

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**JANUARY 06, 2015**

**MINUTES**

**CALL TO ORDER**

Chairperson Mandelaris called the meeting of the Genesee County Board of Road Commissioners to order at 10:03 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: John Mandelaris, Chairperson  
Robert Johnson, Vice Chairperson  
David Miller, Commissioner (remotely)  
David M. Arceo, Commissioner  
Cloyce Dickerson, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Stephanie Jaeger, Anthony Branch, John Bennett, Bob Slattery, Genesee County Road Commission Staff; John J. Gleason, Genesee County Clerk; Attorney Chuck McKone; Vicki Bachakes, Secretary of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Mandelaris.

**ELECTION OF OFFICERS – GENESEE COUNTY ROAD COMMISSION BOARD**

Election of Chairperson – Chairperson John Mandelaris called for nominations for the Office of Chairperson of the Genesee County Road Commission.

**ACTION TAKEN** – Motion made by Mr. Miller, seconded by Mr. Dickerson, to nominate Vice Chairperson Johnson for the Office of Chairperson of the Board of County Road Commissioners of Genesee County for a period of one (1) year.

Chairperson John Mandelaris called for additional nominations three (3) times. There were none.

Nominations Closed.

VOTE ON NOMINEE:

Ayes: Dickerson, Johnson, Arceo, Mandelaris, Miller

No: None

**NOMINEE ELECTED.**

County Clerk John J. Gleason swore in newly elected Chairperson Robert Johnson.

Presiding Officer – Chairperson Robert Johnson to preside over the remainder of the meeting.

Election of Vice Chairperson – Genesee County Clerk, John J. Gleason, called for nominations for the Office of Vice Chairperson of the Genesee County Road Commission.

**ACTION TAKEN** – Motion made by Mr. Mandelaris, seconded by Mr. Dickerson, to nominate Commissioner Arceo for the Office of Vice Chairperson of the Board of County Road Commissioners of Genesee County for a period of one (1) year.

County Clerk John J. Gleason called for additional nominations three (3) times. There were none.

Nominations Closed.

VOTE ON NOMINEE:

Ayes: Dickerson, Johnson, Arceo, Mandelaris, Miller

No: None

**NOMINEE ELECTED.**

County Clerk John J. Gleason swore in newly elected Vice Chairperson Arceo.

**APPOINTMENTS – GENESEE COUNTY ROAD COMMISSION**

Appointments to Retirement Commission, Water and Waste Committee, Parks and Recreation Commission Boards, Transportation Advisory Committee (TAC) and Alternate for Transportation Advisory Committee (TAC) – Chairperson Johnson recommended certain appointments be made for representation by the Board on the Retirement Commission, Water and Waste Committee, Parks and Recreation Commission Boards, the Transportation Advisory Committee (TAC) and an Alternate for the Transportation Advisory Committee (TAC).

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to accept

recommendations and appoint Commissioner Dickerson to sit on the Parks and Recreation Commission Board, Commissioner Mandelaris to sit on the Retirement Commission Board, Commissioner Johnson to sit on the Transportation Advisory Committee (TAC) Board, Commissioner Miller to be the alternate to the Transportation Advisory Committee (TAC) Board, and Commissioner Arceo to sit on the Water & Waste Committee Board.

Commissioner Mandelaris noted that he also attends the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission.

**MOTION CARRIED.**

### **APPROVAL OF AGENDA**

January 06, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the agenda for January 06, 2015, as presented.

**MOTION CARRIED.**

### **APPROVAL OF MINUTES**

December 02, 2014 – Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the minutes of the December 02, 2014 Board Meeting, as printed and presented.

**MOTION CARRIED.**

### **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Monday, January 19, 2015

GCRC closed (non-essential operations) in observance of Martin Luther King Jr. Day

Tuesday, January 20, 2015

9:00 a.m. – Roads & Bridges Advisory Committee Meeting  
10:00 a.m. – Board Meeting

## **PUBLIC ADDRESS THE BOARD**

(None.)

## **CORRESPONDENCE**

### **INCOMING**

Letter correspondence from Mr. Damon Fortney, Planner 1, GCMPC – re: 2014 PASER Survey of Genesee County – In correspondence dated December 15, 2014, Mr. Damon Fortney provided a copy of The State of Michigan Transportation Asset Management Council 2014 PASER Survey for Genesee County. (Copy filed with official minutes.)

Letter Correspondence from Chairperson Jamie W. Curtis – re: Reappointment and Oath of Office – In correspondence from Genesee County Board of Commissioners, Chairperson Curtis congratulated Mr. Robert Johnson and Mr. David Miller for their six-year reappointments to the Genesee County Road Commission. The terms expire December 31, 2020. (Copy filed with official minutes).

### **OUTGOING**

2015 Local Road Construction Improvement Projects, Local Road Allocation Funds – In a memorandum dated December 17, 2014 from staff to all Township Supervisors, staff advised \$800,000 of allocation funds to match township funds has been set aside in the FY 2014/2015 budget, as well as \$100,000 funding for Pavement Repair for Chip Seal and \$300,000 funding for engineering and inspection of local road improvement projects. (Copy filed with official minutes).

### **INTERNAL**

Release and Settlement of All Claims – re: Claim No. 386424, Davison Township – In a Release and Settlement of All Claims signed and notarized on December 19, 2014, Genesee County Road Commission agreed to accept \$125,745.93 in consideration for the release and discharge of Bob Bissell Trucking, LLC, Hugh Wrath, and Michigan Insurance Company for damages occurring January 02, 2014 at Irish Road and I-69, Davison Township. (Copy of release filed with official minutes.)

Letter of Understanding – re: Flint River Trail Extension – In a letter of understanding signed December 11, 2014, by Amy McMillan, Director, Genesee County Parks & Recreation, the Parks Commission and the Road Commission agreed to terms regarding the construction of the Flint River Trail Extension in Mott Lake Recreation Area. (Copy filed with official minutes.)

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris, to receive and file the presented correspondence.

**MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

Agreement for Gale Road Non-Motorized Multi-Use Pathway, Davison Township – In a memorandum dated December 22, 2014, staff requested Board approval of the Agreement with Davison Township in conjunction with Fernco Inc. Manufacturing for the multi-use pathway construction on Gale Road between Davison Road and CN Railroad, Davison Township. (Copy of memorandum and agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve and sign the Agreement with Davison Township for the multi-use pathway construction on Gale Road between Davison Road and CN Railroad, Davison Township.

**MOTION CARRIED.**

Local Road Agreement, Dartmouth Drive, Fenton Charter Township – In a memorandum dated December 19, 2014, staff requested Board approval of the Local Road Agreement with Fenton Charter Township for the HMA resurfacing of Dartmouth Drive from Fenton City Limits to northern end. (Copy of memorandum and agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve and sign the Local Road Agreement with Fenton Charter Township for the HMA resurfacing of Dartmouth Drive from Fenton City Limits to northern end.

**MOTION CARRIED.**

Requesting Board approval for amendment to Purchase Order #A-9651, Comade, Inc. – In a memorandum dated December 10, 2014, staff requested Board approval for the amendment of Purchase Order #A-9651 issued to Comade, Inc. The amended purchase order should reflect Qty. 350 @ \$31.65 for 42" Grabber Delineator Cones with 16 lb. base (\$11,077.50) and Qty. 290 @ \$51.69 for Barrels without tire rings (\$14,990.10) for a total amount not to exceed \$26,067.60. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the amendment to Purchase Order #A-9651 to Comade, Inc. in the amount not to exceed \$26,067.60.

**MOTION CARRIED.**

FY 2015 Budget Adjustment, Otisville Salt Barn – In a memorandum dated December 18, 2014, staff requested Board approval for a FY 2015 budget adjustment to increase Department 91 Road Projects in the amount of \$770,000 for construction of the Otisville Salt Barn. (Copy of memorandum filed with official minutes.)

Staff advised that the funding is from the budget adjustment approved at the October 21, 2014 Board meeting resulting from increased State of Michigan revenue received.

Staff advised that the Otisville Salt Barn will be the same as the Atlas Salt Barn and will be 100' by 70'.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the budget adjustment from Fund Balance to Department 91 Road Project in the amount of \$770,000.

**MOTION CARRIED.**

FY 2015 Budget Adjustment, Equipment & Facilities Lighting Efficiency Program– In a memorandum dated December 18, 2014, staff requested Board approval for a FY 2015 budget adjustment to transfer \$58,000 from Department 30 Equipment & Facilities Capital Outlay to Buildings and Grounds to upgrade and reduce energy costs for outside light fixtures. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the budget adjustment to transfer \$58,000 from Department 30 Equipment & Facilities Capital Outlay to Buildings and Grounds to upgrade and reduce energy costs for outside light fixtures.

**MOTION CARRIED.**

2014 Performance Dashboard– In a memorandum dated December 18, 2014, staff requested Board approval for the 2014 Genesee County Road Commission Performance Dashboard. (Copy of memorandum and report filed with official minutes.)

Staff advised that the report will be available in print and electronic media and will be sent to township supervisors, school and transportation officials, County Commissioners. The report will be posted on the GCRC website and Facebook page.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the 2014 Genesee County Road Commission Dashboard Report.

**MOTION CARRIED.**

Ratification of Vouchers Totaling \$1,561,970.75 – (Copies filed with official minutes.)

Voucher #V-40019

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson, to ratify Voucher #40019 in the amount of \$709,278.61.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40020

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson, to ratify Voucher #40020 in the amount of \$353,839.61.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40021

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson, to ratify Voucher #40021 in the amount of \$226,358.55.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40022

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson, to ratify Voucher #40022 in the amount of \$272,493.98.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

**MOTION CARRIED.**

## **CONSENT**

(None.)

## **MANAGER-DIRECTOR REPORT**

Attorney Chuck McKone gave an annual report on pending issues.

- There is a case pending in the Michigan Court of Appeals dealing with lakefront property on Lake Fenton in Fenton Township. Two neighbors filed suit for title to a 20' wide park between the edge of the road and the lake. GCRC's interest has to do with retaining an easement for drainage.
- A FOIA request has been received from the Vienna Township attorney for information pertaining to trees on Webster Road that were allowed to remain in the right-of-way during a 1985 ditching project. The property owner and the township are responsible to maintain the saved trees at this time. GCRC has no interest in removing them immediately but if they pose a safety issue in the future, something will have to be done.
- A drainage issue with a property owner on Owen Road is ongoing. Staff researched and in correspondence gave the property owner until December 31, 2014 to select from one of three solution options. Two of the options require partial funding by the property owner.
- The updated Purchasing Policy will go before the Board at the next regular meeting.
- A Whistle Blower Policy is being drafted.

## **COMMISSIONER'S CONCERNS**

Commissioner Dickerson wished everyone a happy new year and is looking forward to 2015.

Commissioner Mandelaris enjoyed his position as Chairperson in 2014 and said everyone is doing a great job.

Vice Chairperson Arceo thanked the Board for allowing him to become Vice Chairperson for 2015. The years at GCRC have been enjoyable and he has learned a lot.

Mr. Daly said that the cold weather in the past few days can take a toll on the fleet but gives credit to the Equipment and Purchasing departments for so few trucks currently in need of repair.

Commissioner Miller asked for legislative updates regarding road funding. Mr. Daly said that the House and Senate are back to work this week. The matter of shifting to sales tax for road funding is going to the voters in May. Mr. Daly plans to talk to the legislators about a Plan B if the vote does not pass.

Commissioner Mandelaris reminded the Board of the resolution adopted on January 28, 2014 allowing Commissioners to participate in meetings remotely.

Chairperson Johnson thanked the Board for allowing him to become Chairperson for 2015.



## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:44 a.m.

JOHN J. GLEASON  
Clerk/Register

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Vicki Bachakes, Secretary of the  
Board of County Road Commissioners

/vb

01/06/15

# **GENESEE COUNTY ROAD COMMISSION**

## **BOARD MEETING**

**January 20, 2015**

### **MINUTES**

#### **CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

#### **ROLL CALL**

Present: Bob Johnson, Chairperson  
David Arceo, Vice-Chairperson  
Cloyce Dickerson, Commissioner  
John Mandelaris, Commissioner  
Dave Miller, Commissioner - Remote

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett Felicia Ivey, Robert Slattery, Joyce McClane, Stephanie Jaeger, Genesee County Road Commission Staff; Attorney Chuck McKone, McKone & Associates; Jenny Casler, Plante Moran; Bryant Nolden, Genesee County Commissioner; Attorney Austin Hirschhorn; John McClane; Ellis Smith; Maria Y. Smith; Linda Kossak, Secretary of the Board of Road Commissioners

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Bob Johnson.

#### **APPROVAL OF AGENDA**

January 20, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the Agenda for January 20, 2015

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

December 20, 2014 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the minutes of the December 20, 2014 Board Meeting.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

### **Tuesday, January 20, 2015**

10:05 a.m. – Presentation by Jenny Casler, Plante Moran,  
Defining the revised GCRC Purchasing Policy

10:30 a.m. – Presentation by Attorney Chuck McKone, McKone & Associates  
Whistle Blowers Policy

### **Tuesday, February 03, 2015**

10:00 a.m. - Board Meeting

### **Monday, February 16, 2015**

GCRC closed (non-essential operations) in observance of President's Day

### **Tuesday, February 17, 2015**

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

## **PUBLIC ADDRESS THE BOARD**

At 10:05 a.m., Mr. John McClane, husband of GCRC employee Mrs. Joyce McClane, Purchasing Manager, addressed the Board expressing his thoughts on the current situation with Joyce's position in the Purchasing Division as well the purchasing policies and procedures within the GCRC organization.

## **CORRESPONDENCE**

## **INCOMING**

None

## **OUTGOING**

None

## **INTERNAL**

None

Commissioner Mandelaris and Manager-Director John Daly suggested that Chairperson Johnson defer the presentations to be given by Ms. Jennie Casler, Plante Moran and Mr. Chuck McKone, McKone & Associates to follow the order of the Agenda.

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

State/Local Road Agreement – MDOT 2015-0105 Dort Highway Extension Priority Roads Investment Program (PRIP) – In a letter dated January 09, 2015, staff has requested the Board approve MDOT Contract 2015-0105 early preliminaries for the Dort Highway Extension (PRIP project, Grand Blanc Charter Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the MDOT Contract 2015-0105 for the early preliminary engineering, environmental assessment, right-of-way acquisition, right-of-way relocation and preliminary engineering of the proposed Dort Highway extension from Baldwin Road to I-75, Grand Blanc Charter Township and further, to direct the Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

### **MOTION CARRIED.**

Requesting Board approval to purchase products/services for the Equipment Department – In a memorandum dated January 08, 2015, staff has requested the Board approve the issuance of purchase orders for Item #2014-HDERSP - Heavy Duty Equipment Repair Services & Parts. (Copy of memorandum and bid tabulations filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the issuance of purchase orders to the following companies for Item #2014-HDERSP - Heavy Duty Equipment Repair Services & Parts:

Jack Doheny Companies in the amount not to exceed \$20,000.00  
C & S Motors in the amount not to exceed \$35,000.00  
Bell Equipment in the amount not to exceed \$15,000.00  
Michigan CAT in the amount not to exceed \$60,000.00  
Graff Truck Center in the amount not to exceed \$110,000.00  
Flint New Holland in the amount not to exceed \$20,000.00

**MOTION CARRIED.**

Issuance of Purchase Orders for Item #47 – Bituminous Base/Topping Mixture – In a memorandum dated January 08, 2015, staff has requested Board approval of the issuance of a purchase order for Item #47, Bituminous Base/Topping Mixture from Ace-Saginaw Paving Company. (Copy of memorandum and bid tabulations filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the issuance of a purchase order to Ace-Saginaw Paving Company in the amount not to exceed \$2,577,000.00 for the supply and delivery of Item #47 – Bituminous Base Topping Mixture to be ordered on an as needed basis.

Base Mixture 13A	\$48.75/Ton
Leveling Mixture	\$48.75/Ton
Topping Mixture	\$49.50/Ton
Commercial Top 36A	\$50.00/Ton
Tack Coat (5 gallon pails)	\$39.00/Ton
Bulk Tack Coat (SS1H)	\$ 4.10/Ton

**MOTION CARRIED.**

2014 Annual Dashboard Report – In a memorandum dated January 20, 2015, staff has requested Board approval to publish and distribute the 2014 Annual Report. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the 2014 Annual Dashboard Report for publication and distribution, which gives a brief overview of Genesee County Road Commission funding operations and assets in FY 2014.

**MOTION CARRIED.**

**PRESENTATION**

A presentation was given by Ms. Jenny Casler, Plante Moran regarding the revisions she and GCRC staff members have been working on to improve the Genesee County Road Commission purchasing policy. Ms. Casler stated that Plante Moran was hired in mid-2014 to review the GCRC Purchasing policy and address some of the issues regarding it. In the past, the policy was vague and unclear on specific procedures and instructions. She said the GCRC staff has been working very hard to get this policy right and it is a significant improvement to what is in place now. She also noted that a purchasing policy is a living document, because adjustments may need to be made in the future due to ongoing organizational changes as well as new technology being introduced.

Commissioner Dickerson raised some questions during the presentation and asked Ms. Casler to comment. He also asked for comments from staff members regarding the new purchasing policy and structure of the division.

Mrs. Joyce McClane, Purchasing Manager addressed the Board giving her thoughts and comments regarding the new proposed purchasing policy. She explained to the Board what she would like to see happen with the future of the Purchasing Division as well as bringing forth issues that she felt, were not addressed with the new policy.

Approval of the GCRC Purchasing Policy – Staff has requested the Board approve the revised Purchasing Policy as written and presented. (Copy filed with official minutes.)

Commissioner Mandelaris commented that as a member of this Board, he has reviewed every one of these contracts that has come before the Board, especially the revised Purchasing Policy. He has done the best that he can as a member of this Board. This is an Administrative Board, it is not a full time position and all of the members here are very conscientious regarding their duties as Board members. He feels that this Board has done their due diligence to the best of their abilities and have done what they are here to do. The Board has acted logically and appropriately in reviewing these contracts.

Stephanie Jaeger, Secretary, Purchasing Division also addressed the Board with her thoughts on current issues with the purchasing policy as well as problems that arise in the purchasing process.

Finance Director, Melissa Williams was also asked for comments and addressed the Board regarding the purchasing policy and the structure of the Purchasing Division. Presently, the Purchasing Division is under the direction of the Finance Department. She explained to the Board why she feels it should remain this way.

Attorney Chuck McKone commented on the concerns regarding the purchasing policy and stated that he had recommended to the Board and Manager-Director that a new policy be created due to the age of the last policy and the need to update it to today's standards.

Attorney Austin Hirschhorn also commented to the Board stating that Plante Moran's involvement could be expanded to eliminate any loopholes in the revised purchasing policy.

**ACTION TAKEN** - Motion made by Mr. Dickerson, seconded by Mr. Mandelaris to postpone the consideration of the revised Purchasing Policy so additional discussions could be held by staff and Plante Moran.

**MOTION CARRIED.**

Ratification of Vouchers - Totaling \$908,612.48 – (Copies filed with official minutes.)

Voucher #V- 40023

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40023 in the amount of \$365,059.48

VOTE ON MOTION:

Yes: Miller, Mandelaris, Dickerson, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40024

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40024 in the amount of \$11,682.45.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Dickerson, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40025

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40025 in the amount of \$531,870.55.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Dickerson, Arceo, Johnson

No: None

**MOTION CARRIED.**

## **PRESENTATION**

A presentation was given by Attorney Chuck McKone regarding the rights and benefits to employees in a whistle blowing situation. The Genesee County Road Commission does not presently have a policy in place. Mr. McKone has prepared a policy for the Board to review and will be considered at a later Board meeting.

**Whistleblower Policy** – Staff has presented a preliminary Whistleblower Policy, prepared by McKone & Associates for review by the Board, outlining the Rights and Benefits of employees in a whistleblowing situation. (Copy filed with official minutes.)

## **ACTION TAKEN**

None - the Board will be reviewing the policy that was presented at the meeting

## **CONSENT**

Load restrictions of the Duffield Road Bridge over Misteguay Creek, Clayton Township - In a memorandum dated January 09, 2015, staff has requested the Board approve the removal of load restrictions of the Duffield Road Bridge over Misteguay Creek, Clayton Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the removing of the load restrictions of the Duffield Road Bridge over Misteguay Creek in Clayton Township due to structure replacement that is capable of carrying legal loads.

## **MOTION CARRIED.**

Posting of load restrictions for Twelve (12) Bridges - In a memorandum dated January 08, 2015, staff has requested the Board approve posting the Load Restrictions for twelve (12) bridges in various townships. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the posting of Load Restrictions for the following twelve (12) bridges with load limit signage denoting maximum truck loads as follows and authorize the Sign Shop to accomplish this work:

### Bristol Road over Call Drain:

One Unit Vehicle	30 Ton
Two Unit Vehicle	50 Ton
Three Unit Vehicle	66 Ton

### Grand Blanc Road over Cargill Creek

One Unit Vehicle	26 Ton
Two Unit Vehicle	31 Ton
Three Unit Vehicle	56 Ton

### Grand Blanc Road over Swartz Creek

One Unit Vehicle	42 Ton
Two Unit Vehicle	55 Ton
Three Unit Vehicle	69 Ton

### Ballenger Highway over Swartz Creek

One Unit Vehicle	30 Ton
Two Unit Vehicle	35 Ton
Three Unit Vehicle	39 Ton



Elms Road over Brent Run	
One Unit Vehicle	29 Ton
Two Unit Vehicle	31 Ton
Three Unit Vehicle	64 Ton
Elms Road over Pine Run Creek	
One Unit Vehicle	32 Ton
Two Unit Vehicle	54 Ton
Three Unit Vehicle	66 Ton
Cole Road over Shiawassee River	
One Unit Vehicle	14 Ton
Two Unit Vehicle	21 Ton
Three Unit Vehicle	37 Ton
Lippincott Boulevard over Kearsley Creek	
One Unit Vehicle	42 Ton
Two Unit Vehicle	51 Ton
Three Unit Vehicle	61 Ton
Hogan Road over Shiawassee River	
One Unit Vehicle	12 Ton
Two Unit Vehicle	22 Ton
Three Unit Vehicle	38 Ton
Jennings Road over Swartz Creek	
One Unit Vehicle	17 Ton
Two Unit Vehicle	19 Ton
Three Unit Vehicle	30 Ton
Frances Road over Butternut Creek	
One Unit Vehicle	24 Ton
Two Unit Vehicle	28 Unit
Three Unit Vehicle	38 Ton
Vassar Road over Butternut Creek	
One Unit Vehicle	42 Ton
Two Unit Vehicle	58 Ton
Three Unit Vehicle	70 Ton

**MOTION CARRIED.**

Removal of Equipment from GCRC Records – In a memorandum dated January 06, 2015, staff has informed the Board of the removal of Equipment (Item #2481 – Husqvarna 14” cut-off saw) from all Genesee County Road Commission records. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris to approve the removal of the following equipment from all Genesee County Road Commission records:

<u>Equipment #</u>	<u>Equipment Type</u>	<u>Reason</u>
#2481	Husqvarna 14” – cut-off saw	Damaged beyond repair

## **MOTION CARRIED**

## **MANAGER-DIRECTOR’S REPORT**

Freedom of Information Act – Manager-Director John Daly informed the Board that the Legislature has approved major changes to the Freedom of Information Act (“FOIA”) that will affect every public body. The 2014 PA 563 ("PA 563") becomes effective July 1, 2015. Each public body is required to establish procedures and guidelines to implement PA 563 and charge fees. He will have Attorney Chuck McKone present these changes to the Board as soon as they are made public.

## **COMMISIONER’S CONCERNS**

Purchasing Policy - Commissioner Dickerson thanked everyone for their input regarding the proposed purchasing policy. Everyone should have input into the policy and he hopes everyone will be able to address their concerns and reach an agreeable policy.

Building Temperature – Commissioner Dickerson observed that the Administration building has unbalanced temperatures between the floors and would like staff to look into getting a balanced temperature on every floor.

Newspaper Article – Commissioner Mandelaris commented on a well written article he read which was published in the Flint Township View, Thursday, January 25, 2015, written by Rhonda S. Sanders, “2014 Genesee County Road Commission Performance Dashboard”. A copy of the article will be included in the official meeting minutes.

ACT 51 – Commissioner Mandelaris stated the Road Commission is governed under ACT 51. We are not like other county government agencies and we need to keep that in mind when considering policies. He also commented that the Genesee County Road Commission is a great organization and we have a great crew in place. We should strive to maintain that.

Chairperson Johnson, without objection, adjourned the meeting at 11:26 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda B. Kossak, Secretary of the  
Board of County Road Commissioners  
/lbk  
1/20/15

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**February 03, 2015**

**MINUTES**

**CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: John Mandelaris, Chairperson  
Robert Johnson, Vice Chairperson  
David Miller, Commissioner (remotely)  
David M. Arceo, Commissioner  
Cloyce Dickerson, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Genesee County Road Commission Staff; Al Roden, Mackinaw Administrators; Linda Kossak, Secretary of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

**APPROVAL OF AGENDA**

February 03, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the Agenda for February 03, 2015

**MOTION CARRIED.**

**APPROVAL OF MINUTES**

January 05, 2015 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the minutes of the January 05, 2015 Board Meeting.

**MOTION CARRIED.**

**MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, February 03, 2015

10:05 a.m. – Introduction to Mr. Al Roden, Mackinaw Administrators, LLC, Risk Consulting Administrators

Monday, February 16, 2015

GCRC closed (non-essential operations) in observance of President's Day

Tuesday, February 17, 2015

9:00 a.m. – Roads & Bridges Advisory Committee Meeting  
10:00 a.m. – Board Meeting

Tuesday February 17, 2015 through Thursday, February 19, 2015

County Road Association Highway Conference (CRA),  
Radisson Hotel Lansing at the Capitol and Lansing Center, Lansing

Friday, February 20, 2015

GCRC 14<sup>th</sup> Annual Legislative Breakfast, Flint Institute of Art  
Isabel Hall 1120 Kearsley Street, Flint

**PUBLIC ADDRESS THE BOARD**

(None.)

**INTRODUCTION**

Mr. Al Roden, Mackinaw Administrators introduced himself and his company to the Board as the new Genesee County Road Commission's third party administrator for the CRASIF Workmen's Compensation loss control account. The new contract went into effect on July 1, 2015 and he is personally visiting every participating road commission in the state to introduce himself and his company. He also noted that many of their manuals will now be found electronically as opposed to a paper copy.

## **CORRESPONDENCE**

### **INCOMING**

Operations Advisory re: Work Zone Signing – In correspondence dated October 21, 2008 (revised), Mr. Jon Reincke, Engineer of Operations ,Michigan Department of Transportation, provided a copy of the Operations Advisory for the Work Zone Signing for Injure/Kill a Worker and Fines doubled. (Copy filed with official minutes.)

Back to the Bricks request to use GCRC message Boards – In correspondence dated January 21, 2015, Ms. Mary Wood, Business Manager, Back to the Bricks has requested the use of the GCRC message boards for this years' Back to the Bricks event being held on Tuesday, August 11, 2015 through Saturday, August 15, 2015 at various locations. (Copy filed with official minutes.)

### **OUTGOING**

None

### **INTERNAL**

None

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to receive and file the presented correspondence.

**MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

Selection of Consultant for Design Services, Otisville Garage Salt Storage Building – In a memorandum dated January 27, 2015, staff has requested Board approval of the proposal from Fleis & Vandenbrink to prepare architectural and engineering services for the design and construction of the Otisville salt storage building. (Copy of memorandum and agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to accept the proposal of \$32,739.00 from Fleis & Vandenbrink to prepare architectural and engineering services for the design and construction of the Otisville salt storage building.

**MOTION CARRIED.**

Amendment to Purchase Order A-9644 - In a memorandum dated January 14, 2015, staff has requested Board approval of the amendment to purchase order #9644 to reflect an increase of \$4,617.75 due to the Cook Road Project. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the amendment to Purchase Order A-9644, Zito Construction Co., for an increase of \$4,617.75 for the Cook Road project in Gaines Township and the remaining balance of the 2014/2015 budget. The total amount of the purchase order is not to exceed \$11,617.75.

**MOTION CARRIED.**

Amendment to Purchase Order A-9807 - In a memorandum dated January 22, 2015, staff has requested Board approval of the amendment to purchase order A#9807, for a fire safety service line item; replacement of expired fire extinguishers. (Copy filed with official minutes.)

Safety Coordinator, Ms. Felicia Ivey noted that every truck in the fleet is equipped with a fire extinguisher that is inspected monthly.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the amendment to purchase order #A-9807 to Cintas, for an increase of \$3,200.00 for expired fire extinguishers that require replacement this year. The total amount of the purchase order is not to exceed \$16,200.00.

**MOTION CARRIED.**

Precision Computer Solutions Invoice – In a memorandum dated January 21, 2015, staff has requested Board authorization for the payment of an invoice for annual maintenance fees for its financial software to Precision Computer Solutions, Inc. (Copy of memorandum and invoice filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the payment to Precision Computer Solutions, Inc. for annual maintenance fees for GCRC's financial software in the amount of \$16,652.00.

**MOTION CARRIED.**

Ratification of Vouchers Totaling \$1,692,699.34 – (Copies filed with official minutes.)

Voucher #V-40026

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to ratify Voucher #40026 in the amount of \$495,577.60.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40027

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to ratify Voucher #40027 in the amount of \$435,777.17.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40028

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to ratify Voucher #40028 in the amount of \$319,301.48.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40029

Mr. Mandelaris noted that check #92674, (Voucher #40029) was payable to him for reimbursement of postage fees in the amount of \$15.21.

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to ratify Voucher #40029 in the amount of \$53,486.81.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40030

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to ratify Voucher #40030 in the amount of \$388,556.28.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Miller, Mandelaris

No: None



## **MOTION CARRIED.**

## **CONSENT**

Cost Agreement for Traffic Beacons at Linden Road & Stanley Road, T-374-; Mt. Morris Township – In a memorandum dated January 26, 2015, staff has requested the Board approve and authorize the Manager-Director to sign the Cost Agreement for Traffic Signal Beacons located at Linden Road and Stanley Road, T-374. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller to approve the Cost Agreement for Traffic Beacons at Linden Road & Stanley road, T-374 and further, to authorize the Manager-Director to sign this agreement to complete the paperwork.

## **MOTION CARRIED**

Cost Agreement for I-475 SB Service Road @ Bristol Road, City of Burton - In a memorandum dated January 26, 2015, staff has requested the Board approve and authorize the Manager-Director sign the Cost Agreement with MDOT for the signal installation at I-475 SB Service Road @ Bristol Road, City of Burton. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller to approve the Cost Agreement for the I-475 SB Service Road @ Bristol Road, City of Burton, in Genesee County with the Michigan Department of Transportation and further, to authorize the Manager-Director to sign this agreement to complete the paperwork.

## **MOTION CARRIED**

## **MANAGER-DIRECTOR REPORT**

Snowstorm - Maintenance Director, Mr. Anthony Branch stated that we are currently in our third full day fighting the snowstorm. Today we are plowing subdivisions and gravel roads and at the end of the day we will have made a full round through everything. We received a snowfall range of 8 to 12 inches of snow countywide and snow plowing operations were started on Sunday at 6:00 a.m.

Manager-Director complimented Director Branch, the Foremen and the Maintenance road crews for the excellent job clearing the roads in Genesee County during the snowstorm. He also noted that our local news channels' NBC-25 and ABC-12 complimented the GCRC for a job well done.

Dort Highway Extension Project - County Highway Engineer, Mr. Fred Peivandi commented on the Dort Highway Extension project. He stated that we have submitted all the necessary paperwork for the Dort Highway Extension project. We are currently waiting for the release of the 5.6 million dollars to us so we can get started on the consulting work. We should receive the monies in the next month.

Manager Director Daly informed the Board that he will be meeting with State Senator's Joseph Graves, Dave Robertson and James Ananich along with Genesys Health System and Ascension Health (parent company of Genesys Health) to further discuss the project where we can solidify the plans.

Reduce the Deficit in the Retirement Program – Finance Director, Ms. Melissa Williams informed the Board of the status of our unfunded retiree health care fund. In December of each year, the Genesee County Retirement Commission prepares an actuary report for the status of our funding vehicle for retiree health care costs. Due to recent positive changes we have made, the GCRC retiree health care unfunded liability has been reduced from 40 million dollars in 2012 to 20 million in 2014. The next step forward is to further reduce our unfunded liability along with our other legacy costs in the next few years through careful management planning.

## **COMMISSIONER'S CONCERNS**

Mr. Dickerson congratulated Maintenance Director Branch for the excellent job clearing the roads so quickly from the recent snowstorm and to Finance Director Melissa William for reducing our retiree deficit health care costs.

Mr. Manadelaris echoed Mr. Dickerson's sentiments regarding the excellent job done with snow removal and the retiree health funding deficit progress. He also stated that the recently published Performance Dashboard was excellently prepared. He commented to staff, that he submitted some suggested changes to the proposed purchasing policy draft with respect to the statutory citations.

Rover Pipeline – Mr. Arceo commented that he received an email regarding the ET Rover Pipeline project which he distributed to the Board and staff. ET Rover released a press release that they will be signing a capacity agreement with Vector Pipeline, which will eliminate the need for ET Rover to build its own pipeline through Michigan's Shiawassee, Genesee, Lapeer, Oakland, St. Clair and Macomb Counties. Manager-Director Daly stated that he'd like to include a copy of the press release in the next Roads and Bridges Advisory Committee Meeting agenda.

Sales Tax Road Funding Impact - Mr. Mandelaris asked Manager-Director Daly for clarification regarding the impact of the new proposed sales tax on the federal income tax deduction for vehicle registration fees. Manager-Director Daly stated that he believed the registration fee loss of deduction would only impact corporate or commercial vehicles for federal income tax purposes. However, he did note that there will be an inclusion in the Bill which would impact highway service fees for hybrid and electric vehicles which the GCRC has been pushing for, for the last 5 years. He also stated he will be sending a letter to the media in March, explaining the features and impact of the proposed sales tax road funding legislation being voted on in May.

Pension Tax - Mr. Miller commented that a few years ago the State of Michigan starting taxing pensions. Now that they are considering the increase in sales tax. Will this have any effect on the tax on pensions since the tax on pensions is tied in with the sales tax? Manager Director Daly will check on this.

Remote Board Meeting Attendance – Mr. Arceo stated he would be out of town for the next Board meeting but would like to attend remotely if at all possible. Staff will set this up for him.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:37 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Secretary of the  
Board of County Road Commissioner  
/lk

02/03/15

# **GENESEE COUNTY ROAD COMMISSION**

## **BOARD MEETING**

**February 17, 2015**

## **MINUTES**

### **CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

### **ROLL CALL**

Present: Robert Johnson, Chairperson  
Davis Arceo, Vice-Chairperson (remotely)  
Cloyce Dickerson, Commissioner  
David Miller, Commissioner (remotely)  
John Mandelaris, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Stephanie Jaeger, Dianna Robertson, Felicia Ivey, Genesee County Road Commission Staff; Attorney Chuck McKone, McKone & Associates, Linda Kossak, Secretary of the Board of Road Commissioners

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

### **APPROVAL OF AGENDA**

February 17, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve the Agenda for February 17, 2015

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

January 20, 2015 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the minutes of the January 20, 2015 Board Meeting.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday February 17, 2015 through Thursday, February 19, 2015

County Road Association Highway Conference (CRA),  
Radisson Hotel Lansing at the Capitol and Lansing Center, Lansing

Friday, February 20, 2015

8:30 a.m. - GCRC 14<sup>th</sup> Annual Legislative Breakfast, Flint Institute of Art  
Isabel Hall 1120 Kearsley Street, Flint

Tuesday, March 03, 2015

10:00 a.m. – Board Meeting

## **PUBLIC ADDRESS THE BOARD**

(None.)

## **CORRESPONDENCE**

### **INCOMING**

(None)

### **OUTGOING**

Island View Drive Public Road Right of Way Abandonment – In correspondence dated January 28, 2015, to Mr. & Mrs. William & Victoria Germond, 5006 Island View Drive, Linden, MI regarding an invoice for fees associated with the abandonment of a portion of Island View Drive Public Road Right. (Copy filed with official minutes.)

Abandonment of an Alley from Judd Road to Williamson Avenue - In correspondence dated January 28, 2015 to Sternbergh Properties, 415 SB Chavez, Flint, MI regarding an invoice for fees associated with the abandonment of an Alley from Judd Road to Williamson Avenue (Copy filed with official minutes.)

## **INTERNAL**

Advisement of Purchase Order – A-9936 – In a memorandum dated January 29, 2015, staff has advised the Board of purchase order #A-9936 issued to Michigan Electric Supply for Item #81 – Hardware & Tool Products VMI in the amount not to exceed \$15,000.00. (Copy filed with official minutes.)

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to receive and file the presented correspondence.

**MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

Resolution of support for a Road Commission participation in the proposed new non-motorized Flint River Trail – In a memorandum dated February 06, 2015, staff has requested the Board approve the Resolution of Support for the Genesee County Road Commission's role as lead agency with MDOT for the Flint River Trail extension in the Mott Lake Recreation Area. (Copy of memorandum and Resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the attached Resolution of Support for the Genesee County Road Commission's role as lead agency with MDOT for the Flint River Trail extension in Mott Lake Recreation Area from Stepping Stone Falls to Blue Gill Boat Launch on behalf of the Genesee County Parks and Recreation Commission.

