Voucher #V-39931

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to ratify Voucher #39931, in the amount of \$13,591.36

VOTE ON MOTION:

Yes: Miller, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39932

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to ratify Voucher #39932, in the amount of \$662,291.82

VOTE ON MOTION:

Yes: Miller, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39933

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to ratify Voucher #39933, in the amount of \$571,228.06

VOTE ON MOTION:

Yes: Miller, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39934

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to ratify Voucher #39934, in the amount of \$269,555.14

VOTE ON MOTION:

Yes: Miller, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Financial Statements with Supplementary Information for the Year Ended September 30, 2013 - Staff requested Board approval for the Financial Statements with Supplementary Information for the fiscal year ended September 30, 2013 (Copy of Financial Statements filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson to approve the Financial Statements with supplementary information for fiscal year ended September 30, 2013.

MOTION CARRIED.

ACT 51 Annual Report - Staff requesting Board approval of the ACT 51 Annual Report. (Copy of ACT 51 report filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson to approve the ACT 51 Annual report as prepared and presented and further to authorize the Chairman to sign and date the certification on the title sheet for the Act 51 Report.

MOTION CARRIED.

CONSENT

Cost Agreement for Traffic Signal Control at Linden Road & Norko Drive T-306, Flint Township – In a memorandum dated February 10, 2014, staff requested the Board authorize the Manager-Director to sign the Cost Agreement for the new pedestrian signals to be located at Linden Road & Norko Drive, T-306, Flint Township. (Copy of memorandum and Cost agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson to authorize the Manager-Director to sign the Cost Agreement for the new pedestrian signals to be located at Linden Road and Norko Drive, T-306, Flint Township.

MOTION CARRIED

MANAGER-DIRECTOR REPORT

Budget OPEB Deficiencies - Manager Director Daly stated that we are continuing to make progress with the Other Post Employee Benefits (OPEB) in regards to pensions and retiree medical costs.

Board Meeting Videotaping - Manager-Director Daly informed the Board that the meeting Videographer, Ms. Ernestine Tune will no longer be taping the GCRC Board meetings or for any other municipality. Ms. Tune is withdrawing from this type of business altogether. Commissioner Arceo noted that Flint Township has a new individual videotaping their meetings.

Employee Recognition – Finance Director, Mrs. Melissa Williams introduced Mrs. Dianna Robertson-Winer, GCRC Finance Manager in recognition for all the hard work she has done in preparing for the audit as well as keeping the Finance department running smoothly.

COMMISSIONERS' CONCERNS

Consumers Energy Presentation – Commissioner Miller noted that the presentation given by Mr. Kevin Keane from Consumer's Energy during the Roads and Bridges Advisory Committee meeting this morning was very informative.

Financial Statements and Audit – Commissioner Miller thanked the Finance Director, Mrs. Melissa Williams for the timely presentation of the financial statements and the clean audit we received from the auditor.

Road Salt Supply - Commissioner Dickerson inquired about the Road Commission's road salt supply for the remaining season. Manager-Director Daly assured the Board that we have more than enough salt remaining for the season and that we have an advantage over other municipalities in that we store the salt at our facility.

After the Action Report for Winter Storm "Ion" – Commissioner Mandelaris commented on the After the Action Report prepared by the GCRC staff and stated that it is an excellent report and that Appendix A was well put together.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 10:50 A.M.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak,
Secretary of the Board of County Road Commissioners

/lbk
2/18/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

March 04, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
 Bob Johnson, Vice-Chairperson
 Dave Miller, Commissioner (Remote)
 David M. Arceo, Commissioner
 Cloyce Dickerson, Commissioner

Others Present: John Daly, Fred Peivandi, Felicia Ivey, John Bennett, Anthony Branch, Robert Slattery, Joyce McClane, Dianna Robertson-Winer, Genesee County Road Commission Staff; Linda Kossak, Secretary of the Board of County Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

March 04, 2014 - Agenda

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the agenda for March 04, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

February 04, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the minutes of the February 04, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, March 06, 2014

County Road Association Highway Conference
Best Western Plus Lansing

Tuesday, March 18, 2014

9:00 A.M. Roads and Bridges Advisory Committee Meeting
10:00 A.M. Board Meeting

Tuesday, April 1, 2014

10:00 A.M. – Board Meeting

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Clarification of Section 15B of the State Trunkline Maintenance Contract – In a letter dated February 19, 2014 from Mr. Gerald Byrne, Negotiating Committee, Kent County and Mr. Mark Geib, P.E. Engineer of Field Operations, Michigan Department of Transportation to staff, regarding clarification and interpretation of Section 15B of the State Trunkline Maintenance Contract. (Copy filed with official minutes.)

Pictometry and Orthoimagery Project 2014 – In a letter dated February 11, 2014, from Mr. Ken Koleda, GIS Director, Genesee County to staff regarding the signed Intergovernmental Agreement for the Genesee County 2014 Pictometry and Orthoimagery Project Intergovernmental Agreement. (Copy filed with official minutes.)

OUTGOING

Cost Agreement for Solar Beacon Flashers, GCRC Signal No. T-373; Morrish Road@Calkins Road, Clayton Township. - In a memorandum dated February 25, 2014 from staff, to Mr. Christopher Gehringer, Supervisor, Charter Township of Clayton regarding the grant monies received for intersection safety improvements at Morrish Road and Calkins Road in Clayton Township. (Copy filed with official minutes.)

INTERNAL

Analysis of Winter Maintenance - Internal report dated February 25, 2014, outlining year to date winter maintenance costs through payroll ending February 21, 2014. (Copy filed with official minutes.)

2014 Federal Aid Projects –Internal report outlining the 2014 Federal Aid projects for Preservation & Safety Improvements projects, 2014 Primary Road projects and 2014 Local Road projects. (Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to receive and file the presented correspondence.

MOTION CARRIED.

Act 51 Annual Report – In a memorandum dated February 21, 2014, staff has requested Board Approval to adopt the new Adjusted Census Urban Boundary Resolution and to sign and date the certification on the title sheet of the Certification Maps. (Copy of memorandum and report of additions and deletions to the Local Boundary filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to adopt new Adjusted Census Urban Boundary Resolution and further to authorize the Chairperson of the Board of County Road Commissioners to sign and date the certification on the title sheet of the Certification Maps.

MOTION CARRIED.

Local Road Agreement to Chip seal Barden Road, Davison Township – In a memorandum from staff, dated February 20, 2014 asking Board approval to sign and date the Local Road Agreement with Davison Township for the pavement repair and chip seal resurfacing of Barden Road. (Copy of memorandum, Local Road Agreement and Davison Township meeting minutes filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Arceo to approve and sign the duplicate originals of the local road agreement with Davison Township for the pavement repair and chip seal resurfacing of Barden Road from Irish Road to Bristol Road, Davison Township.

GCRC (Eng. & Insp.)	\$ 980.00
GCRC (Pavement Repair)	\$ 1,800.00
Davison Township	<u>\$17,750.00</u>
Total Project Cost	\$20,530.00

MOTION CARRIED.

Administrative Services Contract BCBS of Michigan – In a memorandum dated February 20, 2014, staff requested authorization by the Board for wire transfer of funds to Blue Cross Blue Shield of Michigan. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to authorize the transfer of funds to Blue Cross Blue Shield of Michigan in the amounts of \$316,916.00 payable on the first day of March, April and May 2014.

MOTION CARRIED.

Amendment to purchase orders for Equipment Department materials – In a memorandum dated February 24, 2014, staff requested the Board approve the amendment of purchase orders for the Equipment Department due to escalated costs for winter maintenance. (Copy of memorandum and purchase orders filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the amendment of purchase orders reflecting an increase to the following companies:

- Michigan CAT, #A-9444 reflecting an increase of \$28,370.00, raising the total amount of the purchase order not to exceed \$38,370.00
- Truck & Trailer Specialties, #A-9445, reflecting an increase of \$33,274.24, raising the total amount of the purchase order not to exceed \$83,274.24.
- Truck & Trailer Specialties, #A-8848, reflecting an increase of \$57,910.00, raising the total amount of the purchase order not to exceed \$87,910.00

MOTION CARRIED.

Amendment to Item #30-CLCSRS-13, Custodial, Lawn Care & Snow Removal Service – In a memorandum dated February 20, 2014, staff has requested the Board approve the amendment of Purchase Order #A-9494 for Custodial Services provided by Clear View Building Maintenance (Copy of memorandum , cost worksheet and purchase order filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the amendment to Purchase Order #A-9494, Item #30-CLCSRS-13, Custodial, Lawn Care & Snow Removal Service reflecting an increase of \$14,831.79, raising the total amount of the purchase order not to exceed \$62,831.79 for the additional personnel and cleaning equipment for the Custodial Services provided by Clear View Building Maintenance.

MOTION CARRIED.

Ratification of Vouchers totaling \$1,465,724.80 – (Copies filed with official minutes.)

Voucher #V-39935

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to ratify Voucher #39935, in the amount of \$706,603.86

VOTE ON MOTION:

Yes: Miller, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39936

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to ratify Voucher #39936, in the amount of \$289,479.19

VOTE ON MOTION:

Yes: Miller, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39937

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to ratify Voucher #39937, in the amount of \$469,641.75

VOTE ON MOTION:

Yes: Miller, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

CONSENT – None

MANAGER-DIRECTOR REPORT

Fuel Costs & Consumables – Equipment Department Director John Bennett told the Board that costs are running higher for the fleet, especially fuel costs and tires due to the harsh winter weather this year.

Supplemental Road Maintenance – Manager -Director Daly informed the Board that the Michigan State Senate has passed a bill for 100 million dollars in supplemental maintenance funding for Michigan roads. The House is looking at modifying the bill from the Senate and we may see the funds in late April or early May of 2014.

Retirement Commission – Manager -Director Daly informed the Board that he submitted his name for consideration for the Employee Representative position on the Genesee County Retirement Commission Board due to a vacancy.

Commissioner Mandelaris inquired whether this would be as an employee or as an officer of the Retirement Board and asked Mr. Daly to check with the Retirement Commission as well as with the Retirement Commission Attorney to confirm that it was as an employee representative position.

COMMISSIONERS' CONCERNS

Salt Supply – Commissioner Arceo informed the Board that he received a very informative email article entitled “The world has plenty of salt, it’s the American roads that have a short supply” regarding the shortage of road salt and higher costs for American roads due to the harsh winter weather this year.

CRAM Highway Conference – Commissioner Mandelaris noted that Finance Director Williams was attending a conference and was unable to attend today’s Board meeting.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 10:34 A.M.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak,
Secretary of the Board of County Road Commissioners
/lbk 3/04/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

March 18, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
David M. Arceo, Commissioner
Cloyce Dickerson, Commissioner

Absent: Dave Miller, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, John Bennett, Anthony Branch, Robert Slattery, Joyce McClane, , Genesee County Road Commission Staff; Resident, John Hair, Davison Township, Linda Kossak, Secretary of the Board of County Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

March 18, 2014 - Agenda

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the agenda for March 18, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

February 18, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the minutes of the February 18, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday April 01, 2014

10:00 A.M. Board Meeting

Tuesday, April 01, 2014

10:05 A.M. Presentation by Mr. Michael Dach, Phoenix Network
Public Relation Update

Tuesday, April 15, 2014

9:00 A.M. Roads and Bridges Advisory Committee Meeting

10:00 A.M. – Board Meeting

PUBLIC ADDRESS THE BOARD

Adopt-A-Road Program - Mr. John Hair, Vice-President of Villages of Wicklow Sub-Division, Homeowners Association addressed the Board to request approval to initiate an Adopt-A-Road Program for a section of Irish Road, between Lapeer Road and Atherton Road. Additionally the Genesee County Road Commission would furnish garbage bags, safety vests as well garbage pick-up for this project.

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the request for the Adopt-A-Road Program for Irish road, between Lapeer Rd and Atherton Rd. In addition the Genesee County Road Commission will furnish garbage bags, safety vests and pick-up of the bags for the program. Furthermore, Manager-Director Daly will prepare a contract outlining the adoption.

MOTION CARRIED.

CORRESPONDENCE

INCOMING

Non-Winter Maintenance Funding – In a letter dated February 28, 2014 from Mr. Mark Geib, P.E., Michigan Department of Transportation to staff regarding the Non-Winter Maintenance Funding and Level of Service Priority and that only critical, Priority Group I, activities occur. (Copy of Memorandum, Level of Service Priority and Priority Group 1 list, filed with official minutes.)

OUTGOING

State Legislative Roads and Risk Reserve Funded Project Change – In a letter dated March 06, 2014 from staff to the Honorable Pam Faris, State Representative, District 48 and the Honorable

David B. Robertson, State Senator, District 20 regarding State Legislative Road and Risks Reserve (RRR) funding project change to Lippincott Road over Kearsley Creek for bridge replacement, Davison Township. (Copy of memorandums filed with official minutes.)

State Legislative Roads and Risk Reserve Funded Project Change - Letter correspondence from Mr. Fred Peivandi, to Honorable Pam Faris, State Representative, Michigan House of Representatives, District 48 and Honorable David B. Robertson, State Senator, Michigan Senate, District 20 regarding State Legislative Roads and Risk Reserve funded project change to Farrand Road over the Pine Run Creek for bridge replacement, Vienna Charter Township. (Copy of memorandums filed with official minutes.)

Karegnondi Water Main within Genesee County Lake Huron Water Initiative Contract S-4007a (Tap Plan Review) – Letter correspondence from staff dated March 4, 2014, to Mr. Matt Raysin, P.E. Genesee County Drain Commission, regarding review of the 90% plan submittal received on February 13, 2014 for the “36” Water Main Connection to 72” Flint Transmission Water Main at Center Road and Pierson Road. (Copy of memorandum filed with official minutes.)

INTERNAL

Advisements of amendments to purchase orders for Equipment Department materials – In a memorandum dated March 7, 2014, staff advised the Board of an increase in purchase order amounts to the following companies due to the harsh winter season:

- Foster Blue Water Oil, P.O. #A-9488 for Item #19, Tank Wagon Delivery of No Lead Gasoline & Diesel Fuel, reflecting an increase of \$563,500.00, raising the total amount not to exceed \$1,163,000.00.
- Corrigan Oil, P.O. #A-9183 for Oils and Lubricants, reflecting an increase of \$20,000.00 raising the total amount not to exceed to \$45,000.00.

Advisement of Purchase Order #A-9556 – In a memorandum dated March 6, 2014, staff advised the Board of a purchase order issued to Gray Manufacturing Company in the amount not to exceed \$10,880.00 for the purchase of a Wheel-Lift-System. (Copy of memorandum, purchase order and quote filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to receive and file the presented correspondence.

MOTION CARRIED.

MDOT Contract Nos. 14-5089, 14-5090, 14-5091 Flashing Beacon, Warning Flasher, Warning Sign and Pavement Marking Installation. – Memorandum dated March 17, 2014, staff asked Board approval for MDOT contract No. #14-5089, Lewis Road at Wilson Road, Contract No.

#14-5090, Morrish Road at Calkins Road and Contract No. #14-5091, Grand Blanc Road at Seymour Road for flashing beacon, warning flasher, warning sign and pavement marking installations. (Copy of memorandum and MDOT Contract's 14-5089, \$14-5090, #14-5-91 filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve MDOT Contract #14-5089, for Lewis Road at Wilson Road, Thetford Charter Township, Contract #14-5090 for Morrish Road at Calkins road, Clayton Charter Township and Contract #14-5091 for Grand Blanc Road at Seymour Road, Gaines Township and further to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts.

MOTION CARRIED.

Local Road Agreement to for Bristol Road chip seal with Clayton Charter Township – In a memorandum from staff, dated March 05, 2014 asking Board approval to sign and date the Local Road Agreement with Clayton Township for the pavement repair and chip seal resurfacing of Bristol Road from Morrish Road to the Swartz Creek City Limits. (Copy of memorandum, Local Road Agreement and Clayton Township meeting minutes filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve and sign the duplicate originals of the local road agreement with Clayton Township for the pavement repair and chip seal resurfacing of Bristol Road from Morrish Road to the Swartz Creek City Limits, Clayton Township.

GCRC (Eng. & Insp.)	\$ 1,680.00
GCRC (Pavement Repair)	\$ 8,690.00
GCRC (2014 Construction Allocation)	\$ 7,230.00
Clayton Township	<u>\$17,600.00</u>
Total Project Cost	\$35,200.00

MOTION CARRIED.

Selection of Consultant for Design Services, 2014 State Funded Road and Bridge Rehabilitation Projects – In a memorandum dated March 10, 2014, staff requested the Board approve assignment of the listed consultants in Group 'A' & 'B' categories to prepare construction plans for the proposed 2014 State Funded Road & Bridge Rehabilitation Projects. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson to approve the assignment of the listed consultants in Group 'A' & "B" categories to prepare construction plans for the proposed 2014 State Funded Road & Bridge Rehabilitation Projects, and furthermore to direct the Chairman to sign the Consultant Agreements when returned.

MOTION CARRIED

In a memorandum dated March 10, 2014, staff requested the Board approve a budget increase of \$3,108,800.00 to revenues and a budget increase of \$3,108,800.00 to expenditures for a net change to the Fund balance of \$0. (Copy of memorandum and monthly financial reports filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson to approve the budget increase of \$3,108,800 to revenues and the budget increase of \$3,108,800 to expenditures for a net change to the Fund Balance of \$0 due to funding received from the State of Michigan Road Risk Reserve Fund in the amount of \$3,108,800.

MOTION CARRIED.

Revised Credit Card Policy – In a memorandum dated March 10, 2014, staff requested the Board adopt the revised Credit Card Policy effective March 31, 2014. (Copy of memorandum and credit card policy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to adopt the new credit card policy. This revised policy shall supersede any credit card policy heretofore adopted and shall be effective March 31, 2014.

Commissioner Arceo recommended incorporating a review procedure every 3 months so the Board could analyze the monthly statements.

MOTION CARRIED.

Amendment to P.O. #A-9513, Item #8, CP-6 (Styrelf) Open Graded Polymer Emulsion Patching - In a memorandum dated March 10, 2014, staff requested Board approval to Amend P.O. #A-9513 for the supply and purchase of Item #8, CP-6 (Styrelf) Open Graded Polymer Emulsion Patching. (Copy of memorandum, purchase order and original memorandum (December 4, 2013) filed with official minutes.)

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the amendment to P.O. #A-9513, in the amount not to exceed \$316,000.00 for the supply and purchase of Item #8, CP-6 (Styrelf) Open Graded Polymer Emulsion Patching. Funding is available in the 2013/2014 FY budget for this transaction.

MOTION CARRIED.

Amendment to P.O. #A9514 – Item #8B, QPR with Ace-Saginaw Paving Company North - In a memorandum dated March 11, 2014, staff requested Board approval to amend P.O. #A-9514 (Copy of memorandum and purchase order filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the request to amend P.O. # A-9514, Item #8B, QPR with Ace-Saginaw Paving Company - North in the amount not to exceed \$20,000.00 for the supply and purchase of Item#8B, QPR – High Performance Pavement Repair. Funding is available in the 2013/2014 FY budget for this transaction.

MOTION CARRIED.

Generator w/Transfer Switch Bid – In a memorandum dated February 28, 2014, staff requested Board authorization to extend the Item #30-GEN11, Generator w/transfer Switch Bid. (Copy of memorandum and bid tabulation sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the issuance of a purchase order to GenPower Products in the amount of \$15,879.00 for the supply and delivery of one (1) Kohler Generator w/Transfer Switch for the Swartz Creek garage.

Mr. John Bennett, Equipment Director stated that this is the last generator that needed to be purchased for the district garages.

MOTION CARRIED.

Renewal Purchase Order for Equipment Department Materials – In a memorandum dated March 06, 2014, staff requested Board approval to extend GCRC's agreement with Rathco Safety Supply through September 30, 2014 and approve a renewal purchase order to be issued to Rathco Safety Supply Company in the amount not to exceed \$26,000.00 for Item #3, Steel Posts for Signs & Delineators (Copy of memorandum and purchase order filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to approve the extension of the agreement with Rathco Safety Supply through September 30, 2014 and to approve a renewal purchase order to be issued in the amount not to exceed \$26,000.00 for Item#3, Steel Posts for Signs and Delineators.

MOTION CARRIED.

Ratification of Vouchers totaling \$1,106,154.28

Voucher #V-39938

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to ratify Voucher #39938, in the amount of \$18,619.81

VOTE ON MOTION:

Yes: Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39939

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to ratify Voucher #39939, in the amount of \$212,161.70

VOTE ON MOTION:

Yes: Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39940

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to ratify Voucher #39940, in the amount of \$453,944.32.

VOTE ON MOTION:

Yes: Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39941

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to ratify Voucher #39941, in the amount of \$421,428.45.

VOTE ON MOTION:

Yes: Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Request for Overtime – Duffield Road from Willard to County Drain – In a memorandum dated March 7, 2014, staff recommended Board approval to perform roadside ditching work on Duffield Road from Willard Road to the County Drain, Montrose Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson to authorize the Road Commission to perform overtime work for roadside ditching on Duffield Road from Willard Road to the county drain, Montrose Township. The total cost of the project will be \$7,595.94 with the Township paying 100% of the cost.

MOTION CARRIED.

Request for Overtime – Duffield Road from Willard to County Drain – In a memorandum dated March 7, 2014, staff recommended Board approval to perform roadside ditching work on Duffield Road from Willard Road to the County Drain, Montrose Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson to authorize the Road Commission to perform overtime work for roadside ditching on Duffield Road from Willard Road to the county drain, Montrose Township. The total cost of the project will be \$92,472.68 with the Township paying 50% of the cost (\$46,236.34) and the Road Commission paying (\$46,236.34).

MOTION CARRIED.

Request for Overtime – Northwest Corner of Dodge Road and Nichols Road, Montrose Township – In a memorandum dated March 6, 2014, staff recommended Board approval to perform roadside ditching work on the Northwest corner of Dodge Road and Nichols Road. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson to authorize the Road Commission to perform roadside ditching on the Northwest corner of Dodge Road and Nichols Road, Montrose Township. The Township is paying 50% (\$3,978.10) and the Road Commission is paying 50% (\$3,978.00). The total cost of the project will be \$7,956.19.

MOTION CARRIED.

Request for Overtime - Frances Road between Nichols Road and Duffield Road – In a memorandum dated March 6, 2014, staff recommended Board approval to perform aggregate resurfacing on Francis Road between Nichols Road and Duffield Road, Montrose Township. (Copy of memorandum field with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson to authorize the Road Commission to perform aggregate resurfacing on Frances Road between Nichols Road and Duffield Road, Montrose Township. The Township is paying 50% (\$25,826.33) and the Road Commission is paying 50% (\$25,826.33). The total cost of the project will be \$51,652.65.

MOTION CARRIED.

Request for Overtime – Cambrian Drive and Litchfield Drive – In a memorandum dated March 11, 2014, staff requested Board approval for milling and paving work requested in Flint Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson to authorize the Road Commission to perform milling and paving on Cambrian Drive and Litchfield Drive, Flint Township. The total cost of this project will be \$67,783.40 with Flint Township paying 100% of the cost.

MOTION CARRIED.

Request for Overtime – Mandeville Park – In a memorandum dated March 11, 2014, staff requested Board approval for milling and paving work in Flint Township. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson to authorize the Road Commission to perform milling and paving on Mandeville Park Street, Flint Township. The total cost of this project will be \$114,948.31 with Flint Township paying 100% of the cost.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

Fleet Reduction – Equipment Director, Mr. John Bennett informed the Board that he will be reducing the fleet vehicles by five single axle trucks next year which will leave GCRC three remaining single axle trucks to use as spares. Due to the loss of two mechanics this will greatly reduce the time required for maintenance and cost concerns on the remaining fleet equipment.

Monthly Financial Reports – Finance Director, Ms. Melissa Williams presented the monthly financial reports for January 2014. (Copy of reports filed with official minutes.)

Seasonal Loads and Weight Restrictions – Maintenance Director, Anthony Branch informed the Board that the seasonal load and weight restrictions are in effect and the current frost reading is still over 50 inches so we still have a way to go before the restrictions are lifted.

COMMISSIONERS' CONCERNS

Budgeting Concerns - Commissioner Arceo expressed concern over next year's budget due to the harsh winter recently experienced.

Manager-Director Daly assured the Board that the management staff prepares for this by creating multi-year budgets, keeping the equipment fleet up to date and relying on the strong management team that is in place.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 11:00 A.M.

JOHN J. GLEASON

Clerk/Register

Linda B. Kossak,
Secretary of the Board of County Road Commissioners
/lbk 3/18/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

APRIL 01, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David M. Arceo, Commissioner
David Miller, Commissioner (Remotely via telephone)

Others Present: John Daly, Ken Johnson, Dianna Robertson, Joyce McClane, Anthony Branch, John Bennett, Bob Slattery, Genesee County Road Commission Staff; Michael Dach, Phoenix Network; Vicki Bachakes, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

April 01, 2014 – Agenda

Mr. Daly requested that Item VI-C be changed from “Tuesday, April 18, 2014” to “Friday, April 18, 2014”.

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the revised agenda for April 01, 2014, as requested.

MOTION CARRIED.

APPROVAL OF MINUTES

March 04, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve the minutes of the March 04, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, April 01, 2014

Presentation by Mr. Michael Dach, Phoenix Network
Public Relations Update

Tuesday, April 15, 2014

9:00 a.m. – Roads & Bridges Advisory Committee Meeting
10:00 a.m. – Board Meeting

Friday, April 18, 2014

GCRC closed (non-essential operations) in observance of Good Friday

PRESENTATION

Mr. Michael Dach, Phoenix Network, gave a public relations update for the months of March and April 2014, including radio messages, television interviews, billboards, mobile APP's, and newspaper correspondence. (Copy of presentation filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to accept the presentation of Mr. Michael Dach as presented.

MOTION CARRIED.

PUBLIC ADDRESS THE BOARD

(None.)

CORRESPONDENCE

INCOMING

Letter correspondence from Honorable Pam Faris, State Representative, 48th District – re: Transferring State RRR Funds – In correspondence dated March 13, 2014, Honorable Pam Faris, State Representative, 48th District supported the transfer of State RRR project funds from replacement of the Atlas Road Bridge, which has already been approved to use Federal and State Local Bridge Funds in 2016, to replacement of the bridge on Lippincott Road over Kearsley Creek. (Copy filed with official minutes.)

Letter correspondence from Honorable Pam Faris, State Representative, 48th District – re: Transferring State RRR Funds – In correspondence dated March 13, 2014, Honorable Pam Faris, State Representative, 48th District supported the transfer of State RRR project funds from replacement of the Bristol Road Bridge, which has already been approved to use Federal and State Local Bridge Funds in 2016, to replacement of the bridge on Farrand Road over Pine Run Creek. (Copy filed with official minutes.)

OUTGOING

Correspondence to various Michigan Legislative Delegation Members – re: State Legislative RRR Funded Project Recommendations – In correspondence dated March 21, 2014 to Honorable James Ananich, State Senator, 27th District, Honorable Pam Faris, State Senator, 48th District, Honorable Charles Smiley, State Representative, 50th District, Honorable Joseph Graves, State Representative, 51st District, Honorable Phil Phelps, State Representative, 49th District, Honorable Woodrow Stanley, State Representative, 34th District, and Honorable David B. Robertson, State Senator, 26th District, Mr. John H. Daly recommended five (5) bridge replacement projects for serious consideration for use of State Legislative Roads and Risk Reserve (RRR) funds. The five bridges are: Linden Road over Swartz Creek, Jennings Road over Swartz Creek, Elms Road over Brent Run, Henderson Road over Kearsley Creek, and Lilly Road over Yellow Creek. (Copy filed with official minutes.)

Correspondence to Mr. Jason Nordberg, Principal Planner, GCMPC – re: National Functional Classification Change – In correspondence dated March 12, 2014 to Mr. Jason Nordberg, Principal Planner, GCMPC, Mr. Fred Peivandi submitted a request to remove McWain Road from the federal aid system as an Urban Collector Major and include the proposed Dort Highway Extension as an Urban Collector Major. (Copy filed with official minutes.)

Correspondence to Editor of Grand Blanc View Newspaper – re: “Daly vs. Township: There’s not enough money to go around” – In correspondence dated March 25, 2014 to the Editor of Grand Blanc View Newspaper, Mr. John Daly clarified a few points made in a recent article “Daly vs. Township: There’s not enough money to go around”, by Paula Kay Schmidt, March 20, 2014. (Copy filed with official minutes.)

Correspondence to Mr. Matt Raysin, P.E., GCDC-WWS – re: Karegnondi Water Main Plan Review – In correspondence dated March 17, 2014 to Mr. Matt Raysin, P.E., GCDC-WWS, Ms. Susan Charnesky, P.E., offered comments resulting from the 90% plan submittal received for the Karegnondi Water Main within Genesee County Lake Huron Water Initiative Contract S-4007. (Copy filed with official minutes.)

Correspondence to Mr. Matt Raysin, P.E., GCDC-WWS – re: Karegnondi Water Main clarifications – In correspondence dated March 18, 2014 to Mr. Matt Raysin, P.E., GCDC-WWS, Ms. Susan Charnesky, P.E., provided clarifications for guardrail, guardrail shoulder paving, shoulder width, and sign plan for the Karegnondi Water Main within Genesee County. (Copy filed with official minutes.)

INTERNAL

(None).

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Michigan Department of Transportation (MDOT) Contract No. 14-5064, GCRC Job No. 78-W50135, Lapeer Road at Charter Oaks Drive, Davison Township – In a memorandum dated March 14, 2014, staff requested Board approval of the MDOT Contract No. 14-5064 for constructing a passing flare on Lapeer Road at Charter Oaks Drive in Davison Township. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve MDOT Contract No. 14-5064 for constructing a passing flare on Lapeer Road at Charter Oaks Drive in Davison Township; and further, to authorize Mr. Mandelaris and Mr. Johnson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Local Agreement – re: Henderson Road Resurfacing and Pavement Repair, Forest Township – In a memorandum dated March 21, 2014, staff requested Board approval of an agreement with Forest Township for single chip seal and pavement repair with hot mix asphalt of Henderson Road from Dodge Road to Wilson Road. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve and sign the duplicate original agreements with Forest Township for the chip seal resurfacing and pavement repair of Henderson Road from Dodge Road to Wilson Road, Forest Township.

MOTION CARRIED.

Cost agreements for Traffic Signal Control at Caroline and Leroy (T076) and Silver Lake and Leroy (T725), City of Fenton – In a memorandum dated March 24, 2014, staff requested Board approval to enter into an agreement with the City of Fenton for GCRC forces to install new pedestrian signals at the intersections of Caroline and Leroy (T076) and Silver Lake and Leroy (T725), with the City of Fenton paying 100% of installation cost. (Copy of cost agreement and memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve entering into an agreement with the City of Fenton for installation of new pedestrian signals at the intersections of Caroline and Leroy and Silver Lake and Leroy; and authorize the Manager-Director to sign the cost agreements.

MOTION CARRIED.

Adjustment to Budget for Fiscal Year Ending September 30, 2014 – In a memorandum dated March 24, 2014, staff requested Board approval for a budget increase of \$1,571,933 for fiscal year ending September 30, 2014 due to a favorable budget to actual variance at the fiscal year ended September 30, 2013 in the amount of \$3,275,698. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the budget increase of \$52,000 to the Equipment & Facilities Department material budget, \$489,085 to the Equipment & Facilities capital outlay budget, \$30,848 net increase to the Road Construction budget, \$1,000,000 increase to the Non-Department retiree healthcare budget and an increase to the Use of Fund Balance in the amount of \$1,571,933.

MOTION CARRIED.

Adjustment to Budget for Fiscal Year Ending September 30, 2014 – In a memorandum dated March 10, 2014, staff requested Board approval for a budget increase of \$1,345,161 for fiscal year ending September 30, 2014 due to additional funding from the State of Michigan due to the harsh winter. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the budget expenditure increases of \$125,000 for Labor (Overtime) and \$590,161 for Material in Department 20, \$15,000 for Labor (Overtime) and \$310,000 for Material in Department 30, \$5,000 for Contracted Services in Department 81, and \$300,000 for Road Construction in Department 91, and a budget increase of \$1,345,161 to revenues for a net change to the Fund Balance of \$0.

MOTION CARRIED.

Requesting Board authorization to extend bid unit prices for Item #32 – Bulk Rock Salt for the 2014/2015 winter season – In a memorandum dated March 24, 2014, staff requested Board approval for the extension of the salt bid contract at a unit price of \$52.69/ton and issuance of a Purchase Order to Detroit Salt Company for Item #32 – Bulk Rock Salt in the amount not to exceed \$1,254,022.00. (Copy of bid unit price extension and memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the extension of the salt bid contract at a unit price of \$52.69/ton and issuance of a purchase order to Detroit Salt Company for Item #32 – Bulk Rock Salt in the amount not to exceed \$1,254,022.00 for the 2014/2015 winter season.

MOTION CARRIED.

Amendment to purchase order for Maintenance Department materials for Item #47 – Bituminous Base/Topping Mixture – In a memorandum dated March 24, 2014, staff requested Board approval for the amendment of purchase order #A-9512 to Ace-Saginaw Paving Company due to a particularly harsh winter. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the amendment of purchase order #A-9512 to Ace-Saginaw Paving Company reflecting an increase of \$283,000.00; raising the total amount not to exceed \$1,308,000.00.

MOTION CARRIED.

Requesting Board authorization to extend MIDeal Hardware/Electrical Supplies contract – In a memorandum dated March 24, 2014, staff requested Board approval for the extension of the piggybacked MIDeal Hardware/Electrical supply contracts, since the State of Michigan has extended their Hardware/Electrical supply contracts. (Copy of bid unit price extensions and memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the issuance of purchase orders to W. W. Grainger, Inc. in the amount not to exceed \$20,000.00, MSC Industrial Supply Company in the amount not to exceed \$1,000.00, and Fastenal Company in the amount not to exceed \$20,000.00 for Hardware/Electrical Supplies.

MOTION CARRIED.

Local Road Improvement Plan, Forest Township – In a memorandum dated March 18, 2014, staff requested Board approval of Forest Township's updated Three (3) year Local Road Improvement Plan. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve Forest Township's updated Three (3) year Local Road Improvement Plan; and further, to direct the Chairperson to sign the duplicate originals.

MOTION CARRIED.

Ratification of Vouchers Totaling \$1,289,008.41 – (Copies filed with official minutes.)

Voucher #V-39942

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #39942 in the amount of \$702,390.55.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller

No: None

MOTION CARRIED.

Voucher #V-39943

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #39943 in the amount of \$416,306.41.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller

No: None

MOTION CARRIED.

Voucher #V-39944

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #39944 in the amount of \$170,311.45.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller

No: None

MOTION CARRIED.

CONSENT

Request for Overtime – Various Locations in Sections 24 and 34, Mt. Morris Township – In a memorandum dated March 24, 2014, staff requested Board approval to perform overtime work for gravel resurfacing of 5.60 miles in various locations in Sections 24 and 34, Mt. Morris Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to authorize the Road Commission to perform overtime work for gravel resurfacing of 5.60 miles of various roads in Sections 24 and 34, Mt. Morris Township, with the Township paying 100%, for a total project cost of \$99,220.80.

MOTION CARRIED.

Request for Overtime – Various Locations, Montrose Township – In a memorandum dated March 24, 2014, staff requested Board approval to perform overtime work for mowing in various locations, Montrose Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to authorize the Road Commission to perform overtime work for mowing in various locations, Montrose Township, with the Township paying 100%, for a total project cost of \$22,507.60.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

Legislative RRR Funds Update – Manager-Director Daly asked Mr. Ken Johnson to provide an update on the State Legislative Roads and Risk Reserve (RRR) funded projects. Mr. Johnson reported that the agreements from MDOT have arrived for four projects and that the contracts should be ready for signature at the next Board meeting.

Appreciation to Mr. Bob Slattery – Manager-Director Daly thanked Mr. Bob Slattery for his assistance in writing the outgoing correspondence to the Editor of the Grand Blanc View Newspaper (Item VII, B-3).

Possible New Facilities Request – Mr. John Bennett said that he and Ms. Melissa Williams, Finance Director, have been in discussions regarding replacement of GCRC's antiquated Flint facilities and rebuilding. Mr. Bennett proposed rebuilding one handicapped accessible, state of the art building to accommodate all Flint personnel. Mr. Bennett plans to request funds in the next budget year to have an engineering company look into possibilities and would like the Board to give the idea serious consideration.

COMMISSIONER'S CONCERNS

Secondary Road pothole patching – Vice-Chairperson Johnson asked for a time estimate for crews to begin patching potholes on secondary roads. Staff had no definitive answer at this time.

Appreciation – Commissioner Miller and Commissioner Dickerson complimented Ms. Joyce McClane for a great job on the salt purchase savings. Commissioner Dickerson added what a good job Ms. McClane is doing at saving money.

Panera Bread, Flint Township – Chairperson Mandelaris asked for a status update on the Panera Bread project construction on Miller Road. Manager-Director Daly said that the issue of the number of driveway cuts has been resolved and that one curb cut will be allowed on each road. There is also an issue of the side road needing to be repaved.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 11:12 a.m.

JOHN J. GLEASON
Clerk/Register

Vicki Bachakes, Secretary of the
Board of County Road Commissioners

/vb

04/01/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

April 15, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:03 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
 Bob Johnson, Vice-Chairperson
 David M. Arceo, Commissioner
 Cloyce Dickerson, Commissioner
 Dave Miller, Commissioner (remote)

Others Present: John Daly, Melissa Williams, John Bennett, Ken Johnson, Anthony Branch, Robert Slattery, Joyce McClane, , Genesee County Road Commission Staff; resident, Jessica Davis, Swartz Creek, Linda Kossak, Secretary of the Board of County Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

April 15, 2014 - Agenda

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the agenda for March 18, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

March 18, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the minutes of the March 18, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Friday, April 18, 2014

GCRC Closed (Non-essential operations) in observance of Good Friday

Tuesday, May 06, 2014

10:05 A.M. Presentation by Mr. Michael Dach, Phoenix Network
Public Relation Update

Tuesday, April 15, 2014

9:00 A.M. Roads and Bridges Advisory Committee Meeting
10:00 A.M. – Board Meeting

PUBLIC ADDRESS THE BOARD

CORRESPONDENCE

INCOMING

Correspondence from MDOT – re: 2014 RRR Legislative Funded Project changes - In a letter dated March 31, 2014 from Mr. Kirk Steudle, P.E., Director, Michigan Department of Transportation to staff regarding the approved request to change two RRR Legislative Funded Projects; Atlas Road bridge project replaced with the Lippincott Road over Kearsley Creek and the Bristol Road bridge project replaced with Farrand Road over the Pine Run Creek. (Copy filed with official minutes.)

Correspondence from State Senator Dave Robertson - re: Support for the Change to 2014 RRR Legislative Funded Projects – In a letter dated March 27, 2014 from State Senator Dave Robertson regarding his support for changing the State Legislative Road and Risks Reserve Funding from the Atlas Road bridge replacement project to the bridge on Lippincott Road over Kearsley Creek. (Copy filed with official minutes.)

OUTGOING

Correspondence to various Michigan Legislative Delegation Members - re: State Legislative Roads and Risk Reserve Funded Project Change – In a letter dated March 06, 2014 from staff, to the Honorable Pam Faris, State Representative, District 48 and the Honorable David B. Robertson, State Senator, District 20 regarding State Legislative Road and Risks Reserve (RRR) funding project change to Lippincott Road over Kearsley Creek for bridge replacement, Davison Township. (Copy filed with official minutes.)

INTERNAL

Correspondence from Michigan Department of Transportation - re: RRR Funding Program Process Summary – In an undated memorandum, the Michigan Department of Transportation has highlighted the major steps for the Roads and Risks Reserve Fund process. (Copy filed with official minutes.)

Correspondence from staff – re: Pending Road Improvement Projects – In a memorandum dated April 3, 2014, staff has provided a pending road improvement project list for 2014. (Copy filed with official minutes.)

- Saginaw Road – Hill Road to Maple Avenue, Grand Blanc Township
- Richfield Road – Genesee Road to Belsay Road, Genesee Township
- Richfield Road – Irish Road to Victoria Station, Richfield Township

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to receive and file the presented correspondence.

MOTION CARRIED.

State/Local Road Agreements – 2014 Road and Risk Reserve Projects – In a memorandum from staff dated April 3, 2014, asking Board to approval for the following MDOT Road and Risk Reserve Funding projects. (Copy of memorandum and MDOT contracts filed with official minutes.)

- MDOT Contract 2014-0234 for road rehabilitation of McCaslin Lake Road from Silver Lake Road to Finch Drive in Argentine Township
- MDOT Contract 2014-0235 for the replacement of the Duffield Road bridge over the Kearsley Creek in Clayton Township.
- MDOT Contract 2017-0236 for the replacement of the Lippincott Road bridge over the Kearsley Creek in Davison Township.
- MDOT Contract 2014-0237 for the replacement of the Farrand Road bridge over the Pine Run Creek in Vienna Township.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to approve the four Road and Risk Reserve project contracts and further, to direct the Chairperson to sign the duplicate original contracts for an on behalf of the Board of County Road Commissioners.

- MDOT Contract 2014-0234 for road rehabilitation of McCaslin Lake Road from Silver Lake Road to Finch Drive in Argentine Township, \$1,060,000.00 RRR Funds.

- MDOT Contract 2014-0235 for the replacement of the Duffield Road bridge over the Misteguay Creek in Clayton Township, \$673,000.00 RRR Funds.
- MDOT Contract 2014-0236 for the replacement of the Lippincott Road bridge over the Kearsley Creek in Davison Township, \$725,000.00 RRR Funds.
- MDOT Contract 2014-0237 for the replacement of the Farrand Road bridge over the Pine Run Creek in Vienna Township, \$650,000.00 RRR Funds.

MOTION CARRIED.

MDOT Contract No. 14-5122, GCRC Job No. 87-W50139 HMA Resurfacing of Richfield Road from Genesee Road to Belsay Road, Genesee Charter Township – In a memorandum from staff, dated April 07, 2014 asking Board approval for MDOT Contract No. 14-5122 , HMA resurfacing of Richfield Road from Genesee Road to Belsay Road in Genesee Charter Township. (Copy of memorandum and MDOT Contract No. 14-5122 filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve MDOT Contract No. 14-5122 for the HMA resurfacing of Richfield Road from Genesee Road to Belsay Road, Genesee Charter Township and further to direct the Chairperson and the Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners. Estimated Federal Surface Transportation Program Funds are \$1,065,000.00 and Road Commission Local Match Funds are \$236,200.00 for a total project cost of \$1,301,400.00.

MOTION CARRIED.

MDOT Contract No. 14-5123, GCRC Job No. 87-W50138 HMA Resurfacing of Richfield Road from Irish Road to 400' east of Victoria Station, Richfield Township – In a memorandum from staff dated April 07, 2014, asking Board approval for MDOT Contract No. 14-5123 for the HMA resurfacing of Richfield Road from Irish Road to 400' east of Victoria Station, Richfield Township. (Copy of memorandum, and MDOT Contract, 14-5123 filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve MDOT Contract No. 14-5123 for the HMA resurfacing of Richfield Road from Irish Road to 400' east of Victoria Station, Richfield Township and further to direct the Chairperson and the Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners. Estimated Federal Surface Transportation Program Funds are \$895,500.00 and Road Commission Local Match Funds are \$198,600.00 for a total project cost of \$1,094,100.00.

MOTION CARRIED

MDOT Contract No. 14-5129, GCRC Job No. 67-W50140 HMA Resurfacing of S. Saginaw Road from Hill Road to Maple Avenue, Grand Blanc Charter Township – In a memorandum from staff dated April 07, 2014, asking Board approval for MDOT Contract No. 14-5129, HMA resurfacing of S. Saginaw Road from Hill Road to Maple Avenue, Grand Blanc Charter Township. (Copy of memorandum, and MDOT Contract, 14-5129 filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve MDOT Contract No. 14-5129 for the HMA resurfacing of S. Saginaw Road from Hill Road to Maple Avenue, Grand Blanc Charter Township and further to direct the Chairperson and the Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners. Estimated Federal Surface Transportation Program Funds are \$931,465.00, Federal National Highway System Funds \$924,035.00 and Road Commission Local Match Funds are \$411,500.00 for a total project cost of \$2,267,000.00.

MOTION CARRIED.

Local Road Agreement – 2014 Pavement repair chip seal program, Mundy Charter Township – In a memorandum from staff dated April 02, 2014 asking Board approval for the Local Road Agreement with Mundy Charter Township for the chip seal resurfacing and pavement repair of Jennings Road from Reid Road to Hill Road and Reid Road from Elms Roads to Sharp Road, and for the fog seal of Reid Road from US-23 to Fenton Road. (Copy of Memorandum, Chip Seal Agreement and Mundy Charter Township minutes filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to approve the Local Road Agreement with Mundy Charter Township for the chip seal resurfacing and pavement repair of Jennings Road from Reid Road to Hill Road and Reid Road from Elms Roads to Sharp Road, and for the fog seal of Reid Road from US-23 to Fenton Road and further to sign the duplicate originals. Cost sharing for this work will be as follows:

Mundy Charter Township	\$42,330.00
Genesee County Road Commission (Eng. & Inspection)	\$ 4,040.00
Genesee County Road Commission (Pavement Repair)	\$ 6,530.00
Genesee County Road Commission (2014 Const. Allocation)	<u>\$31,760.00</u>
Total Project Cost	\$84,660.00

MOTION CARRIED.

Local Road Agreement – Local Road Approach HMA, Montrose Charter Township – In a memorandum from staff dated March 28, 2014, asking Board approval for the Local Road Agreement with the Charter Township of Montrose for the HMA paving of various local road

approaches.(Copy of memorandum, approach paving agreement and Montrose Charter Township meeting minutes filed with official minutes.)

ACTION TAKEN - Motion by Mr. Arceo, seconded by Mr. Dickerson to approve the Local Road Agreement with Montrose Charter Township for the HMA paving of various local road approaches and further to sign the duplicate originals. Cost sharing for this work will be as follows:

Montrose Charter Township	\$ 274,511.00
Genesee County Road Commission (Eng. & Inspection)	\$ 43,050.00
Genesee County Road Commission (2014 Construction Alloc.)	<u>\$ 12,489.00</u>
Total Project Cost	\$ 330,050.00

MOTION CARRIED.

Local Road Agreement – Gale Road pavement repair & chip seal, Richfield Township – In a memorandum from staff dated March 28, 2014, asking Board approval for the Local Road Agreement with Richfield Township for the chip seal resurfacing and pavement repair of Gale Road from Coldwater Road to the County Park Entrance. (Copy of Memorandum, Gale Road Chip Seal Agreement and Richfield Township Board meeting minutes filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller to approve the Local Road Agreement with Richfield Township for the chip seal resurfacing and pavement repair of Gale Road from Coldwater Road to the County Park Entrance and further to sign the duplicate originals. Cost sharing for this work will be as follows:

Richfield Township	\$ 8,365.00
Genesee County Road Commission (Eng. & Insp.)	\$ 800.00
Genesee County Road Commission (Pavement Repair)	\$ 1,470.00
Genesee County Road Commission (2014 Constr. Allocation)	<u>\$ 6,095.00</u>
Total Project Cost	\$16,730.00

MOTION CARRIED.

Resolution of Support – Fiscal Year 2017 Local Bridge Funding Applications, County Wide – In a memorandum from staff dated April 7, 2014, asking Board approval for the Resolution of Support to the Michigan Department of Transportation for Fiscal Year 2017 Local Bridge Funding Projects. (Copy of memorandum and Notice of Resolution filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the Resolution of Support for Fiscal Year 2017, Local Bridge Funding Applications, County Wide. The following projects are submitted for Fiscal Year 2017 Local Bridge Funding:

Bridge Replacement:

- Cole Road over Shiawassee River, Argentine Township, \$ 700,000
- Linden Road over Swartz Creek, Flint Township, \$1,000,000
- Jennings Road over Swartz Creek, Mundy Township, \$706,000
- Elms Road over Brent Run, Montrose/Vienna Township, \$585,000
- Henderson Road over Kearsley Creek, Atlas Township, \$633,000

MOTION CARRIED.

Present Year Local Road Improvement Program amendment for Richfield Township – In a memorandum from staff dated April 02, 2014, requesting Board approval to amend the Richfield Township present year Local Road Improvement Plan. (Copy of memorandum and Local Road 2014 Improvement Plan Amendment and Richfield Township Board Minutes filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the Local Road Improvement Program amendment with Richfield Township and further, to sign the duplicate originals of the amendment. The amendment includes changing this year's Carpenter Road chip seal project from Vassar Road to Irish Road to instead mill and HMA resurface the road using Road Commission forces. They also wish to move their present year Clark Road chip seal project from M-15 to Oak Road to the 2015 construction year using Road Commission forces to mill and resurface.

MOTION CARRIED.

County Road Association of Michigan (CRAM) 2014/2015 Service Charges – In a memorandum from staff dated April 07, 2014, requesting the Board authorize the payment to the County Road Association of Michigan for the 2014/2015 service charges. (Copy of memorandum and CRAM Invoice filed with official minutes.)

ACTION TAKEN – Motion by Mr. Mr. Dickerson, seconded by Mr. Johnson to approve the payment of \$17,264.00 to the County Road Association of Michigan (CRAM) covering April 01, 2014 to March 31, 2015.

MOTION CARRIED.

Michigan County Road Commission Self-Insurance Pool Annual Renewal Invoice – In a memorandum from staff dated April 07, 2014, requesting Board approval for the payment to Michigan County Road Commission Self Insurance Pool for the policy year April 01, 2014 to April 01, 2015. (Copy of memorandum and invoice filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the payment of \$671,909 to Michigan County Road Commission Self Insurance Pool for the policy year April 01, 2014 to April 01, 2015.

MOTION CARRIED.

Rejection of bids submitted for Item #7 – Coarse Aggregate Materials, Blast Furnace Slag – In a memorandum from staff dated April 03, 2014 requesting Board approval to reject the bids submitted for Item #7, Coarse Aggregate Materials, Blast Furnace Slag. (Copy of memorandum, bid sheets and recommendation for rejection sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson to approve the rejection of bids submitted for Item #7, Coarse Aggregate Materials, Blast Furnace Slag due to a less expensive alternative material, 29A Limestone.

MOTION CARRIED.

Chip Seal materials for the Maintenance Department – In a memorandum dated April 03, 2014 staff has requested Board approval for the issuance of purchase orders to CYDI of Michigan and Asphalt Materials Inc. (Copy of memorandum and bid sheets filed with official minutes.)

ACTION TAKEN- Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the issuance of purchase orders to the following companies:

- CYDI of Michigan for Item #7A – Coarse Aggregate Materials, 29A Limestone in the amount not to exceed \$240,000.00.
- Asphalt Materials Inc. for Item #11-HFRS-2M, Asphalt Emulsion Materials in the amount not to exceed \$944,000.00.

MOTION CARRIED.

Issuance of a purchase order to Truck & Trailer Specialties, Inc. – In a memorandum dated March 31, 2014, staff has requested Board approval for the issuance of a purchase order to Truck & Trailer Specialties for supplying and delivering Item #68, Recycled Rubber Cutting Edge Blades. (Copy of memorandum and bid sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the issuance of a purchase order to Truck & Trailer Specialties in the amount not to exceed \$90,000.00 for the supply and delivery of Item #68, Recycled Rubber Cutting Edge Blades.

MOTION CARRIED.

Item #62, Tiger New Holland Parts for Vendor Management Inventory (VMI) – In a memorandum from staff dated March 31 2014 requesting Board approval to accept and authorize a purchase order to Flint New Holland for Item #62, Tiger New Holland Parts. (Copy of memorandum and bid sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson to approve the issuance of a purchase order to Flint New Holland for Item #62, Tiger New Holland Parts in the amount not to exceed \$20,000.00 and further to approve the signing and execution of the VMI Agreement for three (3) years from the date of acceptance. The Board also approves the issuance of renewal purchase orders annually during the VMI contract.

MOTION CARRIED.

Amendment to P.O. #A-9514, Item #8B, QPR with Ace-Saginaw Paving Company-North – In a memorandum dated April 7, 2014, staff has requested Board approval to amend P.O. #A-9514, Item #8B, QPR, High Performance Pavement Repair with Ace-Saginaw Paving Company-North. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to amend PO #A-9514, in the amount not to exceed \$30,000.00 for the supply and purchase of Item #8B, QPR-High Performance Pavement Repair with Ace-Saginaw Paving Company North.

MOTION CARRIED.

Ratification of Vouchers totaling \$789,296.40 – (Copies filed with official minutes.)

Voucher #V-39945

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to ratify Voucher #39945, in the amount of \$250,658.97

VOTE ON MOTION:

Yes: Miller, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39946

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to ratify Voucher #39946, in the amount of \$156,399.91 and further, to approve check #90112, in the amount of \$103.04 for employee travel reimbursement for Mr. John Mandelaris.

VOTE ON MOTION:

Yes: Miller, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39947

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to ratify Voucher #39947, in the amount of \$382,237.52.

VOTE ON MOTION:

Yes: Miller, Dickerson, Arceo, Johnson, Mandelaris

No: None

MOTION CARRIED.

Resolution Certifying Local Match for use of Federal Aid Small Area Urban funds on Gale Road in Atlas Township – In a memorandum dated April 10, 2014, staff has requested Board approval for the Resolution certifying that the Board of County Road Commissioners for Genesee County commit funds for the rehabilitation of Gale Road from McCandlish Road to Hegel Road in Atlas Township. (Copy of memorandum and Notice of Resolution filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the Resolution certifying that the Board of County Road Commissioners for Genesee County will commit \$93,750.00 for the rehabilitation of Gale Road from McCandlish Road to Hegel Road in Atlas Township.

MOTION CARRIED.

CONSENT

None

MANAGER-DIRECTOR REPORT

None

COMMISSIONERS' CONCERNS

McCaslin Lake Road – Commissioner Miller stated that he was glad to hear that McCaslin Lake Road will be getting road improvements this year.

Spring Conference in Bay City – Commissioner Mandelaris expressed interest in attending the Spring Conference in Bay City on May 14, 2014. Commissioner Arceo also said he would be like to attend the conference as well.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 10:41 A.M.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
/lbk 4/15/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

May 06, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board*----- of Road Commissioners to order at 10:05 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David M. Arceo, Commissioner
David Miller, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Joyce McClane, Anthony Branch, John Bennett, Bob Slattery, Genesee County Road Commission Staff; Tom Derderian, Michael Kluck & Associates; Mt. Morris Township residents: Betty Lyles, Patrick Haley, Margaret Perry, Diana Mitchell, Swartz Creek resident: Jessica Davis, Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

May 06, 2014 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the agenda for May 06, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

April 01, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the minutes of the April 01, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, May 06, 2014

Presentation by Mr. Tom Derderian, Michael Kluck & Associates,
Service Employees International Union (SEIU), Local 517M, Collective Bargaining
Agreement

Tuesday, May 20, 2014

9:00 a.m. – Roads & Bridges Advisory Committee Meeting
10:00 a.m. – Board Meeting

Monday, May 26, 2014

GCRC closed (non-essential operations) in observance of Memorial Day

PRESENTATION

Mr. Tom Derderian, attorney with Michael Kluck & Associates, presented the Collective Bargaining Agreement with the Service Employees International Union (SEIU), Local 517M, to the Board and Manager-Director Daly for their approval signatures.

PUBLIC ADDRESS THE BOARD

Margaret Perry, 2026 Flamingo Drive, Mt. Morris Township; Diana Mitchell (address unknown), Mt. Morris Township; Jessica Davis, 424 Jenny Lane, Swartz Creek addressed the Board concerning the condition of Coldwater Road in the Beecher district of Mt. Morris Township. They said the road is in very poor condition and were inquiring if the planned road rehabilitation scheduled for 2016 could be moved up sooner on the schedule. Staff commented that moving up the Coldwater Road construction project would cause four other projects to be delayed because this is a federal aid funded project. Manager-Director Daly and County Highway Engineer Peivandi explained to the residents and the Board the formula by which roads are chosen for reconstruction and rehabilitation.

CORRESPONDENCE

INCOMING

Letter correspondence from County Road Association of Michigan (CRAM) – re: Committee Appointments – In correspondence dated April 11, 2014, to all County Road Agencies, Commissioners and Committee Members Mr. Bradley Lamberg, CRAM President announced that committee appointments for the year have been completed for the year, April 01, 2014 through March 31, 2015 and he is looking forward to working with everyone. (Copy filed with official minutes.)