**MOTION CARRIED.**

Adoption of GCRC Purchasing Policy - In a memorandum dated January 14, 2015, staff has requested Board approval of the revised Genesee County Road Commission Purchasing Policy as presented to the Board. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Miller, to approve the Genesee County Road Commission Purchasing Policy as presented to the Board.

Mr. Dickerson addressed some concerns he still had concerning the new purchasing policy. He invited a discussion with staff members that were present to discuss their individual opinions on the new policy.

Ms. Joyce McClane, Purchasing Manager stated that she did have a few concerns regarding the 'language' pertaining to a few items in the policy that she had addressed to Finance Director, Melissa Williams. Joyce stated that her goal initially was to look out for the best interests of this agency as well as to the public.

Ms. Melissa Williams, Finance Director stated that she researched many of the concerns that Ms. McClane had brought up and felt that she had addressed them thoroughly. She stated that not only did she research the concerns thoroughly with our Purchasing Department, and other internal departments but contacted other Road Commissions in the state as well.

John Bennett, Equipment Director was also asked about his thoughts on the new policy and he stated that he felt the old policy was very vague and needed improvements. He commented that we needed to move forward with this policy.

Ms. Stephanie Jaeger, Purchasing Secretary said the current policy is vague and they wanted clarification on some of the language and to be more specific on certain points.

Maintenance Director, Anthony Branch stated he never had any issues with the previous policy that had been in place.

Manager-Director John Daly said you have to recognize this is a function that will be continuously modified. Put this in place for a year, and then review the policy after one year.

Mr. Miller echoed what Manager-Director John Daly stated, we can do changes to the policy in the future if it is needed. But we need to move forward with the policy and improve upon it in the future.

Mr. Arceo stated that the former purchasing policy was a very vague policy. The purchasing policy is in place to protect its Board. We need to move forward and have the program for 12 months and review it as we move forward. Then we will have some references we can use on where the policy fell short.

Attorney Chuck McKone stated under the circumstances we have gone from a policy of 3 pages to 23 pages in order to make sure we have covered all possible issues that have come up over the years. Yes we can modify the new policy as we go along. If you pass it, have each person that is responsible for administering it, demonstrate that they have received a copy, read it and understand it by their own signature. Yes this policy is to protect this Board and the staff members administering it. A clear policy gives Board members and staff direction and peace of mind.

**VOTE ON MOTION:**

Yes: Miller, Mandelaris, Arceo, Johnson  
No: Dickerson

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,101,842.84 – (Copies filed with official minutes.)

Voucher #V-40031

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40031 in the amount of \$343,134.35.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Dickerson, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40032

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40032 in the amount of \$438,115.48.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Dickerson, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40033

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40033 in the amount of \$320,593.01.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Dickerson, Arceo, Johnson

No: None

**MOTION CARRIED.**

**CONSENT**

None

## **MANAGER-DIRECTOR'S REPORT**

Manager-Director Daly stated that this will be a busy week. We have the County Road Association Highway Conference in Lansing this week as well as the 14<sup>th</sup> annual Legislative Breakfast at the Flint Institute of Art on Friday. We had a medium classification of snow last week and Director Branch's crew did an excellent job. He wanted to thank Maintenance



Director Anthony Branch, the Foremen and the road crews for the excellent job they did on the roads after the snowstorm. Getting out early made a big difference in clearing the roads.

Equipment Director John Bennett stated that the fuel consumption is down by 30,000 gallons of diesel from last year at this time so we are back in our realm of usage from prior years.

Melissa Williams stated that the auditor will be here for the March 03, 2015 Board meeting to present his audit report. She will also be bringing a winter maintenance cost report to the next meeting. She stated that fuel consumption and overtime is down from last year but salt is pretty much the same usage as last year. Director Anthony Branch commented that it takes the same amount of salt to melt a 1 inch snowfall versus a 12 inch snowfall.

Ms. Williams also stated that the retirement unfunded liability has been reduced for retiree health care from 40 million to 20 million through careful management planning. We will continue to reduce our unfunded liabilities in the future.

### **COMMISSIONER'S CONCERNS:**

Mr. Dickerson stated that in regards to the Purchasing Policy he tries to be fair with his assessment of what he thinks. He doesn't vote on anything that he doesn't agree with. He felt, in regards to the purchasing policy it wasn't broken; it was just not being followed. He wants to be comfortable with what he is voting on and speaks up when he doesn't agree with something.

Mr. Mandelaris wanted to thank Mr. Dickerson for voicing his concerns in regards to the purchasing policy. It shows that he cares, and that everyone has different views. He stated that Mr. Dickerson takes his position at the GCRC very seriously and we respect his views in regards to policies at the Road Commission.

Mr. Miller stated he respects Mr. Dickerson's opinion and honesty, and feels at this time after everyone's input we need to pass the policy and improve it as we go if we have to.

Mr. Arceo wanted to thank staff for sending him the packet information while he is out of town. He thanked Mr. Dickerson for what he believes and for representing the residents of this county.

Court of Appeals Campbell vs. Fenton Township - Attorney Chuck McKone updated the Board on the Court of appeals case Campbell vs. Fenton Township GCRC and other residents on the lake regarding a park going into the lake. Two homeowners wanted to do away with the park and protected the GCRC's position on drainage issues. Two neighboring property owners sued Court of Appeals won the issue plaintiffs did follow a motion with the state Court of Appeals.

Freedom of Information Act - At the request of the Manager-Director John Daly, Attorney McKone wanted to bring to the Board's attention a Bill passed regarding new Freedom of Information Act procedures. It basically clarifies how agencies will recoup the costs for FOIA information. Attorney McKone will prepare a form for the FOIA Coordinator to use to process FOIA requests. The law goes into effect in July, 2015.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:51 a.m.

**JOHN J. GLEASON**  
Clerk/Register

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Linda Kossak, Secretary of the  
Board of County Road Commissioner  
/lk

02/17/15

# **GENESEE COUNTY ROAD COMMISSION**

## **BOARD MEETING**

**March 03, 2015**

## **MINUTES**

### **CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:03 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

### **ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
Cloyce Dickerson, Commissioner  
John Mandelaris, Commissioner

Absent: Dave Miller, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Dianna Robertson, Felicia Ivey, Genesee County Road Commission Staff; County Commissioner Noland Bryant, Thomas Smith, Michael Dach, Linda Kossak, Clerk of the Board of Road Commissioners

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

Commissioner Dickerson wanted to thank Genesee County Commissioner Bryant Noland for attending today's GCRC Board meeting.

### **APPROVAL OF AGENDA**

March 03, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the Agenda for March 03, 2015

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

February 03, 2015 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the minutes of the February 03, 2015 Board Meeting.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday March 03, 2015

10:05 a.m. - Presentation by Mr. Thomas Smith, Smith & Klaczekiewicz, PC  
Review of GCRC Financial Statements for fiscal year ending September 30, 2014

10:25 a.m. – Presentation by Michael Dach, Phoenix Network  
Update of the “Don’t Crowd the Plow” campaign

Tuesday, March 17, 2015

9:00 a.m. – Roads & Bridges Advisory Committee Meeting  
10:00 a.m. – Board Meeting

## **PUBLIC ADDRESS THE BOARD**

(None)

## **PRESENTATION**

### **Financial Audit**

Mr. Thomas Smith, Smith & Klaczekiewicz, PC, GCRC auditor gave a brief overview of the GCRC financial audit and highlights for fiscal year ending September 30, 2014. Finance Director Melissa Williams explained the variances within the Budget and distributed two reports for the Board to review; Analysis of Winter Maintenance thru 2/28/15 and Budget to Actual Variance for Fiscal Year Ended September 30, 2014.

Commissioner Dickerson wanted to thank Finance Director Melissa Williams, Manager Dianna Robertson and Tom Smith for all their hard work getting the audit done in such a timely manner.

## **Public Relations**

Mr. Michael Dach, Phoenix Network presented to the Board the media campaign “Don’t Crowd the Plow” that will be airing on various television stations in the next few days. We will use this campaign in future years also. Manager Director John Daly stated that the emphasis we are striving for is to build strong relationships with the news media.

## **CORRESPONDENCE**

### **INCOMING**

MDOT Bay Region Change of Address - In correspondence dated February 12, 2015 from Ms. Sherry Sauer, Administrative Support, Bay Region, MDOT regarding their change of address for the Bay Region MDOT office. (Copy filed with official minutes.)

Transportation Alternatives Program (TAP) – In an email dated February 23, 2015 from the Michigan Department of Transportation, announcing that GCRC’s application for the Transportation Alternatives Program (TAP) Funding has been approved for the Flint River Trail, Stepping Stone Falls to Bluegill Boat Launch project. (Copy filed with official minutes.)

Resolution to Adopt a Complete Streets Policy, Atlas Township – Email correspondence from Atlas Township Supervisor, Shirley Kautman-Jones provided a copy of their Resolution to Adopt a Complete Streets Policy within their Township. (Copy filed with official minutes.)

### **OUTGOING**

Notice and Order to Comply - Correspondence dated February 11, 2015 to Mr. and Mrs. Thierbach, 3228 Mt. Morris Road, Mt. Morris Township regarding a large stump placed within the GCRC Rights of Way as a mailbox post. (Copy filed with official minutes.)

### **INTERNAL**

New GCRC Purchasing Policy – In an email dated February 17, 2015, Manager Director John Daly regarding the transition of the new GCRC Purchasing Policy within the organization. (Copy filed with official minutes.)

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to receive and file the presented correspondence.

**MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

ACT 51 Annual Report Mileage Certification – In a memorandum dated February 17, 2015, staff has requested the Board approve the certification of mileage annual report. (Copy of memorandum and certification map filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the annual report to the State Transportation Commission for the period of January 1 through December 31, 2014 and further, to direct the Chairperson to sign and date the certification on the title sheet of the Certification Maps.

### **MOTION CARRIED.**

ACT 51 Annual Financial Report – In a memorandum dated February 23, 2015 staff has requested Board approval of the annual ACT 51 Financial Statement Report. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris to approve the annual ACT 51 Financial Statement Report for fiscal year ending September 30, 2014 and further, to approve and sign the Attest form to allow the Finance Department to submit the ACT 51 Financial Report to the State of Michigan.

### **MOTION CARRIED**

Fiscal Year Ended September 30, 2014 Audited Financial Statements – In a memorandum dated January 23, 2015, staff has requested the Board approve the fiscal year ending September 30, 2014 Audited Financial Statements (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the Genesee County Road Commission audited financial statements for fiscal year ended September 30, 2015.

### **MOTION CARRIED**

Issuance of a Purchase Order for the Equipment Department – In a memorandum dated February 19, 2015, staff has requested the Board approve the issuance a Purchase Order, on an as needed basis to Rathco, for Item #3, Grainger and Fastenal. (Copy filed with official minutes.):

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the issuance of a purchase order, on an as needed basis, to the following companies:

- Rathco – Item #3, Steel Delineators & Sign Posts, not to exceed \$26,000.00
- Grainger, for Hardware/Electrical Supplies in the amount not to exceed \$20,000.00
- Fastenal for Hardware/Electrical Supplies in the amount not to exceed \$20,000.00

**MOTION CARRIED**

Issuance of a purchase order to AIS Construction Equipment Corp. – In a memorandum dated February 19, 2015, staff has requested Board approval for the issuance of a purchase order to AIS Construction Equipment Company. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the issuance of a purchase order to AIS Construction Equipment Company for Gradall repair services and parts, to be ordered on an as needed basis in the amount not to exceed \$31,000.00.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$925,146.79 – (Copies filed with official minutes.)

Voucher #V-40034

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40034 in the amount of \$193,633.87.

VOTE ON MOTION:

Yes: Mandelaris, Dickerson, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40035

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40035 in the amount of \$326,914.43.

VOTE ON MOTION:

Yes: Mandelaris, Dickerson, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40036

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40036 in the amount of \$404,598.49.

VOTE ON MOTION:

Yes: Mandelaris, Dickerson, Arceo, Johnson

No: None

**MOTION CARRIED.**

## **CONSENT**

Proposed Abandonment of a portion of Oak Street and Hamilton Street, Vienna Township – In a memorandum dated February 23, 2015, staff has requested the Board approve a ‘Notice to the Public’ to hear objections to the proposed abandonment on a portion of Oak Street and Hamilton Street. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the Notice to the Public for the proposed abandonment of a portion of Oak Street and Hamilton Street in Vienna Township. The petition contains the signatures of the required seven (7) property owners in Vienna Township. Staff has prepared the Notice to the Public to hear objections to the proposed abandonment on Tuesday, March 17, 2015, at 10:15 a.m. during the scheduled GCRC Board Meeting.

Mr. Mandelaris wanted to thank staff for adding the map to the proposed abandonment on Oak Street and Hamilton Street in Vienna Township. He stated it was very helpful in clarifying exactly where the abandonment will be.

## **MOTION CARRIED**

## **MANAGER-DIRECTOR’S REPORT**

Manager-Director John Daly talked briefly about the Proposition 1 road funding proposal going to the voters in May, 2015. He stated that he will be talking to various Townships in the upcoming weeks to explain Proposition 1 to their residents. Mr. Manadelaris stated he had received an email from our attorney reiterating that we cannot advocate for or against the proposal, but we can explain how it would work.

Finance Director wanted to recognize our Finance Manager, Dianna Robertson for her hard work in preparing for the audit. She also wanted to recognize current financial auditor, Tom Smith for his six years of auditing the GCRC financial statements. She stated we will be getting a new auditing firm next year.

County Highway Engineer, Fred Peivandi stated that we had received the funding for the Dort Highway extension project in the amount of 5.6 million dollars. He stated that he had met with the consultant on March 02, 2015 and he is putting together the consultant agreement and hopes to get it to the Board on March 17<sup>th</sup>. Manager Director stated this project is 100% funded by the state and provides great economic development for this area.

## **COMMISSIONER’S CONCERNS:**

Mr. Dickerson wanted to thank the staff for a great job with all the ongoing projects as well as auditor Tom Smith, for the presentation and for his six years of auditing the Genesee County Road Commission’s financial statements.



GCRC 2015 Wall Calendar - Mr. Mandelaris commented on the GCRC 2015 wall calendar. There was a lot of great information contained in the calendar. Very well done and informative, as well as educational. Manager Director Daly stated that Bob Slattery was instrumental in putting the calendar together.

Meijer Driveway on Pierson Road - Mr. Johnson inquired if we still have to move the driveway to Meijer on Pierson Road after they announced they are closing this store. County Highway Engineer, Fred Peivandi stated we would still need to relocate the Meijer driveway but the cost may be less because we won't have to move the sign.

Mr. Arceo wanted to thank Finance Director Williams for the financial audit and expressed concern with reference to the road funding proposal being considered. He reiterated that we still need to carefully watch our budget and bottom line. He also thanked Melissa Williams for the winter maintenance analysis report that was distributed at the meeting.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 11:05: a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk

03/04/15

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**March 17, 2015**

**MINUTES**

**CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:06 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
Cloyce Dickerson, Commissioner  
John Mandelaris, Commissioner  
Dave Miller, Commissioner (remotely)

Others Present: John Daly, Fred Peivandi, Melissa Williams, Bonnie Wood, Anthony Branch, John Bennett, Stephanie Jaeger, Felicia Ivey, Genesee County Road Commission Staff; Linda Kossak, Clerk of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

**APPROVAL OF AGENDA**

March 17, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the Agenda for March 17, 2015

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

February 17, 2015 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the minutes of the February 17, 2015 Board Meeting.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday March 17, 2015

10:15 a.m. - Abandonment hearing for a portion of Oak Street and Hamilton Street,  
Vienna Township

Friday, April 03, 2015

GCRC closed (non-essential operations) in observance of the Good Friday holiday

Tuesday, April 07, 2015

10:00 a.m. – Board Meeting

Tuesday, April 21, 2015

9:00 a.m. – Roads & Bridges Advisory Committee Meeting  
10:00 a.m. – Board Meeting

Manager-Director John Daly requested that the Tuesday, April 07, 2015 Board Meeting be rescheduled for Tuesday, April 14, 2015 so GCRC staff can attend a 3-day managerial seminar at the MTA building in Flint.

**ACTION TAKEN** - Motion by Mr. Miller, seconded by Mr. Arceo to reschedule the April 07, 2015 Board meeting to April 14, 2015.

**MOTION CARRIED.**

## **PUBLIC ADDRESS THE BOARD**

(None.)

## **ABANDONMENT HEARING**

A public hearing was held at 10:15 a.m. on March 17, 2015 in the Board Room of the Genesee County Road Commission, 211 W. Oakley Street, Flint, Michigan for the proposed abandonment for a portion of Oak Street and Hamilton Street, Vienna Township. No objections to the abandonment were given. The abandonment was placed on the Agenda, Discussion Item A-6 for Board approval.

## **CORRESPONDENCE**

### **INCOMING**

(None)

### **OUTGOING**

Letter Correspondence re: Overweight trucking during seasonal weight restrictions by TMI Climate Solutions - In correspondence dated March 06, 2015 to Mr. Jim Huff, TMI Climate Solutions. Manager-Director John Daly memorialized the meeting that was held on March 05, 2015 outlining the agreement by GCRC and TMI Solutions allowing specific overweight loads to move during seasonal weight restrictions. (Copy filed with official minutes.)

### **INTERNAL**

The Davison Index Newspaper Article – entitled “Director Daly supports Proposal 1 road millage”, by Gary Gould, Thursday, March 05, 2015. (Copy filed with official minutes.)

Detroit Free Press Newspaper Article – entitled, “Roads 101: What you need to know about Proposal 1”, Editorial Board, February 28, 2015. (Copy filed with official minutes.)

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to receive and file the presented correspondence.

### **MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS’ DECISIONS**

### **DISCUSSION**

Dort Highway Extension – In a memorandum dated March 09, 2015, staff has requested the Board approve the Dort Highway extension preliminary engineering and right-of-way agreement with Rowe Professional Services Company. (Copy of memorandum and agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the two agreements with Rowe professional services company for early preliminary engineering, environmental assessment, preliminary engineering work and right-of-way acquisition/relocation work for the Dort Highway extension project; and further to approve the chairperson and vice-chairperson sign the duplicate originals of the two agreements.

**MOTION CARRIED.**

**Huckleberry Railroad Crossing Reconstruction** – In a memorandum dated March 09, 2015, staff has requested Board approval of the Engineering agreement for the Huckleberry Railroad crossing reconstruction with the Genesee County Parks & Recreation in Genesee Charter Township. (Copy of memorandum and agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve and sign the duplicate originals of the agreement with the Genesee County Parks & Recreation Commission for the Genesee County Road Commission's participation in advertising, letting, awarding, and inspecting the reconstruction of the Huckleberry Railroad at-grade crossing on Genesee Road, Genesee Charter Township.

**MOTION CARRIED.**

**Resolution to Grant Road right-of-way Alternate Institutional Control for Speedway LLC, at the former Speedway station, #8754, 3416 W. Pierson Rd., Mt. Morris Township** – In a memorandum dated March 09, 2015, staff has requested the Board act upon the attached resolution to grant right-of-way Alternate Institutional Control for the former Speedway Station, #8754, for managing contamination remaining in any non-Michigan Department of Transportation right of way. (Copy of memorandum, resolution and form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the attached resolution and further, to authorize the Manager-Director to sign the Road Right of Way Alternate Institutional Control Form for the former Speedway Station #8754, located at 3416 W. Pierson Road, Mt. Morris Township. Staff will scan, map and file the form to generate a data base of these areas of concern.

**MOTION CARRIED**

**Resolution of Support re: Non-Motorized Trail on Gale Road and Lapeer Road** – In a memorandum dated March 02, 2015, staff has requested the Board approve the Resolution of support for Road Commission participation in the proposed non-motorized trail on Gale Road and Lapeer Road in Davison Township (Copy of memorandum and Resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the Resolution of Support for the Genesee County Road Commission's willingness to act as lead agency with MDOT for the Gale Road and Lapeer Road non-motorized trail in Davison

Township.

**MOTION CARRIED**

Resolution of Support re: Genesee Road Pedestrian Trail, Genesee Township – In a memorandum dated March 02, 2015, staff has requested the Board approve the Resolution of Support for Road Commission participation in Genesee Road Pedestrian Trail, Genesee Township. (Copy of memorandum and Resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the Resolution of Support for the Genesee County Road Commission's role as lead agency with State of Michigan for the Genesee Road Safe Routes to School, Genesee Road Pedestrian Trail, Genesee Township.

**MOTION CARRIED.**

Abandonment of a portion of Oak Street and Hamilton Street, Vienna Township – In a memorandum dated March 09, 2015, staff has requested Board approval of a Resolution approving the abandonment of a portion of Oak Street and Hamilton Street, Vienna Township (Copy of memorandum and resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the Resolution approving the abandonment of a portion of Oak Street and Hamilton Street, Vienna Township. A public hearing on the proposed abandonment was held on March 17, 2015 at 10:15 a.m.

**MOTION CARRIED**

Administrative Services Contract BCBS of Michigan. – In a memorandum dated March 06, 2015, staff has requested the Board authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan for the Quarterly Settlement. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan in three equal payments, in the amount of \$420,030 on the first day of March, April and May 2015.

March 01, 2015	\$420,030
April 01, 2015	\$420,030
May 01, 2015	\$420,030

**MOTION CARRIED.**

Fiscal Year 2014/2015 Budget Adjustment – Equipment Materials – In a memorandum dated March 12, 2015, staff has requested the Board approve an adjustment to the Fiscal Year 2014/2015 Budget for Equipment Materials (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the budget adjustment to increase Equipment Department Materials category in the amount of \$1,753,528. To offset this increase, a transfer of \$290,000 from the Road Construction Department, an increase to Township Revenue in the amount of \$959,609 and an increase in the use of Fund Balance in the amount of \$503,919. The net to Fund Balance for this budget adjustment is \$503,919.00

Amount of Increase to Equipment Materials	\$1,753,528
Transfer from Road Construction Dept.	290,000
Increase in Revenue from Townships	959,609
Use of Fund Balance	503,919

**MOTION CARRIED.**

Issuance of a Purchase Order to extend unit prices for Chip Seal materials – In a memorandum dated March 09, 2015, staff has requested Board approval to extend the unit prices for Chip Seal materials and the issuance of purchase orders to Ace Saginaw Paving Company for Item #36A, Hot Mix Asphalt and to Asphalt Materials Inc., for Asphalt Emulsion Materials.

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the extension of unit bid prices and the issuance of purchase orders to the following companies:

- Ace Saginaw Paving Company for 36A Hot Mix Asphalt in the amount not to exceed \$3,948,960.00 to be purchased on an as needed basis.
- Asphalt Materials, Inc., for Asphalt Emulsion Materials in the amount not to exceed \$1,073,556.00 to be purchased on an as needed basis.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$920,861.54 – (Copies filed with official minutes.)

Voucher #V-40037

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40037 in the amount of \$136,078.15.

**VOTE ON MOTION:**

Yes: Mandelaris, Dickerson, Arceo, Johnson, Miller  
No: None

**MOTION CARRIED.**

Voucher #V-40038

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40038 in the amount of \$393,021.83.

**VOTE ON MOTION:**

Yes: Mandelaris, Dickerson, Arceo, Johnson, Miller  
No: None

**MOTION CARRIED.**

Voucher #V-40039

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40039 in the amount of \$391,761.56.

**VOTE ON MOTION:**

Yes: Mandelaris, Dickerson, Arceo, Johnson, Miller  
No: None

**MOTION CARRIED.**

**CONSENT**

None

**MANAGER-DIRECTOR'S REPORT**

Proposition 1 Proposal - Manager-Director John Daly mentioned that Proposition 1 proposal for road funding is getting a lot of attention from the public as well as the press. The public has shown a great deal of interest in the discussions.

Frost Laws - Maintenance Director Anthony Branch stated that the frost laws were put in place on March 13, 2015. Based on core samples taken, the frost is very deep this year, well below 6 feet, so the weight restrictions may be in place a bit longer this year.

**COMMISSIONER'S CONCERNS:**

None

**ADJOURNMENT**



Chairperson Johnson, without objection, adjourned the meeting at 10:52 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk

03/17/15

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**APRIL 14, 2015**

**MINUTES**

**CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Robert Johnson, Chairperson  
David M. Arceo, Vice Chairperson  
Cloyce Dickerson, Commissioner  
John Mandelaris, Chairperson

Absent: David Miller, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Felicia Ivey, Joyce McClane, Anthony Branch, John Bennett, Bob Slattery, Genesee County Road Commission Staff; Bryant Nolden, Genesee County Board of Commissioners; Vicki Bachakes, Clerk of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

**APPROVAL OF AGENDA**

April 14, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the agenda for April 14, 2015, as presented.

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

March 03, 2015 – Board Meeting

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the minutes of the March 03, 2015 Board Meeting, as printed and presented.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, April 21, 2015

9:00 a.m. – Roads & Bridges Advisory Committee Meeting  
10:00 a.m. – Board Meeting

Tuesday, May 05, 2015

10:00 a.m. – Board Meeting

## **PUBLIC ADDRESS THE BOARD**

Commissioner Bryant Nolden personally thanked Mr. John Daly for addressing a ditching and flooding problem near Frances and Jennings Roads. Commissioner Nolden also mentioned a fence lying on the ground due to stolen poles near I-475 and Carpenter Road. Mr. Anthony Branch said that MDOT has instructed GCRC not to continually replace the poles because of the constant theft. Mr. John Daly will give the MDOT contact information to Commissioner Nolden. Commissioner John Mandelaris said that the purpose of the fence is to keep animals off of the highway and MDOT could potentially be liable in the event of an accident.

## **CORRESPONDENCE**

### **INCOMING**

Letter correspondence from Edward A. Timfp, Administrator, Bureau of Finance and Administration, MDOT – re: New Performance Audit Requirements – In correspondence dated March 27, 2015, Mr. Edward Timfp, MDOT, informed County Road Commission Boards of changes required by Public Act 298 of 2012 establishing additional audit testing to be done by the Road Commission CPA at the time of annual financial audit in lieu of MDOT hiring auditors. (Copy filed with official minutes.)

## **OUTGOING**

Letter correspondence to Ms. Cindy Carnes, Purchasing Manager, Genesee County – re: Proposal Responses to RFQ 14-033 – In correspondence dated March 25, 2015 from staff to Ms. Cindy Carnes, Purchasing Manager, Genesee County, staff expressed appreciation for the opportunity to partner with Genesee County and the City of Flint for the establishment of selective shared procurement services. (Copy filed with official minutes.)

Letter correspondence to bidders – re: Partridge Creek Subdivision project, GCRC No. 489-67-W50518 – In correspondence dated March 13, 2015, staff rejected all bids received for the Partridge Creek Subdivision project in Grand Blanc Township due to budget constraints. (Copy filed with official minutes.)

Letter correspondence to Ms. Amy McMillan, Director, Genesee County Parks & Recreation Commission – re: Gale Road Non-motorized Trail right of way – In correspondence dated March 30, 2015, staff explained tentative approval of available right of way for the GCP&RC's application for DNR trail funds for the Gale Road non-motorized trail. (Copy filed with official minutes.)

## **INTERNAL**

Moody's Investors Service article, entitled, "Dwindling Federal Transportation Funds Threaten Revenues States Use to Pay Debt" by Julius Vizner, March 23, 2015. (Copy of article filed with official minutes.)

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to receive and file the presented correspondence.

**MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

U.S. Department of the Interior, Geological Survey Joint Funding Agreement No. 15EMNH0000026, Flint Charter Township – In a memorandum dated March 16, 2015, staff requested Board approval of the Geological Survey Joint Funding Agreement No. 15EMNH0000026 with U.S. Department of the Interior, to establish a gaging station incorporated with the Ballenger Highway Bridge reconstruction project, GCRC No. 460-76-W50149, Flint Charter Township. The total cost of this work will be \$22,980 with federal/state funding covering 95% (\$21,831.00) and the GCRC covering the remaining cost of \$1,149.00. (Copy of memorandum and agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve and sign the Geological Survey Joint Funding Agreement No. 15EMNH0000026 with U.S. Department of the Interior.

Mr. Fred Peivandi said that the gaging station will be located on the east side of the bridge in the right-of-way and that it measures inches of water and transmits the data to U.S.G.S.

**MOTION CARRIED.**

Bid Results and Award of Contract for 2015 Proposal DS-1, Atlas, Davison, Flint, Flushing, Gaines, Genesee, Grand Blanc, Mt. Morris and Mundy Townships – Contained in the agenda package for review by the Board was staff memorandum dated March 20, 2015, recommending the Board accept the low bid of \$354,884.00 submitted by Lois Kay Contracting Co. for the 2015 Drainage Structure Repair Proposal DS-1. (Copy of memorandum and bid tabulation filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to accept the low bid of \$354,884.00 submitted by Lois Kay Contracting Co. for the 2015 Drainage Structure Repair Proposal DS-1, in Atlas, Davison, Flint, Flushing, Gaines, Genesee, Grand Blanc, Mt. Morris and Mundy Townships; and further to authorize the award of construction to Lois Kay Contracting Co.; and further to approve signing of the contract after staff has received and accepted the contract, bonds, and insurance.

Mr. John Daly noted that it made sense to re-bid this project after the bids were too high last year in the opinion of the Engineering Department.

**MOTION CARRIED.**

Local Agreement – re: Wilson Road Bridge, Vienna Charter Township – In a memorandum dated March 23, 2015, staff requested Board approval of an agreement with Vienna Charter Township for cost participation for the Wilson Road Bridge over Brent Run Creek reconstruction in Vienna Charter Township. FHWA/MDOT funds will cover 95% of construction costs. The local matching funds will be paid 75% by GCRC and 25% by Vienna Charter Township. (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve and sign the duplicate original agreements with Vienna Charter Township for the cost participation for the Wilson Road Bridge over Brent Run Creek reconstruction, Vienna Charter Township.

Commissioner Mandelaris said to make the agreement effective October 06, 2014 which is the date that Vienna Charter Township signed it.

**MOTION CARRIED.**

Local Agreement – re: Sandalwood Drive (Part 1), Grand Blanc Charter Township – In a memorandum dated March 26, 2015, staff requested Board approval of an agreement with Grand Blanc Charter Township for HMA milling and resurfacing of Sandalwood Drive (Maple Avenue to 1,300' south). Cost sharing for this work will be GCRC (Engineering & Inspection) \$25,500.00 and Grand Blanc Charter Township \$170,000.00. (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve and sign the duplicate original agreements with Grand Blanc Charter Township for the HMA milling and resurfacing of Sandalwood Drive (Maple Avenue to 1,300' south), Grand Blanc Charter Township.

**MOTION CARRIED.**

Local Agreement – re: Krystal Creek Subdivision, Flushing Charter Township – In a memorandum dated April 02, 2015, staff requested Board approval of an agreement with Flushing Charter Township for HMA milling and resurfacing of various roads in Krystal Creek Subdivision. Cost sharing for this work will be GCRC (Engineering & Inspection) \$69,250.00 and Flushing Charter Township \$277,000.00. (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve and sign the duplicate original agreements with Flushing Charter Township for the HMA milling and resurfacing of various roads in Krystal Creek Subdivision, Flushing Charter Township.

**MOTION CARRIED.**

Resolution of Support – Fiscal Year 2018 Local Bridge Funding Applications – In a memorandum dated April 01, 2015, staff requested a resolution of support for FY2018 Local Bridge Funding Applications. (Copy of memorandum and resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve and sign the Resolution of Support for the FY2018 Local Bridge Funding Applications.

**MOTION CARRIED.**

Selection of Consultant for Design Services, Sandalwood Drive (Maple Avenue to Sandalwood Circle, Grand Blanc Township – In a memorandum dated April 01, 2015, staff requested Board approval for the assignment of Flint Surveying & Engineering, Inc. to prepare construction plans for Sandalwood Drive (Maple Avenue to Sandalwood Circle). (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the assignment of Flint Surveying & Engineering, Inc. to prepare construction plans for Sandalwood drive (Maple Avenue to Sandalwood Circle, and furthermore to direct the Chairperson of the Board to execute the consultant agreement when it is returned.

Mr. Fred Peivandi clarified that pre-qualified consultants are grouped based upon their abilities to design Federal Aid and local projects.

**MOTION CARRIED.**

Selection of Consultant for Design Services, Krystal Creek Subdivision, Flushing Township – In a memorandum dated April 01, 2015, staff requested Board approval for the assignment of CHMP, Inc. to prepare construction plans for Krystal Creek Subdivision. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the assignment of CHMP, Inc. to prepare construction plans for Krystal Creek Subdivision, and furthermore to direct the Chairperson of the Board to execute the consultant agreement when it is returned.

**MOTION CARRIED.**

Request for Purchase Order, Item #4THP15 – 4 Ton Asphalt Hot Patcher, Alta Equipment Company – In a memorandum dated March 27, 2015, staff requested Board approval for the issuance of a Purchase Order for Item #4THP15 – 4 Ton Asphalt Hot Patcher to Alta Equipment Company for a total amount not to exceed \$29,577.00. (Copy of memorandum and bid tabulation filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the issuance of a Purchase Order for the supply and delivery of one (1) 4 Ton Asphalt Hot Patcher (Item #4THP15) to Alta Equipment Company in the amount not to exceed \$29,577.00.

Mr. John Bennett will provide a picture of the equipment to Commissioner Mandelaris.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,075,852.71 – (Copies filed with official minutes.)

Voucher #V-40040

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40040 in the amount of \$146,152.41.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40041

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40041 in the amount of \$98,462.80.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40042

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40042 in the amount of \$375,089.21.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40043

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40043 in the amount of \$95,127.64.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris

No: None

**MOTION CARRIED.**

Voucher #V-40044

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40044 in the amount of \$361,020.65.

VOTE ON MOTION:

Yes: Dickerson, Johnson, Arceo, Mandelaris

No: None

**MOTION CARRIED.**



## CONSENT

Equipment to be sold and removed from GCRC records – In a memorandum dated March 23, 2015, staff advised the Board of equipment that will be going to the Government Internet Auction and will be removed from all GCRC records. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the auction and removal from all GCRC records the following equipment:

<u>Equipment #</u>	<u>Year/Description</u>
1984	2001/Caterpillar Grader
2084	2001/Caterpillar Scarifier on #1984
3444	2001/Gravel Blade on #1984

## MOTION CARRIED.

## MANAGER-DIRECTOR REPORT

Mr. Fred Peivandi notified the Board that he will not be at the April 21, 2015 Board meeting because he is attending the four day National Association of County Engineers conference in Daytona Beach, Florida.

## COMMISSIONER'S CONCERNS

Mr. Dickerson welcomed Commissioner Nolden.

Mr. Mandelaris asked about the Healthsource Boulevard project in Flint Township. Mr. Peivandi said that bids will be taken in May and construction will begin in June.

Mr. Arceo relayed safety information from an email he received. Mr. Daly will provide a copy of the email to Ms. Felicia Ivey.

## ADJOURNMENT

Chairperson Johnson, without objection, adjourned the meeting at 10:37 a.m.

JOHN J. GLEASON  
Clerk/Register

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Vicki Bachakes, Clerk of the  
Board of County Road Commissioners

/vb

04/14/15

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**April 21, 2015**

**MINUTES**

**CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:09 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
Cloyce Dickerson, Commissioner (remotely)  
John Mandelaris, Commissioner  
Dave Miller, Commissioner

Others Present: John Daly, Ken Johnson, Bonnie Wood, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Genesee County Road Commission Staff; Linda Kossak, Clerk of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

**APPROVAL OF AGENDA**

April 21, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the Agenda for April 21, 2015

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

March 17, 2015 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the minutes of the March 17, 2015 Board Meeting.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, May 05, 2015

10:00 a.m. – Board Meeting

Chairperson Johnson reminded the Board and staff that this is also Election Day.

Tuesday, May 19, 2015

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

**MOTION CARRIED.**

## **PUBLIC ADDRESS THE BOARD**

(None.)

## **CORRESPONDENCE**

### **INCOMING**

(None)

### **OUTGOING**

None

## **INTERNAL**

(None)

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

## **DISCUSSION**

MDOT Contract No 15-5116 – Rehabilitation of Mt. Morris Road Bridge over the Flint River, Flushing Township – In a memorandum dated April 13, 2015, staff has requested the Board approve the MDOT Contract No. 15-5116, GCRC Job No. 85-D50148, for the rehabilitation of the Mt. Morris Road Bridge over the Flint River, Flushing Charter Township. (Copy of memorandum and agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson, to approve the MDOT Contract No. 15-5116 for the rehabilitation of Mt. Morris Road Bridge over the Flint River in Flushing Charter Township and further, to direct the Chairperson and Vice Chairperson to sign the duplicate original contract for and on behalf of the Board of County Road Commissioners.

## **MOTION CARRIED.**

County Road Association 2015/2016 Service Charges – In a memorandum dated April 13, 2015, staff has requested Board authorization to pay the invoice for Membership Service Charges to the County Road Association of Michigan. (Copy of memorandum and invoice filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Miller to approve the County Road Association of Michigan 2015/2016 Membership Charges covering the period April 01, 2015 to March 31, 2016 in the amount of \$22,423.00.