Letter correspondence from Advantage Property Management – re: Intersection of River Valley Drive and River Birch Drive, Flint Township – In correspondence dated April 23, 2014, Advantage Property Management on behalf of the Wroxtton Condominium Association Board of Directors has requested a meeting with the Genesee County Road Commission to discuss the condition of the intersection at River Valley Drive and River Birch Drive, Flint Township (Copy filed with official minutes.)

Email correspondence from Ms. Joyce Lee Brown, ICMA Membership – re: Service Award Eligibility – In correspondence dated April 22, 2014, to Mr. John Daly asking him to review his ICMA profile and review his listed eligibility for a local government service award for 20 years of local government service. (Copy filed with official minutes.)

OUTGOING

Letter correspondence to Mr. Larry Doyle, Local Agency Programs Engineer, Michigan Department of Transportation – re: State Legislative RRR Exhibit A Request for Funding Forms – In correspondence dated April 21, 2014, staff attached four RRR Project Requests for Payment Exhibit A forms and noted a change in the completion dates for the Lippincott Bridge and Farrand Road Bridge projects to October 31, 2015. (Copy filed with official minutes.)

Letter correspondence to Mr. Brandon Wilcox, Program Manager, Michigan Department of Transportation – re: Letter of support – In correspondence dated April 09, 2014 to Mr. Brandon Wilcox, Program Manager, MDOT, Mr. Fred Peivandi sent a letter from the Genesee County Road Commission supporting the project prioritization as it appears for MDOT's FY 2014-2017 Goodrich-Ortonville Area Small Urban Program. (Copy filed with official minutes.)

Letter correspondence to Mr. Chuck Melki, Supervisor, Township of Gaines and Mr. David Guigear, Supervisor, Charter Township of Mundy - re: Local Road Agreement for Roundabout construction, Hill Road at Elms Road Intersection – In correspondence from staff dated April 09, 2014 to the Mr. Chuck Melki, Supervisor, Gaines Township and Mr. David Guigear, Supervisor, Charter Township of Mundy regarding approval of the 2015 Federal STP Safety funding to reconstruct the intersection at Hill Road and Elms Road into a roundabout. (Copy filed with official minutes.)

INTERNAL

Advisement of Purchase Order #A-9605 – In a memorandum dated April 25, 2014, staff advised the Board that purchase order #A-9605 was issued to Truck & Trailer Specialties in the amount of \$8,067.37 for the purchase of additional add-ons for the Signal Truck. (Copy filed with official minutes.)

Additional Sonitrol Security & Monitoring Items – In a memorandum dated April 23, 2014, staff advised the Board of the purchase of additional security and monitoring items, CCTV System (DVR) in the amount of \$2,619.00. (Copy filed with official minutes.)

NACo Policy Research Paper Series – Publication from National Association of Counties (NACo), “The Road Ahead, County Transportation Funding and Financing”, Issue 2, 2014. (Copy filed with official minutes.)

Placemaking Strategy Development Workshops – MIPLACE notification of a training workshop being held in Grand Blanc Township. (Copy filed with official minutes.)

Workshop One – Tuesday, April 29, 2014, 6:00 - 9:00 PM

Workshop Two – Thursday, May 22, 2014, 6:00 – 9:00 PM

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS’ DECISIONS

DISCUSSION

Prequalification of Consultants for Bridge Project Preliminary (Design) Engineering – In a memorandum dated April 28, 2014, staff requested the Board of County Road Commissioners add a qualified consultant firm to “Group B” of the GCRC Consultants. (Copy of memorandum and Attachment “A” filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the addition of the consultant firm Fleis & Vandenbrink to the “Group B” list of consultants to perform preliminary (design) engineering services for a local road project to be assigned at a future date.

MOTION CARRIED.

Selection of Consultant for Design Services, 2014 State Funded Bridge Rehabilitation Projects, Genesee County – In a memorandum dated April 24, 2014, staff has requested Board approval for the assignment of the listed Consultants in Group “B” category to prepare construction plans for the proposed 2014 State Funded Bridge Rehabilitation Projects. (Copy of memorandum and 2014 State Funded Bridge Rehabilitation Projects filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve assignment of the listed consultants in Group “B” category to prepare construction plans for the proposed 2014 State Funded Bridge Rehabilitation Projects and furthermore; to direct the Chairman of the Board to sign the Consultant Agreements when returned.

MOTION CARRIED.

State/Local Road Agreement Amendments – In a memorandum dated April 25, 2014, staff requested Board approval for contract amendments to MDOT Contract 2014-0236/A1 for the replacement of the Lippincott Road bridge over the Kearsley Creek in Davison Township, and MDOT Contract 2014-0237/A1, for the replacement of Farrand Road bridge over the Pine Run Creek in Vienna Township. (Copy of memorandum, Resolutions and amended MDOT Contracts 2014-0236/A1 and 2014-0237/A1 filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson to approve the contract amendments which revise each project’s expected completion through the end date of October 31, 2015 and direct the Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

MDOT Contract 2014-0236/A1 for the replacement of the Lippincott Road bridge over the Kearsley Creek, Davison Township \$725,000.00, RRR Funds.

MDOT Contract 2014-0237/A1 for the replacement of the Farrand Road Bridge over the Pine Run Creek, Vienna Township, \$650,000.00, RRR Funds.

MOTION CARRIED.

Primary Road Cost Sharing Agreement, City of Flushing – In a memorandum dated April 25, 2014, staff requested Board approval for Primary Road Cost Sharing Agreement with the City of Flushing for the resurfacing of Elms Road from Pierson Road to Carpenter Road. (Copy of memorandum, Primary Road Agreement and City of Flushing meeting minutes filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to approve the Primary Cost Sharing Agreement with the City of Flushing and to sign the duplicate originals for the resurfacing of Elms Road from Pierson Road to Carpenter Road. Cost sharing for this project will be as follows:

<u>Total Construction Cost</u>	<u>Federal Share</u>	<u>GCRC Share</u>	<u>City of Flushing Share</u>
\$519,200.00	\$424,965.00	\$70,676.00	\$23,559.00

MOTION CARRIED.

Temporary Traffic Control Order – In a memorandum dated April 28, 2014, staff requested Board approval for a temporary traffic control order for the time period from June 15, 2014 through June 25, 2014, Davison Township and City of Davison Festival of Flags. (Copy of memorandum, Notice of Resolution and correspondence from Davison Township filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the temporary traffic control order for the time period from June 15, 2014 through June 25, 2014:

1. Establish a temporary no parking zone on Gale Road from E. Court Street north to Davison Road on both sides of the road.
2. Review temporary no parking zone with Michigan State Police to establish permanent no parking zone.

MOTION CARRIED.

Local Road Agreement – In memorandum dated April 21, 2014, staff has requested Board approval for Hill Road chip seal and pavement repair in Gaines Township. (Copy of memorandum and Agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the Local Road Agreement with Gaines Township for the chip seal resurfacing and pavement repair of Hill Road from Van Vleet Road to Swartz Creek City Limits. Cost sharing for this work will be as follows:

Gaines Township	\$10,875.00
GCRC (Eng. & Inspection)	\$ 1,030.00
GCRC (Pavement Repair)	\$ 2,950.00
GCRC (2014 Construction Allocation)	<u>\$ 6,895.00</u>
Total Project Cost	\$21,750.00

MOTION CARRIED.

Notice to the Public - Abandonment of a portion of Waters Edge Way, Grand Blanc Township - In a memorandum dated April 29, 2014, staff has requested Board approval for the Notice to the Public, regarding a proposed abandonment of a portion of Waters Edge Way in Grand Blanc Township. (Copy of memorandum and Notice to the Public filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the revised Notice to the Public, regarding the proposed abandonment of a portion of Waters Edge Way in Grand Blanc Township. Staff has prepared the attached Notice to the Public to hear objections to the proposed abandonment on Tuesday, May 20, 2014 at 10:15 AM during the scheduled Board Meeting.

Administrative Services Contract BCBS of Michigan - In a memorandum dated April 29, 2014, staff has requested Board authorization to pay Blue Cross Blue Shield of Michigan the Quarterly Settlement for the period covering December 2013 through February 2014. (Copy of memorandum and payment schedule filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan totaling \$1,053,155.00 in three consecutive payments.

June 01, 2014	\$351,051.00
July 01, 2014	\$351,051.00
August 01, 2014	\$351,053.00

MOTION CARRIED.

Item #41-A – Asphalt Remover & Specialty Chemicals – In a memorandum dated April 23, 2014, staff requested Board approval of the issuance of purchase order to Beaver Research for Item #41A, Asphalt Remover & Specialty Chemicals. (Copy of memorandum and bid sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the issuance of a purchase order to Beaver Research for Item #41A, Asphalt Remover & Specialty Chemicals in the amount not to exceed \$45,000.00

MOTION CARRIED.

Extension of Contract with Staples Advantage – In a memorandum dated April 22, 2014, staff has requested Board approval to extend the contract and the issuance of a purchase order to Staples Advantage. (Copy of memorandum, amendment, and office supplies contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the extension of the contract and the issuance of a purchase order to Staples Advantage for office supplies with the same terms and conditions as the Genesee County Purchasing Department RFP#10-072. Both parties have agreed to extend the contract through March 24, 2015.

MOTION CARRIED.

Chip seal material – Item #9-36A, Hot Mix Asphalt – In a memorandum dated April 23, 2014, staff has requested Board approval of the issuance of a purchase order to Ace-Saginaw Paving Company for Item #9-36A Hot Mix Asphalt. (Copy of memorandum and bid sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the issuance of a purchase order to Ace-Saginaw Paving Company for Item #9-36A, Hot Mix Asphalt in the amount not to exceed \$1,800,000.00, or \$57.00 per ton.

MOTION CARRIED.

Ratification of Vouchers Totaling \$1,987,761.89 – (Copies filed with official minutes.)

Voucher #V-39948

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39948 in the amount of \$413,724.86.

VOTE ON MOTION:

Yes: Miller, Arceo, Dickerson, Johnson, Mandelaris,
No: None

MOTION CARRIED.

Voucher #V-39949

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39949 in the amount of \$409,655.93.

VOTE ON MOTION:

Yes: Miller, Arceo, Dickerson, Johnson, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-39950

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39950 in the amount of \$987,173.83.

VOTE ON MOTION:

Yes: Miller, Arceo, Dickerson, Johnson, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-39951

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39951 in the amount of \$177,207.27.

VOTE ON MOTION:

Yes: Miller, Arceo, Dickerson, Johnson, Mandelaris
No: None

MOTION CARRIED.

July 2014 Board Meeting Dates – Manager-Director Daly recommended to the Board that the July 2014 meeting dates be changed from Tuesday, July 01, 2014 and Tuesday, July 15, 2014 to Tuesday, July 8, 2014 and July 22, 2014 due to staff absences during the holiday week as well the long lapse in meeting dates from the last July 2014 meeting to the first August 2014 meeting.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the July 2014 meeting change dates from Tuesday, July 01, 2014 and Tuesday, July 15, 2014 to Tuesday, July 08, 2014 and Tuesday, July 22, 2014. Furthermore, a notice to the public noting this change in Board meeting dates will be posted.

MOTION CARRIED.

CONSENT

Equipment to be sold on Government Internet Auction – In a memorandum dated April 23, 2014, staff recommended Board approval for equipment to be sold on the Government Internet Auction. (Copy of filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the sale of the listed equipment to be sold on the Government Internet Auction and remove the listed equipment from all Genesee County Road Commission records.

<u>Equipment #</u>	<u>Description</u>
1826	2002/Built in house Trailer
1833	2004/Contrail Tandem Axle Drop Deck Trailer
No Equip #.	Tree Shear/fit Gradall XL4100 (sold 8/20/13)

MOTION CARRIED.

Equipment to be sold on Government Internet Auction – In a memorandum dated April 14, 2014 staff recommended Board approval for equipment to be sold on the Government Internet Auction. (Copy of filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the sale of the listed equipment to be sold on the Government Internet Auction and remove the listed equipment from all Genesee County Road Commission records.

<u>Equipment #</u>	<u>Description</u>
523	2004/Chevrolet Impala
411	GPS attached to 1155
1245	2004/GMC Single Axle
845	Roadwatch attached to 1245
1246	2004/GMC Single Axle
2246	2009/Tailgate Salter attached to 1246
846	Roadwatch attached to 1246
3370	Scraper attached to 1246
1247	2004/GMC Single Axle
847	Roadwatch attached to 1247
1248	2004/GMC Single Axle
848	Roadwatch attached to 1248

<u>Equipment #</u>	<u>Description</u>
1249	2004/GMC Single Axle
849	Roadwatch attached to 1249
3422	Grader blades attached to 1982
2466	2008/Asphalt Paver
2883	Grader Blades
3432	Grader Blades
1983	2001/Grader
2083	2001/Scarifier attached to 1983
2887	1992/Grader Blades attached to 1983
4004	2003 Volvo Tandem Axle
704	Roadwatch attached to 4004
4005	2003/Volvo Tandem Axle
705	Roadwatch attached to 4005
4006	2003/Volvo Tandem Axle
706	Roadwatch attached to 4006
4007	2003/Volvo Tandem Axle
707	Roadwatch attached to 4007
4008	2003/Volvo Tandem Axle
708	Roadwatch attached to 4008

Below is a list of equipment that will be going to the Government Internet Auction. These listed items have already been approved by the Board at the August 20, 2013 Board Meeting:

<u>Equipment #</u>	<u>Description</u>
1155	1999/GMC Tire Truck
2467	2009/Stellar Compressor attached to 1155
2932	1999/Liftgate attached to 1155
1982	2001/Grader
2082	2001/Scarifier attached to 1982
3426	1995/Grader Blades

MOTION CARRIED.

Request for Overtime – Milling and Paving Request, Forest Township – In a memorandum dated April 21, 2014, staff requested Board approval to perform overtime work on Patricia Drive, Forest Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to authorize the Road Commission to perform overtime work for milling and paving Patricia Drive in Forest Township. The total cost of this project will be \$35,732.50 and Forest Township will be paying 100% of the cost.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

Frost Law Weight Restrictions – Manager-Director Daly stated that the weight limits on Genesee County Roads were lifted as of Monday, April 28, 2014 at 6:00 AM.

Road Funding Bill – Manager-Director Daly informed the Board that a Road Funding Bill is being voted on in the House today. Current legislation in the House is only allocating 450 million dollars to Michigan roads and Genesee County will be receiving approximately 5.2 million of the funding dollars if approved. The Bill will then move on to the Senate for their approval. .

Equipment Training – Mr. John Bennett, Equipment Department Director stated that training for the new Equipment is in motion. Training for the Pavers will be starting this week. Next week the training for the new Graders and Loaders will begin. He stated that the Commissioners will be receiving updated books with the new equipment listed soon.

Golf Scramble – Mr. Robert Slattery reminded the Board and staff that the annual County Road Association of Michigan's Southeast CRAM Rush-PAC Golf Scramble is planned for June 27, 2014 at IMA Brookwood Golf Course in Burton. Players and Sponsors are needed.

COMMISSIONER'S CONCERNS

Mt. Morris Residents in attendance – Commissioner Dickerson thanked the residents of Mt. Morris Township for attending today's Board meeting and for speaking to the Board and staff about the condition of Coldwater Road in the Beecher district.

Placemaking Strategy Workshop in Grand Blanc Township – Mr. Arceo reminded the Board and staff about the upcoming second Workshop at Grand Blanc Township Government Center on Thursday, May 22, 2014 at 6:00 PM.

I-69 Complaint – Commissioner Mandelaris addressed a complaint he had received via email, forwarded by Mr. Bob Slattery, regarding a resident that said Genesee County roads were not being salted sufficiently along the I-69 corridor from downtown to the Shiawassee county line.

In answer to this complaint, Maintenance Director Mr. Anthony Branch stated that we have very strict guidelines that we are held accountable to from Michigan Department of Transportation (MDOT) as well as the Department of Environmental Quality as to the amount of salt we can put on the roads. The GCRC follows these guidelines very strictly. Manager-Director Daly also stated that our fleet has temperature pavement probes in the vehicles, as well as controls that select the output of salt. The objective of the Road Commission is to use the right amount of salt at the right time.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 11:06 a.m.

JOHN J. GLEASON
Clerk/Register

Linda Kossak, Secretary of the
Board of County Road Commissioners

/lk
5/06/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

May 20, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:05 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David M. Arceo, Commissioner
David Miller, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Joyce McClane, Anthony Branch, John Bennett, Genesee County Road Commission Staff; Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

May 20, 2014 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the agenda for May 20, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

April 15, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the minutes of the April 15, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, May 26, 2014

GCRC closed (non-essential operations) in observance of Memorial Day

Tuesday, June 03, 2014

10:00 a.m. – Board Meeting

Tuesday, June 17, 2014

9:00 a.m. - Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Letter correspondence from Silver/Marl Lake Homeowners – re: Committee Appointments – In correspondence dated April 11, 2014, to all County Road Agencies, Commissioners and Committee Members, Mr. Bradley Lamberg, CRAM President announced that committee appointments for the year have been completed for the year April 01, 2014 through March 31, 2015 and he is looking forward to working with everyone. (Copy filed with official minutes.)

Letter correspondence from State Legislative delegate – re: support for bridge replacement projects – In correspondence dated April 29, 2014, State Representative Pam Faris sent a letter of support for several bridge replacement projects recommended by the GCRC through the State Legislative Road and Risks Reserve (RRR) fund. (Copy filed with official minutes.)

Letter correspondence from Mr. Michael Toth - re: National Functional Classification (NFC) revision requests. – In correspondence dated May 06, 2014, to Mr. Jason Nordberg, Principal Planner, Genesee County Metropolitan Planning Commission, regarding approval from the Federal Highway Administration (FHWA) for the National Functional Classification (NFC) requests for Dort Highway, from Interstate I-75 to Baldwin Road, and for McWain Road, from Cook to Baldwin Road. (Copy filed with official minutes.)

Letter correspondence from Plante Moran – re: Professional Services Agreement – In correspondence dated May 16, 2014, from Mr. Tadd Harburn, CPA, Partner and Ms. Pam Hill, CPA, Senior Manager on the selection of their firm to assist the Genesee County Road Commission to enhance the purchasing policies and procedures based on best practices and further to approve the GCRC Finance Director sign the Professional Services Agreement (Copy filed with official minutes.)

OUTGOING

Letter correspondence to Genesee County Drain Commission – re: Review of Karegnondi Water Main plan submittal. – In correspondence dated April 25, 2014, from Ms. Susan Charnesky, P.E., to Mr. Matt Raysin, P.E., Genesee County Drain Commission regarding review and comments of the plan submittal received on April 08, 2014 for the 36” Water Main Connection to 72” Flint Transmission Water Main at Center Road and Pierson Road. (Copy filed with official minutes.)

Letter correspondence to Township Supervisors – re: 2014 Crack Seal Operations - In correspondence dated April 30, 2014, from County Highway Engineer, Mr. Fred Peivandi to all Township Supervisors, regarding the 2014 Local Road Crack Seal Improvement Projects initiated by the GCRC Engineering Department for the county wide contract for crack sealing local roads. (Copy filed with official minutes.)

Letter correspondence to Mundy Township Supervisor – re: Jennings Road Bridge over Swartz Creek – In correspondence dated April 30, 2014 from County Highway Engineer, Mr. Fred Peivandi to Mr. David Guigear, Supervisor, Mundy Township regarding the condition of Jennings Road Bridge over Swartz Creek. (Copy filed with official minutes.)

The estimated cost sharing is as follows:

Bay Region Local Bridge Program funds:	\$670,700
GRC (75% of local match)	\$159,975
Mundy Twp. (25% of local match)	<u>\$ 53,325</u>
Total estimated project cost	\$884,000

Letter correspondence to Argentine Township Supervisor – re: Cole Road Bridge over Shiawassee River - In correspondence dated April 30, 2014 from County Highway Engineer, Mr. Fred Peivandi to Mr. Robert Cole, Supervisor, Township regarding the condition of Cole Road Bridge over Shiawassee River. (Copy filed with official minutes.)

Local Bridge Program funds (MDOT)	\$665,000
Genesee County Road Commission	\$157,500
Argentine Township	<u>\$ 52,500</u>
Total project cost	\$875,000

Letter correspondence to Atlas Township Supervisor – re: Henderson Road Bridge over Kearsley Creek, Atlas Township – In correspondence dated April 30, 2014 from County Highway Engineer, Mr. Fred Peivandi to Ms. Shirley Kautman-Jones, Supervisor, Atlas Township regarding the condition of Henderson Road Bridge over Kearsley Creek. (Copy filed with official minutes.)

The estimated cost sharing is as follows:

Bay Region Local Bridge Program funds:	\$601,350
GRC (75% of local match)	\$142,250
Mundy Twp. (25% of local match)	<u>\$ 47,650</u>
Total estimated project cost	\$791,250

INTERNAL

Change of Date for Hearing – re: Abandonment of a portion of Waters Edge Way, Grand Blanc Township – In a memorandum dated May 12, 2014, staff advised the Board of County Road Commissioners that the date in the attached Notice to the Public to hear objections to the proposed abandonment was changed to Tuesday, June 03, 2014 at 10:15 a.m., during the scheduled Board Meeting.

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 14-5199, GCRC Job No. 76-D50142, Rehabilitation of the Linden Road Bridge over the Flint River, Flint Charter Township – In a memorandum dated May 05, 2014, staff has requested Board approval of MDOT Contract No. 14-5199 for the rehabilitation of the Linden Road Bridge over the Flint River in Flint Charter Township (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve MDOT Contract No. 14-5199 for the rehabilitation of the Linden Road Bridge over the Flint River, Flint Charter Township and further to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

Federal & State Bridge Funds	\$363,100.00
Road Commission Local Match	<u>\$ 19,100.00</u>
Grand Total	\$382,200.00

MOTION CARRIED.

MDOT Contract No. 14-5212, GCRC Job No. 86-D50137, HMA Resurfacing of Elms Road from Pierson Road to Carpenter Road, Mt. Morris Charter Township – In a memorandum dated May 05, 2014, staff has requested Board approval of MDOT Contract No. 14-5212 for the HMA Resurfacing of Elms Road from Pierson Road to Carpenter Road, Mt. Morris Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approve MDOT Contract No. 14-5212 for the HMA resurfacing of Elms Road from Pierson Road to Carpenter Road, Mt. Morris Charter Township and further to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

Federal Surface Transportation Funds	\$439,200.00
Road Commission Local Match	<u>\$ 97,400.00</u>
Grand Total	\$536,600.00

MOTION CARRIED.

Rejection of Bids for Item #20-SRS1415 for Snow Removal Services – In a memorandum dated May 12, 2014, staff has recommended the Board reject bids submitted for Item #20-SRS1415, Snow Removal Services (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to reject bids submitted for Item #20-SRS1415, Snow Removal Services.

MOTION CARRIED.

Issuance of purchase order and rejection of item – In a memorandum dated May 12, 2014, staff has requested the Board approve the issuance of purchase orders to the following companies, CYDI of Michigan, Item #6-23A, for Modified Limestone and Central Concrete for Redi-Mix Concrete. Secondly, staff requests that the Board reject Item #6B, Ohio #2 Limestone submitted by CYDI of Michigan. (Copy of Bid Tabulation and memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the issuance of purchase orders to CYDI of Michigan for Item #6-23A, Modified Limestone and to Central Concrete for Redi-Mix Concrete, and further to approve the rejection of Item #6B, Ohio #2 Limestone submitted by CYDI of Michigan. The GCRC will solicit a less expensive alternate product.

- CYDI of Michigan for Item #6-23A, Modified Limestone, to be purchased on an as needed basis, in the total amount not to exceed \$600,000.00.
- Central Concrete for Redi-Mix Concrete, to be purchased on an as needed basis, in the amount not to exceed \$170,000.00.

MOTION CARRIED.

Ratification of Vouchers - Totaling \$663,163.93 – (Copies filed with official minutes.)

Voucher #V-39952

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Miller, to ratify Voucher #39952 in the amount of \$428,081.96

VOTE ON MOTION:

Yes: Miller, Arceo, Dickerson, Johnson, Mandelaris,
No: None

MOTION CARRIED.

Voucher #V-39953

Chairperson Mandelaris has requested check #90342, issued to Curbco, Inc. in the amount of \$11,000 be removed from ratification so the invoice can be reviewed further by the Board.

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Miller, to ratify Voucher #39953 in the amount of \$235,081.97.

VOTE ON MOTION:

Yes: Miller, Arceo, Dickerson, Johnson, Mandelaris
No: None

MOTION CARRIED.

CONSENT

Equipment to be sold on Government Internet Auction and to be removed from all Genesee County Road Commission records – In a memorandum dated May 06, 2014, staff recommended Board approval for equipment to be sold on the Government Internet Auction and further to re-sell equipment that was approved by the Board on June 18, 2013 but did not sell. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to approve the sale of the listed equipment to be sold on the Government Internet Auction and remove the listed equipment from all Genesee County Road Commission records and further to approve the re-selling of Item #2664 that failed to sell at a previous Government Internet Auction.

<u>Equipment #</u>	<u>Description</u>
2956	2002/Caterpillar Wheel Loader
2976	2002/Bucket on #2956
2474	2008/Fork Carriage on #2956

The following equipment went to the Board at the June 18, 2013 Board Meeting to be sold at the auction, but was not sold. The Board approved re-selling the item, #2664 at the next Government Internet Auction.

<u>Equipment #</u>	<u>Description</u>
2664	1994/Tamrock Doweling Drill

Equipment Department Director, Mr. John Bennett told the Board that the Wheel Loader being purchased is replacing the Wheel Loader that is currently at the Otisville District garage. This is not an addition to the fleet just a replacement for the item being sold.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

Manager-Director Daly informed the Board that staff is developing the proposed Budget for the next fiscal year and should have it up for adoption by the first Board Meeting in August.

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson to accept the Manager-Director's report

MOTION CARRIED.

COMMISSIONER'S CONCERNS

Coldwater Bridge – Commissioner Miller inquired on the cancellation of the Coldwater Bridge project. County Highway Engineer, Mr. Peivandi stated that the existing span of the river is wider than the span of the bridge. He stated that the DEQ requires the bridge to span the entire width of the river. The project must be re-configured to reflect this requirement.

Plante Moran Professional Services Agreement – Commissioner Miller commented that he would like the new purchasing policy to be something everyone can work with at the Road Commission. He also encouraged staff members to submit their ideas and suggestions when they are in discussions on the new policy being considered.

Commissioner Manadelaris stated he would like a motion to be made to approve the Plante Moran Professional Services Agreement and further to approve Finance Director Melissa Williams to sign the agreement.

Professional Services Agreement – Professional Services Agreement dated May 16, 2014 from Mr. Tadd Harburn, CPA, Partner and Ms. Pam Hill, CPA, Senior Manager on the selection of their firm to assist the Genesee County Road Commission to enhance the purchasing policies and procedures based on best practices and further to approve the GCRC Finance Director sign the Professional Services Agreement. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Arceo, seconded by Mr. Miller to approve the Professional Services Agreement with Plante Moran and further, to direct Finance Director Williams to sign the engagement letter and accompanying Professional Services Agreement.

MOTION CARRIED.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 10:35 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners

/lbk
5/20/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

June 03, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David Miller, Commissioner

Absent David Arceo, Excused

Chairperson Mandelaris stated the Mr. Arceo was attending a National Guard meeting and was excused from today's Board meeting.

Others Present: John Daly, Fred Peivandi, Melissa Williams, Felicia Ivey, Robert Slattery, Joyce McClane, Anthony Branch, John Bennett, Dan Thorpe, Bonnie Wood, Genesee County Road Commission Staff; Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

June 03, 2014 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the Agenda for June 03, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

May 06, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the minutes of the May 06, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, June 03, 2014

10:15 a.m. - Abandonment Hearing for a portion of Waters Edge Way in Grand Blanc Township

Tuesday, June 17, 2014

9:00 a.m. - Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Friday, July 04, 2014 & Monday, July 07, 2014

GCRC closed (non-essential operations) in observance of the Independence Day Holiday

Tuesday, July 08, 2014

10:00 a.m. - Board Meeting

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Letter correspondence from Retirement Services Administrator – re: employer contribution rate
– In correspondence dated May 15, 2014, from Ms. Kristie Primeau, Retirement Services Administrator, Genesee County Employees' Retirement System to Manager-Director Daly regarding the employer contribution rate for the Road Commission employer group. It states in the memorandum the defined benefit pension plan will be 23.29% of valuation payroll, effective January 01, 2015. (Copy filed with official minutes.)

Letter correspondence from State Legislative Delegate – re: road condition of Dillon Road, Flushing Township – In correspondence dated May 21, 2014, State Representative Joseph Graves, 51st District responded to residents of Dillon Road, Flushing Township regarding the condition of Dillon Road. (Copy filed with official minutes.)

OUTGOING

Letter correspondence to Genesee County Legislative Delegation – re: Legislative Bills HB 5167 & HB 4251 – In correspondence dated May 16, 2014, from Mr. John Daly, Manager-Director to the Genesee County Legislative Delegation a list of proposed changes in Legislative Bills HB 5167 & HB 4251 was provided as well as supporting legal analysis of the Bills. (Copy filed with official minutes.)

INTERNAL

Advisement of Purchase Order #A-9622 - In a memorandum dated May 13, 2014, staff advised the Board of County Road Commissioners that a purchase order has been issued to Tri-City Aggregates, Inc., in the amount of \$1,000.00 for the purchase of gravel. (Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Local Road Agreement – 2014 Pavement Crack Seal Contractual Program, Montrose Charter Township – In a memorandum dated May 27, 2014, staff has requested Board approval of the Local Road Agreement, for the 2014 crack seal contractual program with Montrose Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to approve the Local Road Agreement with Montrose Charter Township to crack seal the pavement surface of eleven roads in Montrose Township under contractor services.

Cost sharing for this work will be:

Montrose Charter Township	\$ 39,100.00
GCRC (Engineering & Inspection)	\$ 2,000.00
Total Project Cost	\$ 41,100.00

MOTION CARRIED.

Local Road Agreement Amendment for Norko Drive resurfacing extension, Flint Charter Township – In a memorandum dated May 27, 2014, staff has requested Board approval of the amendment to the local road agreement with Flint Charter Township for extending the HMA resurfacing of the Norko Drive roadway project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to approve the amendment to the Local Road Agreement with Flint Charter Township for extending the HMA resurfacing of the Norko Drive roadway project. Flint Charter Township agreed to pay all revised costs for this amendment.

The revised cost sharing for this total work will be:

GCRC (Engineering & Inspection)	\$33,750.00
GCRC (2012 Construction Allocation)	\$41,274.00
Flint Charter Township	<u>\$93,726.00</u>
Total	\$168,750.00

MOTION CARRIED.

Local Road Agreement - Local Road Approach HMA paving, Clayton Charter Township – In a memorandum dated May 27, 2014, staff has requested Board approval of the Local Road Agreement for HMA paving of various local road approaches with Clayton Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the Local Road Agreement with Clayton Charter Township for the HMA paving of various local road approaches in the Township.

Cost sharing for this work will be as follows:

Clayton Charter Township	\$ 23,764.00
GCRC (Engineering and Inspection)	\$ 1,500.00
GCRC (2014 Construction Allocation)	<u>\$ 5,606.00</u>
Total Project Cost	\$ 30,870.00

MOTION CARRIED.

Local Road Agreement for Belsay Road chip seal and pavement repair, Thetford Township – In a memorandum dated May 27, 2014, staff has requested Board approval of the Local Road Agreement with Thetford Township for the chip seal resurfacing and pavement repair of Belsay Road. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to approve the Local Road Agreement with Thetford Township for the chip seal resurfacing and pavement repair of Belsay Road from Wilson Road to Vienna Road.

Cost sharing for this work will be as follows:

Thetford Township	\$ 27,200.00
GCRC (Engineering & Inspection)	\$ 2,600.00
GCRC (Pavement Repair)	\$ 10,300.00
GCRC (2014 Construction Allocation)	<u>\$ 14,300.00</u>
Total Project Cost	\$ 54,400.00

MOTION CARRIED.

Gale Road-Lapeer Road Multi-Use Pathway Construction Agreement, Davison Township – In a memorandum dated May 27, 2014, staff has requested Board approval of the Local Road Agreement with Davison Township for the Gale Road-Lapeer Road Multi-Use Pathway project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the Local Road Agreement with Davison Township for the Gale Road – Lapeer Road Multi-Use Pathway project and further, to direct the Genesee County Board of Road Commissioners to sign the duplicate originals of the Local Road Agreement.

Cost sharing for this work will be:

Federal Enhancement Funds	\$ 433,000.00
Davison Township	\$ 266,940.00
Genesee County Road Commission	<u>\$ 0</u>
Total Project Cost	\$ 699,940.00

MOTION CARRIED.

Irish Road Pathway Repair Agreement, Davison Township – In a memorandum dated May 27, 2014, staff has requested Board approval for the repair of the Irish Road pathway at I-69 due to the damage from a tanker truck fire this past winter. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Miller, seconded by Mr. Dickerson to approve the Agreement with Davison Township for the repair of the Irish Road pathway at I-69. Davison Township will pay 100% of the costs for this repair work and for the engineering and inspection costs. The total project cost totals \$106,370.00.

MOTION CARRIED.

Issuance of purchase orders – In a memorandum dated May 21, 2014, staff has requested Board approval to issue purchase orders to the following companies: Carrier & Gable for Item #23, Anchor Base Steel Strain Poles and Comade, Inc. for Item #26, Type I & III Barricades. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the issuance of purchase orders to the following companies:

- Carrier & Gable for Item #23 – Anchor Base Steel Strain Poles in the amount not to exceed \$23,680.00, to be ordered on an as needed basis
- Comade, Inc. for Item #26, Type I & III Barricades in the amount not to exceed \$18,772.25, to be ordered on an as needed basis.

MOTION CARRIED.

Issuance of Purchase Order for Item #78 & Item #79 – In a memorandum dated May 14, 2014, staff has requested Board authorization to extend the unit prices for Item #78, Wood Guardrail Posts, Offset Blocks & Wood Sign Posts and for Item #79, Wood Post Materials. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the extension of the unit bid prices and the issuance of purchase orders to the following companies:

- Burt Forest Products Company in the amount not to exceed \$12,000.00 for the supply and delivery of Item #78, Wood Guardrail Posts, Offset Blocks & Wood Sign Posts to be ordered on an as needed basis.
- Burt Forest Products Company in the amount not to exceed \$11,000.00 for the supply and delivery of Item #79, Wood Post Materials to be ordered on an as needed basis.

MOTION CARRIED.

Issuance of a Purchase order to Corrigan Oil Company – In a memorandum dated May 13, 2014, staff has requested Board approval for the issuance of a purchase order to Corrigan Oil Company for Lubricants. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the issuance of a purchase order to Corrigan Oil Company in the amount not to exceed \$45,000.00 for Item #2, 3, 10, 11, 12, 13, 32, 52, 53, 54, 55, 56 & 71 Lubricants.

MOTION CARRIED.

Ratification of Vouchers - Totaling \$733,273.90 – (Copies filed with official minutes.)

Voucher #V-39954

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39954 in the amount of \$421,426.36.

VOTE ON MOTION:

Yes: Dickerson, Miller, Johnson, Mandelaris,

No: None

MOTION CARRIED.

Voucher #V-39955

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39955 in the amount of \$311,847.54.

VOTE ON MOTION:

Yes: Dickerson, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Government Internet Auction – In a memorandum dated May 15, 2014, staff has requested Board authorization to sell equipment on the Government Internet Auction. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the sale of equipment on the Government Internet Auction and to remove from all Genesee County Road Commission's records.

<u>Equipment #</u>	<u>Description</u>
1127	2000/International Signal Truck
2827	1999/Versalift Aerial platform #1127

MOTION CARRIED.

Removal of Equipment – In a memorandum dated May 15, 2014, staff has recommended to the Board that equipment #2130 and #2483 be removed from all GCRC records. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the removal of the following equipment from all Genesee County Road Commission records:

<u>Equipment #</u>	<u>Equipment Type</u>	<u>Reason</u>
#2130	Husqvarna 14" cut-off saw	Lost
#2483	Husqvarna 14" cut-off saw	Damaged beyond repair

MOTION CARRIED.

Equipment to be scrapped and removed from GCRC records – In a memorandum dated May 21, 2014, staff has recommended to the Board that equipment be scrapped and removed from all GCRC records. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the scrapping and removal of the following equipment from all Genesee County Road Commission records:

<u>Equipment #</u>	<u>Description</u>	<u>Equip #</u>	<u>Description</u>
989	Monitor	1947	Computer
1121	UPS back-up	1998	Computer
1122	UPS back-up	2062	UPS back-up
1129	Bay Network Switch	2069	UPS back-up
1750	Computer	2089	Computer
1907	Computer	2095	Computer
1918	UPS back-up	2015	APC UPS
1919	UPS back-up	2078	HP Laptop
1920	UPS back-up	1943	Watchguard Firewall x 100
1930	D Link	1715	Watchguard Firewall x 100
1946	Computer	2046	Computer

MOTION CARRIED.

MDOT Cost Agreements at various intersections – In a memorandum dated May 27, 2014, staff has recommended the Board authorize the billing agency change to the Cost Agreements for various intersections in Genesee County with the Michigan Department of Transportation. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the following Cost Agreements for various intersections in Genesee County with the Michigan Department of Transportation and further, to authorize the Traffic Engineering Manager to electronically sign the new cost agreements for the indicated change to MDOT as the billing agency – attached.

- T-764; M54 (Dort Hwy) @ M54BR (Saginaw) N JCT, Thetford Township (25072-01-021)
- T-717; M15 (State Rd.) @ Richfield Road, Richfield Township (25092-01-009)
- T-731; I-69 WB Off-Ramp @ Bristol Road, Flint Township (25042-01-007)
- T-795; I-75, US 23 SB Off-Ramp @M21 (Corunna Road), Flint Township (25032-01-101)

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

CRAM – RUSH-PAC Golf Outing – Mr. Robert Slattery, Transportation Planner reminded the Board and staff that the CRAM Rush-PAC Golf Outing is only 3 weeks and 3 days away and to please pass the word on to potential golfers and sponsors for the event.

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr Dickerson to accept the Manager-Director Report.

MOTION CARRIED.

COMMISSIONER’S CONCERNS

Electronic Signature for MDOT Contracts - Chairperson Mandelaris inquired about the electronic signature for the MDOT Cost Agreements and staff replied that this is a cost savings introduced by MDOT. Rather than printing a document on paper and requiring a hand signature, an electronic version of the document is signed through E-sign using a software program. The process not only saves paper and money, but also enables documents to be signed more quickly because they can be circulated through e-mail rather than put in the U.S. mail.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 10:35 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners

/lbk
6/03/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

June 17, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:06 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David Miller, Commissioner
David Arceo, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Ken Johnson, Melissa Williams, Felicia Ivey, Robert Slattery, Joyce McClane, Anthony Branch, John Bennett, Genesee County Road Commission Staff; Bill Dehart, Michigan State Industries, Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

June 17, 2014 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the Agenda for June 17, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

May 06, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the minutes of the May 06, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Friday, July 04, 2014 and Monday, July 07, 2014

GCRC closed (non-essential operations) in observance of the Independence Day holiday

Tuesday, July 08, 2014

10:00 a.m. – Board Meeting

10:10 a.m. Presentation by Mr. Michael Dach, Phoenix Network, Public Relations Update

Tuesday, July 22, 2014

9:00 a.m. - Roads and Bridges Advisory Committee Meeting

10:00 a.m. - Board Meeting

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Letter correspondence from Grand Blanc Charter Township Supervisor – re: Temporary traffic control order – In correspondence dated May 30, 2014 from Ms. Marilyn Hoffman, Township Supervisor, Charter Township of Grand Blanc, requesting a temporary traffic control order in connection with the Greek Orthodox Church Festival, to be held from Friday, June 20, 2014 through Sunday, June 22, 2014. (Copy filed with official minutes.)

Letter correspondence from Krystal Creek Neighborhood Association - re: Estimates for road repairs – In correspondence dated June 04, 2014, Mr. Steven W. Moulton has requested estimates to repair approximately 1 mile of asphalt paved road, comprised of several streets in the portion of Krystal Creek Subdivision located in Flushing Township for the purpose of forming a special assessment district. (Copy filed with official minutes.)

OUTGOING

Letter correspondence to Mr. Gary Rice – re: Wenwood Drive at Fenton Road intersection – In correspondence dated June 06, 2014, County Highway Engineer Mr. Fred Peivandi informed Mr. Gary Rice, resident of Wenwood Drive, Fenton MI that a field review was held at Wenwood Drive at the Fenton Road intersection to determine sight distance due to a privately owned fence. (Copy filed with official minutes.)

Letter correspondence to Genesee Recycling – re: Notice and Order to Comply – In correspondence dated June 04, 2014, staff has notified Genesee Recycling, 3400 E. Lafayette St., Detroit, MI owner/leasee or permittee of Genesee Recycling located at 5107 N. Dort Hwy (M-54) in section 19, T8N., R7E., of Genesee Township of a ditching violation. (Copy filed with official minutes.)

Letter correspondence to Genesee County Drain Commission – re: Karegnondi Water Main with Genesee County – In correspondence dated May 29, 2014 from Ms. Susan Charnesky, P.E. to Matthew Raysin, P.E., GCDC regarding the completed review of the plan and specification submittal received on May 07, 2014 for the 36' Water Main Connection to 72" Flint Transmission Water main at Center Road and Pierson Road. (Copy filed with official minutes.)

INTERNAL

Advisement of Purchase Order #A-9642 - In a memorandum dated June 04, 2014, staff advised the Board of County Road Commissioners that a purchase order has been issued to Mid-Michigan Pride (MMP) Painting in the amount of \$13,392.00 for interior/exterior painting at the Atlas Garage. (Copy filed with official minutes.)

Richfield Road from Irish Road to to Victoria Station – Project details outlining the scheduled construction project on Richfield Road from Irish Road to Victoria Station, Richfield and Davison Townships. (Copy fled with official minutes.)

Online Newspaper Article – “America’s Highways, Running on Empty” – Newspaper article, The New York Times, NYtimes.com, by Joshua L. Schank, June 01, 2014 “America’s Highways, Running on Empty. (Copy filed with official minutes.)

Dort Highway Extension Connector Funding Scenario – In a memorandum dated May 28, 2014, Mr. Fred Peivandi, Genesee County Highway Engineer, has outlined the funding scenario for the proposed Dort Highway Extension project. (Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Arceo, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 14-5332, Control Section 25900 MSRN, CORS station transfer of operation, Clayton Charter Township – In a memorandum dated June 04, 2014, staff has requested Board approval of MDOT Contract No. 14-5332. Control Section 25900 MSRN, CORS. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to approve and authorize the chairman to sign the duplicate originals of MDOT Contract No. 14-5332, Control Section 25900 MSRN to allow MDOT to upgrade and maintain GPS CORS station at the Road Commission garage facility in Clayton Charter Township.

MOTION CARRIED.

MDOT Contract No. 14-5284 for guardrail installation and tree removal, Thetford and Gaines Township – In a memorandum dated June 05, 2014, staff has requested Board approval for MDOT Contract No. 14-5284 for guardrail installation and tree removal on: McCumsey Road over the Pine Run Creek, Thetford Township and Baldwin Road (Duffield Road to Van Vleet Road, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the MDOT Contract No. 14-5284 for guardrail installation and tree removal on McCumsey Road over the Pine Run Creek in Thetford Township and on Baldwin Road from Duffield Road to Van Vleet Road in Gaines Township, and further to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners. Estimated project funding for the project is:

<u>Funding Source</u>	<u>McCumsey At Pine Run</u>	<u>Baldwin, Duffield Van Vleet</u>	<u>Total</u>
Federal STP Safety Funds	\$46,500.00	\$ 91,600.00	\$138,100.00
Local Share (GCRC)	<u>\$ 5,200.00</u>	<u>\$ 10,200.00</u>	<u>\$ 15,400.00</u>
Grand Total	\$ 51,700.00	\$101,800.00	\$153,500.00

MOTION CARRIED.

Bid results and award of Contract for 2014 Micro-Surfacing Proposal M-1, Flint and Mundy Townships – In a memorandum dated June 10, 2014, staff has requested Board approval for the award of Contract for 2014 Micro-Surfacing Proposal M-1. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the award of contract to Pavement Maintenance Systems, LLC for the 2014 Primary Road Micro-surfacing Proposal M-1 project in the amount of \$560,667.17 and further, to authorize the Board signs the construction contract after staff has received and accepted the contract, bonds, and insurance submitted by Pavement Maintenance Systems, LLC.

MOTION CARRIED.

Bid Results and Award of Contract for Seymour Road Storm Sewer Outlet Replacement & Drain Ditching, Montrose Charter Township – In a memorandum dated June 8, 2014, staff recommended the Board accept the low bid of \$39,578.35 submitted by L&M Landshaping, Inc. for the Seymour Road Storm outlet replacement & ditching project in Montrose Charter Township. (Copy of memorandum and bid comparison filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the award of contract to L&M Landshaping for the Seymour Road Storm outlet replacement & ditching project in Montrose Charter Township, 95-D50143 in the amount of \$39,578.35 and further, to authorize the Board signs the contract after staff has received and reviewed the contract, bonds, and insurance submitted by L&M Landshaping.

MOTION CARRIED.

Bid results and award of Contract for 2014 County Wide Local Road Pavement Repair Proposal P-1– In a memorandum dated June 06, 2014, staff has requested Board approval for the award of Contract for 2014 County Wide Local Road Pavement Repair Proposal P-1 submitted by Eastern Asphalt Co. with the low bid of \$352,879.09. (Copy of memorandum and bid tabulations filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the award of contract to Eastern Asphalt Co., for the 2014 County Wide Local Road Pavement Repair Proposal P-1 project in the amount off \$352,879.09 and further, to authorize the Board signs the construction contract after staff has received and accepted the contract, bonds, and insurance submitted by Eastern Asphalt Company.

MOTION CARRIED.

Bid results and award of Contract for 2014 County Wide Local Road Chip Seal Proposal S-1 – In a memorandum dated June 06, 2014, staff has requested Board approval for the award of contract for 2014 County Wide Local Road Chip Seal Proposal S-1 submitted by Pavement Maintenance Systems, LLC with the low bid of \$623,788.00. (Copy of memorandum and bid tabulations filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to approve the award of contract to Pavement Maintenance Systems, LLC for the 2014 County Wide Local Road Chip Seal Proposal S-1 project in the amount off \$623,788.00 and further, to authorize the Board authorize the Board signs the construction contract after staff has received and accepted the

contract, bonds, and insurance submitted

MOTION CARRIED.

Local Road Agreement for storm sewer outlet replacement on Old Linden Road, Fenton Charter Township – In a memorandum dated June 06, 2014, staff has requested Board approval for the Local Road Agreement for storm sewer outlet replacement on Old Linden Road, Fenton Charter Township. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve and sign the duplicate original agreements with Charter Township of Fenton, for the storm sewer replacement on Old Linden Road, Fenton Charter Township.

The cost sharing agreed for this work is as follows:

GCRC (Engineering & Inspection)	\$ 6,000.00
GCRC (2014 Construction Allocation)	\$ 9,500.00
Fenton Charter Township	<u>\$15,500.00</u>
Total	\$31,000.00

MOTION CARRIED.

Roadway Chip Seal and Trail Resurfacing Agreement with Genesee County Parks & Recreation Commission – In a memorandum dated June 06, 2014, staff has requested Board approval of the Agreement with the Genesee County Parks & Recreation Commission for the resurfacing of roadways and trails within the county park system. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve and sign the duplicate originals of the agreement with the Genesee County Parks & Recreation Commission for the resurfacing of roadways and trails within the county park system. The Parks & Recreation Commission agrees to pay 100% of the total project cost for the project.

The locations and cost of this work will be:

<u>Road Name</u>	<u>Limits</u>	<u>Type of Improvement</u>	<u>Length (Miles)</u>	<u>Total Cost</u>
Bluebell Beach	Road Only No Parking	Chip Seal	1.212	\$ 48,190.00
Bluegill Road	Road Only No Parking	Chip Seal	1.742	\$ 57,500.00
Flushing Park	Road Only No Parking	Chip Seal	1.402	\$ 42,300.00
Richfield Park	Road Only No Parking	Chip Seal	2.292	\$ 65,780.00
Walleye Pike Road	Road Only No Parking	Chip Seal	0.644	\$ 23,310.00
Bluegill Bike Path	Coldwater to Genesee	1”HMAPaving	1.75	\$105,940.00
Engineering & Inspection				<u>\$ 17,630.00</u>
Total Cost:				\$360,650.00

MOTION CARRIED.

Local Road Agreement, Crack Seal on Glen Hatt Road, Lobdell Road to Silver Lake Road, Argentine Township – In a memorandum dated June 06, 2014, staff has requested the Board approve the Local Road Agreement with Argentine Township to crack seal the pavement surface of Glen Hatt Road from Lobdell Road to Silver Lake Road within the Township under contractor services. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson to approve and sign the duplicate originals of the Local Road Agreement with Argentine Township, to crack seal the pavement surface of Glen Hatt Road from Lobdell Road to Silver Lake Road within the Township under contractor services.

Cost sharing for this work will be as follows:

Argentine Township	\$ 3,000.00
GCRC (Engineering & Inspection)	\$ 150.00
Total	\$ 3,150.00

MOTION CARRIED.

Local Road Agreement for the Chip Seal and Pavement Repair of Reid Road from Porter Road to Dort Highway, Grand Blanc Charter Township – In a memorandum dated June 06, 2014, staff has requested Board approval of the Local Road Agreement with Grand Blanc Charter Township for the chip seal resurfacing and pavement repair of Reid Road from Porter Road to Dort Highway. (Copy filed with official minutes)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve and sign the duplicate originals of the Local Road Agreement with Grand Blanc Charter Township for the chip seal resurfacing and pavement repair of Reid Road from Porter Road to Dort Highway.

Cost sharing for this work will be as follows:

GCRC (Engineering & In section)	\$ 990.00
GCRC (Pavement Repair)	\$ 4,000.00
GCRC (Construction Allocation)	\$ 5,370.00
Grand Blanc Charter Township	\$ 10,360.00
Total	\$ 20,720.00

MOTION CARRIED.

Local Road Agreement for the Chip Seal and Pavement Repair of: Reid Road from Dort Highway to Grand Blanc City Limits; Reid Road from Fenton Road to I-75; Genesee Road from Hill Road to Maple Avenue – In a memorandum dated June 06, 2014, staff has requested Board approval of the Local Road Agreement with Grand Blanc Charter Township for the chip seal resurfacing and pavement repair at the above locations, Grand Blanc Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to approve and sign the duplicate originals of the Local Road Agreement with Grand Blanc Charter Township for the chip seal resurfacing and pavement repair of Reid Road from Dort Highway to Grand Blanc city limits, Reid Road from Fenton Road to I-75 and Genesee Road from Hill Road to Maple Avenue.

Cost sharing for this work will be:

GCRC (Engineering and inspection)	\$ 5,560.00
GCRC (Pavement & Repair)	\$ 19,970.00
GCRC (Construction Allocation)	\$ 32,750.00
Grand Blanc Charter Township	<u>\$ 58,280.00</u>
Total Project Cost	\$116,560.00

MOTION CARRIED.

Local Road Agreement, 2014 pavement crack seal contractual program for Mundy Charter Township. In a memorandum dated June 09, 2014, staff has requested Board approval of the Local Road Agreement with Mundy Charter Township to crack seal the pavement surface of ten roads within the Township under contractor services. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to approve and sign the duplicate originals of the Local Road Agreement with Mundy Charter Township to crack seal the pavement surface of ten roads within the Township under contractor services.

Cost sharing for this work will be as follows:

Mundy Charter Township	\$ 27,980.00
GCRC (2014 Construction Allocation)	\$ 14,070.00
GCRC (Engineering and Inspection)	<u>\$ 2,100.00</u>
Total Project Cost:	\$ 44,150.00

MOTION CARRIED.

Issuance of a purchase order and extension of unit bid prices – In a memorandum dated June 03, 2014, staff has requested Board approval to extend the unit bid prices for Item #15, Traffic Signal Devices contract from Carrier & Gable. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the extension of the unit bid prices and the issuance of a purchase order to Carrier & Gable for Item #15, Traffic Signal Devices to be purchased on an as needed basis in the amount not to exceed \$160,000.00.

MOTION CARRIED.

Clayton Township 7 Year Road Improvement Plan Update for the Local Road System, 2013 through 2019 – In a memorandum dated June 03, 2014, staff has requested Board approval for the Clayton Township 7 Year Road Improvement Local Roads Plan Update. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the Clayton Township 7 Year Road Improvement Plan update and further, to direct the Chairperson to sign the duplicate originals for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Issuance of a purchase order to Michigan State Industries for signs – In a memorandum dated June 11, 2014, staff has requested Board approval for the issuance of a purchase order to Michigan State Industries for signs. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson to approve the issuance of a purchase order to Michigan State Industries for signs in the amount not to exceed \$60,000 to expire at the end of the current fiscal year.

MOTION CARRIED.

Ratification of Vouchers - Totaling \$777,156.41 – (Copies filed with official minutes.)

Voucher #V-39956

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Miller, to ratify Voucher #39956 in the amount of \$56,657.13

VOTE ON MOTION:

Yes: Arceo, Dickerson, Miller, Johnson, Mandelaris,

No: None

MOTION CARRIED.

Voucher #V-39957

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Miller, to ratify Voucher #39957 in the amount of \$318,633.94.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39958

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Miller, to ratify Voucher #39958 in the amount of \$401,865.31

VOTE ON MOTION:

Yes: Arceo, Dickerson, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Abandonment of a portion of Waters Edge Way, Grand Blanc Township – In a memorandum dated June 06, 2014, staff has requested Board approval of the attached resolution approving abandonment of a portion of Waters Edge Way in Grand Blanc Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson to approve the attached resolution approving the abandonment of a portion of Waters Edge Way, Grand Blanc Township.

MOTION CARRIED.

Temporary Traffic Control Order, Assumption Greek Orthodox Church Festival – In a memorandum dated June 03, 2014, staff has recommended the Board approve a temporary traffic control order for the Assumption Greek Orthodox Church Festival from June 20, 2014 through June 22, 2014. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson to approve the temporary traffic control order for the time period from June 20, 2014 through June 22, 2014:

1. Establish temporary no parking zone on Baldwin Road for 1000 feet east and west of the Assumption Greek Orthodox Church in the Charter Township of Grand Blanc.
2. Establish a temporary, no parking zone on both sides of Cobblers Way from Baldwin South for 200 feet.

MOTION CARRIED

Equipment to be auctioned and removed from all Genesee County Road Commission's records – In a memorandum dated June 11, 2014, staff has recommended the Board approve equipment be auctioned and removed from all Genesee County Road Commission records. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Arceo, seconded by Mr. Dickerson to approve the following list of equipment be auctioned and removed from all Genesee County Road Commission records:

<u>Description</u>	<u>Asset #</u>
Systemax Computer	2045, 2048, 2050,2051,2056,2058
HP ML370 G4	1964
Compaq 8630's Laptop	2071, 2074, 2077
HP ProBook 4710's Laptop	2139, 2143, 2144, 2145, 2147
HP Printer Laser Jet 3030	1850, 1851, 1939
HP Printer Laser Jet 3052	1981
HP Printer Laser Jet CM1312nfiMFP	2118, 2119, 2120
Lexmark Printer X543	

MOTION CARRIED.

Request for Overtime – Railroad Street between Farrand Road and Field Road, Vienna Township – In a memorandum dated June 10, 2014, staff requested Board approval to perform overtime work for aggregate resurfacing on Railroad Street between Farrand Road and Field Road, Vienna Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform overtime work for aggregate resurfacing on Railroad Street between Farrand Road and Field Road, using their available matching allocation funds. The Township is paying 50% (\$11,046.97) and the Road Commission is paying 50% (\$11,046.97). The total cost for the project will be \$22,093.94.

MOTION CARRIED.

Request for Overtime – Washburn Road at Hegel Road (North Side), Atlas Township – In a memorandum dated May 27, 2014 staff requested Board approval to perform overtime work for Milling and paving for Atlas Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for Milling and Paving on Washburn Road at Hegel Road (North side), Atlas Township. The Township will be paying 100% of the project. The total cost for this project will be \$21,992.25.

MOTION CARRIED.

Request for Overtime – Washburn Road at Hegel Road (South Side), Atlas Township – In a memorandum dated May 27, 2014, staff requested Board approval to perform overtime work for Milling and paving for Atlas Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for Milling and Paving on Washburn Road at Hegel Road (South side), Atlas Township. The Township will be paying 100% of the project. The total cost for this project will be \$21,992.25.