## **MOTION CARRIED.**

Amendment to Purchase Order #A-9976-AIS – In a memorandum dated April 09, 2015, staff has requested the Board approve the amendment to Purchase Order #A-9976 to AIS for heavy duty equipment repairs. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Miller to approve the amendment to Purchase Order #A9976 to AIS, to reflect an increase of \$11,500.00 for heavy duty equipment repair services & parts for Gradalls. This is to cover the cost of unexpected repairs to the Gradall in the Equipment department. The total amount of the purchase order not to exceed \$42,500.

## **MOTION CARRIED.**

Rejection of bids for Item #7 – Coarse Aggregate Material and purchase of Item #7A, Coarse Aggregate Material and 29A Limestone – In a memorandum dated March 24, 2015, staff has requested the Board approve the rejection of bid(s) submitted for Item #7, Coarse Aggregate Materials Blast Furnace Slag and approve the issuance of Item #7A, Coarse Aggregate Material and 29A Limestone (Copy of memorandum and bid tabulations filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson to reject the bid(s) submitted for Item #7, Coarse Aggregate Materials Blast Furnace Slage and to approve the issuance of a purchase order to Stoneco of Michigan in the amount not to exceed \$240,000.00 for the supply and delivery of Item #7A, Coarse Aggregate Material and for Item #29A, Limestone. Both items will be ordered on an as needed basis.

**MOTION CARRIED.**

Rejection of bid(s) for Item #2150, Light Duty Equipment for New Tires & Tire Service – In a memorandum dated March 24, 2015, staff has requested the Board reject bids submitted for Item #2150, Light Duty Equipment for New Tires and Tire Service. (Copy filed with official minutes.)

Equipment Director, John Bennett stated that only one bid was submitted and it did not meet the specifications required.

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris to approve the rejection of bid(s) submitted for Item #2150, Light Duty Equipment for New Tires and Tire Service.

**MOTION CARRIED.**

Extension of unit bid prices and issuance of a Purchase Order for Item #68 and Item #41 – In a memorandum dated March 27, 2015, staff has requested the Board approve the issuance of purchase orders to Truck and Trailer Specialties for Item #68 recycled Rubber Cutting Edge Blades and the Beaver Research for Item #41 – Asphalt Remover/Specialty Chemicals. (Copies filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the issuance of purchase orders and to extend the extension of unit bid prices to:

- Truck & Trailer Specialties for Recycled Rubber Cutting Edge Blades in the amount not to exceed \$15,000.00 to be purchased on an as needed basis.
- Beaver Research for Asphalt Remover & Specialty Chemicals in the amount not to exceed \$15,000.00 to be purchased on an as needed basis.

**MOTION CARRIED.**

Resolution to close a portion of Field Road, Section 16, Vienna Township – In a memorandum dated April 13, 2015, staff has requested the Board vote and approve the Resolution to close a portion of Field Road in Section 16, Vienna Township (Copy of memorandum and resolution filed with official minutes.)

## **ACTION TAKEN**

None. The Resolution to close a portion of Field Road, Section 16, Vienna Township was deferred to the May 05, 2015 Board Meeting for more clarification on the wordage of the Resolution.

Ratification of Vouchers totaling \$127,535.93 – (Copies filed with official minutes.)

Voucher #V-40045

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40045 in the amount of \$127,535.93.

VOTE ON MOTION:

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

## **CONSENT**

Request for Overtime – Milling and Paving requests, Flint Township – In a memorandum dated April 09, 2015, staff requested Board approval to perform overtime work on Lask Street, Flint Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for milling and paving Lask Street, in Flint Township. The total cost of this project will be \$36,923.20. Flint Township will be paying 100% of the cost of the project.

**MOTION CARRIED.**

Request for Overtime – Milling and Paving requests, Flint Township – In a memorandum dated April 09, 2015, staff requested Board approval to perform overtime work on Townview Drive, Flint Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for milling and paving Townview Drive, in Flint Township. The total cost of this project will be \$68,825.20 and Flint Township will be paying 100% of the cost.

**MOTION CARRIED.**

Request for Overtime – Milling and Paving requests, Davison Township – In a memorandum dated April 1, 2015, staff requested Board approval to perform overtime work on Turtle Creek Drive, Davison Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for milling and paving Turtle Creek Drive, Davison Township. The total cost of this project will be \$99,042.66 and Davison Township will be paying 100% of the cost of the project.

**MOTION CARRIED.**

## **MANAGER-DIRECTOR'S REPORT**

Proposition 1 - Manager-Director John Daly stated that Michigan County Road Association (CRA) and Michigan Road Commissions are making progress getting the facts regarding the Proposition 1 proposal for road funding out to the voting public. He suggested that the results of the election may be different than the media is declaring. If it doesn't pass, we will definitely be at a crossroads as far as road funding is concerned.

Safety Projects – Program and Development Engineer Ken Johnson stated that the Michigan Department of Transportation (MDOT) has approved 11 of our 12 proposed 2016 Safety Projects.

Frost Law Restrictions - Anthony Branch, Maintenance Director stated that the frost restrictions will be lifted on April 23, 2015.

## **COMMISSIONER'S CONCERNS:**

Proposition 1 – Commissioner Miller spoke briefly about the polling results for Proposition 1. They are predicting a 60/40 percent split, with more against the proposition than for it. But he noted they are polling voters that voted in the Presidential election which may not be as accurate since mid-year elections have lower voter turnout.

Commissioner Johnson commented that he felt the Legislation had added too much to Proposition 1 and said that the voters were worried that not all the money raised would go towards road funding.

Legal Documents – Commissioner Mandelaris reminded the staff and Board that it is very important that all legal documents in the agenda be clear and accurate so there are no issues later on down the road.

Roads and Bridges Advisory Meeting – Commissioner Arceo commented that this morning's Roads and Bridges meeting was very educational and informative regarding sub-divisions.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:54 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk

04/21/15



# **GENESEE COUNTY ROAD COMMISSION**

## **BOARD MEETING**

**May 05, 2015**

## **MINUTES**

### **CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

### **ROLL CALL**

Present:

Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
Cloyce Dickerson, Commissioner  
John Mandelaris, Commissioner  
Dave Miller, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Felicia Ivey, Genesee County Road Commission Staff; Martha Geyer, George Davis, Detroit Salt Company; Linda Kossak, Clerk of the Board of Road Commissioners

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

### **APPROVAL OF AGENDA**

May 05, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve the Agenda for May 05, 2015 with the deletion of Discussion Item A2 – Resolution to close a portion of Field Road, Section 16, Vienna Township.

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

April 14, 2015 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the minutes of the April 14, 2015 Board Meeting.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, May 05, 2015

Presentation by Angela Garner, Brown & Brown of Central Michigan  
Changes to Healthcare and an update on the Affordable Care Act

Finance Director Melissa Williams stated that Ms. Garner would be unable to attend today's Board meeting. She will try and reschedule the presentation in the upcoming weeks.

Tuesday, May 19, 2015

9:00 a.m. – Roads & Bridges Advisory Committee Meeting  
10:00 a.m. – Board Meeting

Monday, May 25 2015

GCRC closed (non-essential operations) in observance of the Memorial Day holiday.

## **PUBLIC ADDRESS THE BOARD**

Ms. Martha Geyer and Mr. George Davis, Detroit Salt Company introduced themselves to the Board and staff. They spoke briefly about Detroit Salt Company's operation and pricing for the upcoming winter maintenance season.

## **CORRESPONDENCE**

## **INCOMING**

Thank you card from the League of Women Voters of the Flint Area – Included in the Board packet was a thank you card to John Daly, Manager-Director thanking him for his participation as a panelist for their Proposition 1 panel discussion. (Copy filed with official minutes.)

Local Road Agreement for Rockwood Drive – In a letter dated April 22, 2015, Grand Blanc Township Attorney, David Lattie asked the Genesee County Road Commission to rescind its

request for the engineering and inspection costs for the Rockwood Drive project due to resident's concerns regarding the increase in costs. (Copy filed with official minutes.)

Attorney General opinion and road agency permitting uniformity – In a letter dated April 22, 2015, Denise Donohue, Director, County Road Association informed the County Road Association Board of Directors her suggested discussion questions for their April 27, 2015 Board meeting after reviewing the April 02, 2015 opinion from Michigan Attorney General (AG) Bill Shuette. (Copy filed with official minutes.)

MDOT Local Agency Hot Mix Asphalt (HMA) Frequently Used Special Provision (FUSB) – In a letter dated April 01, 2015 from MDOT Director Kirk Steudle to CRA Director Denise Donohue regarding her concerns about the implementation of the Michigan Department of Transportation's (MDOT's) Local Agency Hot Mix Asphalt (HMA) Frequently Used Special Provision (FUSP) 501(J) 03. (Copy filed with official minutes.)

Proposition 1 – In a letter dated April 15, 2015, Robert Stevens, President of the American Society of Civil Engineers and Carey Suhan, President of ASCE Michigan Section sent a letter encouraging members to get out and vote "Yes" on May 05, 2015 for Proposition 1. (Copy filed with official minutes.)

## **OUTGOING**

**None**

## **INTERNAL**

Fiscal Year 2016 Federal Safety project approvals – In a memorandum dated April 21, 2015, County Highway Engineer Fred Peivandi advised the Board and staff of the Fiscal Year 2016 Federal Safety project approvals. (Copy filed with official minutes.)

## **Request to approve correspondence**

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to receive and file the presented correspondence.

## **MOTION CARRIED**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

## **DISCUSSION**

Selection of Consultant for Construction Services – In a memorandum dated April 10, 2015, staff requested the Board accept quotations from consultants to perform inspection services as needed throughout the 2015 construction season. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to accept the quotations

from Kraft Engineering & Surveying, Rowe Professional Services, and Fleis & Vandenbrink to perform construction inspection services as needed, throughout the 2015 construction season and that those services will be utilized to the best advantage of the Genesee County Road Commission.

**MOTION CARRIED.**

Resolution to grant Road Right of Way Alternate Institutional Control for BP Products, 1560 W. Pierson Road, City of Flushing – In a memorandum dated April 27, 2015, staff has requested the Board act upon the attached resolution to Grant Road Right-of-Way Alternate Institutional Control for BP Products North America. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Miller, to approve the resolution and authorize the Manager-Director to sign the Road Right-of-Way Alternate Institutional Control form for the former Amoco Service Station No. 00194. Staff will scan, map and file the form to generate a database of these areas of concern.

**MOTION CARRIED.**

Administrative Services Contract BCBS of Michigan – In a memorandum dated April 20, 2015, staff has requested Board authorization to pay the Blue Cross Blue Shield of Michigan, Quarterly Settlement via wire transfer in three equal payments. (Copy of memorandum and payment schedule filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the wire transfer of funds for the Blue Cross Blue Shield of Michigan Quarterly Settlement for the period covering December, 2014 through February, 2015 in the amount of \$409,113 on the first day of June, July and August 2015.

June 01, 2015	\$409,113
July 01, 2015	\$409,113
August 01, 2015	\$409,113

**MOTION CARRIED.**

Michigan County Road Commission Self Insurance Pool Annual Renewal Invoice – In a memorandum dated April 28, 2015, staff has requested the Board approve the payment of \$691,806 to Michigan County Road Commission Self-Insurance Pool. (Copy filed with official minutes.)

Manager-Director Daly commented that he had approved the payment of the invoice before today's Board meeting in order to avoid accruing interest on the payment due.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the payment of \$691,806 to the Michigan County Road Commission Self-Insurance Pool for the policy year April 01, 2015 to April 01, 2016 and further to approve Manager-Director Daly's action to

approve the payment before today's Board meeting.

**MOTION CARRIED.**

Contract extension and issuance of a purchase order to Staples Advantage – In a memorandum dated April 16, 2015, staff has requested the Board approve the extension on the contract and the issuance of a purchase order to Staples Advantage. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo to approve the extension of contract and the issuance of a purchase order with Staples Advantage for office supplies with the same terms and conditions as the Genesee County Purchasing Department RFP#10-072 until September 30, 2015.

**MOTION CARRIED.**

Rejection of bid(s) for Item #6A – 23A Gravel & Item #6B – Ohio #2 Limestone – In a memorandum dated April 23, 2015, staff has requested the Board reject bids submitted for Item #6A – 23A Gravel and Item #6B Ohio #2 Limestone. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris to approve the rejection of bid(s) submitted for Item #6A – 23A, Gravel and Item #6b, Ohio #2 Limestone.

**MOTION CARRIED.**

Issuance of a Purchase Order for Redi-Mix Concrete, #6 – 23A, Modified Limestone and Item #23 Anchor Base Steel Strain Poles – In a memorandum dated April 23, 2015, staff has requested the Board approve the issuance of purchase orders to Central Concrete Products, Wirt Saginaw Stone Dock, and Carrier & Gable. (Copies filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the issuance of purchase orders to:

- Central Concrete Products for Redi-Mix Concrete in the amount not to exceed \$170,000.00 to be purchased on an as needed basis.
- Wirt Saginaw Stone Dock for Item #6 – 23A Modified Limestone in the amount not to exceed \$500,000.00 to be purchased on an as needed basis.
- Carrier & Gable for Item #23, Anchor Base Steel Strain Poles to be purchased on an as needed basis in the amount not to exceed \$23,680.00

**MOTION CARRIED.**

Extension of bid prices and issuance of a Purchase Order for Item #32, Bulk Rock Salt – In a memorandum dated April 27, 2015 staff has requested the Board approve the extension of the

salt bid contract for Item #32, Bulk Rock Salt for the 2015/2016 winter season. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the extension of the salt bid contract at a unit price of \$59.83/ton and issue a purchase order for Item #32, Bulk Rock Salt to Detroit Salt Company in the amount not to exceed \$1,000,000, for the 2015/2016 winter season on an as needed basis.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,293,827.62 – (Copies filed with official minutes.)

Voucher #V-40046

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40046 in the amount of \$59,085.64.

VOTE ON MOTION:

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40047

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40047 in the amount of \$392,600.39.

VOTE ON MOTION:

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40048

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40048 in the amount of \$59,313.55

VOTE ON MOTION:

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40049

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40049 in the amount of \$782,828.04

**VOTE ON MOTION:**

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

**CONSENT**

Request for Overtime – Milling and Paving requests, Genesee Township – In a memorandum dated April 22, 2015, staff requested Board approval to perform overtime work on Hillcrest Drive, Genesee Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for milling and paving Hillcrest Drive, in Genesee Township. The total cost of this project will be \$45,688.39. Genesee Township will be paying 100% of the cost of the project.

**MOTION CARRIED.**

Request for Overtime – Milling and Paving requests, Genesee Township – In a memorandum dated April 22, 2015, staff requested Board approval to perform overtime work on Belsay Road between Coldwater Road and Stanley Road, Genesee Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for milling and paving Belsay Road between Coldwater Road and Stanley Road, Genesee Township. The total cost of this project will be \$161,195.70 and Genesee Township will be paying 100% of the cost.

**MOTION CARRIED.**

Request for Overtime – Milling and Paving requests, Genesee Township – In a memorandum dated April 22, 2015, staff requested Board approval to perform overtime work on Center Road between Stanley Road and Mt. Morris Road, Genesee Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for milling and paving Center Road between Stanley Road and Mt. Morris Road, Genesee Township. The total cost will be \$156,920.70 and Genesee Township will be paying 100% of the cost of the project.

**MOTION CARRIED.**

Request for Overtime – Milling and Paving requests, Mundy Township – In a memorandum dated April 22, 2015, staff requested Board approval to perform overtime work on US-23 and Hill Road (North and South sides), Mundy Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for milling and paving US-23 and Hill Road (North and South sides), Mundy Township. The total cost of this project will be \$103,702.64 and Mundy Township will be paying 100% of the cost of the project.

**MOTION CARRIED.**

Request for Overtime – Roadside Ditching requests, Mundy Township – In a memorandum dated April 22, 2015, staff requested Board approval to perform overtime work on Ray Road between Linden Road and US-23. (North side), Mundy Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for roadside ditching on Ray Road between Linden Road and US-23 (North side), Mundy Township. The total cost of this project will be \$27,094.29 using matching available allocation funds. Mundy Township will be paying 50% of the cost of the project (\$13,547.14) and the GCRC will be paying 50% (\$13,547.14).

**MOTION CARRIED.**

Request for Overtime – Roadside Ditching requests, Mundy Township – In a memorandum dated April 22, 2015, staff requested Board approval to perform overtime work on Ray Road between Linden Road and US-23 (North side) for culvert replacements, Mundy Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for ditching on Ray Road between Linden Road and US-23 (North side), Mundy Township including culvert replacements. The Township will be paying 100% of the \$1,344.00 cost of the project.

**MOTION CARRIED.**

Request for Overtime – Milling and Paving requests, Thetford Township – In a memorandum dated April 22, 2015, staff requested Board approval to perform overtime work on Lyle Meadow Lane, Woodridge Drive and Mill Wright Circle, Thetford Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for milling and paving Lyle Meadow Lane, Woodridge Drive and Mill Wright Circle, Thetford Township. The total cost of this project will be \$148,804.62 and Thetford Township will be paying 100% of the cost of the project.



## **MOTION CARRIED.**

## **MANAGER-DIRECTOR'S REPORT**

Proposition 1 - Manager-Director John Daly commented that today Michigan voters will be voting on Proposition 1. He stated that if it passes it is due to the majority of people wanting better roads. If it fails it is because voters are leery of the legislation.

Dort Highway Extension – County Highway Engineer, Fred Peivandi gave a brief summary of the status of the Dort Highway extension application process and due dates.

## **COMMISSIONER'S CONCERNS:**

Mid-Year Budget - Commissioner Arceo expressed concerns about the mid-year budget. Finance Director Melissa Williams stated that we are right on track with our expenditures and revenues. She has prepared a mid-year report and will share it at the next Board meeting.

Havilland Beach Road Resurfacing – Commissioner Mandelaris inquired about the status of the Havilland Beach Road resurfacing. County Highway Engineer, Fred Peivandi stated that we are waiting for a drainage easement to be secured before we proceed any further.

County Board of Commissioners Presentation – Commissioner Mandelaris stated that the presentation given by Manager-Director John Daly and Program and Development Engineer Ken Johnson was very well received by the Genesee County Board of Commissioners. Both did an excellent job, and Genesee County Chairperson, Jamie Curtis commented that he would like the presentation made at the Genesee County Planning Commission as well.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:58 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk

05/05/15

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**May 19, 2015**

**MINUTES**

**CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:03 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
Cloyce Dickerson, Commissioner  
John Mandelaris, Commissioner  
Dave Miller, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Felicia Ivey, Genesee County Road Commission Staff; Angela Garner; Brown & Brown Co., Linda Kossak, Clerk of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

**APPROVAL OF AGENDA**

May 19, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the Agenda for May 19, 2015.

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

April 21, 2015 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the minutes of the April 21, 2015 Board Meeting.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, May 19, 2015

10:05 a.m. - Presentation by Angela Garner, Brown & Brown of Central Michigan  
Changes to healthcare and an update on the Affordable Care Act

Tuesday, May 25, 2015

GCRC closed (non-essential operations) in observance of the Memorial Day holiday.

Tuesday, June 02, 2015

10:00 a.m. – Board Meeting.

## **PUBLIC ADDRESS THE BOARD**

None

## **PRESENTATION**

A presentation was given by Angela Garner, Brown & Brown, to update the Board and staff on recent changes made in regards to the Affordable Care Act and its effect on GCRC as well as healthcare changes that are taking place.

## **CORRESPONDENCE**

### **INCOMING**

Public Hearing Notice, Business Development Authority, Mt. Morris Township – Included in the Board packet was a copy of a Public Hearing Notice from the Township Board of Mount Morris regarding the establishment of the Business Development Authority (BDA) within the Township. (Copy filed with official minutes.)

South Duffield Road, Clayton Township – In an email dated May 05, 2015, Clayton Township Supervisor Chris Gehringer, forwarded an email he had received from a resident thanking the

Township and GCRC for addressing the drainage issues on South Duffield Road in Clayton Township. (Copy filed with official minutes.)

Employer Contribution Rate – In a letter dated May 13, 2015 from Tracy Khan, Retirement Services Administrator informing GCRC that the employer contribution rate for the Road Commission employer group in the defined benefit pension plan will be 23.67% of valuation payroll effective January 01, 2016. (Copy filed with official minutes.)

## **OUTGOING**

Haviland Beach Drainage Easement Request – In a letter dated April 29, 2015, from Susan Charnesky, GCRC Design Engineer to residents' Brian and Alison Williston, 7377 Haviland Beach Drive, Linden giving a brief overview of the meeting that was held on April 28, 2015 to explore the drainage easement on their property. (Copy filed with official minutes.)

Road Commission Presentation to the County Board of Commissioners – In a letter dated May 05, 2015, to the Genesee County Board of Commissioners, Kenneth Johnson, GCRC Program and Development Engineer provided a copy of the Road Commission's Power Point presentation given at the May 04, 2015 Genesee County Board Meeting by John Daly and himself to the County Board of Commissioners. (Copy filed with official minutes.)

Local Road Agreement for Rockwood Drive – In a letter dated May 07, 2015 from John Daly to Grand Blanc Township Attorney, David Lattie in response to his letter dated April 22, 2015 addressing the cost of the Local Road Agreement for Rockwood Drive and their wish to discontinue the project due to higher costs. (Copy filed with official minutes.)

Coordination of projects on Coldwater Road – In a memorandum dated May 08, 2015, from County Highway Engineer, Fred Peivandi to Kevin Forbes, Water Superintendent, Beecher Metropolitan Water District regarding the coordination of projects between the GCRC and the Beecher Metropolitan Water District during construction on Coldwater Road. (Copy filed with official minutes.)

## **INTERNAL**

Status updates on Haviland Beach Drive and White Head Drive, SAD's, Argentine Township – In a memorandum dated May 07, 2015, County Highway Engineer Fred Peivandi updated Manager-Director John Daly on the completion status of the Argentine Township Special Assessment District projects (Haviland Beach and Whitehead Drive) and noted they are at an 80% completion level in design. He also discussed the drainage easement issues they are still dealing with. (Copy filed with official minutes.)

Monthly Financial Statements for Quarter Ended March 31, 2015 – Included in the Board packet was an overview of the monthly Financial Statements for Quarter Ended March 31, 2015. (Copy filed with official minutes.)

Proposed Budget Adjustment Summary for Fiscal year Ending September 30, 2015 – A copy of

the proposed Budget Adjustment Summary with details, for Fiscal Year Ending September 30, 2015 was included in the Board Packet for review. (Copy filed with official minutes.)

Advisement of Purchase Orders, A-10011, A-10012, A-10013 – In a memorandum from staff dated May 11, 2013, informing the Board of the issuance of purchase orders during the month of April 2015 that were issued to the following companies: (Copies filed with official minutes.)

A-10011	Falcon RME	Hot Patcher Repair/Service	\$10,000
A-10012	Spaulding Mfg.	Hot Patcher Repair/Service	\$10,000
A-10013	KM International	Hot Patcher Repair/Service	\$10,000

### **Request to approve correspondence**

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to receive and file the presented correspondence.

### **MOTION CARRIED**

### **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

MDOT Contract No. 15-5129, Flint River Trail Non-Motorized Pathway Construction, Flint Charter Township – In a memorandum dated May 07, 2015, staff requested the Board approve the MDOT Contract No, 15-5129 for the Flint River Trail Non-motorized pathway construction. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the MDOT Contract No. 15-5129 for the Flint River Trail Non-motorized pathway construction from Stepping Stone Falls to the intersection of Center Road and Coldwater Road and further, to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

### **MOTION CARRIED.**

State/Local Road Agreement Amendments – 2014 Road and Risk Reserve Projects – In a memorandum dated April 29, 2015 staff has requested the Board approve the contract amendments for MDOT Contract 2014-0234/A1, McCaslin Lake Road and MDOT Contract 2014-0235/A1 for the Duffield Road Bridge over Misteguay Creek. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the contract amendments, which revises each project's expected completion date to June 30, 2015 and further, to direct the Chairperson to sign the duplicate original state contract amendments for and on behalf of the Board of County Road Commissioners.

- MDOT Contract 2014-0234/A1 for the pavement rehabilitation of the McCaslin Lake Road in Argentine Township.
- MDOT Contract 2014-0235/A1 for the replacement of the Duffield Road Bridge over the Misteguay Creek in Clayton Township.

**MOTION CARRIED.**

Dort Highway Extension 2015 TIGER Grant Application – In a memorandum dated May 08, 2015, staff has recommended to the Board to review and approve the resolution of support for the Dort Highway Extension Application. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to review and approve the resolution of support for the Dort Highway Extension application for USDOT 2015 TIGER funds.

**MOTION CARRIED.**

Advanced Construction recommendations for federal aid projects – In a memorandum dated May 11, 2015, staff has requested Board approval to allow the federal aid projects at Flushing Road, (Flint Township), Elms Road, (Vienna Township) and Cole Road Bridge, (Argentine Township) be programmed as advanced construction. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the federal aid projects be programmed as advanced construction with the Road Commission fronting the total cost of the projects until federal aid funds become available:

	<u>Federal Aid</u>	<u>Local Match</u>	<u>Total</u>
Flushing Road, Warner Mill	\$1,260,490.00	\$279,510.00	\$1,540,000.00
Elms Road, Lake-Willard	\$ 523,483.00	\$130,870.75	\$ 654,353.75
Cole Road Bridge-Shiawassee	\$ 457,947.50	\$ 25,102.50	\$ 483,050.00

**MOTION CARRIED.**

Resolution to close a portion of Field Road, Vienna Township – In a memorandum, dated April 22, 2015, staff has requested the Board approve the resolution to close a portion of Field Road, Section 16, Vienna Township. (Copy of memorandum and map filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to vote on and adopt the resolution to close a portion of Field Road, Section 16, in Vienna Township.

**VOTE ON MOTION:**

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

State reimbursement of \$10,000 for Engineers – In a memorandum from staff dated, May 08, 2015, requesting Board authorization to request from the State of Michigan, reimbursement for payments made to licensed engineers employed by the Road Commission. (Copies filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller to authorize the request to the State for reimbursement in the amount of \$10,000 for payments made to licensed engineers employed by the Road Commission for the period covering July 01, 2014 through June 30, 2015.

**MOTION CARRIED.**

Adjustment to Budget for Fiscal Year Ending September 30, 2015 – In a memorandum dated May 11, 2015, staff has requested the Board approve the correction to budgets and the mid-year adjustments to budget for Fiscal Year Ending September 30, 2015. (Copy of memorandum and Adjustment Summary filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson to approve the correction to the October 21, 2014 and the March 27, 2015 budget adjustments resulting in an increase to the Use of Fund Balance in the amount of \$246,530.

That the Board also approve the mid-year adjustments to the Genesee County Road Commission Budget for the Fiscal Year Ending September 30, 2015, resulting in an increase to the Use of Fund Balance in the amount of \$3,206,928.

**MOTION CARRIED.**

Extend Contract for 2015 Micro Surfacing – In a memorandum dated May 11, 2015, staff has requested Board authorization to extend the contract for 2015 Micro Surfacing. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the extension of the 2014 Micro Surfacing Contract for the 2015 Construction Season and in addition, award the contract to Pavement Maintenance Systems, LLC for the Project and sign the awarded contract after staff has received and reviewed the contract, bonds and insurances submitted by Pavement Maintenance Systems, LLC.

**MOTION CARRIED.**

Rejection of bids submitted for Item #26 – Type I & Type II Barricades – In a memorandum dated April 23, 2015, staff has requested the Board reject bids submitted for Item #26, Type I & Type II Barricades. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the rejection of bids submitted for Item #26, Type I & Type II Barricades due to the wrong specifications being bid out incorrectly. Item will be re-bid with correct specifications.

**MOTION CARRIED.**

Issuance of a purchase order for a Trailer Mounted Attenuator (TMA) – In a memorandum dated May 05, 2015, staff has requested the Board approve the issuance of a purchase order to Carrier & Gable, Inc. for the supply and delivery of one (1) SST Trailer Mounted Attenuator w/Arrow Board and Safe Stop Hitch Extension Adapter Kit. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the issuance of a purchase order to Carrier & Gable, Inc. in the amount not to exceed \$22,893.10 for the supply and delivery of one (1) SST Trailer Mounted Attenuator (TMA) with Arrow Board and Safe Stop Hitch Extension Adapter Kit.

**MOTION CARRIED.**

Contract renewal with Constellation NewEnergy – In a memorandum dated April 20, 2015, staff has requested Board approval to renew a contract with Constellation NewEnergy. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the renewal of a contract with Constellation NewEnergy and further, to approve the signing and execution of the Gas Customer Choice Contract submitted by Constellation NewEnergy for 12 months at a price for the commodity only of 3.82 Mcf.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,336,018.73 – (Copies filed with official minutes.)

Voucher #V-40049

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to ratify Voucher #40049 in the amount of \$782,828.04.

VOTE ON MOTION:

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40050

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to ratify Voucher #40050 in the amount of \$56,764.50.

VOTE ON MOTION:

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

No: None



**MOTION CARRIED.**

Voucher #V-40051

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to ratify Voucher #40051 in the amount of \$115,464.93.

VOTE ON MOTION:

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40052

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to ratify Voucher #40052 in the amount of \$380,961.26

VOTE ON MOTION:

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

**CONSENT**

Traffic Control Order – Reid Road – Linden Road to Jennings Road, Mundy Township – In a memorandum dated May 12, 2015, staff has requested the Board approve the traffic control order for speed on Reid Road from Linden Road to Jennings Road. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the traffic Control order for speed on Reid Road from Linden Road to Jennings Road, setting the speed limit to 45 mph, Mundy Township.

**MOTION CARRIED**

Temporary Traffic Control Order – Assumption Greek Orthodox Church Festival – In a memorandum dated May 08, 2015, staff has requested the Board approve the temporary traffic control order at the Assumption Greek Orthodox Church Festival. (Copy of Memorandum, map and request from the Charter Township of Grand Blanc filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the temporary traffic control order for the Assumption Greek Orthodox Church Festival for the time period from June 19, 2015 through June 21, 2015 and further to:

1. Establish temporary no parking zone on Baldwin Road for 1000 feet east and west of the Assumption Greek Orthodox Church in the Charter Township of Grand Blanc.
2. Establish temporary no parking zone on both sides of Cobblers Way from Baldwin South for 200 feet

### **MOTION CARRIED**

Request for Overtime – Sweeping for the City of Burton – In a memorandum dated May 14, 2015, staff requested Board approval to perform overtime work on Center Road between Lippincott Boulevard and Manor Drive and on Manor Drive in the City of Burton. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for sweeping requested by the City of Burton. Sweeping work will be done on Center Road between Lippincott Boulevard and Manor Drive and on Manor Drive. The total cost of this project will be \$3,635.60 and the City of Burton will be paying 100% of the cost of the project.

### **MOTION CARRIED.**

### **MANAGER-DIRECTOR'S REPORT**

Budget Summary and Adjustments - Finance Director Melissa Williams gave a short synopsis on the quarterly budget summary and budget adjustments made to the budget for fiscal year ending September 30, 2015.

Finance Director Melissa Williams thanked Angela Garner, Brown & Brown for today's presentation and expressed her appreciation on behalf of the Road Commission for all the hard work and gathering of information Ms. Garner does for this organization.

### **COMMISSIONER'S CONCERNS:**

Power Point Presentation to the County Board - Mr. Mandelaris thanked Manager-Director John Daly and Program & Development Engineer, Ken Johnson for the excellent presentation to the County Board of Commissioners. He stated it was well received by all the Commissioners and said Chairperson Jamie Curtis would like it presented to the Planning Commission as well.

Resolutions - Commissioner Mandelaris reminded staff that they should use the most current certification when preparing resolutions for the Board's approval. He would also like it noted where a copy can be found of the resolution. He thanked staff for including maps with the resolutions when applicable.

Proposition 1 - Commissioner Johnson thanked Manager-Director John Daly for all his hard work on Proposition 1.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 11:14 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk

05/19/15

# **GENESEE COUNTY ROAD COMMISSION**

## **BOARD MEETING**

**June 02, 2015**

## **MINUTES**

### **CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

### **ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
Cloyce Dickerson, Commissioner  
Dave Miller, Commissioner

Absent: John Mandelaris, Commissioner – arrived at 10:05 a.m.

Commissioner Mandelaris arrived at 10:05 a.m. His late arrival was due to an earlier meeting at the County Building.

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Felicia Ivey, Genesee County Road Commission Staff; Linda Kossak, Clerk of the Board of Road Commissioners

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

### **APPROVAL OF AGENDA**

June 02, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the Agenda for June 02, 2015, as printed and presented.

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

May 05, 2015 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the minutes of the May 05, 2015 Board Meeting.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, June 16, 2015

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

## **PUBLIC ADDRESS THE BOARD**

None

## **CORRESPONDENCE**

### **INCOMING**

Thank you card from the family of Lucy Northrup – Included in the Board packet was a thank you card to the staff of GCRC for sending flowers to Lucy Northrup's funeral. (Copy filed with official minutes.)

Letter correspondence from Ms. Wanda Ford, Flint Township – In a letter dated May 05, 2015, from resident Ms. Wanda Ford, 3411 Brookgate Drive, Flint Township in response to Manager-Director Daly's response to her inquiry regarding the pavement of her private road in Flint Township. (Copy filed with official minutes.)

County Road Association of Michigan 2015-2016 Committee Appointments – In a letter dated April 17, 2015, Burt Thompson, President, County Road Association informed the members of the County Road Association of the Committee Appointments for the coming year, effective April 1, 2015 through March 31, 2016. (Copy filed with official minutes.)

MDOT letter of support for Dort Highway Connector Project - In a letter dated May 22, 2015 from MDOT Director, Mr. Kirk Steudle to the Honorable Anthony Foxx, Secretary of the US Department of Transportation giving his support for the Genesee County Road Commission's application for federal grant funding through the United States Department of Transportation TIGER 7 Discretionary Grant Program for the Dort Highway Connector Project. (Copy filed with official minutes.)

### **OUTGOING**

**None**

## **INTERNAL**

Adopt a Road program clean-up report for Villages of Wicklow Homeowners Association – Email correspondence from staff to Manager-Director John Daly regarding the Adopt-A-Road Program clean up report for the Villages of Wicklow, Homeowners Association that was held on Saturday, May 13, 2015 on Irish Road between Lapeer Road and Atherton Road. (Copy filed with official minutes.)

2015 Military Academy Nomination Screening Committee – Included in the Board Meeting agenda packet was an email dated May 22, 2015, from Ms. Lucetia Manwaring, Academy Nominations Coordinator informing Manager-Director John Daly that his name has been added to the academy interview panel and thanking him for his interest in serving as a member of Congressman Dan Kildee's 2015 Military Academy Nomination Screening Committee. (Copy filed with official minutes.)

### **Request to approve correspondence**

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Dickerson to receive and file the presented correspondence.

## **MOTION CARRIED**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

MDOT Contract No. 15-5266, Traffic Signal Modernization of Pierson Road from Linden Road to Jennings Road, Mt. Morris Charter Township – In a memorandum dated May 22, 2015, staff has requested Board approval of the MDOT Contract No. 15-5266 for installation of a traffic adaptive traffic signal system on Pierson Road. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the MDOT Contract 15-5266, GCRC Job No 86-D50154 for installing a traffic signal system on Pierson Road from Linden Road to Jennings Road in Mt. Morris Charter Township and further, to direct the Chairperson and Vice Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

### **MOTION CARRIED.**

MDOT Contract No 15-5289, Roundabout construction on Hill Road and Elms Road intersection, Mundy Charter and Gaines Township – In a memorandum dated May 22, 2015, staff has requested the Board approve MDOT Contract No. 15-5289, for constructing a modern roundabout at the intersection of Hill Road and Elms Road. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve MDOT Contract No. 15-5289, GCRC Job No 66-D50150 for constructing a modern roundabout at the intersection of Hill road and Elms Road on the border of Mundy and Gaines Townships and further, to direct the Chairperson and Vice Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

**MOTION CARRIED.**

MDOT Contract No. 15-5227, Rehabilitation of the Wilson Road Bridge over the Brent Run, Vienna Charter Township – In a memorandum dated May 22, 2015, staff has requested Board approval of the MDOT Contract No. 15-5227, Rehabilitation of the Wilson Road Bridge, over the Brent Run. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve MDOT Contract No. 15-5227, GCRC Job. No. 96-D50544, Rehabilitation of the Wilson Road Bridge over the Brent Run, Vienna Charter Township and further, to direct the Chairperson and Vice Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

**MOTION CARRIED.**

Selection of Consultant for Design Services, Bridge Rehabilitation Projects FY 2015/2016 – In a memorandum dated May 22, 2015, staff has requested the Board approve the assignment of the listed consultants in Group B category of the attached list to prepare construction plans for the proposed fiscal year 2015/2016 Bridge Rehabilitation Projects. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller to approve the assignment of the listed consultants in Group B category to prepare construction plans for the proposed FY 2015/2016 Bridge Rehabilitation Projects, and furthermore to direct the Chairman of the Board to sign the Consultant Agreements when returned.