MOTION CARRIED.

Request for Overtime – Lippincott Boulevard between State Road (M-15) and Oak Road, Davison Township – In a memorandum dated May 20, 2014, staff has requested Board approval to perform overtime work for milling and paving on Lippincott Boulevard between State Road (M-15) and Oak Road, Davison Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Lippincott Boulevard between State Road (M-15) and Oak Road, Davison Township. The Township will be paying 100% of the project for a total cost of \$176,863.96.

MOTION CARRIED.

Request for Overtime – Oak Road between Davison Road and Lapeer Road, Davison Township – In a memorandum dated June 03, 2014, staff has requested Board approval to perform overtime work for milling and paving on Oak Road between Davison Road and Lapeer Road, Davison Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Oak Road between Davison road and Lapeer Road, Davison Township. The Township will be paying 100% of the project for a total cost of \$161,654.12.

MOTION CARRIED.

Request for Overtime – Hill Road between Nichols Road and Duffield Road, Gaines Township. – In a memorandum dated May 21, 2014, staff has requested Board approval to perform overtime work for Roadside Ditching on Hill Road between Nichols Road and Duffield Road, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for roadside ditching on Hill Road between Nichols Road and Duffield Road, Gaines Township using matching available allocation funds. The Township will be paying 50% of the project (\$22,652.24) and the Road Commission is paying 50% (\$22,652.24). The total cost of this project will be \$45,304.18.

MOTION CARRIED.

Request for Overtime – Elaine Drive between Walden Drive and Mark David Drive, Gaines Township – In a memorandum dated June 05, 2014, staff has requested Board approval to perform overtime work for milling and paving on Elaine Drive between Walden Drive and Mark David Drive. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Elaine Drive between Walden Drive and Mark David Drive, Gaines Township. The Township will be paying 100% of the project, for a total project cost of \$28,256.94.

MOTION CARRIED.

Request for Overtime – Elaine Drive between Walden Drive and Park Place, Gaines Township – In a memorandum dated June 05, 2014, staff has requested Board approval to perform overtime work for milling and paving on Elaine Drive between Walden Drive and Park Place. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Elaine Drive between Walden Drive and Park Place, Gaines Township. The Township will be paying 100% of the project, for a total project cost of \$55,716.94.

MOTION CARRIED.

Request for Overtime – Joy Drive between Woodstock Drive and Elaine Drive, Gaines Township – In a memorandum dated June 05, 2014, staff has requested Board approval to perform overtime work for milling and paving on Joy Drive between Woodstock Drive and Elaine Drive, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Joy Drive between Woodstock Drive and Elaine Drive, Gaines Township. The Township will be paying 100% of the project, for a total project cost of \$28,256.94.

MOTION CARRIED.

Request for Overtime – Mark David Drive between Woodside Drive and Elaine Drive, Gaines Township – In a memorandum dated June 05, 2014, staff has requested Board approval to perform overtime work for milling and paving on Mark David Drive between Woodside Drive and Elaine Drive, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Mark David Drive between Woodside Drive and Elaine Drive, Gaines Township. The Township will be paying 100% of the project, for a total project cost of \$36,943.04.

MOTION CARRIED.

Request for Overtime – Park Court Cul-de-sac, Gaines Township – In a memorandum dated June 05, 2014, staff has requested Board approval to perform overtime work for milling and paving on Park Court Cul-de-sac. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Park Court Cul-de-sac, Gaines Township. The Township will be paying 100% of the project, for a total project cost of \$24,738.19.

MOTION CARRIED.

Request for Overtime – Park Place between Elaine Drive and Walden Drive, Gaines Township –
In a memorandum dated June 05, 2014, staff has requested Board approval to perform overtime work for milling and paving on Park Place between Elaine Drive and Walden Drive, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Park Place between Elaine Drive and Walden Drive, Gaines Township. The Township will be paying 100% of the project, for a total project cost of \$41,236.94.

MOTION CARRIED.

Request for Overtime – Peri Street between Park Place and Woodside Trail, Gaines Township –
In a memorandum dated June 05, 2014, staff has requested Board approval to perform overtime work for Milling and Paving on Peri Street between Park Place and Woodside Trail. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Peri Street between Park Place and Woodside Trail, Gaines Township. The Township will be paying 100% of the project, for a total project cost of \$24,738.19.

MOTION CARRIED.

Request for Overtime – Sue Court Cul-de-sac, Gaines Township –
In a memorandum dated June 05, 2014, staff has requested Board approval to perform overtime work for milling and paving on Sue Court Cul-de-sac, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Sue Court Cul-de-sac, Gaines Township. The Township will be paying 100% of the project, for a total project cost of \$25,504.44

MOTION CARRIED.

Request for Overtime – Sue Lane between Walden Drive and Park Place, Gaines Township – In a memorandum dated June 05, 2014, staff has requested Board approval to perform overtime work for milling and paving on Sue Lane between Walden Drive and Park Place, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Sue Lane between Walden Drive and Park Place, Gaines Township. The Township will be paying 100% of the project, for a total project cost of \$41,236.94.

MOTION CARRIED.

Request for Overtime – Star Court Cul-de-sac, Gaines Township – In a memorandum dated June 05, 2014, staff has requested Board approval to perform overtime work for milling and paving on Star Court Cul-de-sac, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Star Court Cul-de-sac, Gaines Township. The Township will be paying 100% of the project, for a total project cost of \$24,738.19.

MOTION CARRIED.

Request for Overtime – Walden Drive between Woodstock Drive and Miller Road, Gaines Township – In a memorandum dated June 05, 2014, staff has requested Board approval to perform overtime work for milling and paving on Walden Drive between Woodstock Drive and Miller Road, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Walden Drive between Woodstock Drive and Mille Road, Gaines Township. The Township will be paying 100% of the project, for a total project cost of \$52,343.44.

MOTION CARRIED.

Request for Overtime - Woodstock Drive between Elaine Drive and Woodside Trail, Gaines Township – In a memorandum dated June 05, 2014, staff has requested Board approval to perform overtime work for milling and paving on Woodstock Drive between Elaine Drive and Woodside Trail, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Woodstock Drive between Elaine Drive and Woodside Trail, Gaines Township. The Township will be paying 100% of the project, for a total project cost of \$37,699.44.

MOTION CARRIED.

Request for Overtime – Woodside Drive between Peri Street and Mark David Drive, Gaines Township – In a memorandum dated June 05, 2014, staff has requested Board approval to perform overtime work for milling and paving on Woodside Drive between Peri Street and Mark David Drive, Gaines Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Woodside Drive between Peri Street and Mark David Drive, Gaines Township. The Township will be paying 100% of the project, for a total project cost of \$56,651.94.

MOTION CARRIED.

Request for Overtime – Lake Road between Linden Road and M-54, Vienna Township – In a memorandum dated June 04, 2014, staff has requested Board approval to perform overtime work for milling and paving on Lake Road between Linden Road and M-54, Vienna Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving on Lake Road between Linden Road and M-54, Vienna Township. The Township will be paying 100% of the project, for a total project cost of \$192,711.83.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

Legislation Fuel Tax Increase Bill – Manager-Director, Mr. John Daly stated that the Michigan Legislators failed to pass a road funding bill to increase fuel tax and registration fees at their last session before they adjourned for the summer.

Atlas Township Salt Barn – Equipment Director, Mr. John Bennett informed the Board that the Atlas Township Salt barn was over halfway completed. He thanked Mr. Alex Patsy, P.E., Construction Engineering department who is overseeing the project, for all his hard work and helping to resolve some of the issues that have come up during the construction process.

Sign Contract with Michigan State Industries – Equipment Director, Mr. John Bennett thanked Finance Director, Ms. Melissa Williams, Mr. Randy Dellaposta Stockroom & Building and Grounds Foreman as well as Mr. Bill Dehart, Michigan State Industries for all their hard work developing the sign contract between GCRC and Michigan State Industries.

Wrecker Training Class – Equipment Director, Mr. John Bennett wanted to thank Ms. Felicia Ivey, Safety Coordinator for putting together the wrecker training class for the Equipment department.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to accept the Manager-Director's Report.

MOTION CARRIED.

COMMISSIONER'S CONCERNS

None

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 11:01 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners

/lbk
6/17/14

ENESEE COUNTY ROAD COMMISSION

BOARD MEETING

JULY 08, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:01 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David M. Arceo, Commissioner

Absent: David Miller, Commissioner

Others Present: John Daly, Bonnie Wood, Melissa Williams, Joyce McClane, Anthony Branch, John Bennett, Bob Slattery, Felicia Ivey, Genesee County Road Commission Staff; Michael Dach, Phoenix Network; Linda Nierman, Flint Township resident; Vicki Bachakes, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

July 08, 2014 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the agenda for July 08, 2014, as presented.

MOTION CARRIED.

APPROVAL OF MINUTES

June 03, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the minutes of the June 03, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, July 08, 2014

Presentation by Mr. Michael Dach, Phoenix Network
Public Relations Update

Tuesday, July 22, 2014

9:00 a.m. – Roads & Bridges Advisory Committee Meeting
10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Present to address the Board was Ms. Linda Nierman, 5378 Maple Tree Drive, Dyewood Subdivision, Flint Township. Ms. Nierman detailed the history and problems of the 2010 S.A.D. project in Dyewood Subdivision. Commissioner Mandelaris requested a full report from staff and will contact Ms. Nierman.

PRESENTATION

Mr. Michael Dach, Phoenix Network, gave a public relations update for the months of July, August and September 2014, including radio interviews, billboards, and mobile APP's. (Copy of presentation filed with official minutes.)

CORRESPONDENCE

INCOMING

Letter correspondence from Ms. Mary Ann Price, Forest Township Supervisor – re: Transferring 50/50 Funds – In correspondence dated June 16, 2014, Ms. Mary Ann Price indicated that Forest Township Board voted to allocate its remaining \$11,890 2014 50/50 funds to Richfield Township. (Copy filed with official minutes.)

OUTGOING

Correspondence to Mr. Matt Raysin, P.E., GCDC-WWS – re: Karegnondi Water Main Plan Review – In correspondence dated June 20, 2014 to Mr. Matt Raysin, P.E., GCDC-WWS, Ms. Susan Charnesky, P.E., provided a list of items needed prior to issuance of a permit for the Karegnondi Water Main within Genesee County Lake Huron Water Initiative Contract S-4007a (tap). (Copy filed with official minutes.)

INTERNAL

Memorandum – re: Amendment to Purchase Order A-9443 for Item #30-7-13PP – In a memorandum dated June 11, 2014, staff advised the Board of an amendment to Purchase Order A-9443 to Delta Paving to increase the purchase order in the amount of \$6,800, raising the total amount not to exceed \$69,192.50. (Copy of memorandum filed with official minutes.)

Monthly Financial Statements for the month ended May 31, 2014 – Staff provided the monthly financial statement for the month ended May 31, 2014. (Copy of report filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Michigan Department of Transportation (MDOT) Contract No. 14-5324, GCRC Job No. 78-W50146, Irish Road Roadway and Pathway Repair, Davison Township – In a memorandum dated June 20, 2014, staff requested Board approval of the MDOT Contract No. 14-5324 for repair on Irish Road at I-69 in Davison Township. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve MDOT Contract No. 14-5324 for repair of Irish Road and pathway at I-69; and further, to direct Mr. Mandelaris and Mr. Johnson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Michigan Department of Transportation (MDOT) Contract No. 14-5344, GCRC Job No. 67-W50136, Baldwin Road, Grand Blanc Township – In a memorandum dated June 17, 2014, staff

requested Board approval of the MDOT Contract No. 14-5344 for HMA resurfacing of Baldwin Road from Fenton Road to Graytrax Road in Grand Blanc Township. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve MDOT Contract No. 14-5344 for HMA resurfacing of Baldwin Road from Fenton Road to Graytrax Road in Grand Blanc Township; and further, to direct Mr. Mandelaris and Mr. Johnson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Local Agreement – re: Stanley Road Chip Seal, Flushing Township – In a memorandum dated June 24, 2014, staff requested Board approval of an agreement with Flushing Township for single chip seal and pavement repair with hot mix asphalt of Stanley Road from McKinley Road to Johnson Road. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve and sign the duplicate original agreements with Flushing Township for the chip seal resurfacing and pavement repair of Stanley Road from McKinley Road to Johnson Road, Flushing Township.

MOTION CARRIED.

Local Agreement – re: Potter Road Chip Seal, Flushing and Clayton Townships – In a memorandum dated June 19, 2014, staff requested Board approval of an agreement with Flushing and Clayton Townships for single chip seal and pavement repair with hot mix asphalt of Potter Road from Seymour Road to Elms Road. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve and sign the duplicate original agreements with Flushing and Clayton Townships for the chip seal resurfacing and pavement repair of Potter Road from Seymour Road to Elms Road, Flushing and Clayton Townships.

MOTION CARRIED.

Bid Results and Award of Contract for 2014 Approach & Paving Proposal A-1, Montrose and Clayton Townships – Contained in the agenda package for review by the Board was staff memorandum dated July 1, 2014, recommending the Board accept the low bid of \$289,929.35 submitted by Eastern Asphalt Company, Inc. for 2014 Approach & Paving Proposal A-1. (Copy of memorandum and bid tabulation filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to accept the low bid of \$289,929.35 submitted by Eastern Asphalt Company, Inc. for the 2014 Approach & Paving Proposal A-1, in Montrose and Clayton Townships; and further to authorize the award of construction to Eastern Asphalt Company, Inc.; and further to approve signing of the contract after staff has received and accepted the contract, bonds, and insurance.

MOTION CARRIED.

Bid Results and Award of Contract for 2014 Crack Seal Proposal CS-1, Various Townships – Contained in the agenda package for review by the Board was staff memorandum dated July 1, 2014, recommending the Board accept the low bid of \$108,475.50 submitted by Highway Maintenance & Construction for 2014 Crack Seal Proposal CS-1. (Copy of memorandum and bid tabulation filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to accept the low bid of \$108,475.50 submitted by Highway Maintenance & Construction for the 2014 Crack Seal Proposal CS-1, in Various Townships; and further to authorize the award of construction to Highway Maintenance & Construction.; and further to approve signing of the contract after staff has received and accepted the contract, bonds, and insurance.

MOTION CARRIED.

Local Agreement – re: Johnson Road Crack Seal, Flushing Township – In a memorandum dated June 30, 2014, staff requested Board approval of an agreement with Flushing Township for crack sealing of Johnson Road from Mt. Morris Road to Stanley Road. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve and sign the duplicate original agreements with Flushing Township for the crack sealing of Johnson Road from Mt. Morris Road to Stanley Road, Flushing Township.

MOTION CARRIED.

Local Agreement – re: Belsay Road Chip Seal, Thetford Township – In a memorandum dated June 23, 2014, staff requested Board approval of an agreement with Thetford Township for single chip seal and pavement repair with hot mix asphalt of Belsay Road from Wilson Road to Vienna Road. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – None. Mr. Mandelaris removed this item from Discussion due to discrepancy in the documentation provided.

Rejection of Bids for Item #4 – Traffic Signs – In a memorandum dated June 17, 2014, staff requested Board reject the bid(s) submitted for Item #4 – Traffic Signs due to the fact that the Equipment Department has entered into a VMI Agreement with Michigan State Industries for these items. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to reject the bids submitted for Item #4 – Traffic Signs.

MOTION CARRIED.

Requesting Board authorization for issuance of purchase order for Item #80 – Excel SR-1 Rapid Go Materials – In a memorandum dated June 26, 2014, staff requested Board approval for the issuance of a purchase order to CSI Geoturf for Item #80 – Excel SR-1 Rapid Go Materials and wooden stakes to be used for ditch restoration. (Copy of bid recommendation and memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the issuance of a purchase order for Item #80 – Excel SR-1 Rapid Go Materials and wooden stakes to CSI Geoturf in the amount not to exceed \$10,600.00 to be ordered on an as needed basis.

MOTION CARRIED.

Local Road Improvement Plan, Genesee Township – In a memorandum dated June 30, 2014, staff requested Board approval of Genesee Township’s updated Three (3) year Local Road Improvement Plan. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve Genesee Township’s updated Three (3) year Local Road Improvement Plan; and further, to direct the Chairperson to sign the duplicate originals.

MOTION CARRIED.

Local Road Improvement Plan, Montrose Township – In a memorandum dated June 26, 2014, staff requested Board approval of Montrose Township’s updated Three (3) year Local Road Improvement Plan. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve Montrose Township’s updated Three (3) year Local Road Improvement Plan; and further, to direct the Chairperson to sign the duplicate originals.

MOTION CARRIED.

Ratification of Vouchers Totaling \$4,868,296.79 – (Copies filed with official minutes.)

Voucher #V-39959

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39959 in the amount of \$592,345.50.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson

No: None

MOTION CARRIED.

Voucher #V-39960

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39960 in the amount of \$428,236.05.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson
No: None

MOTION CARRIED.

Voucher #V-39961

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39961 in the amount of \$739,381.50.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson
No: None

MOTION CARRIED.

Voucher #V-39962

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39962 in the amount of \$3,108,333.74.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson
No: None

MOTION CARRIED.

CONSENT

Cost Agreement for Michigan Department of Transportation (MDOT) Traffic Signal – 25101-01-006; M-57 @ Seymour Road, Montrose Township – In a memorandum dated June 26, 2014, staff requested Board authorization for the Manager-Director to electronically sign the Cost Agreement changing the billing agency for T-784 to MDOT. There is no change to cost participation. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve and

authorize signing by the Manager-Director of the following Cost Agreement for changing the billing agent to MDOT:

- T-784: M-57 (Vienna Road) @ Seymour Road (25101-01-006).

MOTION CARRIED.

Temporary Traffic Control Order – Hurd Road, Vienna Township – In a memorandum dated June 30, 2014, staff requested Board approval of a temporary Traffic Control Order controlling parking on either side of Hurd Road from the intersection of Hurd Road and Dort Highway 1,725 feet east, from 12:01 am, Wednesday, July 09, 2014 until a permanent Traffic Control Order can be obtained from the Michigan State Police. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approval of the temporary Traffic Control Order controlling parking on either side of Hurd Road from the intersection of Hurd Road and Dort Highway 1,725 feet east, from 12:01 am, Wednesday, July 09, 2014 until a permanent Traffic Control Order can be obtained from the Michigan State Police.

MOTION CARRIED.

Traffic Control Order – Seymour Road, Montrose Township – In a memorandum dated June 27, 2014, staff requested Board approval of a Traffic Control Order for speed on Seymour Road from Dodge Road to Vienna Road, setting the speed limit at 45 mph. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approval of the Traffic Control Order for speed on Seymour Road from Dodge Road to Vienna Road, setting the speed limit at 45 mph.

MOTION CARRIED.

Request for Overtime – Calkins Road, Clayton Township – In a memorandum dated June 18, 2014, staff requested Board approval to perform overtime work for ditching and hydroseeding on Calkins Road between Morrish Road and Elms Road, Clayton Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform overtime work for ditching and hydroseeding on Calkins Road between Morrish Road and Elms Road, Clayton Township, with the Township paying 100%, for a total project cost of \$26,910.64.

MOTION CARRIED.

Request for Overtime – Calkins Road, Clayton Township – In a memorandum dated June 18, 2014, staff requested Board approval to perform overtime work for possible 20 driveway culverts

on Calkins Road between Morrish Road and Elms Road, Clayton Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform overtime work for possible 20 driveway culverts on Calkins Road between Morrish Road and Elms Road, Clayton Township, with the Township paying 100%, for a total project cost of \$2,688.00.

MOTION CARRIED.

Request for Overtime – Nichols Road, Clayton Township – In a memorandum dated June 25, 2014, staff requested Board approval to perform overtime work for aggregate resurfacing on Nichols Road between Beecher Road and Potter Road, Clayton Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform overtime work for aggregate resurfacing on Nichols Road between Beecher Road and Potter Road, Clayton Township, with the Township paying 100%, for a total project cost of \$4,745.16.

MOTION CARRIED.

Request for Overtime – Frances Road, Flushing Township – In a memorandum dated June 25, 2014, staff requested Board approval to perform overtime work for limestone resurfacing on Frances Road between Duffield Road and Sheridan Avenue (M-13), Flushing Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform overtime work for aggregate resurfacing on Frances Road between Duffield Road and Sheridan Avenue (M-13), Flushing Township, with the Township paying 50% (5,160.00) and the Road Commission paying 50% (5,160.00), for a total project cost of \$10,320.00.

MOTION CARRIED.

Request for Overtime – Frances Road, Flushing Township – In a memorandum dated June 25, 2014, staff requested Board approval to perform overtime work for limestone resurfacing on Frances Road between Duffield Road and Sheridan Avenue (M-13), Flushing Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform overtime work for aggregate resurfacing on Frances Road between Duffield Road and Sheridan Avenue (M-13), Flushing Township, with the Township paying 100%, for a total project cost of \$36,418.93.

MOTION CARRIED.

Request for Overtime – Carpenter Road, Genesee Township – In a memorandum dated June 16, 2014, staff requested Board approval to perform overtime work for milling and paving on Carpenter Road between Belsay Road and Vassar Road, Genesee Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform overtime work for milling and paving on Carpenter Road between Belsay Road and Vassar Road, Genesee Township, with the Township paying 50% (62,900.00) and the Road Commission paying 50% (62,900.00), for a total project cost of \$125,800.00.

MOTION CARRIED.

Request for Overtime – Carpenter Road, Genesee Township – In a memorandum dated June 16, 2014, staff requested Board approval to perform overtime work for milling and paving on Carpenter Road between Belsay Road and Vassar Road, Genesee Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform overtime work for milling and paving on Carpenter Road between Belsay Road and Vassar Road, Genesee Township, with the Township paying 100%, for a total project cost of \$22,133.62.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

Manager-Director Daly reported that GCRC has been selected by the State of Michigan to receive a \$5.6 million grant for the design of the Dort Highway Extension. The total project cost is estimated at \$13 million. This will be the largest project done by GCRC and will be the first highway constructed in two decades. The benefit of this project is economic develop and supports the activity at Genesys Research Park to provide 650 well-paid permanent positions.

Mr. John Bennett said that the Atlas Salt Barn construction is on schedule. Eventually all of the garages will have similar fully contained salt storage barns.

Mr. Bennett stated that an auction proceeds report will be presented at the next Board meeting.

Manager-Director Daly said that at the next Board meeting, Internal Correspondence will include information about the upcoming 2014-2015 budget workshop.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to accept the Manager-Director Report as presented.

MOTION CARRIED.

COMMISSIONER'S CONCERNS

Commissioner Arceo thanked the resident of Dyewood Subdivision for attending today's meeting. Mr. Arceo said that the Board will do whatever it can to answer any questions.

Vice Chairperson Johnson inquired about the recent CRAM-RUSH-PAC golf outing. Mr. Robert Slattery reported that ten teams of golfers participated, there were very good sponsors, and \$5,000 was raised for the PAC. Mr. Daly thanked Mr. Slattery for his work with the CRAM-RUSH-PAC during Genesee County's five year rotation.

Commissioner Dickerson also thanked Mr. Slattery and welcomed everyone back from the 4th of July holiday.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 10:55 a.m.

JOHN J. GLEASON
Clerk/Register

Vicki Bachakes, Secretary of the
Board of County Road Commissioners

/vb

07/08/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

July 22, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:05 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David Miller, Commissioner

Absent: David Arceo, Excused

Chairperson Mandelaris stated Mr. Arceo was attending a funeral and was excused from today's Board meeting.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to excuse Mr. Arceo from today's Board meeting.

MOTION CARRIED.

Others Present: John Daly, Fred Peivandi, Dianna Robertson, Felicia Ivey, Robert Slattery, Stephanie Jaeger, Anthony Branch, John Bennett, Herb Herrick, Genesee County Road Commission Staff; Michael Dach, Phoenix Network, Linda Kossak, Secretary of the Board of Road Commissioners

Mr. Mandelaris stated the Finance Director, Melissa Williams was attending a County Road Association Meeting in Mt. Pleasant this morning.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

July 22, 2014 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the Agenda for July 22, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

June 17, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the minutes of the June 17, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, July 22, 2014

10:10 a.m. – Presentation by Mr. Michael Dach, Phoenix Network
Work Zone Safety DVD Presentation

Tuesday, August 05, 2014

10:00 a.m. – Board Meeting

Tuesday, August 12, 2014

10:00 a.m. - Commissioner's 2015 Budget Workshop

Tuesday, August 19, 2014

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. - Board Meeting

PUBLIC ADDRESS THE BOARD

None

PRESENTATION

Mr. Michael Dach, Phoenix Network, presented to the Board and staff, a preview of the Work Zone Safety DVD, a 15 and 30 second community service message being produced to air on television and radio programs concerning work zone safety. Chairperson Mandelaris requested that a change be made in the DVD for better understanding by motorists.

CORRESPONDENCE

INCOMING

Letter correspondence from Genesee County Drain Commissioner's Office - re: Karegnondi Water Authority Project - In correspondence dated July 11, 2014, Mr. Matthew Raysin, P.E., GCDC provided an update to the Karegnondi Water Authority (KWA) Project. (Copy filed with official minutes.)

Letter correspondence from Charter Township of Grand Blanc – re: Temporary Traffic Control Order – In correspondence dated June 26, 2014, Ms. Marilyn Hoffman requested a temporary traffic control order be issued by GCRC in connection with the Back to the Bricks concert to be held on Friday, August 15, 2014 from 12:01 pm to 11:59 pm in Grand Blanc Township. (Copy filed with official minutes.)

Letter correspondence from GCRC Lobbyist Firm re: Name and address change – In a letter dated July 10, 2014, RWC Advocacy has announced they have changed their name from Wiener Associates to RWC Advocacy. In addition to their name change, they have also moved to a new location, 230 N. Washington Square, Suite 200, Lansing MI 48933. (Copy filed with official minutes.)

OUTGOING

None

INTERNAL

Advisement of Purchase Order #A-9683 - In a memorandum dated July 02, 2014, staff advised the Board of County Road Commissioners that a purchase order has been issued to Precision Computer Solutions in the amount of \$14,304.00 for additional programming services. (Copy filed with official minutes.)

GovDeals Report – In a memorandum dated July 10, 2014, staff has informed the Board that the Purchasing Department has renegotiated the buyer's premium paid to GovDeals. The buyer's themselves are now paying 7.5% of the 12% premium resulting in an additional savings to the GCRC in the amount of \$35,583.65. (Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Local Road Amendment to the Agreement for Belsay Road chip seal project – Thetford Township – In a memorandum dated July 14, 2014, staff has requested Board approval for the Local Road Agreement Amendment with Thetford Township for the chip seal resurfacing and pavement repair of Belsay Road from Wilson Road to Vienna Road. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to approve and sign the Local Road Agreement with Thetford Township for the chip seal resurfacing and pavement repair of Belsay Road from Wilson Road to Vienna Road. The revised cost sharing for this work will be:

Thetford Township	\$39,450.00
GCRC (Engineering & Inspection)	\$ 3,800.00
GCRC (Pavement Repair)	\$10,300.00
GCRC (2014 Construction Allocation)	<u>\$25,350.00</u>
Total Project Cost	\$78,900.00

MOTION CARRIED.

Bid Results and Award of Contract for Cook Road Culvert at Wendt Drain, Mundy Township – In a memorandum dated July 14, 2014, staff has requested Board approval to accept the low bid submitted by Zito Construction for the Cook Road Culvert at Wendt Drain project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to accept the low bid of \$58,574.00 submitted by Zito Construction and approve the award of contract to Zito Construction for the Cook Road Culvert at Wendt Drain project and further, to approve signing the contract after staff has received and reviewed the Contract, Bonds, and Insurance submitted for the Cook Road Culvert at Wendt Drain project.

MOTION CARRIED.

Selection of Consultant for 2014 Construction Inspection Service – In a memorandum dated July 03, 2014, staff has requested Board approval to accept quotations from Wade Trim, Kraft Engineering & Surveying, Rowe Professional Services, and Fleis & Vandenbrink to perform construction inspection services throughout the 2014 construction season. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to accept quotations from Wade Trim, Kraft Engineering & Surveying, Rowe Professional Services and Fleis & Vandenbrink to perform construction inspection services as needed throughout the 2014 construction season and that those services will be utilized to the best advantage of the Genesee County Road Commission.