<u>Road &amp; Limits</u>	<u>2015/2016 Est. Const. Cost</u>	<u>2015/2016 Est. Design Fee</u>	<u>Consultant</u>
Atlas Road Bridge over Kearsley Creek	\$725,000	\$57,600	Rowe
Bristol Road Bridge over Kearsley Creek	\$680,000	\$54,600	Rowe
Beecher Road Bridge over Misteguay Creek	\$330,000	\$30,600	Wade Trim
Duffield Road Bridge over Jones Creek	\$550,000	\$46,000	Wade Trim

**MOTION CARRIED.**

Selection of Consultant for Design Services, 2015/2016 Federal/State Funded Road Rehabilitation Projects – In a memorandum dated May 22, 2015, staff has requested the Board approve the assignment of the listed consultants in Group A category to prepare construction plans for the proposed FY 2015/2016 Federal/State Funded Road Rehabilitation Projects. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the assignment of the listed consultants in Group A category to prepare construction plans for the proposed FY 2015/2016 Federal/State Funded Road Rehabilitation Projects, and further to direct the Chairman of the Board to sign the Consultant Agreements when returned.

<u>Road &amp; Limits</u>	<u>2015/2016 Est. Const. Cost</u>	<u>2015/2016 Est. Design Fee</u>	<u>Consultant</u>
Coldwater Road Clio Road to Dort Hwy.	\$4,250,000	\$276,600	Fleis & Vandenbrink
Irish Road at Potter Road Intersection	\$ 760,000	\$ 59,900	Kraft

**MOTION CARRIED.**

Bid Results and Award of Contract for Holly Road, Grand Blanc Charter Township – In a memorandum dated May 22, 2015, staff has requested Board approval of the Bid results and Award of Contract for Holly Road Center Lane pavement repair, GCRC No. 459-67-D50160. (Copy of memorandum and bid sheet filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris to accept the low bid of \$50,664.02 submitted by Ace-Saginaw Paving Company for the Holly Road center lane repair project and further, to authorize the awarding of the contract to Ace-Saginaw Paving Company for the project and to sign and execute the Contract after staff has received and reviewed the Contract, Bonds and Insurance submitted by Ace-Saginaw Paving Company.

**MOTION CARRIED.**

County Road Association Self-Insurance Fund CRASIF Invoice – In a memorandum dated May 20, 2015, staff has requested the Board approve the payment of worker's compensation insurance to CRASIF. Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo to approve the payment of the County Road Association Self-Insurance Fund (CRASIF) for the provision of workers' compensation insurance in the amount of \$266,484.00, for the period covering July 01, 2015 through June 30, 2016 payable in quarterly installments.

**MOTION CARRIED.**



Ratification of Vouchers totaling \$1,568,817.91 – (Copies filed with official minutes.)

Voucher #V-40053

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40053 in the amount of \$456,778.25.

VOTE ON MOTION:

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40054

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40054 in the amount of \$374,269.90.

VOTE ON MOTION:

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40055

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40055 in the amount of \$52,446.21.

VOTE ON MOTION:

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40056

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40056 in the amount of \$55,750.86.

VOTE ON MOTION:

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

Voucher #V-40057

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher

#40057 in the amount of \$629,572.69.

**VOTE ON MOTION:**

Yes: Dickerson, Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

**CONSENT**

Equipment to be sold on the Government Internet Auction and be removed from GCRC records  
– In a memorandum dated May 18, 2015, staff has advised the Board of equipment to be sold on the Government Internet Auction and to be removed from all Genesee County Road Commission records (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Miller, seconded by Mr. Arceo to approve the listed equipment to be sold on the Government Internet Auction, or be used for parts and to be removed from all Genesee County Road Commission records:

<u>Equipment</u>	<u>Year/Description</u>
1812	1999/Trailer
2209	2004/Tailgate Salter
2312	1990/Roller
2388	2001/Tailgate Salter
2392	2001/Tailgate Salter
2399	2002/Tailgate Salter
2820	1999/Compressor
4009	2006/Tandem Axle Dump Truck
709	2006/Road Watch on #4009
6009	2006/Underbody Scraper on #4009
7009	2006/Tailgate Salter on #4009
4010	2006 Tandem Axle Dump Truck
410	2010/Global Positioning Unit on #4010
710	2006/Road Watch on #4010
7013	2011/Tailgate Salter on #4010
6010	2006/Underbody Scraper on #4010
4011	2006/Tandem Axle Dump Truck
711	2006/Road Watch on #4011
6011	2006/Underbody Scraper on #4011
7011	2006/Tailgate Salter on #4011
4012	2006/Tandem Axles Dump Truck
712	2006/Road Watch on #4012
6012	2006/Underbody Scraper on #4012
7012	2006 Tailgate Salter on #4012
4013	2006/Tandem Axle Dump Truck
713	2006/Road Watch on #4013

6013  
7002

2006/Underbody Scraper on #4013  
2003/Tailgate Salter

The following equipment will be used as parts and needs to be removed from the Genesee County Road Commission's records:

6007

2003/Tailgate Salter on #4013

**MOTION CARRIED.**

Request for Overtime – Pavement Repair and Chip seal for Flushing Township – In a memorandum dated May 26, 2015, staff requested Board approval to perform overtime work on Coldwater Road between Duffield Road and Sheridan Avenue (M-13). (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for pavement repair and chip seal on Coldwater Road between Duffield Road and Sheridan Avenue (M-13). Flushing Township will be paying 100% of the project at a cost of \$48,913.97.

**MOTION CARRIED.**

Request for Overtime – Pavement Repair and Chip seal for Clayton Township – In a memorandum dated May 20, 2015, staff requested Board approval to perform overtime work on Van Vleet Road between Miller Road and I-69. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for pavement repair and chip seal on Van Vleet Road between Miller Road and I-69, Clayton Township will be paying 100% of the project at a cost of \$40,567.15.

**MOTION CARRIED.**

Request for Overtime – Pavement Repair and Chip seal for Forest Township – In a memorandum dated May 20, 2015, staff requested Board approval to perform overtime work on Wilson Road and Irish Road, Forest Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for pavement repair and chip seal on Wilson Road between Vassar Road and Irish Road, Forest Township. The Township will be paying 50% (\$30,894.31) and the Road Commission will be paying 50% (\$30,894.31) using available matching allocation funds. The total cost of the project is \$61,788.61.

**MOTION CARRIED.**

Request for Overtime – Milling and Paving request, Mt. Morris Township – In a memorandum dated May 18, 2015, staff requested Board approval to perform overtime work on Kelly Road between Webster Road and Elms Road, Mt. Morris Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for milling and paving on Kelly Road between Webster Road and Elms Road, Mt. Morris Township. The total cost of this project will be \$148,873.66 and Mt. Morris Township will be paying 100% of the cost.

**MOTION CARRIED.**

Request for Overtime – pavement repair and chip seal, Richfield Township – In a memorandum dated May 18, 2015, staff requested Board approval to perform overtime work on Pierson Road between Richfield Road and Vassar Road, Richfield Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for pavement repair and chip seal on Pierson Road between Richfield Road and Vassar Road, Richfield Township. Richfield Township will be paying 50% (\$13,945.03) and the Road Commission will be paying 50% (\$13,945.03) using their available matching allocation funds. The total cost of the project is \$27,890.05.

**MOTION CARRIED.**

Request for Overtime – Pavement repair and chip seal, Thetford Township – In a memorandum dated May 20, 2015, staff requested Board approval to perform overtime work on Tobias Road between McCumsey Road and Lewis Road, Thetford Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform overtime work for pavement repair and chip seal on Tobias Road between McCumsey Road and Lewis Road, Thetford Township. The total cost of the project is \$59,970.78. Using their available matching allocation funds, Thetford Township will be paying 50% (\$29,985.39) and the Road Commission will be paying 50% (\$29,985.39).

**MOTION CARRIED.**

## **MANAGER-DIRECTOR'S REPORT**

None

## **COMMISSIONER'S CONCERNS:**

Retirement Pension Fund – Commissioner Miller inquired about the health and future of the Genesee County Road Commission retirement fund as well as voiced his concerns about pension funding as a whole and the future role pensions will have for union and management workers in the workplace. He emphasized that changes will need to be made now with pension funds in order to guarantee a retirement for future employees.

As a member of the Genesee County Retirement Board, Commissioner Mandelaris spoke briefly about the Genesee County Pension Fund and the difference between government pensions and private sector pension plans.

Tree Removal – Commissioner Miller inquired about tree removal in the Road Commission right of way and whether we notify homeowners beforehand of any tree removal project that is planned in the County along the right of way.

Manager-Director Daly stated no, we do not notify the homeowner beforehand of any tree removal that is planned. We remove these trees due to the liability they pose in the right of way to the motoring public.

Presentation – Commissioner Mandelaris commented that Genesee County Chairperson Jamie Curtis stated he would like Manager-Director Daly and Program Engineer Ken Johnson to present their excellent PowerPoint presentation to the Planning Commission sometime in the future.

Military Academy Nomination Screening Committee - Commissioner Arceo congratulated Manager-Director John Daly on his appointment to Congressman's Dan Kildee's 2015 Military Academy Nomination Screening Committee. Commissioner Arceo stated he had also served on a committee in years past and he was honored at being recommended and selected as a panelist.

Adjusted Budget Report – Commissioner Arceo thanked Finance Director Melissa Williams for the timely and informative Adjusted Budget report she had prepared and distributed.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 11:24 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk  
06/02/15

# **GENESEE COUNTY ROAD COMMISSION**

## **BOARD MEETING**

**June 16, 2015**

## **MINUTES**

### **CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:18 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

### **ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
John Mandelaris, Commissioner  
Dave Miller, Commissioner

Absent: Cloyce Dickerson, Commissioner

Chairperson Johnson informed the Board and staff that Commissioner Dickerson was absent due to medical reasons.

**ACTION TAKEN** - Motion made by Mr. Miller, seconded by Mr. Mandelaris to excuse Commissioner Dickerson from today's Board meeting.

### **MOTION CARRIED.**

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Felicia Ivey, Genesee County Road Commission Staff; Jim Bissonnette, resident Mt. Morris Township, Karyn Miller, Supervisor, Flint Township, Linda Kossak, Clerk of the Board of Road Commissioners

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

### **APPROVAL OF AGENDA**

## June 16, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the Agenda for June 16, 2015, as printed and presented.

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

### May 19, 2015 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the minutes of the May 19, 2015 Board Meeting.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

### Friday, July 03, 2015 and Monday, July 06, 2015

GCRC closed (non-essential operations) in observance of the 4<sup>th</sup> of July holiday.

### Tuesday, July 07, 2015

10:05 a.m. – Presentation by Attorney Chuck McKone, McKone & Associates  
Update on the Freedom of Information Act (FOIA) requirements.

## **PUBLIC ADDRESS THE BOARD**

Mr. Jim Bissonnette, resident, 5118 W. Stanley Road, Mt. Morris addressed the Board regarding the grading and calcium chloride treatment being applied to his road during summer maintenance. Mr. Bissonnette spoke about the dust conditions on his road, after the road is graded but before it is treated with calcium chloride. He requested that a calcium chloride application be applied soon after the grading in order to alleviate the amount of dust created by the grading. Staff told him they will look into the situation.

Flint Township Supervisor, Karyn Miller addressed the Board regarding Genesee County Road Commission employee, Terry Burns, Supervisor, Swartz Creek Garage. Ms. Miller expressed her appreciation to the Board regarding Terry's exemplary performance when working in her Township. She told the Board that Terry is one of the hardest working and conscientious Supervisors she has ever worked with at the Road Commission and she provided a letter to the Board to be placed in Terry's personnel file at the Road Commission.

Commissioner Arceo recommended the Board make a motion to write a letter of recognition for Terry Burns for his excellent service to the Townships. Chairperson Johnson will draft and sign a letter to be included in Supervisor Terry Burn's personnel file.

**ACTION TAKEN:** Motion by Mr. Arceo, seconded by Mr. Mandelaris to support a letter of recognition to Supervisor Terry Burns, Swartz Creek for his excellent service to the Townships and further, to be signed by Commissioner Johnson for submission in his personnel file.

## **MOTION CARRIED.**

## **CORRESPONDENCE**

### **INCOMING**

Letter of Appreciation re: NCHRP Project Panel for the Transportation Research Board – Included in the Board packet was a letter of appreciation to Manager-Director John Daly from Christopher Jenks, Director, TRB for his contribution as serving as Chair of the panel for the referenced National Cooperative Highway Research Program (NCHRP). (Copy filed with official minutes.)

### **OUTGOING**

Letter correspondence re: Paving of Kelly Road, Mt. Morris Township – In a letter dated May, 28, 2015, to Mr. Larry Green, Supervisor, Mt. Morris Township, requesting payment for the August 2014 paving project performed on Kelly Road between Linden Road and Webster Road in Mt. Morris Township. The total cost of the project was \$108,791.44 and originally billed to the township on September 30, 2014. (Copy filed with official minutes.)

Letter correspondence re: Conversion of Fiscal Year 2015 Federal Aid Funds – In a letter dated May 27, 2015 to Mr. Larry Doyle from staff regarding the conversion of fiscal year 2015 Federal Aid Funds for three GCRC projects; Flushing Road from Warner Road to Mill Road, STU 25402, 121481A ; Elms Road from Lake Road to Willard Road, STL 25049, 121484A; Cole Road Bridge over the Shiawassee River, BHO 25001, 115714A. (Copy filed with official minutes.)

Email correspondence re: Island Drive in Linden Township – In an email dated June 08, 2015 staff has responded to a resident, Mr. Hardy regarding his concerns on the maintenance of Island Drive/Court (Switzer Drive) in Linden Township. (Copy filed with official minutes.)

### **INTERNAL**

Resident requirements for sponsored dependents to obtain health coverage – In a memorandum dated June 8, 2015, staff has provided a copy of the Blue Cross Blue Shield underwriting requirements that must be met in order to allow a sponsored dependent to be added to an employee's contract. (Copy filed with official minutes.)

Commissioner Mandelaris recommended the Board make a motion to accept the residence requirements for sponsored dependents to obtain health coverage.



**ACTION TAKEN** - Motion made by Mr. Mandelaris, seconded by Mr. Arceo to approve the requirement that a sponsored dependent be required to legally reside with the Subscriber for the entire benefit year in order to obtain health care coverage.

**MOTION CARRIED.**

Memorandum re: Reporting requirements of IRS Forms 1094 and 1095 for the Affordable Care Act – In a memorandum from staff dated June 04, 2015, staff has informed the Board of a contract with Health Decisions, Inc. for a one year contract for services to prepare and submit IRS forms 1094 and 1095 as required by the Patient Protection and Affordable Care Act (ACA); new reporting requirements for plan sponsors who are Applicable Large Employers (ALE). (Copy filed with official minutes.)

Advisement of Purchase orders A-9870, A10041, A-10043 – In a memorandum dated June 02, 2015, staff has advised the Board of purchase orders issued during the month of May 2015 that were under \$15,001.00. (Copy filed with official minutes.):

A-9870	Alta Equipment	Rental Equipment	\$15,000.00
A-10041	Asphalt Materials	Asphalt Emulsion	\$ 5,000.00
A-10043	Zito Construction	Item #6D-Crushed Concrete	\$10,450.00

Center for Local, State, and Urban Policy, Michigan Public Policy, May 2015 – Included in the Board packet was a copy of the May 2015 edition of the Center for Local, State and Urban Policy providing opinions of Michigan local government leaders and officials from the state's county road agencies regarding road funding and proposals. (Copy filed with official minutes.)

Statement of changes in fiduciary net position for employee's healthcare benefits – A copy of the statement of changes in fiduciary net position, employee healthcare benefits trust fund for the fiscal year ending September 30, 2015 was included in the internal correspondence. (Copy filed with official minutes.)

Summary Act 51 Financial Report – Staff provided the Board a copy of a summary of the Act 51 Financial Report for the month ended April 30, 2015. (Copy filed with official minutes.)

Internet article “ Current Road Proposals are Troubling,” – Included in the packet was an undated article written by Tim Herman, CEO, Flint & Genesee Chamber of Commerce regarding current road proposals. (Copy filed with official minutes.)

Letter correspondence from Michigan State Senator, Debbie Stabenow re: TIGER VII Grant Application - In a letter dated June 05, 2015, State Senator Debbie Stabenow has written to the Honorable Anthony Foxx, Secretary, US Department of Transportation regarding her support of the Transportation Investment Generating Economic Recovery TIGER VII Grant application being submitted by the Genesee County Road Commission. (Copy filed with official minutes.)

**Request to approve correspondence**

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo to receive and file the presented correspondence.

**MOTION CARRIED**

**BOARD OF ROAD COMMISSIONERS' DECISIONS**

**DISCUSSION**

Local Road Agreement – Oakwood Subdivision reconstruction & resurfacing, Gaines Township  
– In a memorandum dated June 08, 2015, staff has requested Board approval of the Local Road Agreement for the repair, mill and resurfacing of the roads in Oakwood Subdivision, Gaines Township (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the Local Road Agreement with Gaines Township to repair, mill and resurface the roads in Oakwood Subdivision and further, to sign the duplicate originals of the Local Road Agreement with Gaines Township.

Gaines Township	\$450,000.00
GCRC (Engineering & Inspection)	\$ 67,500.00
Total Project Cost	\$517,500.00

**MOTION CARRIED.**

Local Road Agreement – Local Road Approach HMA paving, Montrose Charter Township – In a memorandum dated June 05, 2015, staff has requested the Board approve the Local Road Agreement with Montrose Charter Township for the Local Road Approach HMA paving. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the Local Road Agreement with Montrose Charter Township for the Local Road approach HMA paving of various local road approaches in the Township and further, to sign the duplicate originals.

Montrose Charter Township	\$162,161.00
GCRC (2015 Construction Allowance)	\$ 31,506.00
GCRC (Engineering & Inspection)	\$ 29,050.00
Total Project cost	\$222,717.00

**MOTION CARRIED.**

Bid Results and Award of Contract, HMA Paving of local roads, Montrose Charter Township – In a memorandum dated June 05, 2015, staff has requested Board approval of the bid results and award of contract for HMA paving of local road approaches, GCRC No 489-95-D50550. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris to approve the bid results and award of contract for HMA paving of local road approaches to Eastern Asphalt Company. In addition, the Board accepts the low bid of \$193,667.35 as submitted by Eastern Asphalt Company and awards them the contract and further, approves the signing and execution of the contract after staff has received and reviewed the Contract, Bonds and Insurance submitted by Eastern Asphalt Company, Inc.

**MOTION CARRIED.**

Approval of Purchase Order to Super-Flite Oil Company – In a memorandum dated June 04, 2015, staff has requested Board approval of the issuance of purchase orders to Super-Flite Oil Company to purchase lubricants. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris to approve the issuance of a purchase order to Super-Flite Oil Company in the amount not to exceed \$45,000.00 for Item 2, 3, 10,11,12,13,32,52,53,54,55,56 and 71 for Lubricants.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,167,099.23 – (Copies filed with official minutes.)

Voucher #V-40058

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40058 in the amount of \$390,431.90.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40059

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40059 in the amount of \$21,603.52.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40060

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40060 in the amount of \$340,670.34.

**VOTE ON MOTION:**

Yes: Miller, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40061

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40061 in the amount of \$50,233.87.

**VOTE ON MOTION:**

Yes: Miller, Mandelaris, Arceo, Johnson

Voucher #V-40062

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40062 in the amount of \$364,159.60.

**VOTE ON MOTION:**

Yes: Miller, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

**CONSENT**

Equipment to be removed from GCRC records – In a memorandum dated May 2, 2015, staff has advised the Board of equipment to be removed from all Genesee County Road Commission records (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Miller, seconded by Mr. Arceo to approve the listed equipment to be removed from all Genesee County Road Commission records:

<u>Equipment</u>	<u>Year/Description</u>	<u>Reason</u>
2252	2005/Tailgate Salt Spreader	Totaled in accident 3/05/2015
2297	2011/Arrowboard	Totaled in Atlas Twp 5/28/2013
2556	2005/Arrowboard on \$2945	Totaled in accident 4/01/2015
2945	2006/Crash Barrier/Trailer	Totaled in accident 4/01/2015

**MOTION CARRIED**

Work Request - Pavement Repair and Chip Seal work Knob Hill Drive, Argentine Township – In

a memorandum dated June 01, 2015, staff requested Board approval to perform work on Knob Hill Drive, Silver Lake Road to the end. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for pavement repair and chip seal on Knob Hill Drive and Silver Lake Drive to the end, in Argentine Township. Argentine Township will be using matching allocation funds. The Township is paying 50% (\$22,855.81) and the Road Commission is paying 50% (\$22,855.81) for a total cost of \$45,711.62.

**MOTION CARRIED.**

Work request - Pavement Repair and Chip Seal for Bristol Road, Clayton Township – In a memorandum dated May 26, 2015, staff requested Board approval to perform work on Bristol Road between Seymour Road and Van Vleet Road. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for pavement repair and chip seal on Bristol Road between Seymour Road and Van Vleet Road, Clayton Township. The Township will be paying 100% of the total project cost of \$24,449.76.

**MOTION CARRIED.**

Work request - Pavement Repair and Chip Seal for Bristol Road, Clayton Township – In a memorandum dated May 26, 2015, staff requested Board approval to perform work on Bristol Road between Seymour Road and Van Vleet Road. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for pavement repair and chip seal on Bristol Road between Seymour Road and Van Vleet Road, Clayton Township. The Township will be using matching available allocation funds. The Township will be paying 50% (\$15,378.74) and the Road Commission will be paying 50% (\$15,378.74) for a total project cost of \$30,757.48.

**MOTION CARRIED.**

Work request - Aggregate Resurfacing for Vassar Road, Forest Township – In a memorandum dated June 01, 2015, staff requested Board approval to perform work on Vassar Road, south of Farrand Road and Farrand Road between Vassar Road and Gale Road. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for aggregate resurfacing on Vassar Road south of Farrand Road and Farrand Road between Vassar Road and Gale Road. The Township will be paying 50% (\$24,397.25) and the Road Commission will be paying 50% (\$24,397.25) using available matching allocation funds. The total cost of the project is \$48,794.50.

**MOTION CARRIED.**

Work request - Pavement Repair and Chip Seal for Stanley Road, Genesee Township – In a memorandum dated June 02, 2015, staff requested Board approval to perform work on Stanley Road between Belsay Road and Genesee Road, Genesee Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for Pavement repair and chip seal on Stanley Road between Belsay Road and Genesee Road. Genesee Township will be paying 100% of the project at a cost of \$48,569.63.

**MOTION CARRIED.**

Work request for mowing at various locations, Montrose Township – In a memorandum dated June 01, 2015, staff requested Board approval to perform mowing work at various locations in Montrose Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for mowing at various locations in Montrose Township. The Township will be paying 100% for the project, at a total cost of \$19,189.68.

**MOTION CARRIED.**

Work request - Roadside Ditching for Ray Road, Fenton Township – In a memorandum dated May 27, 2015, staff requested Board approval to perform work on Ray Road between Linden Road and US-23 (South side). (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for roadside ditching on Ray Road between Linden Road and US-23 (South side). Fenton Township will be paying 100% of the \$35,025.72 project cost.

**MOTION CARRIED.**

Work request - Roadside Ditching and Culverts for Ray Road, Fenton Township – In a memorandum dated June 04, 2015, staff requested Board approval to perform work on Ray Road between Linden Road and US-23 (South side). (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for roadside ditching on Ray Road between Linden Road and US-23 (South side) including driveway culverts. Fenton Township will be paying 100% of the total cost of \$4,032.00.

**MOTION CARRIED.**

Work request - Pavement Repair and Chip Seal Jennings Road, Fenton Township – In a memorandum dated June 04, 2015, staff requested Board approval to perform work on Jennings

Road between Rolston Road and Breeze Pointe Court, Fenton Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for pavement repair and chip seal on Jennings Road between Rolston Road and Breeze Pointe Court, Fenton Township. The Township will be paying 100% of the \$11,104.90 cost of the project.

**MOTION CARRIED.**

Work request - Pavement Repair and Chip Seal, Jennings Road, Fenton Township – In a memorandum dated June 04, 2015, staff requested Board approval to perform work on Jennings Road between Rolston Road and Breeze Pointe Court, Fenton Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for pavement repair and chip seal on Jennings Road between Rolston Road and Breeze Pointe Court, Fenton Township. The Township will be using matching available allocation funds. The Township is paying 50% (\$9,646.72) and the Road Commission will be paying 50% (\$9,646.72). Total cost of the project is \$19,293.44.

**MOTION CARRIED.**

Work request - Pavement Repair and Chip Seal, Petts Road, Fenton Township – In a memorandum dated June 08, 2015, staff requested Board approval to perform work on Petts Road between Fenton Road and Eddy Lake Road, Fenton Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for pavement repair and chip seal on Petts Road between Fenton Road and Eddy Lake Road in Fenton Township. The Township will be using matching available allocation funds and will be paying 50% (\$29,663.27) and the Road Commission will be paying 50% (\$29,663.28). The total cost of the project is \$59,326.55.

**MOTION CARRIED.**

Work request - Pavement Repair and Chip Seal, Farrand Road, Vienna Township – In a memorandum dated May 27, 2015, staff requested Board approval to perform work on Farrand Road between I-75 and Jennings Roads, Vienna Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for pavement repair and chip seal on Farrand Road between I-75 and Jennings Road in Vienna Township. The Township will be using matching available allocation funds and will be paying 50% (\$21,324.42) and the Road Commission will be paying 50% (\$21,324.43). The total cost of the project is \$42,648.85.

**MOTION CARRIED.**

Work request – Pavement Repair and Chip Seal, Jennings Road, Vienna Township – In a memorandum dated May 27, 2015, staff requested Board approval to perform work on Jennings Road between M-57 and Lake Road, Vienna Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for pavement repair and chip seal on Jennings Road between M-57 and Lake Road, Vienna Township. The Township will be paying 100% of the project cost of \$68,813.51.

**MOTION CARRIED.**

Work request - Pavement Repair and Chip Seal, Jennings Road, Vienna Township – In a memorandum dated May 27, 2015, staff requested Board approval to perform work on Jennings Road between M-57 and Lake Road, Vienna Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for pavement repair and chip seal on Jennings Road between M-57 and Lake Road, Vienna Township. The Township will be using their matching available allocation funds. The township is paying 50% (\$16,721.48) and the Road Commission is paying 50% (\$16,721.48). The total project cost will be \$33,442.96.

**MOTION CARRIED.**

Work request - Pavement Repair and Chip Seal, Lake Road, Vienna Township – In a memorandum dated May 27, 2015, staff requested Board approval to perform work on Lake Road between Saginaw Road and Tuscola Road, Vienna Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for pavement repair and chip seal on Lake Road between Saginaw Road and Tuscola Road, Vienna Township. The Township will be using their available matching allocation funds. The township is paying 50% (\$33,243.36) and the Road Commission is paying 50% (\$33,243.36). The total project cost will be \$66,486.72.

**MOTION CARRIED.**

Work request - Milling and Paving, Farrand Road, Vienna Township – In a memorandum dated May 27, 2015, staff requested Board approval to perform work on Farrand Road between Linden Road and I-75, Vienna Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for milling and paving on Farrand Road between Linden Road and I-75, Vienna Township. The Township will be paying 100% of the total project at a cost of \$46,542.96.



## **MOTION CARRIED.**

Work request - Aggregate Resurfacing, Willard Road Vienna Township – In a memorandum dated May 27, 2015, staff requested Board approval to perform work on Willard Road between Elms Road and Webster Road, Vienna Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to authorize the Road Commission to perform work for aggregate resurfacing on Willard Road between Elms Road and Webster Road, Vienna Township. The Township will be using their available matching allocation funds. The township is paying 50% (\$25,603.77) and the Road Commission is paying 50% (\$25,603.77). The total project cost will be \$51,207.54.

## **MOTION CARRIED.**

## **MANAGER-DIRECTOR'S REPORT**

CRA Board Meeting and Road Builders Meeting in Sault Saint Marie – Manager-Director John Daly stated that he attended the County Road Association Board Meeting and UP Road Builder's meeting that was held in Sault Saint Marie in the Upper Peninsula on June 9<sup>th</sup> and June 10<sup>th</sup>.

Election of Genesee County Road Commissioners – Manager-Director Daly commented on this morning's Roads and Bridges Advisory Committee Meeting where they had discussed the resolution that had passed the Genesee County Board of Commissioners requiring Genesee County Road Commission members to be an elected position as opposed to appointed positions. He discussed the ramifications from changing the Board members from an appointed position versus an elected position. He reminded the Board and staff that two of our current commissioners have terms that are ending in December 2016.

Bid Projects – Manager Director Daly informed the Board that many of our engineering projects being bid out are coming in 13% to 25% over our Engineering Department's estimates. This is a statewide problem and Manager-Director Daly informed the Board on the reasons why this is happening at MDOT and other Road Commissions throughout the state. GCRC is looking at changes we can make to alleviate this problem.

## **COMMISSIONER'S CONCERNS:**

Chip Seal Projects – Commissioner Arceo discussed the pavement repair and chip seal projects that are currently ongoing in the county. He inquired at the percentage of roads that have been completed to date.

Maintenance Director Anthony Branch stated we have 60% of the pavement repair and chip seal projects completed with 40% remaining to be done.

Genesee County Board Resolution for the Election of Genesee County Road Commissioners – Commissioner Miller discussed with the Board and staff the resolution that was passed by the

County Board of Commissioners requiring Genesee County Road Commissioners to be an elected position rather than appointed positions. A lengthy discussion followed discussing the changes this will mean to the Board of County Road Commissioners.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 11:02 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk  
06/16/15

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**JULY 07, 2015**

**MINUTES**

**CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Robert Johnson, Chairperson  
David M. Arceo, Vice Chairperson  
John Mandelaris, Chairperson  
David Miller, Commissioner

Absent: Cloyce Dickerson, Commissioner

Others Present: John Daly, Fred Peivandi, Melissa Williams, Felicia Ivey, Joyce McClane, Anthony Branch, John Bennett, Linda Kossak, Genesee County Road Commission Staff; Attorney Chuck McKone, McKone & Associates; Vicki Bachakes, Clerk of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

**APPROVAL OF AGENDA**

July 07, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to approve the agenda for July 07, 2015, as presented.

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

June 02, 2015 – Board Meeting

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris, to approve the minutes of the June 02, 2015 Board Meeting, as printed and presented.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, July 07, 2015

10:05 a.m. – Presentation by Attorney Chuck McKone, McKone & Associates, Update on the Freedom of Information Act (FOIA) requirements for government entities.

Tuesday, July 21, 2015

9:00 a.m. – Roads & Bridges Advisory Committee Meeting  
10:00 a.m. – Board Meeting

## **PUBLIC ADDRESS THE BOARD**

None.

Presentation by Attorney Chuck McKone, McKone & Associates, Update on FOIA requirements – Attorney McKone provided details of changes made to the State of Michigan Freedom of Information Act such as maximum labor rates for locating and copying documents, information that must be on GCRC's website, when deposits can be required, and potential civil fines for non-compliance. Attorney McKone will provide staff with a detailed synopsis of the changes. (Presentation concluded at 10:19 a.m.)

## **CORRESPONDENCE**

### **INCOMING**

Letter correspondence from Ms. Marilyn Hoffman, Supervisor, Grand Blanc Charter Township – re: Temporary Traffic Order – In correspondence dated June 16, 2015, Ms. Marilyn Hoffman requested a temporary traffic order be issued in connection with the Back to the Bricks concert being held on Friday, August 14, 2015 at the GM Weld Center, 10800 S. Saginaw Street. (Copy

filed with official minutes.)

## **OUTGOING**

Letter correspondence to Mr. Hardy – re: ROW maintenance on Switzer Drive – In correspondence dated June 18, 2015 from Manager-Director John Daly to Mr. Hardy, 7248 Island Court, Linden, MI, Mr. Daly discussed the informational meeting with residents and Commissioner Brown regarding right-of-way maintenance on Switzer Drive, also known as Island Court. (Copy filed with official minutes.)

Letter correspondence to Mr. Larry Doyle, MDOT – re: State Legislative RRR Exhibit “A” form revisions – In correspondence dated June 23, 2015, staff provided State Legislative RRR Exhibit “A” Request for Funding form revisions. (Copy filed with official minutes.)

## **INTERNAL**

None.

## **INFORMATION**

None.

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris, to receive and file the presented correspondence.

## **MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS’ DECISIONS**

### **DISCUSSION**

Michigan Department of Transportation (MDOT) Contract No. 15-5313, GCRC Job No. 76-W50149, Ballenger Highway Bridge reconstruction, Flint Township – In a memorandum dated June 18, 2015, staff requested Board approval of the MDOT Contract No. 15-5313 for reconstruction of Ballenger Highway Bridge over the Swartz Creek in Flint Township. (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to approve MDOT Contract No. 15-5313 for reconstruction of the Ballenger Highway Bridge over the Swartz Creek; and further, to direct Mr. Johnson and Mr. Arceo to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

**MOTION CARRIED.**

Michigan Department of Transportation (MDOT) Contract No. 15-5334, GCRC Job No. 76-W50152, Flushing Road resurfacing, Flint Township – In a memorandum dated June 29, 2015, staff requested Board approval of the MDOT Contract No. 15-533 for HMA resurfacing of Flushing Road (Warner Road to Mill Road) in Flint Township. (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Miller, to approve MDOT Contract No. 15-5334 for HMA resurfacing of Flushing Road (Warner Road to Mill Road); and further, to direct Mr. Johnson and Mr. Arceo to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

**MOTION CARRIED.**

Michigan Department of Transportation (MDOT) Contract No. 15-5345, GCRC Job No. 96-W50153, Elms Road resurfacing, Vienna Township – In a memorandum dated June 29, 2015, staff requested Board approval of the MDOT Contract No. 15-5345 for HMA resurfacing of Elms Road (Lake Road to Willard Road) in Vienna Township. (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to approve MDOT Contract No. 15-5345 for HMA resurfacing of Elms Road (Lake Road to Willard Road); and further, to direct Mr. Johnson and Mr. Arceo to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

**MOTION CARRIED.**

Michigan Department of Transportation (MDOT) Contract No. 15-5346, GCRC Job No. 55-W50515, Cole Road Bridge rehabilitation, Argentine Township – In a memorandum dated June 23, 2015, staff requested Board approval of the MDOT Contract No. 15-5346 for rehabilitation of Cole Road Bridge over the Shiawassee River in Argentine Township. (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to approve MDOT Contract No. 15-5346 for rehabilitation of the Cole Road Bridge over the Shiawassee River; and further, to direct Mr. Johnson and Mr. Arceo to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

**MOTION CARRIED.**

Local Agreement – re: 2015 Crack Seal, Flushing Charter Township – In a memorandum dated June 24, 2015, staff requested Board approval of an agreement with Flushing Charter Township for pavement crack seal of Carpenter Road from the western end to McKinley Road in Flushing Charter Township. Cost sharing for this work will be GCRC (Engineering & Inspection) \$1,200.00 and Flushing Charter Township \$12,000.00. (Copy of memorandum and contract filed

with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Miller, to approve and sign the duplicate original agreements with Flushing Charter Township for the pavement crack seal of Carpenter Road from the western end to McKinley Road, Flushing Charter Township.

**MOTION CARRIED.**

Local Agreement – re: 2015 Crack Seal, Montrose Charter Township – In a memorandum dated June 24, 2015, staff requested Board approval of an agreement with Montrose Charter Township for pavement crack seal of Frances Road (McKinley Road to Elms Road) and Allan Drive (Montrose city limit to Seymour Road) in Montrose Charter Township. Cost sharing for this work will be GCRC (Engineering & Inspection) \$800.00 and Montrose Charter Township \$8,000.00. (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller, to approve and sign the duplicate original agreements with Montrose Charter Township for the pavement crack seal of Frances Road (McKinley Road to Elms Road) and Allan Drive (Montrose city limit to Seymour Road), Montrose Charter Township.

**MOTION CARRIED.**

Bid Results and Award of Contract for Otisville Garage Salt Storage Building, GCRC No. 902-871-0000, Village of Otisville – Contained in the agenda package for review by the Board was staff memorandum dated June 22, 2015, recommending the Board accept the low bid of \$901,797.00 submitted by Boesch Builders, Inc. for construction of the Otisville Garage Salt Storage Building. (Copy of memorandum and bid tabulation filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to accept the low bid of \$901,797.00 submitted by Boesch Builders, Inc. for the construction of the Otisville Garage Salt Storage Building; and further to authorize the award of construction to Boesch Builders, Inc.; and further to approve signing of the contract after staff has received and accepted the contract, bonds, and insurance.

**MOTION CARRIED.**

Resolution of Support – Non-motorized Trail on Gale Road, Atlas Township – In a memorandum dated June 16, 2015, staff requested a resolution of support for Road Commission participation as lead agency with MDOT for the proposed new non-motorized trail on Gale Road from Hegel Road to Atlas Village limits in Atlas Township. (Copy of memorandum and resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to adopt and sign the Resolution of Support for the Genesee County Road Commission's role as lead agency with MDOT for the Gale Road non-motorized pathway from Hegel Road to Atlas Village limits.

**MOTION CARRIED.**

All Season and Tandem Truck Routes, Countywide – In a memorandum dated June 29, 2015, staff requested the addition of the fourteen (14) road segments to the previously established system of all season and tandem routes in the county. (Copy of resolutions and memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to adopt and sign the fourteen (14) Resolutions of Support for the addition of twelve (12) new segments to the All Season Truck route system and two (2) new segments to the Tandem Truck Route system.

**MOTION CARRIED.**

Request for FY 2015 Budget Adjustment – Mill Road Bridge log jam removal – Quotes were received from three (3) contractors to remove the log jam at the Mill Road Bridge over the Flint River in Flint Township and the low quote was submitted by Kennedy Excavating, Inc. in the amount of \$70,311. The other quotes received were Zito Construction Co. in the amount of \$82,800 and Heystek Contracting, Inc. in the amount of \$148,000. In a memorandum dated June 30, 2015, staff requested Board approval of a budget adjustment in the amount of \$70,311 from Fund Balance to Maintenance Department Contracted Services. (Copy of memorandum and quotes filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to ratify the emergency action taken by Manager-Director Daly on June 29, 2015 and approve the Fiscal Year 2015 budget adjustment in the amount of \$70,311 from Fund Balance to Maintenance Contracted Services.

**MOTION CARRIED.**

Request for Amendment to Purchase Order #A-9882 – Cable Guardrail Parts – In a memorandum dated June 29, 2015, staff requested Board approval for the amendment to Purchase Order #A-9882 to cover the \$10,000.00 cost of cable guardrail on I-69 for a total amount not to exceed \$20,000.00. (Copy of memorandum and bid tabulation filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the \$10,000 increase to amended Purchase Order #A-9882 issued to Gibraltar for cable guardrail to the amount not to exceed \$20,000.00.

**MOTION CARRIED.**

Ratification of Vouchers Totaling \$2,565,381.45 – (Copies filed with official minutes.)

Voucher #V-40061

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris, to ratify Voucher



#40061 in the amount of \$50,233.87.

**VOTE ON MOTION:**

Yes: Johnson, Arceo, Mandelaris, Miller  
No: None

**MOTION CARRIED.**

Voucher #V-40062

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris, to ratify Voucher #40062 in the amount of \$364,159.60462.80.

**VOTE ON MOTION:**

Yes: Johnson, Arceo, Mandelaris, Miller  
No: None

**MOTION CARRIED.**

Voucher #V-40063

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris, to ratify Voucher #40063 in the amount of \$399,341.29.

**VOTE ON MOTION:**

Yes: Johnson, Arceo, Mandelaris, Miller  
No: None

**MOTION CARRIED.**

Voucher #V-40064

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris, to ratify Voucher #40064 in the amount of \$684,434.81.

**VOTE ON MOTION:**

Yes: Johnson, Arceo, Mandelaris, Miller  
No: None

**MOTION CARRIED.**

Voucher #V-40065

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris, to ratify Voucher #40065 in the amount of \$8,213.60.

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Miller

No: None

**MOTION CARRIED.**

Voucher #V-40066

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris, to ratify Voucher #40066 in the amount of \$159,872.68.

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Miller

No: None

**MOTION CARRIED.**

Voucher #V-40067

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris, to ratify Voucher #40067 in the amount of \$476,977.73.

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Miller

No: None

**MOTION CARRIED.**

Voucher #V-40068

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris, to ratify Voucher #40068 in the amount of \$422,147.87.

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Miller

No: None

**MOTION CARRIED.**

**CONSENT**

Equipment to be removed from GCRC records – In a memorandum dated June 12, 2015, staff advised the Board of equipment that is unrepairable, will be used for parts, and will be removed from all GCRC records. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to approve the removal from all GCRC records the following equipment:

<u>Equipment #</u>	<u>Year/Description</u>
2488	2006/Stihl Pole Saw

**MOTION CARRIED.**

Request for Work – Willowgate Subdivision, Atlas Township – In a memorandum dated June 22, 2015, staff requested Board approval to perform work for pavement repair and chip seal in Willowgate Subdivision, Atlas Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform work for pavement repair and chip seal in Willowgate Subdivision, Atlas Township, with the Township paying 100%, for a total project cost of \$21,978.65.

**MOTION CARRIED.**

Request for Work – Potter Road, Clayton Township – In a memorandum dated June 18, 2015, staff requested Board approval to perform work for pavement repair and chip seal on Potter Road from Seymour Road and M-13, Clayton Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform work for pavement repair and chip seal on Potter Road from Seymour Road to M-13, Clayton Township, with the Township paying 50% (\$47,021.25) and the Road Commission paying 50% (\$47,021.26), for a total project cost of \$94,042.51.

**MOTION CARRIED.**

Request for Work – Potter Road, Flushing Township – In a memorandum dated June 18, 2015, staff requested Board approval to perform work for pavement repair and chip seal on Potter Road from Seymour Road and M-13, Flushing Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform work for pavement repair and chip seal on Potter Road from Seymour Road to M-13, Flushing Township, with the Township paying 100%, for a total project cost of \$94,042.51.

**MOTION CARRIED.**

Request for Work – Reid Road, Gaines Township – In a memorandum dated June 18, 2015, staff requested Board approval to perform work for pavement repair and chip seal on Reid Road from Van Vleet Road and Seymour Road, Gaines Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform work for pavement repair and chip seal on Reid Road from Van Vleet Road to Seymour Road, Gaines Township, with the Township paying 50% (\$27,734.84) and the Road Commission paying 50% (\$27,734.85), for a total project cost of \$55,469.69.

**MOTION CARRIED.**

Request for Work – Lake Road, Montrose Township – In a memorandum dated June 24, 2015, staff requested Board approval to perform work for roadside ditching on Lake Road between addresses #8253 and #8357 (south side), Montrose Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform work for roadside ditching on Lake Road between addresses #8253 and #8357 (south side), Montrose Township, with the Township paying 100%, for a total project cost of \$9,320.80.

**MOTION CARRIED.**

Request for Work – Jennings Road, Mundy Township – In a memorandum dated June 25, 2015, staff requested Board approval to perform work for roadside ditching on Jennings Road north of Baldwin Road, Mundy Township. (Copy of memorandum and Cost Estimate Form filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to authorize the Road Commission to perform work for roadside ditching on Jennings Road north of Baldwin Road, Mundy Township, with the Township paying 50% (\$32,024.01) and the Road Commission paying 50% (32,024.01), for a total project cost of \$64,048.02.

**MOTION CARRIED.**

**MANAGER-DIRECTOR REPORT**

None.

**COMMISSIONER'S CONCERNS**

Commissioner Arceo thanked Commissioner Miller for his comments at the County Board meeting this morning and added that it is a privilege to work with Commissioner Miller. Commissioners Johnson and Mandelaris concurred.

**ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:53 a.m.

JOHN J. GLEASON  
Clerk/Register

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Vicki Bachakes, Clerk of the  
Board of County Road Commissioners

/vb

07/07/15

# **GENESEE COUNTY ROAD COMMISSION**

## **BOARD MEETING**

**July 21, 2015**

## **MINUTES**

### **CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

### **ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
John Mandelaris, Commissioner  
Dave Miller, Commissioner  
John Mandelaris, Commissioner (arrived at 10:05 a.m.)

Absent: None

Commissioner Mandelaris arrived at 10:05 a.m. due to an earlier Genesee County Metropolitan Planning Commission meeting he was attending at the County building.

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Felicia Ivey, Genesee County Road Commission Staff; Jeffrey Messer, Unbaugh Cash Advisory Services, Inc. Linda Kossak, Clerk of the Board of Road Commissioners

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

### **APPROVAL OF AGENDA**

July 21, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the Agenda for July 21, 2015 as printed and presented.

**MOTION CARRIED.**

**APPROVAL OF MINUTES**

June 16, 2015 - Board Meeting

Commissioner Arceo addressed some concerns regarding wording on the June 16, 2015 minutes under Consent. Manager-Director commented that the Board can defer action on the approval of the minutes until the next Board meeting so the wording could be changed to reflect the action of the Board.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to defer action on the approval of the June 16, 2015 minutes until the August 04, 2015 Board meeting.

**MOTION CARRIED.**

**MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, July 21, 2015

10:05 a.m. – Presentation by Jeffrey Messer, Umbaugh Cash Advisory Services, LLC.  
GCRC Investments and market conditions

Tuesday, August 04 2015

10:00 a.m. – Board Meeting

Tuesday, August 11, 2015

10:00 a.m. – Special Board Meeting – Commissioner's 2016 Budget Workshop

**PUBLIC ADDRESS THE BOARD**

None

**PRESENTATION**

Mr. Jeffrey Messer from Umbaugh Cash Advisory Services, LLC gave a brief presentation to the Board concerning Genesee County Road Commission investments and the current market conditions they are experiencing.

**CORRESPONDENCE**

**INCOMING**

Change of address MDOT Bay Region office – Included in the Board packet was a letter from Ms. Sherry Sauer, Administrative Support, MDOT regarding a change of address for the

Michigan Department of Transportation (MDOT), Bay Region office. (Copy filed with official minutes.)

CRASIF Risk Control Honor Roll for 2014-2015 - In a letter dated July 07, 2015 from Mr. James deSpelder, Administrator and CEO of the County Road Association Self-Insurance Fund (CRASIF) congratulating GCRC on making the 2014-2015 Honor Roll for keeping their experience modification factor below 1.00 when calculated in the 2014-2015 coverage year. (Copy filed with official minutes.)

## **OUTGOING**

Notice and Order to Comply, Island Ct., Argentine Township – In a letter dated July 01, 2015, staff sent out notices to seven homeowners on Island Court in Argentine Township that were in violation of encroachments in the GCRC Right-of-Way. (Copies filed with official minutes.)

## **INTERNAL**

Advisement of purchase orders – In a memorandum dated June 8, 2015, staff has informed the Board that during the month of June 2015, purchase orders were issued for amounts less than \$15,000. (Copies filed with official minutes)

A-10063	Al Serra Auto Plaza	GM Parts	\$ 8,000.00
A-10064	Applegate Chevrolet	GM Parts & Service	\$10,000.00
A-10065	Cannon Equipment	Aerial Truck Parts & Svc.	\$10,000.00
A-10082	IT Savvy	10-HP EliteOne 800G1 Comp.	\$14,381.00
A-10085	Global Environmental	Storm Water Mgmt. Services	\$ 5,252.50
A-10086	Burt Forest Products	Item #79-Wood Post Material	\$10,536.52
A-10087	Burt Forest Products	Item #78-Wood Guardrail Posts	\$13,842.00

## **INFORMATION**

Revised Special Provision for Acceptance of Hot Mix Asphalt Mixture on Local Agency Projects – In correspondence dated July 13, 2015, Ms. Denise Donohue, Director, County Road Association (CRA) expressed her concerns to Mr. Kirk Steudle, MDOT Director regarding her continued concerns about the Revised Special Provision for Acceptance of Hot Mix Asphalt Mixture on Local Agency Projects (MDOT SP-501J-03) that the department developed in February, implemented in the spring, then suspended until October 01, 2015. (Copy filed with official minutes.)

## **Request to approve correspondence**

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson to receive and file the presented correspondence.

## **MOTION CARRIED**



## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

Local Road Agreement – Healthsource Boulevard reconstruction & resurfacing, Flint Charter Township – In a memorandum dated July 13, 2015, staff has requested the Board approve the Local Road Agreement for Healthsource Boulevard HMA reconstruction and resurfacing, Flint Charter Township (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to approve the Local Road Agreement with Flint Charter Township for the HMA reconstruction and resurfacing of Healthsource Boulevard with hot mix asphalt and further, to sign the duplicate originals.

Flint Charter Township (73% of total project cost)	\$140,405.28
GCRC (27% of total project cost)	<u>\$ 51,930.72</u>
Total Project Cost	\$192,336.00

### **MOTION CARRIED.**

Local Road Agreement - Chip Seal and Pavement Repair, McCandlish Road from S. Saginaw to Vassar Road, Grand Blanc Charter Township – In a memorandum dated July 10, 2015, staff has requested the Board approve the Local Road Agreement with Grand Blanc Charter Township for Chip Seal and Pavement Repair on McCandlish Road. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve and sign the duplicate originals of the Local Road Agreement with Grand Blanc Charter Township for the Chip Seal and Pavement Repair on McCandlish Road between S. Saginaw Road to Vassar Road, Grand Blanc Charter Township. (Copy filed with official minutes.)

Genesee County Road Commission (Eng. & Insp.)	\$ 5,300.00
Genesee County Road Commission (Pavement Repair)	\$ 23,000.00
Genesee County Road Commission (Construction Allowance)	\$ 27,350.00
Grand Blanc Charter Township	<u>\$ 55,650.00</u>
Total Project Cost	\$111,300.00

### **MOTION CARRIED.**

Bid Results and Award of Contract, Genesee Road at Huckleberry Railroad Crossing Replacement, Genesee Township – In a memorandum dated June 30, 2015, staff has requested Board approval of the bid results and award of contract for Genesee Road at Huckleberry Railroad Crossing Replacement, GCRC No, 519-51-W50159. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the low bid of \$216,451.40, submitted by Kennedy Excavating, Inc. and authorize the contract award and execution after staff has received and reviewed the contract, bonds, and insurance submitted by Kennedy Excavating, Inc. (Copy filed with official minutes.)

**MOTION CARRIED.**

Bid Results and Award of Contract, Oakwood Village Phase 2, Gaines Township – In a memorandum dated July 13, 2015, staff has requested Board approval of the bid results and award of contract for Oakwood Village, Phase 2, Milling and HMA Resurfacing, Gaines Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the low bid of \$470,808.75, submitted by Jack Fick Excavating, Inc. for the HMA resurfacing of Oakwood Village Phase 2 subdivision roads and further, to authorize the contract award and execution after staff has received and reviewed the contract, bonds, and insurance.

**MOTION CARRIED.**

Temporary Traffic Control Order, Back to the Bricks Concert – In a memorandum dated July 02, 2015, staff has requested Board approval of the temporary traffic control order for the Back to the Bricks Concert. (Copy of memorandum, resolution and map filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the temporary traffic control order issued during the Back to the Bricks Concert in Grand Blanc Township, for the time period from Friday, August 14, 2015 at 12:00 noon until 11:59 p.m. the same day.

**MOTION CARRIED.**

Amendment to purchase order A-10018, Stoneco of Michigan – In a memorandum dated July 07, 2015, staff has requested the Board approve the amendment of purchase order #A-10018 to Stoneco of Michigan. (Copy filed with official minutes.)

Staff commented that the purchase order was amended to add 20 miles to the chip seal program.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the amendment to purchase order #A-10018, to Stoneco of Michigan, to reflect an increase of \$130,000.00 for 29A Limestone for the chip seal program for a total purchase order amount of \$370,000.00

**MOTION CARRIED.**

Ratification of Vouchers totaling \$3,237,369.26 – (Copies filed with official minutes.)

Voucher #V-40069

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40069 in the amount of \$48,271.69.

VOTE ON MOTION:

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40070

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40070 in the amount of \$2,097,719.89.

VOTE ON MOTION:

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40071

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40071 in the amount of \$61,363.18.

VOTE ON MOTION:

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40072

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40072 in the amount of \$640,582.03.

VOTE ON MOTION:

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson

**MOTION CARRIED.**

Voucher #V-40073

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40073 in the amount of \$389,432.47.

VOTE ON MOTION:

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

**CONSENT**

Work request - Pavement repair on River Forest Drive, Flint Township – In a memorandum dated July 08, 2015, staff has requested Board approval to perform pavement repair on River Forest Drive, Flint Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for pavement repair work to be performed on River Forest Drive, in Flint Township. The Township will be paying 100% of the project at a total cost of \$104,399.67.

**MOTION CARRIED.**

Work Request – Milling and Paving for Clark Road between M-15 (State Road) and Oak Road, Richfield Township – In a memorandum dated June 30, 2015, staff has requested the Board approve the milling and paving work request on Clark Road between M-15 (State Road) and Oak Road, Richfield Township.

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for milling and paving work to be performed on Clark Road between M-15 (State Road) and Oak Road, Richfield Township. The Township will be using their matching allocation funds. The Township is paying 50% (\$93,914.97) and the Road Commission is paying 50% (\$93,914.97). The total cost of the project will be \$196,249.62.

**MOTION CARRIED.**

Work Request – Milling and Paving for Clark Road between M-15 (State Road) and Oak Road, Richfield Township – In a memorandum dated June 30, 2015, staff has requested the Board approve the milling and paving work request on Clark Road between M-15 (State Road) and Oak Road, Richfield Township.

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for milling and paving work to be performed on Clark Road between M-15 (State Road) and Oak Road, Richfield Township. The Township will be using their matching allocation funds. The Township is paying 100% of the project for a total cost of \$8,419.68.

**MOTION CARRIED.**

Work Request – Pavement repair and chip seal on Jennings Road between M-57 and Lake Road Township, Vienna Township – In a memorandum dated July 08, 2015, staff has requested the Board approve the pavement repair chip seal work request for Jennings Road between M-57 and Lake Road, Vienna Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for pavement repair and chip seal to be performed on Jennings Road between M-57

and Lake Road, Vienna Township. The Township will be using their matching allocation funds. The Township is paying 50% (\$42,325.25) and the Road Commission is paying 50% (\$42,325.25). The total cost of the project will be \$84,650.50.

**MOTION CARRIED.**

Work Request – Pavement repair chip seal on Jennings Road between M-57 and Lake Road Township, Vienna Township – In a memorandum dated July 08, 2015, staff has requested the Board approve the pavement repair chip seal work request for Jennings Road between M-57 and Lake Road, Vienna Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for pavement repair chip seal to be performed on Jennings Road between M-57 and Lake Road, Vienna Township. The Township will be paying 100% of the project for a total cost of \$17,605.97.

**MOTION CARRIED.**

**MANAGER-DIRECTOR'S REPORT**

None

**COMMISSIONER'S CONCERNS:**

Ace-Saginaw Asphalt Plant Tour – Commissioner Mandelaris expressed his appreciation to Ace-Saginaw for the asphalt plant tour they were given on Tuesday, July 14, 2015. It was a very informative and educational tour.

Radio Interview – Commissioner Miller commented that he and Manager-Director were recently interviewed by two local radio stations to discuss Proposition 1 as well as the Genesee County Resolution to elect Road Commissioners. He mentioned to the other commissioners that they are welcome to do the radio interviews with Manager-Director Daly in the future. An audio copy of the interview is on the GCRC website.

Well Wishes – Commissioner Dickerson thanked the Board and staff for the well wishes given by staff and Board members during his illness.

Purchasing Policy – Commissioner Arceo asked how the new purchasing policy that was adopted earlier in the year was working. Staff stated that they are reviewing the current policy and will be giving a report to the Board in an upcoming Board meeting.

**ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:46 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk 7/21/15

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**August 04, 2015**

**MINUTES**

**CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:00 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
John Mandelaris, Commissioner  
Dave Miller, Commissioner  
John Mandelaris, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, Randy Dellaposta, Joyce McClane, Felicia Ivey, Genesee County Road Commission Staff; Linda Kossak, Clerk of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

**APPROVAL OF AGENDA**

August 04, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the Agenda for August 04, 2015 as printed and presented.

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

### June 16, 2015 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the minutes of the June 16, 2015 GCRC Board meeting.

## **MOTION CARRIED**

### July 07, 2015 – Board Meeting

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris to approve the minutes of the July 07, 2015 GCRC Board meeting and to excuse Commissioner Dickerson from the meeting due to medical reasons.

## **MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

### Tuesday, August 11, 2015

10:00 a.m. – Special Board Meeting – Commissioner’s 2016 Budget Workshop

### Tuesday, August 18, 2015

9:00 a.m. – Road and Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

## **PUBLIC ADDRESS THE BOARD**

None

## **CORRESPONDENCE**

## **INCOMING**

Resolution to improve Safety on County Roads from the USDOT – Included in the Board packet was an undated email from the National Association of County Engineers (NACE) announcing the issuance of a resolution by USDOT Secretary Anthony Foxx to improve Safety on County Roads. (Copy filed with official minutes.)

CRASIF Risk Control Honor Roll for 2014-2015 - In a letter dated July 23, 2015 from Mr. James deSpelder, Administrator and CEO of the County Road Association Self-Insurance Fund (CRASIF) congratulating GCRC for winning the Worker’s Compensation Award for having one of the lowest employee injury rates among road commissions in the state. (Copy filed with official minutes.)



## **OUTGOING**

Cost Agreement for upgrade of Beacon Flashers to LED, Beecher Road & Elms Road, Clayton Township and Flint Township – In a letter dated July 21, 2015 from staff, to Mr. Christopher Gehringer, Supervisor, Charter Township of Clayton regarding grant monies received for intersection safety improvements at Beecher Road and Elms Road on the Clayton Township and Flint Township line. (Copy filed with official minutes.)

2015 Safety Improvements for Linden Road & Stanley Road, Mt. Morris Township; Hill Road & Torrey Road, Mundy Township; Seymour Road, Argentine Township. In a letter dated July 21, 2015 from staff to Ms. Lynette Firman, P.E., MDOT regarding the 2015 Safety improvement plan applications planned for the Linden Road and Stanley Road Intersection, Mt. Morris Township T-374; Hill Road and Torrey Road, Mundy Township T-223; Seymour Road Curves, Cole Road to Rolston Road, Argentine Township, T-375. (Copy filed with official minutes.)

State Legislative RRR Projects for Farrand Road Bridge & Lippincott Blvd.Bridge – In correspondence dated July 16, 2015, staff has drafted a letter to Mr. Larry Doyle, P.E., MDOT regarding the bid openings coming in higher than the engineer's estimate for the Farrand Road and Lippincott Boulevard Bridge Projects and asking for alternatives to the present funding situation. (Copy filed with official minutes.)

Proposed pavement repairs for the Karegnondi Water Authority water main route – In a letter dated July 21, 2015 from staff to Mr. Matt Raysin, Genesee County Drain Commission regarding the proposed pavement repairs for the Karegnondi Water Authority (KWA) water main route. (Copy filed with official minutes.)

## **INTERNAL**

None

## **INFORMATION**

None

## **Request to approve correspondence**

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson to receive and file the presented correspondence.

## **MOTION CARRIED**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

## **DISCUSSION**

State/Local Road Agreement Amendments RRR, Lippincott Blvd Bridge, Davison Township and Farrand Road Bridge, Vienna Charter Township – In a memorandum dated July 23, 2015, staff has requested the Board approve the 2014 RRR MDOT contract amendments for the Lippincott Blvd Bridge replacement and the Farrand Road Bridge replacement in Vienna Charter Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Dickerson to approve the 2014 RRR MDOT contract amendments for the Lippincott Blvd. Bridge replacement and the Farrand Road Bridge Replacement. In addition, to approve the revision of each projects' expected completion date to December 31, 2015 and further, to direct the Chairperson to sign the duplicate original state contract amendments for and on behalf of the Vienna Charter Township

MDOT Contract 2014-0236/A2 for the Lippincott Blvd. Bridge replacement in Davison Township;

MDOT Contract 2014-0237/A2 for the Farrand Road Bridge Replacement in Vienna Charter Township.

**MOTION CARRIED.**

Local Road Agreement – Krystal Creek Subdivision resurfacing with the City of Flushing – In a memorandum dated July 27, 2015, staff has requested the Board approve the Local Road Agreement with the City of Flushing for resurfacing in the Krystal Creek Subdivision in the City of Flushing. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve and sign the duplicate originals of the Local Road Agreement with the City of Flushing for the HMA resurfacing of 159 feet of Fountain View Drive in the Krystal Creek Subdivision.

City of Flushing	\$11,370.00
Genesee County Road Commission	\$ 0.00
Total Project Cost	\$11,370.00

**MOTION CARRIED.**

Bid Results and Award of Contract, 2015 Crack Seal Proposal CS-1 – In a memorandum dated July 27, 2015, staff has requested Board approval of the bid results and award of contract for Crack Seal Proposal CS-1 for local roads in four Townships. (Copy filed with official minutes.)

GCRC No. 489-95-D50555, Montrose Charter Township  
GCRC No. 489-85-D50554, Flushing Charter Township  
GCRC No. 15-514-0-39-801.006 Flint Charter Township  
GCRC No. 15-514-0-39-801.006, Grand Blanc Charter Township

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the low bid of \$24,202.21 submitted by Highway Maintenance & Construction Co., for the 2015 crack seal

project in Montrose Charter Township, Flushing Charter Township, Flint Charter Township and Grand Blanc Charter Township and further, to authorize the award and execution of the project after staff has received and reviewed the contract, bonds and insurance.

**MOTION CARRIED.**

Bid Results and Award of Contract, Farrand Road Bridge Replacement, Vienna Charter Township – In a memorandum dated July 29, 2015, staff has requested Board approval of the bid results and award of contract for Farrand Road Bridge Replacement over the Pine Run Creek in in Vienna Charter Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the low bid of \$1,119,894.00 submitted by E.T. MacKenzie Company for the Farrand Road Bridge over the Pine Run Creek bridge replacement project and further, that the Board awards and executes the contract to E.T. MacKenzie Company for the project after staff has received the contract, bonds, and insurance submitted by the contractor

**MOTION CARRIED.**

Holly Road Left Turn Lane Improvement Contract Authorization #1 – In a memorandum dated July 27, 2015, staff has requested Board approval of the contract authorization #1 for the Holly Road Left Turn Lane Improvement. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the Director of Engineering, Manager-Director and the Chairman of the Board to sign the increase of \$11,580.12 associated with the Holly Road left turn lane improvement contract authorization #1.

**MOTION CARRIED.**

Safety and Health Policy – In a memorandum dated July 22, 2015, staff has requested the Board approve the submitted Safety and Health Policy. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson to approve the Safety and Health Policy as part of the Genesee County Road Commission Safety and Health Management System.

Commissioner Dickerson thanked Felicia Ivey, Safety Coordinator for putting this Safety and Health Policy together.

**MOTION CARRIED.**

Proposed 2016 Budget on the table for the public to review - Requesting Board approval to place the 2016 proposed budget on the table for public viewing. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to place the proposed 2016 Budget on the table for the public to review.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,973,211.80– (Copies filed with official minutes.)

Voucher #V-40074

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40074 in the amount of \$826,956.33.

VOTE ON MOTION:

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40075

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40075 in the amount of \$427,268.15.

VOTE ON MOTION:

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40076

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40076 in the amount of \$385,162.60

VOTE ON MOTION:

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40077

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40077 in the amount of \$333,824.72.

VOTE ON MOTION:

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson

**MOTION CARRIED.**

**CONSENT**

Cost Agreement for Traffic Beacons at Linden Road and Grand Blanc Road, T-379, Mundy Township – In a memorandum dated July 21, 2015, staff has requested Board authorization for the cost agreement for Traffic Beacons at Linden Road and Grand Blanc Road, T-379; Mundy Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to authorize the Manager-Director to sign the Cost Agreement for Traffic Signal Beacons located at Linden Road & Grand Blanc Road, T-379 in Mundy Township.

**MOTION CARRIED.**

Cost Agreement for Traffic Beacons at Jennings Road and Farrand Road, T-378, Vienna Charter Township – In a memorandum dated July 21, 2015, staff has requested Board authorization for the cost agreement for Traffic Beacons at Jennings Road and Farrand Road, Vienna Charter Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to authorize the Manager-Director to sign the Cost Agreement for Traffic Signal Beacons located at Jennings Road and Farrand Road, T-378, Vienna Charter Township.

**MOTION CARRIED.**

Work Request – Roadside ditching for Duffield Road, south of Potter Road, Clayton Township – In a memorandum dated July 14, 2015, staff has requested the Board approve the work request for roadside ditching for Duffield Road, south of Potter Road, Clayton Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work request for roadside ditching work to be performed on Duffield Road, south of Potter Road in Clayton Township. The Township will be paying 100% of the project for a total cost of \$14,901.00.

**MOTION CARRIED.**

Work Request – Roadside ditching for Nichols Road, north of Lennon Road – In a memorandum dated July 14, 2015, staff has requested the Board approve the roadside ditching request for Nichols Road, north of Lennon Road, Clayton Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work request for roadside ditching work to be performed on Nichols Road, north of Lennon Road in Clayton Township. The Township will be paying 100% of the project for a total cost of \$4,827.70.

## **MOTION CARRIED.**

Work Request – Roadside ditching request Jennings Road, north of Baldwin Road, Mundy Township – In a memorandum dated July 22, 2015, staff has requested the Board approve the roadside ditching request for Jennings Road, north of Baldwin Road, Mundy Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for roadside ditching to be performed on Jennings Road, north of Baldwin Road in Mundy Township. The Township will be paying 100% of the project for a total cost of \$1,747.20.

## **MOTION CARRIED.**

### **MANAGER-DIRECTOR'S REPORT**

2016 Fiscal Year Budget Workshop – Manager Director Daly reminded the Board and staff that the 2016 Fiscal Year Budget has been placed on the table. Next Tuesday, August 11, 2015 we will be conducting our Commissioner's Budget Workshop at a Special Board Meeting. He reminded the Board and staff that we can only discuss the Budget at this Special Board Meeting.

Road conditions due to weather – Maintenance Director Anthony Branch said there has been quite a bit of rain in the past two weeks. The fast downpour caused some minor flooding and downed trees but nothing major.

Otisville Salt Barn – County Highway Engineer Fred Peivandi stated that salt barn construction project in Otisville will be starting this week.

**ACTION TAKEN** – Motion by Commissioner Dickerson, seconded by Mr. Arceo to accept the Manager-Director's report.

## **MOTION CARRIED.**

### **COMMISSIONER'S CONCERNS:**

Well Wishes – Commissioner Dickerson thanked the Board and staff for the well wishes given to him during his illness.

Public viewing of the proposed 2016 Budget publication – Commissioner Mandelaris asked staff about the publication of the announcement for the public viewing of the 2016 Proposed Budget. Purchasing Manager, Joyce McClane stated that it was published in the general section of The Flint Journal newspaper announcements.

Manhole on Jennings Road – Commissioner Johnson asked staff about a manhole that was lower than the pavement on Jennings Road. County Highway Engineer Fred Peivandi stated he would have the contractor look into this for him.

Bridge Projects - Commissioner Miller inquired about the ongoing bridge projects in the county. County Highway Engineer Fred Peivandi gave a brief overview of the ongoing bridge projects the Engineering Department is working on at this time.

Budget Reports – Commissioner Arceo thanked Finance Director Melissa Williams for the budget reports the Board received. He will be reviewing them before the upcoming Budget Workshop.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:44 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk 8/04/15

# **GENESEE COUNTY ROAD COMMISSION**

## **BOARD MEETING**

**August 18, 2015**

## **MINUTES**

### **CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

### **ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
John Mandelaris, Commissioner  
Dave Miller, Commissioner  
John Mandelaris, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Genesee County Road Commission Staff; Linda Kossak, Clerk of the Board of Road Commissioners

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

### **APPROVAL OF AGENDA**

August 18, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the Agenda for August 18, 2015 as printed and presented.

**MOTION CARRIED.**



## **APPROVAL OF MINUTES**

July 21, 2015 – Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the minutes of the July 21, 2015 GCRC Board meeting.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, August 25, 2015

10:00 a.m. – Special Board Meeting – Commissioner’s 2016 Budget Workshop

Tuesday, September 01, 2015

10:00 a.m. – Board Meeting

## **PUBLIC ADDRESS THE BOARD**

None

## **CORRESPONDENCE**

## **INCOMING**

MDOT’s Annual Road Mileage Certification for the GCRC – Included in the Board packet was a letter from the Mr. Chan Singh, Transportation Technician, Michigan Department of Transportation with the GCRC’s annual Road Mileage Certification as of July 01, 2015. (Copy filed with official minutes.)

Thank You letter from the Beecher Community Development Council - In a letter dated August 11, 2015 from Mr. Erik Loper, Secretary, Beecher Community Development Council, thanking Manager-Director John Daly and staff for their recent presentation given at their July 17, 2015 community meeting. (Copy filed with official minutes.)

## **OUTGOING**

Road & Risk Reserve (RRR) Funding Request - re: Lippincott Bridge and Farrand Road Bridge – In a letter dated August 07, 2015 to Mr. Kirk Steudle, Director, Michigan Department of Transportation from Manager-Director John Daly regarding changing the funding for the Lippincott Bridge over the Kearsley Creek and Farrand Road Bridge over the Pine Run to fund only the Farrand Road Bridge project due to recent higher than anticipated bid prices. (Copy filed with official minutes.)

Rejection of Bids, Krystal Creek No. 2 & No. 3, Flushing Charter Township. In a letter dated August 06, 2015 from staff to Ace-Saginaw Paving Company regarding the rejection of all bids for the Krystal Creek No 2 and No. 3 project that was bid on by their company on July 27, 2015. (Copy filed with official minutes.)

Permit to solicit donations on Coutant Street and Elms Road in the GCRC Right of Way, Flushing Charter Township – In a letter dated August 06, 2015, from staff to Mr. Brad Barrett, City Manager, City of Flushing in response to a request to solicit donations within the GCRC Right of Way at the intersection of Coutant Street and Elms Road. (Copy filed with official minutes.)

Abandonment for Petition Verifications re: Maple (Ball) Street, Section 4, Flushing Township – In a letter dated August 06, 2015, staff has requested the Township of Flushing verify that the signatories on the petitions for Abandonment of Maple (Ball) Street, Section 4, Flushing Charter Township are the owners of record of the prospective properties. (Copy filed with official minutes.)

Cancellation of Project re: Farrand Road Bridge over Pine Run Creek – In correspondence dated August 13, 2015 to Mr. Chuck Argersinger, E.T. MacKenzie Company from staff regarding the cancellation of the Farrand Road Bridge Replacement project due to budget constraints. (Copy filed with official minutes.)

2017 Federal STP Safety Fund Applications – Included in the Board packet was correspondence to Mr. Lynnette Firman, Safety Engineer, MDOT regarding the 2017 applications to be considered for fiscal year 2017 Federal STP Safety funding from the Genesee County Road Commission. (Copy filed with official minutes.)

## **INTERNAL**

None

## **INFORMATION**

None

## **Request to approve correspondence**

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson to receive and file the presented correspondence.

## **MOTION CARRIED**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

## **DISCUSSION**

State/Local Road Agreement Amendments RRR, Lippincott Blvd Bridge, Davison Township and Farrand Road Bridge, Vienna Charter Township – In a memorandum dated July 23, 2015, staff has requested the Board approve the 2014 RRR MDOT contract amendments for the Lippincott Blvd Bridge replacement and the Farrand Road Bridge replacement in Vienna Charter Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Dickerson to approve the 2014 RRR MDOT contract amendments for the Lippincott Blvd. Bridge replacement and the Farrand Road Bridge Replacement. In addition, to approve the revision of each projects' expected completion date to December 31, 2015 and further, to direct the Chairperson to sign the duplicate original state contract amendments for and on behalf of the Vienna Charter Township

MDOT Contract 2014-0236/A2 for the Lippincott Blvd. Bridge replacement in Davison Township;

MDOT Contract 2014-0237/A2 for the Farrand Road Bridge Replacement in Vienna Charter Township.

## **MOTION CARRIED.**

Local Road Agreement – Krystal Creek Subdivision resurfacing with the City of Flushing – In a memorandum dated July 27, 2015, staff has requested the Board approve the Local Road Agreement with the City of Flushing for resurfacing in the Krystal Creek Subdivision in the City of Flushing. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve and sign the duplicate originals of the Local Road Agreement with the City of Flushing for the HMA resurfacing of 159 feet of Fountain View Drive in the Krystal Creek Subdivision.

City of Flushing	\$11,370.00
Genesee County Road Commission	<u>\$ 0.00</u>
Total Project Cost	\$11,370.00

## **MOTION CARRIED.**

Bid Results and Award of Contract, 2015 Crack Seal Proposal CS-1 – In a memorandum dated July 27, 2015, staff has requested Board approval of the bid results and award of contract for Crack Seal Proposal CS-1 for local roads in four Townships. (Copy filed with official minutes.)

GCRC No. 489-95-D50555, Montrose Charter Township  
GCRC No. 489-85-D50554, Flushing Charter Township  
GCRC No. 15-514-0-39-801.006 Flint Charter Township  
GCRC No. 15-514-0-39-801.006, Grand Blanc Charter Township

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the low bid of \$24,202.21 submitted by Highway Maintenance & Construction Co., for the 2015 crack seal project in Montrose Charter Township, Flushing Charter Township, Flint Charter Township and Grand Blanc Charter Township and further, to authorize the award and execution of the project after staff has received and reviewed the contract, bonds and insurance.

**MOTION CARRIED.**

**Bid Results and Award of Contract, Farrand Road Bridge Replacement, Vienna Charter Township** – In a memorandum dated July 29, 2015, staff has requested Board approval of the bid results and award of contract for Farrand Road Bridge Replacement over the Pine Run Creek in Vienna Charter Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the low bid of \$1,119,894.00 submitted by E.T. MacKenzie Company for the Farrand Road Bridge over the Pine Run Creek bridge replacement project and further, that the Board awards and executes the contract to E.T. MacKenzie Company for the project after staff has received the contract, bonds, and insurance submitted by the contractor

**MOTION CARRIED.**

**Holly Road Left Turn Lane Improvement Contract Authorization #1** – In a memorandum dated July 27, 2015, staff has requested Board approval of the contract authorization #1 for the Holly Road Left Turn Lane Improvement. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the Director of Engineering, Manager-Director and the Chairman of the Board to sign the increase of \$11,580.12 associated with the Holly Road left turn lane improvement contract authorization #1.