The consultant and their associated quotes are as follows:

<u>Firm Name</u>	<u>Straight Time per hour</u>	<u>Overtime per hour</u>
Wade Trim	\$82	\$95
Kraft Engineering & Surveying	\$85	\$85
Fleis & Vandenbrink	\$87	\$97
Rowe Professional Services	\$92	\$105

MOTION CARRIED.

Amendment to Purchase Order #A-9476 – In a memorandum dated July 09, 2014, staff has requested Board approval for the amendment to Purchase Order #A-9476 to G.C.R. Tire Centers for VMI Item #74, Bridgestone/Firestone Tires in the additional amount of \$9,000, total amount not to exceed \$59,000.00. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the amendment to Purchase Order #A-9476 to G.C.R. Tire Centers reflecting an increase of \$9,000.00, raising the total amount not to exceed \$59,000.00 for the three year contract.

MOTION CARRIED.

Policy for Overtime Compensation for At-Will Employees – In a memorandum dated July 14, 2014, staff has requested the Board to rescind the Policy for Overtime Compensation for At-Will employees dated April 07, 1998. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Miller, seconded by Mr. Dickerson to remove Discussion Item A-5, Overtime Compensation Policy for At-Will employees from the Agenda for further review by the GCRC attorney and staff.

MOTION CARRIED.

Ratification of Vouchers - Totaling \$1,612,830.51 – (Copies filed with official minutes.)

Voucher #V-39963

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39963 in the amount of \$434,559.90.

VOTE ON MOTION:

Yes: Dickerson, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39964

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39964 in the amount of \$302,504.17

VOTE ON MOTION:

Yes: Dickerson, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39965

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39965 in the amount of \$462,090.36

VOTE ON MOTION:

Yes: Dickerson, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39966

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39966 in the amount of \$413,676.08

VOTE ON MOTION:

Yes: Dickerson, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Temporary Traffic Control Order – re: Back to the Bricks Concert – In a memorandum dated July 14, 2014, staff has requested the Board issue a temporary traffic control order to establish no parking zones on roads during the Back to the Bricks Concert. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the temporary traffic control order for the time period from Friday, August 15, 2014 at 12:00 noon until 11:59 pm, the same day.

1. “No parking” signs shall be posted on Edward Street west from S. Dort Highway to Springdale Blvd.
2. “No Parking” signs shall be posted on Edward Street between S. Dort Highway and S. Saginaw Street.
3. “No Parking” signs shall be posted on Springdale Blvd. north and south from Edward Street.
4. “No Parking” signs shall be posted on Cass Avenue east for 1000 feet from S. Saginaw Street.
5. “No Parking” signs shall be posted on Frederick Street for 1000 feet east from S. Saginaw Street.
6. “No Parking” signs shall be posted on Gibson Road west from Dort Highway for 1500 feet.

MOTION CARRIED.

Authorization to request State Reimbursement of \$10,000 for Engineers – In a memorandum dated July 14, 2014, staff has requested Board authorization to request reimbursement from the State of Michigan for licensed professional engineers employed by Genesee County Road Commission. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize staff, per Act 51, to request reimbursement from the State of Michigan, in the amount of \$10,000 for payments made to licensed professional engineers employed by the Genesee County Road Commission for the period covering July 01, 2013 through June 30, 2014.

MOTION CARRIED

Removal of Equipment – In a memorandum dated July 09, 2014, staff has recommended to the Board that the following equipment be sold on the Government Internet Auction and be removed from all GCRC records. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the removal of the following equipment from all Genesee County Road Commission records:

<u>Equipment #</u>	<u>Equipment Type</u>
#1148	2002/GMC Single Axle Fence Truck
#2550	2002/Whelen Arrowboard on #1148
#1200	1998/GMC Single Axle
#2682	1979/Hydraulic Lift on #1200

MOTION CARRIED.

Removal of Equipment – In a memorandum dated July 14, 2014, staff has recommended to the Board that the following equipment be sold on the Government Internet Auction and be removed from all GCRC records. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the removal of the following equipment from all Genesee County Road Commission records:

<u>Equipment #</u>	<u>Equipment Type</u>
#1035	2002/Chevrolet Express Van
#1058	1999/Chevrolet Van
#2463	2009/Distance Meter
#2985	2002/Distance Meter on #1035

MOTION CARRIED.

Removal of Equipment – In a memorandum dated July 15, 2014, staff has recommended to the Board that the following equipment be sold on the Government Internet Auction and be removed from all GCRC records. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the removal of the following equipment from all Genesee County Road Commission records:

<u>Equipment #</u>	<u>Equipment Type</u>
#1147	2000/International Step Van

MOTION CARRIED.

Request for Overtime – Kelly Road between Linden Road and Webster Road, Mt. Morris Township – In a memorandum dated July 02, 2014, staff has requested Board approval for milling and paving work requested by Mt. Morris Township. The work will be performed on Kelly Road between Linden Road and Webster Road. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the request for overtime for milling and paving work on Kelly Road between Linden Road and Webster Road, Mt. Morris Township. The total cost of the project will be \$144,456.29 and the Township will be paying 100% of the project. (Copy filed with official minutes.)

MANAGER-DIRECTOR REPORT

GovDeals Internet Auction - Manager-Director Daly commented on the discussion held during the morning Roads and Bridges Advisory Committee meeting regarding the amount of return the Genesee County Road Commission receives from GovDeals from auctioning off obsolete and depreciated equipment. He wanted to thank the Purchasing and Fleet Maintenance departments for all their hard work in getting items ready and listed on the auction website.

COMMISSIONER'S CONCERNS

None

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 10:50 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners

/lbk
7/22/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

August 05, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:04 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David Miller, Commissioner
David Arceo, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Felicia Ivey, Joyce McClane, Angie Carpenter, Randy Dellaposta, Bonnie Wood, Genesee County Road Commission Staff; John O'Brien, GCDC; Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

August 05, 2014 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the Agenda for August 05, 2014. Chairperson Mandelaris also noted that there was an addition to the final Agenda under Discussion, A-8, Truck Operator's Map Revision.

MOTION CARRIED.

APPROVAL OF MINUTES

July 08, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Miller, to approve the minutes of the July 08, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, August 12, 2014

10:00 a.m. – Commissioner’s Budget Workshop

Tuesday, August 19, 2014

9:00 a.m. – Roads and Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Monday, September 01, 2014

GCRC closed (non-essential operations) in observance of the Labor Day holiday

Wednesday, September 03, 2014

10:00 a.m. - Board Meeting

PUBLIC ADDRESS THE BOARD

None

CORRESPONDENCE

INCOMING

Letter correspondence from CRASIF - re: Loss Prevention Honor Roll Plaque - In correspondence dated July 23, 2014, Ms. Doris E. Baako, Accountant/Administrative Assistant, CRASIF sent a letter to GCRC regarding the CRASIF Worker’s Compensation Award and Loss Prevention Honor Roll Plaque awarded to GCRC for their safety accomplishments. She also noted the estimated delivery date GCRC would receive the plaque. (Copy filed with official minutes.)

Email correspondence from Mundy Township Resident – In correspondence dated July 24, 2014, Mr. John Niven, 6172 S. Elms Rd., Swartz Creek thanked the GCRC staff for a job well done regarding the recent road maintenance projects performed in Mundy and Gaines Townships. (Copy filed with official minutes.)

Letter correspondence from Flushing Township Resident – re: Grade concerns at railroad crossings – In correspondence dated July 17, 2014, Rev. Fr. James McCarthy, 5185 Deland Road, Flushing Township, concerning the grade level at railroad crossings, specifically at the Huron and Eastern railroad tracks in Brent Creek as well as E. Stanley Road and Dort Highway, Chessie tracks. (Copy filed with official minutes.)

OUTGOING

Letter correspondence to Director, Genesee County Drain Commissioner – re: Karegnondi Water Authority Road Agreement – In a letter dated July 17, 2014, Manager-Director John Daly has acknowledged receipt of the modified and executed Road Agreement document to Mr. John O' Brien, Director GCDC between the Genesee County Road Commission and the Karegnondi Water Authority and is requesting the execution of a non-modified Road Agreement in order to recommend its execution to the Board of Road Commissioners. (Copy filed with official minutes.)

Letter correspondence to all Township Supervisors and Clerks – re: Signs in the Right-of-Way of Public Roads – In a letter dated July 24, 2014, Manager-Director John Daly is requesting Township Supervisors and Clerk's assistance in removing signs being placed illegally within the right-of-way of public roads in Genesee County. (Copy filed with official minutes.)

Priority Road Improvement Program (PRIP) Project Certification - re: Dort Highway Project Certification and copy of memorandum from Manager-Director John Daly regarding the Dort Highway Project, meeting the requirement for the Priority Road Improvement Program (PRIP) as detailed in Michigan Public Act 34 of 2014. Also included is a memorandum indicating the scope, estimated cost and schedule for the project. (Copy of PRIP and memorandum filed with official minutes.)

Letter correspondence to Flushing Township resident – re: Grade levels at railroad crossings - In a letter dated July 30, 2014, County Highway Engineer Fred Peivandi has responded to the concerns of Rev. Fr. James McCarthy regarding the grade levels at various railroad crossings in Genesee County. (Copy filed with official minutes.)

INTERNAL

Blue Ribbon Committee Participation – In a letter dated July 24, 2014, Mr. Darnell Early, Flint Emergency Manager thanked Mr. John Daly, Manager-Director for accepting and participating in the Blue Ribbon Committee on Governance and for his hard work and dedication on the project. (Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

MDOT Contract No. 14-5371, GCRC Job No, 88-D50132, HMA Resurfacing of Irish Road from Teachout Road to Mt. Morris Road, Richfield Township – In a memorandum dated July 18, 2014, staff has requested Board approval for the MDOT Contract No. 14-5371 for the HMA resurfacing of Irish Road from Teachout Road to Mt. Morris Road in Richfield Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to approve and sign the MDOT Contract No. 14-5371 for the HMA resurfacing of Irish Road from Teachout Road to Mt. Morris Road in Richfield Township and further, to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Genesee County Road Commissioners.

The estimated project funding participation for the project will be:

Federal Surface Transportation Program Funds	\$367,300.00
Road Commission Local Match	<u>\$ 91,800.00</u>
Total Project Cost	\$459,100.00

MOTION CARRIED.

Road Agreement with Karegnondi Water Authority, Genesee and Richfield Townships – In a memorandum dated July 29, 2014, staff has recommended Board approval to permit the construction of a water main in the road right-of-way along various roads in Genesee and Richfield Townships. (Copy of memorandum and Agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve and sign the duplicate originals of the Road Agreement with Karegnondi Water Authority for road repair requirements to install a 12 mile long water main along various roads in Genesee and Richfield Townships.

Mr. John O'Brien, Director of the Genesee County Drain Commissioner's office addressed the Board and thanked them for their approval of the Karegnondi Water Authority Agreement. He also thanked Mr. John Daly, GCRC Manager-Director and Mr. Jeff Wright, Drain Commissioner for negotiating a balanced agreement. He commented that due to the ongoing construction with the project, GCDC would be lowering the water level on the Holloway Reservoir on October 01, 2014 instead of November 01, 2014 this year in order to get the pavement finished before winter.

MOTION CARRIED.

Bid Results and Award of Contract for Norko Drive, HMA cold milling and resurfacing, GCRC No 76-D50492, Flint Charter Township – In a memorandum dated July 28, 2014, staff has requested Board approval to accept the low bid submitted by Ace-Saginaw Paving Company, for the Norko Drive project. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Arceo to accept the low bid of \$166,870.50 and award the contract submitted by Ace-Saginaw Paving Company for the Norko Drive resurfacing project subject to reduced project limits and project costs and further, to approve signing and execution of the contract after staff has received and reviewed the contract, bonds, and insurance submitted by Ace-Saginaw Paving Company.

MOTION CARRIED.

Tri-Party Agreement regarding CORS Reference Station – In a memorandum dated July 08, 2014, staff has requested the Board of Road Commissioners approve the CORS Tri-Party Agreement with the Genesee County Drain Commissioner and the Genesee County Board of Commissioners. The CORS station was installed at the GCRC's Swartz Creek Maintenance Garage at 4150 Morrish Road, in May 2005. In 2014, MDOT has offered to assume ownership of the CORS Station and assume all operation and maintenance obligations with regards to the station. (Copy file with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Arceo to approve the CORS Tri-Party Agreement (Contract) with the Genesee County Drain Commissioner and the Genesee County Board of Commissioners, and further to direct the Chairperson to sign the Tri-Party Agreement document for and on behalf of the Genesee County Board of Road Commissioners.

MOTION CARRIED.

Road Improvement Plan For Thetford Township – In a memorandum dated July 28, 2014, staff has requested the Board of County Road Commissioners approve the Thetford Township Road Improvement Plan for Local Roads, 2015-2017. (Copy filed with official minutes.)

Commissioner Miller asked to remove Discussion Item A-5 from Agenda and defer until the August 19, 2014 Board Meeting due to an incomplete Road Improvement Plan.

ACTION TAKEN - Motion made by Commissioner Arceo, and seconded by Commissioner Dickerson to remove Discussion Item A-5 from the Agenda and defer it to the August 19, 2014 Board Meeting.

MOTION CARRIED.

Road Improvement Plan For Gaines Township – In a memorandum dated July 16, 2014, staff has requested the Board of County Road Commissioners approve the Gaines Township Road Improvement Plan for Local Roads, 2015-2017. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the Gaines Township Road Improvement Plan for Local Roads, 2015 – 2017 and further, to direct the Chairperson to sign the duplicate originals for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Ratification of Vouchers - Totaling \$2,187,624.62 – (Copies filed with official minutes.)

Voucher #V-39967

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39967 in the amount of \$425,134.82

VOTE ON MOTION:

Yes: Arceo, Dickerson, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39968

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39968 in the amount of \$512,534.83

VOTE ON MOTION:

Yes: Arceo, Dickerson, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39969

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39969 in the amount of \$755,184.80

VOTE ON MOTION:

Yes: Arceo, Dickerson, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39970

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to ratify Voucher #39970 in the amount of \$494,770.17

VOTE ON MOTION:

Yes: Arceo, Dickerson, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Truck Operator's Map revision to reflect current Motor Vehicle Code – In a memorandum dated August 04, 2014, staff has recommended the Board of County Road Commissioners adopt the revision to the Truck Operator's Map to reflect the current Motor Vehicle Code, specifically extending the allowed trailer length to 53 feet long instead of the 50 foot long in the Michigan Vehicle Code. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the Truck Operators Map, revised on August 04, 2014 to reflect current Motor Vehicle Code, Act 300 and the transport of delivered goods. *“Vehicles with trailer lengths meeting allowable dimensions on designated routes are permitted to make local deliveries on county roads. However such vehicles must take the shortest route possible between the designated route and the point of delivery. In addition to this length in trailer change from 50 feet to 53 feet, no overweight exceptions are allowed for local deliveries”*. Additionally, other items needing updating were corrected in the Truck Operator's Map and adopted.

MOTION CARRIED.

CONSENT

Closure of Wilson Road Bridge over Brent Run – In a memorandum dated July 23, 2014, staff has recommended the Board approve the closure of the Wilson Road Bridge over the Brent Run in Vienna Township due to the deteriorating condition of the bridge. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the closure of the Wilson Road Bridge over Brent Run, Vienna Township due to the continuing deterioration of the superstructure of the bridge.

MOTION CARRIED.

Traffic Signal Upgrade at Elms and Pierson Road, T-162, Mt. Morris Township and City of Flushing – In a memorandum dated July 28, 2014 staff has recommended Board approval for a signal upgrade at the intersection of Elms Road and Pierson Road in Mt. Morris Township at the City of Flushing border. (Copy of memorandum and cost agreement filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the traffic signal upgrade at the intersection of Elms Road and Pierson Road, T-162, in Mt. Morris Township at the City of Flushing border and further, to authorize the Manager-Director to sign the cost agreement.

MOTION CARRIED.

Request for Overtime – Lobdell Road between Linden Road and Whitaker Road, Fenton Township – In a memorandum dated July 28, 2014, staff has requested Board approval to perform aggregate resurfacing in Fenton Township. The work will be performed on Lobdell Road between Linden Road and Whitaker Road, using the Township's matching available funds. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the request for overtime for aggregate resurfacing on Lobdell Road between Linden Road and Whitaker Road, Fenton Township. The total cost of the project will be \$21,616.20. The Township will be paying 50% (10,808.10) and the Road Commission is paying 50% (\$10,808.10). The total cost of this project will be \$21,616.20.

MOTION CARRIED.

Request for Overtime – Whitaker Road between Linden Road and Owen Road, Fenton Township – In a memorandum dated July 28, 2014, staff has requested Board approval to perform aggregate resurfacing in Fenton Township. The work will be performed on Lobdell Road between Linden Road and Whitaker Road, using the Township's matching available funds. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the request for overtime for aggregate resurfacing on Whitaker Road between Linden Road and Owen Road Fenton Township. The total cost of the project will be \$37,995.56. The Township will be paying 50% (18,997.78) and the Road Commission is paying 50% (\$18,997.78). (Copy filed with official minutes.)

MOTION CARRIED.

Request for Overtime – Hill Road between Nichols Road and Duffield Road, Gaines Township – In a memorandum dated July 24, 2014, staff has requested Board approval for roadside ditching for Gaines Township. The total cost of the project will be \$5,911.40 with Gaines Township paying 100% of the cost. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the request for overtime for roadside ditching on Hill Road between Nichols Road and Duffield Road. The total cost of the project will be \$5,911.40 with Gaines Township paying 100% of the cost.

MOTION CARRIED.

Request for Overtime – Howe Road between Hill Road and Maple Avenue, Grand Blanc Township – In a memorandum dated July 16, 2014, staff has requested Board approval to perform roadside ditching on Howe Road between Hill Road and Maple Avenue, Grand Blanc Township.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform overtime work for roadside ditching on Howe Road between Hill Road and Maple Avenue. Grand Blanc Township, with the Township paying 50% (\$23,759.84) and the Road Commission paying 50% (\$23,759.83). The total cost of this project will be \$47,519.67.

MOTION CARRIED.

Request for Overtime – Carpenter Road between Vassar Road and Irish Road, Richfield Township – In a memorandum dated July 17, 2014, staff has requested Board approval to perform milling and paving on Carpenter Road between Vassar Road and Irish Road, Richfield Township. (Copy of memorandum and cost estimate sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform overtime work for milling and paving work on Carpenter Road between Vassar Road and Irish Road, Richfield Township, with the Township paying 50% (\$51,755.00) and the Road Commission paying 50% (\$51,755.00). The total cost of the project will be \$147,933.62 with a balance due from Township funds of \$44,423.62.

MOTION CARRIED.

Request for Overtime – Carpenter Road between Vassar Road and Irish Road, Richfield Township – In a memorandum dated July 17, 2014, staff has requested Board approval to perform milling and paving on Carpenter Road between Vassar Road and Irish Road, Richfield Township. (Copy of memorandum and cost estimate sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform overtime work for milling and paving on Carpenter Road between Vassar Road and Irish Road, Richfield Township. The Township is paying 100% for a total project cost of 44,423.62.

MOTION CARRIED.

Request for Overtime – Calkins Road between Elms Road and Dye Road, Flint Township. In a memorandum dated July 29, 2014, staff has requested Board approval to perform Milling and Paving work on Calkins Road between Elms Road and Dye Road, Flint Township. (Copy of memorandum and cost estimate sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving Calkins Road between Elms Road and Dye Road, Flint Township. The Township will be paying 50% (\$54,130.00) and the Road Commission is paying 50% (\$54,130.00). The total cost of the project will be \$177,257.33 with the Township paying the remaining \$68,997.33.

Commissioner Arceo requested that the wording be changed for future overtime requests. The total cost shown should only reflect the total of the available matching allocation funds for each total cost estimate sheet. Staff noted that they would change the wording in the future.

MOTION CARRIED.

Request for Overtime – Calkins Road between Elms Road and Dye Road, Flint Township. In a memorandum dated July 29, 2014, staff has requested Board approval to perform Milling and Paving work on Calkins Road between Elms Road and Dye Road, Flint Township. (Copy of memorandum and cost estimate sheet filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to authorize the Road Commission to perform overtime work for milling and paving Calkins Road between Elms Road and Dye Road, Flint Township. The Township will be paying 100% of the project, for a total project cost of \$68,997.33.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

Road Surface Condition Trends - County Highway Engineer, Fred Peivandi prepared a chart showing the status of our primary road system. Using the PASER rating system and Road Software that we have, the chart shows promising results that the quality of the Primary Road System's lane miles has shown improvement in the past three years from 2011 to 2013.

Manager-Director Daly asked if a similar study could also be done for Genesee County local roads and Mr. Peivandi said as soon as he gets all the information he will be able to compile the data for comparisons. Mr. Daly also noted that while this is an improvement, the cost of materials, engineering costs and labor continues to rise. Supplemental funding due to the previous harsh winter helped offset some of the costs of road projects last year. However this was a one-time funding allocation and stated, we cannot count on this supplemental funding on a regular basis.

Commissioner Arceo thanked Manager-Director John Daly and staff for being able to move forward with road quality even with the lack of funding available. However he expressed concern that we may just be postponing the problem without more funding available to GCRC.

Vienna Township Truck Ordinance – Manager-Director, John Daly informed the Board that Vienna Township did pass their truck ordinance at their last board meeting. They have asked the Road Commission specifically where they need to post the truck route signs. Staff will be assisting them with road sign placement but the Township will be responsible for 100% of the cost of these signs.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to accept the Manager-Director's Report.

MOTION CARRIED.

COMMISSIONER'S CONCERNS

Road Sweeping Policy - Commissioner Arceo inquired about the GCRC policy on sweeping the roads, specifically on Bristol Road near Bishop Airport. Manager-Director Daly commented that we have an agreement with the Airport in regards to Bristol Road. The Airport Authority does the sweeping for this area of Bristol Road. Mr. Daly also stated that the roads in the county get one pass per year by the sweeper and we prioritize where the sweeper goes, with primary roads getting first priority.

Purchasing Policy – Commissioner Arceo inquired about the new purchasing policy that was being developed with the assistance of Plante Moran as a consultant. Manager-Director Daly stated that the Finance Director had been finalizing the 2015 GCRC Fiscal Year Budget as a first priority but would be continuing with the development of the new Purchasing policy shortly thereafter.

Commissioner Dickerson also commented on the new purchasing policy being developed by staff. In regards to the policy, he would like to see the Purchasing Manager having a large part, in regards to input and development of the new purchasing policy plan since she is already so familiar with the process.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 11:00 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners

/lbk
8/05/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

August 19, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David Miller, Commissioner

Absent: Cloyce Dickerson, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Felicia Ivey, Robert Slattery, Joyce McClane, Anthony Branch, John Bennett, Genesee County Road Commission Staff; Douglas Bell; Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

August 19, 2014 – Agenda

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the Agenda for August 19, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

July 22, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to approve the minutes of the July 22, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, September 01, 2014

GCRC closed (non-essential operations) in observance of the Labor Day holiday.

Wednesday, September 03, 2014

10:00 a.m. – Board Meeting

10:05 a.m. – Presentation by Mr. Tom Derderian

Closed session - AFSCME Negotiations update

Tuesday, September 16, 2014

9:00 a.m. - Roads and Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Mr. Douglas Bell, 14086 Nichols Road, Montrose, Michigan, former GCRC employee addressed the Board regarding a letter he had received from the Genesee County Employees' Retirement System office, dated August 14, 2014 regarding disability retirement pension benefits. Chairperson Mandelaris referred the issue to GCRC Staff and also commented that in addition he would also inquire about Mr. Bell's retirement status further with the Genesee County Employees' Retirement System office, of which he is a member of the Retirement Board.

CORRESPONDENCE

INCOMING

Letter correspondence from Flushing Township residents - In correspondence dated July 25, 2014, from Mr. and Mrs. Robert and Shirley Misekow, 6230 N. McKinley Rd., Flushing Township informed staff about a ditch elevation problem they are experiencing at their residence. (Copy filed with official minutes.)

Letter correspondence from General Manager/CEO Mass Transportation Authority – re: County transportation needs – In correspondence dated June 23, 2014, Mr. Edward Benning, General Manager/CEO of MTA extended an invitation to Manager-Director John Daly and staff to meet with the MTA planning staff in order to address future transportation needs over the next ten years in Genesee County. (Copy filed with official minutes.)

Letter correspondence – re: McCaslin Lake Road and Bridge Rehabilitation project – In correspondence dated August 04, 2014 from Mr. Michael Mansfield, Project Engineer, Kraft Engineering & Surveying, Inc. to Mr. John Skubinna, Senior Environmental Quality Analyst, MDEQ regarding their prepared plans and a Joint Permit Application they are submitting to the MDEQ for the McCaslin Lake Road & Bridge Rehabilitation Project, Section 27, Argentine Township, Genesee County. (Copy filed with official minutes.)

OUTGOING

Letter Correspondence - re: Dyewood Subdivision Concerns, Flint Charter Township – In a letter dated July 31, 2014, staff has responded to Mrs. Linda Niernan's concerns regarding Dyewood Subdivision in Flint Charter Township. (Copy filed with official minutes.)

INTERNAL

None

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Removal of the Proposed Fiscal Year Budget 2015 from the table – In a memorandum dated August 16, 2014, staff has requested Board approval of the removal of the Proposed Budget for fiscal year ending September 30, 2015 from the table. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Arceo to approve the removal of the Proposed Budget for fiscal year ending September 30, 2015 from the table.

MOTION CARRIED.

Adoption of the Fiscal Year 2015 Budget for fiscal year ending September 30, 2015 – In a memorandum dated August 16, 2014, staff has requested the Board approve the proposed Budget for fiscal year ending September 30, 2015 in the amount of \$59,091,829 with the use of fund balance in the amount of \$6,936,306. (Copy of 2015 Budget filed with official minutes.)

ACTION TAKEN – Motion made by Mr. Johnson, seconded by Mr. Miller to adopt the Fiscal Year 2015 Budget for fiscal year ending September 30, 2015 in the amount of \$59,091,829 with the use of fund balance in the amount of \$6,936,306.

MOTION CARRIED.

Administrative Services Contract BCBS of Michigan – In a memorandum dated August 04, 2014, staff has requested the Board approve the wire transfer of funds to Blue Cross Blue Shield of Michigan for the Quarterly Settlement period covering March 2014 through May 2014. (Copy of memorandum and payment schedule filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan for the Quarterly Settlement for the period covering March 2014 through May 2014. The following payments to BCBS will be made in the amount of \$333,584 on the second day of September, \$318,920 on the first day in October and \$318,920 on the first day in November. The September 02, 2014 payment includes \$14,664 in additional administrative fees that were not billed by BCBS in the previous quarter.

MOTION CARRIED.

Road Improvement Plan For Richfield Township Local Roads – In a memorandum dated August 12, 2014 staff has requested the Board of County Road Commissioners approve the Richfield Township Road Improvement Plan for Local Roads, 2015-2017. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson to approve the Richfield Township Road Improvement Plan for Local Roads, 2015 – 2017 and further, to direct the Chairperson to sign the duplicate originals for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Road Improvement Plan For Thetford Township – In a memorandum dated July 28, 2014, staff has requested the Board of County Road Commissioners approve the Thetford Township Road Improvement Plan for Local Roads, 2015-2017. (Copy filed with official minutes.)

Mr. Robert Slattery informed the Board that seven township road improvement plans still need to be approved. There will be three presented at the September 2014 Board meetings and the four remaining plans will be finalized by the Board meetings in October.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo to approve the Thetford Township Road Improvement Plan for Local Roads, 2015 – 2017 and further, to direct the Chairperson to sign the duplicate originals for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Ratification of Vouchers - Totaling \$864,951.20 – (Copies filed with official minutes.)

Voucher #V-39971

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to ratify Voucher #39971 in the amount of \$115,819.06.

VOTE ON MOTION:

Yes: Arceo, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39972

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to ratify Voucher #39972 in the amount of \$160,598.38

VOTE ON MOTION:

Yes: Arceo, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39973

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to ratify Voucher #39973 in the amount of \$454,960.26

VOTE ON MOTION:

Yes: Arceo, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39974

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to ratify Voucher #39974 in the amount of \$133,573.50.

VOTE ON MOTION:

Yes: Arceo, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Bid results and Award of Contract for McCaslin Lake Road resurfacing project, GCRC No. 489-55-D50522, Argentine Township – In a memorandum dated August 15, 2014, staff has requested the Board approve the modified low bid submitted by Zito Construction Company for the McCaslin Lake Road reconstruction and resurfacing project. Staff negotiated with Zito Construction Company for a reduced contract by excluding the bridge work associated with this project. (Copy of memorandum and bid tabulations filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson to approve the modified low bid submitted by Zito Construction Company, in the amount of \$892,368.00 for the McCaslin Lake Road reconstruction and resurfacing project and further, that the Board award the Contract to Zito Construction Company and sign the Contract after staff has received and reviewed the Contract, Bonds, and Insurance submitted by Zito Construction Company.