**MOTION CARRIED.**

**Safety and Health Policy** – In a memorandum dated July 22, 2015, staff has requested the Board approve the submitted Safety and Health Policy. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson to approve the Safety and Health Policy as part of the Genesee County Road Commission Safety and Health Management System.

Commissioner Dickerson thanked Felicia Ivey, Safety Coordinator for putting this Safety and Health Policy together.

**MOTION CARRIED.**

**Proposed 2016 Budget on the table for the public to review** - Requesting Board approval to place the 2016 proposed budget on the table for public viewing. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to place the proposed 2016 Budget on the table for the public to review.  
**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,973,211.80– (Copies filed with official minutes.)

Voucher #V-40074

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40074 in the amount of \$826,956.33.

VOTE ON MOTION:

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40075

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40075 in the amount of \$427,268.15.

VOTE ON MOTION:

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40076

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40076 in the amount of \$385,162.60

VOTE ON MOTION:

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40077

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40077 in the amount of \$333,824.72.

VOTE ON MOTION:

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson

**MOTION CARRIED.**

**CONSENT**

Cost Agreement for Traffic Beacons at Linden Road and Grand Blanc Road, T-379, Mundy Township – In a memorandum dated July 21, 2015, staff has requested Board authorization for the cost agreement for Traffic Beacons at Linden Road and Grand Blanc Road, T-379; Mundy Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to authorize the Manager-Director to sign the Cost Agreement for Traffic Signal Beacons located at Linden Road & Grand Blanc Road, T-379 in Mundy Township.

**MOTION CARRIED.**

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**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to authorize the Manager-Director to sign the Cost Agreement for Traffic Signal Beacons located at Jennings Road and Farrand Road, T-378, Vienna Charter Township.

**MOTION CARRIED.**

Work Request – Roadside ditching for Duffield Road, south of Potter Road, Clayton Township – In a memorandum dated July 14, 2015, staff has requested the Board approve the work request for roadside ditching for Duffield Road, south of Potter Road, Clayton Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work request for roadside ditching work to be performed on Duffield Road, south of Potter Road in Clayton Township. The Township will be paying 100% of the project for a total cost of \$14,901.00.

**MOTION CARRIED.**

Work Request – Roadside ditching for Nichols Road, north of Lennon Road – In a memorandum dated July 14, 2015, staff has requested the Board approve the roadside ditching request for Nichols Road, north of Lennon Road, Clayton Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work request for roadside ditching work to be performed on Nichols Road, north of Lennon Road in

Clayton Township. The Township will be paying 100% of the project for a total cost of \$4,827.70.

**MOTION CARRIED.**

Work Request – Roadside ditching request Jennings Road, north of Baldwin Road, Mundy Township – In a memorandum dated July 22, 2015, staff has requested the Board approve the roadside ditching request for Jennings Road, north of Baldwin Road, Mundy Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the work request for roadside ditching to be performed on Jennings Road, north of Baldwin Road in Mundy Township. The Township will be paying 100% of the project for a total cost of \$1,747.20.

**MOTION CARRIED.**

**MANAGER-DIRECTOR'S REPORT**

2016 Fiscal Year Budget Workshop – Manager Director Daly reminded the Board and staff that the 2016 Fiscal Year Budget has been placed on the table. Next Tuesday, August 11, 2015 we will be conducting our Commissioner's Budget Workshop at a Special Board Meeting. He reminded the Board and staff that we can only discuss the Budget at this Special Board Meeting.

Road conditions due to weather – Maintenance Director Anthony Branch said there has been quite a bit of rain in the past two weeks. The fast downpour caused some minor flooding and downed trees but nothing major.

Otisville Salt Barn – County Highway Engineer Fred Peivandi stated that salt barn construction project in Otisville will be starting this week.

**ACTION TAKEN** – Motion by Commissioner Dickerson, seconded by Mr. Arceo to accept the Manager-Director's report.

**MOTION CARRIED.**

**COMMISSIONER'S CONCERNS:**

Well Wishes – Commissioner Dickerson thanked the Board and staff for the well wishes given to him during his illness.

Public viewing of the proposed 2016 Budget publication – Commissioner Mandelaris asked staff about the publication of the announcement for the public viewing of the 2016 Proposed Budget. Purchasing Manager, Joyce McClane stated that it was published in the general section of The Flint Journal newspaper announcements.

Manhole on Jennings Road – Commissioner Johnson asked staff about a manhole that was lower than the pavement on Jennings Road. County Highway Engineer Fred Peivandi stated he would

have the contractor look into this for him.

Bridge Projects - Commissioner Miller inquired about the ongoing bridge projects in the county. County Highway Engineer Fred Peivandi gave a brief overview of the ongoing bridge projects the Engineering Department is working on at this time.

Budget Reports – Commissioner Arceo thanked Finance Director Melissa Williams for the budget reports the Board received. He will be reviewing them before the upcoming Budget Workshop.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:37 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk 8/18/15



# **GENESEE COUNTY ROAD COMMISSION**

## **SPECIAL BOARD MEETING**

**August 25, 2015**

### **MINUTES**

#### **CALL TO ORDER**

Chairperson Johnson called the Special Board Meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

#### **ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
John Mandelaris, Commissioner  
Cloyce Dickerson, Commissioner  
David Miller, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Felicia Ivey, Melissa Williams, John Bennett, Anthony Branch, Joyce McClane, Genesee County Road Commission Staff; Linda Kossak, Clerk of the Board of County Road Commissioners

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Robert Johnson

#### **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, September 01, 2015

10:00 a.m. – Board Meeting

Monday, September 07, 2015

GCRC closed (non-essential operations) in observance of the Labor Day holiday.

#### **PUBLIC ADDRESS THE BOARD**

(None)

### **Fiscal Year 2015-2016 Proposed Budget**

A copy of the Proposed Budget for the fiscal year ending September 30, 2016, was distributed to Board and staff members. (Copy filed with official minutes.)

Each Department Head gave a report on the budget for their department and advised areas of cost containment.

Public Viewing of 2015-2016 Genesee County Road Commission Budget – On Tuesday, August 04, 2015, the Proposed Budget for fiscal year 2015-2016 was placed on the table for public viewing.

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson to adopt the Proposed Budget for fiscal year 2015-2016. The Proposed Budget for the fiscal year ending September 30, 2016, will lay on the table for public viewing.

**MOTION CARRIED.**

### **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 11:53 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda B. Kossak,  
Clerk of the Board of County Road Commissioners

/lbk  
08/25/15

# **GENESEE COUNTY ROAD COMMISSION**

## **BOARD MEETING**

**September 01, 2015**

## **MINUTES**

### **CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

### **ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
John Mandelaris, Commissioner  
Dave Miller, Commissioner  
Cloyce Dickerson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Stephanie Jaeger, Felicia Ivey, Genesee County Road Commission Staff; Linda Kossak, Clerk of the Board of Road Commissioners

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

### **APPROVAL OF AGENDA**

September 01, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the Agenda for September 01, 2015, with the removal of Discussion Item A-8.

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

August 04, 2015 – Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the minutes of the August 04, 2015, GCRC Board meeting.

## **MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Monday, September 07, 2015

GCRC closed (non-essential operations) in observance of the Labor Day holiday.

Tuesday, September 15, 2015

9:00 a.m. – Roads and Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

## **PUBLIC ADDRESS THE BOARD**

None

## **CORRESPONDENCE**

## **INCOMING**

None

## **OUTGOING**

None

## **INTERNAL**

Fiscal Year 2017 Federal Safety Project Applications – In a memorandum dated August 21, 2015, staff has informed the Board that GCRC has submitted eight project applications to MDOT for fiscal year 2017 Federal Safety Funding. (Copy filed with official minutes.)

## **INFORMATION**

Newspaper article, “Another road funding push stalls in Michigan House”, by Jonathon Oosting, Flint Journal, August 21, 2015. (Copy filed with official minutes.)

## **Request to approve correspondence**

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo to receive and file the presented correspondence.

**MOTION CARRIED**

**BOARD OF ROAD COMMISSIONERS' DECISIONS**

**DISCUSSION**

Atlas Road Bridge over the Kearsley Creek Agreement, Davison Township – In a memorandum dated August 18, 2015, staff has requested the Board approve the local road bridge participation agreement with Davison Township for the Atlas Road over the Kearsley Creek bridge replacement project. (Copy filed with official minutes.)

MDOT Local Bridge Funds	\$ 826,500.00
Genesee County Road Commission	\$ 277,132.50
Davison Township	<u>\$ 92,437.50</u>
Total project cost	\$1,196,250.00

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to approve and sign the duplicate originals of the local road bridge cost participation agreement with Davison Township for the Atlas Road over the Kearsley Creek bridge replacement project.

**MOTION CARRIED.**

Local Road Agreement for Fenton Road at Hemphill Road, City of Flint – In a memorandum dated August 19, 2015, staff has requested the Board approve the local cost participation agreement with the City of Flint for the Fenton Road at Hemphill Road intersection safety improvement project.

2016 Federal Safety Funds	\$ 64,260.00
Genesee County Road Commission	\$ 18,077.25
City of Flint	<u>\$ 6,025.75</u>
Total project cost	\$ 88,363.00

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve and sign the duplicate originals of the local road cost participation agreement with the City of Flint for the Fenton Road at Hemphill Road intersection safety improvement project.

**MOTION CARRIED.**

Remove Fiscal Year 2016 proposed budget from table - In a memorandum dated August 25, 2015, staff has recommended the Board approve the removal of the Fiscal Year 2016 proposed budget from the table. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the removal of the fiscal year 2016 proposed budget from the table.

**MOTION CARRIED.**

Fiscal Year 2016 Proposed Budget – Staff has requested the Board approve Fiscal Year 2016 proposed budget for the Genesee County Road Commission. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the Fiscal Year 2016 Proposed Budget.

**VOTE ON MOTION:**

Yes: Miller, Dickerson, Johnson, Mandelaris, Arceo

No: None

**MOTION CARRIED.**

Approval of purchase order to W.W. Grainger for Lighting Project, Equipment Department – In a memorandum dated August 19, 2015, staff has requested the Board approve the issuance of a purchase order to W.W. Grainger to purchase hardware for the Lighting Project for the Equipment Department. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the issuance of a purchase order to W.W. Grainger in the amount not to exceed \$57,173.73 for the Lighting Project for the Equipment Department.

**MOTION CARRIED.**

Work Request – Roadside Ditching on Calkins Road, Clayton Township – In a memorandum dated August 24, 2015, staff has requested the Board approve the roadside ditching request for Clayton Township on Calkins Road, West of Morrish Road using 50/50 matching allocation funds that were transferred from Mt. Morris Township, and ratification by the Board to approve the Manager-Director's decision to proceed with the request due to time constraints' involved. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the work request for roadside ditching for Clayton Township on Calkins Road, west of Morrish Road using 50/50 matching allocation funds, that were transferred by Mt. Morris Township to Clayton Township and ratification by the Board to approve the Manager-Director's decision to proceed with the request due to time constraints'. The total cost of the project is \$17,603.96. The Township will be paying \$8,801.98 and the GCRC will pay \$8,801.98.

**MOTION CARRIED.**

Work Request – Roadside Ditching on Calkins Road, Clayton Township – In a memorandum

dated August 24, 2015, staff has requested the Board approve the roadside ditching request for Clayton Township on Calkins Road, West of Morrish Road using funds that were transferred from Mt. Morris Township, and ratification by the Board to approve the Manager-Director's decision to proceed with the request due to time constraints' involved. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the work request for roadside ditching for Clayton Township on Calkins Road, west of Morrish Road using funds, that were transferred by Mt. Morris Township to Clayton Township and ratification by the Board to approve the Manager-Director's decision to proceed with the request due to time constraints'. The total cost of the project is \$1,209.60. The Township will be paying 100% of the total project cost.

**MOTION CARRIED.**

Work Request – Roadside Ditching on Duffield Road, North of Beecher Road, Clayton Township – In a memorandum dated August 24, 2015, staff has requested the Board approve the roadside ditching request for Clayton Township on Duffield Road, North of Beecher Road using funds that were transferred from Mt. Morris Township, and ratification by the Board to approve the Manager-Director's decision to proceed with the request due to time constraints' involved. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the work request for roadside ditching for Clayton Township on Duffield Road, North of Beecher Road using funds, that were transferred by Mt. Morris Township to Clayton Township and ratification by the Board to approve the Manager-Director's decision to proceed with the request due to time constraints'. The total cost of the project is \$806.40. The Township will be paying 100% of the total project cost.

**MOTION CARRIED.**

Work Request – Roadside Ditching on Duffield Road, North of Beecher Road, Clayton Township – In a memorandum dated August 24, 2015, staff has requested the Board approve the roadside ditching request for Clayton Township on Duffield Road, North of Beecher Road using 50/50 matching allocation funds that were transferred from Mt. Morris Township, and ratification by the Board to approve the Manager-Director's decision to proceed with the request due to time constraints' involved. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the work request for roadside ditching for Clayton Township on Duffield Road, North of Beecher Road using funds, that were transferred by Mt. Morris Township to Clayton Township and ratification by the Board to approve the Manager-Director's decision to proceed with the request due to time constraints'. The Township will be paying 50% (\$10,970.09) and the GCRC will be paying 50% (\$10,970.09). The total cost of the project is \$21,940.18.

**MOTION CARRIED.**

Work Request – Roadside Ditching on Nichols Road, South of Corunna Road, Clayton Township – In a memorandum dated August 24, 2015, staff has requested the Board approve the roadside ditching request for Clayton Township on Nichols Road, South of Corunna Road using 50/50 matching allocation funds that were transferred from Mt. Morris Township, and ratification by the Board to approve the Manager-Director’s decision to proceed with the request due to time constraints’ involved. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the work request for roadside ditching for Clayton Township on Nichols Road, South of Corunna Road using funds, that were transferred by Mt. Morris Township to Clayton Township and ratification by the Board to approve the Manager-Director’s decision to proceed with the request due to time constraints’. The Township will be paying 50% (\$773.73) and the GCRC will be paying 50% (\$773.73). The total cost of the project is \$1,547.45.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,128,892.23 – (Copies filed with official minutes.)

Voucher #V-40083

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40083 in the amount of \$11,207.80.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40084

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40084 in the amount of \$204,030.87.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40085

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40085 in the amount of \$19,995.37.



VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40086

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40086 in the amount of \$460,686.15.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson

**MOTION CARRIED.**

Voucher #V-40087

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40087 in the amount of \$432,972.04.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson

**MOTION CARRIED.**

**CONSENT**

Work Request – Roadside ditching on Torrey Road, North of Bristol, Flint Township – In a memorandum dated August 24, 2015 staff has requested the Board approve the work request for roadside ditching on Torrey Road, north of Bristol Road, Flint Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Arceo, seconded by Mr. Mandelaris to approve the work request for roadside ditching on Torrey Road, North of Bristol Road, Flint Township. The township will be paying 100% of the project at a total cost of \$39,048.32.

**MOTION CARRIED.**

Work Request – Roadside ditching on Torrey Road, North of Bristol, Flint Township – In a memorandum dated August 24, 2015 staff has requested the Board approve the work request for roadside ditching, including culverts on Torrey Road, North of Bristol Road, Flint Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Arceo, seconded by Mr. Mandelaris to approve the work

request for roadside ditching on Torrey Road, North of Bristol Road, Flint Township. The township will be paying 100% of the project at a total cost of \$1,599.30

**MOTION CARRIED.**

**MANAGER-DIRECTOR'S REPORT**

None

**COMMISSIONER'S CONCERNS:**

Commissioner Arceo stated he would like to attend the Purchasing Department's procurement meeting being held tomorrow, Wednesday 9/02/15 at the Road Commission.

Fiscal Year 2016 Budget – Commissioner Mandelaris asked if the Genesee County Commissioners will be receiving a copy of the 2016 Fiscal Year Budget. Manager-Director Daly stated that a copy is sent to the County offices.

**ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:24 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda B. Kossak, Clerk of the  
Board of County Road Commissioners  
/lk 9/01/15

# **GENESEE COUNTY ROAD COMMISSION**

## **BOARD MEETING**

**September 15, 2015**

## **MINUTES**

### **CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

### **ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
John Mandelaris, Commissioner  
Dave Miller, Commissioner  
Cloyce Dickerson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Dianna Robertson, Anthony Branch, John Bennett, Joyce McClane, Felicia Ivey, (Genesee County Road Commission Staff), Linda Kossak, Clerk of the Board of Road Commissioners

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

### **APPROVAL OF AGENDA**

September 15, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the Agenda for September 15, 2015, as printed and presented.

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

August 18, 2015 – Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the minutes of the August 18, 2015, GCRC Board meeting.

## **MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, October 06, 2015

10:00 a.m. – Board Meeting

Tuesday, October 19, 2015

8:00 a.m. – GCRC Annual Bus Tour

Tuesday, October 20, 2015

9:00 a.m. – Roads and Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Thursday, October 22, 2015

7:00 a.m. - GCRC Diversity/Safety Day training, Holiday Inn Gateway Centre, Grand  
Blanc

## **PUBLIC ADDRESS THE BOARD**

None

## **CORRESPONDENCE**

### **INCOMING**

None

### **OUTGOING**

Email correspondence from Ms. Kirsten Seeber, CTC Associates re: - TRB Webinar Moderator -  
In an email dated September 02, 2015, Ms. Kirsten Seeber, Operations Associate, CTC & Associates requested Manager-Director John Daly serve as a moderator for an upcoming TRB webinar in 2016. (Copy filed with official minutes.)

Letter correspondence to Mr. Howard Croft re: - Recommendations for removal of shared traffic signals with the City of Flint - In a letter dated September 08, 2015 from staff, to Mr. Howard Croft, Director, Department of Public Works, City of Flint regarding removal of traffic signal warrants for intersection signals which are shared with the City of Flint. (Copy filed with official minutes.)

## **INTERNAL**

Advisement of Purchase Order - re: A-10140 – Mid Michigan Contracting for Tree Trimming and Removal – In a memorandum dated September 01, 2015, staff has informed the Board that a purchase order was issued to Mid-Michigan Contracting for Tree Trimming and Removal, A-10140 in the amount of \$12,000.00. Copy filed with official minutes.)

## **INFORMATION**

None

## **Request to approve correspondence**

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo to receive and file the presented correspondence.

## **MOTION CARRIED**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

## **DISCUSSION**

State/Local Road Agreement Amendments – 2014 Road and Risk Projects, Lippincott Blvd. Bridge, Davison Township, and Farrand Road Bridge, Vienna Charter Township – In a memorandum dated September 08, 2015, staff has requested the Board approve the State/Local MDOT contract amendments for the MDOT Contract 2014-0236/A2, Lippincott Blvd. Bridge Replacement in Davison Township and for the Farrand Road Bridge replacement in Vienna Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the following MDOT contract amendments which revises each project's expected funding expiration date to December 31, 2015 and further, to direct the Chairperson to sign the duplicate original state contract amendments for and on behalf of the Board of County Road Commissioners.

MDOT Contract 2014-0236/A2 for the Lippincott Blvd. Bridge replacement in Davison Township

MDOT Contract 2014-0237/A2 for the Farrand Road Bridge replacement in Vienna Township

**MOTION CARRIED.**

2015 Special Road Assessment (SAD) rolls – In a memorandum dated August 31, 2015, staff has requested the Board approve and sign the listed 2015 Special Road Assessment Tax Rolls.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to approve and sign the listed 2015 Special Assessment Tax Rolls (SAD).

00406	Regency & Rivertown Road	Mundy Township
00446	Coventry Farms	Mundy Township
00447	Dye Meadow Estates	Flint Township
00351	Watson Drive	Genesee Township
00354	Loon Lake Court	Fenton Township
W356	Williamsburg Farms No. 1	Grand Blanc Township
W357	Western Hills	Flint Township
W358	Williamsburg Farms No. 2	Grand Blanc Township
W360	Island View Drive	Fenton Township
W361	Miller Road Farms	Flint Township
W363	Williamsburg Farms No. 3	Grand Blanc Township
W366	Ottawa Hills Subdivision	Grand Blanc Township

**MOTION CARRIED.**

Annual Certification of Employee-related conditions for Certification year 2015 – In a memorandum dated August 28, 2015, staff has requested the Board approve the signing of the Annual Certification of Employee-related conditions. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the signing of the Annual Certification of Employee-related Conditions for Certification year 2015.

**MOTION CARRIED.**

Administrative Services Contract BCBS of Michigan – In a memorandum dated August 28, 2015, staff has requested the Board authorize the wire payments to Blue Cross Blue Shield of Michigan for the period covering March 2015 through May 2015. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Dickerson, to authorize the wire transfer of funds to Blue Cross Blue Shield of Michigan (BCBS) for the quarterly settlement in equal amounts of \$337,800. These will be paid prior to the first day of September, October and November 2015 for the period covering March 2015 through May 2015:

September, 2015	\$337,800
October, 2015	\$337,800
November, 2015	\$337,800

**MOTION CARRIED.**

Annual Audit Contract Extension with Smith & Klackiewicz, PC – In a memorandum dated September 02, 2015 staff has requested the Board approve the extension of the annual audit contract performed by Smith & Klackiewicz, PC for one year with no price increase.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the extension of the annual audit contract performed by Smith & Klackiewicz, PC for the fiscal year ending September 30, 2015 for an audit fee of \$15,600.

**MOTION CARRIED.**

Fiscal Year ended September 30, 2015 Audit Engagement – In a memorandum dated September 8, 2015, staff has requested the Board approve and sign the audit engagement letter from Smith & Klackiewicz, PC. (Copy of memorandum and engagement letter with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve and sign the engagement letter from Smith & Klackiewicz, PC for the fiscal year ended September 30, 2015 Audit Engagement.

**MOTION CARRIED.**

Approval of the issuance of purchase orders for the Equipment Department – re: Item #16, #21, #26, #41A, #44, and #1516 – In a memorandum dated September 08, 2015, staff has requested Board approval of the issuance of purchase orders for the following items #16, #21, #26, #41A, #44, #1516 – (Copy of memorandum and bid sheets filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the issuance of purchase orders to the following companies:

- Michigan Cat, Item #16 for Grader Blades in the amount not to exceed \$50,000.
- Bulls-eye Wire & Cable, Item #21, Traffic Signal Cable in the amount not to exceed \$10,000.
- Lightle Enterprise of Ohio, Item #26, Type I & III Barricades, Cones and Devices in the amount not to exceed \$36,000.00.
- Beaver Research, Item #41A, Asphalt Remover & Specialty Chemicals in the amount not to exceed \$15,000.00.
- John Deere Landscapes, Item #44, Hydro-Seeding Materials in the amount not to exceed \$50,000.00.
- Mid-Michigan Pride Painting, Item #1516, Painting Otisville Garage including the Prep & Coat Bollards option in the amount not to exceed \$19,904.00.

**MOTION CARRIED.**

Approval of the issuance of Purchase Orders for the Maintenance department – re: Item #16, #21, #26, #41A, #44, and #1516 – In a memorandum dated September 08, 2015, staff has requested Board approval of the issuance of purchase orders for the following items: #8, #9, #10, #11, #14, #45 – (Copy of memorandum and bid sheets filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the issuance of purchase orders to the following companies:

- Ace-Saginaw Paving, Item #8, Open graded polymer emulsion patching mix CP-6 (Styrelf) in the amount not to exceed \$40,000.
- Ace-Saginaw Paving Company, Item #9-36A, Hot Mix Asphalt in the amount not to exceed \$3,111,670.00.
- Great Lakes Chloride, Item #10, Calcium Chloride in the amount not to exceed \$1,000,000.00.
- Asphalt Materials, Item #11, HFRS-2M Emulsion in the amount not to exceed \$264,800.00.
- M&M Pavement Marking for Item #14, Pavement Markings in the amount not to exceed \$337,500.00.
- Owen Tree Service, Item #45, Tree Removal County Wide in the amount not to exceed \$250,000.00.

**MOTION CARRIED.**

Agreement with Genesee County Drain Commissioner's office re: - Coldwater and Stanley Road reconstruction in Genesee and Richfield Townships – In a memorandum dated September 10, 2015 staff has requested the Board approve the agreement with the Genesee County Drain Commissioner's office for pavement reconstruction in Genesee and Richfield Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the agreement with the Genesee County Drain Commissioner's office for the pavement reconstruction of Coldwater Road between Center Road and Genesee Road in Genesee Township and to Stanley Road between Henderson Road and the east county line in Richfield Township.

Manager Director Daly stated that the Drain Commissioner's office is going beyond the normal parameters of the Karegnondi Water Main project and they are to be commended for their efforts.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,891,624.39 – (Copies filed with official minutes.)

Voucher #V-40088

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher



#40088 in the amount of \$1,212,311.00.

**VOTE ON MOTION:**

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40089

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40089 in the amount of \$401,483.08.

**VOTE ON MOTION:**

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40090

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40090 in the amount of \$120,413.03.

**VOTE ON MOTION:**

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40091

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40091 in the amount of \$157,417.28.

**VOTE ON MOTION:**

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson

**MOTION CARRIED.**

**CONSENT**

Cost agreement for Traffic Beacons at Fenton Road and Cook Road, T-377, Grand Blanc Township – In a memorandum dated September 08, 2015, staff has requested Board authorization to sign the Cost Agreement for traffic signal beacons located at Fenton Road and

Cook Road, T-377. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Miller to authorize the Manager-Director to sign the Cost Agreement for traffic signal beacons located at Fenton Road and Cook Road, T-377, Grand Blanc Township and Mundy Township.

**MOTION CARRIED.**

Cost agreement for Traffic Beacons at Thompson Road and Jennings Road, T-380, Fenton Township – In a memorandum dated September 08, 2015, staff has requested Board authorization to sign the Cost Agreement for traffic signal beacons located at Thompson Road and Jennings Road, T-380. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Miller to authorize the Manager-Director to sign the Cost Agreement for traffic signal beacons located at Thompson Road and Jennings Road, T-380, Grand Blanc Township and Mundy Township.

**MOTION CARRIED.**

Work Request – Milling and Paving, Calkins Road between Linden Road and Graham Road, Flint Township – In a memorandum dated September 01, 2015, staff has requested the Board approve the work request for milling and paving on Calkins Road between Linden Road and Graham Road, Flint Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Miller to approve the work request for milling and paving on Calkins Road between Linden Road and Graham Road in Flint Township. The Township will be paying 100% of the project for a total cost of \$46,096.74.

**MOTION CARRIED.**

Work Request – Milling and Paving, Calkins Road between Linden Road and Graham Road, Flint Township – In a memorandum dated September 01, 2015, staff has requested the Board approve the work request for milling and paving on Calkins Road between Linden Road and Graham Road, Flint Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Miller to approve the work request for milling and paving on Calkins Road between Linden Road and Graham Road in Flint Township. The Township will be paying 50% of the project (\$74,000.00) and the Road Commission will be paying 50% (\$74,000.00) using available matching allocation funds. The total cost of the project will be \$148,000.00.

**MOTION CARRIED.**

Work Request – Pavement repair, Bobby Jones Drive, North of Esta Drive, Genesee Township – In a memorandum dated August 31, 2015, staff has requested the Board approve the work request for pavement repair on Bobby Jones Drive, North of Esta Drive, Genesee Township.

(Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Miller to approve the work request for pavement repair on Bobby Jones Drive, North of Esta Drive in Genesee Township. The Township will be paying 100% of the project for a total cost of \$4,966.00.

**MOTION CARRIED.**

Work Request – Aggregate resurfacing, Nichols Road between Ray Road and Baldwin Road, Gaines Township – In a memorandum dated September 08, 2015, staff has requested the Board approve the work request for aggregate resurfacing on Nichols Road between Ray Road and Baldwin Road, Gaines Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Miller to approve the work request for aggregate resurfacing on Nichols Road between Ray Road and Baldwin Road, Gaines Township. The Township will be paying 100% of the project for a total cost of \$16,499.28.

**MOTION CARRIED.**

Work Request – Aggregate resurfacing, Nichols Road between Ray Road and Baldwin Road, Gaines Township – In a memorandum dated September 08, 2015, staff has requested the Board approve the work request for aggregate resurfacing on Nichols Road between Ray Road and Baldwin Road, Gaines Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Miller to approve the work request for aggregate resurfacing on Nichols Road between Ray Road and Baldwin Road, Gaines Township. The Township will be paying 50% (\$14,735.16) and the Road Commission will be paying 50% (\$14,735.16) using available matching allocation funds. The total cost of the project will be \$29,470.32.

**MOTION CARRIED.**

Work Request – Aggregate resurfacing, McWain Road between Cook Road and Halsey Road, Grand Blanc Township – In a memorandum dated September 08, 2015, staff has requested the Board approve the work request for aggregate resurfacing on Cook Road and Halsey Road, Grand Blanc Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Miller to approve the work request for aggregate resurfacing on Cook Road and Halsey Road Grand Blanc Township. The Township will be paying 50% (\$61,876.19) and the Road Commission will be paying 50% (\$61,876.19) using available matching allocation funds. The total cost of the project will be \$123,752.38.

**MOTION CARRIED.**

## **MANAGER-DIRECTOR'S REPORT**

Huckleberry Railroad and Genesee Road Project – Manager-Director John Daly told the Board and staff that the Huckleberry Railroad project is on track to be finished on September 25, 2015. The contractor is ahead of schedule.

Bus-Ride-A-Round – Manager-Director Daly reminded the Board of the several upcoming events. The bus Ride-a-Round will be on Monday, October 19<sup>th</sup>. Everyone will meet at the Road Commission at 8:00 a.m. GCRC's Safety/Diversity training Day is being held on Thursday, October 22, at 7:00 a.m. at the Holiday Inn- Gateway Centre.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to accept the Manager-Director's Report

## **MOTION CARRIED**

## **COMMISSIONER'S CONCERNS:**

Kelly Road – Chairperson Johnson commented that the Kelly Road project has been completed and everyone did a very good job.

Safety/Diversity Day – Commissioner Dickerson would like to see a large attendance at this year's Safety/Diversity Training Day. He stated that this is a very important training day and he'd like to see everyone in attendance.

Purchasing Bid Opening – Commissioner Arceo told the Board and staff that he had an opportunity to attend the recent bid opening that was held at the Road Commission. He wanted to thank the staff for all their hard work.

Cole Road Bridge – Commissioner Miller discussed the Cole Road Bridge closure. He stated that many motorists are removing the barricades so they can drive over the bridge. The police are aware of the problem and the barricades have been put back into place.

GCRC Bus Tour - Commissioner Mandelaris inquired about the upcoming Bus Tour. Manager Director Daly stated the tour would last from 8:00 a.m. until noon and everyone will be meeting first at the Road Commission on Monday, October 19, 2015.

Huckleberry Railroad – Commissioner Dickerson wanted to thank everyone for their hard work on getting the Huckleberry Railroad project on Genesee Road going. He wanted to acknowledge Genesee County Parks Director, Ms. Amy McMillan, Manager-Director John Daly and Attorney Chuck McKone for all their hard work to get the project finalized.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:37 a.m.

JOHN J. GLEASON

Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk 9/15/15

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**OCTOBER 06, 2015**

**MINUTES**

**CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:01 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Robert Johnson, Chairperson  
David M. Arceo, Vice Chairperson  
John Mandelaris, Chairperson  
David Miller, Commissioner  
Cloyce Dickerson, Commissioner

Others Present: Fred Peivandi, Melissa Williams, Felicia Ivey, Joyce McClane, Anthony Branch, John Bennett, Coetta Adams, Genesee County Road Commission Staff; Arnie Oseland, GlobalLink Network; Chris Robinson, Mike Perini, AIS Construction Equipment Corporation; Vicki Bachakes, Clerk of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

**APPROVAL OF AGENDA**

October 06, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the agenda for October 06, 2015, as presented.

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

August 25, 2015 – Special Board Meeting – Commissioner’s Workshop

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson, to approve the minutes of the August 25, 2015 Special Board Meeting, as printed and presented.

**MOTION CARRIED.**

September 01, 2015 – Board Meeting

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the minutes of the September 01, 2015 Board Meeting, as printed and presented.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, October 06, 2015

10:05 a.m. – Presentation by Coetta Adams and Arnie Oseland, Information Technology Upgrade for the Genesee County Road Commission

Monday, October 19, 2015

8:00 a.m. – GCRC Annual Bus Tour – Meeting at GCRC

Tuesday, October 20, 2015

9:00 a.m. – Roads & Bridges Advisory Committee Meeting  
10:00 a.m. – Board Meeting

Thursday, October 22, 2015

7:00 a.m. – GCRC Annual Safety & Diversity Training Day, Holiday Inn-Flint, Gateway Centre (Grand Blanc area)

## **PUBLIC ADDRESS THE BOARD**

None.

Presentation by Coetta Adams & Arnie Oseland, Information Technology Upgrade for Genesee County Road Commission – Coetta Adams and Arnie Oseland provided details of the 2016-2020 5 Year Plan for GCRC IT Data Center & Personnel Resources. A fire drill for determination of a recovery time frame for the computer system in the event of an emergency was recently

conducted. Based upon the unfavorable results, a plan has been developed which includes moving to Virtual Machines, determining storage needs for a Storage Area Network (SAN) and a Network Attached Storage (NAS), developing a backup strategy, setting up a disaster recovery site and identifying support requirements for implementation in 2016. (Presentation concluded at 10:26 a.m.)

## **CORRESPONDENCE**

### **INCOMING**

Thank you card – re: Grand Blanc Township – Thank you card from Mr. & Mrs. Bohlen, 5376 Irish Road, Grand Blanc, Michigan regarding the GCRC addressing the ditching problems on their road. No Board action required. (Copy filed with official minutes.)

Email correspondence – re: Public Works Leadership Fellow designation – Email correspondence from Ann Lowenstein regarding a request for press release to announce the Public Works Leadership Fellow designation. No Board action required. (Copy filed with official minutes.)

### **OUTGOING**

None.

### **INTERNAL**

Advisement of Purchase Order #A-10176 – Advisement of emergency Purchase Order #A-10176 approved by the Manager-Director and issued to Mid-Michigan Contracting for Item #M21-Catch Basin Repairs. No Board action required. (Copy filed with official minutes.)

## **INFORMATION**

Letter correspondence, State Senator, Jim Ananich – re: RRR funding – Letter correspondence from State Senator, Jim Ananich, District 27, Senate Minority Leader to Mr. Kirk Steudle, Director, Michigan Department of Transportation regarding the Road & Risk Reserve (RRR) funding for the Lippincott Bridge over the Kearsley Creek and Farrand Road Bridge over the Pine Run. No Board action required. (Copy filed with official minutes.)

Annual GCRC Bus Tour – Copy of invitation for the Annual GCRC Bus Tour to be held on Monday, October 19, 2015. (Copy filed with official minutes.)

Request to Approve Correspondence:

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Dickerson, to receive and file the presented correspondence.

## **MOTION CARRIED.**



## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

Contract Modification #2 – 2015 Proposal DS-1, Various Townships – In a memorandum dated September 28, 2015, staff requested Board approval for Contract Modification #2 for the 2015 Proposal DS-1 project in Flushing, Vienna, Genesee, Grand Blanc, and Gaines Townships. (Copy of memorandum and contract modification filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the Contract Modification #2 for the 2015 Proposal DS-1 contract in the amount of \$67,636.16.

### **MOTION CARRIED.**

Closure of Center Road Culvert over Dead Creek Drain, Thetford Township – In a memorandum dated September 25, 2015, staff requested Board approval of the continuation of the closure of the Center Road Culvert over the Dead Creek Drain in Thetford Township until further notice. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the continuation of the closure of the Center Road Culvert over the Dead Creek Drain in Thetford Township until further notice.

Mr. Mandelaris asked when the culvert would be repaired. Staff advised that a contract has been sent to Thetford Township for approval and that construction is planned for 2016.

### **MOTION CARRIED.**

Abandonment of a portion of Maple (Ball) Street, Flushing Township – In a memorandum dated September 21, 2015, staff requested Board approval of the Notice to the Public regarding the proposed abandonment of a portion of Maple (Ball) street in Flushing Township. (Copy of memorandum, map and Notice to the Public filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the Notice to the Public regarding the proposed abandonment of a portion of Maple (Ball) street in Flushing Township.

Mr. Mandelaris requested that the time on the Notice to the Public be changed from 10:15 a.m. to 10:00 a.m.

### **MOTION CARRIED.**

Extension of bid prices, Item #33 – Disposal of Trash – In a memorandum dated September 25, 2015, staff requested Board approval for the extension of the 2014 bid prices for Item #33 – Disposal of Trash for the Maintenance Department for one year. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the extension of the 2014 bid prices for Item #33 – Disposal of Trash for an additional year and the issuance of a Purchase Order to Citizens Disposal in the amount not to exceed \$30,000.00.

**MOTION CARRIED.**

Issuance of Purchase Order, Item #42 – Calcium Chloride Prewetting – In a memorandum dated September 25, 2015, staff requested Board approval for the issuance of a purchase order to Great Lakes Chloride for Item #42 – Calcium Chloride Prewetting with a unit cost of \$0.548/gallon. (Copy of memorandum file with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the issuance of a purchase order to Great Lakes Chloride for Item #42 – Calcium Chloride Prewetting in the amount not to exceed \$50,000.00.