MOTION CARRIED.

CONSENT

Truck Operator's Map revisions – Staff has advised the Board of the revision to the Truck Operator's Map and posted the new revisions to the GCRC Website and notified law enforcement agencies of the new revisions. (Copy of memorandum and revisions filed with official minutes.)

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson to approve the revisions made to the Truck Operator's map.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

Employee Disability Status - Manager Director Daly commented on Mr. Douglas Bell's status with the Genesee County Road Commission. Mr. Bell no longer met the physical requirements for his position at GCRC due to his permanent restrictions noted by his physician. The GCRC could not accommodate his restrictions and terminated his employment on August 08, 2013. Mr. Daly will inquire with staff on Mr. Douglas's Bell current retirement status and inform the Board and Mr. Bell of his findings.

COMMISSIONER'S CONCERNS

2015 Budget – Commissioner Arceo expressed his appreciation to Finance Director, Melissa Williams and her staff for their hard work and dedication in finalizing the 2015 Fiscal Year Budget.

Commissioner Appreciation – Chairperson Mandelaris wanted to thank Commissioner Johnson and Commissioner Miller for their years of service at the Genesee County Road Commission. Their efforts in serving the Board of Road Commissioners have been greatly appreciated.

Chairperson Mandelaris, without objection, adjourned the meeting at 10:25 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners

/lbk
8/19/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

September 03, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:01 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Robert Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David Miller, Commissioner
David Arceo, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, John Bennett, Anthony Branch, Rachel Mullin, Robert Slattery, Felicia Ivey, Joyce McClane, Vicki Bachakes, Genesee County Road Commission Staff; Attorney Tom Derderian, Kluck & Associates; Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

September 03, 2014 – Agenda

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Arceo, to approve the Agenda for September 03, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

August 05, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson, to approve the minutes of the August 05, 2014 Board Meeting as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Wednesday, September 03, 2014

10:05 a.m. – Closed Session – Attorney Tom Derderian, Michael Kluck & Associates, AFSCME Local 496-04 negotiations update

Tuesday, September 16, 2014

9:00 a.m. – Roads and Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Tuesday, October 07, 2014

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

(None)

Closed Session – Manager-Director, John Daly noted the need to enter into a Closed Session to discuss current contract negotiations with AFSCME Local 496-04.

Collective Bargaining Agreements - Collective Bargaining Agreement - Motion by Mr. Miller, seconded by Mr. Dickerson that the Board of Road Commissioners of the County of Genesee, Michigan, go into Closed Session for strategy and negotiation connected with the negotiation of a collective bargaining agreement regarding AFSCME, Local 496-04, as requested by the negotiating party for the Board, per MCL 15.268(c);MCL 15.267(1).

Roll Call Vote: Yes: 5 No: 0

MOTION CARRIED.

(At 10:05 a.m. the Board entered into a closed session.)

(At 10:32 a.m. the Board reconvened into open session to continue its Regular Order of Business.

CORRESPONDENCE

INCOMING

Letter correspondence from Supervisor, Mt. Morris Township - re: 50/50 Funds – In correspondence dated August 20, 2014, Mr. Larry Green, Supervisor, Mt. Morris Township reiterated the conversation to staff regarding the Township utilizing their 50/50 funds toward surface maintenance of gravel roads. (Copy filed with official minutes.)

Resolution No. 14-21, Atlas Township — Atlas Township provided a copy of Resolution No 14-21, to pursue speed study and vehicle counts in rural residential districts, adopted by the Atlas Township Election Commission of the Township of Atlas at a meeting held on July 21, 2014 at 7:00 p.m. (Copy filed with official minutes.)

Letter correspondence from Flushing Township Resident – re: County road repair appreciation – In un-dated correspondence from Jim and Pat Neering, 244 Aberdeen Court, Flushing to staff, thanking them for the excellent job they have done on our county roads in a short span of time following the harsh winter and spring we experienced this past year. (Copy filed with official minutes.)

OUTGOING

Letter correspondence to Supervisor, Atlas Township – re: Atlas Township Resolution 14-21 - In a letter dated August 20, 2014, Manager-Director, Mr. John Daly responded to the Atlas Township Resolution, 14-21 requesting Speed Study and Vehicle Counts in a rural residential district with Atlas Township and acknowledged undertaking this project on a cost-reimbursable basis. (Copy filed with official minutes.)

Letter correspondence to Zito Construction – re: Rejection of bids – In correspondence dated August 14, 2014, County Highway Engineer, Mr. Fred Peivandi informing Zito Construction that the Genesee County Road Commission has rejected all bids received for the McCaslin Lake Road (Silver Lake Road to Finch Drive), GCRC No. 489-55-W50522, Argentine Township due to budget constraints. (Copy filed with official minutes.)

Letter correspondence to Mr. Douglas Bell – re: Employment Status – In a letter dated August 20, 2014, Manager-Director John Daly responded to a request by Mr. Bell, requesting the Genesee County Road Commission reconsider his employment status. After reviewing the matter his employment status will remain unchanged. (Copy filed with official minutes.)

Email correspondence to Supervisor, Atlas Township re: Speed limits on gravel roads - In correspondence dated August 26, 2014, Manager-Director, Mr. John Daly responded to Ms. Shirley Kautman-Jones' email pertaining to speed limits on gravel roads in Atlas Township. (Copy of filed with official minutes.)

INTERNAL

Purchase Order #A-9725 – In a memorandum dated August 26, 2014, staff has advised the Board that purchase order, #A-9725, was issued to Verizon Wireless for cellular phones and service in the amount not to exceed \$23,200.00. (Copy of memorandum and purchase order filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Bid Results and Award of Contract for Duffield Road Bridge Replacement, Clayton Township – In a memorandum dated August 18, 2014, staff has requested Board approval to accept the low bid and award the contract submitted by J.E. Kloote Contracting, Inc. for the Duffield Road Bridge over Misteguay Creek replacement project. (Copy filed with official minutes.)

Commissioner Arceo inquired if J.E. Kloote Contracting was a new contractor to GCRC and staff responded that we have used them in the past for other bridge projects.

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Arceo to accept the low bid of \$577,192.82 and award the contract submitted by J.E. Kloote Contracting, Inc. for the Duffield Road Bridge Replacement project and further, to approve signing and execution of the contract after staff has received and reviewed the contract, bonds, and insurance submitted by J.E. Kloote Consulting Inc.

MOTION CARRIED.

Request to purchase services for the Equipment Department – In a memorandum dated August 13, 2014, staff has requested Board approval to issue a purchase order to Blumerich Communications as our Digital Radio System provider. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the purchase order to Blumerich Communications and 12 months payment which includes a 7% discount to Blumerich Communications, in the amount not to exceed \$47,664.36.

MOTION CARRIED.

Road Improvement Plan For Mt. Morris Township – In a memorandum dated August 21, 2014, staff has requested the Board of County Road Commissioners approve the Mt. Morris Township Road Improvement Plan for Local Roads, 2015-2017. (Copy filed with official minutes.)

ACTION TAKEN - Motion by Mr. Arceo, seconded by Mr. Dickerson to approve the Mt. Morris Township Road Improvement Plan for Local Roads, 2015 – 2017 and further, to direct the Chairperson to sign the duplicate originals for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Notice of Resolution – Resolution from the Board of County Road Commissioners asking the Governor and State Legislators to enact a permanent Road Funding Solution (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to Adopt the Resolution asking the Governor and State Legislators to enact a permanent Road Funding Solution by a vote of five (5) Yeas and zero (0) Nays.

With respect to the Resolution, Chairperson Mandelaris, noted that this Resolution will be sent electronically to the Legislation and other Road Commissions as opposed to mailing through the United States Post Office as a cost savings.

MOTION CARRIED.

Ratification of Vouchers - Totaling \$2,450,044.87 – (Copies filed with official minutes.)

Voucher #V-39975

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39975 in the amount of \$1,091,680.89.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Miller, Johnson, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-39976

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39976 in the amount of \$423,547.71.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Miller, Johnson, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-39977

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39977 in the amount of \$113, 56.75

VOTE ON MOTION:

Yes: Arceo, Dickerson, Miller, Johnson, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-39978

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39978 in the amount of \$821,254.52.

VOTE ON MOTION:

Yes: Arceo, Dickerson, Miller, Johnson, Mandelaris
No: None

MOTION CARRIED.

CONSENT

Equipment to be sold at Auction – In a memorandum dated August 26, 2014, staff has recommended to the Board that the following list of items be sold on the Government Internet Auction (Copy filed with official minutes.)

<u>Pallet#</u>	<u>Description</u>	<u>Qty</u>	<u>Asset Tag #</u>
100	Gardner Denver Dryer	1	N/A
101	Lehmann Lathe	1	00610
102	Bridgeport	1	00612

103	BLD001 Champion 7' Grder Blades	412	BLD001
104	Buffalo Forge Drill Press	1	00819
105	Commercial Drill Press	1	00804
106	Take off Front Bumpers	1	N/A
107	Screed Board for LeeBoy 8515 Paver	1	N/A
108	50-gallon Take off Diesel Tanks	4	N/A
109	50-gallon Take-off Diesel Tanks	5	N/A
110	10-ton floor jacks	3	N/A
111	Diesel Tank with Brackets	1	N/A
112	Diesel Tank with Brackets	2	N/A
113	50 gallons Take-off Diesel Tanks	5	N/A
114	small diesel engine with tank	1	N/A
115	10-ton floor jacks	2	N/A
116	take-off tail lights	1 bx	N/A
117	Tree shear attachments	2	N/A
118	Small engines	2	N/A
119	Weather guard Pack Rat & Light Bar	1	N/A
120	Weather guard Pack Rat/Light Bar (misc. weighmaster items)	1	N/A
121	Misc. size rubber boots	1	N/A
122	Diesel, Gas and Kerosene cans	1	N/A
123	Misc. broken tools & obsolete items	1	N/A
124	International Rear Spring	1	N/A
125	Barricade Flasher Lights	1	N/A
126	Pallet of Fire Extinguishers	1	N/A
127	Pallet of Fire Extinguishers	1	N/A
128	Broken Tools and misc items	1	N/A
129	Kodak Projector	1	N/A
130	Obsolete items	1	N/A
131	Broken tools and equipment; Eaton Auto-shift parts	1	N/A
132	Eliminator oil-water separator	1	N/A
133	Stainless Steel wall mounted trash receptacle (1) old county radios	1	N/A
134	Obsolete Parts (Gradall, Volvo, VHD, Signals)	1	N/A
135	GW Mechanical Traffic Control	1	N/A

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the above list of miscellaneous items to be sold at the Government Internet Auction and be removed from all Genesee County Road Commission records.

MOTION CARRIED.

Request for Overtime – Grassmere Avenue between Court Street and Corunna Road (M-21), Flint Township – In a memorandum dated August 18, 2014, staff has requested Board approval to perform roadside ditching on Grassmere Avenue between Court Street and Corunna Road (M-21). (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the request for overtime for roadside ditching on Grassmere Avenue between Court Street and Corunna Road (M-21), Flint Township. The total cost of the project will be \$10,967.86. Flint Township will be paying 100% of the total project cost.

MOTION CARRIED.

Request for Overtime – Grassmere Avenue between Court Street and Corunna Road (M-21), Flint Township – In a memorandum dated August 18, 2014, staff has requested Board approval to perform roadside ditching on Grassmere Avenue between Court Street and Corunna Road (M-21). (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the request for overtime for roadside ditching on both sides of the road and possible 20 driveway culverts at Grassmere Avenue between Court Street and Corunna Road (M-21). Flint Township will be paying 100% of the total project cost of \$2,688.00.

MOTION CARRIED.

Request for Overtime – Hill Road between Nichols Road and Duffield Road, Gaines Township – In a memorandum dated August 25, 2014, staff has requested Board approval to perform aggregate resurfacing on Hill Road between Nichols Road and Duffield Road. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the request for overtime for aggregate resurfacing on Hill Road between Nichols Road and Duffield Road. Gaines Township will be paying 100% of the total project cost of \$20,831.25.

MOTION CARRIED.

Request for Overtime – Hill Road between Nichols Road and Duffield Road, Gaines Township – In a memorandum dated August 25, 2014, staff has requested Board approval to perform aggregate resurfacing on Hill Road between Nichols Road and Duffield Road. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the request for overtime for roadside ditching on Hill Road between Nichols Road and Duffield Road. The total cost of the project will be \$25,826.97 with Gaines Township paying 50% of the cost (\$12,913.48) and the Road Commission paying 50% (\$12,913.49).

MOTION CARRIED.

Request for Overtime – Morrish Road between address 11188 and Wilson Road, Montrose Township – In a memorandum dated August 25, 2014, staff has requested Board approval to perform roadside ditching on Morrish Road between address 11188 and Wilson Road, Montrose Township. (Copy of memorandum and cost estimate form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to authorize the Road Commission to perform overtime work for roadside ditching on Morrish Road between address 11188 and Wilson Road, Montrose Township. The total cost of the project will be \$11,395.59. The Township will be paying 50% (\$5,697.79) and the Road Commission is paying 50% (\$5,697.80).

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

(None)

COMMISSIONER'S CONCERNS

Carpenter Road Project - Commissioner Arceo praised the Maintenance Director, Mr. Anthony Branch and the Road Crew for the excellent job done on Carpenter Road, Genesee Township. He recently had the opportunity to observe the GCRC road crews as well as the residents on Carpenter Road between Belsay and Vassar Road during construction. Neighbors were out on their lawns observing the completion of the road project and it made him feel good that the residents as well as the crew were so pleased with the outcome of the project.

Fall 2014 Household Hazardous Waste & Electronic Waste Collection – Commissioner Arceo informed the Board and staff that the Genesee County Metropolitan Planning Commission is planning a hazardous and electronic waste collection day on Saturday, September 27, 2014 from 10:00 am until 2:00 pm at two locations in Genesee County; Goodrich Middle School on Gale Road, and Flint East, Water Service Center on East Court Street.

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Kelly Road Paving Project - Commissioner Johnson wanted to thank the GCRC staff and work crew for the excellent job done on the Kelly Road paving project in Mt. Morris Township. They did a great job on the road as well as the shoulder of the road.

Correspondence A-3 Author - Mr. Mandelaris commented that the author of the letter in Correspondence A-3, Mr. Jim Neering formerly worked for the Sheriff's Department.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 10.54 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners
lbk 9/03/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

September 16, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David Miller, Commissioner
David Arceo, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Felicia Ivey, Robert Slattery, Joyce McClane, Anthony Branch, John Bennett, Genesee County Road Commission Staff; Dan Brewer; Chuck McKone, McKone Law Firm, PLLC, Jenny Kessler, Pamela Hill, Plante Moran; Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

September 16, 2014 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the Agenda for September 16, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

August 19, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the minutes of the August 19, 2014 Board Meeting.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, September 16, 2014

10:05 a.m. - Presentation by Plante-Moran regarding the GCRC Purchasing Policy

Monday, September 22, 2014

11:00 a.m. – WFNT 1470 AM, Radio Interview with host Jason Cooper,
John Daly, Senator Dave Robertson and State Representative Joseph Graves
Re: Dort Highway Extension Project

Monday, October 06, 2014

8:30 a.m. – Legislative Breakfast, Flint Art Institute

Tuesday, October 07, 2014

10:00 a.m. – Board Meeting

Friday, October 10, 2014

GCRC Bus Tour Ride Around

8:30 a.m. – 11:30 a.m. – Genesys Conference Center, Grand Blanc

PUBLIC ADDRESS THE BOARD

Mr. Dan Brewer, 11278 Sharp Road, Linden, Michigan addressed the Board regarding the proposed \$4.3 billion natural gas pipeline being proposed by ET Rover Pipeline, LLC. Plans show that it could go through southern Genesee County. Mr. Brewer stated that the company is surveying private land owners and neither the Townships, nor the residents have any information on where the pipeline will be laid or what it means for the affected land owners. He informed the Board that there will be an informational meeting held at the Spring Meadow Country Club in Linden, Michigan this evening, Tuesday, September 16, 2014 at 7:00 p.m. Mr. Brewer urged the Board and staff to attend this informational meeting this evening.

PRESENTATION

A presentation was given by Ms. Jenny Kessler and Ms. Pamela Hill, Plante Moran regarding the Genesee County Road Commission's Purchasing Policy. Plante Moran outlined numerous recommendations for improving the plan and gave a summary listing those primary areas that could be improved upon. They pointed out that while the current policy is good, it doesn't always provide enough guidance to cover every procedure.

Chairperson Mandelaris mentioned it was also important to know the Michigan State Statutes that are already in place when revising the purchasing policies. GCRC Attorney, Mr. Chuck McKone agreed that any state statutes that apply should be included in the new policy.

CORRESPONDENCE

INCOMING

Letter correspondence from Public Works Committee - In correspondence dated August 13, 2014, from the Public Works Committee, Genesee County to the Genesee County Board of Road Commissioners, resolving that the contract between the Drain Commissioner, Board of Road Commissioners, and the County of Genesee regarding the continuing obligations of the parties under the agreement with the Michigan Department of Transportation to transfer ownership of the CORS tower and equipment at the Swartz Creek GCRC District Garage. (Copy filed with official minutes.)

Letter correspondence re: Jennings Road and Shiawassee Road Intersection, Fenton Township - In correspondence dated September 01, 2014, resident, Mr. Merino Bernardi expressed concerns regarding the intersection at Jennings Road and Shiawassee Road. (Copy filed with official minutes.)

Letter correspondence – re: Rolston Road, Fenton Township – In correspondence dated September 01, 2014 from Mr. and Mrs. David and Florence Oegema, regarding the storm water drainage issue in front of their home at 3387 Rolston Road and the flooding they experience after a heavy rainfall. (Copy filed with official minutes.)

OUTGOING

Letter correspondence re: 3387 Rolston Road, Fenton Township – In a letter dated September 04, 2014, Manager-Director, Mr. John Daly responded to Mr. and Mrs. Oegema's concerns regarding the Storm Water Drainage problem they are experiencing at 3387 Rolston Road, Fenton Township.

GCRC Lobbyist Discontinuation – In a letter dated September 08, 2014, Manager-Director, Mr. John Daly informed GCRC Lobbyist firm, RWC Advocacy that effective October 01, 2014 the GCRC would be discontinuing their relationship with their firm due to a lack of funding.

Letter correspondence re: Preconstruction Meeting for the McCaslin Lake Road Project – In a letter dated August 29, 2014, Construction Engineering Manager, Mr. John Plamondon, P.E. has informed Mr. Dan Zito, Zito Construction that a pre-construction meeting will be held on September 09, 2014 for the McCaslin Lake Road Project. (Copy filed with official minutes.)

Letter Correspondence re: Joint Project Proposal Fenton Road at Hemphill Road Intersection – In a letter dated August 29, 2014 from County Highway Engineer, Mr. Fred Peivandi to Ms. Kay Muhammad, Director of Transportation, City of Flint regarding the Joint Project Proposal for creating center left turn lanes and signal improvements to Fenton Road at Hemphill Road intersection. (Copy filed with official minutes.)

Letter correspondence re: Township concurrence for 2016 Federal Aid Safety Project Application, Mt. Morris Township. In a letter dated August 29, 2014, Mr. Kenneth Johnson, P.E., requested Township concurrence from Mr. Larry Green, Supervisor, Mt. Morris Township of the 2016 Federal Aid Safety Project application for the Beacon Flasher installation, signing upgrade and reflective sheeting improvement at Neff Road and Frances Road intersection. (Copy filed with official minutes.)

Letter correspondence re: Township concurrence for 2016 Federal Aid Safety Project Application, Vienna Charter Township. In a letter dated August 29, 2014, Mr. Kenneth Johnson, P.E., requested Township concurrence from Mr. Randy Taylor, Supervisor, Vienna Township of the 2016 Federal Aid Safety Project application for the Beacon Flasher installation, signing upgrade and reflective sheeting improvement at Jennings Road and Farrand Road intersection & Neff Road and Frances Road intersection. (Copy filed with official minutes.)

INTERNAL

SE CRAM Rush PAC Golf Outing Financial Statement – In a letter dated September 10, 2014 staff has received the detailed Historical Financial Statement from CRAM for the SE CRAM RUSH-PAC golf Scramble held at the IMA Brookwood Golf Course in Genesee County. (Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Selection of Consultant for Design Services , FY 2014/2015 Bridge Rehabilitation Projects – In a memorandum dated September 08, 2014, staff has requested the Board approve assignment of the listed consultants in Group “B” category to prepare construction plans for the proposed 2014/2015 Bridge Rehabilitation Projects.

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the assignment of the listed consultants in Group “B” category to prepare construction plans for the proposed FY 2014/2015 Bridge Rehabilitation Projects; and furthermore, to direct the Chairperson to sign the Consultant Agreements when returned.

<u>Road</u>	<u>Limits</u>	<u>Estimated Const. Cost</u>	<u>Estimated Design Fee</u>	<u>Consultant</u>
Ballenger Hwy Bridge	Over Swartz Creek	\$1,260,000	\$91,900	Fleis & Vandenbrink
Mt. Morris Bridge	Over Flint River	\$ 737,000	\$58,400	Rowe
Wilson Road Bridge	Over Brent Run	\$ 397,000	\$35,400	Wade Trim

MOTION CARRIED.

Selection of Consultant for Design Services , FY 2014/2015 Federal/State Funded Road Rehabilitation Projects – In a memorandum dated September 08, 2014, staff has requested the Board approve assignment of the listed consultants in Group “A” category to prepare construction plans for the proposed 2014/2015 Federal/State Funded Road Rehabilitation Projects.

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Arceo to approve the assignment of the listed consultants in Group “A” category to prepare construction plans for the proposed FY 2014/2015 Federal/State Funded Road Rehabilitation Projects, and furthermore; to direct the Chairperson to sign the Consultant Agreements when returned.

<u>Road</u>	<u>Limits</u>	<u>Estimated Const. Cost</u>	<u>Estimated Design Fee</u>	<u>Consultant</u>
Hill Rd/Elms Rd Intersection	Roundabout Construction	\$ 560,000	\$46,700	Rowe
Flushing Road	Warner Road To Mill Road	\$1,360,000	\$65,900	Wade Trim
Pierson Road	Linden Road to I-75	\$1,102,000	\$76,100	Kraft

MOTION CARRIED.

2014 Special Road Assessment Tax Rolls (SAD) – In a memorandum dated September 05, 2014, staff has requested the Board of County Road Commissioners approve the prepared Special Assessment Tax Rolls (SAD) for each of the active special assessment districts.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the Special Assessment Tax Rolls for each of the active special assessment districts and further, to direct the Board of County Road Commissioners to sign the listed 2014 Special Road Assessment Tax Rolls.

00406	Regency & Rivertown Road	Mundy Township
00444	Haven Street	Genesee Township
00445	Cass Avenue	Mt. Morris Township
00446	Coventry Farms	Mundy Township
00447	Dye Meadow Estates	Flint Township
00450	Kissmer Avenue	Flint Township
00351	Watson Drive	Genesee Township
00354	Loon Lake Court	Fenton Township
W356	Williamsburg Farms No. 1	Grand Blanc Township
W357	Western Hills	Flint Township
W358	Williamsburg Farms No. 2	Grand Blanc Township
W360	Island View Drive	Fenton Township
W361	Miller Road Farms	Flint Township
W363	Williamsburg Farms No. 3	Grand Blanc Township
W366	Ottawa Hills Subdivision	Grand Blanc Township

MOTION CARRIED.

Amendment to Purchase Order #A-9622 – Item #6A, 23A Gravel – In a memorandum dated September 08, 2014, staff has requested Board approval to amend Purchase Order #A-9622 in the amount not to exceed \$20,000. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Dickerson to approve the amended purchase order #A-9622 in the amount not to exceed \$20,000 for the supply and purchase of Items #6A, 23A Gravel.

MOTION CARRIED.

Issuance of a Purchase Order to Michigan Tractor & Machinery – In a memorandum dated September 08, 2014, staff has requested Board approval of the extension of Item #30-160M-G13 and issuance of a purchase order to Michigan Tractor & Machinery in the amount of \$295,275.00. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the extension of Item #30-60M-G13, and issuance of a purchase order, in the amount of \$295,275.00 for the supply and delivery of one (1) 2014 CAT Model 160M2 Motor Grader with options.

MOTION CARRIED.

Adjustment to Budget – In a memorandum dated September 10, 2014, staff has requested an adjustment to Budget for Fiscal Year Ending September 30, 2014. Due to the harsh winter, the equipment was used more than in the past.

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the budget increase of \$2,540,000 to Equipment Rental Credits and the budget increase of \$2,540,000 to Equipment Expense for a net change to the Fund Balance of \$0.

MOTION CARRIED.

Road Improvement Plan For Flint Township Local Roads – In a memorandum dated September 08, 2014 staff has requested the Board of County Road Commissioners approve the Flint Township Road Improvement Plan for Local Roads, 2015-2017. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the Flint Township Road Improvement Plan for Local Roads, 2015 – 2017 and further, to direct the Chairperson to sign the duplicate originals for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Road Improvement Plan For Fenton Township – In a memorandum dated September 08, 2014, staff has requested the Board of County Road Commissioners approve the Fenton Township Road Improvement Plan for Local Roads, 2015-2017. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the Fenton Township Road Improvement Plan for Local Roads, 2015 – 2017 and further, to direct the Chairperson to sign the duplicate originals for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Ratification of Vouchers - Totaling \$997,683.85 – (Copies filed with official minutes.)

Voucher #V-39979

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to ratify Voucher #39979 in the amount of \$203,907.27.

VOTE ON MOTION:

Yes: Arceo, Miller, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39980

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to ratify Voucher #39980 in the amount of \$397,696.93

VOTE ON MOTION:

Yes: Arceo, Miller, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39981

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Miller, to ratify Voucher #39981 in the amount of \$396,079.65

VOTE ON MOTION:

Yes: Arceo, Miller, Dickerson, Johnson, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Overtime Request for ditching on Farrand Road between Seymour Road and Nichols Road, Montrose Township – In a memorandum dated September 11, 2014, staff has requested Board approval for roadside ditching in Montrose Township. The roadside ditching will be performed on Farrand Road between Seymour Road and Nichols Roads, using their matching available funds. (Copy of memorandum and revisions filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo the request for overtime to perform roadside ditching on Farrand Road between Seymour Road and Nichols Road. The Township will be paying 50% (\$4,466.13) and the Road Commission is paying 50% (\$4,466.13). The total cost of this project will be \$8,932.26.

MOTION CARRIED.

Overtime Request for ditching on Farrand Road between Seymour Road and Nichols Road Montrose Township – In a memorandum dated September 11, 2014, staff has requested Board approval for roadside ditching in Montrose Township. The roadside ditching will be performed on Farrand Road between Seymour Road and Nichols Roads, using their matching available funds. (Copy of memorandum and revisions filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo the request for overtime to perform roadside ditching on Farrand Road between Seymour Road and Nichols Road in Montrose Township. The Township will be paying 100% of the project for a total project cost of \$1,158.20.

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

Atlas Township Salt Barn – Manager-Director Day informed the Board that the Atlas Township Salt Barn project is almost complete. They are laying the first paving level this week and will have the second layer finished by September 30, 2014. The project turned out very nice.

Formalized Transfer Agreement between Townships for 50/50 funds – Manager-Director Daly informed the Board that a formalized transfer agreement form has been initiated between the GCRC and 17 Townships for the transfer of 50/50 funds between the Townships. Staff will be bringing it to the Board for approval after the next Roads and Bridges Advisory Committee Meeting in October.

COMMISSIONER'S CONCERNS

Proposed ET Rover Pipeline – Commissioner Arceo expressed concern regarding the proposed natural gas pipeline that may be coming through Southern Genesee County. There is very little information known and he is interested in learning more about the pipeline project. He encouraged staff members to attend the informational meeting being held at the Spring Meadow Country Club in Linden, Michigan this evening, Tuesday, September 16, 2014 at 7:00 p.m.