**MOTION CARRIED.**

Issuance of Purchase Order, Digital Radio System – In a memorandum dated September 09, 2015, staff requested Board approval for the issuance of a purchase order and 12 months payment which includes a 7% discount to BCS Towers, Inc. in the amount not to exceed \$47,664.36. (Copy of memorandum and contract filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the issuance of a purchase order and 12 months payment which includes a 7% discount to BCS Towers, Inc. in the amount not to exceed \$47,664.36.

**MOTION CARRIED.**

Issuance of Purchase Order, Security & Fire Protection Monitoring – In a memorandum dated September 22, 2015, staff requested Board approval for the issuance of a purchase order to Sonitrol Tri-County for security and fire protection monitoring of the Flint location and all of the outlying garages. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the issuance of a purchase order to Sonitrol Tri-County in the amount not to exceed \$34,836.00 for security and fire protection monitoring.

**MOTION CARRIED.**

Issuance of Purchase Orders, Item Nos. #16E, #XL4100 IV, #FS7000-15, and #2015OG – In a memorandum dated September 25, 2015, staff requested Board approval for the issuance of the following purchase orders:

Item #16E – Carbide Cutting Edge Blades, to Truck & Trailer Specialties, at \$301.76/blade

Item #XL4100 IV – 6x4 Multipurpose Excavator, to AIS Construction Equipment, not to exceed \$388,405.00

Item #FS7000-15 – Husqvarna Saw (w/ Options), to Alta Equipment Company, not to exceed \$28,760.00. Options: 3 Speed Gear Box \$3,000.00, E-Tracking \$1,055.00, and Blade Clutch \$355.00.

Item #2015OG – Otisville Garage Paving Project, to Pyramid Paving & Contracting, not to exceed \$23,704.00

(Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the issuance of purchase orders to the following companies:

- Truck & Trailer Specialties for Item #16E – Carbide Cutting Edge Blades in the amount not to exceed \$50,000.00,
- AIS Construction Equipment for Item #XL4100 IV – 6x4 Multipurpose Excavator in the amount not to exceed \$388,405.00,
- Alta Equipment Company for Item #FS7000-15 – Husqvarna Saw (w/ options) in the amount not to exceed \$33,170.00, and
- Pyramid Paving & Contracting for Item #2015OG – Otisville Garage Paving Project in the amount not to exceed \$23,704.00.

Mr. Mandelaris requested a picture of the Multipurpose Excavator. Staff will provide a picture.

**MOTION CARRIED.**

Issuance of Purchase Orders to Extend Unit Prices, Item Nos. #17, #75, #30-JCPS12, #30-CLCSRS, and #2015KMI – In a memorandum dated September 25, 2015, staff requested Board approval for the issuance of the following purchase orders:

Item #17 – Tire Recapping Service, to Jerry's Tire & Auto Service

Item #75 – Uniforms, Mats, Mopheads & Shop Towels, to Cintas Corporation

Item #30-JCPS12 – Janitorial Consumable Products & Services, to Cintas Corporation

Item #30-CLCSRS – Custodial, Lawn Care & Snow Removal Services, to Clearview Building Maintenance

Item #2015KMI – KMI Hot Patcher, to Alta Equipment

(Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the extension of the unit bid prices and the issuance of purchase orders to the following companies:

- Jerry's Tire & Auto Service for Item #17 – Tire Recapping Service in the amount not to exceed \$25,000.00,
- Cintas Corporation for Item #75 – Uniforms, Mats, Mopheads & Shop Towels in the amount not to exceed \$16,200.00,
- Cintas Corporation for Item #30-JCPS12 – Janitorial Consumable Products & Services in the amount not to exceed \$27,000.00,
- Clearview Building Maintenance for Item #30-CLCSRS – Custodial Services in the amount not to exceed \$62,831.79, and
- Alta Equipment for Item #2015KMI – KMI Hot Patcher in the amount not to exceed \$29,577.00.

Mr. Mandelaris inquired about the tire recapping services. Staff advised that the tire recapping services will only be used for graders and loaders.

**MOTION CARRIED.**

Issuance of Purchase Order, ForceMatch Vibration System & Heavy Duty Tire Changer – In a memorandum dated September 24, 2015, staff requested Board approval for the issuance of a purchase order to Mohawk Resources for purchase of a ForceMatch Vibration System in the amount of \$18,907.57 and a Heavy Duty Tire Changer in the amount of \$18,745.79. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Dickerson, to approve the issuance of a purchase order to Mohawk Resources for purchase of a ForceMatch Vibration System in the amount not to exceed \$18,907.57 and a Heavy Duty Tire Changer in the amount not to exceed \$18,745.79.

**MOTION CARRIED.**

Ratification of Vouchers Totaling \$3,061,699.66 – (Copies filed with official minutes.)

Voucher #V-40092

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40092 in the amount of \$403,547.30.

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Miller, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40093

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40093 in the amount of \$183,671.01.

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Miller, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40094

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40094 in the amount of \$480,750.07.

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Miller, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40095

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40095 in the amount of \$420,493.06.

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Miller, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40096

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40096 in the amount of \$275,700.42.

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Miller, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40097

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson, to ratify Voucher #40097 in the amount of \$1,297,537.80.

VOTE ON MOTION:

Yes: Johnson, Arceo, Mandelaris, Miller, Dickerson

No: None

**MOTION CARRIED.**

## **CONSENT**

Temporary Traffic Control Order, W. Cass Avenue, Mt. Morris Township – In a memorandum dated September 28, 2015, staff requested Board approval for a temporary Traffic Control Order controlling parking on either side of W. Cass Avenue from the intersection of Fulton Street and W. Cass Avenue 615 feet east to N. Saginaw and W. Cass Avenue from 12:01 a.m., Wednesday, October 07, 2015 until a permanent Traffic Control Order can be obtained from the Michigan State Police. (Copy of memorandum and Notice of Resolution filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the issuance of a temporary Traffic Control Order controlling parking on either side of W. Cass Avenue from the intersection of Fulton Street and W. Cass Avenue 615 feet east to N. Saginaw and W. Cass Avenue from 12:01 a.m., Wednesday, October 07, 2015 until a permanent Traffic Control Order can be obtained from the Michigan State Police.

**MOTION CARRIED.**

Traffic Control Order, Highpoint Drive, Mundy Township – In a memorandum dated September 25, 2015, staff requested Board approval to place a stop sign for Springline Drive at Highpoint Drive in Section 8, Mundy Township. (Copy of memorandum and Recommendation for Traffic Control Device filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to approve the Traffic Control Order to place a stop sign for Springline Drive at Highpoint Drive in Section 8, Mundy Township.

**MOTION CARRIED.**

Cost Agreement for Traffic Beacons, Frances and Neff Roads, Mt. Morris and Vienna Townships – In a memorandum dated September 28, 2015, staff requested the Board authorize the Manager-Director to sign the Cost Agreement for Traffic Signal Beacons located at Frances Road and Neff Road, T-376, Mt. Morris and Vienna Townships. (Copy of memorandum and Cost Agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to authorize the Manager-Director to sign the Cost Agreement for Traffic Signal Beacons located at Frances Road and Neff Road, T-376, Mt. Morris and Vienna Townships.

**MOTION CARRIED.**

Cost Agreement for Traffic Beacons, Morrish and Calkins Roads, Clayton Township – In a memorandum dated September 28, 2015, staff requested the Board authorize the Manager-Director to sign the Cost Agreement for Traffic Signal Beacons located at Morrish Road and Calkins Road, T-373, Clayton Township. (Copy of memorandum and Cost Agreement filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to authorize the Manager-Director to sign the Cost Agreement for Traffic Signal Beacons located at Morrish Road and Calkins Road, T-373, Clayton Township.

**MOTION CARRIED.**

Rejection of bid(s) submitted for Heavy Duty Equipment – In a memorandum dated September 24, 2015, staff requested Board approval to reject the bid(s) submitted for Item #420F215 – Backhoe Loader or GCRC approved equivalent, Item #924K15 – 924 High Lift Caterpillar Wheel Loader or GCRC approved equivalent and Item #160M15 – 160M Caterpillar Motor Grader or GCRC approved equivalent due to only one bid submitted per item. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller, to reject the bid(s) submitted for Item #420F215 – Backhoe Loader, Item #924K15 – 924 High Lift Caterpillar Wheel Loader, and Item #160M15 – 160M Caterpillar Motor Grader.

**MOTION CARRIED.**

**MANAGER-DIRECTOR REPORT**

Staff announced that at last week's Bay Region Bridge Council meeting, Genesee County Road Commission received \$1.9 million for the replacement of the Bristol Road Bridge over the Call Drain in Flint Township in 2018. The City of Flint received \$350,000 for the preventative maintenance of the Saginaw Street Bridge over the Flint River in 2018. In the Bay Region, \$62 million in bridge applications were submitted by municipalities but there was only \$11 million available funding.

## **COMMISSIONER'S CONCERNS**

Mr. Dickerson expressed great concern about the safety of the water at the Flint facilities. Mr. Dickerson would like for the water to be tested by someone other than the City of Flint. Staff advised that samples were sent to Water Tech in Howell this morning, as well as to the City of Flint. Mr. Dickerson said that the GCRC Safety Coordinator needs to be a part of these safe water discussions.

Mr. Arceo commended the GCRC Finance Director and staff for the excellent remarks received in the GCRC audit by MDOT.

Mr. Arceo announced that at the Genesee County Board of Commissioners meeting yesterday, Resolution 15-209, which required Genesee County Road Commissioners to be elected rather than appointed, was rescinded by a vote of 7 to 1.

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Dickerson, to include a certified copy of the Genesee County Board of Commissioners' resolution authorizing the appointment of Genesee County Road Commissioners with the official minutes of today's meeting.

## **MOTION CARRIED.**

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 11:03 a.m.

JOHN J. GLEASON  
Clerk/Register

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Vicki Bachakes, Clerk of the  
Board of County Road Commissioners

/vb

10/06/15



**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**October 20, 2015**

**MINUTES**

**CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:07 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
John Mandelaris, Commissioner  
Dave Miller, Commissioner  
Cloyce Dickerson, Commissioner

Absent: None

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Felicia Ivey, Bonnie Wood, Randy Dellaposta (Genesee County Road Commission Staff); Mark Valacak (Genesee County Health Department), Dale Wolbert, (Flushing Township resident), Linda Kossak, Clerk of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

**APPROVAL OF AGENDA**

October 20, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the Agenda for October 20, 2015, as printed and presented.

**MOTION CARRIED.**

## **APPROVAL OF MINUTES**

September 15, 2015 – Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the minutes of the September 15, 2015, GCRC Board meeting.

**MOTION CARRIED.**

## **MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Thursday, October 22, 2015

7:00 a.m. – GCRC Safety/Diversity Training Day, Holiday Inn Gateway Centre, Grand Blanc

Monday, October 26, 2015

GCRC closed (non-essential operations) in observance of the Veterans Day holiday

Tuesday, November 03, 2015

10:00 a.m. – Board Meeting

## **PUBLIC ADDRESS THE BOARD**

None

## **PUBLIC HEARING**

Abandonment of a portion of Maple (Ball) Street, Flushing Township – GCRC staff held a public hearing at 10:10 a.m. in the Genesee County Road Commission Board Room for the abandonment hearing of a portion of Maple (Ball) Street, in Flushing Township. Notices were published in the Flint-Genesee County Legal News for the public to review before the hearing. No objections from the public were voiced for the abandonment.

## **PRESENTATION**

Mr. Mark Valacak, MPH, Genesee County Health Officer gave a presentation at 10:15 a.m. regarding the Flint Water Emergency that was announced on October 01, 2015. Mr. Valacak offered a timeline to the Board and staff of the events leading up to the water emergency event.

Mr. Valacak explained how Dr. Mona Hanna-Attisha, MD, MPH program director for the pediatric residency at the Hurley Children's Hospital at Hurley Medical Center in Flint was instrumental in getting state officials to realize they had an emergency on their hands. Due to Dr. Hanna-Attisha's diligence in correlation with the Genesee County Health Department, a

group of doctors called a news conference in late September to report high levels of lead in blood samples from children, as the corrosive water is apparently releasing lead from old pipes in homes. He stated that it was among the most significant challenges to the quality of Flint water since the city stopped receiving its water service from Detroit. Mr. Valacak concluded his presentation by answering questions from those present at the Board meeting.

Staff members discussed the Road Commission's current reverse osmosis filtration system recently installed in early January 2015 for drinking water at the Flint facility. Stockroom and Building & Grounds Supervisor, Randall Dellaposta gave the results of the recent water testing the GCRC had done at an independent testing facility for the unfiltered and filtered water at the Flint facility. The presentation concluded at 10:45 a.m. and the regular business of the Board meeting proceeded.

## **CORRESPONDENCE**

### **INCOMING**

None

### **OUTGOING**

None

### **INTERNAL**

Advisement of Purchase Orders under \$15,000 – In a memorandum dated September 28, 2015, staff has informed the Board that purchase orders were issued to the following companies during the month of September 2015 for amounts between \$2,500 to \$15,000: (Copy of memorandum filed with official minutes.)

A-10169	Harada & Assoc.	Driveway Repairs, Braemoor Subdivision	\$ 5,923.00
A-10177	PSI	CMT, Mt. Morris Rd.	\$ 6,100.00
A-10178	PSI	CMT, Wilson Rd. Bridge	\$ 4,300.00
A-10179	PSI	CMT, Pierson Road	\$ 6,000.00
A-10180	PSI	CMT, Hill Road	\$ 5,200.00
A-10181	PSI	CMT, Ballenger Hwy. Bridge	\$10,800.00
A-10182	PSI	CMT, Flushing Road	\$12,000.00
A-10183	PSI	CMT, Cole Road Bridge	\$ 3,400.00
A-10184	PSI	CMT, Elms Road	\$ 4,700.00
A-10185	PSI	CMT, Genesee Road	\$ 2,600.00
A-10186	PSI	CMT, 2015 DS-1 Project	\$ 2,700.00
A-10190	PSI	CMT, Oakwood Subdivision	\$ 3,400.00
A-10192	PSI	CMT, Otisville Salt Storage Bldg.	\$ 6,800.00
A-10194	Konica Minolta	Copier Maintenance Agreement	\$ 6,000.00
A-10196	Bull's Eye Wire/Cable	Item #21 – Traffic Signal Cable	\$10,000.00
A-10211	TUV Rheinland Ind.	Box Beam Inspect. Ballenger Hwy.	\$ 4,239.00
A-10219	Safety Zone Specialists	Roll-up Signs & Stands	\$ 4,896.50

A-10220	Valley Truck Parts	New, Used or Reman HD Parts	\$10,000.00
A-10222	Flint Trading	Heat Fused Thermoplastic Mat'l	\$ 2,550.00

Maintenance Department Service Requests for September 2015 – Included in the Board packet was the Maintenance Department's Service Requests summarizing service requests from residents, forwarded to the GCRC Maintenance Department for the month of September 2015.

Maintenance Department Schedule effective November 02, 2015 – In a memorandum dated October 14, 2015, staff has issued a memorandum of the Maintenance Department Schedule which will be effective November 02, 2015. (Copy filed with official minutes.)

## **INFORMATION**

County Road Association re: Road Funding 101 – County Road Association notification announcing the Mastery of Learning Series: Road Funding 101, being held at the Comfort Inn and Suites, 2424 S. Mission, Mt. Pleasant, MI on Tuesday, December 08, 2015 from Noon until 4:00 p.m. (Copy filed with official minutes.)

County Road Association re: 7<sup>th</sup> Annual Shake your Mailbox Day – County Road Association Fact Sheet announcing Governor Rick Snyder proclaiming October 17, 2015 as the 7<sup>th</sup> Annual Shake Your Mailbox Day in Michigan. (Copy filed with official minutes.)

Certified Copy of Record – Genesee County Resolution 15-407 – Included in the Board minutes was a certified copy of record of the Genesee County resolution No. 15-407, adopted October 05, 2015 by the County Board of Commissioners, stating the Genesee County Road Commissioners shall continue to be selected and appointed by county commissioners, hereby rescinding resolution No. 15-209. (Copy filed with official minutes.)

## **Request to approve correspondence**

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson to receive and file the presented correspondence.

**MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

MDOT Contract No. 15-5495 – GCRC Job No. 86-D50156, Stanley Road at Linden Road intersection, Mt. Morris Charter Township – In a memorandum dated October 12, 2015, staff has requested the Board approve the MDOT Contract No. 15-5495, GCRC Job No. 86-D50156, Stanley Road at Linden Road intersection, Mt. Morris Charter Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve MDOT

Contract No. 15-5495 for installing warning flashers, pavement markings and improved signage at the intersection of Stanley Road and Linden Road in Mt. Morris Charter Township and further, to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

Federal STP Safety Funds	\$16,484.00
Genesee County Road Commission Local Funding	<u>\$ 4,121.00</u>
Total Installation Cost	\$20,605.00

**MOTION CARRIED.**

MDOT Contract No. 15-5496 – GCRC Job No. 86-D50157, Seymour Road (Cole Road to Rolston Road); flasher, marking & signing installations, Argentine Township – In a memorandum dated October 12, 2015, staff has requested the Board approve the MDOT Contract No. 15-5496, GCRC Job No. 86-D50157, Seymour Road (Cole Road to Rolston Road); flasher, marking & signage installations, Argentine Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve MDOT Contract No. 15-5496 for installing warning flashers, pavement markings and improved signage at the major curves on Seymour Road between Cole Road and Rolston Road in Argentine Township and further, to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

Federal STP Safety Funds	\$17,626.00
Genesee County Road Commission Local Funding	<u>\$ 4,407.00</u>
Total Installation Cost	\$22,033.00

**MOTION CARRIED.**

Abandonment of a portion of Maple (Ball) Street, Flushing Township – In a memorandum dated September 21, 2015, staff has requested the Board approve the attached resolution for the abandonment of a portion of Maple (Ball) Street in the Charter Township of Flushing. (Copy of memorandum, resolution and map filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to adopt the attached resolution for the abandonment of a portion of Maple (Ball) Street, in the Charter Township of Flushing. A public hearing was held at 10:10 a.m., on Tuesday, October 20, 2015, hearing no objections from the public, the Board approved the request to abandon this portion of Maple (Ball) Street in Flushing Township.

**VOTE ON MOTION:**

Yes: Miller, Dickerson, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Extension of unit bid prices and issuance of purchase orders for Item #2, Item #77, and Gibraltar for Cable Guardrail Parts – In a memorandum dated October 08, 2015, staff has requested the Board approve the extension of unit bid prices and the issuance of purchase orders to Jensen Bridge, Item #2, Graff Truck Center, Item #77, and Gibraltar for Cable Guardrail Parts. (Copy of memorandum and extension of bid price letters filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Dickerson to approve the extension of unit bid prices and the issuance of purchase orders to:

- Jensen Bridge & Supply for Item #2, Drainage Pipe VMI in the amount not to exceed \$120,000.00.
- Graff Truck Center for Item #77, Fleetguard Filters VMI in the amount not to exceed \$30,000.00.
- Gibraltar for Cable Guardrail Parts in the amount not to exceed \$20,000.00.

**MOTION CARRIED.**

Renewal Purchase Orders for Item #1, #2014, #19, #62, #73 for the Equipment Department – In a memorandum dated October 08, 2015, staff has requested Board approval of the renewal purchase orders for Item #1, #2014, #19, #62, #73 for the Equipment Department. (Copy of memorandum and renewal bid sheets filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Dickerson, to approve the renewal purchase orders to be issued to the following companies:

- Jensen Bridge & Supply for Item #1, Galvanized Steel Beam Guardrail & Posts VMI in the amount not to exceed \$125,000.00.
- C&S Motors for Item #2014, HDERSP, HD Equipment Repair Services & Parts for International trucks in the amount not to exceed \$35,000.00.
- Jack Doheny, Item #2014, HDERSP, HD Equipment Repair Services & Parts for Vactor equipment in the amount not to exceed \$20,000.00.
- Michigan CAT, Item #2014, HDERSP, HD Equipment Repair Services & Parts, for CAT graders & loaders in the amount not to exceed \$60,000.00.
- Graff Truck Center, Item #2014, HDERSP, HD Equipment Repair Services & Parts for Volvo trucks in the amount not to exceed \$110,000.00
- Flint New Holland, Item #2014, HDERSP, HD Equipment Repair Services & Parts for parts for mowers & tractors in the amount not to exceed \$20,000.00.

- Foster Blue, Item #19, Tank Wagon Delivery of No-Lead Gas and Diesel to be ordered on an as needed basis not to exceed, \$1,000,000.00
- Flint New Holland for Item #62, Tiger/New Holland Parts VMI in the amount not to exceed \$20,000.00.
- Exotic Automation for Item #73, Parker Hydraulic Hose & Fittings VMI in the amount not to exceed \$20,000.00.

**MOTION CARRIED.**

Issuance of Purchase Orders for Item #58, #68, and #74 for the Equipment Department – In a memorandum dated October 09, 2015, staff has requested the Board approve the issuance of purchase orders to Graff Truck Center for Item #58, Truck & Trailer Specialties for Item #68, and GCR Tire Center for Item #74. (Copy of memorandum and bid sheets filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the issuance of purchase orders to the following companies:

- Graff Truck Center for Item #58, Medium/Heavy Duty Brake Parts VMI in the amount not to exceed \$25,000.00.
- Truck & Trailer Specialties for Item #68, Recycled Rubber Cutting Edge Blades to be purchased on an as needed basis in the amount not to exceed \$90,000.00.
- GCR Tire Center for Item #74, Tires VMI in the amount not to exceed \$59,000.00.

**MOTION CARRIED.**

Extension of unit bid prices for Item #47, Bituminous Base Topping Mixture for the Maintenance Department – In a memorandum dated October 09, 2015, staff has requested the Board approve the extension of the 2014 bid prices for Item #47, Bituminous Base Topping Mixture for one additional year. (Copy of memorandum and bid extension letter filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the extension of the 2014 bid prices for Item #47, Bituminous Base Topping Mixture with Ace Saginaw Paving for one (1) additional year on an as needed basis:

- Bituminous Base Topping Mixture in the amount not to exceed \$1,324,000.00 and,
- Bituminous Base Topping Mixture (Bulk Tack Coat) in the amount not to exceed \$250,000.00.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,851,550.77 – (Copies filed with official minutes.)

Voucher #V-40098

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40098 in the amount of \$417,347.06.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40099

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40099 in the amount of \$167,326.02.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40100

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40100 in the amount of \$673,266.37.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40101

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40101 in the amount of \$216,451.71.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson

**MOTION CARRIED.**



Voucher #V-40102

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40102 in the amount of \$294,219.20.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson

**MOTION CARRIED.**

Voucher #V-40103

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40103 in the amount of \$82,940.41.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Miller, Arceo, Johnson

**MOTION CARRIED.**

Bid results and award of contract for the primary road Linden Road concrete pavement repair north of Beecher Road, Flint Charter Township – In a memorandum dated October 20, 2015, staff has requested the Board accept the negotiated bid cost submitted by Florence Cement Company for the Linden Road concrete repair north of the Beecher Road project. (Copy of memorandum and bid comparison sheet filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to accept the negotiated bid cost of \$23,443.00 submitted by Florence Cement Company for the Linden Road concrete repair north of the Beecher Road project and further, that the Board authorizes awarding and signing the contract after staff has received and reviewed the contract, bonds, EEO compliance and insurance submitted by Florence Cement Company.

**MOTION CARRIED.**

**CONSENT**

Traffic Control order controlling speed, Reid Road from Sharp Road to Linden Road, Mundy Township – In a memorandum dated, October 12, 2015, staff has requested the Board of County Road Commissioners adopt the resolution to control speed on Reid Road, from Sharp Road to Linden Road, Mundy Township. (Copy memorandum and resolution filed with official minutes)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to adopt the resolution to approve the traffic control order for speed on Reid Road from Sharp Road to Linden Road, setting the speed limit at 45 mph. in Mundy Township.

**MOTION CARRIED.**

Cost agreement for Traffic Signal Beacons at Beecher Road and Elms Road, T-153, Flint Township and Clayton Township – In a memorandum dated October 12, 2015, staff has requested the Board authorize the Manager-Director to sign the cost agreement for traffic signal beacons located at Beecher Road and Elms Road, T-153. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to authorize the Manager-Director to sign the cost agreement for traffic signal beacons located at Beecher Road and Elms Roads, T-153, Flint Township and Clayton Township.

**MOTION CARRIED.**

Work Request – Roadside ditching, Lake Road between address 7328 Lake Road and Morrish Road (North side), Montrose Township – In a memorandum dated October 12, 2015, staff has requested the Board approve the work request for roadside ditching on Lake Road between address 7328 Lake Road and Morrish Road (North side), Montrose Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work request for roadside ditching on Lake Road between address 7328 Lake Road and Morrish Road, (North side) using available matching allocation funds. The Township is paying 50% (\$6,384.52) and the Road Commission is paying 50% (\$6,384.53). The total cost of this project will be \$12,769.05.

**MOTION CARRIED.**

Work Request – Roadside ditching, Lake Road between address 7328 Lake Road and Morrish Road (North side), Montrose Township – In a memorandum dated October 12, 2015, staff has requested the Board approve the work request for roadside ditching, including driveway culverts on Lake Road between address 7328 Lake Road and Morrish Road (North side), Montrose Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work request for roadside ditching, including driveway culverts on Lake Road between address 7328 Lake Road and Morrish Road, (North side). The Township will be paying 100% for the roadside ditching project at a total cost of \$985.60.

**MOTION CARRIED.**

Work Request – Roadside ditching, Seymour Road between addresses 10495 and 10399, Montrose Township – In a memorandum dated October 12, 2015, staff has requested the Board approve the work request for roadside ditching on Seymour Road between addresses 10495 and 10399, Montrose Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work

request for roadside ditching on Seymour Road between addresses 10495 and 10399, using their available matching allocation funds. The Township is paying \$50% (\$6,208.90) and the Road Commission is paying 50% (\$6,208.90). The total cost of this project will be \$12,417.80.

**MOTION CARRIED.**

Work Request – Roadside ditching, Seymour Road between addresses 10495 and 10399, Montrose Township– In a memorandum dated October 12, 2015, staff has requested the Board approve the work request for roadside ditching, including driveway culverts on Seymour Road between addresses 10495 and 10399, Montrose Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work request for roadside ditching, including driveway culverts on Seymour Road between addresses 10495 and 10399. The Township is paying 100% for the roadside ditching project. The total project cost of the project will be \$1,558.16.

**MOTION CARRIED.**

**MANAGER-DIRECTOR'S REPORT**

Preventative Maintenance Costs for Equipment – Equipment Director John Bennett presented to the Board a report comparing the cost of outsourcing preventative equipment maintenance versus performing preventative maintenance in-house using GCRC employees. Over the course of a year, the Equipment Department has realized a cost savings of over \$92,000. Director Bennett stated they will be concentrating on additional areas for more cost savings in the upcoming year.

Winter Maintenance Salt Bids – Purchasing Manager Joyce McClane talked briefly about the three companies the Road Commission has gotten salt bids from; Detroit Salt, North American Salt and Morton Salt. Detroit Salt has under bid the other two companies every time and that is our current supplier. John Daly reminded the Board that this may change in the future because currently, Detroit Salt is mining the lowest cost part of the mine and eventually they will have to move to higher cost areas. Ms. McClane stated we are able to get excellent prices due to our collaboration with other communities as well as ordering our salt needs early.

Cameras for Traffic Signal Timing on Pierson Road between Linden and Jennings, Mt. Morris Township – Traffic Engineering Manager, Bonnie Wood spoke briefly about the cameras being installed in Mt. Morris Township on Pierson Road between Linden Road and Jennings Road. She stated, we are in the final stages of cameras being placed at the intersections and their purpose will be to adjust the timing of the lights based on traffic volume. The computer will control the traffic signals based on the number of vehicles present at the intersection. The reason for these cameras is to improve the flow of traffic as well as to improve safety on the roads.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to accept the Manager-Director's Report.

**MOTION CARRIED**

**COMMISSIONERS' CONCERNS**

Commissioner Miller reminded the Board and staff that he will be absent for the next Board meeting on November 03, 2015 due to surgery scheduled for that day.

GCRC Bus Tour – Commissioner Arceo wanted to thank the staff for the excellent execution of the GCRC Bus Tour on Monday, October 19<sup>th</sup>. He also thanked Engineering Director Fred Peivandi for including projects in every part of the county.

Michigan Township Association Meeting – Commissioner Arceo told the Board and staff that Commissioner Johnson, Commissioner Miller as well as himself had an opportunity to attend the Michigan Township Association meeting. County Road Association Assistant Director Ed Noyola provided a great deal of information at the meeting.

County Road Association – Roads 101 Workshop – Commissioner Mandelaris stated that he and Commissioner Arceo will be attending the County Road Association - Roads 101 workshop on December 08, 2015 in Mt. Pleasant at the Comfort Inn & Suites.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 11:36 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk 10/20/15

# **GENESEE COUNTY ROAD COMMISSION**

## **BOARD MEETING**

**November 03, 2015**

## **MINUTES**

### **CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

### **ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
John Mandelaris, Commissioner  
Cloyce Dickerson, Commissioner

Absent: Dave Miller (excused due to surgery)

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Felicia Ivey, (Genesee County Road Commission Staff); Linda Kossak, Clerk of the Board of Road Commissioners

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

### **APPROVAL OF AGENDA**

November 03, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the Agenda for November 03, 2015, as printed and presented.

### **MOTION CARRIED.**

### **APPROVAL OF MINUTES**

October 06, 2015 – Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the minutes of the October 06, 2015, GCRC Board meeting.

**MOTION CARRIED.**

**MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, November 17, 2015

9:00 a.m. – Roads & Bridges Advisory Committee Meeting

10:00 a.m. – Board Meeting

Thursday, November 26 and Friday, November 27, 2015

GCRC closed (non-essential operations) in observance of the Thanksgiving Day holiday

**PUBLIC ADDRESS THE BOARD**

None

**CORRESPONDENCE**

**INCOMING**

Farrand Road Bridge and Lippincott Bridge Road and Risks Reserve Fund Projects – In a letter dated October 20, 2015, from Mr. Kirk Steudle, Director, Michigan Department of Transportation (MDOT) announcing the approval of the request for the change in funding for the Farrand Road Bridge and Lippincott Bridge Road and Risks Reserve Fund Projects. (Copy filed with official minutes.)

**OUTGOING**

None

**INTERNAL**

None

**INFORMATION**

None

**Request to approve correspondence**

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to receive and file the presented correspondence.

**MOTION CARRIED.**

**BOARD OF ROAD COMMISSIONERS' DECISIONS**

**DISCUSSION**

MDOT Contract No. 15-5498 – GCRC Job No. 66-D50158, Hill Road at Torrey Road intersection; traffic signal improvements and pavement marking installation, Mundy Charter Township – In a memorandum dated October 27, 2015, staff has requested the Board approve the MDOT Contract No. 15-5498, GCRC Job No. 66-D50158, Hill Road at Torrey Road intersection; traffic signal improvements and pavement marking installation, Mundy Charter Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve MDOT Contract No. 15-5498, GCRC Job No. 66-D50158 for traffic signal modernization and pavement marking installation at the intersection of Hill Road and Torrey Road in Mundy Charter Township and further, to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners.

Federal STP Safety Funds	\$84,037.00
Genesee County Road Commission Local Funding	<u>\$ 9,337.00</u>
Total Installation Cost	\$93,374.00

**MOTION CARRIED.**

Issuance of a Purchase Order, Finance Department - re: Precision Computer Solutions – In a memorandum dated October 27, 2015, staff requested Board approval for the issuance of a purchase order to Precision Computer Solutions for financial software. (Copy of memorandum file with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the issuance of a purchase order to Precision Computer Services, for financial software in the amount not to exceed \$16,652.00.

**MOTION CARRIED.**

Extension of contracts and issuance of purchase orders to Michigan CAT and AIS Construction Equipment – In a memorandum dated October 15, 2015, staff has requested the Board approve the extension of contracts for equipment preventative maintenance services and the issuance of purchase orders to Michigan CAT and AIS Construction Equipment. (Copy of memorandum and extension of bid price letters filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the extension of contracts for equipment preventative maintenance services and to approve the issuance of purchase orders to Michigan CAT and AIS Construction Equipment and further, to

sign and execute both contracts to expire on September 30, 2016.

- Michigan CAT in the amount not to exceed \$40,000.00 for CAT equipment.
- AIS Construction Equipment for Gradall XL4100, in the amount not to exceed \$20,000.00

**MOTION CARRIED.**

Renewal Purchase Orders for Carrier & Gable, Grainger, Fastenal and Rathco Safety Supply for the Equipment Department – In a memorandum dated October 12, 2015, staff has requested Board approval of the purchase orders for renewed parts contracts for the Equipment Department. (Copy of memorandum and bid renewals filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the renewal purchase orders to be issued to the following companies:

- Carrier & Gable for Item #15, traffic signal devices in the amount not to exceed \$160,000.00.
- Grainger for hardware/electrical supplies in the amount not to exceed \$20,000.00.
- Fastenal for hardware & electrical supplies in the amount not to exceed \$20,000.00.
- Rathco Safety Supply for galvanized steel delineator & sign posts in the amount not to exceed \$26,000.00.

**MOTION CARRIED.**

Extension of unit bid prices and issuance of purchase orders for Carrier & Gable, Item #23, and Super Flite Oil Company for lubricants – In a memorandum dated October 23, 2015, staff has requested the Board approve the extension of unit bid prices and the issuance of purchase orders to Carrier & Gable, for Item #23 and to Super-Flite Oil Company for lubricants. (Copy of memorandum and bid extension sheets filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the extension of the unit bid prices and the issuance of purchase orders to Carrier & Gable for Item #23 and Super-Flite Oil Company for lubricants.

- Carrier & Gable for Item #23, Anchor Base Steel Strain Poles to be purchased on an as needed basis in the amount not to exceed \$45,000.00.
- Super-Flint Oil Company for lubricants to be purchased on an as needed basis in the amount not to exceed \$45,000.00.

**MOTION CARRIED.**



Approval of bid (s) and Issuance of Purchase Order for Item #6A – 23A Gravel to Tri-City Aggregates – In a memorandum dated October 27, 2015, staff has requested the Board approve the bid(s) and issuance of purchase orders to Tri-City Aggregates for Item #6a – 23A Gravel. (Copy of memorandum and bid sheet filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to approve the bid (s) submitted for Item #6a-23A Gravel and the issuance of a purchase order to Tri-City Aggregates for the material to be purchased on an as needed basis in the amount not to exceed \$100,000.00.

**MOTION CARRIED.**

Issuance of purchase orders for Item #6 – 23A Limestone, Item #7A – 29A Limestone and Redi-Mix Concrete – In a memorandum dated October 23, 2015, staff has requested the Board approve the extension of unit bid prices and the issuance of purchase orders for Item #6 – 23A Limestone, Item #7A – 29A Limestone and Redi-Mix Concrete. (Copy of memorandum and Bid extension sheets filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the extension of bid prices and the issuance of purchase orders to the following companies to be purchased on an as needed basis:

- Wirt Saginaw Stone Dock – Item #6 – 23A Limestone in the amount not to exceed \$500,000.00.
- Stoneco of Michigan for Item #7A – 29A Limestone in the amount not to exceed \$81,500.00.
- Central Concrete for Redi-Mix Concrete in the amount not to exceed \$171,000.00.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$861,747.02 – (Copies filed with official minutes.)

Voucher #V-40104

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40104 in the amount of \$129,799.53.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40105

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40105 in the amount of \$413,967.94.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40106

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40106 in the amount of \$123,796.65.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40107

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40107 in the amount of \$194,182.90

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

## **CONSENT**

Removal of Equipment from GCRC records – In a memorandum dated October 19, 2015, staff has informed the Board that the following equipment will be removed from all GCRC records (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the removal of the following equipment from all Genesee County Road Commission records.

<u>Equipment #</u>	<u>Equipment Type</u>	<u>Reason</u>
#3357	1994/Monroe Scraper	Missing, possibly sold at auction
#3419	1980/Root Scraper	Missing, possibly sold at auction
#6005	2003/Monroe Scraper	Poor condition – using for parts

**MOTION CARRIED.**

Work Request – Roadside ditching, Vassar Road, Baldwin Road going north, Atlas Township – In a memorandum dated October 21, 2015, staff has requested the Board approve the work request for roadside ditching on Vassar Road, Baldwin Road going north, Atlas Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work request for roadside ditching on Vassar Road, Baldwin Road going north using available matching allocation funds. The Township is paying 50% (\$46,330.90) and the Road Commission is paying 50% (\$46,330.90). The total cost of this project will be \$92,661.80.

**MOTION CARRIED.**

Work Request – Roadside ditching, Vassar Road, Baldwin Road going north, Atlas Township – In a memorandum dated October 21, 2015, staff has requested the Board approve the work request for roadside ditching on Vassar Road, Baldwin Road going north, Atlas Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work request for roadside ditching, including driveway culverts on Vassar Road, Baldwin Road going north. The Township is paying 100% of the project, at a total cost of \$2,335.08 (Copy filed with official minutes.)

**MOTION CARRIED.**

Work Request – Culvert replacement on Lake Road, Montrose Township – In a memorandum dated October 20, 2015, staff has requested the Board approve the work request for culvert replacement on Lake Road, Montrose Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work request for culvert replacement on Lake Road in Montrose Township. The Township is paying 100% for the project, at a total cost of \$853.86.

**MOTION CARRIED.**

**MANAGER-DIRECTOR'S REPORT**

Roundabout signage at Elms and Hill Road - Engineering Director Fred Peivandi spoke about the minor changes the Road Commission will be making to the signage at Elms and Hill road for the roundabout. The sign at the intersection will be removed and replaced with a roundabout sign to give advanced warning to the motoring public.

Tri-Axle Fleet Trucks – Equipment Director John Bennett spoke briefly about the Tri-Axle trucks the Road Commission has been purchasing for the fleet, in comparison to the Tandems that we previously purchased. He stated that the drivers really like them, they feel they are more durable and great for hauling material as well as for winter maintenance. Maintenance Director Anthony Branch said they fit our needs and do more work with less labor.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to accept the Manager-Director's Report.

**MOTION CARRIED**

**COMMISSIONERS' CONCERNS**

Swartz Creek Chamber of Commerce meeting - Commissioner Arceo had the opportunity to attend the Swartz Creek Chamber of Commerce meeting on October 20, 2015 and said he was applauded when he mentioned the Roundabout at Hill and Elms Road. Commissioner Mandelaris agreed that the roundabout is very impressive.

County Road Association's Road Funding 101 Workshop - Commissioner Mandelaris reminded the Board and staff of the Road Funding 101 Workshop, sponsored by the Michigan County Road Association being held on December 08, 2015 at the Comfort Inn and Suites in Mt. Pleasant from 12:00 until 4:00 p.m.

**ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:26 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk 11/03/15

# **GENESEE COUNTY ROAD COMMISSION**

## **BOARD MEETING**

**November 17, 2015**

## **MINUTES**

### **CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:10 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

### **ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
John Mandelaris, Commissioner  
Cloyce Dickerson, Commissioner

Absent: Dave Miller (excused due to medical reasons)

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Joyce McClane, Felicia Ivey, (Genesee County Road Commission Staff); Linda Kossak, Clerk of the Board of Road Commissioners

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

### **APPROVAL OF AGENDA**

November 17, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the Agenda for November 17, 2015, as printed and presented.

### **MOTION CARRIED.**

### **APPROVAL OF MINUTES**

October 20, 2015 – Board Meeting

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the minutes of the October 20, 2015, GCRC Board meeting.

**MOTION CARRIED.**

**MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Thursday, November 26 and Friday, November 27, 2015

GCRC closed (non-essential operations) in observance of the Thanksgiving Day holiday

Tuesday, December 01, 2015

10:00 a.m. – Board Meeting

Tuesday, December 08, 2015

12:00 p.m. – 4:00 p.m. – County Road Association of Michigan, Road Funding 101 Workshop, Comfort Inn and Suites, Mt. Pleasant

**PUBLIC ADDRESS THE BOARD**

None

**CORRESPONDENCE**

**INCOMING**

None

**OUTGOING**

State Legislative RRR Exhibit A Request for payment form revision for Farrand Road Bridge over the Pine Run Creek, 2014-0237 – In a letter dated October 29, 2015 to Ms. Tracie Leix, P.E. Michigan Department of Transportation regarding a revised fund request for payment Exhibit A form for the Farrand Road Bridge project – attached. (Copy filed with official minutes.)

**INTERNAL**

Purchase orders issued during the month of October 2015 for amounts between \$2,501 and \$15,000 - In a memorandum dated November 01, 2015, staff has informed the Board that the following purchase orders were issued for amounts between \$2,501 and \$15,000. (Copy of memorandum filed with official minutes.)

PO #	Company	Description	Dept.	Amount
A-10251	NHMS	Poly Patcher Machine & Crack Seal Machine Rental	20	\$ 8,700.00
A-10253	Neal's Truck Parts	New, Used or Reman HD Parts	30	\$10,000.00
A-10277	Universal Lift Parts	Item #66 – AC Delco Batteries VMI	30	\$ 5,500.00
A-10278	Mel Ervin Ford	Item #FDH2015 – Parts & Service for Ford F-550 HD Trucks	30	\$ 5,000.00
A-10279	Osburn Associates	Item #30-3M-2014 – 3M Sheeting	30	\$10,000.00
A-10280	Spaulding Manufacturing	Hot Patcher Repair & Service	30	\$10,000.00
A-10282	Tremco	Annual Comprehensive Roof Maintenance Agreement	30	\$11,616.00
A-10283	Ace Saginaw Paving Co.	Item #8B – High Performance Permanent Pavement QPR	20	\$15,000.00
A-10285	Traction HD	Item #59 – Truck Lighting Parts VMI	30	\$ 5,000.00
A-10286	Traction HD	Item #61 – Spray Consumables VMI	30	\$12,000.00
A-10293	Hydro-Chem Systems	Vehicle Wash	30	\$ 7,230.00
A-10296	Pure Water Technology	Water Purification Cooler Systems	30	\$ 6,600.00
A-10298	Al Serra	Equipment Parts & Service	30	\$10,000.00
A-10299	Applegate Chevrolet	Equipment Parts & Service	30	\$10,000.00
A-10300	Cannon Equipment	Equipment Parts & Service	30	\$10,000.00
A-10302	Bell Equipment	Heavy Duty Equipment Repair – Sweepers	30	\$15,000.00
A-10303	Falcon RME	Hot Patcher Repair & Service	30	\$10,000.00
A-10304	KM International	Hot Patcher Repair & Service	30	\$10,000.00
A-10305	East Jordan USA	Catch Basin Parts	30	\$10,000.00
A-10325	Arttex Painting Company	Item #30-LDP2015 – Interior Painting	30	\$10,000.00
A-10331	Priority One Emergency	Item #70 – Whelen Lighting VMI	30	\$10,500.00
A-10345	Weller Truck Parts	New, Used or Reman HD Parts	30	\$10,000.00

## INFORMATION

Newspaper Article, “Road plan raises some taxes, lowers others and GCRC Human Resource Employment Ad – Included in the Board minutes was a newspaper article entitled: “Road plan raises some taxes, lowers others”, The Flint Journal, Thursday, November 05, 2015, by Jonathan Oosting and also included was a copy of the employment ad published in The Flint Journal for the Human Resource Director opening at the Genesee County Road Commission. (Copy filed with official minutes.)

### Request to approve correspondence

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to receive and file the presented correspondence.

**MOTION CARRIED.**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

### **DISCUSSION**

Renewal purchase order for Tri-County Refuse for Rental of Dumpsters – In a memorandum dated October 28, 2015, staff has requested the Board approve a renewal purchase order be issued to Tri-County Refuse for Item #30, Rental of dumpsters. (Copy of memorandum and bid extension filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the renewal purchase order be issued to Tri-County Refuse in the amount not to exceed \$16,000.00 for Item #30, Rental of Dumpsters. (Copy of memorandum and bid extension filed with official minutes.)

### **MOTION CARRIED.**

Issuance of Purchase Order - re: Michigan CAT for Item #420F215 – In a memorandum dated November 09, 2015, staff requested Board approval for the issuance of a purchase order to Michigan CAT for Item #420F215, Backhoe Loader. (Copy of memorandum filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve the issuance of a purchase order to Michigan CAT, for Item #420F215, Backhoe Loader.

#### **2015 CAT 420F215 – Backhoe Loader or GCRC Approved Equivalent**

2015 CAT 420F Cat Loader	\$109,333.33
Training	<u>\$ 2,500.00</u>
Total for Backhoe Loader with Training	\$111,833.00

Commissioner Dickerson voiced his concerns regarding the process by which the bid was accepted for Item #420F215, Backhoe Loader. Staff and Board members discussed the bid procurement procedure for this item and the Board voted on the Motion.

### **VOTE ON MOTION:**

Yes: Mandelaris, Arceo, Johnson  
No: Dickerson

### **MOTION CARRIED.**

Issuance of Purchase Orders re: Michigan CAT for Item #924K16, Caterpillar Wheel Loader and Item #160M15, Caterpillar Motor Grader – In a memorandum dated November 09, 2015, staff requested Board approval for the issuance of two purchase orders to Michigan CAT for Item #924K16, Caterpillar Wheel Loader and for Item #160M15, Caterpillar Motor Grader. (Copy of memorandum and bid tabulations filed with official minutes.)



**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve the issuance of a two purchase orders to Michigan CAT, for Item #924K16, Caterpillar Wheel Loader in an amount not to exceed \$171,3523.00 and for Item #160M15, Caterpillar Motor Grader in an amount not to exceed \$301,765.00:

**Michigan CAT – Item #924K15 – Caterpillar Wheel Loader or GCRC approved equivalent**

2015 CAT 420F Cat Loader	\$143,153.00
Training	\$ 3,000.00
Auto Lube System	\$ 6,300.00
10' Hydraulic Angle Rotary Broom	\$ 15,900.00
Fork Carriage	<u>\$ 3,000.00</u>

Total for Wheel Loader with options \$171,353.00

**Michigan CAT – Item #160M15 – Caterpillar Motor Grader or GCRC approved equivalent**

2016 CAT 160M3- Motor Grader	\$298,765.00
Training	\$ 3,000.00
Two (2) Sandvick, 3' Board	\$ Included
Two (2) Sandvick, 4' Board	<u>\$ Included</u>

Total for Motor Grader with options \$301,765.00

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,994,095.13 – (Copies filed with official minutes.)

Voucher #V-40108

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40108 in the amount of \$153,134.38.

**VOTE ON MOTION:**

Yes: Dickerson, Mandelaris, Arceo, Johnson  
No: None

**MOTION CARRIED.**

Voucher #V-40109

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40109 in the amount of \$778,753.77.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40110

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40110 in the amount of \$391,999.56.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40111

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40111 in the amount of \$19,542.08.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40112

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40112 in the amount of \$650,665.34.

VOTE ON MOTION:

Yes: Dickerson, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

**CONSENT**

Removal of Equipment from GCRC records – In a memorandum dated November 10, 2015, staff has informed the Board that the following equipment will be removed from all GCRC records (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the removal

of the following equipment from all Genesee County Road Commission records.

<u>Equipment #</u>	<u>Equipment Type</u>	<u>Reason</u>
# 635	2012/GMC Sierra 1500	Totaled in accident on 10/19/15
#3419	1980/Root Scraper	Attached to #635 – Totaled on 10/19/15

**MOTION CARRIED.**

Schedule for 2016 Genesee County Road Commission Regular Board Meetings – Proposed schedule for the 2016 Genesee County Road Commission regular Board meetings of the Board of County Road Commissioners, Genesee County. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the 2016 Schedule for Board Regular Minutes of the Board of County Road Commissioners, of the County of Genesee, Michigan.

**MOTION CARRIED.**

2016 Holiday Schedule for the Genesee County Road Commission – Holiday schedule for the 2016 Genesee County Road Commission. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the 2016 Holiday Schedule for the Genesee County Road Commission.

**MOTION CARRIED.**

Apron Work Request – Dutch Road at Perry Road, Atlas Township – In a memorandum dated November 06, 2015, staff has requested the Board approve the work request for apron work on Dutch Road at Perry Road, Atlas Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the work request for apron work on Dutch Road at Perry Road in Atlas Township. The Township will be paying 100% of the \$16,055.19 project.

**MOTION CARRIED.**

Apron Work Request – Irish Road at Perry Road, Atlas Township – In a memorandum dated November 06, 2015, staff has requested the Board approve the work request for apron work on Irish Road, south of Baldwin Road, Atlas Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the work request for apron work on Irish Road, south of Baldwin Road. The Township will be paying 100% of the \$16,055.19 project.

**MOTION CARRIED.**

Apron Work Request – Irish Road, north of Baldwin Road, Atlas Township – In a memorandum dated November 06, 2015, staff has requested the Board approve the work request for apron work on Irish Road, north of Baldwin Road, Atlas Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the work request for apron work on Irish Road, north of Baldwin Road in Atlas Township. The Township will be paying 100% of the \$16,055.19 project.

**MOTION CARRIED.**

## **MANAGER-DIRECTOR’S REPORT**

Gradall – Equipment Director, John Bennett stated that the new Gradall is in and we should expect it to be out in the field very shortly.

2017 Road Projects – Engineering Director, Fred Peivandi stated that the deadline for submitting year 2017 projects was last Friday, November 13, 2015. There were a total of \$57 million in projects submitted.

2015 Fiscal Year Audit – Finance Director, Melissa Williams stated that the 2015 fiscal year audit is all finalized. She will have the statements prepared by early December and is planning on a presentation in January 2016.

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris to accept the Manager-Director’s Report.

**MOTION CARRIED**

## **COMMISSIONERS’ CONCERNS**

2015 Paser Ratings – The Metropolitan Planning Commission will be releasing their 2015 Paser Ratings at their next meeting. Commissioner Arceo stated he will be attending the meeting.

December Roads and Bridges Meeting - Mr. Mandelaris reminded everyone that the December 2015 Roads and Bridges meeting has been canceled. The next meeting will be held on January 19, 2016.

County Road Association’s Road Funding 101 Workshop - Commissioner Mandelaris reminded the Board and staff of the Road Funding 101 Workshop, sponsored by the Michigan County Road Association being held on December 08, 2015 at the Comfort Inn and Suites in Mt. Pleasant from 12:00 until 4:00 p.m.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:37 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Clerk of the  
Board of County Road Commissioners  
/lk 11/17/15

**GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**December 01, 2015**

**MINUTES**

**CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:18 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
John Mandelaris, Commissioner  
Dave Miller, Commissioner

Absent: Cloyce Dickerson, Commissioner

**MOTION CARRIED.**

Others Present: John Daly, Fred Peivandi, Melissa Williams, Anthony Branch, John Bennett, Felicia Ivey, Genesee County Road Commission Staff; Nannette Miller, resident Mt. Morris Township, Bryant Nolden, County Commissioner, Linda Kossak, Secretary of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

**APPROVAL OF AGENDA**

December 01, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to approve the Agenda for December 01, 2015 with the removal of Discussion Item A-10.

**MOTION CARRIED.**

**APPROVAL OF MINUTES**

November 03, 2015 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to approve the minutes of the November 03, 2015 Board Meeting.

**MOTION CARRIED.**

**MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Tuesday, December 08, 2015

12:00 – 4:00 p.m. – County Road Association of Michigan, Road Funding 101, Comfort Inn & Suites. Mt. Pleasant.

Tuesday, December 15, 2015

10:00 a.m. – Board Meeting

Thursday, December 24 and Friday December 25, 2015

GCRC closed (non-essential operations) in observance of the Christmas holiday.

**PUBLIC ADDRESS THE BOARD**

**CORRESPONDENCE**

**INCOMING**

Letter correspondence re: Pedestrian Bridge over I-69, City of Flint – Included in the Board packet was a letter from Mr. Larry Doyle, MDOT, Davison TSC Manager dated November 16, 2015 to Mr. Joshua Freeman, Flint City Council President in response to the inquiry regarding the jurisdiction and condition of the pedestrian bridge over I-69 in the city of Flint. (Copy filed with official minutes.)

Letter correspondence re: Selection for the Local Bridge Program, Structure #2561, Bristol Road over Call Drain – In a letter dated November 16, 2015 from Keith Cooper, MDOT, Bridge Program Manager to Fred Peivandi, Director of Engineering regarding the approval of the recommendation by the Region Bridge Council to select Structure #2561, Bristol Road over Call Drain to be scheduled for funding during the 2018 fiscal year. (Copy filed with official minutes.)

Email correspondence – re: Traffic Signal operators performing traffic control on 2015 Miller Road funding project – In an email dated November 24, 2015 from Mr. Adam Zittel, City

Manager, City of Swartz Creek to Robert Johnson, Chairman, Genesee County Board of Road Commissioners praising the traffic signal operators of the Genesee County Road Commission for their exceptional work related to the temporary traffic signal control along Miller Road in the City of Swartz Creek. (Copy filed with official minutes.)

## **OUTGOING**

Letter correspondence re: Proposed Roundabout at Elms Road and Coutant Street – In a letter dated November 23, 2015 to Mr. Kevin Keane, Mayor City of Flushing estimating the cost and funding participation in regards to the proposed Roundabout construction at Elms Road and Coutant Street (Kelly Road). (Copy filed with official minutes.)

Letter correspondence re: Notice and Order to Comply, 13238 Linden Road, Clio – In a letter dated November 23, 2015 to Ms. Mildred Sutton, 13238 Linden Road, Clio Michigan regarding a Notice and Order to Comply violation for an un-permitted drain within the ditch line of Linden Road which encroaches on a neighboring property. (Copy filed with official minutes.)

## **INTERNAL**

Email correspondence re: Equipment Supervisor Todd Davis and Mechanics' exceptional service – In an email dated November 25, 2015, Maintenance Supervisor Ron Latimer thanked Equipment Department Supervisor Todd Davis and his mechanics for the exceptional job they performed keeping the fleet equipment operational during the Friday, November 20, 2015 snowstorm. (Copy filed with official minutes.)

## **INFORMATION**

Radio Broadcast from Michigan Radio – Included in the Board packet was a written copy of a radio broadcast entitled “Michigan riding the roads to ruin”, by Jack Lessenberry, Michiganradio.org, November 09, 2015. (Copy filed with official minutes.)

GCRC Employment Ad for Human Resource Director – Copy of the Genesee County Road Commission job posting for a Human Resources Director. (Copy filed with official minutes.)

## **Request to approve correspondence**

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris to receive and file the presented correspondence.

## **MOTION CARRIED**

## **BOARD OF ROAD COMMISSIONERS' DECISIONS**

## **DISCUSSION**

MDOT Contract No. 15-5491, GCRC Job No. 86-D50151, Pavement rehabilitation of Pierson



Road from Linden Road to I-75, Mt. Morris Charter Township – In a memorandum dated November 16, 2015, staff has requested Board approval of the MDOT Contract 15-5491, Pavement rehabilitation of Pierson Road from Linden Road to I-75, Mt. Morris Charter Township and further, to direct the Chairperson and Vice-Chairperson to sign the duplicate original contracts for and on behalf of the Board of County Road Commissioners. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller to approve the MDOT Contract No. 15-5491, Pavement rehabilitation from Pierson Road from Linden Road to I-75, Mt. Morris Charter Township.

Federal STP & NHS Funds	\$1,188,100.00
GCRC Local Funding	<u>\$ 297,000.00</u>
Total Project Cost	\$1,485,100.00

**MOTION CARRIED.**

Local Road Agreement – HMA reconstruction of Alpine Valley Subdivision, Fenton Charter Township – In a memorandum dated November 19, 2015, staff has requested the Board approve the Local Road Agreement with Fenton Charter Township for HMA reconstruction of Alpine Valley Subdivision. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo, to approve the Local Road Agreement with Fenton Charter Township for the Local Road Agreement for HMA reconstruction of Alpine Valley Subdivision and further, to sign the duplicate originals of the Local Road Agreement.

GCRC (Engineering & Inspection)	\$183,750.00
Fenton Charter Township	<u>\$735,000.00</u>
Total Project cost	\$918,750.00

**MOTION CARRIED.**

Approval of Consultant for revised Design Services, Farrand Road Bridge over Pine Run Creek, Vienna Township – In a memorandum dated November 23, 2015, staff has requested Board approval of the Consultant for revised Design Services, Farrand Road Bridge over Pine Run Creek, Vienna Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller to approve the requested total ‘not to exceed’ fee of \$22,700.00 presented by Fleis & Vandenbrink and direct the Engineering Department to coordinate this revision with the Consultant.

**MOTION CARRIED.**

Resolution of Support for Requesting State Transportation Economic Development Category A funding of the Thompson Road reconstruction and widening to accommodate industry

expansion, Fenton Charter Township. – In a memorandum dated November 23, 2015, staff has requested Board approval of the Resolution of Support for Requesting State Transportation Economic Development Category A funding of the Thompson Road reconstruction and widening to accommodate industry expansion, Fenton Charter Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo the Resolution of Support for Requesting State Transportation Economic Development Category A funding of the Thompson Road reconstruction and widening to accommodate industry expansion, Fenton Charter Township.

Construction	\$1,200,000.00
Preliminary Engineering	\$ 120,000.00
Construction Engineering	<u>\$ 180,000.00</u>
Total	\$1,500,000.00

State TED Category A Funds	\$ 960,000.00
Fenton Charter Township	\$ 240,000.00
GCRC	<u>\$ 300,000.00</u>
Total	\$1,500,000.00

**MOTION CARRIED.**

Prequalification of Consultants for Road Projects- Preliminary (Design) Engineering - In a memorandum dated November 23, 2015, staff has requested the Board approve the prequalification of Consultants, CHMP Inc., and OHM Advisors for Road Projects. (Copy filed with official minutes.)

**ACTION TAKEN** Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the addition of CHMP, Inc. to the Group A list of qualified consultants and OHM Advisors to both the Group A and Group C lists of consultants to perform preliminary (design) engineering services for road projects to be assigned at a future date.

**MOTION CARRIED.**

Policy for multi-use/non-motorized facilities and Americans with Disabilities Act transition plan – In a memorandum dated November 18, 2015, staff has requested the Board approve the attached policies for multi-use/non-motorized facilities development and Americans with Disabilities Act transition plan.

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Arceo to approve the attached policies for multi-use/non-motorized facilities development and Americans with Disabilities Act transition plan.

**MOTION CARRIED.**

Rejection of bid (s) submitted for Item #4 – Traffic Signs VMI- In a memorandum dated November 10, 2015, staff has requested the Board reject the bid(s) submitted for Item #4 – Traffic Signs VMI. (Copy of Memorandum and bid sheets filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo to approve the rejection of bid(s) submitted for Item #4, Traffic Signs VMI.

**MOTION CARRIED.**

Issuance of a purchase order and extension of bid prices to Michigan CAT, Item #57 – In a memorandum dated November 10, 2015, staff has requested the Board approve the extension of unit bid prices issuance of a purchase order to Michigan CAT for Item #57, CAT Parts VMI. (Copy of memorandum and bid extension filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Miller to approve the extension of bid prices and the issuance of a purchase order to Michigan CAT, for Item #57, CAT parts VMI in an amount not to exceed \$16,000.00.

**MOTION CARRIED.**

Issuance of a purchase order to Red Holman Buick GMC for four (4) Pick-Up Trucks – In a memorandum dated November 19, 2015, staff has requested Board approval of the purchase of four (4) Pick-up trucks from Red Holman Buick GMC through the MIDeal program available to all State of Michigan government agencies. (Copy of memorandum and MIDeal Contracts filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris to approve the issuance of a purchase order to Red Holman Buick GMC for the purchase of four (4) pick-up trucks, purchased through the MIDeal purchase program:

- One (1) 2016 GMC Sierra 2500HD 2WD Regular Cab Pickup Truck in an amount not to exceed \$26,399.00.
- Three (3) 2016 GMC Sierra 1500 4WD Regular Cab Pickup Trucks in an amount not to exceed \$83,568.00.

**MOTION CARRIED.**

Amendment to Resolution to authorize participation of Genesee County Road Commission Board Members in regular and special meetings of the Board from remote locations - Amendment to the Genesee County Road Commission Resolution to also include remote participation by its Board members if the member is unable to attend due to medical restrictions. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion filed by Mr. Mandelaris, seconded by Mr. Arceo to amend the resolution to allow remote attendance of a Board member if the member is unable to physically

attend the meeting because of medical restrictions.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$785,418.44 – (Copies filed with official minutes.)

Voucher #V-40113

**ACTION TAKEN** – Motion by Mr. Arceo, seconded by Mr. Mandelaris, to ratify Voucher #40113 in the amount of \$390,495.28

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VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40114

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40114 in the amount of \$95,073.22.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

Voucher #V-40115

**ACTION TAKEN** – Motion by Mr. Mandelaris, seconded by Mr. Arceo, to ratify Voucher #40115 in the amount of \$299,849.94.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson

No: None

**MOTION CARRIED.**

**CONSENT**

Amendment to purchase order #A-10347 to Alta Equipment Company – In a memorandum dated November 18, 2015, staff has requested the Board approve the amendment to purchase order #A-10347 for the supply and purchase of equipment rental with Alta Equipment Company. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Arceo, seconded by Mr. Mandelaris to approve the amendment to purchase order #A-10347 in the amount not to exceed \$10,000.00 for the supply and purchase of equipment rental with Alta Equipment Company.

## **MOTION CARRIED**

## **MANAGER-DIRECTOR'S REPORT**

Manager-Director John Daly brought to the Board's attention an email, Correspondence C-1 regarding Equipment Department Supervisor, Todd Davis and the Mechanics for their exceptional service they performed to keep the fleet equipment operational during the Friday, November 20, 2015 snowstorm. Maintenance Supervisor, Ron Latimer said they did an excellent job supporting the road crews that evening.

Manager Director John Daly thanked County Commissioner Bryant Nolden for attending today's Board meeting. Mr. Nolden said he wanted to thank the Board and staff for the Coldwater Road meeting they will be holding on December 9<sup>th</sup> for the residents in the area.

Ballenger Highway Bridge – County Highway Engineer Fred Peivandi stated that the Ballenger Highway Bridge will be open to traffic this Saturday, December 05, 2015. Next year we will be finishing some minor punch list items on the bridge work.

## **COMMISSIONER'S CONCERNS:**

Commissioner Miller and Commissioner Mandelaris also thanked County Commissioner Bryant Nolden for attending the Board meeting today.

Otisville Salt Barn – Commissioner Miller inquired about the progress of the Otisville Salt Barn. Staff reported that the building still needed to be sided and is expected to be finished by the last week in December.

Holiday Party – Commissioner Arceo thanked the staff for the holiday potluck invitation on December 16, 2015.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:42 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Secretary of the  
Board of County Road Commissioners  
lk 12/01/15

**\*-GENESEE COUNTY ROAD COMMISSION**

**BOARD MEETING**

**December 15, 2015**

**MINUTES**

**CALL TO ORDER**

Chairperson Johnson called the meeting of the Genesee County Board of Road Commissioners to order at 10:02 a.m. The meeting was held in the Board Room of the Genesee County Road Commission, 211 W. Oakley, Flint, Michigan 48503-3995.

**ROLL CALL**

Present: Robert Johnson, Chairperson  
David Arceo, Vice-Chairperson  
John Mandelaris, Commissioner  
Dave Miller, Commissioner  
Cloyce Dickerson, Commissioner

Absent: None

**MOTION CARRIED.**

Others Present: John Daly, Fred Peivandi, Dianna Robertson, Anthony Branch, John Bennett, Joyce McClane, Felicia Ivey, Genesee County Road Commission Staff; Margaret Perry, County Commissioner Bryant Nolden, Linda Kossak, Secretary of the Board of Road Commissioners

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Johnson.

**APPROVAL OF AGENDA**

December 15, 2015 – Agenda

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to approve the Agenda for December 15, 2015 with the addition of Discussion A-5, motion to concur with the amendment of Retirement Ordinance Section 24 (a) (2).

**MOTION CARRIED.**

**APPROVAL OF MINUTES**

November 17, 2015 - Board Meeting

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson, to approve the minutes of the November 17, 2015 Board Meeting.

**MOTION CARRIED.**

**MEETINGS, PRESENTATIONS, HEARINGS, AND INFORMATION**

Thursday, December 24 and Friday December 25, 2015

GCRC closed (non-essential operations) in observance of the Christmas holiday.

Thursday, December 31, 2015 and Friday, January 01, 2016

GCRC closed (non-essential operations) in observance of the New Year's holiday.

Tuesday, January 05, 2016

10:00 a.m. - GCRC Board meeting & Election of Officers

**PUBLIC ADDRESS THE BOARD**

None

**CORRESPONDENCE**

**INCOMING**

Letter correspondence re: Michigan Concrete Association Awards of Excellence for Hill and Elms Road Intersection, Mundy Township – Included in the Board packet was a letter from Ms. Corrina Ruthig, Office/Financial Administrator of the Michigan Concrete Association congratulating the Genesee County Road Commission for being selected as the winner in the intersection category of the Michigan's Concrete Association's Michigan Awards of Excellence project category. (Copy filed with official minutes.)

**OUTGOING**

Letter correspondence re: Amendment of Retirement Ordinance Section 25(a) (2) – In a letter dated December 02, 2015 from Commissioner John Mandelaris, to Chairperson Jamie Curtis, Board of County Commissioners requesting the amendment of Retirement Ordinance 25(a) (2). be placed on the agenda for the next meeting of the Genesee County Board of Commissioners for

adoption. (Copy of memorandum and amended ordinance filed with official minutes.)

## **INTERNAL**

Advisement of purchase order A-10376, W.J. O’Neil Company and A-10380, Kraft Engineering – In an email dated December 07, 2015, staff has informed the Board of the issuance of purchase orders during the month of November 2015 to the following companies: (Copy filed with official minutes.)

A-10376	W.J. O’Neil Co.	I NET 7 Upgrade	30	\$6,628.00
A-10380	Kraft Engineering	Irish & Potter Rd, Widening Permits	91	\$4,100.00

## **INFORMATION**

Estimated distribution schedule for Michigan Transportation Funding – Included in the Board packet was an Estimated Distribution Schedule for Michigan Transportation Funding with Estimated Additional Revenues and Estimated Total Revenues. (Copy filed with official minutes.)

Fixing America’s Surface Transportation (FAST ACT) Summary – A summary of the Federal Highway Funding Bill, Fixing America’s Surface Transportation (FAST ACT) was included in the correspondence section of the Board minutes. (Copy filed with official minutes.)

## **Request to approve correspondence**

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Mandelaris to receive and file the presented correspondence.

## **MOTION CARRIED**

## **BOARD OF ROAD COMMISSIONERS’ DECISIONS**

## **DISCUSSION**

MDOT Contract No. 2014-0237/A3, 2014 Road and Risk Project, Farrand Road Bridge over the Pine Run, Vienna Charter Township – In a memorandum dated November 25, 2015, staff has requested Board approval of the MDOT Contract amendment 2014-0237/A3 for the Farrand Road Bridge replacement over the Pine Run in Vienna Charter Township. (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the MDOT Contract amendment for 2014-0237/A3 for the Farrand Road Bridge replacement over the Pine Run in Vienna Charter Township which increases the RRR funding for the project to \$1,375,000.00 and revises the project’s expected funding expiration date to December 31, 2016 and further, to direct the Chairperson to sign the duplicate original state contract amendment for and on behalf of the Board of County Road Commissioners. (Copy filed with official minutes.)



**MOTION CARRIED.**

Selection of Consultant for Design Services, Alpine Shores No. 4 (Lake Valley Drive, Lake Valley Court and South Lake Valley Drive, GCRC 56-W50559, Fenton Township – In a memorandum dated December 03, 2015, staff has requested the Board approve assignment of OHM Advisors (a consultant in Group “C” category) to prepare construction plans for Alpine Shores No. 4 (Lake Valley Drive, Lake Valley Court and South Lake Valley Drive). (Copy filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to approve the assignment of OHM Advisors (a consultant in Group “C” category) to prepare construction plans for Alpine Shores No. 4 (Lake Valley Drive, Lake Valley Court and South Lake Valley Drive) and further, to direct the Chairperson to execute the Consultant Agreement when it is returned.

**MOTION CARRIED.**

Letter of Understanding regarding Union Dues for GCRCSA – In a letter dated December 07, 2015, staff has requested the Board approve the Letter of Understanding between the Road Commission and the Genesee County Road Commission Supervisor’s Association (GCRCSA). to allow Union dues to be payroll deducted. (Copy of memorandum and Letter of Understanding filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Miller, seconded by Mr. Dickerson to approve the Letter of Understanding between the Genesee County Road Commission and the Genesee County Road Commission Supervisor’s Association (GCRCSA) that allows Union dues to be payroll deducted.

**MOTION CARRIED.**

Ratification of Vouchers totaling \$1,881,208.75 – (Copies filed with official minutes.)

Voucher #V-40116

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Mandelaris, to ratify Voucher #40116 in the amount of \$108,171.36.

VOTE ON MOTION:

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40117

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher

#40117 in the amount of \$591,901.53.

**VOTE ON MOTION:**

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40118

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40118 in the amount of \$439,029.83.

**VOTE ON MOTION:**

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40119

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40119 in the amount of \$654,348.04.

**VOTE ON MOTION:**

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-401120

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40120 in the amount of \$5,359.34.

**VOTE ON MOTION:**

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

**MOTION CARRIED.**

Voucher #V-40121

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Arceo, to ratify Voucher #40121 in the amount of \$82,398.65.

**VOTE ON MOTION:**

Yes: Miller, Mandelaris, Arceo, Johnson, Dickerson

No: None

**MOTION CARRIED.**

**CONSENT**

Work Request for milling and paving on Graham Road, south and north of M-21 (Corunna Road) – In a memorandum dated November 24, 2015, staff has requested the Board approve the work request for Milling and paving on Graham Road, south and north of M-21, (Corunna Road) (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work request for milling and paving on Graham Road, south and north of M-21, (Corunna Road) in Flint Township. The Township will be paying 100% of the \$168,001.18 milling and paving project.

**MOTION CARRIED**

Work Request for roadside ditching and shoulder work on Graham Road, between Corbin Court and Corunna Road and Graham Road between Court Street and Beecher Road – In a memorandum dated November 24, 2015, staff has requested the Board approve the work request for roadside ditching and shoulder work on Graham Road, between Corbin Court and Corunna Road and Graham Road between Court Street and Beecher Road, Flint Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work request for roadside ditching and shoulder work on Graham Road, between Corbin Court and Corunna Road and Graham Road between Court Street and Beecher Road, Flint Township. The Township will be using their available matching allocation funds with the Township paying 50% (\$39,208.15) and the Road Commission paying 50% (\$39,208.15). The total cost of this project is \$78,416.30.

**MOTION CARRIED.**

Work Request for roadside ditching and shoulder work including driveway culverts, on Graham Road, between Corbin Court and Corunna Road and Graham Road between Court Street and Beecher Road – In a memorandum dated November 24, 2015, staff has requested the Board approve the work request for roadside ditching and shoulder work including driveway culverts, on Graham Road, between Corbin Court and Corunna Road and Graham Road between Court Street and Beecher Road, Flint Township. (Copy filed with official minutes.)

**ACTION TAKEN** - Motion by Mr. Dickerson, seconded by Mr. Arceo to approve the work request for roadside ditching and shoulder work including driveway culverts on Graham Road, between Corbin Court and Corunna Road and Graham Road between Court Street and Beecher

Road, Flint Township. The Township will paying 100% for the roadside ditching project at a total cost of \$4,300.80.

**MOTION CARRIED.**

Amendment of Retirement Ordinance Section 25 (a) (2) – Request for Board approval of the amendment of Retirement Ordinance 25(a) (2) being placed on the agenda for the next meeting of the Genesee County Board of Commissioners for adoption. (Copy of memorandum and amended ordinance filed with official minutes.)

**ACTION TAKEN** – Motion by Mr. Dickerson, seconded by Mr. Miller to concur that the amendment of retirement Ordinance Section 25 (a) (2) be placed on the agenda of the Genesee County Board of Commissioners for adoption at their January 04, 2016 Board Meeting.

**MOTION CARRIED.**

**MANAGER-DIRECTOR'S REPORT**

Manager Director John Daly thanked County Commissioner Bryant Nolden for attending today's Board meeting and welcomed Ms. Margaret Perry, a Mt. Morris Township resident to today's meeting also. Ms. Perry thanked the Board and staff for holding the Coldwater Road informational meeting that she attended. She also asked John Daly to speak to Mt. Morris Township Supervisor, Larry Green about the condition of Neff Road. Mr. Nolden said he also wanted to thank the Board and staff for the Coldwater Road meeting that was held on December 9<sup>th</sup> for the residents in the area.

**COMMISSIONER'S CONCERNS:**

Commissioner Mandelaris thanked Chairperson Johnson for his year of leadership for serving as Chairperson of the Genesee County Road Commission Board. Commissioner Miller, Arceo and Dickerson concurred with this sentiment.

McCaslin Lake Road and Finch and Roach Roads, Argentine Township – Commissioner Miller stated he had received phone calls regarding McCaslin Lake Road, as well as Finch and Roach Drives in Argentine Township about getting the roads graded. Due to the lack of snow they may need some additional grading this year. Staff stated they will look into it.

County Road Association - Roads 101 Workshop – Commissioner Arceo informed the staff and Board that he had attended the County Road Association - Roads 101 Workshop held on December 08, 2015 at the Comfort Inn & Suites in Mt. Pleasant. He said the workshop was very informative.

Retirement Ordinance Amendment – Commissioner Mandelaris asked County Commissioner Bryant Nolden if there were any questions concerning the Retirement Ordinance Amendment Section 25 (a) (2) submitted to the County Board for adoption at the next County Board meeting. Mr. Nolden stated that there were no problems putting it on the January 04, 2016 agenda.

Happy Holidays - Commissioner Dickerson wished everyone a Merry Christmas and a Happy New Year and for a safe return next year.

Chairperson Johnson thanked everyone for their support during his year of service as the Chairperson of the Board of County Road Commissioners and wished everyone a happy holiday.

## **ADJOURNMENT**

Chairperson Johnson, without objection, adjourned the meeting at 10:35 a.m.

JOHN J. GLEASON  
Clerk/Register

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Linda Kossak, Secretary of the  
Board of County Road Commissioners  
lk 12/15/15