Chairperson Mandelaris, without objection, adjourned the meeting at 11:05 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners

/lbk
9/16/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

OCTOBER 07, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:01 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David M. Arceo, Commissioner
David Miller, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Joyce McClane, Anthony Branch, John Bennett, Bob Slattery, Felicia Ivey, Bonnie Wood, Richard Hill, Corey Jarbeau, Genesee County Road Commission Staff; Attorney Tom Derderian, Michael Kluck & Associates; Vicki Bachakes, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

October 07, 2014 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve the agenda for October 07, 2014, as presented.

MOTION CARRIED.

APPROVAL OF MINUTES

September 03, 2014 – Board Meeting

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Arceo, to approve the minutes of the September 03, 2014 Board Meeting, as printed and presented.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Monday, October 06, 2014

8:30 a.m. – Legislative Breakfast, Flint Institute of Arts

Tuesday, October 07, 2014

10:05 a.m. – Closed Session – Attorney Tom Derderian, Michael Kluck & Associates, AFSCME Contract

Friday, October 10, 2014

8:30 a.m. – 11:30 a.m. – GCRC Bus Tour Ride Around, Genesys Conference Center, Grand Blanc

Tuesday, October 21, 2014

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Thursday, October 23, 2014

7:00 a.m. – 3:30 p.m. – Safety Day and Diversity Training, Holiday Inn Gateway Center

PUBLIC ADDRESS THE BOARD

None.

CLOSED SESSION

Collective Bargaining Agreement - Motion by Mr. Miller, seconded by Mr. Johnson that the Board of Road Commissioners of the County of Genesee, Michigan, go into Closed Session for strategy and negotiation connected with the negotiation of a collective bargaining agreement regarding AFSCME, Local 496-04, as requested by the negotiating party for the Board, per MCL 15.268(c);MCL 15.267(1).

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller

No: None

MOTION CARRIED.

(At 10:05 a.m. the Board entered into closed session.)

(At 10:39 a.m. the Board reconvened into open session to continue its regular order of business.)

ACTION TAKEN - Motion by Mr. Miller, seconded by Mr. Arceo, to approve the collective bargaining agreement ratified by AFSCME 496-04. (Copy filed with official minutes.)

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller

No: None

MOTION CARRIED.

CORRESPONDENCE

INCOMING

Letter correspondence from Ms. Linda Nierman, 5378 Mapletree Drive, Flint Township – re: Dyewood Subdivision – In correspondence dated September 09, 2014, Ms. Linda Nierman thanked Mr. John Daly for response and cooperation in getting cracks repaired in Dyewood Subdivision, Flint Township. (Copy filed with official minutes.)

Letter correspondence from Mr. Mark Jahnke, Specialty Claims Services – re: Third-Party Claims Reporting Procedures – In correspondence dated September 15, 2014, Mr. Mark Jahnke provided current forms and procedures for claimants who intend to file a claim against GCRC for bodily injury or property damage. (Copy filed with official minutes.)

Letter correspondence from Ms. Doris Baakko, Accountant/Administrative Assistant, CRASIF – re: 2013-2014 date plate for Honor Roll Plaque – In correspondence dated September 12, 2014, Ms. Doris Baakko provided the 2013-2014 date plate for the Honor Roll Plaque received at the Annual CRASIF Meeting in Mount Pleasant in July for having an experience modification factor less than 1.00. (Copy filed with official minutes.)

Letter correspondence from Mr. Shane Kelley, Planner I, GCMPC – re: Environmental Mitigation Consultation – In correspondence dated September 15, 2014, Mr. Shane Kelley asked for input and comments on the technical report that discusses potential impacts from transportation projects to wildlife and the environment. (Copy filed with official minutes.)

OUTGOING

Correspondence to Mr. Chad Chewing, Director, Gemstone Valley Condominium Association – re: Placement of Unauthorized Stop Signs – In correspondence dated September 26, 2014 to Mr. Chad Chewing, Ms. Bonnie Wood, P.E. communicated that the four stop signs placed at intersections in Gemstone Valley Subdivision in Grand Blanc Township were unauthorized and requested a meeting with GCRC, Grand Blanc Township, and Gemstone Valley Condominium Association. (Copy filed with official minutes.)

Correspondence to L&M Landshaping – re: Rejection of Bids for Partridge Creek Subdivision, GCRC No. 489-67-W50518, Grand Blanc Township – In correspondence dated September 08, 2014 to L&M Landshaping, Inc., Mr. Fred Peivandi, P.E. informed that bids for GCRC No. 489-67-W50518 were rejected due to budget constraints. (Copy filed with official minutes.)

Correspondence to Ms. Kristie Primeau, Retirement Services Administrator, Genesee County Employees Retirement System – re: Request for Analysis – In correspondence dated September 30, 2014 to Ms. Kristie Primeau, Ms. Cherry Grant, Benefits Manager requested a cost analysis from the Retirement Commission of changing the Exempt Employee multiplier to 2.4% for all years of service. (Copy filed with official minutes.)

INTERNAL

Memorandum – re: Advisement of Purchase Order A-9757 for Security & Fire Protection Service – In a memorandum dated September 23, 2014, staff advised of Purchase Order A-9757 to Sonitrol Tri-County for the Security & Fire Protection monitoring in Flint and all of the outlying garages, total amount not to exceed \$34,836.00. (Copy of memorandum and purchase order filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Exempt Employees Retirement Benefits – In a memorandum dated October 06, 2014, staff requested Board to approve current level of Retirement Benefits for Exempt and At Will employees; and further, to make policy that all exempt employees hired after November 01, 2014 shall not be eligible for Retiree Health Care Benefits paid 100% by GCRC; and further, that GCRC will contribute an amount equivalent to two percent (2%) of the employee's gross wage into a Health Care Savings Account for the employee. (Copy of memorandum filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve current level of Retirement Benefits for Exempt and At Will employees; and further, to adopt policy that all exempt employees hired after November 01, 2014 shall not be eligible for Retiree Health Care Benefits paid 100% by GCRC; and further, that GCRC will contribute an amount equivalent to two percent (2%) of the employee's gross wage into a Health Care Savings Account for the employee.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller

No: None

MOTION CARRIED.

Contract Modification No. 2 for the 2014 Pavement Repair for Chip Seal, Proposal P-1 Contract, Various Townships – In a memorandum dated September 26, 2014, staff requested Board approval of the Contract Modification No. 2 for cost increases to the 2014 Proposal P-1 Contract with Eastern Asphalt. The total increase is \$98,181.44 which is 29.0% over the original contract amount. (Copy of memorandum and contract modification filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve Contract Modification No. 2 for the 2014 Proposal P-1 Contract; and further, to direct Chairperson Mandelaris to sign the contract modification for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

Notification of Emergency Purchase Order to Shaw Contracting Company for Item #30-RM-2014 for Roto Milling – In a memorandum dated September 30, 2014, staff requested Board approval of an emergency purchase order issued to Shaw Contracting Company for Item #30-RM-2014 for Roto Milling in the amount not to exceed \$150,000. (Copy of memorandum and purchase order filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve Purchase Order A-9-23-2014 issued to Shaw Contracting Company for Item #30-RM-2014 for Roto Milling in the amount not to exceed \$150,000.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller

No: None

MOTION CARRIED.

Requesting Board approval to purchase additional security and monitoring items from Sonitrol Tri-County – In a memorandum dated September 24, 2014, staff requested Board approval to purchase additional security and monitoring items from Sonitrol Tri-County in the amount not to exceed \$28,604.00. (Copy of memorandum and rider for additional services filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the purchase of additional security and monitoring items from Sonitrol Tri-County in the amount not to exceed \$28,604.00.

MOTION CARRIED.

Amendment to Purchase Order A-9598, Item 7A, Coarse Aggregate Materials 29A Limestone – In a memorandum dated September 17, 2014, staff requested an amendment to Purchase Order A-9598, Item 7A, Coarse Aggregate Materials 29A Limestone to increase the total amount not to exceed \$245,000.00. (Copy of memorandum and purchase order filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to amend Purchase Order A-9598 issued to CYDI of Michigan for Item 7A, Coarse Aggregate Materials to a total amount not to exceed \$245,000.00.

MOTION CARRIED.

Amendment to Purchase Order A-9622, Item 6A, 23A Gravel – In a memorandum dated September 29, 2014, staff requested an amendment to Purchase Order A-9622, Item 6A, 23A Gravel to increase the total amount not to exceed \$100,000.00. (Copy of memorandum and purchase order filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to amend Purchase Order A-9622 issued to Tri-City Aggregates, Inc. for Item 6A, 23A Gravel to a total amount not to exceed \$100,000.

MOTION CARRIED.

Local Road Improvement Plan, Davison Township – In a memorandum dated September 09, 2014, staff requested Board approval of Davison Township's updated Three (3) year Local Road Improvement Plan for fiscal years 2015-2017. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson, to approve Davison Township's updated Three (3) year Local Road Improvement Plan; and further, to direct the Chairperson to sign the duplicate originals.

MOTION CARRIED.

Local Road Improvement Plan, Flushing Township – In a memorandum dated September 25, 2014, staff requested Board approval of Flushing Township's updated Three (3) year Local Road Improvement Plan for fiscal years 2015-2017. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve Flushing Township's updated Three (3) year Local Road Improvement Plan; and further, to direct the Chairperson to sign the duplicate originals.

MOTION CARRIED.

Ratification of Vouchers Totaling \$1,723,312.12 – (Copies filed with official minutes.)

Voucher #V-39982

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #39982 in the amount of \$31,893.32.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller
No: None

MOTION CARRIED.

Voucher #V-39983

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #39983 in the amount of \$300,972.90.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller
No: None

MOTION CARRIED.

Voucher #V-39984

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #39984 in the amount of \$447,151.52.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller

No: None

MOTION CARRIED.

Voucher #V-39985

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #39985 in the amount of \$77,330.85.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller

No: None

MOTION CARRIED.

Voucher #V-39986

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #39986 in the amount of \$342,264.62.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller

No: None

MOTION CARRIED.

Voucher #V-39987

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #39987 in the amount of \$116,696.88.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller

No: None

MOTION CARRIED.

Voucher #V-39988

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Johnson, to ratify Voucher #39988 in the amount of \$407,002.03.

VOTE ON MOTION:

Yes: Mandelaris, Johnson, Arceo, Dickerson, Miller

No: None

MOTION CARRIED.

Agreement with Genesee County Drain Commissioner – re: Stanley Road Box Culvert over Holloway Reservoir, Richfield Township – In a memorandum dated October 06, 2014, staff requested Board approval of the agreement with GCDC for the installation of a 9' x 6' box culvert on Stanley Road in Richfield Township. Cost participation for GCRC is 60% of total construction cost estimated at \$167,668.68. Karegnondi Water Authority will pay 40% of the construction cost plus all costs associated with engineering & inspection and testing. (Copy of memorandum and contract filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson, to approve the agreement with GCDC for the installation of a 9' x 6' box culvert on Stanley Road in Richfield Township; and further, to direct Chairperson Mandelaris, Vice Chairperson Johnson, and one Commissioner to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

MOTION CARRIED.

CONSENT

Traffic Control Order – Jennings Road, Vienna Township – In a memorandum dated September 29, 2014, staff requested Board approval of a Traffic Control Order for speed on Jennings Road from Vienna Road (M-57) to Lake Road, setting the speed limit at 45 mph. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to approval of the Traffic Control Order for speed on Jennings Road from Vienna Road (M-57) to Lake Road, setting the speed limit at 45 mph.

MOTION CARRIED.

Request for Overtime – Torrey Road, Flint Township – In a memorandum dated September 15, 2014, staff requested Board approval to perform overtime work for culvert replacement on Torrey Road north of Bristol Road, Flint Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

ACTION TAKEN – Motion by Mr. Arceo, seconded by Mr. Johnson, to authorize the Road

Commission to perform overtime work for culvert replacement on Torrey Road north of Bristol Road, Flint Township, with the Township paying 100%, for a total project cost of \$3,138.90.

MOTION CARRIED.

MANAGER-DIRECTOR REPORT

None.

COMMISSIONER'S CONCERNS

Commissioner Miller thanked those involved in the AFSCME contract negotiations. Commissioner Dickerson gave his congratulations.

Chairperson Mandelaris asked if the Board needed to do anything regarding the EEOC policy. Mr. Daly advised that the policy simply needs to be received.

Commissioner Arceo requested more time to review the Board Agenda packets. Mr. Daly said that agenda items are due to Ms. Kossak on the Monday of the week prior to the meeting. The packets are prepared within two days and sent via FedEx to the Board members on Thursday. Ms. Kossak will email the agenda to Board Members in advance of the FedEx packet in the future.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 11:30 a.m.

JOHN J. GLEASON
Clerk/Register

Vicki Bachakes, Secretary of the
Board of County Road Commissioners

/vb

10/07/14

GENESEE COUNTY ROAD COMMISSION

BOARD MEETING

October 21, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:06 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
Bob Johnson, Vice-Chairperson
Cloyce Dickerson, Commissioner
David Miller, Commissioner
David Arceo, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Felicia Ivey, Robert Slattery, Joyce McClane, Anthony Branch, John Bennett, Genesee County Road Commission Staff; Michael Dach, Bryant Nolden, David Guigear, Linda Kossak, Secretary of the Board of Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

APPROVAL OF AGENDA

October 21, 2014 – Agenda

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the Agenda for October 21, 2014.

MOTION CARRIED.

APPROVAL OF MINUTES

August 12, 2014 – Special Board Meeting

September 16, 2014- Board Meeting

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the minutes of the August 12, 2014 Special Board Meeting and the September 16, 2014 Board Meeting.

MOTION CARRIED.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, October 21, 2014

10:05 a.m. - Presentation by Mr. Michael Dach, Phoenix Network, Public Relations Update

Thursday, October 23, 2014

7:00 a.m. – 3:30p.m. - Safety Day and Diversity Training, Holiday Inn Gateway Center, Flint Township

Monday, October 27, 2014

GCRC Closed (non-essential operations) in observance of Veteran's Day.

Tuesday, November 04, 2014

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

Mr. David Guigear, Supervisor, Mundy Township thanked the Board and staff for sending GCRC representatives to attend the E.T Rover proposed natural gas pipeline meeting that was held on Tuesday, September 16, 2014 at 7:00 p.m. at the Spring Meadow Country Club in Linden, MI. He stated that he was gathering more information from other communities that had addressed this same issue in the past and would be forwarding the information to Manager-Director John Daly.

Bryant Nolden, incoming 1st District, Genesee County Commissioner introduced himself to the Board and staff and said he was looking forward to attending many future Genesee County Road Commission meetings.

PRESENTATION

A presentation was given by Mr. Michael Dach, Phoenix Network to inform the Board on past, present and future GCRC public relation projects he is working on. Mr. Dach passed out an outline showing information on the Work Zone Safety service messages that are currently running on various television stations in the region. He noted that he did make a small change to the service announcement broadcast as Chairperson Mandelaris had suggested at a prior meeting.

CORRESPONDENCE

INCOMING

(None)

OUTGOING

Letter correspondence re: Intersection study – Jennings Road and Farrand Road, Vienna Township – In a letter dated October 13, 2014, staff has informed Mr. Randy Taylor, Vienna Township Supervisor that GCRC has reviewed the intersection file for Jennings Road and Farrand Road, collected new volume data and updated the accident analysis to see if a multi-way stop is warranted at this intersection. Staff concluded it was not based on the data, but informed Mr. Taylor this location will be submitted to the Federal Highway Administration for Safety Funding consideration. GCRC will post a 45 MPH speed limit on the Jennings Road corridor from Vienna Road (M-57) to Lake Road in the next few weeks.

INTERNAL

Annual Equal Employment Opportunity & Affirmative Action Report – Included in the Correspondence agenda was the Annual Equal Employment Opportunity and Affirmative Action Reports relative to minority and female representation with the Genesee County Road Commission work force as of December 31, 2013 and September 12, 2014. (Copy filed with official minutes.)

Commissioner Arceo commented that this is an excellent report written by the Human Resource department. He stated that the Road Commission's workforce is key to the experience we have.

Advisement of Purchase Orders, A-9764, A-9765, A-9766, A-9767, A-9768 – In a memorandum dated October 02, 2014, staff advised the Board that Purchase Orders were issued to the following companies, for the extension of bid items as listed, for one (1) additional year

- A-9764 - Suburban Bolt & Safety, Item #16D – Plow Bolts, Nuts & Washers in the amount not to exceed \$5,000.00.
- A-9765, Bulls Eye Wire & Cable for Item #21 – Traffic Signal Cable – in the amount not to exceed \$10,000.

- A-9766, Vesco Oil Company for Item #28 – Transportation & Disposal of Non-Hazardous Materials, in the amount not to exceed \$4,000.00.
- A-9767, Flint Welding Supply for Item #50 – Compressed Gas, in the amount not to exceed \$2,000.00.
- A-9768, CSI Geoturf for Item #80 – Excel SR-1 Rapid Go Materials, in the amount not to exceed \$10,600.00.

Article from MLIVE.com entitled *Flint Township panhandling ordinance could send solicitors to road commission for permits* - Included in the correspondence agenda was an article by Eric Dresden (2014), politics columnist for Mlive.com published October 09,2014 entitled *Flint Township panhandling ordinance could send solicitors to road commission for permits*.(Copy filed with official minutes.)

Request to Approve Correspondence:

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Arceo, to receive and file the presented correspondence.

MOTION CARRIED.

BOARD OF ROAD COMMISSIONERS' DECISIONS

DISCUSSION

Fiscal Year 2014/2015 Budget Adjustments – In a memorandum dated October 15, 2014, staff requested the Board approve the budget adjustments requested by the Finance department. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Johnson, seconded by Mr. Dickerson to approve the following budget adjustments to the 2014/2015 Budget:

- Adjustment of \$1,924,711 to increase the State Revenue.
- Adjustment of \$43,470.00 to increase Department 91 Road Construction expenditures.
- Transfer of \$60,000 from the Equipment and Facilities Capital Outlay budget to the Equipment and Facilities Contracted Services budget.

The net increase to the Fund Balance for this budget adjustment is \$1,881,241.

MOTION CARRIED.

Local Road Agreement – Healthsource Boulevard reconstruction & resurfacing, Flint Charter Township – In a memorandum dated October 10, 2014, staff has requested Board approval of the Local Road Agreement for Healthsource Boulevard reconstruction & resurfacing in Flint Charter Township. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the Local Road Agreement for Healthsource Boulevard, and further to sign the duplicate originals for the HMA reconstruction and resurfacing of Healthsource Boulevard with hot mix asphalt. Cost sharing for this work will be as follows:

Flint Charter Township (73% of total project cost)	\$117,530.00
Genesee County Road Commission (27% of total project cost)	\$ 43,470.00
Total Project Cost	\$161,000.00

MOTION CARRIED.

Extension of 2013 Bid Prices for Item #14, Pavement Markings & Item #45, Tree Removal along local roads - In a memorandum dated October 10, 2014, staff has requested the Board approve the extension of 2013 bid prices for the following items for an additional year. Item #14, Pavement Markings-County Wide, M & M Pavement Markings, Inc. and Item #45, Tree Removal along local roads to Great Lakes Tree Experts. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the extension of the 2013 bid prices for the following items for an additional year and further, to approve the execution and signing of the contracts to M & M Pavement Marking, Inc., and Great Lakes Tree Experts for the 2014/2015 Budget Year.

- Item #14, Pavement Marking-County Wide to M & M Pavement Marking, Inc., for an additional year in the amount not to exceed \$217,500.00.
- Item #45, Tree Removal along local roads to Great Lakes Tree Experts for an additional year in the amount not to exceed \$250,000.00.

MOTION CARRIED.

Extension of Unit prices for Item #16E – Carbide Cutting Edge Blades and Item #74 – Bridgestone Firestone Tires – In a memorandum dated October 02, 2014 staff has requested the Board approve the extension of unit prices for Item #6E, Carbide Cutting Edge Blades & Item #74, Bridgestone Firestone Tires. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the extension of unit prices and the issuance of purchase orders to the following companies:

- Truck & Trailer Specialties in the amount not to exceed \$80,000.00 for the supply and delivery of Item #16E – Carbide Cutting Edge Blades to be ordered on an as needed basis.
- GCR Tire Centers in the amount not to exceed \$80,000.00 for the supply and delivery of Item #74 – Bridgestone Firestone Tires VMI

MOTION CARRIED.

Issuance of a purchase order for five (5) fully equipped Tri-Axle Trucks – In a memorandum dated October 13, 2014, staff has requested Board approval for the purchase of five (5) fully equipped Tri-Axle Trucks. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the purchase of five (5) fully equipped Tri-Axle Trucks for a total cost of \$1,167,665.00 and the issuance of a purchase order to the following companies:

- Truck & Trailer Specialties, Inc. in the amount not to exceed \$574, 290.00 for the supply and delivery of five (5) 2015 Monroe Outfitting
- C&S Motors in the amount not to exceed \$593,375.00 for the supply and delivery of five (5) 2014 International 7600 SBA 6 x 4 Cab & Chassis.

Truck & Trailer Specialties (Outfitting)	\$ 114,858.00
C&S Motors, Inc. (Cab, Chassis & Outfitting)	\$ 118,675.00
Total per Truck (Cab, Chassis & Outfitting)	<u>\$ 233,533.00</u>

Total Cost for five (5) Fully Equipped Tri-Axle Trucks \$1,167,665.00

MOTION CARRIED.

Ratification of Vouchers - Totaling \$2,309,946.41 – (Copies filed with official minutes.)

Voucher #V-39989

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39989 in the amount of \$393,071.09.

VOTE ON MOTION:

Yes: Dickerson, Arceo, Miller, Johnson, Mandelaris
No: None

MOTION CARRIED.

Voucher #V-39990

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39990 in the amount of \$208,282.59.

VOTE ON MOTION:

Yes: Dickerson, Arceo, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39991

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39991 in the amount of \$224,911.29.

Chairperson Mandelaris inquired from Finance Director Melissa Williams if the documentation from check #91729, issued to J.P. Morgan Chase would be provided to the Board and Ms. Williams said she has the quarter's documents ready for the Board to review.

VOTE ON MOTION:

Yes: Dickerson, Arceo, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39992

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39992 in the amount of \$200,923.36.

Chairperson Mandelaris inquired about check #91747, issued to Michigan State University. Finance Director Melissa Williams stated it was for infrastructure training purposes for Coetta Adams, Manager in the IT department.

VOTE ON MOTION:

Yes: Dickerson, Arceo, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39993

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39993 in the amount of \$422,085.32

VOTE ON MOTION:

Yes: Dickerson, Arceo, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39994

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39994 in the amount of \$771,044.03

VOTE ON MOTION:

Yes: Dickerson, Arceo, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

Voucher #V-39995

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Miller, to ratify Voucher #39995 in the amount of \$89,628.73.

VOTE ON MOTION:

Yes: Dickerson, Arceo, Miller, Johnson, Mandelaris

No: None

MOTION CARRIED.

CONSENT

Traffic Control Order, Yield Signs for Adelle Court at Randee Street and Adelle Street at Randee Street, Flushing Township – In a memorandum dated October 13, 2014, staff has recommended the Board approve the placement of the traffic control to close an open intersection. (Copy filed with official minutes.)

ACTION TAKEN – Motion by Mr. Dickerson, seconded by Mr. Johnson to approve the placement of the following traffic control to close an open intersection in Flushing Township, Section 12:

Flushing Township, Section 12

Yield – Adelle Street @ Randee Street

Yield – Adelle Court @ Randee Street

MOTION CARRIED.

MANAGER-DIRECTOR'S REPORT

MDOT Trunkline Winter Maintenance in the City of Flint – Manager-Director Daly informed the Board that MDOT has approached the GCRC about taking the responsibility for the 2014/2015 snow and ice removal for the State Trunklines in the city of Flint, for a flat fee of \$100,000. Manager Director Daly reiterated that due to our shortage of manpower, we would not be able to accept this commitment unless it was a long term commitment and included in our regular State Trunkline MDOT Contract. He stated we would need to hire additional employees to handle this additional responsibility. GCRC staff will be meeting with MDOT officials to discuss this matter further with them on October 30th.

Retirement Commission Inquiry – Manager-Director Daly said he received a response from our query from the Retirement Commission regarding the change in percentage for salaried personnel via an email. He was at a CRAM conference all day yesterday but he did send a copy of it to the Directors and Commissioners. It will be in the board packet at the November 04, 2014 Board meeting.

Bridge Council Meeting Results – County Highway Engineer, Fred Peivandi stated there were 55 bridge applications for the Bay region area with available funds of 11 million. There were five applications from Genesee County Road Commission but only one bridge was chosen for funding; Jennings Road in Mundy Township. However this bridge did not score high enough so he will continue with the plans to submit with the super structure replacement application.

Safety Day/Diversity Day – Felicia Ivey stated that this Thursday is our annual Safety Day as well as Diversity Training. Typically it was held over two days, but this year we have combined both events into one day. Safety training will take place in the morning session with a representative from CRASIF and the Genesee County Mental Health department giving presentations. Diversity training will be held in the afternoon session with speakers discussing Stress Management.

COMMISSIONER'S CONCERNS

Genesee County Commissioner – Commissioner Dickerson thanked incoming 1st District, Genesee County Commissioner, Mr. Bryant Nolden for attending today's Board Meeting as well as the luncheon after the GCRC bus tour. Mr. Nolden stated that he plans on attending more GCRC Board meetings in the future.

City of Flint, State Trunkline Snow and Ice Removal - Mr. Miller echoed Manager-Director Daly's concerns regarding MDOT's request that the GCRC perform snow and ice removal for the state trunklines in the city of Flint this winter season. He agreed with Manager-Director Daly that unless they are considering a long term contract, he is very uncomfortable with tying up the road commission's work force for this short term commitment with MDOT.

Karegnondi Water Project and E.T. Rover Pipeline - Mr. Arceo stated that the Road Commission is facing many challenges in the upcoming year. We have 11 miles of water pipeline being installed in the county, ongoing discussions regarding the E.T. Rover gas pipeline as well as the MDOT discussions with the city of Flint's State Trunklines. He thanked Mr. Daly and staff for addressing these issues in such a timely and professional manner.

Mr. Mandelaris asked Mr. Noland if he had an idea of what we are speaking about regarding the State Trunklines snow and ice removal in the city of Flint. Mr. Noland stated that he was and inquired if there was any way we could come to a solution to this by combining services with the city. Manager-Director Daly stated that he and City of Flint DPW Director, Howard Croft had discussed combining maintenance forces but due to the wording of the state contract with GCRC and the City of Flint, this is not possible at this time.

Chairperson Mandelaris, without objection, adjourned the meeting at 10:48 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak, Secretary of the
Board of County Road Commissioners

/lbk
10/21/14

GENESEE COUNTY ROAD COMMISSION

SPECIAL BOARD MEETING

August 12, 2014

MINUTES

CALL TO ORDER

Chairperson Mandelaris called the Special Board Meeting of the Genesee County Board of Road Commissioners to order at 10:14 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

ROLL CALL

Present: John Mandelaris, Chairperson
 Bob Johnson, Vice-Chairperson
 David Miller, Commissioner
 Cloyce Dickerson, Commissioner
 David M. Arceo, Commissioner

Absent: None

Others Present: John Daly, Ken Johnson, Felicia Ivey, Melissa Williams, John Bennett, Anthony Branch, Vicki Bachakes, Genesee County Road Commission Staff; Linda Kossak, Secretary of the Board of County Road Commissioners

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson John Mandelaris.

MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION

Tuesday, August 19, 2014

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Wednesday, September 03, 2014

10:00 a.m. – Board Meeting

PUBLIC ADDRESS THE BOARD

(None)

2014-2015 ROAD COMMISSION BUDGET

A copy of the proposed Budget for the fiscal year ending September 30, 2015, was distributed.
(Copy filed with official minutes.)

Each Department Head gave a report on the budget for their department and advised areas of cost containment.

Public Viewing of 2014/2015 Genesee County Road Commission Budget – On Tuesday, August 05, 2014, the Proposed Budget was placed on the table for public viewing.

ACTION TAKEN – Motion by Mr. Miller, seconded by Mr. Dickerson to adopt the Proposed Budget for fiscal year 2014-2015. The Proposed Budget for the fiscal year ending September 30, 2015, will lay on the table for public viewing.

MOTION CARRIED.

ADJOURNMENT

Chairperson Mandelaris, without objection, adjourned the meeting at 12:06 a.m.

JOHN J. GLEASON
Clerk/Register

Linda B. Kossak,
Secretary of the Board of Road Commissioners

/lbk
08/12/14